STEILACOOM HISTORICAL SCHOOL DISTRICT

Regular Board Meeting Agenda

Wednesday, June 17, 2026 at 6:00 PM

Steilacoom Historical School District Professional Development Center

https://steilacoom-k12-wa-us.zoom.us/j/98858804647

Page

1. OPENING ITEMS

1.1. Call the Meeting to Order

1.2. Pledge of Allegiance

1.3. Roll Call

1.4. Agenda Review

1.5. Approval of Agenda

Vote

2. PRESENTATIONS

2.1 Anderson Island Elementary Presentation 5

Anderson Island Elementary Presentation

Mike Miller

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

3.1. Comments from the Audience

4. REPORTS

4.1 Budget Status Report 16

Budget Status Report

Sarah Jahn

4.2 State Auditor's Office Final Audit Report 28

State Auditor's Office Final Audit Report

Sarah Jahn

5. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

5.1 Approval of May and June 2026 Accounts Payable and May 2026 Payroll 71

May and June 2026 Accounts Payable and May 2026 Payroll

5.2. Approval of May 20 2026 Regular Board Meeting Minutes 135

May 20 2026 Regular Board Meeting Minutes

5.3 Approval of Personnel Reports 141

Certificated Personnel Report 6.17.26

Classified Personnel Report 6.17.26

Admin Personnel Report 6.17.26

Superintendent Personnel Report 6.17.26

5.4. Approval of Highly Capable Grant 145

Highly Capable Grant

5.5 Approval of MLL Grant 151

MLL Grant

5.6 Approval of Surplus 157

Surplus

5.7. Approval of Food Service Contract 216

Sodexo Food Service Contract

5.8 Approval of Resolution 950-06-17-26 Cancellation of Outstanding Warrants 222

Resolution 950-06-17-26 Cancellation of Outstanding Warrants

5.9 Vote to Approve Consent Agenda

Vote

6. NEW BUSINESS

6.1. Approval of SHSD Strategic Plan 2026-2031 223
SHSD Strategic Plan 2026-2031
Superintendent Weight

Vote

6.2. Approval of School Board Calendar for 2026-27 School Year 234
SHSD School Board Calendar 2026-27 School Year
Superintendent Weight

Vote

6.3 Approval of 2026-2028 Steilacoom Education Association Collective Bargaining Agreement 235
SEA CBA 2026-2028
Susanne Beauchaine

Vote

6.4 Approval of Steilacoom High School Advanced Placement Business with Personal Finance Curriculum Adoption 297
SHS AP Business with Personal Finance Curriculum Adoption
Hayley Hathaway

Vote

6.5 Draft 2026-2027 Budget and 4-Year Budget Forecast 299
Draft 2026-2027 Budget and 4-Year Budget Forecast
Draft 2026-2027 Budget and 4-Year Budget Presentation
Sarah Jahn

6.6 Approval of 2026-27 Student Fee Schedule 320
SHSD 2026-27 Student Fee Schedule
Sarah Jahn

Vote

6.7 Board Goal - 5000 Series Policy Review 323
5000 Series Policy Review June 17, 2026
Chair Scott/Susanne Beauchaine

7. CLOSING ITEMS

7.1. Board Communication

7.2. Announcements

7.3. Adjourn Meeting

Vote

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

Anderson Island Elementary School

ANCHORED IN EXCELLENCE: A YEAR IN REVIEW

A CELEBRATION OF HEART, HUSTLE, COMMUNITY, AND ISLAND PRIDE

Welcome to Anderson Island



15 Students

7 Dedicated Staff

Remote & Necessary

Small school. Big opportunities.

Why AIE Matters



Every Student Known By Name



Deep Community Connections



Multi-Grade Learning Opportunities

For our students, Anderson Island Elementary is more than a school, It is the heart of our community.

Anchored In Excellence



ACADEMIC EXCELLENCE

STUDENT GROWTH

COMMUNITY PARTNERSHIP

ISLAND PRIDE

At Anderson Island Elementary School, excellence is built through academic achievement, student growth, community partnerships, and island pride.

ACADEMIC SUCCESS

- 100% ELA Pass Rate on the SBA
  - Every AIE student met proficiency standards on the SBA ELA assessment
  - Testament to the hard work of our students, staff, and families
  - Reflects the impact of targeted literacy instruction, including the implementation of UFLI Foundations, small-group interventions, and a schoolwide commitment to reading success
- i-Ready Reading Growth Exceeded Expectations
  - Average Diagnostic Gain: 27 Points
  - Average Progress Toward Typical Growth: 84%
  - Multiple students exceeded 100% of their annual growth goal
  - Students demonstrated meaningful growth throughout the year

Learning Doesn't Stop at the Classroom Door








Our Conclave of Eagles

Family Atmosphere



Multi-Age Learning

Every Student Belongs

Student Mentorship

At AIE, students don't just attend school together—they grow up together

Community Partnerships

Together, we create opportunities for students







Anderson Island Parks & Rec
Partnering with AIE to help make a new student track a reality

Anderson Island Fire Department
Supporting student learning through hands-on experiences and community engagement

Anderson Island Johnson Family Farm
Providing real-world learning opportunities through field trips and experiential education

Together, these partnerships help bring learning to life for our students.

It Takes an Island

The strength of our school is reflected in the people who support it



Music Education

MB and Kit volunteered their time each week throughout the school year to provide music instruction and enrichment opportunities for our students.

Supporting Students

Our local American Legion Post 265 helped ensure every AIE student received a new pair of shoes during the holiday season, demonstrating the generosity and care of our community.





Growing Connections

The Anderson Island Community Garden provides students with opportunities to learn about gardening, stewardship, and the importance of community involvement.

Looking Ahead

Building on a year of growth, partnership, and success

Literacy Growth **Continue strengthening reading instruction through UFLI Foundations, targeted interventions, and evidence-based literacy practices.**	**Mathematics Achievement** **Build on current student success while supporting growth and proficiency for every learner.**
Experiential Learning Expand outdoor learning opportunities, field experiences, and community-based education that bring learning to life.	School Culture Maintain a culture where every student is known, valued, supported, and encouraged to reach their full potential.

Next year, we'll continue building on this year's success by focusing on literacy, mathematics, experiential learning, and the strong culture that makes Anderson Island Elementary unique.

A year of growth. A community of support.
A future full of opportunity.

ANDERSON ISLAND
ELEMENTARY
Anchored in Excellence

THANK YOU

STEILACOOM
Historical School District No. 1

June 2026

To: Dr. Kathi Weight, Superintendent

From: Sarah Jahn

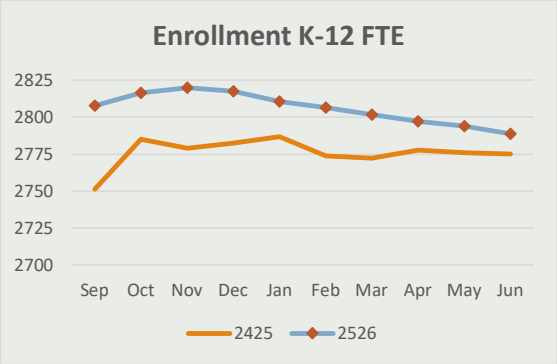
Subject: Financial Update for May 2026

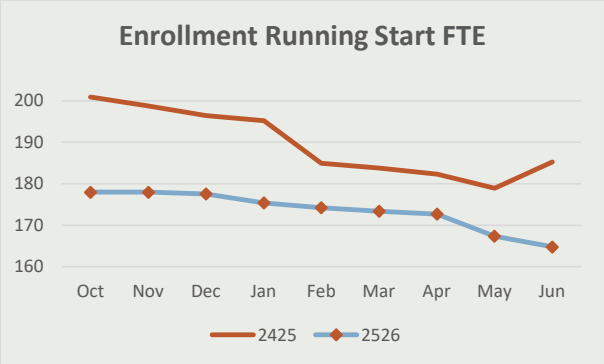
Attached are the Budget Status Reports for all funds as of May 31, 2026, along with charts and data showing general fund balance, general fund cash balance, and June attendance.

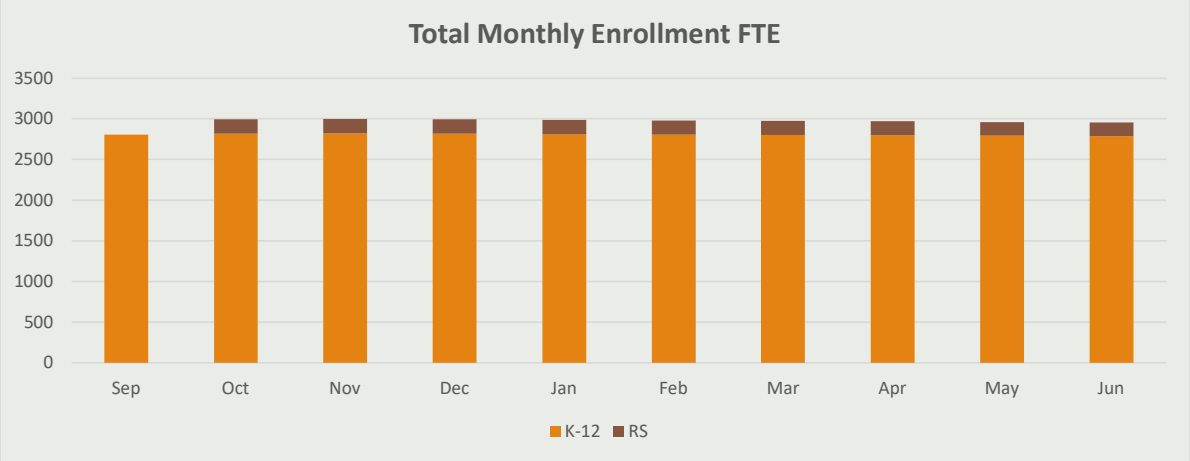
Revenues and expenditures are slightly below budget year-to-date, but we anticipate a modest addition to fund balance at year end.

This is the final month of enrollment reporting in the BSR. June enrollment is consistent with expectations based on the beginning of the year enrollment and historic trends. Running Start enrollment remains under projection.

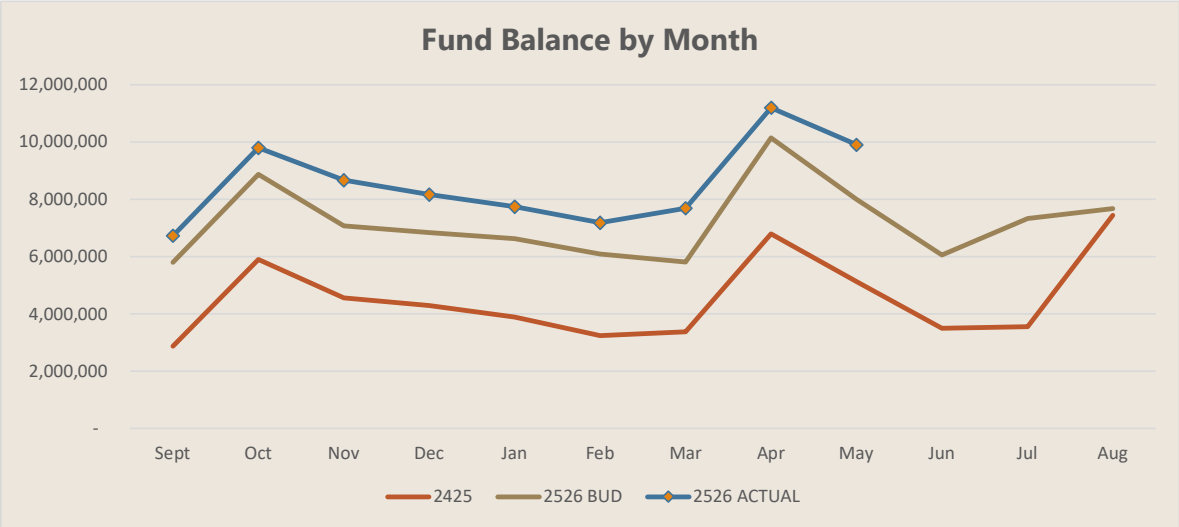
Enrollment	Current Month
Budgeted FTE (K-12 w/RS)	3,021.00
Actual Average Annual FTE (average of all months to date)	2,979.39
FTE Over/Under Budget	(41.61)
AVG TK:	40.81

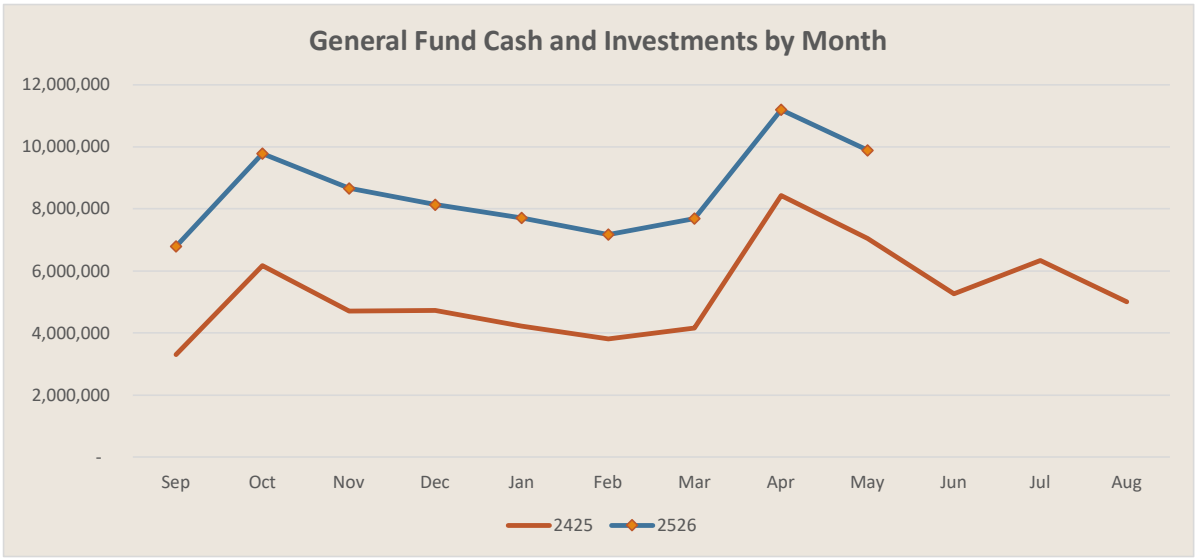


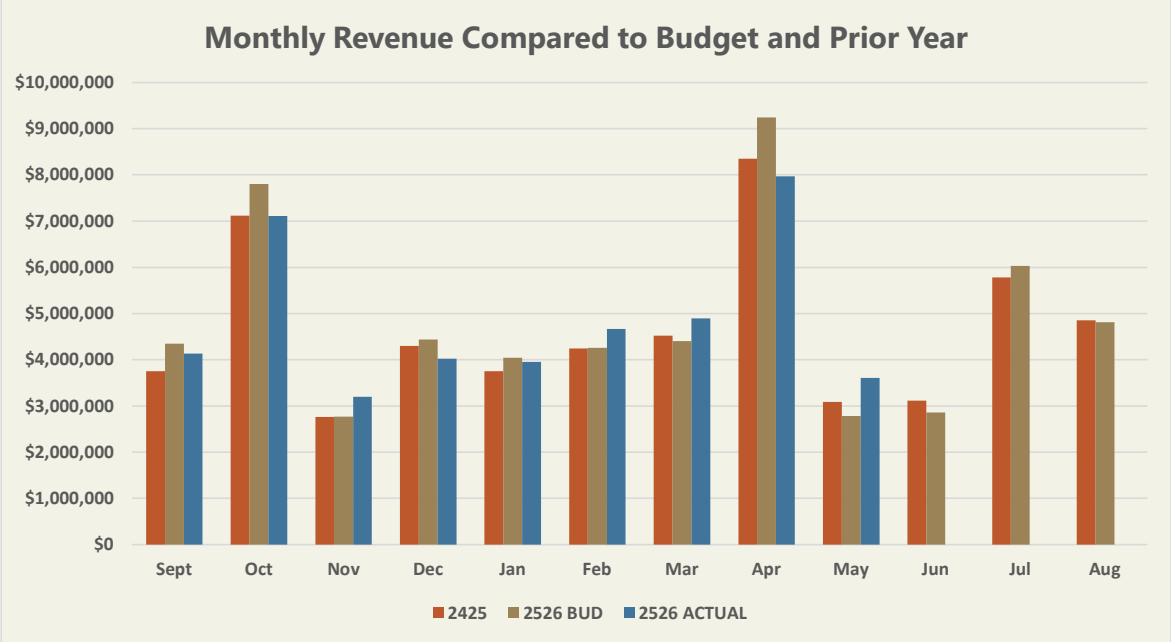


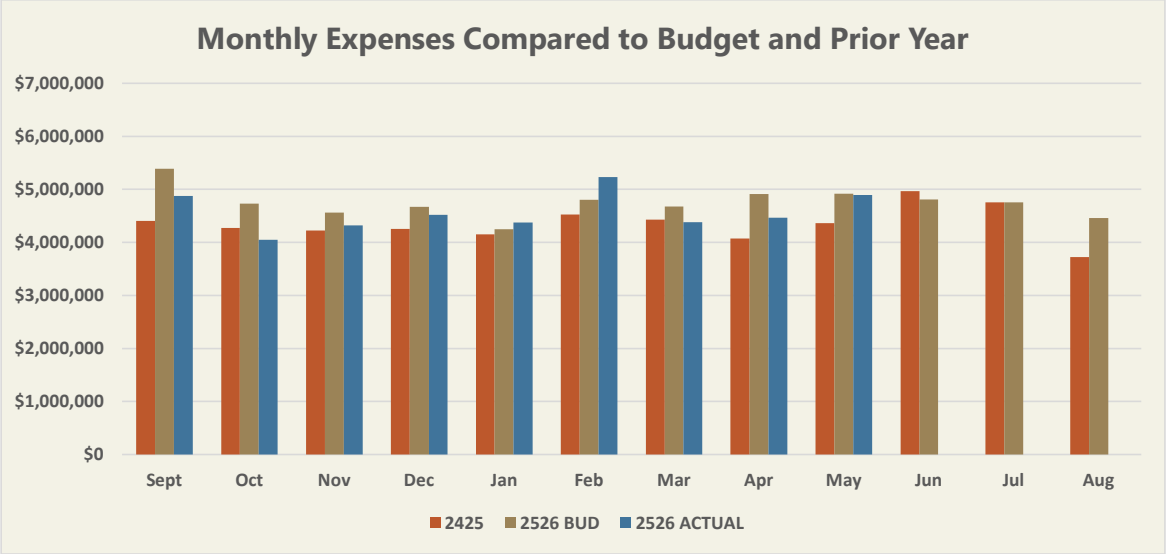


General Fund	Fund Balance	Cash	
Prev Month End	11,195,561	11,189,344	
Curr Month End	9,907,796	9,886,149	
Inc/(Dec)	(1,287,765)	(1,303,195)	
Fund Bal Ratio	18.28%	63.37	Days Cash on hand






Monthly Revenue Compared to Budget and Prior Year
$10,000,000
$9,000,000
$8,000,000
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
2425
2526 BUD
2526 ACTUAL


Monthly Expenses Compared to Budget and Prior Year
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
2425
2526 BUD
2526 ACTUAL

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2026

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	9,959,223	796,844.31	9,807,727.34		151,495.66	98.48
2000 LOCAL SUPPORT NONTAX	1,090,000	81,465.13	823,255.21		266,744.79	75.53
3000 STATE, GENERAL PURPOSE	32,400,400	1,747,501.37	22,943,481.17		9,456,918.83	70.81
4000 STATE, SPECIAL PURPOSE	10,904,800	752,215.48	7,792,457.50		3,112,342.50	71.46
5000 FEDERAL, GENERAL PURPOSE	245,000	35,495.00	498,941.13		253,941.13-	203.65
6000 FEDERAL, SPECIAL PURPOSE	3,181,000	193,040.21	1,732,172.59		1,448,827.41	54.45
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	2,115.00		2,115.00-	0.00
9000 OTHER FINANCING SOURCES	0	.00	37,562.49		37,562.49-	0.00
Total REVENUES/OTHER FIN. SOURCES	57,780,423	3,606,561.50	43,637,712.43		14,142,710.57	75.52
B. EXPENDITURES						
00 Regular Instruction	29,924,187	2,739,330.55	21,563,302.10	6,653,188.27	1,707,696.63	94.29
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	8,778,309	750,668.36	6,368,727.34	2,002,449.11	407,132.55	95.36
30 Voc. Ed Instruction	2,947,644	206,961.15	2,020,933.88	567,313.84	359,396.28	87.81
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,578,631	85,428.51	820,257.74	316,572.28	441,800.98	72.01
70 Other Instructional Pgms	1,212,283	30,206.69	281,543.35	118,784.99	811,954.66	33.02
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	12,500,878	1,081,730.33	10,064,290.45	2,549,857.72	113,270.17-	100.91
Total EXPENDITURES	56,941,932	4,894,325.59	41,119,054.86	12,208,166.21	3,614,710.93	93.65
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT–INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT–OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	838,491	1,287,764.09-	2,518,657.57		1,680,166.57	200.38
H. TOTAL BEGINNING FUND BALANCE	5,183,400		7,389,138.14			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	6,021,891		9,907,795.71			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 815	Restric Unequalized Deduct Rev	0	.00
G/L 821	Restrictd for Carryover	320,700	240,531.61
G/L 823	Restricted for Carryover of Tra	0	.00
G/L 825	Restricted for Skills Center	0	.00
G/L 828	Restricted for C/O of FS Rev	77,000	82,860.32
G/L 830	Restricted for Debt Service	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	300,500	264,704.54
G/L 845	Restricted for Self-Insurance	0	.00
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 870	Committed to Other Purposes	0	.00
G/L 872	Committd to Econmc Stabilizatn	0	.00
G/L 873	Committed to Depreciation Sub-F	0	.00
G/L 875	Assigned Contingencies	0	.00
G/L 884	Assigned to Other Cap Projects	0	.00
G/L 888	Assigned to Other Purposes	0	.00
G/L 890	Unassigned Fund Balance	2,302,491	6,296,159.24
G/L 891	Unassigned Min Fnd Bal Policy	3,021,200	3,023,540.00
	TOTAL	6,021,891	9,907,795.71

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2026

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	6,533,088	549,341.39	6,443,667.66		89,420.34	98.63
2000 Local Support Nontax	0	111.70	54,869.37		54,869.37-	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	6,533,088	549,453.09	6,498,537.03		34,550.97	99.47
B. EXPENDITURES						
10 Sites	620,000	.00	.00	0.00	620,000.00	0.00
20 Buildings	2,005,000	.00	688.63	1,676,687.58	327,623.79	83.66
30 Equipment	1,285,000	91,814.46	813,631.61	1,134,511.13	663,142.74-	151.61
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	7,040.00	2,960.00	10,000.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	3,910,000	91,814.46	821,360.24	2,814,158.71	274,481.05	92.98
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT–INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT–OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	2,623,088	457,638.63	5,677,176.79		3,054,088.79	116.43
H. TOTAL BEGINNING FUND BALANCE	3,969,000		2,324,397.36			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	6,592,088		8,001,574.15			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 825	Restricted for Skills Center	0	.00
G/L 830	Restricted for Debt Service	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	85,000	8,244.35
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 861	Restricted from Bond Proceeds	0	.00
G/L 862	Committed from Levy Proceeds	3,810,000-	9,715,405.59
G/L 863	Restricted from State Proceeds	0	.00
G/L 864	Restricted from Fed Proceeds	0	.00
G/L 865	Restricted from Other Proceeds	0	.00
G/L 866	Restrictd from Impact Proceeds	84,000	184,205.28
G/L 867	Restricted from Mitigation Fees	0	.00
G/L 868	Restricted from CTE Carryover R	0	.00
G/L 869	Restricted fr Undistr Proceeds	0	.00
G/L 870	Committed to Other Purposes	0	.00
G/L 889	Assigned to Fund Purposes	10,233,088	1,906,281.07-
G/L 890	Unassigned Fund Balance	0	.00
	TOTAL	6,592,088	8,001,574.15

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2026

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	483.34	9,310.71		9,310.71-	0.00
2000 Local Support Nontax	50,000	2,535.15	23,417.84		26,582.16	46.84
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	50,000	3,018.49	32,728.55		17,271.45	65.46
B. EXPENDITURES						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	0	.00	.00	0.00	.00	0.00
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT–INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT–OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	50,000	3,018.49	32,728.55		17,271.45-	34.54-
H. TOTAL BEGINNING FUND BALANCE	900,000		914,652.81			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	950,000		947,381.36			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	950,000		947,381.36			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	950,000		947,381.36			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2026

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	244,000	11,616.63	184,456.90		59,543.10	75.60
2000 Athletics	262,000	8,885.50	45,819.82		216,180.18	17.49
3000 Classes	69,700	17,015.91	55,527.82		14,172.18	79.67
4000 Clubs	866,500	6,355.87	338,633.99		527,866.01	39.08
6000 Private Moneys	7,000	1,837.20	3,402.99		3,597.01	48.61
Total REVENUES	1,449,200	45,711.11	627,841.52		821,358.48	43.32
B. EXPENDITURES						
1000 General Student Body	245,100	3,049.07	24,539.67	21,031.70	199,528.63	18.59
2000 Athletics	316,600	4,951.12	125,306.87	9,321.32	181,971.81	42.52
3000 Classes	63,700	56.06	19,986.97	46,889.11	3,176.08-	104.99
4000 Clubs	782,700	6,570.52	305,278.81	38,966.73	438,454.46	43.98
6000 Private Moneys	8,700	2,212.20	3,422.83	0.00	5,277.17	39.34
Total EXPENDITURES	1,416,800	16,838.97	478,535.15	116,208.86	822,055.99	41.98
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	32,400	28,872.14	149,306.37		116,906.37	360.82
D. UNUSUAL/INFREQUENT–INFLOWS (GL 968)	0	.00	.00		.00	0.00
E. UNUSUAL/INFREQUENT–OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
F. NET CHANGE IN FUND BALANCE (C+D-E)	32,400	28,872.14	149,306.37		116,906.37	360.82
G. TOTAL BEGINNING FUND BALANCE	400,000		311,022.59			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
I. TOTAL ENDING FUND BALANCE (F+G + OR - H)	432,400		460,328.96			
J. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	432,400		460,328.96			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	432,400		460,328.96			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of May, 2026

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,000	447.38	4,132.17		867.83	82.64
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	5,000	447.38	4,132.17		867.83	82.64
B. EXPENDITURES						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	0	.00	.00	0.00	.00	0.00
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT–INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT–OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	5,000	447.38	4,132.17		867.83-	17.36-
H. TOTAL BEGINNING FUND BALANCE	180,000		232,176.26			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	185,000		236,308.43			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	185,000		236,308.43			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	185,000		236,308.43			

********** End of report **********

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Agenda Item: 2024-2025 Financial and Federal Single Audit

Board Meeting Date: June 17, 2026

Strategic Focus Area

☒ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

The Financial and Federal Single Audit for the 2024-2025 fiscal year was completed by the State Auditors Office on May 18. The district received an unmodified opinion on the fair presentation of our financial statements in accordance with our regulatory basis of accounting, the OSPI School District Accounting Manual (SDAM). This is the best "score" a Washington school district can obtain on a financial audit. It means that our reports accurately reflect the fiscal activity of the district during the period audited.

We (as well as most districts in Washington) received an adverse opinion when comparing our financial reporting to GAAP (generally accepted accounting principles in the US) as the regulatory accounting practices in the state do not fully align with national practices. Meaning, our financial statements may not be easily compared to those of a district in another state who does adhere to GAAP. This opinion does not impede our ability to apply for grants, or pursue bonds and levies.

Notable audit information:

Federal Single Audit: This portion of the audit reviews our federal revenue and spending including adherence to grant purpose like supporting specific student populations. The Food Service program was selected for additional audit testing and found to be compliant with USDA requirements. Total federal expenditures for the fiscal year were $2,948,461.

New accounting requirement - Compensated Absences: The Government Accounting Standards Board (GASB) released new guidance on valuing accrued but unpaid employee leave balances at the end of each fiscal year and implementation occurred at the end of the 2024-2025 fiscal year. The new calculation requires valuation of both ending balances and anticipated leave to be used in the subsequent 12-month period. This greatly increased the estimated liability as only ending balances were valued in previous practice. As described in Note 10 of the notes to the financial statements (pg. 35 of the SAO report), our 08/31/2024 liability of $1,103,562 was restated to $2,484,895 and our 08/31/2025 value was $3,588,457.

RECOMMENDED ACTION:

None. Information item.

Report prepared by:

Sarah Jahn, Chief Finance Officer

Office of the Washington State Auditor
Pat McCarthy

Financial Statements and Federal Single Audit Report

Steilacoom Historical School District No. 1

For the period September 1, 2024 through August 31, 2025

Published May 26, 2026

Report No. 1039815

Scan to see another great way we're helping advance #GoodGovernment

Office of the Washington State Auditor
Pat McCarthy

May 26, 2026

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

Report on Financial Statements and Federal Single Audit

Please find attached our report on Steilacoom Historical School District No. 1's financial statements and compliance with federal laws and regulations.

We are issuing this report in order to provide information on the District's financial activities and condition.

Sincerely,



Pat McCarthy, State Auditor

Olympia, WA

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In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at webmaster@sao.wa.gov.

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Steilacoom Historical School District No. 1
September 1, 2024 through August 31, 2025

SECTION I – SUMMARY OF AUDITOR'S RESULTS

The results of our audit of Steilacoom Historical School District No. 1 are summarized below in accordance with Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Financial Statements

We issued an unmodified opinion on the fair presentation of the District's financial statements in accordance with its regulatory basis of accounting. Separately, we issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because the financial statements are prepared using a basis of accounting other than GAAP.

Internal Control over Financial Reporting:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over financial reporting that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We noted no instances of noncompliance that were material to the financial statements of the District.

Federal Awards

Internal Control over Major Programs:

- *Significant Deficiencies:* We reported no deficiencies in the design or operation of internal control over major federal programs that we consider to be significant deficiencies.
- *Material Weaknesses:* We identified no deficiencies that we consider to be material weaknesses.

We issued an unmodified opinion on the District's compliance with requirements applicable to each of its major federal programs.

We reported no findings that are required to be disclosed in accordance with 2 CFR 200.516(a).

Identification of Major Federal Programs

The following programs were selected as major programs in our audit of compliance in accordance with the Uniform Guidance.

ALN	Program or Cluster Title
10.553	Child Nutrition Cluster - School Breakfast Program
10.555	Child Nutrition Cluster - National School Lunch Program
10.559	Child Nutrition Cluster - Summer Food Service Program for Children

The dollar threshold used to distinguish between Type A and Type B programs, as prescribed by the Uniform Guidance, was $750,000.

The District qualified as a low-risk auditee under the Uniform Guidance.

SECTION II – FINANCIAL STATEMENT FINDINGS

None reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported.

INDEPENDENT AUDITOR'S REPORT

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Steilacoom Historical School District No. 1
September 1, 2024 through August 31, 2025

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States, the financial statements of Steilacoom Historical School District No. 1, as of and for the year ended August 31, 2025, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated May 18, 2026.

We issued an unmodified opinion on the fair presentation of the District's financial statements in accordance with its regulatory basis of accounting. We issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because, as described in Note 1, the *Accounting Manual for Public School Districts in the State of Washington* does not require the District to prepare the government-wide statements presenting the financial position and changes in financial position of its governmental activities as required by GAAP. The effects on the financial statements of the variances between the basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However,

this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

May 18, 2026

INDEPENDENT AUDITOR'S REPORT

Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance

Steilacoom Historical School District No. 1
September 1, 2024 through August 31, 2025

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

Opinion on Each Major Federal Program

We have audited the compliance of Steilacoom Historical School District No. 1, with the types of compliance requirements identified as subject to audit in the U.S. *Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended August 31, 2025. The District's major federal programs are identified in the auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination on the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

Performing an audit in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance includes the following responsibilities:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances;
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed; and
- We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

May 18, 2026

INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

Steilacoom Historical School District No. 1
September 1, 2024 through August 31, 2025

Board of Directors
Steilacoom Historical School District No. 1
Steilacoom, Washington

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Unmodified and Adverse Opinions

We have audited the financial statements of Steilacoom Historical School District No. 1, as of and for the year ended August 31, 2025, and the related notes to the financial statements, as listed in the financial section of our report.

Unmodified Opinion on Regulatory Basis of Accounting (Accounting Manual)

As described in Note 1 the District has prepared these financial statements to meet the financial reporting requirements of state law and the accounting practices prescribed by the *Accounting Manual for Public School Districts in the State of Washington* (Accounting Manual). Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The differences in these accounting practices are also described in Note 1.

In our opinion, the financial statements referred to above present fairly, in all material respects, the regulatory basis financial position of Steilacoom Historical School District No. 1, as of the year ended August 31, 2025, and the regulatory basis of changes in financial position thereof for the year then ended, on the basis of accounting as described in Note 1.

