SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

750 Winter Street
Framingham, MA 01702

REGULAR MEETING OF THE DISTRICT SCHOOL COMMITTEE

December 8, 2025 @ 6:00 PM

Remote Meeting

https://keefetech-org.zoom.us/j/87574928152

I. APPROVAL OF MINUTES OF REGULAR MEETING OF NOVEMBER 3, 2025

II. GUESTS AND VISITORS

III. SUPERINTENDENTS REPORT

1. Introduction of new member

2. MASC/MASS Joint Conference Update

IV. ADJOURNMENT

Posted: Keefe Tech Web Site: https://www.keefetech.org/community/public-meeting-info
cc: Legal Counsel, Administrative Staff, School Treasurer, KTEA President, and Town/City Clerks: Ashland, Framingham, Holliston, Hopkinton and Natick

Approved by School Committee:
December 8, 2025

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE MEETING

November 3, 2025

MEMBERS' PRESENT:

ASHLAND
Ed Burman

FRAMINGHAM
Michele Burns
Linda Fobes (Remote)
Rick Gallagher
Maria Martinez
Steven Patriarca
Steve Starr

HOLLISTON
Barry Sims
Sarah Commerford (Remote)

HOPKINTON
Sabine St. Pierre
Brendan Tedstone

NATICK
Henry Haugland

ALSO PRESENT:
Jonathan Evans, Superintendent
Shannon Snow, Principal
Dolores Sharek, Director of Finance & Business
William Hurley, Treasurer
Skylar Marshall, Student Representative
Karen Ward, Recording Secretary

Chairman Burman called the meeting to order at 6:00 PM.

Per Governor Healey's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, we will be conducting this School Committee meeting in person in accordance with the Attorney General's Regulations and Procedures. Mrs. Commerford and Mrs. Fobes will be participating remotely. All votes this evening will be by roll call.

APPROVAL OF MINUTES OF REGULAR MEETING OF SEPTEMBER 29, 2025

Chairman Burman asked for a motion to approve the minutes of the regular meeting of September 29, 2025.

MR. PATRIARCA MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE THE MINUTES OF THE SEPTEMBER 29, 2025, SCHOOL COMMITTEE MEETING. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

GUESTS AND VISITORS

Superintendent Evans reported that Mrs. Bogusky, Director of Guidance and Admissions and Dr. Swasey, Academic Vice-Principal, will be presenting to the Committee this evening.

CHAIRMAN, REPORT

There was no Chairman's Report

EXECUTIVE SESSION

There was no Executive Session

SUPERINTENDENT-DIRECTOR'S REPORT

- Admissions and Enrollment Update

Mrs. Bogusky, Director of Guidance and Admissions, provided a report on Enrollment, Admissions and Admissions Policy changes. Mrs. Bogusky reported that district-wide enrollment is 902, with a capacity-based waitlist. She said the goal is to have a graduating class of approximately 225 students. Mrs. Bogusky reported that interest in Keefe Tech remains high. She said that this year they are seeing an increase in Ashland applicants. Mrs. Bogusky reported that students are applying to multiple schools

and it's nice to see that Keefe Tech is among those of high interest. Mrs. Bogusky reviewed the admissions timeline for the 2025-2026 school year as well as the focus on recruitment of Class of 2030. Mrs. Bogusky provided Committee members with promotional materials that were sent to families. Mrs. Bogusky also provided information regarding our showcase days and reported that we have a large number of student ambassadors that volunteer to be trained and provide student assistance on showcase days. Mrs. Bogusky reported that because of the State mandated lottery system that will be implemented, there are some changes that will need to be made to the Admissions Policy. She reported that this applies to all Career and Technical Schools. She reported that we have decided on using a weighted lottery system. She said the most important thing for students to remember is that they must get their application submitted before the January 15th deadline date. She reported that the lottery will be a virtual public lottery and will take place the first week of March 2026. Mrs. Bogusky reported that students will have the first two weeks of March to accept and complete their enrollment. Mrs. Bogusky reviewed some of the Admissions Policy changes and reported that Superintendent Evans will go into further detail regarding apportionment and he will present the Admissions Policy for their review.

