



# Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

Item IX. A. 1  
Motion by: Joseph H. Hobika, Jr.  
Seconded by: Michael H. Head  
Motion carried 10-0

VII A. 1.  
Approval of Minutes of the  
Regular Meeting of May 13, 2026  
June 10, 2026

Cooperative Board 2025-2026

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## UNAPPROVED MINUTES OF THE REGULAR MEETING OF MAY 13, 2026

The Regular meeting of the Board of Cooperative Educational Services was held on Wednesday, May 13, 2026 at 4:30 p.m. in the Howard D. Mettelman Learning Center, 4747 Middle Settlement Road, New Hartford, New York.

### MEMBERS PRESENT

Gary P. Nelson, Vice President  
Steve Boucher  
Michael H. Head  
Joseph H. Hobika, Jr.  
Kristin Hubley  
Heather Johnson  
Anthony J. Nicotera

### MEMBERS EXCUSED

Michelle Anderson  
Elaine M. Falvo  
Ryan P. Rogers  
Stephen Stanton  
Timothy Thomas

Juan Camacho, Ex-Officio Member  
Jeffrey M. Reppel, Ex-Officio Member

### OTHERS PRESENT

Patricia N. Kilburn, Ed.D.      District Superintendent  
Christopher Hill              Assistant Superintendent  
Scott Morris                    Assistant Superintendent  
Lori A. Wrobel                 Clerk of the Board

Date

Introduction

Members Present

Members Excused

Others Present

Michelle Anderson, *President*, Gary P. Nelson, *Vice President*,  
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Kristin Hubley,  
Heather Johnson, Anthony J. Nicotera, Ryan P. Rogers, Stephen Stanton, Timothy Thomas

*Dedicated professionals collaborating with component districts and the community, developing and deploying leading-edge educational services, career opportunities and support services, essential to all students' success.*

**ITEM I. CALL THE REGULAR MEETING TO ORDER**

A quorum was noted and Vice President Gary P. Nelson called the Regular Meeting to order at 4:32 p.m.

**ITEM II. PLEDGE OF ALLEGIANCE**

Anthony J. Nicotera led the Board with the Pledge of Allegiance.

**ITEM III. RECOGNITION OF VISITORS**

Angela Evans, Coordinator of Alt Ed and Summer Programs  
Carolyn LaSalle, Guidance Counselor  
Vincent Tripodi, Principal of Alternative Education  
Tiffany Allen and Family

**ITEM IV. RECOGNITION**

Tiffany Allen was introduced by Guidance Counselor Carolyn LaSalle. Tiffany Allen shared her experience with MSA at MVCC. Tiffany was presented with a certificate for her positive accomplishments and outstanding achievements at MSA at MVCC.

**ITEM VI. REPORTS**

The Policy Committee Meeting scheduled for next week was discussed. It was agreed that this meeting will be canceled in light of the BTA Negotiations.

Cooperative Board Members have been invited to the Staff Recognition and Retirement Ceremony on May 21, 2026 at 4:00 p.m. Michelle Anderson, Kristin Hubley, Heather Johnson and Gary Nelson will all be attending.

Patricia N. Kilburn, Ed.D. gave the Cooperative Board an update concerning New York Inspires which is an initiative for every school in the region that prepares Freshman for what their path forward might look like.

Michael H. Head provided a Facilities/Capital Project Committee Meeting update.

**ITEM V. COMMUNICATIONS**

Cooperative Board Members were reminded of the Special Meeting scheduled for Tuesday, May 19, 2026. This Special Meeting concerns BTA Negotiations.

In accordance with Policy 7201, Katherine Gavett of Ferrara Fiorenza PC provided training to the Cooperative Board regarding Child Abuse in an Educational Setting.

