

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
WORK SCHEDULE: 2026-2027
SCHOOL YEAR

Core Employees

MONTH	DUTY DAYS	HOLIDAYS	UNASSIGNED DAY
JULY	22	1 (July 3, Independence Day)	
AUGUST	21	0	
SEPTEMBER	21	1 (Sept. 7, Labor Day)	
OCTOBER	21	1 (Oct. 12, Columbus Day)	
NOVEMBER	18	3 (Nov. 11, Veterans Day) (Nov. 26 - 27, Thanksgiving)	
DECEMBER	22	1 (Dec. 25)	
JANUARY	19	2 (Jan.1, Jan.18 MLK Jr. Day)	
FEBRUARY	19	1 (Feb. 15, Presidents' Day)	
MARCH	22	1 (March. 26 Good Friday)	
APRIL	22		
MAY	20	1 (May 31, Memorial Day)	
JUNE	21	1 (June 18, Juneteenth)	
TOTALS	248	13	= 261

Annual salaries have been calculated for civil service employees by multiplying the applicable base rate by 2,088 hours for maintenance and custodial personnel, and 1,957.50 for clerical personnel. Longevity increments are added to the total of those amounts. The resulting annual salary for KTSEA members is then divided by 26.1 to arrive at the biweekly gross pay. Note annual hours will vary based on the academic calendar.

*** Note Core Full Time KTSEA employees are entitled to an additional 2 paid holidays to be used during the school year. A leave request in the payroll system using the code for "CORE," must be completed and approved by the department supervisor.**