Adverse Opinion on U.S. GAAP

The financial statements referred to above were not intended to, and in our opinion they do not, present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Steilacoom Historical School District No. 1, as of August 31, 2025, or the changes in financial position or cash flows thereof for the year then ended, because of the significance of the matter discussed below.

Basis for Unmodified and Adverse Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Governmental Auditing Standards*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. GAAP

Auditing standards issued by the American Institute of Certified Public Accountants (AICPA) require auditors to formally acknowledge when governments do not prepare their financial statements, intended for general use, in accordance with GAAP. As described in Note 1 of the financial statements, the government-wide financial statements are prepared by the District in accordance with state law using accounting practices prescribed by the Accounting Manual, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Matter of Emphasis

As discussed in Note 1 to the financial statements, in 2025, the District adopted new accounting guidance for compensated absences, as required by the Accounting Manual. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of state law and the Accounting Manual described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Performing an audit in accordance with GAAS and *Government Auditing Standards* includes the following responsibilities:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed;
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements;
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time; and
- We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal*

Awards (Uniform Guidance). The Schedule of Long-Term Liabilities is also presented for purposes of additional analysis, as required by the prescribed Accounting Manual. These schedules are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated May 18, 2026 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Pat McCarthy, State Auditor

Olympia, WA

May 18, 2026

FINANCIAL SECTION

Steilacoom Historical School District No. 1
September 1, 2024 through August 31, 2025

FINANCIAL STATEMENTS

Balance Sheet – Governmental Funds – 2025
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds – 2025
Notes to the Financial Statements – 2025

SUPPLEMENTARY AND OTHER INFORMATION

Schedule of Long-Term Liabilities – 2025
Schedule of Expenditures of Federal Awards – 2025
Notes to the Schedule of Expenditures of Federal Awards – 2025

Steilacoom Hist. School District No. 001

Balance Sheet - Governmental Funds

August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Assets							
Cash and Cash Equivalents	8,762,598.00	14,235.00	103,710.00	3,455,483.00	84,331.00	0.00	12,420,357.00
Minus Warrants Outstanding	-755,364.00	-10,658.00	0.00	-247,907.00	0.00	0.00	-1,013,929.00
Taxes Receivable	4,425,498.00		15,376.00	2,716,542.00	0.00		7,157,416.00
Due From Other Funds	0.00	44,948.00	0.00	0.00	0.00	0.00	44,948.00
Due From Other Governmental Units	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	109,566.00	0.00	0.00	0.00	0.00	0.00	109,566.00
Leases Receivable	0.00		0.00	0.00	0.00	0.00	0.00
Interfund Loans Receivable	0.00			0.00	0.00		0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00		8,244.00			8,244.00
Prepaid Items	264,705.00	0.00			0.00	0.00	264,705.00
Investments	5,559.00	296,782.00	810,943.00	36,912.00	147,845.00	0.00	1,298,041.00
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	**12,812,562.00**	**345,307.00**	**930,029.00**	**5,969,274.00**	**232,176.00**	**0.00**	**20,289,348.00**
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	**12,812,562.00**	**345,307.00**	**930,029.00**	**5,969,274.00**	**232,176.00**	**0.00**	**20,289,348.00**
LIABILITIES							
Accounts Payable	830,409.00	10,815.00	0.00	856,054.00	0.00	0.00	1,697,278.00
Contracts Payable Current	2,238.00	0.00		72,281.00	0.00	0.00	74,519.00

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Balance Sheet - Governmental Funds

August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Accrued Interest Payable			0.00				0.00
Accrued Salaries	0.00	0.00		0.00			0.00
Anticipation Notes Payable	0.00		0.00	0.00	0.00		0.00
LIABILITIES:							
Payroll Deductions and Taxes Payable	0.00	0.00		0.00			0.00
Leases Payable - Current	0.00		0.00	0.00	0.00	0.00	0.00
Due To Other Governmental Units	86,542.00	0.00		0.00	0.00	0.00	86,542.00
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	0.00						0.00
Due To Other Funds	44,948.00	0.00	0.00	0.00	0.00	0.00	44,948.00
Interfund Loans Payable	0.00		0.00	0.00	0.00		0.00
Deposits	46.00	75.00		0.00			121.00
Unearned Revenue	0.00	0.00	0.00	0.00	0.00		0.00
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	**964,183.00**	**10,890.00**	**0.00**	**928,335.00**	**0.00**	**0.00**	**1,903,408.00**
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue	33,742.00	23,395.00	0.00	0.00	0.00	0.00	57,137.00
Unavailable Revenue - Leases	0.00		0.00	0.00	0.00	0.00	0.00
Unavailable Revenue - Taxes Receivable	4,425,498.00		15,376.00	2,716,542.00	0.00		7,157,416.00
TOTAL DEFERRED INFLOWS OF RESOURCES	**4,459,240.00**	**23,395.00**	**15,376.00**	**2,716,542.00**	**0.00**	**0.00**	**7,214,553.00**
FUND BALANCE:							
Nonspendable Fund Balance	264,705.00	0.00	0.00	8,244.00	0.00	0.00	272,949.00

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Balance Sheet - Governmental Funds

August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Restricted Fund Balance	350,707.00	311,022.00	914,653.00	144,316.00	232,176.00	0.00	1,952,874.00
Committed Fund Balance	0.00	0.00	0.00	4,086,974.00	0.00	0.00	4,086,974.00
Assigned Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unassigned Fund Balance	6,773,727.00	0.00	0.00	-1,915,137.00	0.00	0.00	4,858,590.00
TOTAL FUND BALANCE	**7,389,139.00**	**311,022.00**	**914,653.00**	**2,324,397.00**	**232,176.00**	**0.00**	**11,171,387.00**
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	**12,812,562.00**	**345,307.00**	**930,029.00**	**5,969,274.00**	**232,176.00**	**0.00**	**20,289,348.00**

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

For the Year Ended August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
REVENUES:							
Local	10,564,338.00	561,693.00	59,489.91	6,137,058.00	6,255.00		17,328,833.91
State	42,071,068.00		0.00	3,542.00	50,509.34		42,125,119.34
Federal	3,069,713.00		0.00	0.00	0.00		3,069,713.00
Other	10,010.00			0.00	0.00	0.00	10,010.00
TOTAL REVENUES	**55,715,129.00**	**561,693.00**	**59,489.91**	**6,140,600.00**	**56,764.34**	**0.00**	**62,533,676.25**
EXPENDITURES:							
CURRENT:							
Regular Instruction	27,673,449.35						27,673,449.35
Special Education	7,522,375.46						7,522,375.46
Vocational Education	2,532,382.06						2,532,382.06
Skill Center	0.00						0.00
Compensatory Programs	1,751,992.31						1,751,992.31
Other Instructional Programs	473,004.81						473,004.81
Federal Stimulus COVID-19	0.00						0.00
Community Services	0.00						0.00
Support Services	12,234,112.71						12,234,112.71
Student Activities/Other		587,858.10				0.00	587,858.10
CAPITAL OUTLAY:							
Sites				740,824.00			740,824.00
Building				14,367.00			14,367.00
Equipment				1,577,547.00			1,577,547.00
Instructional Technology				228,089.40			228,089.40
Energy				77,577.00	0.00		77,577.00
Transportation Equipment					0.00		0.00
Sales and Lease				20,859.00			20,859.00
Other	0.00						0.00
DEBT SERVICE:							
Principal	52,262.86		3,462,000.00	0.00	0.00		3,514,262.86

The accompanying notes are an integral part of this financial statement.

Steilacoom Hist. School District No. 001

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

For the Year Ended August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Interest and Other Charges	36,739.30		94,484.00	0.00	0.00		131,223.30
Bond/Levy Issuance				0.00	0.00		0.00
TOTAL EXPENDITURES	**52,276,318.86**	**587,858.10**	**3,556,484.00**	**2,659,263.40**	**0.00**	**0.00**	**59,079,924.36**
REVENUES OVER (UNDER) EXPENDITURES	3,438,810.14	-26,165.10	-3,496,994.09	3,481,336.60	56,764.34	0.00	3,453,751.89
OTHER FINANCING SOURCES (USES):							
Bond Sales & Refunding Bond Sales	0.00		0.00	0.00	0.00		0.00
Long-Term Financing	0.00			0.00	0.00		0.00
Transfers In	0.00		2,000,000.00	0.00	0.00		2,000,000.00
Transfers Out (GL 536)	0.00		0.00	-2,000,000.00	0.00	0.00	-2,000,000.00
Other Financing Uses (GL 535)	0.00		0.00	0.00	0.00		0.00
Other	0.00		0.00	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES (USES)	**0.00**		**2,000,000.00**	**-2,000,000.00**	**0.00**	**0.00**	**0.00**
EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	**3,438,810.14**	**-26,165.10**	**-1,496,994.09**	**1,481,336.60**	**56,764.34**	**0.00**	**3,453,751.89**
BEGINNING TOTAL FUND BALANCE	**3,950,328.86**	**337,187.10**	**2,411,647.09**	**843,060.40**	**175,411.66**	**0.00**	**7,717,635.11**
Accounting Changes and Error Corrections	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING TOTAL FUND BALANCE	**7,389,139.00**	**311,022.00**	**914,653.00**	**2,324,397.00**	**232,176.00**	**0.00**	**11,171,387.00**

The accompanying notes are an integral part of this financial statement.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Steilacoom Historical School District No. 1 (District) is a municipal corporation organized pursuant to Title 28A of the Revised Code of Washington (RCW) for the purposes of providing public school services to students in grades K–12. Oversight responsibility for the District's operations is vested with the independently elected board of directors. Management of the District is appointed by and is accountable to the board of directors. Fiscal responsibility, including budget authority and the power to set fees, levy property taxes, and issue debt consistent with provisions of state statutes, also rests with the board of directors.

The District presents governmental fund financial statements and related notes on the modified accrual basis of accounting in accordance with the *Accounting Manual for Public School Districts in the State of Washington*, issued jointly by the State Auditor's Office and the Superintendent of Public Instruction by the authority of RCW 43.09.200, RCW 28A.505.140, RCW 28A.505.010(1) and RCW 28A.505.020. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

(1) Districtwide statements, as defined in GAAP, are not presented.
(2) A Schedule of Long-Term Liabilities is presented as supplementary information.
(3) Supplementary information required by GAAP is not presented.
(4) Property Taxes collected after the end of the fiscal period are not considered available for revenue accrual as described below.

Fund Accounting

Financial transactions of the District are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures (or expenses) as appropriate. All funds are considered major funds. The various funds in the report are grouped into governmental funds as follows:

Governmental Funds

General Fund

This fund is used to account for all expendable financial resources, except for those that are required to be accounted for in another fund. In keeping with the principle of having as few funds as are necessary, activities such as food services, maintenance, data processing, printing, and student transportation are included in the General Fund.

Capital Projects Funds

These funds account for financial resources that are to be used for the construction or acquisition of major capital assets. There are two funds that are considered to be of the capital projects fund type: the Capital Projects Fund and the Transportation Vehicle Fund.

Capital Projects Fund. This fund is used to account for resources set aside for the acquisition and construction of major capital assets such as land and buildings.

Transportation Vehicle Fund. This fund is used to account for the purchase, major repair, rebuilding, and debt service expenditures that relate to pupil transportation equipment.

Debt Service Fund
This fund is used to account for the accumulation of resources for and the payment of matured general long-term debt principal and interest.

Special Revenue Fund
In Washington state, the only allowable special revenue fund for school districts is the Associated Student Body (ASB) Fund. This fund is accounted for in the District's financial statements as the financial resources legally belong to the District. As a special revenue fund, amounts within the ASB Fund may only be used for those purposes that relate to the operation of the Associated Student Body of the District.

Measurement focus, basis of accounting, and fund financial statement presentation
Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered "measurable" if the amount of the transaction can be readily determined. Revenues are considered "available" when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days after year-end. Categorical program claims and interdistrict billings are measurable and available and are accrued. Property taxes not collected by the fiscal year end are measurable and recorded as a receivable, however the receivable is not considered available revenue and is recorded as a deferred inflow of resources.

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which are recorded when due. Purchases of capital assets are expensed during the year of acquisition. For federal grants, the recognition of expenditures is dependent on the obligation date. (Obligation means a purchase order has been issued, contracts have been awarded, or goods and/or services have been received.)

Budgets
Chapter 28A.505 RCW and Chapter 392-123 Washington Administrative Code (WAC) mandate school district budget policies and procedures. The board adopts annual appropriated budgets for all governmental funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Appropriations lapse at the end of the fiscal period.

Budgets are adopted on the same modified accrual basis as used for financial reporting. Fund balance is budgeted as available resources and, under statute, may not be negative, unless the District enters into binding conditions with state oversight pursuant to RCW 28A.505.110.

Restricted/Unrestricted resource application policy
The District receives state funding for specific categorical education-related programs. Amounts that are received for these programs that are not used in the current fiscal year may be carried forward into the subsequent fiscal year, where they may be used only for the same purpose as they were originally received. When the District has such carryover, those funds are expended before any amounts received in the current year are expended.

Additionally, the District has other restrictions placed on its financial resources. When expenditures are recorded for purposes for which a restriction or commitment of fund balance is available, those funds that

are restricted or committed to that purpose are considered first before any unrestricted or unassigned amounts are expended.

Fund balance classifications policies and procedures.
The District classifies ending fund balance for its governmental funds into five categories.

Nonspendable Fund Balance. The amounts reported as Nonspendable are resources of the District that are not in spendable format. They are either non-liquid resources such as inventory or prepaid items, or the resources are legally or contractually required to be maintained intact.

Restricted Fund Balance. Amounts that are reported as Restricted are those resources of the District that have had a legal restriction placed on their use either from statute, WAC, or other legal requirements that are beyond the control of the board of directors. Restricted fund balance includes anticipated recovery of revenues that have been received but are restricted as to their usage.

Committed Fund Balance. Amounts that are reported as Committed are those resources of the District that have had a limitation placed upon their usage by formal action of the District's board of directors. Commitments are made either through a formal adopted board resolution or are related to a school board policy. Commitments may only be changed when the resources are used for the intended purpose or the limitation is removed by a subsequent formal action of the board of directors.

Assigned Fund Balance. In the General Fund, amounts that are reported as Assigned are those resources that the District has set aside for specific purposes. These accounts reflect tentative management plans for future financial resource use such as the replacement of equipment or the assignment of resources for contingencies. Assignments reduce the amount reported as Unassigned Fund Balance, but may not reduce that balance below zero.

In other governmental funds, Assigned fund balance represents a positive ending spendable fund balance once all restrictions and commitments are considered. These resources are only available for expenditure in that fund and may not be used in any other fund without formal action by the District's board of directors and as allowed by statute. The board of directors are the only persons who have the authority to create Assignments of fund balance.

Unassigned Fund Balance. In the General Fund, amounts that are reported as Unassigned are those net spendable resources of the District that are not otherwise Restricted, Committed, or Assigned, and may be used for any purpose within the General Fund.

In other governmental funds, Unassigned fund balance represents a deficit ending spendable fund balance once all restrictions and commitments are considered. A negative Unassigned fund balance means that the legal restrictions and formal commitments of the District exceed its currently available resources.

Cash and Cash Equivalents
The District considers cash and cash equivalents to be cash on hand, demand deposits, and all highly liquid investments with a maturity of three months or less when purchased. Because the County Investment Pool is sufficiently liquid to effectively allow for deposit and withdrawal of cash at any time without prior notice or penalty as if it were a demand deposit account, equity in the pool is deemed to be a cash equivalent.

Receivables and Payables
All receivables and payables are expected be collected or paid within one year.

Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements (SBITAs)
The District follows the modified accrual basis of accounting in its treatment of leases and SBITAs. Agreements are evaluated regarding the lease term, payments, and discount rates as well as materiality to the District's financial position. The District's capitalization threshold for recognition of leases and SBITAs is $20,000. Arrangements that are considered short term or do not meet capitalization thresholds are treated as revenues and expenditures in the current year. See Note 5 for lease information.

Compensated Absences
Employees earn vacation leave at varying rates in accordance with District policy. Accrued but unused vacation leave is payable upon termination or death, limited to 240 hours.

Employees earn sick leave at a rate of 12 days per year up to a maximum of one contract year. Under the provisions of RCW 28A.400.210, sick leave accumulated by District employees is reimbursed at death or retirement at the rate of one day for each four days of accrued leave, limited to 180 accrued days. This chapter also provides for an annual buyout of an amount up to the maximum annual accumulation of 12 days. For buyout purposes, employees may accumulate such leave to a maximum of 192 days, including the annual accumulation, as of December 31 of each year.

In the governmental fund statements, expenditures are recognized in the amount normally liquidated with expendable, available resources. Liabilities are included in benefits payable, reported on a basis consistent with governmental fund accounting principles. The total estimated liability for the District's compensated absences is reported on the Schedule of Long-Term Liabilities. Additions and reductions in the liability are reported as a net change.

These expenditures are recorded when paid, except termination leave that is accrued upon death, retirement, or upon termination provided the employee is at least 55 years of age and has sufficient years of service.

Accounting and Reporting Changes
Compensated Absences
For the year ended August 31, 2025, the District implemented guidance for the presentation and disclosures of Compensated Absences, as required by the School District Accounting Manual. These changes were in response to the provisions of GASB Statement No. 101. See Note 10 Accounting Changes and Error Corrections.

NOTE 2: DEPOSITS AND INVESTMENTS

The Pierce County Treasurer is the ex officio treasurer for the District and holds all accounts of the District. The District directs the County Treasurer to invest those financial resources that the District has determined are not needed to meet current financial obligations.

Bank balances for Washington governments are insured by the Federal Depository Insurance Corporation (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

Statutes authorize the District to invest in (1) securities, certificates, notes, bonds, short-term securities, or other obligations of the United States, and (2) deposits in any bank approved by the Public Deposit Protection Commission.

The District's investments as of August 31, 2025, are as follows:

County Treasurer's Investment Pool	$1,298,042

The District's is a participant in the Pierce County Investment Pool (Pool), an external investment pool operated by the County Treasurer. The Pool is not rated or registered with the SEC. Rather; oversight is provided by the County Finance Committee in accordance with RCW 36.48.070. The District reports its investment in the Pool at fair value, which is the same as the value of the Pool per share. The Pool does not impose any restrictions on participant withdrawals.

For more information about the Pool, see the Pierce County published financial statements at https://www.piercecountywa.gov/2729/Budgets-Financial-Reports.

NOTE 3: PENSION PLANS

General Information
The Washington State Department of Retirement Systems (DRS), a department within the primary government of the state of Washington, prepares a stand-alone annual comprehensive financial report that includes financial statements and required supplementary information for each pension plan. The pension plan's basic financial statement is accounted for using the accrual basis of accounting. The measurement date of the pension plans is June 30. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The District is reporting the net pension liability in the notes and on the Schedule of Long-term Liabilities calculated as the District's proportionate allocation percentage multiplied by the total plan collective net pension liability. The DRS total collective net pension liabilities for the pension plans school districts participate in are shown here.

The Collective Net Pension Liability (Asset)
The collective net pension liability or asset for the pension plans districts participated in are reported in the following tables

The Collective Net Pension Liability or (Asset) as of June 30, 2025				
	Total Pension Liability	Plan fiduciary net position	Participating employers' net pension liability or (asset)	Plan fiduciary net position as a percentage of the total pension liability
PERS 1	10,789,754,000	9,610,758,000	1,178,996,000	89.07%
SERS 2/3	11,005,685,000	11,250,334,000	(244,649,000)	102.22%
TRS 1	7,987,466,000	7,037,456,000	950,010,000	88.11%
TRS 2/3	29,865,548,000	30,138,755,000	(273,207,000)	100.91%

Detailed information about the pension plans' fiduciary net position is available in the separately issued DRS report. Copies of the report may be obtained by contacting the Washington State Department of Retirement Systems, P.O. Box 48380, Olympia, WA 98504-8380; or online at Annual Financial Reports or http://www.drs.wa.gov.

Membership Participation
Substantially all school district full-time and qualifying part-time employees participate in one of the following three contributory, multiple-employer, cost-sharing statewide retirement systems managed by DRS: Teachers' Retirement System (TRS), Public Employees' Retirement System (PERS) and School Employees' Retirement System (SERS).

Membership & Plan Benefits
Certificated employees are members of TRS. Classified employees are members of PERS (if Plan 1) or SERS. Plan 1 under the TRS and PERS programs are defined benefit pension plans whose members joined the system on or before September 30, 1977. TRS 1 and PERS 1 are closed to new entrants.

TRS Plan Information
TRS was established in 1938, and its retirement provisions are contained in Chapters 41.32 and 41.34 RCW. TRS eligibility for membership requires service as a certificated, public-school employee working in an instructional, administrative, or supervisory capacity. TRS is a cost-sharing multiple-employer retirement system comprised of three separate plans for membership purposes: Plans 1 and 2 are defined benefit plans and Plan 3 is a defined benefit plan with a defined contribution component.

TRS is comprised of three separate plans for accounting purposes: Plan 1, Plan 2/3, and Plan 3. Plan 1 accounts for the defined benefits of Plan 1 members. Plan 2/3 accounts for the defined benefits of Plan 2 members and the defined benefit portion of benefits for Plan 3 members. Plan 3 accounts for the defined contribution portion of benefits for Plan 3 members. Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries, as defined by the terms of the plan. Therefore, Plan 2/3 is a single plan for accounting purposes.

TRS Plan 1 provides retirement, disability, and death benefits. Retirement benefits are calculated using 2% of the member's Average Final Compensation (AFC) times the member's years of service – up to a maximum of 60%. AFC is the average of the member's two consecutive highest-paid fiscal years.

Members are eligible for retirement at any age after 30 years of service, at the age of 60 with five years of service, or at the age of 55 with 25 years of service. Other benefits include temporary and permanent disability payments, and an optional cost-of-living adjustment (COLA).

TRS Plan 2/3 provides retirement, disability and death benefits. Retirement benefits for Plan 2 are calculated using 2% of the member's Average Final Compensation (AFC) times the member's years of service. Retirement defined benefits for Plan 3 are calculated using 1% of AFC times the member's years of service. AFC is the monthly average of the member's 60 consecutive highest-paid service credit months. TRS Plan 2/3 has no cap on years of service credit.

Members are eligible for retirement with a full benefit at age 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. TRS Plan 2/3 members who have at least 20 years of service credit and are 55 years of age or older are eligible for early retirement with a reduced benefit. The benefit is reduced by a factor that varies according to age for each year before age 65. TRS Plan 2/3 retirement benefits are actuarially reduced to reflect the choice of a survivor benefit.

Other TRS Plan 2/3 benefits include a Cost-of-Living Adjustment (COLA) based on the Consumer Price Index, capped at 3% annually.

Annuities purchased with plan 3 defined contributions that are invested within the WSIB TAP are considered defined benefits. Plan 3 WSIB TAP annuities are actuarially reduced if a survivor benefit is chosen and TAP annuities include a COLA of 3% annually.

TRS Plan 3 defined contribution benefits are totally dependent on employee contributions and investment earnings on those contributions. Members are eligible to withdraw their defined contribution upon separation. Members have multiple withdrawal options, including purchase of an annuity.

PERS Plan Information

PERS was established in 1947, and its retirement benefit provisions are contained in Chapters 41.34 and 41.40 RCW. PERS is a cost-sharing, multiple-employer retirement system. PERS Plan 1 provides retirement, disability, and death benefits. Retirement benefits are calculated as 2% times the member's Average Final Compensation (AFC) times the member's years of services. AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service.

PERS Plan 1 retirement benefits are actuarially reduced if a survivor benefit is chosen. Members retiring from inactive status before age 65 may also receive actuarially reduced benefits. Other benefits include an optional Cost-of-Living Adjustment (COLA).

SERS Plan Information

SERS was established by the legislature in 1998, and the plan became effective in 2000. SERS retirement benefit provisions are established in Chapters 41.34 and 41.35 RCW. SERS members include classified employees of school districts and educational service districts.

SERS is a cost-sharing, multiple-employer retirement system comprised of two separate plans for membership purposes. SERS Plan 2 is a defined benefit plan and SERS Plan 3 is a defined benefit plan with a defined contribution component.

Although members can only be a member of either Plan 2 or Plan 3, the defined benefit portions of Plan 2 and Plan 3 are accounted for in the same pension trust fund. All assets of this Plan 2/3 defined benefit

plan may legally be used to pay the defined benefits of any of the Plan 2 or Plan 3 members or beneficiaries. Therefore, Plan 2/3 is a single plan for accounting purposes.

SERS provides retirement, disability, and death benefits. Retirement benefits for Plan 2 are calculated as 2% times the member's Average Final Compensation (AFC) times the member's years of service. Defined benefits for Plan 3 are calculated using 1% times the member's AFC times the member's years of service. AFC is the monthly average of the member's 60 consecutive highest-paid service credit months.

Members are eligible for retirement with a full benefit at age 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. SERS members who have at least 20 years of service credit and are 55 years of age or older are eligible for early retirement with a reduced benefit. The benefit is reduced by a factor that varies according to age for each year before age 65.

SERS Plan 2/3 retirement benefits are actuarially reduced if a survivor benefit is chosen.

Other SERS Plan 2/3 benefits include a Cost-of-Living Adjustment (COLA) based on the Consumer Price Index, capped at 3% annually.

SERS 3 defined contributions benefits are totally dependent on employee contributions and the investment earnings on those contributions. Annuities purchased with plan 3 defined contributions that are invested within the WSIB TAP are considered defined benefits. Plan 3 WSIB TAP annuities are actuarially reduced if a survivor benefit is chosen and TAP annuities include a COLA of 3% annually.

Plan Contributions

The employer contribution rates for PERS, TRS, and SERS (Plans 1, 2, and 3) and the TRS and SERS Plan 2 employee contribution rates are established by the Pension Funding Council based upon the rates set by the Legislature. The methods used to determine the contribution requirements are established under state statue in accordance with Chapters 41.40 and 41.45 RCW for PERS, Chapters 41.35 and 41.45 RCW for SERS, and Chapters 41.32 and 41.45 RCW for TRS. Employers do not contribute to the defined contribution portions of TRS Plan 3 or SERS Plan 3. Under current law the employer must contribute 100 percent of the employer-required contribution. The employee contribution rate for Plan 1 in PERS and TRS is set by statute at six percent and does not vary from year to year.

The employer and employee contribution rates for all plans were effective as of September 1, 2024. PERS contribution rates changed on July 1, 2025. The pension plan contribution rates (expressed as a percentage of covered payroll) for fiscal year 2025 are listed below:

Plan	From	Through	Member rate	Employer rate	
PERS 1	9/1/2024	6/30/2025	6.00%	9.11%	
PERS 1	7/1/2025	8/31/2025	6.00%	5.58%	
SERS 2	9/1/2024	8/31/2025	7.76%	10.51%	
SERS 3	9/1/2024	8/31/2025	*	10.51%	**
TRS 1	9/1/2024	8/31/2025	6.00%	9.86%	
TRS 2	9/1/2024	8/31/2025	8.06%	9.86%	
TRS 3	9/1/2024	8/31/2025	*	9.86%	**
Note: The Employer rates include .0020 DRS administrative expense.					
* – TRS and SERS Plan 3 Employee Contribution Variable from 5% to 15% based on rate selected by the employee member.					
** – TRS and SERS Plan 2/3 Employer Contributions for defined benefit portion only.					

The School District's Proportionate Share of the Net Pension Liability (Asset)
At June 30, 2025, the school district reported a total liability of $2,752,876 for its proportionate shares of the individual plans' collective net pension liability and $1,158,845 for its proportionate shares of net pension assets. Proportions of net pension amounts are based on annual contributions for each of the employers participating in the DRS administered plans. At June 30, 2025, the District's proportionate share of each plan's net pension liability is reported below:

June 30, 2025	PERS 1	SERS 2/3	TRS 1	TRS 2/3
District's Annual Contributions	179,282	530,775	359,933	1,847,959
Proportionate Share of the Net Pension Liability (Asset)	383,349	(475,276)	2,369,527	(683,568)

At June 30, 2025, the District's percentage of the proportionate share of the collective net pension amount was as follows and the change in the allocation percentage from the prior period is illustrated below.

Change in Proportionate Shares	PERS 1	SERS 2/3	TRS 1	TRS 2/3
Current year proportionate share	0.032515%	0.194269%	0.249421%	0.250202%
Prior year proportionate share	0.033033%	0.189094%	0.242601%	0.255911%
Net difference percentage	-0.000518%	0.005175%	0.006820%	-0.005710%

Actuarial Assumptions
The total pension liabilities for TRS 1, TRS 2/3, PERS 1 and SERS 2/3 were determined by actuarial valuation as of June 30, 2024, with the results rolled forward to June 30, 2025, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation	2.75% total economic inflation, 3.25% salary inflation
Salary increases	In addition to the base 3.25% salary inflation assumption, salaries are also expected to grow by service-based salary increases.
Investment rate of return	7.00%

Mortality Rates
Mortality rates used in the plans were developed using the Society of Actuaries' Pub.H-2010 Mortality rates, which vary by member status as the base table. OSA applies age offsets for each system to better tailor the mortality rates to the demographics of each plan. OSA applied the long-term MP-2017 generational improvement scale to project mortality rates for every year after the 2010 base table. The actuarial assumptions used in the June 30, 2024, valuation were based on the results of the *2013–2018 Demographic Experience Study Report and the 2023 Economic Experience Study*. Additional assumptions for subsequent events and law changes are current as of the 2023 actuarial valuation report.

Long-term Expected Rate of Return
OSA selected a 7.00% long-term expected rate of return on pension plan investments using a building-block method. In selecting the assumptions, OSA reviewed the historical experience data, considered the historical conditions that produced past annual investment returns, and considered Capital Market Assumptions (CMAs) and simulated expected investment returns the Washington State Investment Board (WSIB) provided.

The CMAs contain three pieces of information for each class of assets the WSIB currently invest in:
- Expected annual return
- Standard deviation of the annual return

- Correlations between the annual returns of each asset class with every other asset class

WSIB uses the CMAs and their target asset allocation to simulate future investment returns over various time horizons. The expected future rates of return are developed by the WSIB for each major asset class.

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2023, are summarized in the following table:

TRS 1, TRS 2/3, PERS 1, and SERS 2/3		
Asset Class	Target Allocation	% Long-term Expected Real Rate of Return
Fixed Income	19.00%	2.10%
Tangible Assets	8.00%	4.50%
Real Estate	18.00%	4.80%
Global Equity	30.00%	5.60%
Private Equity	25.00%	8.60%

The inflation component used to create the above table was 2.50% and represents WSIB's long-term estimate of broad economic inflation consistent with their 2023 CMAs.

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. To determine the discount rate, an asset sufficiency test was completed to test whether the pension plan's fiduciary net position was sufficient to make all projected future benefit payments of current plan members.

Based on the assumptions described in the DRS Certification Letter, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return of 7.00% on pension plan investments was applied to determine the total pension liability or (asset).

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following table presents the District's proportionate share of the collective net pension liability or asset calculated using the discount rate of 7.00%, as well as what the net pension liability or asset would be if it were calculated using a discount rate that is 1 percentage-point lower (6.00%) or 1 percentage-point higher (8.00%) than the current rate. Amounts are calculated using the school district's specific allocation percentage, by plan, to determine the proportionate share of the collective net pension liability or asset.

Sensitivity of the Net Pension Liability or Asset to Changes in the Discount Rate			
	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
PERS 1	$1,989,440,000	$1,178,996,000	$468,217,000
Allocation Percentage	0.032515	0.032515	0.032515
Proportionate Share	$646,863	$383,349	$152,240
SERS 2/3	$1,301,271,000	($244,649,000)	($1,517,029,000)
Allocation Percentage	0.194269	0.194269	0.194269
Proportionate Share	$2,527,961	($475,276)	($2,947,112)

Sensitivity of the Net Pension Liability or Asset to Changes in the Discount Rate			
	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
TRS 1	$1,539,720,000	$950,010,000	$431,512,000
Allocation Percentage	0.249421	0.249421	0.249421
Proportionate Share	$3,840,389	$2,369,527	$1,067,283
TRS 2/3	$4,593,068,000	($273,207,000)	($4,227,395,000)
Allocation Percentage	0.250202	0.250202	0.250202
Proportionate Share	$11,491,929	($683,568)	($10,577,009)

NOTE 4: ANNUAL OTHER POST-EMPLOYMENT BENEFITS

The state, through the Health Care Authority (HCA), administers a defined benefit other post-employment benefit (OPEB) plan that is not administered through a qualifying trust. The Public Employees Benefits Board (PEBB), created within the HCA, is authorized to design benefits, and determine the terms and conditions of employee and retired employee participation and coverage, including establishment of eligibility criteria for both active and retired employees. Benefits purchased by PEBB include medical, dental, life insurance and long-term disability insurance.

The relationship between the PEBB OPEB plan and its member employers and their employees and retirees is not formalized in a contract or plan document. Rather, the benefits are provided in accordance with a substantive plan. A substantive plan is one, which the employers and plan members understand the plan terms. This understanding is based on communications between the HCA, employers and plan members, and historical pattern of practice with regards to sharing of benefit costs.

