

**Inter-Lakes School District
Joint Loss Management Committee Meeting
March 11, 2026 @ 3:15 p.m. via Google Meet Video Conference**

Minutes

■ **Call to order:** Mrs. Dolloff called the meeting to order at 3:15 p.m.

■ **Attendance**

- *Members in Attendance:*
 - *Roy Arceno*
 - *Kim Bannon*
 - *Lucy Cunningham*
 - *Ashley Dolloff*
 - *Christine Dionne*

■ **Welcome New Member**

- *Mrs. Dolloff welcomed Ms. Dionne, ILSSA representative, to the Committee.*

■ **Review & Acceptance of Minutes of December 10, 2025, meeting**

- *Committee approved minutes of the December 10, 2025 meeting.*

■ **Review & Discussion of FROI and Student Violence reports during December 4, 2025, through March 3, 2026**

- *Mrs. Dolloff conducted a review of the First Report of Injury (FROI) and student violence incident reports.*
- *Ms. Bannon asked what the walk off mat was. The walk off mat is stuck to the floor. Brian will be installing later this year. Ashley reported that a staff member at ILES did fall because of a loose mat. Brian will follow up to see if a new walk off mat need to be installed there as well.*
- *Mrs. Bannon asked there if there were occasions when people are not filling out the student violence form? How do we make sure people are filling them out? Are we filling them out if there is a physical contact of some sort? Or when a child is throwing things in the classroom?*
- *Mrs. Dolloff answered that we have provided education to staff on the process through faculty meetings and special education departments meetings. This seems to help bring awareness to the process, but we are happy to remind staff again at an upcoming faculty meeting.*
- *If a student is throwing a chair and throwing it at someone that is an act we would want to record, if it was a one-off incident when a student throws a pencil, we will not document that.*
- *Every situation is unique, and it can be difficult to classify these situations with very black and white guidelines.*

■ **Other**

- *The committee had no other questions or comments.*

■ **Next Meeting**

- *May 20, 2026*

 **Meeting adjourned at 3:25 p.m.**

Respectfully Submitted,

Sarah Briggs, Recording Secretary