- Recruitment, Admissions and Retention Policy (Appendix 2025-86)

Superintendent Evans reported we have finally received a written legal policy from the DESE regarding apportionment. Superintendent Evans reported that in the notice from the DESE Legal Department, we were advised that our path toward apportionment approval does not go through our sending school committees as was previously reported in verbal communication. Instead, we were advised that we could implement apportionment through a change to our regional agreement, OR through a policy vote by our own school committee. Given the timing of this notification, we chose the latter. Superintendent Evans reported that as he described in previous discussions, we would use a 3-year average percentage of enrollment by municipality applied to the 8th grade applicant pool for next year. Superintendent Evans reported that he has been in touch with our sending districts and will reach out to them with this update. Superintendent Evans said conversations he has had were informal but well received. He reported this will be a vote by the school committee annually. Superintendent Evans reported that this will help to stabilize the budget process for our municipalities. Superintendent Evans requested a vote on the Recruitment, Admissions and Retention Policy.

MR. BURMAN MADE A MOTION SECONDED BY MR. SIMS TO APPROVE THE RECRUITMENT, ADMISSIONS AND RETENTION POLICY AS PRESENTED. MRS. BURNS, MRS. COMMERFORD, MR.

HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS. Superintendent Evans reported that with vote of approval, the policy will be submitted to DESE this evening.

- 2025 Accountability Overview

Dr. Swasey reported that our standing is at the 47% accountability, a -20% from 2024. This rating does not require assistance or intervention – we are maintaining a strong standing while meeting state minimum performance standards. Dr. Swasey reported that this shift reflects MCAS policy changes. Dr. Swasey reported this is reflected statewide. Dr. Swasey reported there is measurable growth in ELA and Mathematics with consistent progress throughout the year reflecting effective instruction. Dr. Swasey reported we had high graduation rates and low dropout rates. Dr. Swasey reviewed areas for focus and growth including Core Academic Achievement and English Language Proficiency. Dr. Swasey provided demographic context and peer comparison to schools with similar student populations. Dr. Swasey reported that Keefe Tech's accountability story reflects both district efforts and broader statewide context. The 47th percentile represents solid performance for a high-needs, high-diversity population. Superintendent Evans noted that Dr. Swasey and the academic departments have been successful in working with students. The decreases seen at Keefe Tech and throughout the state are clearly connected to student awareness that through legislative action MCAS is no longer a graduation requirement.

- Competency Determination (Appendix 2025-87)

Dr. Snow reviewed with Committee members that last spring she presented the student handbook. At that time, we hadn't received direction from DESE regarding a policy to replace the MCAS Test, which had been removed as a graduation requirement. She reported that the State has now made a model Competency Determination Policy. Our Policy needs to mirror or exceed the model policy. Dr. Snow reviewed the Policy and presented our Competency Determination Policy. She reported that our Policy exceeds the expectations of the DESE Policy. Dr. Snow reported that the entire Class of 2026 has met MCAS requirements. MR. GALLAGHER MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE THE COMPETENCY DETERMINATION POLICY. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST.

PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

STUDENT REPRESENTATIVE REPORT

Ms. Marshall reported that students had just finished 1st term midterms. She reported that the Homecoming Dance is on Thursday, the theme is Night in Rio. She reported that many students are planning to attend. She reported the dance is on Thursday because students have no school on Friday because it is a Showcase Day. Ms. Marshall reported that student ambassadors are looking forward to the Showcase Day on Friday. She reported that the Senior Class had their sunrise get together, they had signs and had breakfast and had lots fun and lots of photo opportunities. Ms. Marshall updated the Committee on recent competitions that students attended, including the Future Farmers of America that was held in Indiana. She reported that we had three students win silver medals and one student won a bronze medal. She reported there were a large number of students competing, so the results are very impressive. She also reported that the play, It's a Wonderful Life, will be presented on November 21st and 22nd. Lastly, Ms. Marshall reviewed the fall sports that are coming to an end. She reported it was a very good season for all athletic teams. She reported that a freshman on the golf team shot a 36 at the State Vocational Championship. The girls and boys soccer teams made it to the State Vocational Championship and are waiting to hear who they will be playing with in the MIAA State Playoffs. Ms. Marshall reported that the boys and girls cross country teams had a strong showing at the State Vocational Championship and that the football team will play Old Colony in the Quarterfinals of the State Vocational Playoffs. Lastly the Cheerleading team competed in the MVADA Invitational last week and placed 3rd in the Central MA Athletic Conference Invitational.