Employers participating in the plan include the state of Washington (which includes general government agencies and higher education institutions), political subdivisions and tribal governments. Additionally, the PEBB plan is available to the retirees of the K–12 school districts and ESDs. The District's retirees (approximately 82) are eligible to participate in the PEBB plan under this arrangement.

Eligibility

District members are eligible for retiree medical benefits after becoming eligible for service retirement pension benefits (either reduced or full pension benefits) Under PERS 1, 2, 3; TRS 1, 2, or 3; or SERS 2 and 3 plans.

Former members who are entitled to a deferred vested pension benefit are not eligible to receive medical and life insurance benefits after pension benefit commencement. Survivors of covered members who die are eligible for medical benefits.

Medical Benefits

Upon retirement, members are permitted to receive medical benefits. The 2025 PEBB Retirees monthly rates for pre-65 medical coverage are available on the Washington State Health Care Authority website (www.hca.wa.gov).

Funding Policy

The School Employees Benefits Board (SEBB) Program administers health insurance and other benefits to all employees in school districts and charter schools, and union-represented employees of educational service districts in Washington. The SEBB studies, designs, and approves comprehensive and cost-effective

insurance benefit plans for school employees and establishes eligibility criteria for participation in these plans. The SEB Board is separate and independent from the Public Employees Benefits Board (PEBB).

The funding policy is based upon pay-as-you go financing.

The SEBB collects benefit premiums from all school district entities for covered employees. The premium includes a fee, established in state law. The purpose of this fee is to cover the impact of the subsidized rate of health care benefits for school retirees who elect to purchase their health care benefits through the state Health Care Authority PEBB plan. The amount collected is set forth in the state's operating budget and is subject to change on an annual basis. This amount is not actuarially determined and is not placed in a trust to pay the obligations for post-employment health care benefits.

For the fiscal year 2024-25, the District paid $4,684,906 in total to HCA-SEBB.

The District has no control over the benefits offered to retirees, the rates charged to retirees, nor the fee paid to the Health Care Authority. The District does not determine its annual required contribution, nor the net other post-employment benefit obligation associated with this plan. These amounts are not shown on the financial statements.

For further information on the results of the actuarial valuation of the employer provided subsidies associated with the state's PEBB plan, refer to the Office of the State Actuary.
The plan does not issue a separate report; however, additional information is included in the State of Washington Annual Comprehensive Financial Report, which is available on the OFM website

NOTE 5: LEASES

The District is committed under one lease for copier machines. The leasing arrangements are as follows: twenty-eight (28) machines beginning September 1, 2022 for sixty (60) months. The present value of the lease at inception was $244,445 with equal payments of $6,846 during the lease term. The imputed interest rate is 1.97% per month.

As of August 31, 2025, the principal and interest requirements to maturity are as follows:

	Principal	Interest	Total
2026	$57,396	$24,760	$82,156
2027	71,894	10,262	82,156
2028	-	-	-
Total	$129,290	$35,022	$164,312

Changes in lease liabilities are presented in the accompanying Schedule of Long-Term Liabilities.

NOTE 6: REQUIRED DISCLOSURES ABOUT CAPITAL ASSETS

The District's capital assets are insured in the amount of $148,516,670 as of August 31, 2025. In the opinion of the District's insurance consultant, the amount is sufficient to adequately fund replacement of the District's assets.

NOTE 7: LONG-TERM DEBT

The accompanying Schedule of Long-Term Liabilities provides more details of the outstanding debt and liabilities of the district and summarizes the district's debt transactions for the year ended August 31, 2025. The following is a summary of changes in long-term debt of the District for the fiscal year:

Governmental activities	Balance at 09/01/24	Increases	Decreases	Balance at 08/31/25	Due within One Year
Notes from Direct Borrowing and Direct Placement-LGO Refunding Bond 2023	$3,462,000	$-	$3,462,000	$-	$-

NOTE 8: INTERFUND BALANCES AND TRANSFERS

The following table depicts interfund transfer activity:

Transferred From 535 or 536	Transferred To 965 9900 or 9901	Amount	Description
Capital Projects Fund	Debt Service Fund	$2,000,000	To service outstanding LGO bond

NOTE 9: ENTITY RISK MANAGEMENT ACTIVITIES

Property and Liability
The District is a member of the Washington Schools Risk Management Pool (WSRMP). Chapter 48.62 RCW authorizes the governing body of any one or more governmental entities to form together in to or join a pool or organization for the joint purchasing of insurance, and/or joint self-insuring, and/or joint hiring or contracting for risk management services to the same extent that they may individually purchase insurance, self-insure, or hire or contract for risk management services.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the interlocal Cooperation Act. WSRMP was formed in 1986 when educational service districts and school districts in the state of Washington created a Cooperative Risk Management Pool Account Agreement (Account Agreement) to pool their self-insured losses and jointly purchase insurance and administrative services. Over ninety (90) members comprised of school districts and educational service districts have joined WSRMP.

WSRMP allows members to jointly purchase insurance coverage, establish a plan of self-insurance, and provide related services, such as risk management. WSRMP provides the following coverages for its members: property, liability, vehicle/bus, crime, employment practices, errors and omissions, equipment breakdown, sexual abuse & molestation, equipment breakdown, cyber security, and deadly weapons protection/crisis response.

Members make an annual contribution to fund WSRMP. WSRMP purchases reinsurance and excess insurance from unrelated carriers subject to a per-occurrence self-insured retention of $1 million for property risk with a $3 million plus aggregate, and $2 million for liability risk with 10% quota shared by WSRMP. Reinsurance or Excess carriers cover losses over the self-insured retention to the maximum limits

of each Coverage Agreement. Since WSRMP is a cooperative program, there is a joint liability among the participating members.

Members contract to remain in WSRMP for a minimum of three (3) years and must give notice three (3) years before terminating participation. The Account Agreement is renewed automatically each year after the initial three-year term. Even after termination, a member is responsible for their share contributions to WSRMP for any unresolved, unreported and in-process claims for the period in which they were a signatory to the Account Agreement. For the year ending August 31, 2025, the District made payments to WSRMP in the amount of $742,542.

WSRMP is fully funded by its member participants and is governed by a board of directors that consists of one designated representative from each participating member. An executive board is elected at the annual meeting and is responsible for overseeing the business affairs of WSRMP.

Workers' Compensation
In the fiscal year ending August 31, 2025, the District paid $190,706 to the Puget Sound Workers' Compensation Trust, which administers claims on behalf of more than thirty (30) regional school districts. This fund is operated for the members' benefit in lieu of the district submitting monthly premium payments to the State of Washington for industrial insurance.

Unemployment Pool
The District is self-insured for unemployment benefits and reimburses the State of Washington Employment Security for benefits paid to separated employees. During the fiscal year, the District made contributions in the amount of $71,651 to the Puget Sound Unemployment Pool, the District's claims administrator.

NOTE 10: ACCOUNTING CHANGES AND ERROR CORRECTIONS

Compensated Absences: - Change in Accounting Principle
For the year ended August 31, 2025, the District implemented guidance for the presentation and disclosures of compensated absences, as required by the School District Accounting Manual. These changes were in response to the provisions of GASB Statement No. 101. As a result, beginning balances for compensated absences liabilities presented on the Schedule of Long-Term Liabilities have been restated to reflect implementation of these requirements. Information regarding the District's compensated absences are presented in Note 1.

Fund	8/31/2024 As previously reported	Change in accounting principle (A)	8/31/2024 As restated
General Fund	1,103,562	2,484,895	3,588,457

NOTE 11: PROPERTY TAXES

Property tax revenues are collected as the result of special levies passed by the voters in the District. Taxes are levied on January 1. The taxpayer has the obligation of paying all taxes on April 30 or one-half then and one-half on October 31. Typically, slightly more than half of the collections are made on the April 30

date. The tax collections occurring after the end of the fiscal period are unavailable for revenue accrual. Therefore, the fall portion of property taxes is not accrued as revenue. Instead, the property taxes due after the end of the fiscal period are recorded as a deferred inflow of resources.

NOTE 12: JOINT VENTURE

The District is a member of the King County Director's Association (KCDA). KCDA is a purchasing cooperative designed to pool the member districts' purchasing power. The board authorized joining the association on December 1, 1971, and has remained in the joint venture ever since. The District's current equity of $31,337 is the accumulation of the annual assignment of KCDA's operating surplus based upon the percentage derived from KCDA's total sales to the District compared to all other districts applied against paid administrative fees. The District may withdraw from the joint venture and will receive its equity in ten (10) annual allocations of merchandise or fifteen (15) annual payments.

NOTE 13: FUND BALANCE CLASSIFICATION DETAILS

The District's financial statements include the following amounts presented in the aggregate.

Category	General Fund	ASB Fund	Capital Projects Fund	Debt Service Fund	TransportationVehicle Fund
Nonspendable Fund Balance					
Inventory and Prepaid Items	$264,705	$-	$8,244	$-	$-
Restricted Fund Balance					
For Fund Purpose		311,022			232,176
For Restricted Revenue Carryover	240,532	-	-	-	-
For Food Service Revenue Carryover	110,175	-	-	-	-
For Debt Service	-	-	-	914,653	-
From Impact Fee Proceeds	-	-	144,316	-	
Committed Fund Balance					
From Levy Proceeds	-	-	4,086,974	-	-
Assigned Fund Balance	-	-	-	-	-
Unassigned Fund Balance	$6,773,727	$-	$(1,915,137)	$-	$-

The board of directors has established a minimum fund balance policy for the general fund to provide for financial stability and contingencies within the District. The policy states that the District shall maintain six (6) percent of the prior year's expenditures towards a minimum fund balance. Portions of fund balance that are set aside for the purpose of meeting this policy are recorded on the financial statements as a part of Unassigned fund balance.

Steilacoom Hist. School District No. 001

Schedule of Long-Term Liabilities

For the Year Ended August 31, 2025

Description	Beginning Outstanding Debt September 1, 2024	Amount Issued / Increased	Amount Redeemed / Decreased	Ending Outstanding Debt August 31, 2025	Amount Due Within One Year
Voted Debt					
Voted Bonds	0.00	0.00	0.00	0.00	0.00
LOCAL Program Proceeds Issued in Lieu of Bonds	0.00	0.00	0.00	0.00	0.00
Non-Voted Debt and Liabilities					
Non-Voted Bonds	3,462,000.00	0.00	3,462,000.00	0.00	0.00
LOCAL Program Proceeds	0.00	0.00	0.00	0.00	0.00
Leases	175,349.00	0.00	46,059.00	129,290.00	57,396.00
Contracts Payable	0.00	0.00	0.00	0.00	0.00
Claims & Judgements	0.00	0.00	0.00	0.00	0.00
Compensated Absences	3,588,457.00	305,429.00	0.00	3,893,886.00	2,797,302.00
Long-Term Notes	0.00	0.00	0.00	0.00	0.00
Anticipation Notes Payable	0.00	0.00	0.00	0.00	0.00
Lines of Credit	0.00	0.00	0.00	0.00	0.00
Other Non-Voted Debt	0.00	0.00	0.00	0.00	0.00
Other Liabilities					
Non-Voted Notes Not Recorded as Debt	0.00	0.00	0.00	0.00	0.00
Net Pension Liabilities:					
Net Pension Liabilities TRS 1	2,691,168.00	0.00	321,641.00	2,369,527.00	
Net Pension Liabilities TRS 2/3	512,821.00	0.00	512,821.00	0.00	
Net Pension Liabilities SERS 2/3	0.00	0.00	0.00	0.00	
Net Pension Liabilities PERS 1	586,946.00	0.00	203,597.00	383,349.00	
Total Long-Term Liabilities	**11,016,741.00**	**305,429.00**	**4,546,118.00**	**6,776,052.00**	**2,854,698.00**

Other postemployment benefits other than pensions (OPEB) liabilities are not presented in the Schedule of Long Term Liabilities.

Refer to the notes to the financial statements for more information.

Steilacoom Historical School District No. 1
Schedule of Expenditures of Federal Awards
For the Year Ended August 31, 2025

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass-Through Awards	From Direct Awards	Total		
Child Nutrition Cluster								
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	School Breakfast Program	10.553	N/A	138,874	-	138,874	-	
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via SPI)	National School Lunch Program	10.555	N/A	470,082	-	470,082	-	
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	National School Lunch Program	10.555	N/A	80,947	-	80,947	-	4
			Total ALN 10.555:	**551,029**	**-**	**551,029**	-	
FOOD AND NUTRITION SERVICE, AGRICULTURE, DEPARTMENT OF (via OSPI)	Summer Food Service Program for Children	10.559	N/A	35,435	-	35,435	-	
			Total Child Nutrition Cluster:	**725,338**	**-**	**725,338**	-	
Schools and Roads Cluster								
FOREST SERVICE, AGRICULTURE, DEPARTMENT OF (via OST)	Schools and Roads - Grants to States	10.665	N/A	1,477	-	1,477	-	
			Total Schools and Roads Cluster:	**1,477**	**-**	**1,477**	-	
DEPT OF DEFENSE, DEPT OF DEFENSE	Competitive Grants: Promoting K-12 Student Achievement at Military-Connected Schools	12.556	N/A	-	156,285	156,285	-	
DEPT OF DEFENSE, DEPT OF DEFENSE	Competitive Grants: Promoting K-12 Student Achievement at Military-Connected Schools	12.556	N/A	-	209,249	209,249	-	

The accompanying notes are an integral part of this schedule.

Steilacoom Historical School District No. 1
Schedule of Expenditures of Federal Awards
For the Year Ended August 31, 2025

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass-Through Awards	From Direct Awards	Total		
			Total ALN 12.556:	**-**	**365,534**	**365,534**	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	Title I Grants to Local Educational Agencies	84.010	GT02500	547,020	-	547,020	-	3, 5
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	Title I Grants to Local Educational Agencies	84.010	GT02152	27,000	-	27,000	-	
			Total ALN 84.010:	**574,020**	**-**	**574,020**	-	
Special Education Cluster (IDEA)								
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES, EDUCATION, DEPARTMENT OF (via OSPI)	Special Education Grants to States	84.027	GT03870	535,192	-	535,192	-	
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES, EDUCATION, DEPARTMENT OF (via OSPI)	Special Education Grants to States	84.027	GTSNHNI00061	14,376	-	14,376	-	
			Total ALN 84.027:	**549,568**	**-**	**549,568**	-	
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES, EDUCATION, DEPARTMENT OF (via OSPI)	Special Education Preschool Grants	84.173	GT03870	19,445	-	19,445	-	
	Total Special Education Cluster (IDEA):			**569,013**	**-**	**569,013**	-	

The accompanying notes are an integral part of this schedule.

Steilacoom Historical School District No. 1
Schedule of Expenditures of Federal Awards
For the Year Ended August 31, 2025

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass-Through Awards	From Direct Awards	Total		
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF	Impact Aid	84.041	N/A	-	570,582	570,582	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF	Impact Aid	84.041	N/A	-	56,050	56,050	-	
			Total ALN 84.041:	**-**	**626,632**	**626,632**	-	
Office of Career, Technical, and Adult Education, EDUCATION, DEPARTMENT OF (via OSPI)	Career and Technical Education -- Basic Grants to States	84.048	GT04236	18,291	-	18,291	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	English Language Acquisition State Grants	84.365	GT02500	18,659	-	18,659	-	
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION, EDUCATION, DEPARTMENT OF (via OSPI)	Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367	GT02500	2,544	-	2,544	-	3
Medicaid Cluster								
CENTERS FOR MEDICARE AND MEDICAID SERVICES, HEALTH AND HUMAN SERVICES, DEPARTMENT OF (via HCA)	Grants to States for Medicaid	93.778	1584	46,953	-	46,953	-	
			Total Medicaid Cluster:	**46,953**	**-**	**46,953**	-	
			Total Federal Awards Expended:	**1,956,295**	**992,166**	**2,948,461**	**-**	

The accompanying notes are an integral part of this schedule.

Steilacoom Hitorical School District No. 001
Notes to the Schedule of Expenditures of Federal Awards
For the year ended August 31, 2025

Note 1 – Basis of Accounting

This Schedule is prepared on the modified accrual basis of accounting, the same basis of accounting as the District's financial statements.

Note 2 – Federal Indirect Cost Rate

The District has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance. The District uses the federal indirect rates as calculated by the Office of the Superintendent of Public Instruction as applicable for each grant.

Note 3 - Transferability

As allowed by federal regulations, the district elected to transfer program funds. The District expended $66,788 from its Title II, Part A Supporting Effective Instruction State Grants (84.367), on allowable activities of the Title I, Part A Grants to Local Educational Agencies (84.010). This amount is reflected in the expenditures of Title I, Part A Grants to Local Educational Agencies (84.010).

Note 4 – Noncash Awards

The amount of commodities reported on the Schedule is the value of commodities received by the District during the current year and priced as prescribed by the USDA.

Note 5 - Schoolwide Programs

The district operates a “schoolwide program” in two elementary buildings. Using federal funding, schoolwide programs are designed to upgrade an entire educational program within a school for all students, rather than limit services to certain targeted students. The following federal program amounts were expended by the district in its schoolwide program: Title I (84.010) $360,383.

Note 6 – Program Costs

The amounts shown as current year expenditures represent only the federal award portion of the program costs. Entire program costs, including the District's portion, are more than shown. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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Other ways to stay in touch

- Main telephone: (564) 999-0950
- Toll-free Citizen Hotline: (866) 902-3900
- Email: webmaster@sao.wa.gov

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund

DATE: June 17, 2026

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Sarah Jahn, Chief Financial Officer

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
	Payroll	800994	to	800994	$ 1,671.69
	Payroll A/P	136786	to	136802	$ 604,213.10
	Payroll ACH Payments				$ 479,556.41
	Payroll Taxes				$ 652,411.63
	Direct Deposit				$ 1,822,558.68
May 22, 2026	Accounts Payable	136803	to	136850	$ 255,378.97
May 26, 2026	Accounts Payable	136851	to	136867	$ 322.16
June 9, 2026	Accounts Payable	136868	to	136906	$ 142,919.30
June 9, 2026	Accounts Payable	136907	to	136915	$ 820.80
May 19, 2026	Accounts Payable ACH	202500114	to	202500114	$ 1,000.00
May 28, 2026	Accounts Payable ACH	202500125	to	202500125	$ 51,993.83
		TOTAL GENERAL FUND:			$ 4,012,846.57
CAPITAL PROJECTS FUND:					
May 22, 2026	Accounts Payable	200703	to	200703	$ 85,803.13
June 9, 2026	Accounts Payable	200704	to	200705	$ 105,290.83
May 28, 2026	Accounts Payable ACH	202500124	to	202500124	$ 120.00
		TOTAL CAPITAL PROJECTS FUND:			$ 191,213.96
ASSOCIATED STUDENT BODY FUND:					
May 22, 2026	Accounts Payable	405857	to	405865	$ 4,879.39
May 26, 2026	Accounts Payable	405866	to	405866	$ 75.00
June 9, 2026	Accounts Payable	405867	to	405874	$ 27,811.58
May 28, 2026	Accounts Payable ACH	202500123	to	202500123	$ 24,357.32
		TOTAL ASSOCIATED STUDENT BODY FUND:			$ 57,123.29
TRANSPORTATION VEHICLE FUND:					
		TOTAL TRANSPORTATION VEHICLE FUND:			

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $1,131,968.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202500115 through 202500119, totaling $1,131,968.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500115	KEYBANK NATIONAL ASSOCIATION	05/29/2026	20260529AD1FIC	Payroll accrual	0	161,455.09	652,411.63
			20260529AD1FIT	Payroll accrual	0	235,754.32	
			20260529AD1FIT+	Payroll accrual	0	18,227.87	
			20260529AD1Med	Payroll accrual	0	37,759.63	
			20260529AF1FIC	Payroll accrual	0	161,455.09	
			20260529AF1Med	Payroll accrual	0	37,759.63	
202500116	*KEYBANK NA - OMNI	05/29/2026	20260529ADA101	Payroll accrual	0	1,506.25	25,662.90
			20260529ADA104	Payroll accrual	0	5,843.75	
			20260529ADA104R	Payroll accrual	0	78.90	
			20260529ADA105	Payroll accrual	0	4,988.00	
			20260529ADA105R	Payroll accrual	0	5,413.00	
			20260529ADA106	Payroll accrual	0	200.00	
			20260529ADA107	Payroll accrual	0	500.00	
			20260529ADA108R	Payroll accrual	0	1,965.00	
			20260529ADA109	Payroll accrual	0	4,668.00	
			20260529ADA109R	Payroll accrual	0	500.00	
202500117	*KEYBANK NA - DSHS	05/29/2026	20260529ADCS%50	Payroll accrual	0	2,032.44	2,032.44
202500118	*KEYBANK NA - DRS	05/29/2026	20260529AD1ReE0	Payroll accrual	0	0.00	424,679.95
			20260529AD1ReE2	Payroll accrual	0	25,057.44	
			20260529AD1ReE3	Payroll accrual	0	18,675.64	
			20260529AD1ReT0	Payroll accrual	0	0.00	
			20260529AD1ReT2	Payroll accrual	0	50,706.02	
			20260529AD1ReT3	Payroll accrual	0	100,292.97	
			20260529ADA81%3	Payroll accrual	0	2,787.70	
			20260529ADA8103	Payroll accrual	0	23,420.00	
			20260529ADA8113	Payroll accrual	0	2,195.00	
			20260529ADDCP R	Payroll accrual	0	4,700.00	
			20260529ADDCP%R	Payroll accrual	0	598.68	
			20260529AF1ReE0	Payroll accrual	0	0.00	
			20260529AF1ReE2	Payroll accrual	0	25,787.00	
			20260529AF1ReE3	Payroll accrual	0	16,991.01	
			20260529AF1ReT0	Payroll accrual	0	0.00	
			20260529AF1ReT2	Payroll accrual	0	52,075.46	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20260529AF1ReT3	Payroll accrual	0	101,393.03	
202500119	*KEYBANK NA - VEBA	05/29/2026	20260529ADV1119	Payroll accrual	0	3,000.00	27,181.12
			20260529ADV2119	Payroll accrual	0	5,000.00	
			20260529ADV3119	Payroll accrual	0	15,966.25	
			20260529ADV3ps	Payroll accrual	0	1,414.87	
			20260529ADV4119	Payroll accrual	0	1,500.00	
			20260529ADV4ps	Payroll accrual	0	300.00	

5 Wire Transfer Check(s) For a Total of 1,131,968.04

	0	Manual	Checks For a Total of	0.00
	5	Wire Transfer	Checks For a Total of	1,131,968.04
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer Checks		1,131,968.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,131,968.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $604,213.10. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136786 through 136802, totaling $604,213.10

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136786	*DVM INSURANCE AGENCY - DBA NA	05/29/2026	20260529ADNWPI	Payroll accrual	0	273.79	273.79
136787	*EMPLOY SEC DEPTS - WA LTC	05/29/2026	20260529AD1WLTC	Payroll accrual	0	13,081.93	13,081.93
136788	*EMPLOYMENT SECURITY DEPARTMEN	05/29/2026	20260529AD1PFML	Payroll accrual	0	21,711.52	30,393.95
			20260529AF1PFML	Payroll accrual	0	8,682.43	
136789	*ESD UNEMPLOYMENT POOL	05/29/2026	20260529AF1UC	Payroll accrual	0	6,142.66	6,142.66
136790	*EXPERIAN	05/29/2026	20260529ADNWEXP	Payroll accrual	0	25.50	25.50
136791	*LEGAL ACCESS CONSULTING LLC -	05/29/2026	20260529ADNWLE	Payroll accrual	0	97.72	97.72
136792	*PUGET SOUND WORKERS COMP TRUS	05/29/2026	20260529AD1WC	Payroll accrual	0	4,353.61	21,676.89
			20260529AF1WC	Payroll accrual	0	17,323.28	
136793	*TRANSWORLD SYSTEMS INC	05/29/2026	20260529ADZ1011	Payroll accrual	0	533.02	533.02
136794	*WEA PAYROLL DEDUCTIONS	05/29/2026	20260529ADC0UA	Payroll accrual	0	20,029.10	25,172.97
			20260529ADC0UB	Payroll accrual	0	203.98	
			20260529ADC1UB	Payroll accrual	0	1,271.36	
			20260529ADC1UC	Payroll accrual	0	742.50	
			20260529ADC1UD	Payroll accrual	0	1,026.97	
			20260529ADC1UE	Payroll accrual	0	1,350.36	
			20260529ADC1UG	Payroll accrual	0	16.58	
			20260529ADC3UB	Payroll accrual	0	49.00	
			20260529ADC4UC	Payroll accrual	0	342.00	
			20260529ADCOUS	Payroll accrual	0	141.12	
136795	ARIZONA DEPARTMENT OF ECONOMIC	05/29/2026	20260529ADCSAZ	Payroll accrual	0	447.20	447.20
136796	HCA-SEBB BENEFITS	05/29/2026	20260529AFSEBB	Payroll accrual	0	443,073.00	443,073.00
136797	HCA-SEBB BENEFITS	05/29/2026	20260529ADKP1CR	Payroll accrual	0	158.00	49,399.00
			20260529ADKP1ER	Payroll accrual	0	135.00	
			20260529ADKP2CR	Payroll accrual	0	235.00	
			20260529ADKP2ER	Payroll accrual	0	670.00	
			20260529ADKP2FR	Payroll accrual	0	804.00	
			20260529ADKP3ER	Payroll accrual	0	574.00	
			20260529ADKW1ER	Payroll accrual	0	72.00	
			20260529ADKW1SR	Payroll accrual	0	98.00	
			20260529ADKW2CR	Payroll accrual	0	348.00	
			20260529ADKW2ER	Payroll accrual	0	528.00	
			20260529ADKW2FR	Payroll accrual	0	990.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20260529ADKWSCR	Payroll accrual	0	1,824.00	
			20260529ADKWSER	Payroll accrual	0	2,495.00	
			20260529ADKWSFR	Payroll accrual	0	3,220.00	
			20260529ADKWSSR	Payroll accrual	0	1,375.00	
			20260529ADPHCR	Payroll accrual	0	1,375.00	
			20260529ADPHER	Payroll accrual	0	1,306.00	
			20260529ADPHFR	Payroll accrual	0	2,876.00	
			20260529ADPHSR	Payroll accrual	0	1,934.00	
			20260529ADPMCR	Payroll accrual	0	111.00	
			20260529ADPMER	Payroll accrual	0	126.00	
			20260529ADPMFR	Payroll accrual	0	315.00	
			20260529ADPMSR	Payroll accrual	0	42.00	
			20260529ADPSCR	Payroll accrual	0	1,512.00	
			20260529ADPSER	Payroll accrual	0	2,052.00	
			20260529ADPSFR	Payroll accrual	0	3,589.00	
			20260529ADPSSR	Payroll accrual	0	1,296.00	
			20260529ADVACR	Payroll accrual	0	3,068.00	
			20260529ADVAER	Payroll accrual	0	2,565.00	
			20260529ADVAFR	Payroll accrual	0	6,100.00	
			20260529ADVASR	Payroll accrual	0	3,805.00	
			20260529ADVHSAC	Payroll accrual	0	61.00	
			20260529ADVHSAE	Payroll accrual	0	140.00	
			20260529ADVHSAF	Payroll accrual	0	315.00	
			20260529ADVHSAS	Payroll accrual	0	70.00	
			20260529ADVUCR	Payroll accrual	0	599.00	
			20260529ADVUER	Payroll accrual	0	1,087.00	
			20260529ADVUFR	Payroll accrual	0	1,153.00	
			20260529ADVUSR	Payroll accrual	0	376.00	
136798	HCA-SEBB FLEX SPEND	05/29/2026	20260529ADDCFSA	Payroll accrual	0	1,833.33	6,418.62
			20260529ADHCFSA	Payroll accrual	0	4,585.29	
136799	IDAHO CHILD SUPPORT RECEIPTING	05/29/2026	20260529ADCSIDS	Payroll accrual	0	354.00	354.00
136800	MICHAEL G MALAIER, TRUSTEE	05/29/2026	20260529ADZ1015	Payroll accrual	0	1,350.00	1,350.00
136801	The Standard Insurance Company	05/29/2026	20260529ADLTD50	Payroll accrual	0	1,078.96	5,271.85
			20260529ADLTD60	Payroll accrual	0	4,192.89	
136802	SUPPORT PAYMENT CLEARINGHOUSE	05/29/2026	20260529ADCSAZ1	Payroll accrual	0	501.00	501.00

17 Computer Check(s) For a Total of 604,213.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	604,213.10
Total For	17	Manual, Wire Tran, ACH & Computer Checks		604,213.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	604,213.10

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $255,378.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136803 through 136850, totaling $255,378.97

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136803	AMAZON.COM SALES, INC	05/25/2026	11H3-RP7D-1MJT	SP - PRINCIPAL'S AND TEACHING SUPPLIES	0	217.35	2,601.71
			11H3-RP7D-1YPY	CC - 25/26 Teaching Supplies	1622526001	23.01	
			19JY-GVDT-1QCR	HR - HR SUPPLIES	0	26.41	
			19X7-VNDP-4JDY	SP - TEACHING SUPPLIES GRANT	0	195.72	
			1C7N-RC4W-3G94	STUDENT SVCS - HEALTH SVCS SUPPLIES	0	52.93	
			1CJK-XM4X-1R9N	AIE - Mystery Science Kit Refill Items Anderson Island	272526073	200.59	
			1FFP-36FW-4FRL	PIO - LIBRARY SUPPLIES 2025-26 SY	2372526007	21.18	
			1FJL-NJNM-FG4G	T&L - TECH SUPPLIES	0	330.29	
			1GW9-VL96-1NXF	SP - HEALTH ROOM SUPPLIES	0	30.83	
			1H7Y-HYJM-QQXY	T&L - Incidental Tech Purchases 72-5650	272526041	53.40	
			1JLK-L3KG-1VN9	CTE - TEACHING SUPPLIES	0	31.07	
			1JLK-L3KG-3KV3	CTE - TEACHING SUPPLIES	0	105.90	
			1JM3-Q6QX-3CQL	FINANCE DEPT OFFICE SUPPLIES	82526040	31.15	
			1KPG-DCV1-31MX	SP - PRINCIPAL'S	0	48.39	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			1LCD-KWMK-GY1F	T&L - Incidental Tech Purchases 32-5650	272526040	151.79	
			1PCC-FVCT-1HKF	CD - Teaching Supplies for 25-26 SY.	1462526004	7.31	
			1PHW-LWFT-1R1H	CTE - TEACHING SUPPLIES	0	158.20	
			1QGX-RWWQ-H3RD	T&L - TECH SUPPLIES	0	64.83	
			1RJN-TG9M-VHHR	T&L - TECH SUPPLIES	0	209.44	
			1VJJ-9LNT-9VJM	T&L - Incidental Tech Purchases 32-5650	272526040	83.20	
			1VJJ-9LNT-KKVK	T&L - Incidental Tech Purchases 32-5650	272526040	151.38	
			1WH1-QKWK-1NP3	PIO - PRINCIPAL SUPPLIES 2025-26SY	2372526008	216.85	
			1X1G-CN9J-1FDT	SP - PRINCIPAL'S SUPPLIES	0	22.57	
			1XGQ-PK3K-RMH9	T&L r Incidental Tech Purchases 72-5650	272526041	38.42	
			1XTY-7CHV-31PT	PIO - ELA DEPT. SUPPLIES 2025-26SY	2372526011	129.50	
136804	AMERGIS HEALTHCARE STAFFING SV	05/25/2026	E19482900294	Elizabeth Dariychuk, Behavior Para (1:1 CC student) 25-26 SY	92526029	1,440.00	20,268.30
			E19483010294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	2,061.50	
			E19483040294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,952.86	
			E19483120294	Norah O'Sullivan, Behavior Tech (1:1 PIO student) Contract 25-26 SY	92526027	1,901.82	
			E19483160294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,427.16	
			E19483200294	Cheryl Hess, LPN 1:1 SP student,	92526022	1,953.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Contract 25-26 SY			
			E19560690294	Cheryl Hess, LPN 1:1 SP student, Contract 25-26 SY	92526022	1,953.00	
			E19560940294	Elizabeth Dariychuk, Behavior Para (1:1 CC student) 25-26 SY	92526029	1,440.90	
			E19560970294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	1,271.00	
			E19561120294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,537.00	
			E19561170294	Norah O'Sullivan, Behavior Tech (1:1 PIO student) Contract 25-26 SY	92526027	1,896.60	
			E19561220294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,433.46	
136805	B&H PHOTO - VIDEO	05/25/2026	244282205	PIONEER MIDDLE SCHOOL CTE supplies	142526021	2,719.41	2,719.41
136806	BATTERIES PLUS	05/25/2026	P91768923	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526038	204.18	204.18
136807	BROCK'S ACADEMY, LLC	05/25/2026	10470	Compensatory Tutoring 25-26 SY: MARCH 2026	92526015	1,040.00	1,040.00
136808	BUILDER'S HARDWARE & SUPPLY CO	05/25/2026	S3867383.002	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526040	74.35	74.35
136809	CAGLE, JENNIFER WALLS	05/25/2026	Mreim_5.1.26	IN- DISTRICT MILEAGE REIMBURSEMENT FOR APRIL 2026	0	54.40	54.40
136810	CAPITAL BUSINESS MACHINES INC	05/25/2026	INV326636	DISTRICT ANNUAL COPIER USE FY 2025-26: ADMIN BLDG 511	82526009	249.71	2,821.46
			INV326637	DISTRICT ANNUAL COPIER USE FY 2025-26: CHERRYDALE PRIMARY SCHOOL	82526009	464.43	
			INV326638	DISTRICT ANNUAL COPIER USE FY 2025-26: PIONEER	82526009	492.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				MIDDLE SCHOOL			
			INV326639	DISTRICT ANNUAL COPIER USE FY 2025-26: STEILACOOM HIGH SCHOOL	82526009	511.39	
			INV326640	DISTRICT ANNUAL COPIER USE FY 2025-26: SALTAR'S POINT ELEMENTARY SCHOOL	82526009	473.65	
			INV326642	DISTRICT ANNUAL COPIER USE FY 2025-26: ADMIN BLDG 510	82526009	8.50	
			INV326643	DISTRICT ANNUAL COPIER USE FY 2025-26: MAINT CENTER MOD BLDG	82526009	46.77	
			INV326644	DISTRICT ANNUAL COPIER USE FY 2025-26: ANDERSON ISLAND ELEMENTARY SCHOOL	82526009	59.35	
			INVB326641	DISTRICT ANNUAL COPIER USE FY 2025-26: CHLOE CLARK ELEMENTARY SCHOOL	82526009	514.73	
136811	CDW-G	05/25/2026	AJ4F22Y	CDW-G Abnormal AI Platform for Email Security	272526084	29,921.65	29,921.65
136812	CITY OF TACOMA - TACOMA PUBLIC	05/25/2026	100683154_5.14.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electric - SHS Reader Board ONLY	102526020	54.74	54.74
136813	CONSOLIDATED ELECTRICAL DISTRI	05/25/2026	8541-1101049	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526041	147.87	147.87
136814	CROSS CULTURAL COMMUNICATIONS	05/25/2026	60	Cross Cultural Communications Open PO for Interpretation Service Fees	272526016	165.00	165.00
136815	DAIKIN APPLIED	05/25/2026	3590062	OPEN PURCHASE ORDER 2025-2026 for Service/Maintenanc e of Chiller @	102526076	1,502.87	1,502.87