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 15, 2026**

Motion by: Joseph H. Hobika, Jr.  
 Seconded by: Michael H. Head

Moved, that the minutes of the Regular Meeting of April 15, 2026 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

**ITEM VIII. EXECUTIVE SESSION**

Motion by: Joseph H. Hobika, Jr.  
 Seconded by: Steve Boucher

Moved, that the Cooperative Board enter into Executive Session at 5:06 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

**Executive Session Items:**

X	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the ___ Union
X	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Motion by: Joseph H. Hobika, Jr.  
Seconded by: Anthony J. Nicotera

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 6:12 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

**ITEM IX. MOTION TO APPROVE THE CONSENT AGENDA (B., C., D), WITH THE EXCEPTION OF POLICY 7201 IN ITEM IX. D.2.)**

Motion by: Michael H. Head  
Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board accepts the Treasurer's Report for March 2026 (Item IX. B. 1), the Budget Adjustment Report for March 2026 (Item IX. B. 2), the Personnel Report (Item IX. C), and Action Items (Item IX.D.1, IX.D.2 (minus Policy 7201), IX.D.3, IX.D.4, IX.D.5, IX.D.6, IX.D.7, IX.D.8, IX.D.9, IX.D.10, IX.D.11, IX.D.12, IX.D.13, IX.D.14, IX.D.15, IX.D.16, IX.D.17, and IX.D.18).

**FINANCIAL REPORT**

Moved, that the Cooperative Board accepts the Report of the Treasurer for March 2026 Item IX B.1 as shown below:

**ITEM IX. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR MARCH 2026**

**Report of the Treasurer for March 2026**

Capital	\$ 8,495.55
General	\$ 11,317,868.31
School Lunch	\$ 2,217,403.15
Special Aid	\$ 199,256.33
Scholarships	\$ 69,443.88
Extra-Curricular	\$ 29,179.08
Total	\$13,841,646.30

**ITEM IX. B. 2. MOTION TO ACCEPT THE 2025-2026 BUDGET ADJUSTMENT  
REPORT FOR MARCH 2026**

**Budget Revisions—2025-26  
March 2026 Report**

2025-26 Adopted Budget	\$102,308,508
Commitment Changes	\$ 12,690,277
Net Changes	\$ 4,821,309
Total	\$ 119,820,095

**ITEM IX. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

**A. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Teaching/Certified Staff**

			Hire Date	Retire Date
1.	CAROL MARTIN	TEACHER OF PHYSICAL EDUCATION	09/01/2002	06/30/2026
2.	JACQUELINE S. SMITH	TEACHER ASSISTANT	09/01/1999	06/30/2026
3.	MICHELE WEAKLEY	TEACHER OF COSMETOLOGY	09/01/2001	06/30/2026

**2. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	SUSAN N. MOJAVE	PERFORMING ARTS SPECIALIST	04/12/2010	06/30/2026
2.	TIMOTHY RYAN	CLEANER	07/01/2022	06/30/2026

**b. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	JESSICA E. WAGNER	TEACHER OF ENGLISH	09/01/2023	06/30/2026
2.	KAYLA R. CROUCH	TEACHER ASSISTANT	03/23/2026	03/26/2026
3.	MOLLY S. LAVALLEE	TEACHER OF TECHNOLOGY	08/29/2024	06/30/2026

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	DARLENE J. BOWEE	FOOD SERVICE HELPER	12/08/2017	04/01/2026
2.	WALTER L. BURNETT	FOOD SERVICE HELPER	09/01/2023	03/26/2026
3.	STEPHANIE A. CORNISH	FOOD SERVICE HELPER	04/10/2026	04/13/2026
4.	COURTNEY N. FARGNOLI	FOOD SERVICE HELPER	05/17/2021	04/02/2026
5.	JACQUELINE A. GAMLEN	PUBLIC RELATIONS ASSISTANT	10/13/2025	04/06/2026
6.	MARYELLEN KABOT	FOOD SERVICE HELPER	03/30/2026	04/15/2026
7.	ALLISON V. LUTHER	OFFICE SPECIALIST I	01/15/2024	04/27/2026
8.	AUSTIN J. MILLER	FOOD SERVICE HELPER	11/07/2025	04/07/2026
9.	KELLIE R. OSBORNE	FOOD SERVICE HELPER	05/05/2017	04/13/2026
10.	MICHAEL V. ULES	MOTOR VEHICLE OPERATOR	02/06/2024	03/31/2026

**c. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	MELINDA E. SUITS	TEACHER ASSISTANT	03/11/2026	04/19/2026	Disability
2.	SARAH A. THAYER	SCHOOL SOCIAL WORKER	06/03/2026	09/01/2026	Disability

