SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

750 Winter Street
Framingham, MA 01702

REGULAR MEETING OF THE DISTRICT SCHOOL COMMITTEE

Monday, May 4, 2026 @ 6:00 PM

I. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 6, 2026

II. GUESTS AND VISITORS

III. CHAIRMAN'S REPORT

IV. STUDENT REPRESENTATIVE REPORT

V. EXECUTIVE SESSION

VI. SUPERINTENDENT-DIRECTOR'S REPORT

1. Outstanding Vocational Student (Appendix 2026-32)
2. Senior Activities (Appendix 2026-33)
3. School Calendar/Committee Meeting Dates (Appendix 2026-34)
4. Personnel Update (Appendix 2026-35)
5. District Medical and Dental Insurance Plans (Appendix 2026-36)
6. MSBA Update (Appendix 2026-37)
7. Municipal Meeting Update

VII. FINANCIAL MATTERS

8. Non-Salary Financial Expenditure Report (Appendix 2026-38)

VIII. COMMUNICATION

9. Next Meeting - Organizational Meeting

IX. OLD BUSINESS

10. Student Recognition (Appendix 2026-39)

X. NEW BUSINESS

XI. ADJOURNMENT

**One or more members of the South Middlesex Regional Vocational Technical School Committee may be participating remotely in accordance with the Attorney General's Regulations and Procedures {940 CMR 29.10}. A quorum of the Committee will be present.*

Posted: Keefe Tech Web Site: https://www.keefetech.org/community cc: Legal Counsel, Administrative Staff, School Treasurer, Metro West Daily News, KTEA President, and Town Clerks: Ashland, Framingham, Holliston, Hopkinton and Natick

Approved by School Committee: 5/4/2026

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE MEETING

April 6, 2026

MEMBERS' PRESENT:

ASHLAND
Ed Burman

FRAMINGHAM
Michele Burns
Luther Evans (arrived 6:10pm)
Rick Gallagher
Maria Martinez
Steve Patriarca

HOLLISTON
Sarah Commerford
Barry Sims

HOPKINTON
Sabine St. Pierre
Brendan Tedstone

NATICK
Henry Haugland
Gerry Hartwell

ALSO PRESENT:
Jonathan Evans - Superintendent
Shannon Snow - Principal
Dolores Sharek - Director of Finance & Business Operations
William Hurley – Treasurer
Skylar Marshall – Student Representative
Karen Ward - Recording Secretary

In accordance with the Attorney General's Regulations and Procedures, Chairperson Burman called the meeting to order at 6:00 PM

APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 2, 2026

Chairperson Burman asked for a motion to approve the minutes of the regular meeting of March 2, 2026. MR. PATRIARCA MADE A MOTION, SECONDED BY MR. TEDSTONE, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 2, 2026. TEN MEMBERS VOTED IN FAVOR OF THE MOTION, ONE MEMBER ABSTAINED; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

GUESTS AND VISITORS

No guests or visitors participated in the meeting

CHAIRMAN'S REPORT

- Update on Superintendent Evaluation Sub-Committee

Sub-Committee Chairperson Mrs. Burns reported that the Superintendent Evaluation Sub-Committee met prior to the full committee meeting. Chairperson Mrs. Burns reported the sub-committee has finished reviewing the Superintendent's evidence binders. Chairperson Mrs. Burns will prepare a coordinated report and recommendations to be presented to the full Committee for their vote in May or June. Following the presentation in May or June, the Committee will be asked to vote on the official ratings for the Superintendent for the 25-26 school year. Chairperson Mrs. Burns reported that the evidence binder will be available to any member of the full committee if they would like to review the evidence. Please contact the Superintendent's Office to schedule a time to come to the office. Mrs. Burns said if members have any feedback regarding the binders or the Superintendent's performance, please reach out to her directly.

STUDENT REPRESENTATIVE REPORT

Ms. Marshall updated the Committee on student activities taking place at Keefe Tech. She reported the school play this this weekend is "You're a Good Man Charlie Brown". Ms. Marshall reported that 12 students competed at the FFA State Convention and that the Agricultural Sales Team won first place and that one of our students was elected as Vice President of the Massachusetts Chapter of FFA. She also reported that 62 students will be competing at SkillsUSA State Competition at the end of the month and Keefe Tech has a state officer candidate. Ms. Marshall updated the Committee on the start of the spring

sports season. She reported that all teams are off to a good start. Ms. Marshall reported that seniors are getting excited for the last few weeks of school and they had an assembly to review all end of year information. She reported she will be finishing up her time as the student representative and will be introducing her replacement at the next meeting. Committee members applauded and commended her on a job well done. Members communicated what a pleasure it was to have her at the meetings.