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SHS			
136816	ERIN OLIVER LLC	05/25/2026	0146	PIONEER MIDDLE SCHOOL: JAN-FEB2026 PROFESSIONAL SERVICES	0	921.36	1,787.06
			0151	PIONEER MIDDLE SCHOOL: MARCH 2026 PROFESSIONAL SERVICES	0	776.10	
			0153	PIONEER MIDDLE SCHOOL: APRIL 2026 PROFESSIONAL SERVICES	0	89.60	
136817	ESD 113	05/25/2026	5712600508	Interlocal Agreement Audiology Services 25-26 SY	92526006	1,215.00	2,655.00
			5712600509	Interlocal Agreement Audiology Services 25-26 SY	92526006	1,440.00	
136818	FERGUSON ENTERPRISES, LLC	05/25/2026	4559198	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	565.81	568.37
			SC576284	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing: SERVICE CHARGE	102526042	2.56	
136819	GAFFEY, SCOTT MICHAEL	05/25/2026	Reim_3.31.26	SALTAR'S POINT ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	71.42	71.42
136820	GRADUATION AUTOBAHN I, INC.	05/25/2026	0002151	STEILACOOM HIGH SCHOOL: Seal of Biliteracy Medals for eligible graduating seniors	272526077	1,772.55	1,772.55
136821	GRAINGER	05/25/2026	9895339795	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526034	116.42	538.30
			9901916768	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526034	366.96	
			9970789958	OPEN PURCHASE ORDER 2025-2026	102526034	54.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for SUPPLIES			
136822	HONEY BUCKET	05/25/2026	0555499020	Portable Restroom - Standard Unit w/Weekly Service @ SHS Boys Baseball Field	102526086	199.00	199.00
136823	HORIZON DISTRIBUTORS INC	05/25/2026	3N202632	OPEN PURCHASE ORDER 2025-2026 for GROUNDS SUPPLIES	102526068	35.01	75.61
			3N202688	OPEN PURCHASE ORDER 2025-2026 for GROUNDS SUPPLIES	102526068	40.60	
136824	LAKEWOOD CITY GLASS	05/25/2026	I006730	OPEN PURCHASE ORDER 2025-2026 for GLASS/WINDOW REPAIRS	102526096	2,349.53	2,349.53
136825	LOWE'S / CREDIT SERVICES	05/25/2026	974321	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	60.69	1,391.72
			979076	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	38.22	
			979093	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	165.92	
			982375	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	235.54	
			987044	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	282.75	
			987465	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	113.96	
			987987	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	50.63	
			988009	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	230.67	
			990038	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	105.84	
			992736	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	36.01	
			996050	OPEN PURCHASE ORDER 2025-2026	102526003	26.04	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for SUPPLIES			
			997806	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	45.45	
136826	O'REILLY AUTO PARTS	05/25/2026	3626-162005	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	110.09	343.64
			3626-162291	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	10.45	
			3626-163254	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	12.65	
			3626-164041	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	50.62	
			3626-164099	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	35.75	
			3626-164222	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	73.06	
			3626-164447	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	30.49	
			3626-164456	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/MAINTENANCE SUPPLIES	102526095	20.53	
136827	ODP BUSINESS SOLUTIONS, LLC	05/25/2026	467404982001	WORKROOM SUPPLIES	82526042	201.54	201.54
136828	PACIFIC UNIVERSITY	05/25/2026	SteilacoomSD26U	Pacific University - Dyslexia Certification - DoDEA 23	272526086	10,752.00	10,752.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136829	PACIFIC NORTHWEST HISTORICAL S	05/25/2026	05062026	SALTAR'S POINT ELEMENTARY SCHOOL: REVOLUTIONARY WAR PRESENTATION	0	300.00	300.00
136830	PAPE' MACHINERY, INC.	05/25/2026	6503835	OPEN PURCHASE ORDER 2025-2026 for GROUNDS SUPPLIES and EQUIPMENT REPAIRS	102526080	1,929.97	1,929.97
136831	PARTS TOWN, LLC.	05/25/2026	2108957264	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526045	382.43	382.43
136832	PAUL H BROOKS PUBLISHING CO.,	05/25/2026	1344898	ASQ3 TK Screener from Brooks Publishing	272526080	916.57	916.57
136833	QUILL LLC	05/25/2026	48638683	CD - Quill: Construction/color paper	1462526034	76.23	76.23
136834	RAY'S AUTO CENTER	05/25/2026	32775	OPEN PURCHASE ORDER 2025-2026 for MOTORPOOL/Vehicle MAINTENANCE/REPAIRS	102526078	1,972.13	1,972.13
136835	REDI-NATIONAL PEST ELIMINATORS	05/25/2026	207880	Rodent and Pest Treatment Service at SP	102526082	165.15	165.15
136836	SARCO SUPPLY	05/25/2026	1168317	PIO OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526057	833.93	5,711.63
			1168318	SP OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526054	1,030.60	
			1168319	MAINT OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526058	138.18	
			1168423	AI OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526052	13.94	
			1168461	CC OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526056	718.15	
			1168462	SHS OPEN PURCHASE	102526001	1,705.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2025-2026 for CUSTODIAL SUPPLIES			
			1168563	SP OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526054	189.53	
			1168567	DAC/DO OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526051	17.41	
			1168568	CD OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526055	98.61	
			1168569	PIO OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526057	99.43	
			1168570	CC OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526056	188.67	
			1168638	SHS OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526001	448.39	
			1168691	DAC/DO OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526051	99.02	
			1168692	SP OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526054	129.92	
136837	SCHADE DUNCAN, LORETTA A	05/25/2026	Reim_5.11.26	CHLOE CLARK ELEMENTARY PRINCIPAL'S SUPPLIES PURCHASE REIMBURSEMNT	0	43.83	43.83
136838	SCHMITZ, SHANNON MARIE	05/25/2026	Reim_5.7.26	CHLOE CLARK ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSMENT	0	102.75	102.75
136839	SCHULTZ-BRACE, KERI LYNN	05/25/2026	Treim_3.19.26	STEILKACOOM HIGH SCHOOL: STATE LEADERSHIP	0	317.18	317.18

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CONVENTION FCCLA TRAVELS COST REIMBURSEMENT			
136840	SODEXO INC & AFFILIATES	05/25/2026	1003132380	FOOD SERVICE MANAGEMENT FY 2025-26: APRIL 2026	82526020	132,156.41	132,636.41
			262439	CHLOE CLARK - SBA SNACKS FOR 3RD GRADERS	0	480.00	
136841	SPINLIFE.COM	05/25/2026	160199195	Leckey Mygo Seating System for CC student	92526028	7,522.40	7,522.40
136842	STATE AUDITOR'S OFFICE	05/25/2026	L175337	FEDERAL AND FINANCIAL AUDIT FY2025-26	82526023	10,493.48	10,493.48
136843	TED BROWN MUSIC CO	05/25/2026	6301746	SP - kala soprano ukulele package - 28 X $75.00 & $210.00 discount	1272526007	2,086.56	2,086.56
136844	TERJESON, KARI JO	05/25/2026	Mreim_5.4.26	WASA CONFERENCE OUT OF DISTRICT MILEAGE REIMBURSEMENT	0	297.25	726.17
			Treim_5.4.26	WASA CONFERENCE LODGING COST REIMBURSEMENT	0	428.92	
136845	URIARTE, LAVONNE R	05/25/2026	Reim_4.30.26	CHERRYDALE PRIMARY: YEAR END FUN & MOTHER'S DAY GIFT PROJECT PURCHASE REIMBURSEMENT	0	91.66	91.66
136846	VEBBER, MICHAEL	05/25/2026	1517	STEILACOOM HIGH SCHOOL: M. Vebber April Invoice	4312526025	900.00	900.00
136847	WEIGHT, KATHLEEN J	05/25/2026	Mreim_5.5.26	WASA SUPERINTENDENT CONFERENCE OUT OF DISTRICT MILEAGE REIMBURSEMENT	0	298.12	417.12
			Treim_5.5.26	WASA SUPERINTENDENT CONFERENCE MEALS COST REIMBURSEMENT	0	119.00	
136848	WEX BANK	05/25/2026	112530003	MOTOR VEHICLE FLEET FUEL SUPPLY FY 2025-26: MAY 2026	82526025	3,757.03	3,757.03

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136849	WSIPC	05/25/2026	1002501929	New Student Online Enrollment: MAY 2026	182526006	339.40	339.40
136850	ZUMAR INDUSTRIES INC	05/25/2026	56664	SCHOOL ZONE SPEED LIMIT SIGNS	0	209.19	209.19

48 Computer Check(s) For a Total of 255,378.97

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	48	Computer	Checks For a Total of	255,378.97
Total For	48	Manual, Wire Tran, ACH & Computer Checks		255,378.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	255,378.97

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $322.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136851 through 136867, totaling $322.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136851	APPELT, KAREN	05/25/2026	Reim_5.22.26	STEILACOOM HIGH SCHOOL AP TEST CHEMISTRY FEE REFUND	0	59.00	59.00
136852	CAMPBELL, KERRY	05/25/2026	Reim_5.19.26_$10.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	10.00	10.00
136853	CHURCH, MELANIE	05/25/2026	Reim_5.19.26_$19.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	19.00	19.00
136854	CORREA, ERIN	05/25/2026	Reim_5.19.26_$22.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	22.00	22.00
136855	DIGERNESS, CYNTHIA	05/25/2026	Reim_5.19.26_$18.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	18.00	18.00
136856	EMSWILER, JENNIFER	05/25/2026	Reim_5.19.26_$15.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	15.00	15.00
136857	HEINS, CLAIRE MARIE	05/25/2026	Reim_5.19.26_$13.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	13.00	13.00
136858	HOLLAND, LAURA	05/25/2026	Reim_5.14.26	CHERRYDALE PRIMARY SCHOOL LOST BOOK PAYMENT REFUND	0	11.00	11.00
136859	KUCHERIAVENKO, IRYNA	05/25/2026	Reim_5.19.26_$10.00	SALTAR'S POINT	0	10.00	10.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTARY LOST BOOK PAYMENT REIMBURSEMENT			
136860	NORTHCUTT, RACHAEL ELIZABETH	05/25/2026	Reim_5.19.26_$10.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	10.00	10.00
136861	RAMIREZ, RUBEN	05/25/2026	Reim_5.19.26_$22.98	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	22.98	22.98
136862	SERRANO-ZIEL, ASHLEY	05/25/2026	Reim_5.19.26_$29.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	29.00	29.00
136863	STENERSON, CALE	05/25/2026	Reim_5.19.26_$18.18	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	18.18	18.18
136864	THOMAS, JAMIE LEE	05/25/2026	Reim_5.19.26_$14.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	14.00	14.00
136865	TSAR, IRINA	05/25/2026	Reim_5.19.26_$8.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	8.00	8.00
136866	WAWERU, GEOFFREY MEMIA	05/25/2026	Reim_5.19.26_$23.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	23.00	23.00
136867	WILKERSON, PAMELA	05/25/2026	Reim_5.19.26_$20.00	SALTAR'S POINT ELEMENTARY LOST BOOK PAYMENT REFUND	0	20.00	20.00

17 Computer Check(s) For a Total of 322.16

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	322.16
Total For	17	Manual, Wire Tran, ACH & Computer Checks		322.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	322.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $142,919.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136868 through 136906, totaling $142,919.30

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136868	AMAZON.COM SALES, INC	06/10/2026	11DL-9Y1Y-3LV9	CD - Amazon: Laminating Pouches for the office	1462526032	17.60	4,872.21
			11DL-9Y1Y-4GVD	CC - Open PO for 25/26 Teaching Supplies	1622526001	586.67	
			11DL-9Y1Y-4PF3	CTE - ART SUPPLIES	0	24.17	
			11YJ-WYJV-JKMJ	PIO - AMAZON - PRINCIPAL SUPPLIES 2025-26SY	2372526008	263.06	
			11YJ-WYJV-JLR4	CD - Open P.O. for Teaching Supplies for 25-26 SY.	1462526004	63.17	
			11YJ-WYJV-K7MP	SP - TEACHING SUPPLIES	0	33.09	
			13N9-P91R-P1JV	T&L - TECH SUPPLIES	0	114.13	
			13N9-P91R-PCLG	T&L - TECH SUPPLIES	0	9.72	
			13QR-TQ7C-6GDN	SP - TEACHING SUPPLIES GRANT	0	97.98	
			14R4-4F9N-1VKW	PIO - AMAZON - PRINCIPAL SUPPLIES 2025-26SY	2372526008	193.97	
			14R4-4F9N-69YF	PIO - AMAZON-ELA DEPT. SUPPLIES 2025-26SY	2372526011	151.18	
			16CF-VTQ7-3FMD	SP - PRINCIPAL'S	0	53.54	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			16CF-VTQ7-3LRR	SP - PRINCIPAL'S SUPPLIES	0	109.99	
			1734-C4P4-NH3V	HR - SAFETY SUPPLIES	0	24.21	
			17TT-36FJ-VTLJ	T&L - TECH SUPPLIES	0	31.34	
			1CFR-3MYD-RWMT	SHS - Principal Budget Not to exceed 2500 1st Semester	4312526002	91.77	
			1GFH-MPPR-34P1	CC - TEACHING SUPPLIES KIWANIS GRANT	0	418.44	
			1HHN-R16L-KC6C	SP - TEACHING SUPPLIES	0	172.12	
			1HMR-VQ6R-T99Y	PIO - AMAZON - COUNSELING OFFICE SUPPLIES 2025-26SY	2372526005	86.45	
			1HTQ-FHNV-KFNG	SP - TEACHING SUPPLIES	0	11.00	
			1J9H-QKJT-TL4Q	HR - OFFICE SUPPLIES	0	68.57	
			1JPQ-JDMY-MMN1	T&L - TECH SUPPLIES	0	32.39	
			1KKN-THYP-1XK9	STUDENT SVCS - HEALTH SVCS SUPPLIES	0	10.89	
			1MLX-JNCW-L9XC	SP - TEACHING SUPPLIES GRANT	0	121.27	
			1N1K-LFJD-6LM9	STUDENT SVCS - TEACHING SUPPLIES	0	37.90	
			1N4H-XCCW-3CM7	MAINT - OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526037	40.63	
			1NDN-Y3F1-MVXM	T&L - TECH SUPPLIES	0	15.85	
			1NT1-RY76-6FJD	SHS - Math 1st Semester not to exceed 1000	4312526004	103.96	
			1QL1-9PYK-3TD7	SHS - TEACHING SUPPLIES WOOD	0	415.48	
			1VGL-9L4G-L64Y	SP - PRINCIPAL'S SUPPLIES	0	27.94	
			1VJC-QMT1-LNND	T&L - TECH SUPPLIES	0	50.54	
			1VJC-QMT1-MG3P	T&L - TECH SUPPLIES	0	495.42	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1XJ9-VTXX-4FRN	SP - PRINCIPAL'S SUPPLIES	0	20.86	
			1XW9-H9T4-PGGV	SHS - ELA TEACHING SUPPLIES	0	541.35	
			1XW9-H9T4-TCMC	CTE - TEACHING SUPPLIES	0	299.13	
			1Y1T-K96L-3RM7	PIO - AMAZON-SCIENCE DEPT. SUPPLIES 2025-26SY	2372526015	36.43	
136869	AMERGIS HEALTHCARE STAFFING SV	06/10/2026	E19649520294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,957.50	17,064.81
			E19649680294	Elizabeth Dariychuk, Behavior Para (1:1 CC student) 25-26 SY	92526029	1,469.25	
			E19649710294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	1,364.00	
			E19649830294	Cheryl Hess, LPN 1:1 SP student, Contract 25-26 SY	92526022	1,953.00	
			E19649860294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,442.70	
			E19649950294	Norah O'Sullivan, Behavior Tech (1:1 PIO student) Contract 25-26 SY	92526027	1,911.10	
			E19714460294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,135.26	
			E19714480294	Cheryl Hess, LPN 1:1 SP student, Contract 25-26 SY	92526022	1,550.00	
			E19714590294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	434.00	
			E19714690294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,174.50	
			E19714790294	Elizabeth Dariychuk, Behavior Para (1:1 CC student) 25-26 SY	92526029	1,165.50	
			E19714810294	Norah O'Sullivan, Behavior Tech	92526027	1,508.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				(1:1 PIO student) Contract 25-26 SY			
136870	BATTERIES PLUS	06/10/2026	P92123254	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526038	38.58	38.58
136871	BEAUCHAINE, SUSANNE CHOE	06/10/2026	Mreim_5.22.26	WOMEN'S LEADERSHIP CONFERENCE MILEAGE REIMBURSEMENT	0	150.80	611.00
			Treim_5.22.26	WOMEN'S LEADERSHIP CONFERENCE LODGING EXPENSE REIMBURSEMENT	0	460.20	
136872	BRAINPOP LLC	06/10/2026	US614516	CHERRYDALE ORIMARY SCHOOL: Brain POP Jr.- 2nd grade subscription renewal	1462526020	1,100.00	1,100.00
136873	BUFFALO INDUSTRIES LLC	06/10/2026	6203116	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Custodial Rags	102526039	1,140.69	1,140.69
136874	CAGLE, JENNIFER WALLS	06/10/2026	Mreim_5.27.26	MAY 2026 IN-DISTRICT MILEAGE REIMBURSEMENT	0	65.28	65.28
136875	CASILLAS, CARLY MARIE	06/10/2026	Reim_5.21.26	OSPI-CERTIFICATION FEE REIMBURSEMENT	0	63.00	63.00
136876	CLOVER PARK SCHOOL DISTRICT	06/10/2026	N71ZG6	STEILACOOM HIGH SCHOOL: CP Print Shop Choir Programs	4312526020	597.29	2,619.46
			N79R55	STEILCACOOM HIGH SCHOOL - CHOIR PROGRAM N79R55-1	0	302.22	
			N99Z98	STEILACOOM HIGH SCHOOL: Printing Items for Graduation Season	4312526028	66.48	
			NA5D66	STEILACOOM HIGH SCHOOL: Printing Items for Graduation Season	4312526028	1,653.47	
136877	CNA SURETY	06/10/2026	61748998_2026-2027	WA SUPERINTENDENT OF STEILACOOM	0	175.00	175.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				HISTORICAL SCHOOL DISTRICT NO.1 (BOND #61748998)			
136878	DAILY JOURNAL OF COMMERCE	06/10/2026	3420266	AD 449524 & AD 449524 NOTICE OF DNS FOR STEILACOOM HISTORICAL SCHOOL DISTRICT NO.1	0	275.00	275.00
136879	FERGUSON ENTERPRISES, LLC	06/10/2026	4626732	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	632.50	1,532.19
			4633191	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	643.42	
			4635643	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	256.27	
136880	FIRST-CITIZENS BANK & TRUST CO	06/10/2026	49223778	DISTRICT COPIERS LEASE FY 2025-26	82526013	7,537.80	7,537.80
136881	GRAHAM, KAREN L	06/10/2026	Mreim_6.2.26	IN-DISTRICT MILEAGE REIMBURSEMENT	0	17.69	17.69
136882	GRAINGER	06/10/2026	9922044780	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526034	77.01	77.01
136883	HONEY BUCKET	06/10/2026	0555551082	Portable Restroom - Standard Unit w/Weekly Service @ SHS Boys Baseball Field	102526086	135.03	135.03
136884	KCDA	06/10/2026	300880736	KCDA - COPY PAPER FOR 2025-26 SY	2372526002	51.30	1,176.55
			300898805	KCDA - COPY PAPER FOR 2025-26 SY	2372526002	1,125.25	
136885	LAKE JOSEPHINE RIVIERA WATER	06/10/2026	100811_5.8.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Water/Sewer - ANDERSON ISLAND ELEMENTARY SCHOOL	102526064	49.65	93.65
			100812_5.5.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Water/Sewer - ANDERSON ISLAND ELEMENTARY SCHOOL	102526064	44.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136886	LOWE'S / CREDIT SERVICES	06/10/2026	970837	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	445.78	1,712.38
			972835	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	65.26	
			980143	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	9.39	
			983797	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	24.02	
			983815	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	62.71	
			985006	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	25.70	
			985968	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	51.93	
			990096	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	136.99	
			992005	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	402.75	
			993454	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	153.86	
			994324	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	70.05	
			994363	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	236.99	
			999773	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	26.95	
136887	MCCLATCHY COMPANY LLC	06/10/2026	IN154905	CAMPAIGN: 125728-IPL0341005	0	587.31	587.31
136888	ODP BUSINESS SOLUTIONS, LLC	06/10/2026	467404983001	WORKROOM SUPPLIES: LABELS	82526042	18.71	368.22
			469273428001	CHERRYDALE PRIMARY SCHOOL: Copy Paper	1462526036	349.51	
136889	PAPE' MACHINERY, INC.	06/10/2026	6504095	OPEN PURCHASE ORDER 2025-2026 for GROUNDS SUPPLIES and	102526080	386.72	386.72

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136890	PETROCARD, INC.	06/10/2026	C045633	EQUIPMENT REPAIRS STUDENT TRANSPORTATION DIESEL FUEL SUPPLY FY 2025-26: MAY 2026	82526017	31,118.16	31,118.16
136891	PIERCE COUNTY SEWER	06/10/2026	1354221_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Sewer Only - PIONEER MIDDLE SCHOOL	102526026	366.16	635.63
			858625_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Sewer Only - CHLOE CLARK ELEMENTARY SCHOOL	102526025	269.47	
136892	PUGET SOUND ENERGY	06/10/2026	200002143960_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electricity and Natural Gas - PIONEER MIDDLE SCHOOL	102526004	12,901.89	32,184.58
			200008146082_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Natural Gas - ADMIN BLDG 511	102526010	196.38	
			200023874882_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electricity - CHLOE CLARK ELEMENTARY SCHOOL	102526007	18,949.43	
			220005466069_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Natural Gas - ADMIN PDC BLDG	102526010	136.88	
136893	QUADIENT LEASING USA, INC.	06/10/2026	Q2376424	QUARTERLY LEASE PAYMENTS FY 2025-26 (23JUN26 - 22SDEP26)	82526022	227.94	227.94
136894	QUILL LLC	06/10/2026	48660589	CHERRYDALE PRIMARY SCHOOL: Construction/color paper	1462526034	106.66	106.66
136895	QUINTANARES, ANDREA VICTORIA	06/10/2026	Mreim_5.27.26	IN-DISTRICT	0	21.46	21.46

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				MILEAGE REIMBURSEMENT: MAY 2026			
136896	RIDDELL ALL AMERICAN SPORTS CO	06/10/2026	60561110	STEILACOOM HIGH SCHOOL HELMETS REPLACEMENTS FLEX	82526037	3,685.82	4,221.12
			952533950	STEILACOOM HIGH SCHOOL FOOTBALL HELMET REFURBISHMENT	82526037	535.30	
136897	SARCO SUPPLY	06/10/2026	1168820	CD OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526055	682.41	682.41
136898	SCHOLASTIC INC	06/10/2026	M7605066 5	CHERRYDALE PRIMARY SCHOOL: Scholastic Magazines K-3 2025-26	1462526006	37.40	37.40
136899	TACOMA SCREW PRODUCTS, INC.	06/10/2026	300027133-00	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526050	26.87	26.87
136900	TANNER ELECTRIC	06/10/2026	72131000_6.1.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electric - ANDERSON ISLAND ELEMENTARY SCHOOL	102526032	305.65	305.65
136901	TED BROWN MUSIC CO	06/10/2026	6262005	STEILACOOM HIGH SCHOOL: Ted Brown Fall PO	4312526010	187.17	383.61
			6262011	STEILACOOM HIGH SCHOOL: Ted Brown Fall PO	4312526010	74.87	
			6262016	STEILACOOM HIGH SCHOOL: Ted Brown Fall PO	4312526010	113.85	
			6306570	STEILACOOM HIGH SCHOOL: Ted Brown Fall PO	4312526010	7.72	
136902	TOWN OF STEILACOOM	06/10/2026	10777.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTRIC - MAINTENANCE MOD BLDG	102526011	336.71	25,861.55
			1199.1_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR	102526011	1,771.88	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				IC - ADMIN BLDG 511			
			1409.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - STEILACOOM HIGH SCHOOL	102526009	255.89	
			1409.1_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - STEILACOOM HIGH SCHOOL	102526009	12,111.30	
			1884.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - ADMIN BLDG 510	102526011	705.99	
			2075.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SALTAR'S POINT ELEMENTARY MOD BLDG	102526012	354.71	
			2456.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - MAINTENANCE CENTER BLDG	102526011	36.51	
			2456.1_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - MAINTENANCE CENTER BLDG	102526011	643.95	
			2662.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SALTAR'S POINT ELEMENTARY	102526012	1,363.95	
			2662.1_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SALTAR'S	102526012	4,609.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			3181.0_5.21.26	POINT ELEMENTARY UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTRIC - STEILACOOM HIGH SCHOOL IRR	102526009	59.10	
			3533.0_2.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTRIC - CHERRYDALE PRIMARY SCHOOL	102526013	860.22	
			3533.1_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTRIC - CHERRYDALE PRIMARY SCHOOL	102526013	2,083.21	
			6571.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTRIC - PDC BLDG	102526011	378.50	
			9157.0_5.21.26	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTRIC - SALTAR'S POINT ELEMENTARY	102526012	289.73	
136903	TRANE U.S. INC.	06/10/2026	21716165	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526049	358.55	358.55
136904	VEBBER, MICHAEL	06/10/2026	1526	STEILACOOM HIGH SCHOOL CHOIR PIANO ACCOMPANIMEENT: M. Vebber April	4312526029	845.00	2,085.00
			1527	STEILACOOM HIGH SCHOOL CHOIR PIANO ACCOMPANIMENT: M. Vebber June	4312526030	1,240.00	
136905	VISION AND MOBILITY SOLUTIONS	06/10/2026	9	Professional Services Agreement-Andrew Robinett, TVI	92526005	2,673.73	2,673.73
136906	WSIPC	06/10/2026	1002502069	New Student Online Enrollment	182526006	339.40	339.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			39	Computer	Check(s) For a Total of		142,919.30

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	39	Computer	Checks For a Total of	142,919.30
Total For	39	Manual, Wire Tran, ACH & Computer Checks		142,919.30
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	142,919.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $820.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136907 through 136915, totaling $820.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136907	ANDERSON, JOSHUA	06/10/2026	RF_5.22.26_$74.75	STEILACOOM HIGH SCHOOL FOOD BALANCE REFUND	0	74.75	74.75
136908	ARZOLA-PADILLA, BRUNO	06/10/2026	RF_5.22.26_$98.25	STEILACOOM HIGH SCHOOL FOOD SERVICE BALANCE REFUND	0	98.25	98.25
136909	BALCOURT, JOYCELYNN	06/10/2026	RF_6.9.26_$50.20	STEILACOOM HIGH SCHOOL FOOD BALANCE REFUND	0	50.20	50.20
136910	HONG, JAMES	06/10/2026	RF_5.22.26_$193.65	STEILACOOM HIGH SCHOOL FOOD BALANCE REFUND	0	193.65	193.65
136911	MACCINI, ANDREW	06/10/2026	RF_5.22.26_$82.80	STEILACOOM HIGH SCHOOL FOOD BALANCE REFUND	0	82.80	82.80
136912	MCKENZIE, TANIESHA	06/10/2026	RF_5.22.26_$72.00	PIONEER MIDDLE SCHOOL FOOD BALANCE REFUND	0	72.00	72.00
136913	SOTOMAYOR ANDREW, NINA	06/10/2026	RF_5.24.26_$97.00	PIONEER MIDDLE SCHOOL FOOD BALANCE REFUND	0	97.00	97.00
136914	TEAGUE, SAMUEL	06/10/2026	RF_5.22.26_$67.35	STEILACOOM HIGH SCHOOL FOOD SERVICE REFUND	0	67.35	67.35
136915	WILLIAMS, LASHAWN JAMAR	06/10/2026	RF_5.22.26_$84.80	STEILACOOM HIGH SCHOOL FOOD BALANCE REFUND	0	84.80	84.80

9 Computer Check(s) For a Total of 820.80

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	820.80
Total For	9	Manual, Wire Tran, ACH & Computer Checks		820.80
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	820.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $1,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS: General Fund
Wire Transfer Payments 202500114 through 202500114, totaling $1,000.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500114	QUADIENT FINANCE USA, INC.	05/19/2026	05_19_26-CTW	POSTAGE SERVICES FY 2025-26	82526021	1,000.00	1,000.00
				1 Wire Transfer Check(s) For a Total of			1,000.00

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	1,000.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		1,000.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,000.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $51,993.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202500125 through 202500125, totaling $51,993.83