**2. Non-Instructional/Classified Staff**

		Start Date	End Date	Reason
1.	BRANDON A. NELLENBACK COMPUTER SPECIALIST (TRAINING)	05/18/2026	11/18/2026	new probationary appointment

**d. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **GINAMARIE CARCONE** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing May 04, 2026 and ending May 03, 2030 at an annual salary rate of \$21,586.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of T.R. Proctor Senior High School
- \* Associates Degree in General Studies from Mohawk Valley Community College

**Work Experience:**

- \* From January, 2021 through February, 2025 as a claims representative at Excellus Blue Cross Blue Shield
- \* From November, 2018 through March, 2020 as a clerk at L.A.T.C Chicago Title
- \* From May, 2015 through October, 2018 as a fiber producer at Fiber Instrument Sales

2. Recommend that **JULIANA E. DEE** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, Bridges, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing April 27, 2026 and ending April 26, 2030 at an annual salary rate of \$20,320.00, prorated.

**Certification:**

\* TEACHING ASST LEVEL 1 certificate in TEACHING ASSISTANT

**Education:**

\* Graduate of Westmoreland Central School District

**Work Experience:**

\* From December, 2021 through August, 2023 as a teaching assistant sub at OHM BOCES  
\* From September, 2023 through August, 2025 as a teaching assistant at OHM BOCES  
\* From December, 2025 through April, 2026 as a teaching assistant sub at OHM BOCES

3. Recommend that **REBECCA L. DENICOLA** be appointed as a **TEACHER OF PRACTICAL NURSING** in Instructional Programs & Professional Learning, CTE, for a four year probationary appointment in the PRACTICAL NURSING tenure area, commencing on March 18, 2026 and ending March 17, 2030. Rebecca DeNicola's status as a long-term substitute terminates as of the effective date of appointment to a probationary period.

**Certification:**

\* TRANSITIONAL A LICENSE certificate in PRACTICAL NURSING 7-12

**Education:**

\* Graduate of Proctor Senior High School  
\* AAS in Nursing from St. Elizabeth College of Nursing  
\* Bachelor's in Nursing from Western Governor University

**Work Experience:**

\* From August, 2024 through present as an LPN nursing instructor at Madison-Oneida BOCES  
\* From November, 2022 through present as a charge RN at Innovative Renal Care  
\* From February, 2024 through November, 2024 as an RN at Fresenius AKI Unit at St. Joseph's Health  
\* From August, 2020 through August, 2023 as a nursing supervisor at MVHS  
\* From January, 2021 through July, 2021 as a nursing weekend supervisor at Charles T. Sitrin  
\* From September, 2019 through December, 2021 as an RN at St. Elizabeth's Women's Health

4. Recommend that **TED W. KNAUL** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing April 20, 2026 and ending April 19, 2030 at an annual salary rate of \$21,717.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of North Syracuse High School

**Work Experience:**

- \* From June, 2021 through April, 2026 as a prepress lead technician at The QMC Group
- \* From January, 2005 through June, 2021 as a prepress supervisor at Brodock Press

5. Recommend that **JALISSA N. SARDINA** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing April 13, 2026 and ending April 12, 2030 at an annual salary rate of \$19,964.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of New Hartford Central School District
- \* Attending Utica University

**Work Experience:**

- \* From September, 2023 through present as a sales associate at TJ Maxx

6. Recommend that **ASHLEY R. SHEAFFER** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, Bridges, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing May 04, 2026 and ending May 03, 2030 at an annual salary rate of \$21,720.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Clinton Central School District
- \* Associates Degree in Applied Science from MVCC
- \* Bachelors Degree in Sociology/Anthropology from SUNY Polytechnic Institute

**Work Experience:**

- \* From October, 2025 through December, 2025 as a personal care assistant at Resource Center for Independent Living
- \* From June, 2021 through September, 2021 as a volunteer receptionist at Oneida County Mansion House
- \* From April, 2017 through April, 2020 as a residence counselor at Catholic Charities
- \* From May, 2015 through August, 2016 as a respite/residence counselor at The ARC Oneida-Lewis
- \* From January, 2013 through December, 2014 as a student assistant at MVCC