SUPERINTENDENT-DIRECTOR'S REPORT (Continued)

- MSBA Update

Superintendent Evans provided an update on the recent meeting of the Keefe Tech Building Committee. Superintendent Evans reported that the make-up of the Building Committee had specific requirements set by the MSBA. He reported that we have members on the Committee representing all five of our municipalities. He reported that this meeting gave the group an opportunity to get introduced, to establish the role of the Committee and to review the process going forward. Superintendent Evans reported that one of the early steps is three forms that are required to be submitted to the MSBA by

October 30th. One of those forms, the Chapter 74 Vocational Technical Education Viablity Documentation, requires a vote of the Committee. He reported we were able to submit the form with a comment saying it was being voted on November 3rd and we could submit minutes documenting the vote as soon as they are approved.

- Chapter 74 Vocational Technical Education Viability Documentation (Appendix 2025-88)

Superintendent Evans reported that Mr. Flynn, Director of Career and Technical Education, took the lead on this form. Superintendent Evans reported that they reviewed possible scenarios for enrollment numbers and additional programs that may be considered. He reported he had several conversations with our liaison at MSBA, and her feedback has been positive and reports that our numbers are reasonable. For initial discussion with the MSBA, we have discussed and provided documents that support a building for 1200 students to be served in 18 career and technical programs. The numbers contained in these initial documents are just suggestions and no final decisions will be made at this time. We will continue to follow the guidance given to us by the MSBA. MR. TEDSTONE MADE A MOTION SECONDED BY MR. GALLAGHER TO APPROVE THE CHAPTER 74 VOCATIONAL TECHNICAL EDUCATION VIABILITY DOCUMENTATION TO BE SUBMITTED TO THE MSBA. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN APPROVED THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Review of Resolutions for MASC/MASS Joint Conference (Appendix 2025-89)

Superintendent Evans reminded Committee members that Mr. Gaine is serving as the Committee's voting delegate at the MASC/MASS Joint Conference. He reported there is only one new resolution this year. He reported the other resolutions are renewals from those of prior years. Superintendent Evans reminded the Committee of how they voted on those resolutions when they were first presented. Superintendent Evans is again providing you with a copy of the resolutions and after discussion will ask you to vote as a Committee on how you would like Mr. Gaine to represent you in the voting process.

RESOLUTION 1: REMOVING BMI TESTING FROM SCHOOLS

MR. TEDSTONE MADE A MOTION SECONDED BY MR. GALLAGHER TO VOTE IN SUPPORT OF REMOVING BMI TESTING FROM SCHOOLS. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS,

MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

MR. TEDSTONE MADE A MOTION SECONDED BY MR. GALLAGHER TO VOTE IN SUPPORT OF THE RESOLUTIONS REGARDING SANCTUARY LAWS FOR TRANSGENDER STUDENTS, TO INCREASE THE MAXIMUM BALANCE ALLOWED BY THE SPECIAL EDUCATION RESERVE FUND, MEMBERSHIP OF THE BOARD OF ELEMENTARY AND SECONDARY EDUCATION, PERSONAL FINANCIAL LITERACY EDUCATION, AND ESTABLISHMENT OF A REGIONAL SCHOOL ASSESSMENT RESERVE FUND, AND TO ABSTAIN FROM VOTING ON PRESERVING LOCAL GOVERNANCE OF MASSACHUSETTS SCHOOLS. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Advisory Board Applicants (Appendix 2025-90)

Superintendent Evans presented four advisory board applications for the Culinary and Health Programs for the vote of the Committee. MR. GALLAGHER MADE A MOTION SECONDED BY MR. BURMAN TO APPROVE THE FOUR ADVISORY BOARD APPLICATIONS THAT WERE PRESENTED. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- December 8TH and January 5th School Committee Meetings (Appendix 2025-85)

Superintendent Evans reported that typically we cancel the December School Committee meeting because members of the Budget Sub-Committee have three meetings that month and that usually the December agenda would be very light. This year Superintendent Evans is recommending that we keep the December 8th meeting with one agenda item, the approval of the November 3rd meeting minutes, as they need to be submitted to the MSBA. Superintendent Evans reported that he would like to do this meeting remotely and expects the meeting should just be a few minutes. Superintendent Evans also is suggesting that we move the January 5th meeting to January 12th. He reported there is a document on our Building Maintenance and Capital Planning due to the MSBA near the end of the month in January, and we would like to share this document with the Committee prior to our submission. To have this report completed by January 5th, it would require staff to finalize the report during the winter break.