PUBLIC HEARING ON SCHOOL CHOICE

Chairman Burman asked for a motion to open the Public Hearing on School Choice. MR. GALLAGHER MADE A MOTION SECONDED BY MRS. BURNS, TO OPEN THE PUBLIC HEARING ON SCHOOL CHOICE. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

No members of the public were present. Superintendent Evans reported that a vote regarding School Choice will take place later in the meeting. MRS. COMMERFORD MADE A MOTION SECONDED BY MR. GALLAGHER TO CLOSE THE PUBLIC HEARING ON SCHOOL CHOICE. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

SUPERINTENDENT DIRECTOR'S REPORT

- School Choice Decision (Appendix 2026-17)

Superintendent Evans provided a memo that was presented at the March 2, 2026, meeting. Superintendent Evans' recommendation is that the school not be a school choice district for the reasons stated in his memorandum to the full Committee. MR. GALLAGHER MADE A MOTION, SECONDED BY MR. PATRIARCA TO NOT BE A SCHOOL CHOICE DISTRICT. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Admissions Update

Superintendent Evans updated the Committee on the current status of admissions. He reported that we have recently completed our first Admissions Lottery required by the state. Superintendent Evans reported that Mrs. Bogusky did a nice job setting up the lottery. He said it was a little intense for families as they watched to see if their students would be admitted or put on a waitlist. He reported there were a couple of minor technical difficulties for families that did not have a google account. He said they were unable to sign on to watch the lottery. He reported we were quickly able to put a video up to the website within 15 minutes of having the lottery. He reported that we have a contract with Go To CTE, who

completed the lottery quickly and effectively. He reported that because of the School Committee voting to implement apportionment, which was validated as a good decision, we were able to identify for each community a list of students who got accepted and we were able to give them a copy of their waitlisted students. Superintendent Evans reported that we are working on confirmations of acceptances, as students have a deadline to meet before that spot will be offered to the next person in their community on the waitlist. Superintendent Evans reported that we were able to look at what would have happened if we didn't implement apportionment. He reported that we found eight less students from our small towns would not have been accepted. He reported those eight would have included two less from Ashland, two less from Hopkinton, and four less from Holliston. He reported that Natick would have stayed the same. He reported that apportionment helps to institute some predictability in numbers and the corresponding costs associated with these numbers. Superintendent Evans reported that he understands the frustration with implementing the lottery but said the lottery was well executed and by implementing apportionment we are doing it the correct way to benefit all our communities.

- Update of Municipal Meetings

Superintendent Evans reported that he and Mrs. Sharek have presented twice in Natick, once to Natick Education and Learning Sub-Committee of the Natick Finance Committee, where they received unanimous approval and once to at the Public Hearing on the Omnibus Budget. Superintendent Evans reported that they presented to the Holliston FinCom and was well received and was able to answer questions they had but have not heard the outcome yet. Superintendent Evans reported that he was asked to present to the Hopkinton School Committee regarding apportionment and has been invited back on April 14th to discuss apportionment with the select board. Superintendent Evans reported that he has been in communication with Ashland and has communicated their increase, which results in a challenging year for them. He has not had a specific invitation to present in Ashland but will keep members informed of upcoming meetings. As he reported at the previous meetings, information regarding our Budget and MSBA strategy has been presented to the Finance Sub-Committee of the Framingham City Council multiple times. Superintendent Evans reported that he will be presenting tomorrow evening at 7PM to the Framingham City Council regarding MSBA Enrollment Report and the status of the MSBA Building Project. He reported that he has reached out to all our communities, and he feels we are in a good place. Superintendent Evans reported that he will reach out to members with the times he will be presenting in their communities in case they are able to attend. A committee member asked if in the future it might make sense to provide information that would allow our small towns to

compare expenses such as insurance, snow removal etc. that we incur but that is not included in their budgets so they can more easily compare expenses. Superintendent Evans reported that this information is available in the back of the binder, and it's a good point that could be highlighted in next year's presentations.

- MSBA Update

Superintendent Evans reported that not much has happened since the last update. Superintendent Evans reported the next big step is later in this meeting, where he will ask for a vote to appropriate funds for the Feasibility Study. He reported the specific vote language has been vetted by our MSBA Liaison, and our attorney and will be introduced later in the meeting. He reported once we are in the feasibility stage, we will then follow the process as we learn them from MSBA and will review the milestones and steps going forward in this process with the Building Committee. He reported that all questions will be pursued and explored. Superintendent Evans reported he will keep the Committee and our district partners updated throughout this process.

- SkillsUSA District Competition 2025 (Appendix 2026-22)

Superintendent Evans provided members with a list of medalists from the SkillsUSA District Conference. Superintendent Evans reported that Keefe Tech students had a very successful year at the SkillsUSA District Conference. He reported that we had a near record year of students advancing to states. He reported that the gold and silver medalists will progress to the SkillsUSA State Conference that will be held at Blackstone Valley Tech. Superintendent Evans said we are very proud of our students and wish them success at the State Conference.

- BPA National Leadership Conference 2026 (Appendix 2026-23)

Superintendent Evans provided members with a list of award winners from the Business Professionals of America State Leadership Conference. Superintendent Evans reported that we had a very good showing at the State Leadership Conference with a nine students advancing to nationals. Students competing make a commitment to excellence and hard work, and it's wonderful that results follow.