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500125	**BMO FINANCIAL GROUP**	**06/02/2026**		**CREDIT CARD PAYMENT CHECK**			**51,993.83**
	ACTFL, INC.		GFC260500034	Credit Card Payment AP Invoice.	272526087	1,785.00	
	BACKBLAZE, INC.		GFC260500032	Credit Card Payment AP Invoice.	272526034	45.94	
	BE GLAD LLC		GFC260500037	Credit Card Payment AP Invoice.	0	5,600.00	
	BMO FINANCIAL GROUP		GFC260500002	Credit Card Payment AP Invoice.	0	999.54	
	BMO FINANCIAL GROUP		GFC260500004	Credit Card Payment AP Invoice.	0	14,044.73	
	BMO FINANCIAL GROUP		GFC260500031	Credit Card Payment AP Invoice.	0	14.99	
	CENTURYLINK-PORTAL		GFC260500026	Credit Card Payment AP Invoice.	272526047	1,342.72	
	CENTURYLINK-PORTAL		GFC260500028	Credit Card Payment AP Invoice.	272526047	270.52	
	COMCAST		GFC260500033	Credit Card Payment AP Invoice.	272526046	8,465.90	
	COSTCO BUSINESS CENTER - PCARD		GFC260500016	Credit Card Payment AP Invoice.	0	509.77	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	ENERSPECT MEDICAL SOLUTIONS LL		GFC260500003	Credit Card Payment AP Invoice.	0	627.46	
	FOLLETT SCHOOL SOLUTIONS LLC		GFC260500018	Credit Card Payment AP Invoice.	0	137.74	
	HD SUPPLY, INC.		GFC260500040	Credit Card Payment AP Invoice.	0	102.42	
	KCDA		GFC260500000	Credit Card Payment AP Invoice.	0	1,322.13	
	LAKE JOSEPHINE RIVIERA WATER		GFC260500001	Credit Card Payment AP Invoice.	0	40.00	
	LANGUAGE LINK		GFC260500029	Credit Card Payment AP Invoice.	272526017	43.43	
	MICHAELS - PCARD		GFC260500022	Credit Card Payment AP Invoice.	0	93.42	
	MOMENTUM TELECOM, INC		GFC260500027	Credit Card Payment AP Invoice.	272526048	794.34	
	MYSTERY SCIENCE INC.		GFC260500038	Credit Card Payment AP Invoice.	272526081	8,896.00	
	ODP BUSINESS SOLUTIONS, LLC		GFC260500041	Credit Card Payment AP Invoice.	0	724.30	
	PEARSON EDUCATION INC.		GFC260500013	Credit Card Payment AP Invoice.	0	88.30	
	PIERCE COUNTY FERRY		GFC260500005	Credit Card Payment AP Invoice.	102526002	24.94	
	PIERCE COUNTY FERRY		GFC260500006	Credit Card Payment AP Invoice.	102526002	33.08	
	PIERCE COUNTY FERRY		GFC260500007	Credit Card Payment AP Invoice.	102526002	8.14	
	PIERCE COUNTY FERRY		GFC260500008	Credit Card Payment AP Invoice.	102526002	8.14	
	PIERCE COUNTY FERRY		GFC260500009	Credit Card Payment AP Invoice.	1402526001	32.56	
	PIERCE COUNTY FERRY		GFC260500010	Credit Card	92526017	58.28	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	PIERCE COUNTY FERRY		GFC260500011	Payment AP Invoice. Credit Card	0	49.88	
	PIERCE COUNTY FERRY		GFC260500012	Payment AP Invoice. Credit Card	92526017	58.28	
	PIERCE COUNTY FERRY		GFC260500014	Payment AP Invoice. Credit Card	92526017	58.28	
	PIERCE COUNTY FERRY		GFC260500015	Payment AP Invoice. Credit Card	92526017	58.28	
	POINT DEFIANCE ZOO & AQUARIUM		GFC260500039	Payment AP Invoice. Credit Card	0	860.00	
	RIVERSIDE INSIGHTS		GFC260500036	Payment AP Invoice. Credit Card	0	377.65	
	SAFEWAY, INC		GFC260500021	Payment AP Invoice. Credit Card	0	1,231.34	
	SCHOOL SPECIALTY, LLC.		GFC260500020	Payment AP Invoice. Credit Card	0	900.28	
	TACOMA RAINIERS		GFC260500042	Payment AP Invoice. Credit Card	0	385.44	
	VERIZON WIRELESS		GFC260500035	Payment AP Invoice. Credit Card	272526049	191.55	
	VIMEO, INC.		GFC260500030	Payment AP Invoice. Credit Card	0	22.08	
	WALMART - PCARD		GFC260500017	Payment AP Invoice. Credit Card	0	218.71	
	WAYFAIR		GFC260500019	Payment AP Invoice. Credit Card	0	653.17	
	WHITE'S INC.		GFC260500023	Payment AP Invoice. Credit Card	82526036	324.50	
	WHITE'S INC.		GFC260500024	Payment AP Invoice. Credit Card	82526036	296.45	
	WHITE'S INC.		GFC260500025	Payment AP Invoice. Credit Card	82526036	194.15	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Invoice.			
			1	Wire Transfer Check(s) For a Total of			51,993.83

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	51,993.83
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		51,993.83
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	51,993.83

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $85,803.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200703 through 200703, totaling $85,803.13

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200703	KCDA	05/25/2026	300902152	LightSpeed (KCDA) Classroom Sound System SP	2002526032	35,410.36	85,803.13
			300902153	LightSpeed (KCDA) Classroom Sound System SHS	2002526031	50,392.77	
				1 Computer Check(s) For a Total of			85,803.13

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	85,803.13
Total For	1	Manual, Wire Tran, ACH & Computer Checks		85,803.13
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	85,803.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $105,290.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200704 through 200705, totaling $105,290.83

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200704	MICROK12	06/10/2026	0596139	Staff Laptops SP/SHS	2002526030	98,000.01	98,000.01
200705	TRAFERA, LLC	06/10/2026	I001565086	Chromebook Protective Cases	2002526027	7,290.82	7,290.82

2 Computer Check(s) For a Total of 105,290.83

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	105,290.83
Total For	2	Manual, Wire Tran, ACH & Computer Checks		105,290.83
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	105,290.83

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $120.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202500124 through 202500124, totaling $120.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500124	BMO FINANCIAL GROUP	06/02/2026	CPFC260500000	Credit Card Payment AP Invoice.	0	120.00	120.00

1 Wire Transfer Check(s) For a Total of 120.00

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	120.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		120.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	120.00

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $4,879.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405857 through 405865, totaling $4,879.39

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405857	AMAZON.COM SALES, INC	05/25/2026	11J6-RWCC-4JRN	SHS - ATHLETICS SUPPLIES	0	42.90	593.98
			11J6-RWCC-4NMT	PIO MS - STUDENT STORE ITEMS	0	8.76	
			13QR-TQ7C-46DY	SHS - ATHLETICS SUPPLIES	0	136.38	
			1449-RDQ4-1QJL	SHS - ASURION 4 YR KITCHEN PROTECTION PLAN	0	58.34	
			1NG1-V3PN-4RW7	PIO MS - STUDENT STORE ITEMS	0	74.50	
			1PCC-KTJX-4NDL	SHS - CLASS OF 2029 SUPPLIES	0	56.06	
			1QKT-YK1N-3LYT	PIO - STUDENT STORE ITEMS	0	217.04	
405858	CHEETAH CONSERVATION FUND	05/25/2026	04022026	CHERRYDALE PRIMARY SCHOOL CHEETAH WALK FUNDRAISER FUND DONATION FOR CHEETAH CONSERVATION FUND IN NAMIBIA AFRICA	4032526009	2,092.20	2,092.20
405859	ELSHIRE, KATHERINE BETH	05/25/2026	Reim_3.17.26	PIO MS CHOIR - DINNER BEFORE CONCERT COST REIMBURSEMENT	0	109.15	473.76
			Reim_3.3.26	PIO MS CHOIR - PRINTING & PUBLICATIONS FOR PROGRAM INSERTS COST REIMBURSEMENT	0	364.61	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405860	FLAME BOOSTER CLUB	05/25/2026	2026-8	PIONEER MIDDLE SCHOOL - LIBERTY MS JAZZ FEST REGISTRATION	0	300.00	300.00
405861	JOHN TAVES	05/25/2026	174	PIONEER MIDDLE SCHOOL TRACK - QR CODE RACE CLIPS	0	95.79	95.79
405862	SODEXO INC & AFFILIATES	05/25/2026	262437	PIO MS - 6TH GRADE CAMP SNACKS	0	350.00	350.00
405863	SOUTH PUGET SOUND LEAGUE - 2A	05/25/2026	2026-1	STEILACOOM HIGH SCHOOL TENNIS LEAGUE XC SHARE	0	619.14	619.14
405864	TACOMA TROPHY	05/25/2026	20262045	STEILACOOM HIGH SCHOOL GIRLS TENNIS CLUB PLAQUES	0	169.55	169.55
405865	WINNING SEASONS	05/25/2026	D2026387	PIONEER MIDDLE SCHOOLCOLOR RUN T-SHIRTS	0	184.97	184.97

9 Computer Check(s) For a Total of 4,879.39

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	4,879.39
Total For	9	Manual, Wire Tran, ACH & Computer Checks		4,879.39
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,879.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $75.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405866 through 405866, totaling $75.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405866	WATSON, STEFANIE	05/25/2026	Reim_5.8.26	STEILACOOM HIGH SCHOOL PARKING DECORATION FEE REFUND	0	75.00	75.00

1 Computer Check(s) For a Total of 75.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	75.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		75.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	75.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $27,811.58. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405867 through 405874, totaling $27,811.58

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405867	AMAZON.COM SALES, INC	06/10/2026	141Q-W4X6-1HG7	SHS - CLASS OF 2026 SUPPLIES	0	260.98	3,041.43
			161C-DTJ3-44MV	SHS - ATHLETICS SUPPLIES	0	231.00	
			1C79-KPQR-4RGN	SHS - STUDENT STORE ITEMS	0	142.49	
			1CWC-VD4H-4FR4	PIO - COLOR RUN SUPPLIES	0	247.21	
			1HTQ-FHNV-KJ6D	PIO - COLOR RUN SUPPLIES	0	473.30	
			1J9H-QKJT-T7RQ	SHS - BSU CLUB SUPPLIES	0	30.82	
			1KN4-Y9KN-QHTT	SP - MILEAGE CLUB SUPPLIES	0	33.40	
			1NT6-KF71-4VMQ	SHS - CLASS OF 2027 SUPLIES	0	436.55	
			1NXY-4FCD-4R9X	SHS - KEY CLUB TREATS	0	32.72	
			1PWM-CRQC-39GY	SHS - BSU CLUB FUNDRAISER SUPPLIES	0	422.63	
			1RVV-G9GN-4KRJ	PIO - FANTASY GAME CLUB SUPPLIES	0	147.06	
			1RVV-Q9GN-3LQM	PIO - CLASS OF 2030 DECORATIONS SUPPLIES FOR GRADE PROMOTION	0	583.27	
405868	EASTMAN, KATHLEEN A	06/10/2026	Reim_5.18.26	STEILACOOM HIGH SCHOOL GIRLS SWIM BREAKFAST FUNDRAISER EXPENSE	0	600.00	600.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405869	ENOS, RODNEY R	06/10/2026	Reim_6.1.26	REIMBURSEMENT CHLOE CLARK ELEMENTARY FIELD DAY SUPPLIES PURCHASE	0	66.13	66.13
405870	NARROWS FIRST AID TRAINING	06/10/2026	NFAT 26-17	REIMBURSEMENT STEILACOOM HIGH SCHOOL CPR CLASSES FOR COACHES	0	484.44	484.44
405871	STEILACOOM HIST MUSEUM ASSN	06/10/2026	05152026	SALTAR'S POINT ELEMENTARY 2026 SPRING 4TH GRADE VISIT	0	392.00	392.00
405872	TACOMA COUNTRY & GOLF CLUB	06/10/2026	05162026	STEILACOOM HIGH SCHOOL: Class of 2027 prom venue	4062526035	6,862.51	6,862.51
405873	WINNING SEASONS	06/10/2026	D2026380	PIONEER MIDDLE SCHOOL: 1000 Winning Seasons 4,917.07	4052526011	4,917.07	4,917.07
405874	YMCA OF GREATER SEATTLE	06/10/2026	UC-115259	PIONEER MIDDLE SCHOOL: RESERVATION BALANCE (04/13/26 - 04/15/26)	4052526010	5,994.00	11,448.00
			UC-117417	PIONEER MIDDLE SCHOOL: RESERVATION BALANCE (04/15/26 - 04/17/26)	4052526010	5,454.00	

8 Computer Check(s) For a Total of 27,811.58

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	27,811.58
Total For	8	Manual, Wire Tran, ACH & Computer Checks		27,811.58
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	27,811.58

ASB

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 17, 2026, the board, by a _____ vote, approves payments, totaling $24,357.32. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202500123 through 202500123, totaling $24,357.32

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500123	**BMO FINANCIAL GROUP**	**06/02/2026**		**CREDIT CARD PAYMENT CHECK**			**24,357.32**
	BMO FINANCIAL GROUP		ASBC260500002	Credit Card Payment AP Invoice.	0	7,212.10	
	BMO FINANCIAL GROUP		ASBC260500009	Credit Card Payment AP Invoice.	0	1,749.09	
	COSTCO BUSINESS CENTER - PCARD		ASBC260500013	Credit Card Payment AP Invoice.	0	87.75	
	FASTSIGNS TACOMA		ASBC260500014	Credit Card Payment AP Invoice.	0	379.42	
	FOLLETT CONTENT SOLUTIONS LLC		ASBC260500004	Credit Card Payment AP Invoice.	0	264.21	
	GOPHER SPORT		ASBC260500003	Credit Card Payment AP Invoice.	0	236.30	
	JL MUSIC & ENTERTAINMENT LLC		ASBC260500015	Credit Card Payment AP Invoice.	4062526031	3,200.00	
	KCDA		ASBC260500001	Credit Card Payment AP Invoice.	0	58.87	
	MOUNTAIN REGION MUSIC EDUCATOR		ASBC260500010	Credit Card Payment AP Invoice.	0	164.74	
	POINT DEFIANCE ZOO & AQUARIUM		ASBC260500000	Credit Card Payment AP Invoice.	4042526002	3,905.00	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	POINT DEFIANCE ZOO & AQUARIUM		ASBC260500005	Credit Card Payment AP Invoice.	0	15.00	
	POINT DEFIANCE ZOO & AQUARIUM		ASBC260500008	Credit Card Payment AP Invoice.	4022526011	2,297.00	
	ROGUE FITNESS		ASBC260500016	Credit Card Payment AP Invoice.	0	1,277.16	
	SAFEWAY, INC		ASBC260500011	Credit Card Payment AP Invoice.	0	26.40	
	TACOMA RAINIERS		ASBC260500006	Credit Card Payment AP Invoice.	4022526009	3,272.67	
	USPS - PCARD		ASBC260500007	Credit Card Payment AP Invoice.	0	93.60	
	WALMART - PCARD		ASBC260500012	Credit Card Payment AP Invoice.	0	118.01	
			1	Wire Transfer Check(s) For a Total of			24,357.32

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	24,357.32
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		24,357.32
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	24,357.32

STEILACOOM HISTORICAL SCHOOL DISTRICT
REGULAR BOARD MEETING
Wednesday, May 20, 2026
Steilacoom Historical School District Professional Development Center

1. OPENING ITEMS

1.1 Call the Meeting to Order

Chair Scott called the meeting to order at 6:00 p.m.

1.2 Pledge of Allegiance

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

1.3 Roll Call

Directors Balogh, Lewis, Rohrer, Scott, and Tinsley present.

1.4 Agenda Review

Chair Scott asked if board members had any questions about the agenda. No questions.

1.5 Approval of Agenda

Motion to approve the agenda as published.

Moved by: Loujanna Rohrer; seconded by: Melanie Tinsley

The motion to approve the agenda as published passed 5/0.

2. PRESENTATIONS

2.1 Steilacoom High School ASB Leader Goals for 2026-27

SHS ASB Leader Goals for 2026-27

Steilacoom High School Assistant Principal Hayley Hathaway introduced ASB advisor Sydney Balogh and the SHS ASB officers, who shared a presentation about The Steilly Way - including Freshman Orientation, Steilly Crew, pep rallies, monthly walls, traditions, and awards.

Director Balogh shared he can see great things happening at SHS in the future. Director Rohrer commended the team on their presentation and their volunteer hours. Director Tinsley shared she appreciates the fun dynamic of these ASB leaders and believes that builds the culture at the school. Director Lewis commended the students on their presentation. Chair Scott shared he appreciated the students' confidence.

2.2 Steilacoom High School Military Academy Appointment Recognition

SHS Military Academy Appointment Recognition

Steilacoom High School Principal Jake Tyrrell congratulated SHS seniors Xander Shaw and Andrew Stuart who both received appointments to the United States Air Force Academy.

Mr. Tyrrell also shared the SHS class of 2026 has been offered over $7 million in scholarships.

2.3 Steilacoom High School Student Athletics Spring 2026 Recap

SHS Athletics Spring Recap

SHS Assistant Principal Laura Conklin shared a presentation about spring athletics. SHS had the largest participation numbers in the South Puget Sound League with 290 spring participants and 529 total athletes in 2025-26. Ms. Conklin shared SHS's team academics earned a distinguished category (3.0 - 3.49 GPA). She also shared ideas from SHS student leaders on how to reduce the opportunity gap for students.

Director Lewis mentioned how amazing it is the number of students active in track. Director Tinsley shared it's important to remember that what students learn on the field directly correlates to life skills helpful to succeed in the classroom. Director Rohrer shared opportunity gaps often exist because of lack of funding and encouraged students to advocate to their state governing officials for changes in funding. Director Balogh emphasized sports help foster success in many areas of life. Chair Scott shared the data speaks for itself - extracurricular activities help build a complete student. He also shared the Kiwanis Foundation is available to provide funding.

2.4 Recognition of Retirees

Recognition of Retirees

Susanne Beauchaine, Executive Director for Human Resources, recognized the following Steilacoom Historical School District employees and congratulated them on their retirement:

- Diane Hall from Chloe Clark Elementary School
- Rebekah Cruz and Bridget King from Saltar's Point Elementary School
- KC Madsen, Julie Nixon, and Cathy Stewart from Pioneer Middle School
- Kristin Tinsley and Loriann Williams from Steilacoom High School

3. RETIREE RECEPTION

3.1 Recess to Reception

Chair Scott recessed the meeting to a reception honoring retirees at 6:56 p.m., anticipating a 10–15-minute reception.

3.2 Reception

Reception to honor retirees.

3.3 Return to Regular Meeting

Chair Scott reconvened the Regular Meeting at 7:12 p.m.

4. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

4.1 Comments from the Audience

No comments.

5. REPORTS

5.1 Budget Status Report

Budget Status Report

Sarah Jahn, CFO, shared the budget status report for all funds as of the end of April 2026, along with charts and data showing monthly enrollment, general fund balance, and general fund cash balance.

No questions from directors.

6. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

6.1 Approval of April and May 2026 Accounts Payable and April 2026 Payroll

April and May 2026 Accounts Payable and April 2026 Payroll

6.2 Approval of Board Meeting Minutes

April 15 2026 Regular Board Meeting Minutes

May 1 2026 Special Board Meeting Minutes

6.3 Approval of Personnel Reports

Certificated Personnel Report 5.20.26

Classified Personnel Report 5.20.26

Co-Curricular Personnel Report 5.20.26

6.4 Approval of Resolution 947-05-20-26 Inter-district Agreement

Resolution 947-05-20-26 Inter-district Agreement

6.5 Approval of Resolution 948-05-20-26 Granting Authority to WIAA

Resolution 948-05-20-26 Granting Authority to WIAA

6.6 Approval of Resolution 949-05-20-26 Authorization to Employ Certificated Personnel for 2026-27 School Year

Resolution 949-05-20-26 Authorization to Employ Certificated Personnel for 2026-27 School Year

6.7 Approval of SHS Football Field Trip to Linfield College

SHS Football Field Trip to Linfield College

6.8 Vote to Approve Consent Agenda

Motion to approve the consent agenda

Moved by: Patrick Lewis; seconded by: Cody Balogh

The motion to approve the consent agenda passed 5/0.

7. NEW BUSINESS

7.1 Election of WIAA Representative

Director Rohrer nominated Director Balogh to the WIAA Representative position for one year. No other nominations.

Motion to elect Director Balogh to the WIAA Representative position for one year.

Moved by: Loujanna Rohrer; seconded by: Melanie Tinsley

The motion to elect Director Balogh to the WIAA Representative position for one year passed 5/0.

7.2 State Audit Results

State Audit Results

Sarah Jahn shared the State Auditor's Office (SAO) has completed their audit of the 2024-2025 fiscal year. The district's exit conference to review the audit results occurred Monday, May 18. The final audit report will be available on the SAO website by the end of June. The published audit report will be included as an information item in the June 17 board packet.

7.3 Board Goal - 5000 Series Policy Review

5000 Series Policy Review May 20 2026

District Policies 5410 Holidays and 5610 Substitute Employment were included in this month's board packet for board review.

No comments from directors.

8. COMMUNICATION AND ANNOUNCEMENTS

8.1 Board Communication

No communication was received by all board members.

8.2 Announcements

No announcements.

9. EXECUTIVE SESSION

9.1 Recess to Executive Session

Chair Scott recessed to an Executive Session at 7:19 p.m. with a time estimate of 15 minutes.

9.2 Executive Session

per RCW 42.30.110(1)(g) to review the performance of a public employee (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

9.3 Return to Regular Meeting

No audience in attendance at 7:35 p.m. for update that an additional 20 minutes will be needed for the Executive Session.

Chair Scott returned to the Regular Meeting at 7:55 p.m.

10. CLOSING ITEMS

10.1 Adjourn Meeting

Motion to adjourn meeting at 7:55 p.m.

Moved by: Melanie Tinsley; seconded by: Patrick Lewis

The motion to adjourn the meeting at 7:55 p.m. passed 5/0.

_____
(Chair)

_____

_____

_____ _____
(Secretary/Superintendent)

_____

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - JUNE 17, 2026

Name	Position	FTE	Location	Effective Date	Action	Comment
CHOATE RENEE	TEACHER	1.00	SALTARS POINT	8/27/2026	RESIGNATION	LOA Replacement for the 2026-27 school year
ROTHERMEL BROOKE	SLP	0.60	STUDENT SERVICES	8/28/2026	NEW HIRE	Updated resignation date
JOSLIN KHALSA	TEACHER	1.00	PIONEER	8/27/2026	RESIGNATION	LOA Replacement for the 2026-27 school year
ENFIELD CLAIRE	TEACHER	1.00	SALTARS POINT	8/28/2026	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - JUNE 17, 2026

Name	Position	Hours	Location	Effective Date	Action	Comment
FOUST TABITHA	PARAPROFESSIONAL	6.50	CHLOE CLARK	6/12/2026	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
ADMIN PERSONNEL REPORT - JUNE 17, 2026

Name	Position	Location	Effective Date	Action
BARTON KRISTIN	ASSISTANT PRINCIPAL	PIONEER	7/1/2026	ACTION
BEAUCHAINE SUSANNE	EXECUTIVE DIRECTOR OF HUMAN RESOURCES	DISTRICT OFFICE	7/1/2026	
CLAUSON ALEX	PRINCIPAL	SALTARS POINT	7/1/2026	
CONKLIN LAURA	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2026	
DESJARDINS ANGELA	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2026	
DUNCAN LORETTA	PRINCIPAL	CHLOE CLARK	7/1/2026	
EMERY SHAE	DIRECTOR OF OPERATIONS	DISTRICT OFFICE	7/1/2026	
FERNANDES JOANNE	PRINCIPAL	PIONEER	7/1/2026	
FIRTH CHRISTINE	PRINCIPAL	CHERRYDALE	7/1/2026	
GONZALES CHRISTOPHER	SPECIAL EDUCATION COORDINATOR	DISTRICT OFFICE	8/17/2026	
JAHN SARAH	CHIEF FINANCIAL OFFICER	DISTRICT OFFICE	7/1/2026	
MILLER MICHAEL	PRINCIPAL/ASSISTANT PRINCIPAL	ANDERSON ISLAND/CHERRYDALE	7/1/2026	
MILLS ANGELO	DEAN OF STUDENTS	SALTARS POINT	8/17/2026	
NYSTROM JOHN	ASSISTANT PRINCIPAL	PIONEER	7/1/2026	
TERJESON KARI	DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	7/1/2026	
VALLIERES LAURIE	EXECUTIVE DIRECTOR OF TEACHING AND LEARNING	DISTRICT OFFICE	7/1/2026	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
SUPERINTENDENT PERSONNEL REPORT - JUNE 17, 2026

Name	Position	Location	Effective Date	Comment
WEIGHT KATHI	SUPERINTENDENT	DISTRICT OFFICE	July 1, 2026 - June 30, 2029	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 6/17/26

Strategic Focus Area

☒ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

Highly Capable Program (HCP) reports: The annual program reports from HCP which includes highlights, enrollment, and objectives for next year

RECOMMENDED ACTION:

It is recommended that the board accept these annual reports submitted by Teaching and Learning.

Report prepared by: Laurie Vallieres, Executive Director of Teaching and Learning

To: Board of Directors
From: Laurie Vallieres, Executive Director of Teaching & Learning
Re: Highly Capable Program Annual Report
Date: June 17, 2026

Overview

The Highly Capable Program (HCP) served 823 students in grades Kindergarten through 12 during the 2025–2026 school year, compared to 274 students reported in 2024–2025.

This substantial increase is primarily attributable to updated OSPI reporting guidance and coding practices, which now allow districts to report students participating in advanced learning opportunities such as College in the High School (CiHS), Running Start, and Advanced Placement (AP) courses as receiving Highly Capable services when those courses align with students' advanced learning needs.

With a total district enrollment of 2,975 students, the 823 students reported as receiving Highly Capable services represent approximately 27.7% of SHSD's student population. While this percentage exceeds the state's 5% Highly Capable funding allocation, it reflects both more accurate reporting practices and the breadth of advanced learning opportunities available to students across the district.

The data also highlights the high levels of student achievement within SHSD and the district's commitment to providing equitable access to rigorous coursework. Through a comprehensive continuum of services that includes cluster grouping, subject and grade acceleration, Advanced Placement courses, College in the High School, Running Start, enrichment opportunities, and differentiated instruction, SHSD strives to ensure that all students have access to learning experiences that appropriately challenge them and support their academic growth. The increase in reported participation demonstrates the district's success in creating multiple pathways for advanced learners and expanding access to opportunities that prepare students for college, career, and life beyond graduation.

HCP Program Goals

- Expand academic and intellectual skills
- Stimulate intellectual curiosity, independence, and responsibility
- Promote a positive attitude toward self and others
- Foster originality and creativity
- Provide coherent instruction through independent and cooperative project work
- Engage students in enriched, inquiry-based learning
- Expand program scope and content
- Strengthen family partnerships in program development and monitoring

Description of the HCP Instructional Program

Our school district identifies highly capable students through a combination of universal screening and a referral process. All second-grade students are universally screened in the fall using i-Ready diagnostic data, as they have not yet participated in the Smarter Balanced Assessment. All fifth-grade students are universally screened in the spring using both i-Ready data and the most recent Smarter Balanced Assessment scores.

Students who meet established screening criteria are invited to participate in additional assessments as part of the identification process. These assessments include the Cognitive Abilities Test (CogAT) and the Torrance Test of Creative Thinking. Multiple measures are considered when determining eligibility for Highly Capable services, including cognitive ability, creativity, and academic achievement data such as Smarter Balanced Assessment and/or i-Ready scores.

Families new to the district may refer students for consideration during a referral window that runs from the last week of August through September 11, with testing completed by early October. A separate referral window for kindergarten students is offered each December. Families are notified of eligibility results by mail or email following the completion of the identification process.

The state allocates Highly Capable funding based on 5% of district enrollment. SHSD identifies and serves students based on demonstrated need rather than a predetermined percentage, resulting in participation rates that exceed the state's funding allocation and reflect the district's commitment to expanding access and opportunity for advanced learners.

Instruction for K–3 students in the Highly Capable Program includes pull-out, inquiry-based learning with an emphasis on cognitive, academic, and creative thinking. Students attend the pull-out classroom one day per week, working in grade-specific or mixed-grade groups. Instruction focuses on collaborative and cooperative learning, productive struggle, and strategic thinking through engaging, hands-on experiences.

In grades 4 and 5, highly capable students are placed in integrated Highly Capable Program classrooms, where they learn alongside peers with similar academic needs in a supportive, enriched environment. These classrooms are led by a collaborative team of teachers who plan and deliver rigorous, differentiated instruction across all subject areas throughout the entire school day. Instruction is designed to challenge students through complex, inquiry-driven learning experiences that promote critical thinking, creativity, and deep understanding. The curriculum is thoughtfully integrated and paced to meet the needs of advanced learners while fostering collaboration, academic risk-taking, and a strong sense of community.

In middle school, highly capable students engage in an enriched academic experience that supports their strengths, challenges their thinking, and nurtures their growth. Students may participate in differentiated instruction within the general education setting or be placed in highly capable-designated classes in English Language Arts,

mathematics, and science. These classes are designed to promote deep learning, academic rigor, collaboration, and real-world application. Highly capable science classes are available on a space-available basis. WCAS scores are considered for placement when available. For students demonstrating exceptional readiness in mathematics, an accelerated Algebra and Geometry pathway is offered. Placement in this advanced sequence is typically reserved for students who score at Level 4 on the Smarter Balanced assessment, although students demonstrating strong mathematical aptitude may also be considered through an additional review process.

Students in grades 9–12 receive advanced instruction through Advanced Placement courses and examinations, College in the High School opportunities, Running Start, Career and Technical Education certification pathways, and Pierce County Skills Center programs. These options provide students with access to rigorous academic coursework, college credit opportunities, and career-focused experiences that support both postsecondary readiness and workforce preparation.

Program Evaluation and Fiscal Report

Although SHSD reported 823 students receiving Highly Capable services during the 2025–2026 school year, state funding continues to be allocated using a formula based on approximately 5% of district enrollment. The district therefore provides services beyond the level supported by state funding in order to meet student needs.

Of the $99,007 allocated by the state for Highly Capable Programs, the full amount is used to fund a portion of the salaries and benefits of the four Saltar's Point teachers who serve clustered Highly Capable students. The K–3 Highly Capable teacher is funded through the district's general fund.

In addition, $11,001 from the Highly Capable allocation is budgeted to support curriculum, instructional materials, professional development, and testing supplies. This funding supports universal screening of all second-grade and fifth-grade students, as well as follow-up assessments for referred students.

The Highly Capable teacher is provided opportunities to participate in professional learning offered through ESD 113, OSPI, and WAETAG to ensure alignment with current research-based practices and state expectations.

Assurances of Legal Compliance

Program staff communicate regularly with families through ParentSquare, email communications, and school-level events. The district also maintains a Highly Capable Program website featuring resources, program information, and updates.

The district's identification process complies with School Board Policy 2190, Procedure 2190P, and OSPI requirements for Highly Capable Program funding. Documentation includes identification procedures, notification processes, appeals procedures, and annual reporting requirements.

SHSD currently screens all second-grade students and all fifth-grade students, ensuring compliance with state requirements for universal screening prior to the end of sixth grade.

Number of HCP students by grade level

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
25-26	11	6	24	23	28	33	48	49	21	109	134	166	171	**823**
24-25	4	10	18	27	32	28	53	20	17	20	18	15	12	**274**
23-24	0	6	12	29	30	22	25	22	20	18	15	12	13	**224**
22-23	6	7	11	29	15	20	22	21	15	14	11	16	18	**205**
21-22	7	9	9	15	12	16	22	17	28	12	22	22	25	**216**
20-21	2	9	6	10	12	22	17	28	13	23	23	27	35	**227**
19-20	4	5	3	16	18	17	28	13	23	23	27	35	19	**231**
18-19	3	2	9	18	16	23	13	23	23	27	35	19	*	**211**
17-18	2	3	12	8	17	16	24	21	33	36	26	*	*	**199**
16-17	1	6	6	15	16	22	18	34	36	26	*	*	*	**180**

Number of HCP students enrolled by school

	AI	*CC*	*CD*	*SP*	*PIO*	*SHS*	**TOTAL**
25-26	*3*	*41*	*20*	*61*	*118*	*580*	**823**
24-25	*2*	*37*	*20*	*60*	*90*	*65*	**274**
23-24	*0*	*31*	*15*	*53*	*67*	*58*	**224**
22-23	*0*	*31*	*22*	*35*	*58*	*59*	**205**
21-22	*0*	*23*	*16*	*26*	*56*	*92*	**216***
20-21	*1*	*20*	*11*	*34*	*57*	*108*	**231**
19-20	*1*	*17*	*10*	*35*	*64*	*104*	**231**
18-19	*2*	*18*	*13*	*38*	*59*	*81*	**211**
17-18	*2*	*13*	*11*	*33*	*78*	*62*	**199**
16-17	*1*	*17*	*11*	*37*	*88*	*26*	**180**

The district started tracking HCP identified students in high school in 2016-2017.

**Three students in K-5 were in the Promise Program for 2021-2022.*

STEILACOOM HIS TORICAL SCHOOL DIS TRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 6/17/26

Strategic Focus Area

☒ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

Multilingual Learner Program (ELL/MLL) annual reports: The annual program reports from ELL/MLL which include highlights, enrollment, and objectives for next year

RECOMMENDED ACTION:

It is recommended that the board accept these annual reports submitted by Teaching & Learning.

Report prepared by: Laurie Vallieres, Executive Director of Teaching & Learning

To: Board of Directors
From: Laurie Vallieres, Executive Director of Teaching & Learning
Re: Multilingual Learner (MLL) Program Annual Report
Date: June 17, 2026

Introduction

In accordance with School Board Policy 2104 and the requirements outlined in the ESEA Consolidated Grant Application, district staff are responsible for providing and documenting an annual report regarding the district's Multilingual Learner (MLL) program.

Students are identified for potential MLL services through the OSPI Home Language Survey completed by families at enrollment. Students whose survey responses indicate a language other than English may be screened using the WIDA Screener, Washington State's approved assessment for determining English language proficiency and eligibility for MLL services.

Program Objectives

The goals of the district's Multilingual Learner Program are to:

• Establish a cohesive program that supports students in acquiring English proficiency and achieving academic success.

• Provide individualized support through case management and targeted instructional services.

• Assist students in meeting state academic standards and assessment expectations.

• Develop the language skills necessary for students to become independent learners and successfully transition out of program services.

Description of the Multilingual Learner Program

Steilacoom Historical School District implements an Alternative Instructional Program (AIP) model approved by the State of Washington. The program focuses on developing English language proficiency while providing students access to rigorous grade level instruction.

During the 2025–26 school year, the district served Multilingual Learners representing 24 different home languages, demonstrating the growing linguistic and cultural diversity of our schools. Students and families were supported through screening, assessment, language development services, and ongoing academic support designed to increase English proficiency and improve student outcomes across all content areas.

