



March 26, 2026

## MEMORANDUM

**TO:** All Employees

**FROM:** Dr. Sherry Agnew-Scott, Chief Human Resources Officer  
Amanda R. Schilling, Director of Human Resources

**SUBJECT:** SY 2026-2027 Workday Schedules for Contracted Employees

This communication outlines the SY 2026-2027 workday schedules for all employees. These schedules are effective July 1, 2026, and are not retroactive.

All employees and their supervisors are expected to be familiar with and adhere to the contents of this memorandum.

While example job titles are included with some schedules as a point of reference, employees should verify the number of workdays for which they are contracted by referring to their employment contract.

If you have specific questions about your work schedule, please contact the appropriate Talent Acquisition and Management Specialist.

- Elementary Cluster I | Sonja Hale | [shale@nps.k12.va.us](mailto:shale@nps.k12.va.us)
- Elementary Cluster II | Alexis Thornton | [athornton061@nps.k12.va.us](mailto:athornton061@nps.k12.va.us)
- Secondary & Auxiliary Sites/Programs Cluster | Ashleigh Rowan | [arowan827@nps.k12.va.us](mailto:arowan827@nps.k12.va.us)
- Facilities, School Nutrition, Security Officers, & Transportation | Erica Norfleet | [enorfleet132@nps.k12.va.us](mailto:enorfleet132@nps.k12.va.us)



**Norfolk Public Schools**  
The cornerstone of a proudly diverse community

**Work Schedule | Administrators | 220 Day Contract**  
SY 2026-2027

Reporting Date: 08/10/2026

Ending Date: 06/24/2027

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	1	0	1	1
2	0	0	1	1	1	1	0	1	1	1	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1.25	7
8	0	0	1	1	0	1	1	1	1	1	0	1.25	8
9	0	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	1.25	14
15	0	0	1	1	0	1	1	0	1	1	0	1.25	15
16	0	0	1	1	1	1	0	1	1	1	0	1.25	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	1	1	0	0	1	1	1.25	21
22	0	0	1	1	0	1	1	1	1	1	0	1.25	22
23	0	0	1	1	1	0	0	1	1	1	0	1.25	23
24	0	1	1	0	1	0	0	1	1	0	1	1.25	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		1		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Administrators | 252 Day Contract**  
SY 2026-2027

Reporting Date: 07/01/2026

Ending Date: 06/30/2027

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	1.25	0	1	1	0	1	0	1	1	1	0	1	1
2	0	0	1	1	1	1	0	1	1	1	0	1	2
3	0	1.25	1	0	1	1	0	1	1	0	1	1	3
4	0	1.25	1	0	1	1	1	1	1	0	1	1	4
5	0	1.25	0	1	1	0	1	1	1	1	1	0	5
6	1.25	1.25	0	1	1	0	1	0	0	1	1	0	6
7	1.25	0	0	1	0	1	1	0	0	1	1	1.25	7
8	1.25	0	1	1	0	1	1	1	1	1	0	1.25	8
9	1.25	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	1.25	1	0	1	1	0	1	0	0	1	1	0	13
14	1.25	1	1	1	0	1	1	0	0	1	1	1.25	14
15	1.25	0	1	1	0	1	1	0	1	1	0	1.25	15
16	1.25	0	1	1	1	1	0	1	1	1	0	1.25	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	1.25	1	0	1	1	0	1	0	0	1	1	0	20
21	1.25	1	1	1	0	1	1	0	0	1	1	1.25	21
22	1.25	0	1	1	0	1	1	1	1	1	0	1.25	22
23	1.25	0	1	1	1	0	0	1	1	1	0	1.25	23
24	0	1	1	0	1	0	0	1	1	0	1	1.25	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	1.25	1	0	1	0	0	1	0	0	1	1	0	27
28	1.25	1	1	1	0	1	1	0	0	1	1	1.25	28
29	1.25	0	1	1	0	1	1		0	1	0	1.25	29
30	1.25	0	1	1	1	0	0		0	1	0	1.25	30
31	0	1		0		0	0		1		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Norfolk Public Schools**  
The cornerstone of a proudly diverse community

**Work Schedule | Teachers/Non-Classroom Teachers | 200 Day Contract**  
SY 2026-2027

Reporting Date: 08/17/2026

Ending Date: 06/07/2027

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	0	1	0	1	1	0	1	1	0	1	0	10
11	0	0	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees
	Teacher Work Day or PD Day per Academic Calendar