**b. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	MICHAEL P. ALESANDRO	TEACHING ASSISTANT	08/31/2026
2.	BRADFORD P. DUNLAY	PHYSICAL EDUCATION	08/31/2026
3.	DANIEL P. DYGERT	TEACHING ASSISTANT	08/31/2026
4.	KEVIN J. LEVATINO	TEACHER OF SPECIAL EDUCATION	08/31/2026
5.	MICHAEL A. MAKAROWSKI	TEACHING ASSISTANT	08/31/2026
6.	KRISTEN M. MITCHELL	TEACHING ASSISTANT	08/31/2026
7.	AMBER L. RENZI	ENGLISH 7-12	08/31/2026
8.	JENNIFER M. SMITH	TEACHER OF SPECIAL EDUCATION	08/31/2026
9.	HAI YING WANG	FOREIGN LANGUAGE	08/31/2026
10.	JENNIFER L. WASKIEWICZ	TEACHING ASSISTANT	09/01/2026

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **GIANNA R. MAIO** be appointed to a probationary appointment as a **PUBLIC RELATIONS ASSISTANT** in Support Services, Information Technology, commencing March 16, 2026 at an annual salary rate of \$39,373.00, prorated.

**GIANNA R. MAIO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC RELATIONS ASSISTANT**. **GIANNA R. MAIO** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Oneida High School
- \* Associates Degree in Marketing and Photography from MVCC
- \* Bachelors Degree in Communication from University at Albany
- \* Masters Degree in Info Design and Technology from SUNY Polytechnic

**Work Experience:**

- \* From December, 2025 through present as a marketing/video manager at IMPACT SNAP (Marty Nowicki Golf)
- \* From September, 2022 through December, 2022 as a student assistant at SAIL Institute at SUNY System Admin
- \* From July, 2021 through May, 2022 as a student strength ambassador at MVCC

2. Recommend that **BRANDON A. NELLENBACK** be appointed to a probationary appointment as a **SENIOR COMPUTER SPECIALIST (TRAINING)** in Support Services, Information Technology, commencing May 18, 2026 at an annual salary rate of \$47,917.00, prorated.

**BRANDON A. NELLENBACK** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR COMPUTER SPECIALIST (TRAINING)**. **BRANDON A. NELLENBACK** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Dan River High School, Ringgold, VA
- \* AAS in IT/Software from Danville Community College
- \* AS in Computer Science from Herkimer County Community College

**Work Experience:**

- \* From November, 2023 through present as a computer specialist (training) at OHM BOCES
- \* From September, 2022 through May, 2023 as a CS embedded tutor at Herkimer County Community College
- \* From August, 2022 through September, 2023 as a server/waiter at The Roselawn
- \* From July, 2016 through February, 2022 as an associate and stock clerk at Wal-Mart

**b. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **STEPHANIE A. CORNISH** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing April 10, 2026 at an hourly salary rate of \$16.00.

**STEPHANIE A. CORNISH** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Waterville High School

**Work Experience:**

- \* From May, 2005 through present as a laundry worker at the Harding Nursing Home

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2. Recommend that **MARYELLEN KABOT** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing March 30, 2026 at an hourly salary rate of \$16.00.

**MARYELLEN KABOT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of South Lewis Central

**Work Experience:**

\* From March, 2008 through March, 2021 as an investigator at the New York State Office of Medical Inspector General

3. Recommend that **MICHELE M. NORTH** be appointed to a part-time appointment as a **CLERK (PART TIME)** in Support Services, Business Office, commencing April 06, 2026 at an hourly salary rate of \$43.19, as needed through June 30, 2026.

**MICHELE M. NORTH** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK (PART TIME)**.

**Education:**

\* Graduate of New Hartford Central School District

\* Associates Degree in Developmental Disabilities from MVCC

**Work Experience:**

\* From 2008 through 2026 as a senior account clerk typist at OHM BOCES

\* From 2001 through 2008 as a payroll clerk at Clinton Central School District

\* From 1992 through 2001 as a senior account clerk at OHM BOCES

4. Recommend that **RACHEL A. SYMONDS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Service, School Food Services, commencing April 27, 2026 at an hourly salary rate of \$16.00.