During the 2025–26 school year, Jodi McDonald, a certificated teacher with an English Learner endorsement, provided direct MLL services, primarily supporting Saltar's Point

Elementary and Pioneer Middle School. Steilacoom High School continued to offer a dedicated MLL support period led by an English Learner-endorsed teacher. Additional support was provided through paraeducators and intervention staff working in collaboration with classroom teachers to ensure students received appropriate language and academic support.

The district remains committed to ensuring that MLL students are placed with teachers who possess the skills and instructional strategies necessary to support language acquisition and academic growth. Through ongoing professional learning, collaboration, and targeted interventions, schools continue to build the capacity of general education teachers to effectively serve Multilingual Learners. Students who have exited the program within the previous two years are monitored regularly to ensure continued academic success.

High School Program

During the 2026–27 school year, Steilacoom High School will transition from a dedicated Multilingual Learner support class to a monitoring and consultation model led by Mrs. Gorel-Trujillo, a World Language teacher fluent in Spanish, German, and French who also holds an English Learner endorsement. While students will no longer be enrolled in a separate period for language development support, Mrs. Gorel-Trujillo will closely monitor student progress, collaborate with classroom teachers, communicate with families, and provide targeted interventions and advocacy as needed.

This model is designed to promote student independence while ensuring that Multilingual Learners continue to receive appropriate support and equitable access to grade level curriculum. Through ongoing progress monitoring, collaboration, and responsive intervention, the model will maintain a focus on academic achievement, language development, and successful integration within core instructional programs.

Middle School Program

Following the implementation of a paraeducator push in model during the 2025–26 school year, Pioneer Middle School will strengthen support for Multilingual Learners in 2026–27 through the use of a certificated MLL teacher. Jodi McDonald will provide direct push in services within English Language Arts classrooms three full days each week.

MLL students will be strategically clustered within ELA classes, allowing Ms. McDonald to partner with classroom teachers to provide targeted language instruction, scaffold access to grade level content, and support academic language development in authentic instructional settings. This model will be enhanced through collaboration with Be GLAD-trained teachers, ensuring that language acquisition strategies are embedded throughout daily instruction.

This inclusive approach reflects research-based middle school best practices by increasing access to rigorous content, strengthening language development, and

fostering collaboration among educators to improve student engagement, achievement, and belonging.

Elementary Program (K–5)

During the 2026–27 school year, the district will continue its established K–5 service model, providing a combination of push in and pull out instructional support based on students' individual language proficiency levels and academic needs.

Students with developing English language skills will receive push in support within the general education classroom, allowing them to access grade level instruction alongside their peers while receiving targeted language assistance. Beginning English learners will continue to receive pull out instruction focused on foundational listening, speaking, reading, and writing skills necessary for academic success.

This flexible and responsive service model will be delivered through the district's MLL staffing structure and ongoing collaboration with classroom teachers. The program will continue to promote language acquisition, academic growth, and meaningful participation in the general education setting.

Professional Development and Program Development

The district continues to make a strategic investment in professional learning to better support Multilingual Learners through Guided Language Acquisition Design (BeGLAD). SHSD currently has three certified BeGLAD Trainers of Trainers and has expanded internal capacity by training eight secondary teachers in the BeGLAD model.

During the summer of 2026, the district plans to add two additional Trainers of Trainers to strengthen program sustainability, increase internal training capacity, and support ongoing implementation across all schools.

As we continue to observe the positive impact of BeGLAD strategies on student engagement, language acquisition, and academic achievement, the district remains committed to expanding access to this professional learning opportunity. While BeGLAD is highly effective for Multilingual Learners, its instructional practices benefit all students by promoting academic discourse, vocabulary development, collaboration, and access to rigorous content.

This work is part of a broader professional development strategy focused on equipping all educators with effective instructional practices that foster inclusive classrooms and improve outcomes for diverse learners. Moving forward, the district will continue building the capacity of both general education and specialized staff to implement high quality, language-rich instruction that supports every student's success.

Program Objectives and Changes for 2026–27

• Transition Steilacoom High School from a dedicated MLL support class to a monitoring and teacher consultation model.

• Continue expanding the implementation of BeGLAD strategies across all schools.

• Deploy MLL instructional support strategically at Saltar's Point Elementary and Pioneer Middle School through a clustered push in model.

• Increase opportunities for professional learning and collaboration among general education teachers to support inclusive instructional practices.

Program Enrollment

Year	Total
25-26	105 + 14 Transition
24-25	98 + 21 Transition
23-24	129 + 57 Transition
22-23	139 + 48 Transition
21-22	127 + 37 Transition
20-21	103 + 16 Transition
19-20	100 + 7 Transition
18-19	71 + 19 Transition
17-18	102 + 16 Transition

Enrollment by school

Year	AI	CC	CD	SP	PIO	SHS
25-26	0	27	15	13	28	36
24-25	0	28	15	21	32	23
23-24	0	21	18	30	29	31
22-23	0	34	16	28	28	34
21-22	0	41	10	24	23	25
20-21	0	49	11	9	14	20
19-20	0	43	12	11	12	22
18-19	0	24	9	15	16	7
17-18	0	39	17	15	17	14

*For the 2021-2022 school year there were 3 students in Promise Program and 1 in the Pride Academy

Program Evaluation and Fiscal Report

The allocation of $224,161 from state and federal funding sources supported partial salaries for certificated MLL staff and provided multiple BeGLAD training opportunities for teachers throughout the district.

During the 2026–27 school year, funding will continue to support professional development, instructional materials, language acquisition resources, and staffing necessary to provide high quality services for Multilingual Learners. Funds will also support the administration of WIDA assessments in a manner that minimizes instructional disruption and maximizes student access to learning opportunities.

Assurances of Legal Compliance

The district remains compliant with all state and federal requirements related to the identification, placement, instruction, monitoring, and reporting of Multilingual Learners.

To gather feedback regarding program effectiveness, the district administered the OSPI-developed parent survey and will continue this practice annually. Survey results will be used to inform continuous program improvement efforts.

All MLL families have the opportunity to meet with school staff during fall conferences to review student progress and discuss strategies for supporting continued growth. Whenever possible, these meetings include both MLL staff and classroom teachers to strengthen connections between language development goals and grade level learning expectations.

Throughout the 2025–26 school year, regular meetings occurred between program leadership and staff responsible for MLL services. These meetings focused on student progress, instructional support, assessment planning, compliance requirements, and continuous improvement of program services.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: June 17, 2026

Strategic Focus Area

☒ Achieve

☐ Support

☐ Connect

☒ Plan

BACKGROUND INFORMATION

Laptops and Chromebooks are being surplused as they are at their end of life, no longer supported, and/or no longer receiving necessary firmware updates for district system integration, and are currently being replaced.

Select desktop computers, iPads, and monitors are being surplused as they are at their end of life, unsupported, no longer meet the integration requirements of the infrastructure, and are being replaced.

Specific devices such as legacy Cisco access points, card readers, printers, computer mice, basic calculators, and media equipment—including an amplifier and a functional VCR/CD/Cassette player—are being surplused as they represent outdated technology that is unsupported and no longer in use.

Select classroom furniture and equipment, including a padded swivel chair, dry erase boards, a wooden play kitchen set (stove, hutch, and sink), rubberband geoboards, math game mats, and base-ten math block kits, are being surplused as they are no longer in use and not foreseen to be viable for future district use.

Select library media and instructional resources, including a young writers' handbook series, world atlases, and a 2007 World Book Encyclopedia set, are being surplused as they are outdated or have been replaced and are no longer useful for educational purposes.

RECOMMENDED ACTION:

It is recommended that the board approve the surplus items noted above.

Report prepared by:
Shae Emery, Director of Operations

Steilacoom Historical School District

Surplus Form - Furniture, Equipment or Miscellaneous Items

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/18/2026

Location / Building Custodian Office / Cherrydale

Building Administrator Signature

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
23	Write One - A Handbook for YOUNG WRITERS	ISBN 0-669-53007-7 1	copyright 2006	S
1	Wooden play kitchen stove/oven	N/A	N/A	S
1	Wooden play kitchen hutch/cupboard	N/A	N/A	S
1	Wooden play kitchen sink/cabinet	N/A	N/A	S

Steilacoom Historical School District

Surplus Form - Furniture, Equipment or Miscellaneous Items

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Date 5/14/2026

Location/Building *Library / Cherrydale*

Building Administrator Signature [signature]

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Cucumber Quest / The Flower Kingdom	332274		D
1	I Survived The American Revolution, 1776	333038		D
1	Dog Man Twenty Thousand Fleas Under the Sea	T 301765		D
1	Dog Man Grime and Punishment	T 310217		D
1	I Survived The Shark Attack of 1916	309686		D
1	Super Diaper Baby 2 The Invasion of the Potty Snatchers	310053		D
1	Dinosaur Detectives	332694		D
1	I Survived The Attack of the Grizzlies	332760		D
1	Don't Let the Pigeon Drive the Bus	331960		D
1	Everything Mythology	308113		D
1	Crystal & Gem	309228		D
1	Simon and Chester Super Sleepover	332889		D
1	The Sea Of Monsters	306830		D
1	Showing Perseverance	309728		D
1	My Friend Rabbit	304803		D
1	The Wizard of OZ	307734		D
1	The Titan's Curse	306829		D
1	The Battle of the Labyrinth	306831		D
1	I'm a Frog	350703		D
1	The Lightning Thief	306985		D
1	Children's Cookbook	332754		D
1	Energy From the Sun	330015	copyright 1997	S

(any surplused books... look @ getting newer copies)

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	My Great-Aunt Arizona	300113	copyright 1992	S
1	Children Just Like Me	309558	copyright 1995	S
1	Trees, Leaves and Bark	307752	copyright 1995	S
1	Berry, Nuts and Seeds	307753	copyright 1996	S
1	Oceans	304685	copyright 2001	S
1	Rain Forests	304686	copyright 2001	S
1	Rockets	304087	copyright 1999	S
1	It Could Still Be a Robot	330042	copyright 1997	S
1	Worm's Eye View	300488	copyright 1991	S
1	The Sun is Always Shining Somewhere	330078	copyright 1991	S
1	Anno's Mysterious Multiplying Jar	307564	copyright 1983	S
1	Body Books Bones	300704	copyright1995	S
1	Transportation	307278	copyright 1994	S
1	Fire Engines	304253	copyright 1999	S
1	Spaceships	306462	copyright 1998	S
1	Space Shuttles	304089	Copyright 1999	S
1	Space Stations	304090	copyright 1999	S
1	Space Robots	304088	copyright 1999	S
1	Police Cars	304254	copyright 1999	S
1	Fire Fighter	330160	copyright 1998	S
1	Truck	307109	copyright 1995	S
1	Tough Trucks	304757	copyright 1999	S
1	It Could Still Be Endangered	330040	copyright 2000	S
1	Too Much Trash	330086	copyright 1995	S

Steilacoom Historical School District

Surplus Form - Furniture, Equipment or Miscellaneous Items

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/14/2026

Location/Building *Chloe Clark Elementary*

Building Administrator Signature

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	The Science of Forces	10851	2005	S
30	Scholastic Pocket World Atlas		2004	S
22	Dry Erase Boards			S
22	World Book Encyclopedias 2007			S
1	Is It Larger? Is It Smaller?	3559	1985	S
1	Spider-man vs. Scorpion	T0013993		S
1	Berenstain Bears (BB) Teasing	2550	1981	S
1	BB Double Dare	1719	1981	S
1	BB Moving Day	1726	1981	S
1	BB Bad Habit	1718	1981	S
1	BB Too Much Pressure	3105	1981	S
1	BB Get in a Fight	1724	1981	S
1	BB Too Much Junk Food	1722	1981	S
1	Salmon	2887	2001	S
1	Hockey Stars	3702	1997	S
1	To the Top!	3088	1993	S
1	Five Brave Explorers	1970	1995	S
1	Touchdown!	3331	1999	S
1	Snowshoe Thompson	2970	1992	S
1	Ffirst Atlas	10567	2003	S
1	Saturn	2903	1999	S
1	Neptune	2374	1999	S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Pluto	2480	1999	S
1	Jupiter	2161	1999	S
1	Uranus	3357	1999	S
1	Venus	3366	1999	S
1	Mercury	2758	1999	S
1	Mars	2751	1999	S
1	Maps and Mapping	4603	2004	S
1	Using Levers	11180	2005	S
1	Using Pulleys and Gears	11177	2005	S
1	Using Wheels and Axles	11179	2005	S
1	Using Screws	11182	2005	S
1	Using Springs	11181	2005	S
1	Using Ramps and Wedges	11178	2005	S
1	Ready, Set, Hop!	2846	1996	S
1	Divide and Ride	1889	1997	S
1	Shark Swimathon	T4000100	2001	S
2	Too Many Kangaroo Things To Do	3670	1996	S
1	Get Up and Go	2004/T4000101	1996	S
1	The Penny Pot	T4000099	1998	S
1	Give Me Half!	2012	1996	S
1	Bigger, Better, Best!	T0014238	2002	S
1	Cubes, Cones, Cylinders, & Spheres	T4000096	2000	S
1	So Many Circles, So Many Squares	1283	1998	S
1	Shapes, Shapes, Shapes	2934	1986	S
1	Geography From A to Z	4522	1988	S
1	Basketball in Action	11203	2000	S
1	Lacrosse in Action	10780	2003	S
1	Hockey in Action	10744	2000	S
1	Swimming in Action	10866	2003	S
1	I am a Rock	4039	1998	S
1	Monster Money	2330	1998	S
1	The Gym Day Winner	2051	1996	S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Monster Math	2329	1995	S
1	Hurricanes	3448	1995	S
1	Tornadoes	3449	1994	S
1	Blizzards	3447	1998	S
1	The Big Rock	3203	1988	S
1	Whales the Gentle Giants	3409	1989	S
1	Whales	3410	1997	S
1	The Respiratory System	2856	1997	S
1	Sea Otters	4685	2004	S
1	grizzlies	2046	1996	S
1	Science Verse	10531	2004	S
1	Extremely Weird Endangered Species	1110	1992	S
1	It Could Still Be a Mammal	4012	1990	S
1	Badminton in Action	10691	2003	S
1	Dolphins	4485	2004	S
	Brain, Nerves, and Senses	4447	2004	S
1	The Nervous System	2375	1997	S
1	You're Tall in the Morning but Shorter at	10681	2003	S
1	Lightning	3451	1999	S
1	Volcanoes Mountains of Fire	3384	1997	S
1	Geysers	3232	2000	S
1	The Sun, the Wind and the Rain	3022	1988	S
1	Glaciers	3233	2000	S
1	Deserts	1874	1999	S
1	Valleys and Canyons	3361	2000	S
1	I wonder Why the Sea is Salty	4011	1995	S
1	To the Depths of the Ocean	3324	2000	S
1	Floods!	3450	2000	S
1	Powerful Wanes	2489	1992	S
1	Weather Around You	4020	1998	S
1	Weather Around You	3710	2000	S
1	Split -Second Science Projects w/Speed	11140	2003	S
1	Grasshoppers	4533	2005	S
1	Brian Urlacher	T0013398	2009	S
1	Colin Kaepernick	T4000713	2014	S
1	The Sun, the Wind and the Rain	3709	1995	S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Comets, Asteroids and Meteorites	3697	1999	S
1	Earth and Earth's Moon	T4000004	2006	S
1	Postcards from Pluto	3627	1993	S
1	What Makes a Magnet?	3417	1996	S
1	Cool Chemistry Concoctions	4474	2005	S
1	Colors in the Desert	4034	1998	S
1	Neptune and Pluto	T0014060	2006	S
1	Destination Mars	1093	1987	S
1	The Temperate Forest	11145	2004	S
1	Cave Life	3114	1993	S
1	One Hungry Cat	2421	1997	S
1	Shortcut	2945	1992	S
1	Insect Lifecycles	10763	2005	S
1	Wood	4022	2001	S
1	What is a Life Cycle?	3684	1998	S
1	Rain Forest	2833	1992	S
1	How Animals Live	11149	2004	S
1	Animal Groups	10612	2004	S
1	Animals Hibernating	10614	2005	S
1	How Animals Care for Their Babies	4009	1987	S
1	Animals and Their Mates	10613	2004	S
1	Way Down Deep	4019	1995	S
1	Insect Bodies	10760	2005	S
1	Shellfish Aren't Fish	2940	1998	S
1	All the Colors of the Rainbow	4343	1998	S
1	Bigmama's	1743	1991	S
1	Show Horses	11709	2007	S
1	Russell Wilson	T4000960	2015	S
1	Super Science Concoctions	4401	1997	S
1	Backyard Science	11448	2005	S
1	Puncuation	T4000327	2012	S
1	About Pets	11461	2002	S
1	Many Kinds of Animals	10792	2005	S
1	If the Trees Could Talk	4040	1993	S
1	Why Do Volcanoes Blow Their Tops?	4282	1999	S
1	Homes	4548	2005	S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	The Silver Thread	12057	2001	S
1	I, Jack	T0013014	2000	S
1	The Bride of Frankenstein Doesn't Bake C	11576	2000	S
1	Pioneer Cat	2476	1988	S
1	The Case of the Disappearing Daughter	T0014007	2000	S
1	Marvin and the Mean Words	3150	1997	S
1	Dazzle's First Day	T0013132	2008	S
2	Willow the Wild Pony	11579 & 11636	2000	S
1	Oggie Cooder	T0011987	2008	S
1	Star Wars The Clone Wars	T0013275	2008	S
1	The Extraordinary Adventures of Ordinary	11586	2006	S
1	Beany and the Magic Crystal	1708	1997	S
1	Polar Bears and the Arctic	T0013280		S
1	Volcanoes Mountains of Fire	3382		S
1	The Go Around Dollar	1392	1992	S
1	The Crayon Counting Book	2603	1996	S
1	EcoArt!	1924	1993	S
1	Families	4501	2006	S
1	Star Wars The Clone Wars	T0013276	2008	S
1	Presidents	3972	2000	S
1	Real Princesses	T0011776	2007	S
1	Children Just Like Me	3213	1995	S
1	Charged Up Story of Electricity	10955	2003	S
1	Knights and Castles	2189	2000	S
1	Don't Despair on Thursdays	1897	1996	S
1	Don’t Fee the Monster on Tuesdays	1098	1991	S
1	Days of the Dead	3520	1994	S
1	I Read Signs	2709	1983	S
1	School Days Around the World	T0013736	2007	S
1	Recess at 20 Below	T0013953	2005	S
1	One Good Apple	1463	1999	S
1	What Do You Say, Dear?	3412	1958	S
1	A Day in the Life of a Police Officer	T4000591	2001	S
1	Tuesday Tucks Me In	T4001613	2016	S
1	Need It or Want It?	T4000273	2012	S
1	Cool Coins	T0013272	2007	S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Show Me Community Helpers	T4001676	2013	S
1	Hands Are Not for Hitting	11426	2000	S
1	Inch and Miles	T0013303	2003	S
1	The Story of Money	3009	1993	S
1	Goofballs	4001049	2012	S
1	Cam Jansen and the Mostery at the Monk	4200	1993	S
1	C.J. and the Mystery of the Stolen Corn Po	4205	1992	S
1	CJ and the Mystery of Flight 54	4201	1992	S
1	CJ and the Mystery of the Gold Coins	1777	1991	S
1	CJ and the Mystery of the Carnival Prize	4185	1992	S
1	CJ and the Mystery of the Circus Clown	4203	1992	S
1	CJ and the Mystery of the Monter Movie	4204	1992	S
1	CJ and the Mystery of the Babe Ruth Base	4202	1982	S
1	The Adam Joshua Capers	2328	1981	S
1	Magical Monty	4000336	2012	S
1	Einstein Anderson The Howling Dog	1163	1997	S
1	Prairie School	4808	2001	S
1	When the Circus Came to Town	10674	2002	S
1	Melvin Beederman Superhero	11725	2006	S
1	Inky the Indigo Fairy	4408		S
1	Abigail the Breeze Fairy	12001		S
1	Lucy the Diamond Fairy	13186		S
1	India the Moonstone Fairy	11842		S
1	Scarlett the Garnet Fairy	11843		S
1	Emily the Emerald Fairy	11841		S
1	Chloe the Topaz Fairy	11859		S
1	Amy the Amethyst Fairy	13187		S
10	8x8 Rubberband Geoboards			S
11	6x6 Rybberband Geoboards			S
11	Game Mat Kit	McGraw Hill		S
32	Basic Calculators	Texas Istr.		S
1	Boxful of Math Blocks (1,10,100			S
1	I was a Third Grade Science Project	2712	1998	S
1	Polar Bear Math	11133	2004	S
45	Computer Mouse	1429h505bpw8	Logitech B100/U-0026	S
2	Listening Centers			S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
16	Corded Headphonesvto Listening Centers	SchoolMate	HA5/	S
3	Listening Centers	Hamilton		S
1	CD/Cass Player	SchoolMate	SC-5050	S
1	Padded swivel chair (from old Pio.)			S
1	101 Animal Babies	T4000566		D
1	Capt. Underpants Wrath of the Wicked W	T4000588		D
1	Let's Go For a Drive	T4001365		D
1	Princess Hearts	T4001173		D
1	The Phantom Menace	T4000242		D
1	Bley Sleepytime	40003659		D
1	Greatest Goofiest Jokes	10211		D
1	Draw Dinosaurs	3525		D
1	Draw 50 Creepy Crawlies	3945		D
1	Draw 50 Cars, Trucks & Motorcycles	3944		D
1	Yoda in Action	T0013562		D
1	Forces of Darkness	T0014023		D
1	DK Sports	3978		D
1	Chewbacca & the Wookiee Warriors	T4000473		D
1	What Is a Wookie?	T4001112		D
1	Ready, Set, Podrace!	T0013027		D
1	Clone Troopers in Action	T0014052		D
1	Journey Through Space	T4001113		D
1	Death Star Battles	T4001512		D
1	Kids are Punny 2	1182		D
1	Kids are Punny 2	1183		D
1	Origami Papertainment	T4001022		D
1	The Roman Army	10499		D
1	Freaky Big Airplanes	T0013545		D
1	Kangaroos	2167		D
1	Capt. Underpants and the Wrath of the W	T4001938		D
1	Dog Man For Whom the Ball Rolls	T4002117		D
1	The Duckling Gets a Cookie?!	T4000254		D
1	Geronimo Stilton Cat and Mouse in a Hau	11624		D
1	Airplanes	4126		D
1	Dog Man 20 Thousand Fleas Under the Se	T4002823		D
1	If you Happen to Have a Dinosaur	T4001090		D

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	CD?Cassette player	SchoolMate	SC-5050	D
1	Snails and other Mollusks	T0013862		D
1	Earth and Earth's Moon	4492		D
1	SuperCros Found	10865		D
1	Douglas Fir	2615		D
1	If You Give a Mouse a Brownie	T4001551		D
1	Play Ball, Pikachu	T4002108		D
1	Tonight on the Titanic	3980		D
1	Nigh of the Ninjas	4197		D
1	The Titan's Curse	11754		D
1	Earth by the Numbers	T4003044		D
1	Love Puppies-Lost Pet Blues	T4003482		D
1	DK Amazing Battles!	T4001123		D
1	Junie B. Jones Jingle Bells…	10395		D
1	Pokemon Scarlet Handbook	T4002953		D
1	Wayside School is Falling Down	4839		D
1	Pokemon-The Rescue Mission	T4002452		D
1	I Will Surprise My Friend!	T4003099		D
1	Sick Simon	T4001085		D
1	Werewolves Don't Run for President	11577	2004	D
1	The Trouble with Tink	11637		D
1	Geronimo and the Gold Medal Mystery	T0013094		D
1	It's Halloween, You Fraidy Mouse	4329		D
1	Earthlings	T4000326		D
1	Bear & Bird; The Picnic	40003841		D
1	Army Rangers in Action	T0013228		D
1	dinosaurs!	1885		D
1	Animals Called Fish	10686		D
1	Penguins and Antarctica	T0013279		D
1	Polite As a Princess	T0013087		D
1	Army Night Stalkers in Action	T4000564		D
1	Special Forces	T4000231		D
1	Christmas Around the World	1813		D
1	Marine Force Recon in Action	T0013230		D
1	Valentine's Day Crafts	2602		D
1	Destruction Earth	11407		D

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Don't Pop Your Cork on Mondays	1898		D
1	United States Air Force	T4001238		D
1	Sailors of the U.S. Navy	T0013365		D
1	Surf's Up, Geronimo	T0011773		D
1	Four Mice Deep in the Jungle	4325		D
1	Junie B. Jones Is Not a Crook	4211		D
1	Pokemon Gotta Catch a What?!	T4002652		D
1	Look and Find Smurfs	T4002379		D
1	Who Would Win Battle Royale	T4002654		D
1	Gabe	4000820		D
1	Neck & Neck	4002181		D
1	Bear and Bird	40003841		D
1	EArthlings	T4000326		D
1	Color Zoo	1055		D
1	Mega-Predators of the Past	4002763		D
1	Dork Diaries TFANS Graceful Ice Princess	T4000308		D
14	Corded Headphones		Caliphone 3068AV	D
18	Corded Headphones		Labsonic LS3000	D
3	Corded Headphones		Labsonic LS9000	D
13	Corded Headphones			D

Steilacoom Historical School District

Surplus Form - Furniture, Equipment or Miscellaneous Items

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date	5/18/26
Location / Building	*Saltar's Point Elementary*
Building Administrator Signature	

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	big tub of manipulatives (Kayla)			Surplus
1	math manipulative boxes (Emily)			surplus
1	large yellow duck (Emily)			surplus
1	folding plexi-glass (Emily)			surplus
1	math manipulative boxes (Crook)			surplus
1	desk (Austin)			surplus
2	chairs (Austin)			surplus
24	student dictionaries (Crook)			surplus
	Grade 5 making meaning books (Kayla)			surplus
	Units of Study teaching writing grade 3 - 5 (Kayla)			surplus
	The trait crate. Grade 5 picutre books to teach writing (Kayla)			surplus
	Math manipulatives (Burkes)			surplus

Steilacoom Historical School District

Surplus Form - Furniture, Equipment or Miscellaneous Items

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Date 5/8/2026

Location/Building *Saltar's Point Library*

Building Administrator Signature

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Diary of a Wimpy Kid : Hot Mess Book 19 : Hot Mess	T 4002051		D
1	The book thief	002108214		D
1	Amulet. Book five, Prince of the elves	T 26154		D
1	Baking	T 6307		D
1	The city of Ember / book #1	T 27113		D
1	Dreamworks The epic tales of Captain Underpants. George and Harold's epic	T 27610		D
1	Flashback	T 27850		D
1	A guide to the dragon world	T 4001886		D
1	The red pyramid	002108688		D
1	Speak up!	39093068508308		D
1	Small steps	002108321		D
1	Friends forever	39093068509728		D
1	Hooky. Volume 3	39093068506427		D
1	Starry River of the Sky	T 5268		D
1	Captain Underpants and the preposterous plight of the purple potty people	T 27521		D
1	New junior cook book	T 6859		D
1	Earthling!	T 5240		D
1	Abel's island	T 2499		D
1	Alice in lace	T 27708		D
1	Diary of a wimpy kid : double down	T 27145		D
1	Diary of a wimpy kid : Greg Heffley's journal /Book #1	T 5311		D
1	Diary of a wimpy kid : the last straw / book #3	T 5917		D

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Eco dogs	T 5814		D
1	The fourth apprentice / Omen of the stars/ Book # 1	002108460		D
1	The great Alaska adventure!	002108550		D
1	InvestiGators. Take the plunge	T 27900		D
1	Lego Ninjago, masters of Spinjitzu : character encyclopedia	T 27525		D
1	LEGO Star Wars in 100 scenes	T 27435		D
1	My father's dragon	T 150762		D
1	Pax	T 4002024		D
1	Rosy Cole discovers America	T 150547		D
1	Scooter	T 150450		D
1	Shiloh collection, The : Shiloh Trilogy, the.	002108754		D
1	The phantom tollbooth	002108924		D
1	We are the ship : the story of Negro League baseball	T 27650		D
1	Windmill dragons : a Leah and Alan adventure	T 6631		D
1	Manjhi moves a mountain	T 4003151		S
1	The Charmed Bracelet	T 11726		S
1	Hyde & Shriek	T 11733		S
1	Nancy Drew, girl detective. #14, Sleight of Dan	T 5843		S
1	The real Riley Mayes	T 4002179		S
1	A perfect mistake	T 4002071		S
1	Phoebe the spy	T 4001880		S
1	A taste of China	T 120200		S
1	African crafts	T 120001		S
1	Alice in April	T 27705		S
1	Alice in-between	T 27711		S
1	Alice the brave	T 27713		S
1	Babysitting basics : caring for kids	T 180253		S
1	Babysitting rules : a guide for when you're in charge	T 180254		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Bookworks : making books by hand	T 3696		S
1	Brothers on ice	002107600		S
1	Chicken boy	T 4459		S
1	Christmas	T 4001993		S
1	Cockroach cooties	T 4134		S
1	Cody Coyote cooks! : a Southwest cookbook for kids	T 120352		S
1	Collage	T 106849		S
1	Cooking the Israeli way	T 103861		S
1	Cooking the Vietnamese way	T 103872		S
1	Crafts for revamping your room	T 6826		S
1	Decorating t-shirts	000108854		S
1	Diary of a wimpy kid : double down	T 26161		S
1	Face painting	T 106942		S
1	Fanny at Chez Panisse	T 3529		S
1	Felicity's cookbook : a peek at dining in the past with meals you can cook today	T 130061		S
1	Food and recipes of the Native Americans	T 180097		S
1	Getting in the game	T 19023		S
1	The great chicken debacle	T 180062		S
1	The Grolier kidscrafts funny face book	002108190		S
1	Hasty pudding, Johnnycakes, and other good stuff : cooking in colonial America	000107941		S
1	Having a party	000107211		S
1	Honest pretzels : and 64 other amazing recipes for cooks ages 8 & up	T 120367		S
1	How it happens at the candy company	T 151007		S
1	I want to be a chef	002107660		S
1	The illustrator's notebook	002108452		S
1	Jeeves, I'm bored : 25 internet adventures for kids	T 3562		S
1	A kids' guide to building forts	T 3704		S
1	Kids in the kitchen : 100 delicious, fun & healthy recipes to cook & bake	T 150568		D