MR. GALLAGHER MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE HAVING THE DECEMBER 8TH MEETING REMOTELY AND TO MOVE THE JANUARY 5TH MEETING TO JANUARY 12TH. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

FINANCIAL MATTERS

- Non-Salary Financial Expenditure Report (Appendix 2025-91)

Members received the Non-Salary Expenditure Report along with some highlights. Mrs. Sharek reported that we have spent 21% of the budget through October. She reported the FY25 Audit work has begun.

- Bid Sprinkler System (Appendix 2025-92)

Mrs. Sharek presented the FY26 Shed Sprinkler System Bid Recommendation. Mrs. Sharek reported that the district held a public bid conference on October 8, 2025, for a Sprinkler System located in the storage shed which will be used for the Construction and Horticulture programs. She reported we received two bids and are requesting we enter a contract with Carlisle Engineering. The total cost of the equipment and installation is $149,100 and will be funded through the Skills Capital Lab Modernization Grant. Superintendent Evans reported this is an area where cluster programs can work together. It is also an area where it will be incorporated and maintained around any renovation. MR. GALLAGHER MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE THE CONTRACT WITH CARLISLE ENGINEERING IN THE AMOUNT OF $149,100. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

COMMUNICATION

- Health and Wellness Fair Update

Superintendent Evans provided Committee members with a letter that was sent from Senate President Spilka thanking Keefe Tech staff for their efforts with the Health & Wellness Fair.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

There was no New Business

ADJOURNMENT

MR. PATRIARCA MADE A MOTION SECONDED BY MRS. BURNS TO ADJOURN THE MEETING. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The next meeting is December 8, 2025 (Remote Only)
The meeting adjourned at 7:35 p.m.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – November 3, 2025

ACTION SHEET

- MR. PATRIARCA MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE THE MINUTES OF THE SEPTEMBER 29, 2025, SCHOOL COMMITTEE MEETING. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. BURMAN MADE A MOTION SECONDED BY MR. SIMS TO APPROVE THE RECRUITMENT, ADMISSIONS AND RETENTION POLICY AS PRESENTED. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. GALLAGHER MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE THE COMPETENCY DETERMINATION POLICY. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. TEDSTONE MADE A MOTION SECONDED BY MR. GALLAGHER TO APPROVED THE CHAPTER 74 VOCATIONAL TECHNICAL EDUCATION VIABILITY DOCUMENTATION TO BE SUBMITTED TO THE MSBA. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN APPROVED THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. TEDSTONE MADE A MOTION SECONDED BY MR. GALLAGHER TO VOTE IN SUPPORT OF REMOVING BMI TESTING FROM SCHOOLS. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. TEDSTONE MADE A MOTION SECONDED BY MR. GALLAGHER TO VOTE IN SUPPORT OF THE RESOLUTIONS REGARDING SANCTUARY LAWS FOR TRANSGENDER STUDENTS, TO INCREASE THE MAXIMUM BALANCE ALLOWED BY THE SPECIAL EDUCATION RESERVE FUND, MEMBERSHIP OF THE BOARD OF ELEMENTARY AND SECONDARY EDUCATION, PERSONAL FINANCIAL LITERACY EDUCATION, AND ESTABLISHMENT OF A REGIONAL SCHOOL ASSESSMENT RESERVE FUND, AND TO ABSTAIN FROM VOTING ON PRESERVING LOCAL GOVERNANCE OF MASSACHUSETTS SCHOOLS. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. GALLAGHER MADE A MOTION SECONDED BY MR. BURMAN TO APPROVE THE FOUR ADVISORY BOARD APPLICATIONS THAT WERE PRESENTED. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. GALLAGHER MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE HAVING THE DECEMBER 8TH MEETING REMOTELY AND TO MOVE THE JANUARY 5TH MEETING TO JANUARY 12TH. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. GALLAGHER MADE A MOTION SECONDED BY MR. TEDSTONE TO APPROVE THE CONTRACT WITH CARLISLE ENGINEERING IN THE AMOUNT OF $149,100. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE, AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MR. PATRIARCA MADE A MOTION SECONDED BY MRS. BURNS TO ADJOURN THE MEETING. MRS. BURNS, MRS. COMMERFORD, MR. HAUGLAND, MRS. FOBES, MR. GALLAGHER, MRS. MARTINEZ, MR. PATRIARCA, MR. SIMS, MR. STARR, MRS. ST. PIERRE, MR. TEDSTONE AND MR. BURMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.