**Work Schedule | Teachers/Non-Classroom Teachers | 210 Day Contract**  
SY 2026-2027

Reporting Date: 08/05/2026

Ending Date: 06/10/2027

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	1	0	1	1	0	1	1	1	1	1	0	5
6	0	1	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	1	8
9	0	0	1	1	1	1	0	1	1	1	0	1	9
10	0	1	1	0	1	1	0	1	1	0	1	1	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees
	Teacher Work Day or PD Day per Academic Calendar



**Work Schedule | Teachers/Non-Classroom Teachers | 220 Day Contract**  
SY 2026-2027

Reporting Date: 07/23/2026

Ending Date: 06/10/2027

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	1.25	1	0	1	1	0	1	1	0	1	1	3
4	0	1.25	1	0	1	1	1	1	1	0	1	1	4
5	0	1.25	0	1	1	0	1	1	1	1	1	0	5
6	0	1.25	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	1.25	8
9	0	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	1.25	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	1.25	1	0	1	0	0	1	0	0	1	1	0	27
28	1.25	1	1	1	0	0	1	0	0	1	1	0	28
29	1.25	0	1	1	0	0	1		0	1	0	0	29
30	1.25	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees
	Teacher Work Day or PD Day per Academic Calendar



**Work Schedule | Teachers/Non-Classroom Teachers | 240 Day Contract**  
SY 2026-2027

Reporting Date: 07/01/2026

Ending Date: 06/30/2027

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	1.25	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	1.25	1	0	1	1	0	1	1	0	1	1	3
4	0	1.25	1	0	1	1	1	1	1	0	1	1	4
5	0	1.25	0	1	1	0	1	1	1	1	1	0	5
6	1.25	1.25	0	1	1	0	1	0	0	1	1	0	6
7	1.25	0	0	1	0	1	1	0	0	1	1	1	7
8	1.25	0	1	1	0	1	1	1	1	1	0	1.25	8
9	1.25	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	1.25	1	0	1	1	0	1	0	0	1	1	0	13
14	1.25	1	1	1	0	1	1	0	0	1	1	1.25	14
15	1.25	0	1	1	0	1	1	0	1	1	0	1.25	15
16	1.25	0	1	1	1	1	0	1	1	1	0	1.25	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	1.25	1	0	1	1	0	1	0	0	1	1	0	20
21	1.25	1	1	1	0	0	1	0	0	1	1	1.25	21
22	1.25	0	1	1	0	0	1	1	1	1	0	1.25	22
23	1.25	0	1	1	1	0	0	1	1	1	0	1.25	23
24	0	1	1	0	1	0	0	1	1	0	1	1.25	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	1.25	1	0	1	0	0	1	0	0	1	1	0	27
28	1.25	1	1	1	0	0	1	0	0	1	1	1.25	28
29	1.25	0	1	1	0	0	1		0	1	0	1.25	29
30	1.25	0	1	1	1	0	0		0	1	0	1.25	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees
	Teacher Work Day or PD Day per Academic Calendar



**Work Schedule | Classified | 182 Day Contract**  
SY 2026-2027

**Reporting Date:** 08/24/2026

**Ending Date:** 06/04/2027

**Example Job Titles:** In-School Suspension Assistant, Job Coach Assistant, Teacher Assistant

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	0	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	0	1	0	1	1	0	1	1	0	1	0	10
11	0	0	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	0	1	0	1	1	0	1	1	0	1	0	17
18	0	0	1	0	1	1	0	1	1	0	1	0	18
19	0	0	0	1	1	0	1	1	1	1	1	0	19
20	0	0	0	1	1	0	1	0	0	1	1	0	20
21	0	0	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Classified | 183 Day Contract (Schedule A)**

SY 2026-2027

Reporting Date: 08/21/2026

Ending Date: 06/04/2027

Example Job Title: Family Engagement Specialist

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	0	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	0	1	0	1	1	0	1	1	0	1	0	10
11	0	0	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	0	1	0	1	1	0	1	1	0	1	0	17
18	0	0	1	0	1	1	0	1	1	0	1	0	18
19	0	0	0	1	1	0	1	1	1	1	1	0	19
20	0	0	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Classified | 183 Day Contract (Schedule B)**

SY 2026-2027

Reporting Date: 08/21/2026

Ending Date: 06/04/2027

**Example Job Titles:** School Bus Attendants, School Bus Driver I

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	0	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	0	1	0	1	1	0	1	1	0	1	0	10
11	0	0	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	0	1	0	1	1	0	1	1	0	1	0	17
18	0	0	1	0	1	1	0	1	1	0	1	0	18
19	0	0	0	1	1	0	1	1	1	1	1	0	19
20	0	0	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Classified | 186A Day Contract**  
SY 2026-2027