**RACHEL A. SYMONDS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Westmoreland Central School District

\* Associates Degree in Culinary Arts from MVCC

**Work Experience:**

\* From 2021 through present as a cake decorator at Hannaford

\* From 2019 through 2020 as a cleaner at Westmoreland High School

\* From 2016 through 2019 as a referral care coordinator at Bassett Health

5. Recommend that **MCKAYLA M. THOMAS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing April 20, 2026 at an hourly salary rate of \$16.00.

**MCKAYLA M. THOMAS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Richfield Springs Central School

**Work Experience:**

\* From July, 2025 through November, 2025 as a benefit advocate at United Health Care

\* From May, 2028 through July, 2025 as a financial advocate at UHG

**c. RECOMMENDATION FOR PERMANENT APPOINTMENT - (NON-COMPETITIVE CIVIL SERVICE TITLE)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	PEYTON M. ASHFORD	PUBLIC RELATIONS ASSISTANT	01/19/2026
2.	ELIS G. DELIA	GRAPHIC DESIGN SPECIALIST	04/14/2026
3.	DAMIAN J. PRICE	SCHOOL LUNCH DIRECTOR II	03/02/2026
4.	SEM A. SUMAN	STOCK CLERK	02/16/2026

**e. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	KELLE KIRKLAND	TEACHER OF HOME ECONOMICS	03/30/2026 - 06/30/2026	\$500.00 (mentor - prorated)

**ITEM IX. D. 1. ADOPTION OF THE BOCES 2026-2027 BUDGET**

Moved, that the Board of Cooperative Board Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, authorizes the expenditures of the sums set forth in the 2026-2027 budget in the amount of \$121,816.836.70.

**ITEM IX. D. 2. APPROVAL OF BOARD POLICIES (FIRST READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES (minus 7201).

- 6700 Job Descriptions
- 6702 Consultants
- 7068 Limitations on the Use of Physical Restraint (and Time Out) [Replaces current Policy 7302]
- 7102 Student Dismissal to Parent/Guardian
- 7200 Reporting Possible Child Abuse or Maltreatment
- ~~7201 Child Abuse in an Educational Setting~~
- 7301 Loss or Destruction of OHM BOCES Property or Resources
- 7302 Use of Time Out Rooms (Delete-Replace with 7068)
- 7400 Education Records
- 7401 Parental Access to Instructional Material
- 7601 Censorship of Non-School Student Publications

**ITEM IX. D. 3. APPROVAL OF SALARY INCREASE ASSISTANT SCHOOL LUNCH DIRECTOR**

Moved, that the Cooperative Board approve the salary increase of \$10,000, from \$75,135.06 to \$85,135.06 for Assistant Food Service Director Chris Testa, effective July 1, 2026.

**ITEM IX. D. 4. APPROVAL OF FOOD SERVICE SALARY SCHEDULE**

Moved, that the Cooperative Board approve the new salary schedules for Food Service Helper, Assistant Cook, Cook Manager, Cook and Part-Time Laborer positions, establishing a starting hourly rate of \$17.28, with a 4% annual increase through the 2029-2030 school year.

**ITEM IX. D. 5. AWARD OF THE 7 DAY SHELF STABLE MEAL KIT BID-SUMMER 2026**

Moved, that the Cooperative Board approves the award of the 7 Day Shelf Stable Meal Kit Bid-Summer 2026 as per the below listing representing the lowest qualified bidder meeting specifications, for an estimated total award of \$155,525.

Vendor	Proposed Award
Whitsons Food Service, Bronx, NY	Approximately 4088 Meal Kits (57,232 meals) at \$38,0442/kit totaling \$155,525
J.A. Food Service	\$38.13 per kit
E.S. Foods	Disqualified Off-spec product offered
Umoja Health	\$45.07 per kit

**ITEM IX. D. 6. APPROVAL OF CENTER FOR FAMILY LIFE AND RECOVERY CONTRACT**

Moved, that the Cooperative Board approve the service contract for the Center for Family Life and Recovery for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 7. APPROVAL OF CENTRAL NEW YORK HEALTH HOME NETWORK CONTRACT**

Moved, that the Cooperative Board approve the service contract for the Central New York Health Home Network (CNYHHN) for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 8. APPROVAL OF THE COLLEGE BOARD AP CONTRACT**

Moved, that the Cooperative Board approve the agreement between the College Board and the Oneida-Herkimer-Madison BOCES effective immediately.