- Out of State Field Trip Requests (Appendix 2026-24)

Superintendent Evans presented two out of state field trip requests to the Committee for their approval. The requests are to Nashville, TN, on May 7th for students to compete in the National Leadership

Conference for Business Professionals of America and for students to attend the SkillsUSA National Leadership and Skills Conference on June 1st in Atlanta, GA. MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. COMMERFORD TO APPROVE BOTH OUT OF STATE FIELD TRIP REQUESTS. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Advisory Board Invitation (Appendix 2026-25)

Superintendent Evans reported there will be an Advisory Board meeting on April 9th. He reported this is an opportunity to say "Thank You" to the people that support us working with our programs. Superintendent Evans said it would be nice if any members are able to join us for this event. He said for any member that would like to attend the Advisory Board Meeting, to reach out to either him or Ms. Ward in the Superintendent's Office to RSVP.

- Personnel Activity (Appendix 2026-26)

Superintendent Evans presented four Advisory Board applications, two for the Health Careers program and two for HVAC/R program for the review of the Committee. MR. GALLAGHER MADE A MOTION, SECONDED BY MRS. BURNS TO APPROVE THE FOUR ADVISORY BOARD APPLICATIONS FOR THE HEALTH CAREERS AND HVAC/R PROGRAMS. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Appropriation of Funds for MSBA Feasibility Study (Appendix 2026-27)

Superintendent Evans reported that we are asking for a vote for the appropriation of funds for the MSBA Feasibility Study. He reported that the language in this motion was vetted by our liaison from the MSBA and our district counsel. Superintendent Evans read the language as stated below:

Keefe Regional Technical School District
High School Feasibility Study Vote

VOTED: That the Keefe Regional Technical School District (the "District") hereby appropriates the amount of Two Million Dollars ($2,000,000) for the purpose of paying costs of a feasibility study with respect to the options for renovating and reconstructing, adding to and making extraordinary repairs to the District's high school located at 750 Winter Street, or constructing a new District high school to be located at the same address, including the payment of all costs incidental and related thereto (the "Study") said amount to be expended under the direction of District's School Committee. To meet this appropriation, said amount shall be appropriated from ***the District's Reserve for Feasibility Study Revolving Account***. The District acknowledges that the Massachusetts School Building Authority's ("MSBA's") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the District

incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further, that the amount appropriated by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

MR. TEDSTONE MADE A MOTION, SECONDED BY MR. SIMS, TO APPROVE APPROPRIATING FUNDS FOR THE MSBA FEASIBILITY STUDY AS READ BY SUPERINTENDENT EVANS. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. Superintendent Evans reported tomorrow he will submit this information to the MSBA.

- Non-Salary Financial Expenditure Report (Appendix 2026-28)

Members received the Non-Salary Expenditure Report along with some highlights. Mrs. Sharek said we have spent 63% to date. Mrs. Sharek said we are in line with where we would expect to be at this point in the fiscal year.

- Budget Transfer (Appendix 2026-29)

Mrs. Sharek presented the request for a of transfer $90,935 from the salaries account to the areas in need as identified in Appendix 2026-29. MR. PATRIARCA MADE A MOTION SECONDED BY MRS. BURNS TO APPROVE THE BUDGET TRANSFER OF $90,935 AS PRESENTED IN APPENDIX 2026-29. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Student Activity Account Transfer (Appendix 2026-30)

Mrs. Sharek presented a transfer request of $2,541.55 from the Student Activity Accounts from the Class of 2022, 2023, and 2024 to be allocated to the Class of 2027, 2028 and 2029, in even amounts as presented in Appendix 2026-30. MR. BURMAN MADE A MOTION SECONDED BY MR. GALLAGHER TO APPROVE THE STUDENT ACTIVITY ACCOUNT TRANSFER OF $2,541.55 AS PRESENTED IN APPENDIX 2026-30. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

COMMUNICATION (Appendix 2026-31)

Dr. Snow provided the Committee with a copy of a letter from Carmel Terrace Assisted Living, expressing appreciation for the dedication of a Keefe Tech Co-Op student. Dr. Snow reported that it is

heartwarming to see one of our seniors in the Culinary program being complimented for their hard work and dedication. She reported that a copy of the letter was sent to the student's mother and to the Culinary program. Dr. Snow reported that it is nice to hear how our students are being successful outside of the building when we aren't around supervising them. She said it is good for everyone, the student, the student's family, and the instructors.

OLD BUSINESS

There was no old business

NEW BUSINESS

A couple members of the Committee suggested that it may be nice to invite some of these students that are being praised to come before the Committee so we can congratulate them and praise their hard work and dedication.

EXECUTIVE SESSION

There was no Executive Session

ADJOURNMENT

MR. GALLAGHER MADE A MOTION SECONDED BY MR. HARTWELL TO ADJOURN THE MEETING. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The meeting was adjourned at 6:50 p.m.

The next meeting is May 4, 2026

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – April 6, 2026
ACTION SHEET

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