**Reporting Date:** 08/19/2026

**Ending Date:** 06/07/2027

**Example Job Titles:** Central School Nutrition Assistant, Educational Interpreter, Library/Media Assistant, Library/Media Technician, School Nutrition Assistant I

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	0	1	0	1	1	0	1	1	0	1	0	10
11	0	0	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	0	1	0	1	1	0	1	1	0	1	0	17
18	0	0	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Classified | 186B Day Contract**  
SY 2026-2027

**Reporting Date:** 08/18/2026

**Ending Date:** 06/07/2027

**Example Job Titles:** Central School Nutrition Assistant, School Nutrition Assistant I

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	0	1	0	1	1	0	1	1	0	1	0	10
11	0	0	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	0	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	0	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Classified | 190 Day Contract**  
SY 2026-2027

Reporting Date: 08/03/2026

Ending Date: 06/07/2027

**Example Job Titles: School Nutrition Manager I-V**

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	0	8
9	0	0	1	1	1	1	0	1	1	1	0	0	9
10	0	1	1	0	1	1	0	1	1	0	1	0	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	0	0	1	1	0	1	1	1	1	1	0	12
13	0	0	0	1	1	0	1	0	0	1	1	0	13
14	0	0	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees



**Work Schedule | Classified | 195 Day Contract**  
SY 2026-2027

Reporting Date: 08/10/2026

Ending Date: 06/09/2027

Example Job Titles: Custodian I

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	0	1	0	1	1	0	1	1	0	1	1	3
4	0	0	1	0	1	1	1	1	1	0	1	1	4
5	0	0	0	1	1	0	1	1	1	1	1	0	5
6	0	0	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1	7
8	0	0	1	1	0	1	1	1	1	1	0	1	8
9	0	0	1	1	1	1	0	1	1	1	0	1	9
10	0	1	1	0	1	1	0	1	1	0	1	0	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees

**Work Schedule | Classified | 200 Day Contract**

Department of Human Resources  
800 E. City Hall Avenue, P.O. Box 1357 • Norfolk, VA • 23510-1357  
Phone: (757) 628-3905 • Fax: (757) 628-3983 • [www.npsk12.com/hr](http://www.npsk12.com/hr)

SY 2026-2027

Reporting Date: 08/03/2026

Ending Date: 06/09/2027

Example Job Titles: Occupational Therapy Assistant, School Clerical Specialist I & II

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	1	1	0	1	1	0	1	1	0	1	1	3
4	0	1	1	0	1	1	1	1	1	0	1	1	4
5	0	1	0	1	1	0	1	1	1	1	1	0	5
6	0	1	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1.25	7
8	0	0	1	1	0	1	1	1	1	1	0	1.25	8
9	0	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	0	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	0	21
22	0	0	1	1	0	0	1	1	1	1	0	0	22
23	0	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees

**Work Schedule | Classified | 210 Day Contract**

Department of Human Resources

800 E. City Hall Avenue, P.O. Box 1357 • Norfolk, VA • 23510-1357  
Phone: (757) 628-3905 • Fax: (757) 628-3983 • [www.npsk12.com/hr](http://www.npsk12.com/hr)



SY 2026-2027

Reporting Date: 08/03/2026

Ending Date: 06/23/2027

Example Job Titles: School Bus Driver II

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	0	0	1	1
2	0	0	1	1	1	1	0	1	1	0	0	1	2
3	0	1.25	1	0	1	1	0	1	1	0	1	1	3
4	0	1.25	1	0	1	1	1	1	1	0	1	1	4
5	0	1.25	0	1	1	0	1	1	1	1	1	0	5
6	0	1.25	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1.25	7
8	0	0	1	1	0	1	1	1	1	1	0	1.25	8
9	0	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	1.25	14
15	0	0	1	1	0	1	1	0	1	1	0	1.25	15
16	0	0	1	1	1	1	0	1	1	1	0	1.25	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	0	1	0	1	1	0	1	0	0	1	1	0	20
21	0	1	1	1	0	0	1	0	0	1	1	1.25	21
22	0	0	1	1	0	0	1	1	1	1	0	1.25	22
23	0	0	1	1	1	0	0	1	1	1	0	1.25	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	0	1	0	1	0	0	1	0	0	1	1	0	27
28	0	1	1	1	0	0	1	0	0	1	1	0	28
29	0	0	1	1	0	0	1		0	1	0	0	29
30	0	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		0		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees

**Work Schedule | Classified | 220 Day Contract**

Department of Human Resources  
 800 E. City Hall Avenue, P.O. Box 1357 • Norfolk, VA • 23510-1357  
 Phone: (757) 628-3905 • Fax: (757) 628-3983 • [www.npsk12.com/hr](http://www.npsk12.com/hr)