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Kitchen fun for kids : healthy recipes and nutrition facts for 7 to 12 year-old cooks	T 120139		D
1	Knights of the kitchen table	T 105645		S
1	Latin American and Caribbean crafts	T 150040		S
1	Look what you can make with tubes.	000107847		S
1	Make costumes	T 103875		S
1	Make yourself a monster! : a book of creepy crafts	T 150933		S
1	Making crazy faces and masks	000107207		S
1	Making prints	T 106850		S
1	Mexico	000108641		S
1	Missing magic	T 5821		S
1	On bicycles	T 125028		S
1	Paper craft	000107209		S
1	Paper plates : Look what you can make	000108353		S
1	Papier-m‰chŽ	T 106848		S
1	Pasta & pizza for beginners	T 120437		S
1	Photography	000108307		S
1	Planes and other flying things	T 150945		S
1	Playing with paint	000107284		S
1	Pretend soup and other real recipes : a cookbook for preschoolers & up	T 1488		S
1	Print	000108180		S
1	Projects for autumn & holiday activities	T 103256		S
1	Projects for Easter & holiday activities	T 103254		S
1	Reluctantly Alice	T 27715		S
1	Singer to the sea god	T 150532		S
1	Slumps, grunts, and snickerdoodles what Colonial America ate and why	T 150677		S
1	T-shirt painting	T 106943		S
1	The dressing up book : lots of ideas for amazing hats, masks, and costumes	T 120174		S
1	The peanut butter cookbook for kids	T 150569		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Valentine crafts a holiday craft book	T 150459		S
1	What we wear	000108370		S
1	Wouldn't take nothing for my journey now	T 27511		S
1	The young chef's Chinese cookbook	T 180136		S
1	Yummy snacks : little chef recipes	T 152295		S
1	A chocolate moose for dinner	T 103389		S
1	All the lovely bad ones	002108670		S
1	Animorphs. 1, The invasion	39093068502657		S
1	Anna Sewell's Black Beauty	002108568		S
1	Awesome ideas : what will you build?	T 6679		S
1	Baby Monkey, private eye	T 27248		S
1	Bad Kitty drawn to trouble	39093068509942		D
1	Basketball (or something like it)	T 4429		S
1	Big Nate : say good-bye to Dork City	T 26103		D
1	Blue jasmine	T 4731		S
1	Cam's quest : the continuing story of Princess Nevermore and the wizard's	T 5853		S
1	The Canterbury tales	T 180049		S
1	The case of the feathered mask	T 6979		S
1	Cavern of the fear	000108519		S
1	City of the rats	T 5043		S
1	Da wild, da crazy, da Vinci	002107710		S
1	The dark-thirty : Southern tales of the supernatural	T 4747		S
1	The Deltora book of monsters	T 170177		S
1	Deltora quest	002108445		S
1	Deltora Shadowlands	002108486		S
1	Dread Mountain	T 5041		S
1	Funky junk : cool stuff to make with hardware	T 105324		S
1	Gator on the loose!	T 6796		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Girl reporter sinks school!	T 120364		S
1	Glitter girls and the great fake out	T 14296		S
1	The Good Housekeeping illustrated children's cookbook	002108564		S
1	Here comes Tricky Rabbit	T 150590		S
1	Hey kid, want to buy a bridge?	T 151042		S
1	Hide and seek	T 6795		S
1	I almost love you, Eddie Clegg	T 11102		S
1	Isle of the dead	T 27150		S
1	It's all Greek to me	000107942		S
1	The junior novel	T 27756		S
1	Just joking 2 : 300 hilarious jokes about everything, including tongue twisters,	T 26255		S
1	Mac saves the world	T 4001626		S
1	Mad as a wet hen	T 150299		S
1	Manga drawing with dragons, trolls, and other mythical monsters	T 4002862		S
1	The Maze of the Beast	T 5045		S
1	Me oh Maya!	T 17100		S
1	Mr. Wizard's supermarket science	T 150077		S
1	My name is Mitch	T 180071		S
1	Notes from a liar and her dog	T 180073		S
1	Nursery rhyme comics : [50 timeless rhymes from 50 celebrated cartoonists]	T 5165		S
1	The Palace of Laughter	T 180304		S
1	A picture book of Cesar Chavez	T 151848		S
1	The pool of fire	T 2484		S
1	Princess Nevermore	T 5845		S
1	Rats	000108887		S
1	Robert finds a way	T 10496		S
1	Science secrets	T 103403		S
1	See you later, gladiator	T 150973		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	The Shifting Sands	T 5042		S
1	Should I play the guitar?	T 180420		S
1	Snowboard showdown	T 26955		S
1	Special delivery!	T 19065		S
1	Special delivery!	T 6797		S
1	Standing small : a celebration of 30 years of the LEGO minifigure	T 5062		D
1	Summer reading is killing me!	000107622		S
1	Tales from a not-so-happy heartbreaker	39093068506211		S
1	The American revolution	T 120207		S
1	The American Revolution war for independence	T 150032		S
1	The good, the bad, and the goofy	T 105536		S
1	The not-so-jolly Roger	T 150132		S
1	The science book of weather	T 120100		S
1	The seven treasure hunts	T 102392		S
1	Thornhill	T 26512		S
1	Tut Tut	000107200		S
1	Ultimate showdown	T 26166		S
1	The Valley of the Lost	T 5040		S
1	Venus and the comets	T 5819		S
1	What's wrong with Timmy?	002107683		S
1	When the Tripods came	T 3428		S
1	The White Mountains	T 3436		S
1	Who was Milton Hershey?	T 6990		S
1	Your mother was a neanderthal	T 106436		S
1	The absent author	T 150934		S
1	The best school year ever	T 152042		S
1	The deadly dungeon	002108481		S
1	Diary of a wimpy kid : Greg Heffley's journal /Book #1	T 27389		D

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Dory Dory black sheep	T 26164		S
1	Dory Fantasmagory	T 6062		S
1	The election-day disaster	T 151258		S
1	The empty envelope	T 150935		S
1	Eyes of the storm	T 151271		S
1	The falcon's feathers	002108464		S
1	The falcon's feathers	T 150936		S
1	Fireworks at the FBI	T 151259		S
1	Flames in the city : a tale of the War of 1812	002108566		S
1	The ghost at Camp David	T 27693		S
1	Giant in the garden	002108546		S
1	The haunted hotel	T 5161		S
1	The invisible island	002108520		S
1	The invisible island	T 150937		S
1	The jaguar's jewel	T 5160		S
1	Kidnapped at the Capital	T 151260		S
1	The kidnapped king	002108595		S
1	The lucky lottery	T 5157		S
1	Magician in the trunk	002108510		S
1	Message in the mountain : a tale of Mount Rushmore	002108586		S
1	The missing mummy	002108540		S
1	Mystery at the Washington Monument	T 151261		S
1	The ninth nugget	002108483		S
1	Operation orca	T 152212		S
1	The orange outlaw	002108484		S
1	Out of my mind	00000000217885		S
1	The panda puzzle	002108441		S
1	The quicksand question	002108461		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Ripley's believe it or not! : eye-popping oddities	T 27045		D
1	The runaway racehorse	002108580		S
1	The school skeleton	T 5159		S
1	The skeleton in the Smithsonian	PQG176985		S
1	A spy in the White House	T 151263		S
1	The talking T. Rex	002108596		S
1	The talking T. Rex	T 27160		S
1	The best school year ever	T 106520		S
1	The Canary Caper : A to Z Mysteries	000108242		S
1	The how and why wonder book of trees	T 103540		S
1	A thief at the National Zoo	T 151264		S
1	Trouble at the treasury	T 151262		S
1	The unwilling umpire	002108482		S
1	The unwilling umpire	002108640		S
1	The unwilling umpire	T 5158		S
1	The vampire's vacation	002108560		S
1	The vampire's vacation	T 5154		S
1	Westward with Columbus	T 105378		S
1	The X'ed-out X-ray	T 5155		S
1	The yellow yacht	T 5156		S
1	The zombie zone	002108500		S
1	A child's christmas in wales	000108508		S
1	Attack of the Tyrannosaurus	T 27809		S
1	Auggie & me : three wonder stories	T 6890		S
1	Becoming your dog's best friend	T 150737		S
1	The best birthday parties ever! : a kid's do-it-yourself guide	T 3501		S
1	Big Anthony and the magic ring	T 104660		S
1	Blackberries in the dark	T 2560		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Blood-and-thunder adventure on hurricane peak	T 105173		S
1	Calculator riddles	T 150593		S
1	Caring for your dog	T 180093		S
1	Chains	T 152248		S
1	Circus skills	T 5634		S
1	Daphne Eloise Slater, who's tall for her age	T 1359		S
1	The dark side	T 27433		S
1	Dazzling disguises and clever costumes	000108396		S
1	Dog Man. A tale of two kitties	T 26984		S
1	Dog Man and Cat Kid	T 26988		S
1	Dog Man. Fetch-22	T 27370		S
1	Dust for dinner	T 200154		S
1	Early settler children	T 103210		S
1	Earthquakes	T 103466		S
1	Earthquakes	T 120071		S
1	Erased by a tornado!	T 5107		S
1	Fashion designer	T 2109033		S
1	Frog and Toad are friends	T 27979		S
1	Frog and Toad together	T 27864		S
1	Geology	T 120176		S
1	Hattie on her way	T 10990		S
1	How to haunt a house for Halloween	T 150054		S
1	Hurricanes and typhoons	T 120081		S
1	If you lived at the time of the great San Francisco earthquake	T 130027		S
1	In Aunt Lucy's kitchen	T 200184		S
1	Indian costumes	T 104453		S
1	InvestiGators. Heist and seek	39093068500818		D
1	Kalpana's dream	T 4575		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	The kids summer games book	T 120320		S
1	Lamb in the Laundry.	002108913		S
1	Lightning	T 150244		S
1	The lucky stone	T 27810		S
1	Martin and the teacher's pets	T 27821		S
1	Maurice's room.	T 27482		S
1	Moby Dick	T 106252		S
1	Molly's pilgrim	T 200210		S
1	Mr. Putter & Tabby feed the fish	T 27978		S
1	The Mud Flat mystery	T 200215		S
1	North American Indian games	T 2109068		S
1	Our body.	002108958		S
1	Patch	002108195		S
1	Paul Bunyan and his blue ox	T 103332		S
1	Peanut-butter pilgrims	T 27763		S
1	Peter & the Starcatchers / Book 1	002107787		S
1	Pie Girl	T 26566		S
1	PIRATES	00000000212985		S
1	Poppleton in spring	T 27866		S
1	Regarding the fountain : a tale, in letters, of liars and leaks	T 180483		S
1	Rescue at sea!	T 200242		S
1	Rotten Ralph helps out	T 160237		S
1	The secret of the stone frog : a Toon graphic novel	T 5269		S
1	Sit on a potato pan, Otis! : more palindromes	T 150873		S
1	Sixty million years of horses	T 103831		S
1	Smile	T 26953		S
1	Snowflake	002108163		S
1	Taking care of your dog	T 150283		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Tchaikovsky discovers America	T 150557		S
1	The look-it-up book of presidents	T 106913		S
1	The Random House book of how things were built	T 103895		S
1	The reptile room	002108989		S
1	Too hot to hoot : funny palindrome riddles	T 3669		S
1	Touching a nerve: how you touch, sense and feel	000107557		S
1	Train to Somewhere	T 160072		S
1	Triplet trouble and the Field Day disaster	T 27764		S
1	Volcanoes	T 103465		S
1	Volcanoes and earthquakes	T 106293		S
1	The voyage of the Arctic Tern	000108564		S
1	We lived in a little cabin in the yard	T 27512		S
1	What am I doing in a stepfamily	T 103212		S
1	Whoppers	T 103372		S
1	Wild origami amazing animals you can make	T 150663		S
1	Wings of Fire: The Graphic Novel / Book Six / Moon Rising The graphic novel. Book	00000000212910		S
1	A grateful harvest	T 27703		S
1	Abandoned!	T 180041		S
1	Beagle in a backpack	002107810		S
1	Bud, not Buddy	000107985		S
1	Cats at the campground	002108904		S
1	The clue of the black keys	002108843		S
1	The clue of the black keys	T 102735		S
1	Clue of the Leaning Chimney, The.	002108835		S
1	The clue of the velvet mask	002108834		S
1	Cody unplugged	T 180052		S
1	Danger on the diamond	T 130016		S
1	Danger on vampire trail	T 106918		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	The double jinx mystery.	002108260		S
1	Eldest	T 11484		S
1	Eldest	T 5616		S
1	The ghost of Blackwood Hall	002108833		S
1	Gloria rising	T 180016		S
1	Gloria rising	002108988		S
1	Goat in the garden	002108947		S
1	The Greek symbol mystery	000107066		S
1	Guinness World Records, 2016	T 6730		S
1	Harriet the spy	T 102587		S
1	The haunted bridge	T 26427		S
1	The haunted fort	T 102736		S
1	Her own song	T 102695		S
1	The house on the cliff	002108836		S
1	Indian chiefs	T 105767		S
1	King of the castle	T 180068		S
1	Kitten in the Cold : A lost kitten at Christmas...	T 27745		S
1	Labradore in the Leaves	002108677		S
1	The last dragon	T 13039		S
1	The mark on the door	T 105946		S
1	Mary McLeod Bethune	T 104282		S
1	The message in the hollow oak	T 102542		S
1	The missing chums	002108372		S
1	The mysterious mannequin.	002108261		S
1	The mystery at Lilac Inn	002108635		S
1	Mystery at the ski jump	002108842		S
1	Mystery of the flying express	000107306		S
1	Mystery of the moss-covered mansion	39093068500990		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Mystery of the samurai sword	T 130015		S
1	Nancy's mysterious letter	T 102730		S
1	Owl in the office	002107869		S
1	Password to Larkspur Lane	002108615		S
1	A perfect place : Joshua's Oregon Trail diary, book two	T 26431		S
1	The phantom freighter	T 102545		S
1	Pony parade	T 27814		S
1	Pup at the palace	002107412		S
1	Ripley's believe it or not! : dare to look!	T 5722		D
1	Ripley's believe it or not! : dare to look!	T 27893		D
1	Ripley's believe it or not! : enter if you dare	T 27436		D
1	Ripley's believe it or not! : reality shock!	T 27438		S
1	Ripley's believe it or not! : seeing is believing	T 27437		S
1	The secret in the old attic	T 106919		S
1	The secret of Shadow Ranch	002108371		S
1	The secret of the caves	000107071		S
1	The secret of the forgotten city	002108264		S
1	The secret of the old clock	000108989		S
1	The secret of the wooden lady	002108832		S
1	Shetland in the shed	002108188		S
1	The sign of the twisted candles	002108616		S
1	The slave dancer : a novel	T 11016		S
1	Squirrels in the school	002108935		S
1	The strange message in the parchment	002108263		S
1	Tatiana comes to America : an Ellis Island story	T 27751		S
1	The bungalow mystery	T 102716		S
1	The clue in the diary	T 102718		S
1	The clue of the dancing puppet	T 102719		S

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	The clue of the hissing serpent	T 106917		S
1	The clue of the tapping heels	T 102720		S
1	The crooked banister	T 102721		S
1	The hidden staircase	T 102722		S
1	The mysterious caravan	T 106922		S
1	The mystery of Cabin Island	000107304		S
1	The mystery of the ivory charm	T 102727		S
1	The quest of the missing map	T 102731		S
1	The secret agent on Flight 101	T 106926		S
1	The secret of Red Gate Farm	T 102734		S
1	The sinister signpost	000107305		S
1	The tower treasure	000107301		S
1	The tower treasure	T 6988		S
1	The voyage of the Dawn Treader	T 150098		S
1	The whispering statue	T 102739		S
1	The twisted claw	T 106630		S
1	Wellspring of magic	T 27802		S
1	The wild year	T 26420		S
1	The witch tree symbol	002108262		S
1	The witchmaster's key	002108840		S
1	Wonder	T 5928		S
1	Wonder	T 5929		S
1	Wonder	T 5932		S
1	Wonder	T 5939		S
1	Wonder	T 5940		S
1	Wonder	T 27332		S

Steilacoom Historical School District

Surplus Form - Information Technology

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/13/2026

Location/Building District Office

Signature Mark Martinez

Quantity	Item Description	Surplus or Damage
76	Access Point	Surplus
1	Airliner	Surplus
1	Amplifier	Surplus
429	Chromebook	Damage
362	Chromebook	Surplus
28	Computer	Surplus
7	Docking Station	Damage
5	Drawing Tablet	Surplus
5	iPad	Surplus
1	Laptop	Damage
110	Laptop	Surplus
1	Monitor	Surplus
7	Printer	Surplus
3	Projector	Surplus
1	Smartboard	Surplus
1	Switch	Surplus
1	TV	Surplus
1	VCR	Surplus

Steilacoom Historical School District

Surplus Form - Information Technology

Date _____

Location/Building *District Office*

Building Administrator Signature _____

Quantity	Item Description (include brand & model)		Serial #	Model #	Surplus or Damage
1	Laptop	HP	CND4486S3P	440 G3	S(parts removed)
1	Laptop	HP	CND5115GHT	440 G3	S(parts removed)
1	Computer	HP	5CG8034YV1	800 G3	S (parts removed)
1	Laptop	HP	5CG8214BQ0	840 G4	S (parts removed)
1	Laptop	HP	CND6216K52	ZBook 15 G3	S (parts removed)
1	Laptop	HP	CND6216K53	ZBook 15 G3	S (parts removed)
1	Laptop	HP	CND6216K4G	ZBook 15 G3	S (parts removed)
1	Laptop	HP	5CG8034G00	840 G4	S (parts removed)
1	Laptop	HP	5CG8034YC9	840 G4	S (parts removed)
1	Computer	HP	2UA5252W84	Z230	S
1	Computer	HP	2UA8202L82	800 G2	S
1	Computer	HP	2UA5212GC8	800 G2	S
1	Computer	HP	MXL8131CQR	800 G2	S
1	Computer	HP	MXL6131CQ7	800 G2	S
1	Computer	HP	MXL6131CQB	800 G2	S
1	Computer	HP	2UA5212GCP	Z230	S
1	Computer	HP	2UA5252W82	Z230	S
1	Laptop	HP	5CD6228YXM	440 G3	S
1	Laptop	HP	5CG8215WS0		S
1	Laptop	HP	5CG8215WS8		S
1	Laptop	HP	5CG8215WRW		S
1	Laptop	HP	5CG7504218		S
1	Laptop	HP	5CG8224X09		S
1	Laptop	HP	5CG82249YT		S
1	Laptop	HP	5CG81324PC		S
1	Laptop	HP	5CG81324PN		S
1	Laptop	HP	5CG81324N8		S
1	Laptop	HP	5CG82249Z7		S

1	Laptop	HP	5CG8224B0Z		S
1	Laptop	HP	5CG8224B06		S
1	Laptop	HP	5CG8224B0D		S
1	Laptop	HP	5CG81324PV		S
1	Laptop	HP	5CG81324NR		S
1	Laptop	HP	5CG81324N3		S
1	Laptop	HP	5CG82249ZK		S
1	Laptop	HP	5CG82249YJ		S
1	Laptop	HP	5CG82249ZS		S
1	Laptop	HP	5CG81324ND		S
1	Laptop	HP	5CG82249YZ		S
1	Laptop	HP	5CG81324MR		S
1	Laptop	HP	5CG81324P6		S
1	Laptop	HP	5CG8246CP9		S
1	Laptop	HP	5CG8246CS0		S
1	Laptop	HP	5CG8246CQ4		S
1	Laptop	HP	5CG8246CRV		S
1	Laptop	HP	5CG81237Q0		S
1	Laptop	HP	5CG81236P1		S
1	Laptop	HP	5CG8246CPX		S
1	Access Point	Cisco	FTX1330S28C	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S27G	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S282	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S27L	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S287	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S28A	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S27E	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S289	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S28D	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S28S	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1535E4E8	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1433K0EZ	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1433K0EX	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1433K0FB	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1535E4EB	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1330S286	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1535K4GP	AIR-LAP1142N-A-K9	S
1	Access Point	Cisco	FTX1808J591	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J595	AIR-CAP2602I-A-K9	S

1	Access Point	Cisco	FTX1808J58Y	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J59Q	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58X	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J5A2	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58E	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J59U	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FGL1706Z0NY	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J597	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J5AD	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J59S	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58L	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58Z	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58F	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J59C	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58Q	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58V	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58J	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58R	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58K	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J58N	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J6SC	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J6PS	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J6PP	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J6QJ	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J6Q9	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J593	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J592	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J5AC	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J59D	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FTX1808J59P	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N8W4	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N56X	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6EG	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6HS	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6G3	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6HU	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6EC	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6HE	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6H3	AIR-CAP2602I-A-K9	S

1	Access Point	Cisco	FCW1912N66F	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6H4	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6F0	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6EJ	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6E9	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N6E3	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N7UA	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N7UE	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N7VP	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N7VB	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	IFZ4<45Q9JX	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	IJO4:39]3QZ	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	IW[4;3;M8<P	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	IW[465;V3KO	AIR-LAP1142N-A-K9	S
1	iPad	Apple	DLXGCL76DFJ2	A1396	S
1	Access Point	Cisco	FCW1916N7SC	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N742	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1912N6FJ	AIR-CAP2602I-A-K9	S
1	Access Point	Cisco	FCW1916N7SW	AIR-CAP2602I-A-K9	S
1	VCR	Hitachi	30182652	VT-F462A	S
1	Amplifier	Rotel	968-2151074	RA-02	S
1	Laptop	HP	5CG80344HP	840 G4	S
1	Laptop	HP	5CG8034YDR	840 G4	S
1	Laptop	HP	5CG8030207	840 G4	S
1	Laptop	HP	5CG803449G	840 G4	S
1	Laptop	HP	5CG8034YF4	840 G4	S
1	Laptop	HP	5CG8034YFN	840 G4	S
1	Laptop	HP	5CG8034YLT	840 G4	S
1	Laptop	HP	5CG80344NC	840 G4	S
1	Laptop	HP	5CG8034YCK	840 G4	S
1	Laptop	HP	5CG8034YMC	840 G4	S
1	Laptop	HP	5CG8034YLB	840 G4	S
1	Laptop	HP	5CG80344PL	840 G4	S
1	Laptop	HP	5CG8034YJH	840 G4	S
1	Laptop	HP	5CG8034CMZ	840 G4	S
1	Laptop	HP	5CG8214BNZ	840 G4	S
1	Laptop	HP	5CG8034YTY	840 G4	S
1	Laptop	HP	5CG75021VY	840 G4	S
1	Laptop	HP	5CG8034465	840 G4	S

1	Laptop	HP	5CG80344GB	840 G4	S
1	Laptop	HP	5CG8034YFS	840 G4	S
1	Laptop	HP	5CG8034YTV	840 G4	S
1	Laptop	HP	5CG8034YJ9	840 G4	S
1	Laptop	HP	5CG80344CN	840 G4	S
1	Laptop	HP	5CG80344MV	840 G4	S
1	Laptop	HP	5CG8034YM0	840 G4	S
1	Laptop	HP	5CG8214BMJ	840 G4	S
1	Laptop	HP	5CG8034CK6	840 G4	S
1	Laptop	HP	5CG80344L1	840 G4	S
1	Laptop	HP	5CG8214BJP	840 G4	S
1	Laptop	HP	5CG8034YKT	840 G4	s
1	Laptop	HP	5CG8034YDZ	840 G4	S
1	Laptop	HP	5CG8214BN6	840 G4	S
1	Laptop	HP	5CG8214BJZ	840 G4	S
1	Laptop	HP	5CD6228YXN	440 G3	S
1	Laptop	HP	5CD6228YY9	440 G3	S
1	Computer	HP	2UA8202L7Y	800 G3	S
1	Computer	HP	MXL6131CQT	800 G2	S
1	Computer	HP	2UA8201VH7	800 G3	S
1	Computer	HP	MXL8251W7X	800 G3	S
1	Computer	HP	MXL825202F	800 G3	S
1	Computer	HP	MXL8251W80	800 G3	S
1	Computer	HP	2UA8202L89	800 G3	S
1	Computer	HP	MXL8251W84	800 G3	s
1	Computer	HP	MXL8251W82	800 G3	S
1	Computer	HP	2UA316228N	Z220	S
1	Computer	HP	2UA316229Q	Z220	S
1	Laptop	Microsoft	1.07324E+11	Surface Pro 4	S
1	Laptop	Microsoft	9891130653	Pro	S
1	Laptop	Microsoft	14081730753	Pro	S
1	Computer	HP	2UA5252W82	Z230	S
1	Computer	HP	MXL6123HZH	800 G2	S
1	Computer	HP	2UA8202L82	800 G3	S
1	Computer	HP	2UA5212GC8	Z230	S
1	Computer	HP	2UA5252W84	Z230	S
1	Laptop	HP	5CG8034DHH	840G4	S
1	Computer	HP	2UA5252W9F	Z230	S
1	Computer	HP	MXL6131CQ3	800G2	S

1	iPad	Apple	DMPYRCM0LM99	A2133	S
1	iPad	Apple	DMPQFB06G5VY	A1566	S
1	iPad	Apple	DMPJK8KVF182	A1458	S
1	iPad	Apple	DLXGCN9JDFJ2	A1396	S
1	Laptop	HP	5CG62963TR	650 G2	S
1	Laptop	HP	5CG6246SXG	ZBook 14 G2	S
1	Drawing tablet	Bamboo	3FAP012623	CTL-470	S
1	Drawing tablet	Bamboo	3FAP012622	CTL-470	S
1	Drawing tablet	Bamboo	3DAP028985	CTL-470	S
1	Drawing tablet	Bamboo	3DAP028981	CTL-470	S
1	Drawing tablet	Bamboo	3DAP029085	CTL-470	S
1	Airliner	Smart	8DZ022427	WS100-R1	S
1	Printer	HP	VNG3H03915	LaserJet M401dn	S
1	Computer	Apple	SD25Q70VQFY14	Retina 5K, 27-in, Late 2014	S
1	Laptop	HP	5CD6221FH0	440 G3	S
1	Laptop	HP	5CD6221FGG	440 G3	S
1	Laptop	HP	5CD6221FGT	440 G3	S
1	Laptop	HP	5CD6221FGX	440 G3	S
1	Laptop	HP	5CD6221FGR	440 G3	S
1	Laptop	HP	5CD6221FGS	440 G3	S
1	Laptop	HP	5CD6221FHD	440 G3	S
1	Laptop	HP	5CD6221FGH	440 G3	S
1	Laptop	HP	5CD6221FGY	440 G3	S
1	Laptop	HP	5CD6221FGV	440 G3	S
1	Laptop	HP	5CD6221FGW	440 G3	S
1	Laptop	HP	5CD6221FGL	440 G3	S
1	Laptop	HP	5CD6221FGM	440 G3	S
1	Laptop	HP	5CD6221FH3	440 G3	S
1	Laptop	HP	5CD6221FGK	440 G3	S
1	Laptop	HP	5CD6221FGP	440 G3	S
1	Laptop	HP	5CD6221FGJ	440 G3	S
1	Laptop	HP	5CD6221FGZ	440 G3	S
1	Laptop	HP	5CD6221FH7	440 G3	S
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1	Chromebook	HP	5CD9192KSY	11 G6	S
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1	Printer	HP	PHBG508612	M404dw	D
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1	Chromebook	HP	5CD11993BQ	14 G6	D
1	Chromebook	HP	5CD117DVHD	14 G6	D
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1	Smartboard	Smartboard	SB680-R2-516181	SB680	D
1	Projector	Epson	K83F851570L	PoweLite 400W	D
1	Printer	HP	PHBVF05426	M402dw	D
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1	Chromebook	HP	5CD117DX16	14 G6	D
1	Chromebook	HP	5CD117DWW8	14 G6	D
1	Chromebook	HP	5CD117DSMF	14 G6	D
1	Chromebook	HP	5CD117DX5H	14 G6	D
1	Chromebook	HP	5CD117DSP0	14 G6	D
1	Chromebook	HP	5CD117DSD7	14 G6	D
1	Chromebook	HP	5CD117DST0	14 G6	D
1	Chromebook	HP	5CD11818GN	14 G6	D
1	Chromebook	HP	5CD117DX18	14 G6	D
1	Chromebook	HP	5CD1181869	14 G6	D
1	Chromebook	HP	5CD117DX31	14 G6	D
1	Chromebook	HP	5CD119936G	14 G6	D
1	Chromebook	HP	5CD117DVN1	14 G6	D
1	Chromebook	HP	5CD117DWSG	14 G6	D
1	Chromebook	HP	5CD11817YC	14 G6	D
1	Chromebook	HP	5CD11818FW	14 G6	D
1	Chromebook	HP	5CD117DVJ2	14 G6	D
1	Chromebook	HP	5CD117DSKD	14 G6	D
1	Chromebook	HP	5CD11992XH	14 G6	D
1	Chromebook	HP	5CD117DTX3	14 G6	D
1	Chromebook	HP	5CD117DSPJ	14 G6	D
1	Chromebook	HP	5CD117DX3S	14 G6	D
1	Chromebook	HP	5CD117DTCR	14 G6	D
1	Chromebook	HP	5CD117DWVV	14 G6	D
1	Chromebook	HP	5CD117DSMQ	14 G6	D
1	Chromebook	HP	5CD117DWR3	14 G6	D
1	Chromebook	HP	5CD117DS80	14 G6	D
1	Chromebook	HP	5CD117DSD9	14 G6	D
1	Chromebook	HP	5CD117DWCY	14 G6	D
1	Chromebook	HP	5CD117DVRB	14 G6	D
1	Chromebook	HP	5CD117DS4S	14 G6	D
1	Chromebook	HP	5CD117DSB9	14 G6	D

1	Chromebook	HP	5CD117DSLH	14 G6	D
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1	Chromebook	HP	5CD117DT96	14 G6	D
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1	Chromebook	HP	5CD117DWT0	14 G6	D
1	Chromebook	HP	5CD117DVLC	14 G6	D
1	Chromebook	HP	5CD117DWTX	14 G6	D
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1	Chromebook	HP	5CD117DWQ8	14 G6	D
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1	Chromebook	HP	5CD117DWQ2	14 G6	D
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1	Chromebook	HP	5CD117DWWP	14 G6	D
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1	Chromebook	HP	5CD117DWSC	14 G6	D
1	Chromebook	HP	5CD117DSNW	14 G6	D
1	Chromebook	HP	5CD117DWTS	14 G6	D
1	Chromebook	HP	5CD118165G	14 G6	D
1	Chromebook	HP	5CD118148G	14 G6	D
1	Chromebook	HP	5CD119913C	14 G6	D
1	Chromebook	HP	5CD117DX45	14 G6	D
1	Chromebook	HP	5CD11818DJ	14 G6	D
1	Chromebook	HP	5CD117DWB5	14 G6	D
1	Chromebook	HP	5CD117DSNF	14 G6	D
1	Chromebook	HP	5CD119917V	14 G6	D
1	Chromebook	HP	5CD117DVP8	14 G6	D
1	Chromebook	HP	5CD117DST7	14 G6	D
1	Chromebook	HP	5CD117DVK3	14 G6	D
1	Chromebook	HP	5CD117D7J8	14 G6	D
1	Chromebook	HP	5CD117DX4C	14 G6	D
1	Chromebook	HP	5CD117DWL0	14 G6	D

Steilacoom Historical School District

Surplus Form - Furniture, Equipment or Miscellaneous Items

The items listed are no longer required by our department and may be declared surplus. Items may be picked-up from locations indicated. NOTE: All licensed software and proprietary information must be removed from technology equipment.

Date 5/14/2026

Location/Building *District Office - Finance Department*

Building Administrator Signature 05/14/2026

Quantity	Item Description (include brand & model)	Serial #	Model #	Surplus or Damage
1	Ingenio Card Reader	20163SC25046714	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20162SC25046420	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20163SC25047037	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20163SC25046702	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20163SC25046694	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20161SC25044256	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20163SC25046825	ISC250-USTSQ73B	S
1	Ingenio Card Reader	20163SC25046804	ISC250-USTSQ73B	S
1	Ingenio Wireless Card Reader	7321341PT162071	IMP627-USTSQ01A	S
1	Epson Printer	X6WY340458	M338A	S
1	Epson Printer	X6WY340415	M338A	S
1	Epson Printer	X6WY340264	M338A	S

STEILACOOM SCHOOL DISTRICT NO. 1
FOOD SERVICE MANAGEMENT COMPANY - COST PRICE ANALYSIS

SY25-26	Total Meals (1)	Conversion Rate	Meal Equivalents	Rate	Costs
NSLP Lunch	234,936	1.00	234,936	$ 4.61	$ 1,083,056.37
NSLP Breakfast	99,377	1.50	66,251	$ 4.61	$ 305,419.32
SFSP Lunch	9,000	1.00	9,000	$ 4.61	$ 41,490.00
SFSP Breakfast	1,350	1.50	900	$ 4.61	$ 4,149.00
Ala Carte & Catering	$ 120,318.00	4.73	25,437	$ 4.61	$ 117,265.53
			336,525		$ 1,551,380.23

Rate Factor (2) 1.042

SY26-27 Proposed	Total Meals (3)	Conversion Rate	Meal Equivalents (4)	Rate	Costs
NSLP Lunch	242,991	1.00	242,991	$ 4.80	$ 1,166,356.80
NSLP Breakfast	103,729	1.50	69,153	$ 4.80	$ 331,932.80
SFSP Lunch	5,800	1.00	5,800	$ 4.80	$ 27,840.00
SFSP Breakfast	2,200	1.50	1,467	$ 4.80	$ 7,040.00
Ala Carte & Catering	$ 125,450.00	4.60	27,272	$ 4.80	$ 130,904.35
			346,682		$ 1,664,073.95

Sodexo Pro Forma Proposal:

Food Costs *(excluding USDA Foods)*	$ 662,715.17
Contract Services	$ 75,029.99
Labor Costs *(excluding district labor)*	$ 705,026.14
Non-Food Expenses *(excluding district expenses)*	$ 124,345.69
Total	$ 1,567,116.99

Must be equal to or less than proposed amount above.

(1) Actual through April, estimated for May through August
(2) Negotiated by the District; exceeds CPI Rate Factor due to increase in minimum wage as outlined in section 6.1 of amendmen
(3) To be agreed upon by District and Food Service Management Company
(4) Percentage increase in Meal Equivalents: 3.02% (must be reasonable)

RENEWAL AGREEMENT NUMBER THREE (3)

This renewal agreement number three (3) is made and entered into by Steilacoom Historical School District No. 1 (the "SPONSOR") and Sodexo America, LLC, hereafter called the Food Service Management Company (FSMC).

W I T N E S S E T H:

WHEREAS the SPONSOR and FSMC are parties to a certain Agreement, dated September 1, 2023, and NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the Parties hereto agree as follows:

1. Section 1.3 is deleted and replaced by the following:

   Term of the Contract. The term of this Agreement shall be for one (1) year or less beginning on September 1, 2026 and continuing through August 31, 2027. The contract is subject to one (1) additional one-year renewals upon the written, dated consent of both parties, unless terminated by either party as provided herein *[7 CFR 210.16(d)].* Extensions or renewals are contingent upon the fulfillment of all contract provisions related to USDA donated foods.

2. Section 6.1 is deleted and replaced by the following:

   Billing for Fixed Price Per Meal. The SPONSOR and the FSMC have mutually agreed upon the fixed price per meal equivalent(s) as follows:

A.	NSLP	$4.80
B.	SBP	$4.80
C.	SFSP	$4.80
D.	SSO	$4.80
E.	CACFP	$4.80

   Future fixed price increases will be limited to the percentage of change in the Consumer Price Index for All Urban Consumers: U.S. City Average – Food Away from Home for the 12-month period ending March of the current contract year.

