

**Highland School District #203**  
**HMS/HHS Library**  
**Tuesday, May 19, 2026**

The **May 19, 2026, Regular Board Meeting** was called to order by Vice Chair Cindy Reed at 7:00 pm. She reminded those present that the meeting is being recorded.

**I. OPENING ITEMS**

**A. Present:** Board members Craig Chronister and Carlos López, Superintendent Mindy Schultz, Director of Business & Operations Francis Badu, Incoming Executive Director of Business & Operations Patrick Timme, MWC Teacher Lisa Biddick, HMS students Isabela Barragan, Prisila Madrigal, Dora Reyes, Gabriela Reyes, Janet Sahagun, parents Abril López and Laura Madrigal, and Recording Secretary Julie Notman. Board members Lupita Flores and Kerry Jones were absent.

**C. Flag Salute** was led by Craig.

**D. Approval of Minutes:** There were no questions about the minutes. Carlos moved and Craig 2<sup>nd</sup> to approve the April 17, 2026, and April 23, 2026, Special Board Meeting Minutes as presented; motion carried.

**II. COMMUNICATIONS**

**A. Public Comment:** The HMS students took turns reading a letter to the board requesting the district add softball as a spring sports option. They explained that with the move of MS Girls Soccer to the fall season, there is only one sport option, Track & Field. They have a number of girls that have expressed interest in playing softball. The girls also presented a poster with the pros and cons of adding softball. They had visited with HMS AD Mr. Fitzpatrick before bringing their request to the board.

Abril López addressed the board with a report and concerns about the TES Spring Concert due to lack of risers for the students to stand on and a lack of adequate seating for parents. She also mentioned there was no AC and it was uncomfortably warm for the concert.

**B. Admin Board Reports:** The Board members had read the reports, there were no questions nor comments.

**III. UNFINISHED BUSINESS**

**A. Consent Agenda**

Revised: 3414 Infectious Diseases  
3424 Opioid Related Overdose Reversal  
5004 Infection Control Program  
6220 Bid or Request for Proposal Requirements

There were no questions regarding the policies on the Consent Agenda. Carlos moved to approve the Consent Agenda as presented, Craig 2<sup>nd</sup>; motion carried.

**B. 2<sup>nd</sup> Reading of Revised Policies**

Revised: 3220 Freedom of Expression

There were no questions nor comments on Policy 3220 Freedom of Expression. The policy moves to the 3<sup>rd</sup> Reading/Consent Agenda.

**IV. NEW BUSINESS**

**A. Resolution No. 2-25 Delegating Authority to WIAA:** Mindy: This is the annual vote for agreement to delegate authority to WIAA to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. There is no other governing body. Discussed WIAA's vote to follow state law regarding gender in participation in sports and the concern about

the potential for injury. Craig moved to approve Resolution 2-25 Delegating Authority to WIAA, Carlos 2<sup>nd</sup>; motion carried.

**B. 1<sup>st</sup> Reading of New and/or Revised Policies**

New Policy: 2140 Comprehensive School Counseling Program  
Revised Policy: 5010 Nondiscrimination and Affirmative Action  
Move to 2<sup>nd</sup> Reading.

**C. 2026-2027 Fee Schedules:** Francis: The board reviews and approves the fee schedule each upcoming year. Discussed changes for season game cost, which were proposed due to changes by WIAA/state recommended pricing, and aligns with other districts. Carlos moved to approve the 2026-2027 Fee Schedules as presented, Craig 2<sup>nd</sup>: motion carried.

**D. Banner Bank Signatures:** Francis; missing an attachment, move this to the next meeting.

**E. Budget Status /Enrollment and Operations Report:** Francis: At the closing at the end of April: the GF is tracking very well, we received a good amount from property taxes/levy collection but will have less at the next deposit. We should end up very close to our projection. At this point we are projecting a \$2.2M fund balance at closing. CP was \$1.8m, it went up also because of the levy collection. Transportation dropped because we paid for the new bus, \$180K, the balance is now at \$52K but we're looking to buy another bus with the state allocation funds that will come in at the end of August. Enrollment: Not so promising with three enrolled and five withdrawn. The key numbers are the FTE budgeted and actual: our average is 928, which is what our funding is based on. We budgeted for 934 so we are six less than we budgeted for. We have about a \$100K loss due to enrollment loss. We are averaging over 52 for TK.

**F. Personnel Report:** Mindy: There were corrections for positions already filled on the March 17 and April 21 Personnel Reports. This month we have a resignation, two long-term substitute hires to cover maternity leaves, and posting for vacated positions. This month's report includes the certified staffing list for 2026-2027. Craig moved, Carlos 2<sup>nd</sup> to approve the March 17, 2026 and April 21, 2026 Corrected Personnel Reports and the May 19, 2026 Personnel Report as presented; motion carried.

**G. Legislative Report:** Cindy: There is nothing to report at this time.

**V. FINANCE**

**A. Payment of Bills-General, ASB, Capital Projects, and Payroll:** There were no questions nor comments: Carlos moved, Craig 2<sup>nd</sup> to approve payment of the bills as presented; motion carried.

- **General Fund bills** for \$226,906.83 with warrants 80849 through 80951.
- **ASB Fund bills** for \$11,476.67 with warrants 7317 through 7328.
- **Capital Project bills** for \$23,081.14 with warrants 802 through 803.
- **Payroll Fund bills** for \$248,740.15 with warrants 80952 through 80965 and \$1,057,396.71 by direct deposit.

**VI. CALENDAR OF EVENTS:** Cindy reviewed upcoming dates for May and June.

**VII. ADJOURNMENT**

There being no further business, Vice Chair Cindy Reed adjourned the meeting at 7:20 p.m.

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Chair

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Secretary