SCHOOL BUS BOOKING FORM 2026/2027

UWC Thailand offers morning to pick up or drop off from and to the designated point only. The Bus service is available for Kindergarten (KG) students upwards. The bus departs from the Kamala area to UWC Thailand.

Morning Pick Up Time and Pick Up Point

7.15 am	Boat Avenue	7.20 am	PTT Gas Station, Tinlay - Pasak
7.35 am	In front of Botanica Zen		

Afternoon Drop Off - students will be dropped off at the same pickup point.

Departure Time – 16.40.

Important Note:

- We do not pick up or drop off students from and to the house. School bus service is at a designated pick-up point only
- Bus service is only available for kindergarten (KG) students upwards. The afternoon drops off of kindergarten students through G3 with no activities after school between 3.00 and the scheduled bus departure time must be supervised by Manta Care Club staff.

Cost per year (THB): 32,000 Baht one way or 64,000 Baht round trip. Please tick in the below table to book.

	Semester 1	Semester 2	Total	Tick to Book
One Way Morning	16,000	16,000	32,000	
One Way Afternoon	16,000	16,000	32,000	
Return Trip	32,000	32,000	64,000	

Refund Policy: if you no longer require the bus service during the semester, we shall calculate the bus fees on the used days as per daily and weekly rates as shown below and refund accordingly.

I_____ **request school bus travel starting** _____ **(date) for:**

Student's name _____ **Class** _____

Home Address _____

Pick up point: ☐ Boat Avenue ☐ PTT ☐ In front of Botanica Zen

*Daytime phone contact*_____*Email* _____

I have read and understood UWC Thailand School Bus Service Agreement on 2nd page.

Signed _____ Date _____

For further information regarding school bus or booking, please **contact *Khun Ohm at our Operations Office.***
Tel +66(0)76 540 871 *or services@uwcthailand.ac.th*
Requests must be made at least 10 working days in advance. Our Admin Officer will contact you to confirm the availability and pick up time and pick up point within 5 working days after receiving this request.

Office use – date received _____

UWC Thailand School Bus Service Agreement

The parent/guardian understands and accepts the following conditions in order for the student to use the school bus service.

In order to minimize travel time, ensure student safety, and make certain that students arrive at school on time, the following procedures will be followed:

1) Parents, guardians, or older (Grade 6 or more) siblings must accompany all students to and from the bus pick-up and drop-off points. Drivers will be instructed to depart their pick-up points at their designated times. The bus will wait 3 minutes at each stop to ensure that students from the remaining route are on time. Students who are late will need to find alternate means of getting to school on time. The driver will also be instructed to depart the school on time in the afternoon. For students who are late, the parents will be informed to find alternate means of returning their children home. Students who are not met at the drop-off points will be returned to school, and the parent will be responsible for picking up their child. The bus will not return to pick up any students either way.

2) Parents must inform the school in case of any absence of the school bus students.

3) Students will not be able to use school transport until the Accounts Department has received the payment

4) School may change the pickup and drop-off places and times if needed.

5) All school buses have bus monitors The bus monitor keeps a Bus Behavior Log, through which any issues, questions, or misbehavior of the students during travel will be directed to the Head of Facilities,Operation and Risk Management and Head of School. Violation of, and failure to follow the school bus travel rules may result in disciplinary action. In serious cases, a student's bus service will be terminated. The bus fee will not be refundable in such cases.

6) Students are expected to interact respectfully with the bus driver, bus monitor, and other bus users at all times.

7) During travel time, the student is expected to remain seated with the seat belt on always, keep all windows closed at all times, whisper, look after personal belongings, and remove any rubbish.

8) Alterations include changing the guardian, the pick-up or drop-off time or place, and if older siblings are not accompanying younger children must be submitted to the school at least 3 hours before the change is to be made.

9) School bus space is limited and is reserved for the transportation of students only. Should any other child or adult wish to travel on the school bus with the school bus student, the parent needs to request authorization from the office manager one day in advance and the cost will be 1,000 Baht per way.

10) **Agreements no #5 and #6 should be shared specifically with each child. By signing the 1st page of this form, parents are confirming that the child understands and agrees to comply.**