SY 2026-2027

Reporting Date: 07/20/2026

Ending Date: 06/10/2027

Example Job Titles: Attendance Technician, School Clerical Specialist (11M), School Officer Manager (11M), Student Data Specialist, Teacher Assistant at CHKD

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	0	0	1	1	0	1	0	1	1	1	0	1	1
2	0	0	1	1	1	1	0	1	1	1	0	1	2
3	0	1.25	1	0	1	1	0	1	1	0	1	1	3
4	0	1.25	1	0	1	1	1	1	1	0	1	1	4
5	0	1.25	0	1	1	0	1	1	1	1	1	0	5
6	0	1.25	0	1	1	0	1	0	0	1	1	0	6
7	0	0	0	1	0	1	1	0	0	1	1	1.25	7
8	0	0	1	1	0	1	1	1	1	1	0	1.25	8
9	0	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	0	1	0	1	1	0	1	0	0	1	1	0	13
14	0	1	1	1	0	1	1	0	0	1	1	0	14
15	0	0	1	1	0	1	1	0	1	1	0	0	15
16	0	0	1	1	1	1	0	1	1	1	0	0	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	1.25	1	0	1	1	0	1	0	0	1	1	0	20
21	1.25	1	1	1	0	1	1	0	0	1	1	0	21
22	1.25	0	1	1	0	1	1	1	1	1	0	0	22
23	1.25	0	1	1	1	0	0	1	1	1	0	0	23
24	0	1	1	0	1	0	0	1	1	0	1	0	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	1.25	1	0	1	0	0	1	0	0	1	1	0	27
28	1.25	1	1	1	0	1	1	0	0	1	1	0	28
29	1.25	0	1	1	0	1	1		0	1	0	0	29
30	1.25	0	1	1	1	0	0		0	1	0	0	30
31	0	1		0		0	0		1		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees

**Work Schedule | Classified | 252 Day Contract**

Department of Human Resources  
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SY 2026-2027

Reporting Date: 07/01/2026

Ending Date: 06/30/2027

**Example Job Titles: All Other Classified Positions**

DATE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	DATE
1	1.25	0	1	1	0	1	0	1	1	1	0	1	1
2	0	0	1	1	1	1	0	1	1	1	0	1	2
3	0	1.25	1	0	1	1	0	1	1	0	1	1	3
4	0	1.25	1	0	1	1	1	1	1	0	1	1	4
5	0	1.25	0	1	1	0	1	1	1	1	1	0	5
6	1.25	1.25	0	1	1	0	1	0	0	1	1	0	6
7	1.25	0	0	1	0	1	1	0	0	1	1	1.25	7
8	1.25	0	1	1	0	1	1	1	1	1	0	1.25	8
9	1.25	0	1	1	1	1	0	1	1	1	0	1.25	9
10	0	1	1	0	1	1	0	1	1	0	1	1.25	10
11	0	1	1	0	0	1	1	1	1	0	1	0	11
12	0	1	0	1	1	0	1	1	1	1	1	0	12
13	1.25	1	0	1	1	0	1	0	0	1	1	0	13
14	1.25	1	1	1	0	1	1	0	0	1	1	1.25	14
15	1.25	0	1	1	0	1	1	0	1	1	0	1.25	15
16	1.25	0	1	1	1	1	0	1	1	1	0	1.25	16
17	0	1	1	0	1	1	0	1	1	0	1	0	17
18	0	1	1	0	1	1	0	1	1	0	1	0	18
19	0	1	0	1	1	0	1	1	1	1	1	0	19
20	1.25	1	0	1	1	0	1	0	0	1	1	0	20
21	1.25	1	1	1	0	1	1	0	0	1	1	1.25	21
22	1.25	0	1	1	0	1	1	1	1	1	0	1.25	22
23	1.25	0	1	1	1	0	0	1	1	1	0	1.25	23
24	0	1	1	0	1	0	0	1	1	0	1	1.25	24
25	0	1	1	0	0	0	1	1	1	0	1	0	25
26	0	1	0	1	0	0	1	1	1	1	1	0	26
27	1.25	1	0	1	0	0	1	0	0	1	1	0	27
28	1.25	1	1	1	0	1	1	0	0	1	1	1.25	28
29	1.25	0	1	1	0	1	1		0	1	0	1.25	29
30	1.25	0	1	1	1	0	0		0	1	0	1.25	30
31	0	1		0		0	0		1		0		31

KEY	
	Work Day for Employees on this Table
	Non-Work Day for Employees on this Table
	Weekend
	NPS Closed for All Employees