**ITEM IX. D. 9. APPROVAL OF DREAM CONSORTIUM AGREEMENT**

Moved, that the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2025-2026 Database, Research Tools, E-books, Automation, and Media Consortium agreement.

**ITEM IX. D. 10. APPROVAL OF THE HILLSIDE CHILDREN'S CENTER CONTRACT**

Moved, that the Cooperative Board approve the service contract for Hillside Children's Center for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 11. APPROVAL OF INTEGRATED COMMUNITY ALTERNATIVES NETWORK CONTRACT**

Moved, that the Cooperative Board approve the service contract for ICAN for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 12. APPROVAL OF TIM ACADEMY CONTRACT**

Moved, that the Cooperative Board approve the service contract for TIM Academy for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 13. APPROVAL OF UPSTATE CARING PARTNERS, INC. CONTRACT**

Moved, that the Cooperative Board approve the service contract for Upstate Caring Partners, Inc. for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 14. APPROVAL OF UPSTATE CARING PARTNERS HOLDING CO (dba ROOT FARM) (UCPHC)**

Moved, that the Cooperative Board approve the service contract for UCPHC for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 15. APPROVAL OF UTICA SAFE SCHOOLS HEALTHY STUDENTS CONTRACT**

Moved, that the Cooperative Board approve the service contract for Utica Safe Schools Healthy Students Partnership, Inc. for the 2026-2027 school year and make their services available to our component districts through the Community School Resources CoSer.

**ITEM IX. D. 16. APPROVAL OF INTERNAL AUDITING SERVICES 2026-2027**

Moved, that the Cooperative Board approves the attached inter-municipal agreement for 2026-2027 internal audit services.

**ITEM IX. D. 18. DONATION ACCEPTANCE FROM THE ED WADAS FOUNDATION**

Moved, that the Cooperative Board of the OHM BOCES accept the donations of \$28,188.05 from the Ed Wadas Foundation for the purpose of state-of-the-art fitness center equipment.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

Proposed Cooperative Board Meeting Dates for 2026-2027 was distributed to all Cooperative Board Members on April 15, 2026. Discussion took place regarding the date for the July 2026 Reorganizational Meeting and any possible conflicts with other School Board Meeting dates. The Cooperative Board agreed to set Wednesday, July 8, 2026 as the Reorganizational Meeting date for 2026-2027.

Patricia N. Kilburn, Ed.D. will be distributing a survey regarding the actual meeting time for 2026-2027.

**ITEM IX. OLD BUSINESS**

None.

**ITEM IX. D. 19. ACCEPTANCE OF RESIGNATION**

Motion by: Steve Boucher  
Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board accept the resignation of teacher Jessica Wagner effective June 30, 2026.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

**ITEM IX. D. 20. APPROVAL OF AGREEMENT EXTENDING PROBATIONARY PERIOD**

Motion by: Joseph H. Hobika, Jr.  
Seconded by: Michael H. Head

WHEREAS, Angela Evans (“Ms. Evans”) was appointed by the BOCES as an administrator with a probationary period expiring June 30, 2026; and  
WHEREAS, prior to the expiration of a probationary period, a probationer and a BOCES may enter into an agreement to extend a probationary period to afford more time in such role; and  
WHEREAS, Ms. Evans has reviewed such an agreement with the BOCES (the “Agreement”) and has executed the same; and  
WHEREAS, the District Superintendent recommends the Cooperative Board approve the Agreement;  
NOW, THEREFORE BE IT RESOLVED, that upon the recommendation of the District Superintendent, the Cooperative Board hereby approved the Agreement extending Ms. Evan’s probationary period to and including June 30, 2027.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

**MOTION TO ADJOURN**

Having no further business to come before the meeting, Joseph H. Hobika, Jr. made a motion to adjourn the meeting at 6:18 p.m.; seconded by Michael H. Head.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Gary P. Nelson		Michelle Anderson	
Steve Boucher		Elaine M. Falvo	
Michael H. Head		Ryan P. Rogers	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			

Motion carried 7-0

Respectfully submitted,



Lori A. Wrobel  
Clerk of the Board  
May 18, 2026