SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

750 Winter Street
Framingham, MA 01702

REGULAR MEETING OF THE DISTRICT SCHOOL COMMITTEE

June 8, 2026 @ 6:00 PM

School Committee Meeting Room 226

I. SCHOOL COMMITTEE REORGANIZATION MEETING

II. APPROVAL OF MINUTES OF REGULAR MEETING OF May 4, 2026

III. GUESTS AND VISITORS

IV. CHAIRMAN'S REPORT
1. Update Superintendent Evaluation Sub-Committee
2. Superintendent Evaluation & Contract Update

V. STUDENT REPRESENTATIVE REPORT

VI. EXECUTIVE SESSION

VII. SUPERINTENDENT-DIRECTOR'S REPORT
3. Report on Year End
4. School Handbook Changes (Appendix 2026-40)
5. Recognition from DESE (Appendix 2026-41)
6. District Reviews (Appendix 2026-42)
7. Student Travel – Policy JJH (Appendix 2026-43)
8. FY27 Hiring Update
9. MSBA Update (Appendix 2026-44)
10. Conflict of Interest Law (Appendix 2026-45)
11. Appoint a Board Member of ACCEPT Collaborative (Appendix 2026-46)

VIII. COMMUNICATION
12. Metrowest Daily News – Keefe Tech Graduation (Appendix 2026-47)
13. Culinary Recognition– Ashland Senior Center (Appendix 2026-48)
14. ACCEPT School Committee Materials (Appendix 2026-49)

IX. FINANCIAL MATTERS
15. Budget Update (Appendix2026-50)
16. Non-Salary Financial Expenditure Report (Appendix 2026-51)
17. Request Budget Transfer (Appendix 2026-52)
18. Transfer to Transportation Revolving Account (Appendix 2026-53)
19. Request Transfer to OPEB Trust (Appendix 2026-54)

X. OLD BUSINESS

XI. NEW BUSINESS

XII. ADJOURNMENT

**One or more members of the South Middlesex Regional Vocational Technical School Committee may be participating remotely in accordance with the Attorney General's Regulations and Procedures {940 CMR 29.10}. A quorum of the Committee will be present.*

Posted: Keefe Tech Web Site: https://www.keefetech.org/community
cc: Legal Counsel, Administrative Staff, School Treasurer, Metro West Daily News, KTEA President, and Town/City Clerks: Ashland, Framingham, Holliston, Hopkinton and Natick

Approved by School Committee
6/8/2026

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE MEETING

May 4, 2026

MEMBERS' PRESENT:

ASHLAND
Ed Burman
William Gaine

FRAMINGHAM
Michele Burns
Luther Evans
Linda Fobes
Rick Gallagher
Steve Patriarca

HOLLISTON
Sarah Commerford
Barry Sims

HOPKINTON
Sabine St. Pierre

NATICK
Gerry Hartwell

ALSO PRESENT:
Jonathan Evans – Superintendent
Shannon Snow – Principal
Skylar Marshall – Student Representative
Karen Ward - Recording Secretary
William Hurley – Treasurer

Chairman Burman called the meeting to order at 6:00 PM

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, we will be conducting this School Committee meeting in accordance with the Attorney General's Regulations and Procedures.

APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 6, 2026

Chairman Burman asked for a motion to approve the minutes of the regular meeting of April 6, 2026.

MR. PATRIARCA MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 6, 2026. NINE MEMBERS VOTED IN FAVOR OF THE MOTION; TWO MEMBERS ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

GUESTS AND VISITORS

Blunem Damaceno

CHAIRMAN'S REPORT

There was no Chairman's Report

STUDENT REPRESENTATIVE REPORT

Ms. Marshall updated the Committee on student activities taking place at Keefe Tech. She reported that This is her last presentation to the school committee. Ms. Marshall reported that administrators are visiting programs to have senior check out meetings this week, and the last day for seniors is May 13th. Ms. Marshall reported the prom is May 15th and the theme is "Under the Stars". She reported the state SkillsUSA competition was this past weekend, and Keefe took home 6 gold medals, 11 medals total, and we have two national voting delegates. Ms. Marshall reported this is teacher and nurse appreciation week. Ms. Marshall gave an update on the status of the sports teams. Lastly, Ms. Marshall thanked the Committee members for being so welcoming and that she really enjoyed her time representing the students at the school committee meetings. Superintendent Evans and Dr. Snow thanked Ms. Marshall for her dedication and attendance at the school committee meetings as the first ever student representative. Ms. Marshall was presented with an award from the Committee thanking her for her service to Keefe Tech. Dr. Snow asked our student representative for next school year to introduce himself. Blunem Damaceno, a student from Framingham, reported that he is very excited to begin

representing the student body at the Keefe Tech School Committee Meetings next year. He reported that he is a current junior in the Electrical program.

EXECUTIVE SESSION

There was no Executive Session

SUPERINTENDENT DIRECTOR'S REPORT

- Outstanding Vocational Student (Appendix 2026-32)

Dr. Snow reported that Christopher Day has been recognized as an Outstanding Vocational Student of the Year at a banquet in Worcester. Dr. Snow reported that each year we can nominate one student to receive this award. She reported that Christopher is an outstanding student who wears many hats. She reported that he is an athlete, an ambassador, and does our morning announcements. He is also involved with our Showcase Days and is a coop student. She reported that Christopher was unable to be with us tonight because he is an elected state officer for FFA and had training tonight. After graduation Christopher will be participating in the Milton Cat Apprenticeship Program. She reported that his goal is to teach in a vocational program.

- Senior Activities (Appendix 2026-33)

Committee members received a list of Senior Activities/Year End Activities. Dr. Snow reported the Senior Awards Night on May 20th is a very nice evening when our students are celebrated. She also reported that Graduation is on May 27th at the Warren Conference Center, with a rain date of May 28th. Superintendent Evans said if any members are interested in attending Graduation, to please let Mrs. Ward know so that she reserves a seat for you and a guest.

- School Calendar/Committee Meeting Dates (Appendix 2026-34)

Dr. Snow presented the 2026-2027 School Calendar for the review of the Committee. She reported that we typically look at sending communities to match up our calendars as much as possible. Superintendent Evans said the proposed School Committee Meeting dates are on the calendar.
MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. FOBES, TO APPROVE THE 2026-2027 SCHOOL CALENDAR. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS

- Personnel Update (Appendix 2026-35)

Superintendent Evans presented five Advisory Board Applications for the Carpentry, Dental Assisting, Early Childhood Education & Teaching, and Legal & Protective Services Programs for the review of the Committee. MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. BURNS, TO APPROVE THE ADVISORY BOARD APPLICATIONS. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- District Medical and Dental Insurance Plans (Appendix 2026-36)

Superintendent Evans requested approval for the FY27 Medical Insurance and Dental Insurance Plans. Superintendent Evans reported that after meeting with the IAC, they unanimously voted to approve the FY27 Medical and Dental Insurance Renewal to maintain our self-funded Health Plan and continue with Altus dental. The FY27 increase for health insurance will be 7.3% to continue with our existing plan. Superintendent Evans reported there would be a 7% increase in FY27 with a lock in for two years at the 7% rate for dental insurance. Superintendent Evans reported that we did due diligence and continue to compare to the GIC and worked with our broker and vendor to be sure we continue to do what is best for our district. They reported that HPI/Harvard Pilgrim continues to cover the GLP-1 weight loss drug whereas the GIC has eliminated that. He reported that we also compared our dental with Altus to Metlife, and unanimously members of the IAC voted to keep Altus. One big reason for this is that if we moved to Metlife, many of the dentists our staff use are not in network members. MR. BURMAN MADE A MOTION, SECONDED BY MR. SIMS, TO APPROVE THE FY27 DISTRICT MEDICAL AND DENTAL INSURANCE PLANS AS RECOMMENDED BY THE INSURANCE ADVISORY COMMITTEE. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MSBA Update (Appendix 2026-37)

Superintendent Evans presented a letter from DESE provided by the MSBA reporting that they have reviewed the District's Career and Technical Education Viability Documentation and based on their review are satisfied that the district has conducted appropriate planning and agree with the proposed planning into their feasibility study. Superintendent Evans reported that this is not a letter to grant approval but rather to certify that the District has been in substantive discussions with DESE about their plans and are in general agreement with the proposals proceeding into the next phase of the proposed project.

- Municipal Meeting Update

Superintendent Evans reported that he presented our FY27 Budget to Natick where we received much support for what we are doing here at Keefe Tech, and to Hopkinton where we also were approved. Superintendent Evans reported that on Wednesday evening he will be attending Ashland Town Meeting. He reported that in Ashland it's a difficult year where they are looking for an override vote and we a part of that. He reported there is a 31.8% increase in Ashland. He reported we have very good support in a very difficult year. This year was a year where Ashland enrollment increased. Holliston town meeting is scheduled for next Monday. Superintendent Evans said he also expects to hear from the Framingham City Council at some point in the near future. Superintendent Evans said he will keep the Committee updated and hopes to have an approved budget very soon.

FINANCIAL MATTERS

- Non-Salary Financial Expenditure Report (Appendix 2026-38)

Members received the Non-Salary Expenditure Report along with some highlights. Superintendent Evans reported we have spent 69% of the budget to date. This is in line with where we should be at this point in the fiscal year. Superintendent Evans reported that Mrs. Sharek will be working on end of fiscal year clean up and transfers for your consideration for the June and July meetings.

COMMUNICATION

- Superintendent Evans reminded Committee members that our June 8th meeting is the organizational meeting and will begin at 6PM. Please give some thought for nominations for the 2026-2027 school year.

OLD BUSINESS

- Student Recognition (Appendix 2026-39)

Superintendent Evans reported that at the last meeting a student was recognized for his exceptional hard work at his coop placement. Committee members wanted to celebrate this student's achievements. Unfortunately, the student is not with us this evening, but we wanted to share with the Committee a certificate that will be presented to him.

NEW BUSINESS

There was no new business

ADJOURNMENT

MR. GAINE MADE A MOTION, SECONDED BY MRS. FOBES, TO ADJOURN THE MEETING. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The meeting adjourned at 6:45pm

Next Meeting June 8th @ 6PM

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – May 4, 2026

ACTION SHEET

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