   In the event of an increase in the city, state or federal minimum wage, the fixed price for meals shall be increased from the legislated date of increase in minimum wage by an amount equal to the resultant increase in cost to Sodexo from an increase in wages paid to Sodexo's management and non-management employees necessary to match similar increases paid locally as a result of the increase in minimum wage.

3. Section 6.2 is deleted and replaced by the following:

   Meal Equivalent Defined.

   For fixed price per meal purposes, each reimbursable lunch and supper shall be considered one (1) meal/meal equivalent, each reimbursable breakfast shall be considered two-thirds (2/3) of a meal/meal equivalent, and one reimbursable snack shall be considered one-third (1/3) of a meal/meal equivalent.

   For cash meal sales other than reimbursable meals, the number of meal equivalents shall be determined by dividing the total of all food sales except reimbursable meals and snack sales (including sales of adult meals, a la carte meals, snack bar, catering, conference, and any other function sales) by $4.60.

4. Section 6.6 is deleted and replaced by the following:

   Break-Even Guarantee. Both parties shall work together to ensure a financially sound and well-run operation. The FSMC shall guarantee that the food service program will achieve, at a minimum, financial break even, defined, as "generated program revenues will be sufficient to cover all actual and direct operating costs and unrestricted indirect costs incurred by both the SPONSOR and the FSMC." If the SPONSOR makes a net profit in the food service account after deducting operating and indirect expenditures: from all food service receipts and all federal and state meal reimbursements, the SPONSOR must deposit the net income back into the food service account.

   For the avoidance of doubt, the financial guarantee herein shall be calculated as follows: all program revenues including student cash sales, federal and state reimbursements from lunch, breakfast, snack meals, adult sales, special functions, and summer meal program revenues and the value of commodities received less (i) the Fixed Price for all meals served, and (ii) SPONSOR labor and other program expenses as outlined in FSMC's Financial Proforma attached as appendix A.

5. The term of this renewal agreement is effective September 1, 2026 or date of execution whichever is later. The renewals must also confirm:

   - Satisfactory performance
   - Available funding
   - Mutual written agreement
   - No material contract changes

6. Other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this renewal agreement as of the dates written below:

Steilacoom Historical School District No. 1 **Sodexo America, LLC**

By: _____ By: _____

Name: Sarah Jahn Name: David Culberson

Title: Chief Financial Officer Title: Regional Vice President

Date: _____ Date: _____

Appendix A

FSMC's Financial Proforma

Steilacoom School District
Proposed - Financial Pro Forma
For the year ending August 31, 2027

Estimated Resources		Dollars	CPM Equivalent
Local Sales		$770,455	$2.22
Reimbursement: State		$173,985	$0.50
Reimbursement: Federal			
National School Lunch Program & School Breakfast		$678,144	$1.96
Summer Food Service Program		$40,026	$0.12
Fresh Fruit and Vegetable Program		$0	$0.00
USDA Foods (Commodities)		$99,778	$0.29
Rebates, Credits, and Discounts		$0	$0.00
Total Resources		**$1,762,388**	**$5.08**
Estimated Expenses			
Food Costs:			
Food Costs (include worker meals)		$662,715	$1.91
Local Purchases		$0	$0.00
USDA Foods (Commodities)		$99,778	$0.29
Total Food Costs		**$762,493**	**$2.20**
District Labor Costs & Other Costs:			
Hourly Wages, Taxes & Benefits		$0	$0.00
Miscellaneous Costs		$0	$0.00
Total District Labor & Other Costs		**$0**	**$0.00**
Non-Food Expenses:			
Office		$4,096	$0.01
Mileage (between locations)		$4,206	$0.01
Insurance/Bonding Expenses		$17,597	$0.05
Non-Food Supplies (paper/janitorial, etc.)		$70,005	$0.20
Equipment Repairs/Replacement		$12,699	$0.04
Marketing and Promotions		$6,342	$0.02
Other: Miscellaneous		$9,402	$0.03
Total Non-Food		**$124,346**	**$0.36**
Contract Services Expenses:			
On-Site Supervisory Cost		$181,624	$0.52
Annual Hourly Labor: Wages & Benefits		$523,402	$1.51
Contractor's Management Fee		$33,347	$0.10
Contractor's General & Administrative		$41,683	$0.12
Total Contract Services		**$780,056**	**$2.25**
Total Estimated Expenses		**$1,666,895**	**$4.81**
Net Gain/Loss		**$95,493**	**$0.28**

Meal Type	Meals/ Dollars	Conversion Rate	Meal Equivalents
Breakfasts	**105,929**	**1.5**	**70,619**
Lunches	**248,791**	**1.0**	**248,791**
Summer Lunch Meals	**-**	**1.0**	**-**
Snacks	**-**	**3.0**	**-**
Ala Carte & Catering Revenue	**$125,450**	**$4.60**	**27,272**
Total			**346,682**

Revised 5/26/2026

Assumptions

Sodexo fixed price per meal = $4.80, increased by March 2025 to March 2026 CPI of 3.8% plus 0.4% for minimum wage salary requirements
Meal equivalent is $4.60 per OSPI amendment template
USDA Foods (Commodities) $99,777.70 based on March 2026 entitlement
Federal reimbursement increased 3% from SY25-26 rates, state reimbursement rates consistent
3% estimated increases to breakfast, lunch, catering & ala carte
180 NSLP and SBP operating days, 44 SFSP operating days
Meal prices: Breakfast: elementaries = $3.00, secondaries = $3.50 Lunch: elementaries = $4.25, secondaries = $4.50, adults = $5.50

The estimated food and supplies costs set forth in FSMC's Pro Forma submitted with FSMC's Financial Proposal are based on FSMC's estimated invoiced costs without reduction for rebates, credits, discounts and allowances (collectively, "Allowances"). The estimated value of Allowances, although not shown on the Pro Forma submitted by FSMC, have been utilized in formulating the Fixed rate per meal, and FSMC's retention of such amounts allows it to offer a competitive Fixed rate per meal while limiting additional consulting fees, management fees, and overhead costs. Estimated insurance costs are based on average manual rates for insurance in the geographical area of the premises. FSMC's fixed rate per meal set forth in this Proposal is fully compliant with FNS-2007-003 R1N 0584-AD38 Procurement Requirements for the National School Lunch, School Breakfast and Special Milk Programs, per the Food and Nutrition Services, USDA, Final Rule, dated Wednesday, October 31, 2007.

Data provided in this Financial Pro Forma with respect to FSMC's operating expenses is provided for informational purposes only. Variances between the amounts set forth in FSMC's Financial Pro Forma and the actual operating expenses will not cause any additional charges, credits or changes to the fixed rate per meal charged to the SPONSOR.

STEILACOOM HISTORICAL SCHOOL DISTRICT #1

RESOLUTION # 950-06-17-26

CANCELLATION OF OUTSTANDING WARRANTS

WHEREAS, RCW 39.56.040 requires the cancellation of warrants not presented for payment within one (1) year of the date of issue, and

WHEREAS, the following outstanding warrants have not been presented for payment:

Payment Date	Fund	Vendor	Warrant No.	Payment Amount
08/12/2024	General Fund	Forstrom, Margo	134669	298.00
09/10/2024	General Fund	Crook, Rachel	134770	44.79
10/10/2024	General Fund	Jenne, Aleece	134882	4.93
10/08/2024	General Fund	Berz, Kirsten	134857	13.15
11/07/2024	General Fund	Guggemos, Julia	135030	13.00
06/10/2025	General Fund	Mock, Janelle	135655	51.92
06/09/2025	General Fund	Burt, Brandon	135714	9.45

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Pierce County Auditor and the Pierce County Treasurer be authorized to cancel the above listed outstanding warrants.

Adopted this 17th day of June 2026

STEILACOOM SCHOOL DISTRICT #1
BOARD OF DIRECTORS

ATTEST:

_____
Secretary to the Board

_____
Chairperson

_____
Director

_____
Director

_____
Director

_____
Director

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: June 17, 2026

Adoption of District Strategic Plan 2026-2031

Strategic Focus Area

☒ Achieve

☒ Support

☒ Connect

☒ Plan

BACKGROUND INFORMATION

As we look ahead to the next five years, I am excited to share the Steilacoom Historical School District Strategic Plan for 2026–2031. This plan reflects the voices, values, and priorities of our students, staff, families, and community, and provides a shared roadmap for our future work together.

Centered around the focus areas of Learning, Culture, and Systems, the plan is designed to strengthen student outcomes, foster belonging and collaboration, and ensure strong, sustainable systems that support our schools. Most importantly, it builds on the incredible work already happening across our district every day.

SHSD is grateful for the commitment of our staff and the support of our families and community. We look forward to continuing this work together as we remain committed to building joyful and confident graduates.

RECOMMENDED ACTION:

I move to adopt the 5-year District Strategic Plan.

Report prepared by:

Dr. Kathi Weight, Superintendent

STEILACOOM HISTORICAL SCHOOL DISTRICT

STRATEGIC PLAN

2026-2031

ADOPTED BY THE STEILACOOM HISTORICAL SCHOOL DISTRICT BOARD OF DIRECTORS JUNE 2026





Building **Joyful, Confident** Graduates



DEAR STEILACOOM HISTORICAL SCHOOL DISTRICT COMMUNITY,

I'm excited to share our new five-year Strategic Plan. This plan aligns with the Association of Washington School Principals (AWSP) Leadership Framework Resource and focuses on three key areas: **Learning, Culture,** and **Systems**. Within each focus area, we have established clear, measurable goals to guide action and track progress over time.

SHSD has a long-standing commitment to serving students through strong relationships, high expectations, and meaningful community partnerships. Our mission and vision reflect a shared belief in the power of public education and the importance of preparing students to thrive academically, socially, and emotionally.

The strategic planning process is rooted in our community values of belonging, opportunity, collaboration, and continuous improvement, and is designed to reflect the voices and aspirations of students, families, staff, and community members.

With dedicated staff, engaged families, and a community united in its belief in public education, SHSD continues to accomplish great things for students. This Strategic Plan will help ensure our future builds on those strengths and supports every learner in becoming a joyful, confident graduate.



Warmly,

K. Weight

Dr. Kathi Weight
Superintendent

THIS IS US

STEILACOOM HISTORICAL SCHOOL DISTRICT

6 SCHOOLS

- 4 Elementary Schools
- 1 Middle School
- 1 High School

Class of 2025 4-Year Graduation Rate **90.9%**

Military-Connected Students **32%**

SPECIAL PROGRAMS

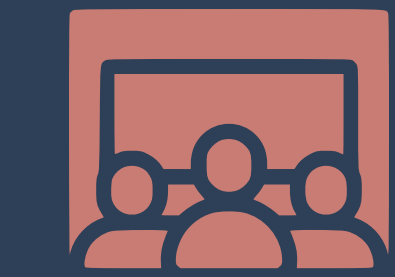
Special Education **16%**

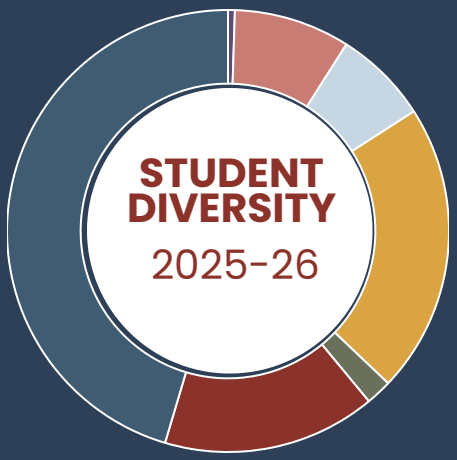
Multilingual Learners **4%**

Free or Reduced Price Meals **31%**

309 CERTIFICATED & CLASSIFIED STAFF

3,080 STUDENTS ENROLLED





American Indian/Alaska Native	.5%
Asian	8.5%
Black/African American	6.9%
Hispanic/Latino of any race(s)	21.2%
Native Hawaiian/Pacific Islander	1.9%
Two or More Races	15.6%
White	45.4%

BOARD OF DIRECTORS



CODY BALOGH
POSITION 1



PATRICK LEWIS
POSITION 2



MELANIE TINSLEY
POSITION 3



LOUJANNA ROHRER
POSITION 4
Board Vice Chair



SAM SCOTT
POSITION 5
Board Chair

OUR VISION

The best education for every student

OUR MISSION

The mission of Steilacoom Historical School District No. 1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world.

OUR PURPOSE

Building Joyful, Confident Graduates

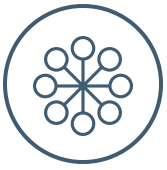
OUR CORE VALUES

Academics



We commit to engage all students by using effective instructional practices, challenging students to reach their fullest potential.

Collaboration



We practice purposeful, professional, student-centered collaboration.

Climate



We ensure a positive, respectful, and safe learning climate, responsive to students' individual needs.

Integrity



We commit to act with honesty and integrity, respecting all diversity.

Community



We welcome and encourage family and community involvement, where each member of the school community is a valued partner.

Accountability



We, the SHSD learning community, share in the responsibility for attaining academic and fiscal goals by providing educators with the necessary tools and resources for success.



OUR STRATEGIC PLANNING PROCESS

Why Strategic Planning?

Strategic planning helps SHSD look ahead with purpose. It provides a shared roadmap for supporting students, strengthening schools, and using resources wisely, while staying true to our mission, vision, and values. This process allows us to honor our history while thoughtfully preparing for the future.

Why Now?

As the district prepares for the next cycle of School Improvement Plans and develops a new District Strategic Plan for 2026–2031, this is an important opportunity to align efforts, reflect on what's working well, and identify areas for growth together.

A strong Strategic Plan ensures that:

- District and school goals are aligned and focused
- Decisions are guided by shared priorities
- Progress is monitored and communicated transparently

COMMUNITY VOICE & COLLABORATION

Tremendous work is happening every day in our schools, and each school continues to make meaningful progress toward its goals. As we look ahead, community voice remains essential.

SHSD gathered input from staff, families, students, and community members through surveys, focus groups, and community engagement opportunities. This feedback helped identify strengths to build on and areas for growth across Learning, Culture, and Systems. We encouraged community members to explore individual School Improvement Plans and participate in opportunities to share feedback as we shape the district's next chapter together.

Community feedback helped us identify strengths to build on, understand needs and priorities, and ensure the Strategic Plan reflects shared values and aspirations.

STRATEGIC PHASES

1 WINTER 2026
Gather initial stakeholder engagement through community survey, student listening sessions, and Community Conversation event

2 SPRING 2026
Synthesize feedback collected, analyze survey results and identify themes; compiling insights into a Discovery Report

3 SPRING 2026
Identify priority focus areas and develop actionable goals

4 JUNE 2026
Present Strategic Plan to Board for adoption

5 ONGOING
Engage in transparent progress monitoring and provide annual updates to the Board and community





WHAT'S IN OUR **STRATEGIC PLAN?**

STRATEGIC GOALS

Statements that describe the big-picture results we want for our students, staff, families, and community.

KEY STRATEGIES

Specific actions we will take to reach our objectives.

BENCHMARKS

Measurable steps we will take towards reaching our strategic goals.

KEY PERFORMANCE INDICATORS

Standards we set to help us determine our progress toward meeting our goals. We will monitor and share our progress toward reaching our goals annually with a focus on transparency and continuous improvement.

STRATEGIC PLAN **ANNUAL UPDATE**

In the SHSD Annual Report provided to our community, we will highlight our progress toward meeting the previous year's benchmarks.



OUR STRATEGIC PLAN
FOCUS AREAS

LEARNING: Efforts to support and expand innovative instructional practices that promote continuous learning for both students and adults



LEARNING STRATEGIC GOAL #1

Goal 1.1 By June 2031, implement a districtwide Multi-Tiered System of Supports (MTSS) framework for literacy and math in 100% of schools, resulting in a 25% reduction in identified unfinished learning gaps as measured by district and state assessments

Key Strategies for Goal 1.1 Phase MTSS rollout, provide ongoing professional development on Tier 1, 2, and 3 support, use universal screening and data cycle, align intervention resources and staffing across schools

Key Performance Indicators for Goal 1.1 Percentage of schools implementing MTSS with fidelity, percentage of students receiving Tier 2/3 interventions, reduction in unfinished learning, staff MTSS training completion rates

Benchmarks for Goal 1.1 YEAR 1**:** 30% schools fully implementing and baseline gap established; YEAR 2: 50% implementation (5% gap reduction); YEAR 3: 70% implementation (10% gap reduction); YEAR 4: 85% implementation (18% gap reduction); YEAR 5: 100% implementation (25% gap reduction)

LEARNING STRATEGIC GOAL #2

Goal 1.2 By June 2031, expand college and career pathways (including CTE and dual credit) to increase student participation by 40%, ensuring equitable access across all student groups

Key Strategies for Goal 1.2 Expand CTE and dual credit offerings aligned to workforce demand, remove barriers, target outreach to underrepresented student groups, build partnerships with colleges and industry

Key Performance Indicators for Goal 1.2 Percentage increase in student participation, number of pathway programs available, dual credit enrollment and completion rates, equity gap in participation

Benchmarks for Goal 1.2 YEAR 1: +10% participation with baseline equity gaps identified; YEAR 2: +18% (10% gap reduction); YEAR 3: +25% (20% gap reduction); YEAR 4: +33% (30% gap reduction); YEAR 5: +40% and equitable access achieved

LEARNING STRATEGIC GOAL #3

Goal 1.3 By June 2031, increase student proficiency in English Language Arts and mathematics by strengthening Tier 1 core instruction and implementing evidence-based practices, resulting in a 6% increase in ELA proficiency and a 10% increase in math proficiency as measured by district and state assessments

Key Strategies for Goal 1.3 Strengthen Tier 1 instruction using evidence-based practices, implement instructional coaching and PLCs, use common assessments and data-driven instruction cycles, adopt high-quality instruction materials

Key Performance Indicators for Goal 1.3 Percentage proficiency in ELA and Math, growth percentiles, percentage of classrooms implementing Tier 1 best practices, frequency of data team cycles

Benchmarks for Goal 1.3 YEAR 1: +1% ELA and +2% Math; YEAR 2: +2% ELA and +4% Math; YEAR 3: +3.5% ELA and +6% Math; YEAR 4: +5% ELA and +8% Math; YEAR 5: +6% ELA and +10% Math

OUR STRATEGIC PLAN
FOCUS AREAS

CULTURE: Efforts to foster a student-centered climate and culture where positive relationships, well-being, and equitable access to high-quality programs are prioritized

CULTURE STRATEGIC GOAL #1

Goal 2.1 By June 2031, increase student participation in extracurricular and enrichment opportunities by 25% by reducing barriers and implementing targeted outreach, with a focus on engaging students who currently have lower participation rates, as measured by participation data

Key Strategies for Goal 2.1 Identify and remove participation barriers, expand offerings based on student interest surveys, implement targeted outreach campaigns, monitor participation by subgroup

Key Performance Indicators for Goal 2.1 Overall student participation rates and participation rates by subgroup, number of extra-curricular and enrichment opportunities offered, growth in first-time participation among targeted student groups, reduction in participation gaps between student groups

Benchmarks for Goal 2.1 YEAR 1: +5% participation; YEAR 2: +10% participation (gap identified and reduced by 5%); YEAR 3: +15% participation (10% gap reduction); YEAR 4: +20% participation (15% gap reduction); YEAR 5: +25% participation (equitable participation achieved)

CULTURE STRATEGIC GOAL #2

Goal 2.2 By June 2031, ensure consistent, high-quality family communication by having 95% of school offices, teachers, and coaches follow a structured ParentSquare schedule of 1–2 posts per week, as measured by platform analytics

Key Strategies for Goal 2.2 Establish clear communication expectations and schedules, train staff on effective family engagement practices, monitor platform analytics and provide feedback, recognize high-performing schools/staff

Key Performance Indicators for Goal 2.2 Percentage of staff meeting posting expectations, weekly post frequency, family engagement rates, parent satisfaction survey results

Benchmarks for Goal 2.2 YEAR 1: 60% compliance; YEAR 2: 75% compliance; YEAR 3: 85% compliance; YEAR 4: 90% compliance; YEAR 5: 95% compliance

CULTURE STRATEGIC GOAL #3

Goal 2.3 By June 2031, strengthen staff collaboration through cross-school professional learning, with 90% of staff participating regularly and reporting improved collaboration and shared practices

Key Strategies for Goal 2.3 Establish cross-school PLCs and collaboration structures, schedule regular collaboration time, share best practices through district networks, use surveys to refine collaboration efforts

Key Performance Indicators for Goal 2.3 Percentage staff participating in collaboration, staff survey results, number of cross-school initiatives, retention rates

Benchmarks for Goal 2.3 YEAR 1: 50% participation; YEAR 2: 65% participation; YEAR 3: 75% participation; YEAR 4: 85% participation; YEAR 5: 90% participation

OUR STRATEGIC PLAN
FOCUS AREAS

SYSTEMS: Efforts to align and leverage district-wide systems and processes to improve organizational performances, while balancing operational efficiency and student needs



SYSTEMS STRATEGIC GOAL #1

Goal 3.1 By June 2031, strengthen fiscal accountability by maintaining a balanced budget and improving transparency through timely, accessible annual budget publications and quarterly financial updates, with 100% on-time completion and clear communication to stakeholders

Key Strategies for Goal 3.1 Improve transparency in the budget development process, establish consistent timelines for budget reporting, conduct regular reviews of district financial performance, strengthen stakeholder confidence and satisfaction with financial communication

Key Performance Indicators for Goal 3.1 Publish the annual budget book within 15 days of board approval, hold monthly Board Finance Committee meetings, develop and share quarterly financial reports, increase stakeholder satisfaction with financial communication and reporting methods

Benchmarks for Goal 3.1 YEAR 1**:** Balanced budget and 80% on-time reporting; YEAR 2: 90% on-time reporting; YEAR 3: 95% on-time reporting; YEAR 4: 100% on-time reporting and improved transparency rating; YEAR 5: Sustain 100% on-time reporting with high stakeholder confidence

SYSTEMS STRATEGIC GOAL #2

Goal 3.2 By June 2031, implement and maintain a transportation communication and tracking system that provides real-time visibility, achieves at least 95% data accuracy, and reduces response times by 40% to improve decision-making and user experience

Key Strategies for Goal 3.2 Improve student ridership tracking, use cloud-based video systems for faster incident review and reduced hardware handling, add turn-by-turn navigation tools, expand district-led training for transportation staff

Key Performance Indicators for Goal 3.2 Student ridership data accuracy and reliability, average response time for transportation concerns and video requests, family satisfaction with bus tracking and communication updates, number and severity of student safety incidents on buses

Benchmarks for Goal 3.2 YEAR 1: Baseline established, select student scanning hardware, launch bi-annual de-escalation training and specialized monitor briefings; YEAR 2: 70% accuracy in student tracking, 10% faster response time via cloud-video uploads, initiate quarterly system assessments; YEAR 3: 80% accuracy, 20% faster response, integrate turn-by-turn data to reduce manual delay scripts for families; YEAR 4: 90% accuracy, 30% faster response, achieve seamless real-time parent notifications for student status; YEAR 5: 95% accuracy, 40% faster response, sustain full-tech integration and high stakeholder confidence

SYSTEMS STRATEGIC GOAL #3

Goal 3.3 By June 2031, complete district-wide security assessments and implement 100% of high-priority safety and facility modernization improvements

Key Strategies for Goal 3.3 Conduct annual safety and surveillance audits, invest in targeted upgrades, use FMX to track safety maintenance requests and manage schedules, centralize tracking of major facility safety projects

Key Performance Indicators for Goal 3.3 Percentage of safety assessments completed, reduction in surveillance blind spots, number of safety-related incidents or facility failures, compliance with safety requirements

Benchmarks for Goal 3.3 YEAR 1: Conduct safety audit, baseline camera coverage established, all safety assets in FMX; YEAR 2: 75% initial assessments complete, 40% high-priority cameras installed, launch quarterly FMX work order efficiency reports; YEAR 3: 100% initial assessments complete, 60% facility improvements finished, evaluate impact on incident reduction; YEAR 4: 80% total improvements complete, sustain preventative maintenance schedule to ensure 99% uptime of security hardware; YEAR 5: 100% high-priority improvements complete, significant year-over-year reduction in facility-related incident reports and reactive safety related work order requests



STEILACOOM HISTORICAL SCHOOL DISTRICT

511 Chambers Street
Steilacoom, WA 98388
253-983-2200
info@steilacoom.k12.wa.us
www.steilacoom.k12.wa.us

STATEMENT OF NONDISCRIMINATION

Steilacoom Historical School District No. 1 does not discriminate in any programs or activities on the basis of sex, race, ethnicity, color, religion, creed, national origin, sexual orientation, gender identity, gender expression, homelessness, immigration or citizenship status, disability, neurodivergence, the use of a trained dog guide or service animal, age, and honorably discharged veteran or military status and provides equal access to the Boy Scouts and other designated youth groups.

Allegations or concerns can be reported to the following staff:

Student issues related to Section 504:
Kari Terjeson
Director of Special Education
511 Chambers Street
Steilacoom, WA 98388
253-983-2238
kterjeson@steilacoom.k12.wa.us

Issues related to Title IX, Title VII, ADA, Civil Rights:
Susanne Beauchaine
Executive Director for Human Resources
511 Chambers Street
Steilacoom, WA 98388
253-983-2222
sbeauchaine@steilacoom.k12.wa.us

The best education for every student.
STEILACOOM
Est. 1854
Historical School District No. 1

Steilacoom Historical School District Board of Directors
Meeting Schedule 2026-2027

Meeting Date	Meeting Type	Location	Time
September 16, 2026	Regular Business Meeting	Professional Development Center	6:00 p.m.
October 21, 2026	Regular Business Meeting	Professional Development Center	6:00 p.m.
November 18, 2026	Regular Business Meeting	Professional Development Center	6:00 p.m.
December 16, 2026	Regular Business Meeting	Professional Development Center	6:00 p.m.
January 20, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
February 17, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
March 17, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
April 21, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
May 19, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
June 16, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
July 21, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.
August 18, 2027	Regular Business Meeting	Professional Development Center	6:00 p.m.

DRAFT

Approved XX/XX/2026

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: June 17, 2026

Strategic Focus Area

☒ Achieve

☒ Support

☒ Connect

☒ Plan

BACKGROUND INFORMATION

2026-2028 Steilacoom Education Association Collective Bargaining Agreement

The Steilacoom Education Association (SEA) represents certificated employees in the school district. Association and district representatives have engaged in productive and collaborative bargaining, culminating in a tentative agreement on the terms of a new two-year contract. On June 11, 2026 SEA members ratified the agreement.

Highlights of the agreement include:

- Two-year contract (2026-2028)
- Salary increases of IPD + 0.5% in each year of the agreement
- Reduced class size overload limits for first and second grade
- Additional support for general education teachers serving high impact students
- Additional paraeducator support for special education programs
- Option for a cashout up to three (3) personal leave days at the daily substitute rate
- Updated language that confirms mutual agreements of existing practice or policies

The conversations were collaborative, and the district looks forward to our continued partnership with SEA to enhance processes and practices that support our students, families, and staff.

RECOMMENDED ACTION:

The Superintendent recommends the Board approve the 2026-2028 Agreement with Steilacoom Education Association.

Report prepared by: Susanne Beauchaine, Executive Director of Human Resources



COLLECTIVE BARGAINING AGREEMENT
between the

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
and the

STEILACOOM EDUCATION ASSOCIATION

September 1, 2026 – August 31, 2028

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ARTICLE I - AGREEMENT CONDITIONS

1.1 Preamble

This agreement is by and between the Steilacoom Historical School District No. 1, hereinafter called the "District," and the Steilacoom Education Association, hereinafter called the "Association," pursuant to RCW 41.59.

1.2 Recognition

The District recognizes the Association as the sole and exclusive bargaining representative for all professional certified personnel who hold a valid contract with the District or who are on leave by Board action, but not currently under contract. Such representation shall exclude the superintendent, administrative assistants to the superintendent, executive directors, assistant superintendents, business manager, principals, vice principals, assistant principals, supervisors including deans of students, aides, substitutes serving for less than twenty (20) consecutive days, or thirty (30) accumulative days in the previous school year, and consultants employed to assist with specific projects on a part-time basis. The term "teacher" when used hereinafter in this Agreement shall refer to all professional employees represented by the Association in the bargaining unit as defined above.

The following provisions of this Agreement shall apply to substitutes covered under this agreement:

Article I:	Section 1.7, 1.8, 1.9, 1.10
Article II:	Section 2.3, 2.4, 2.5
Article III:	Section 3.1, 3.6.1, 3.6.2, 3.6.3, 3.6.4
Article IV	Grievance (for long term substitutes only)
Article VI:	Section 6.4 and 6.8 (for long term substitutes only)
Article VII:	Section 7.5
Article VIII:	Section 8.1 (for long term substitutes only)

1.3 Compliance of Agreement

All individual regular personal service contracts shall be consistent with the terms and conditions of this Agreement or are subject to amendment and adjustment to conform to the immediate successor Agreement.

1.4 Status of Agreement

The language of this Agreement shall supersede language in any rules, regulations, policies, or resolutions of the District which is contrary to or inconsistent with its terms.

1.5 Conformity to Law

This agreement shall be governed and construed according to the Constitution and Laws of the State of Washington. If any provision of this Agreement, or any application of this Agreement to any teacher or group of teachers covered hereby shall be found contrary to law by a tribunal of competent jurisdiction, such provision or application shall have effect only to the extent permitted by law, and all other applications of the agreement shall continue in full force and effect. If any provision of this Agreement is held to be contrary to the law, the Parties shall commence negotiations on said provision within thirty (30) days.

1.6 Agreement Administration

An Association representative(s) shall meet with the Superintendent or his designee at a scheduled

monthly meeting to discuss matters covered by this Agreement. Such meetings may be postponed by either party. These meetings are not intended to bypass administrative channels, the negotiations or the grievance procedures. At the discretion of either party, additional meetings may be scheduled, at a mutually agreeable time, but not later than five (5) working days from the date the request is made. Such requests will be in writing and will contain the items of concern.

1.7 Printing-Distribution of Agreement

Within thirty (30) days following the ratification and signing of this Agreement by the Association and the District, the District shall print twenty-five (25) copies of this Agreement. The Association will accept the Agreement on behalf of the employees and will be responsible for distribution. The cost of printing will be shared equally between the District and the Association. The Agreement shall be published on the District website within thirty (30) days of ratification. The District shall provide newly hired employees with instructions on how to access the Agreement.

1.8 No Strike-No Lock-Out

The Association agrees that during the terms of this Agreement, it will not cause or encourage its members to engage in any strike, slowdown or other work stoppage. The District agrees it will not lockout its employees. During the term of this agreement, employees, while acting in the course of their employment, shall not honor any picket line against the District when called upon to cross such picket line in the course of their employment.

1.9 Complete Agreement

This written Agreement is the entire agreement between the Parties and no oral or written statement may add to, subtract from, or modify it.

1.10 Management Rights

The Association recognizes that the Board and Superintendent reserve and retain full rights, authority and discretion for the proper discharge of their duties and responsibilities to direct, supervise and manage the District to the full extent authorized by law. The exercise of these legally authorized rights, authorities, duties and responsibilities by the Board and Superintendent and the adoption of policies under relevant or applicable statutes shall be limited only by specific and expressed terms of this Contract and any District policy.

1.11 Labor Management Meetings

The District and the Association shall meet on a regular basis for the purpose of discussing emerging issues for either party. Monthly meetings shall be scheduled by mutual agreement of the parties.

In addition, building representatives and building administrators will meet no less than monthly to ensure open communication regarding emerging building issues.

1.12 Staff Input

The District will annually conduct a survey or listening session at each work site. In person listening sessions will occur within or adjacent to the workday to encourage and facilitate staff participation. Results shall be analyzed be the District and presented to staff. The results shall be used to develop management strategies to improve organizational transparency.

ARTICLE II - ASSOCIATION RIGHTS AND RESPONSIBILITIES

2.1 Access

Duly authorized representatives of the Association shall be permitted to transact official Association business on school property at all reasonable times, provided that it does not interrupt normal school operations or assigned duties. It is the responsibility of the above mentioned Association representative to report to or contact the building principal's/program administrator's office prior to contacting members' individual buildings.

2.2 Equipment and Facilities Use

2.2.1 The Association may use school district equipment, provided that such equipment shall not be removed from school property. The building/program administrator's office will be notified prior to use of school equipment. The use shall be for internal business. Materials produced on school equipment shall be limited to internal Association communications. Expendable supplies, in connection with such equipment use, will be furnished or paid for by the Association.

2.2.1 School facilities may be used for Association meetings at reasonable times during non-duty hours, provided that such meetings shall not interfere with normal school operations.

2.2.2 The Association will give prior notice for any such activity or property use. The District has the right to require a reasonable rental of the use of School District facilities and equipment. The Association shall be responsible for claims arising from accidents, theft, and loss or damage resulting from the use of facilities and equipment.

2.3 Member Communication

2.3.1 Inter-school mail facilities may be used for distribution of Association communications so long as communications contain the name of the authorizing Association official, are not for political purposes, and are not defaming to any individual or group.

2.3.2 The Association may post notices of activities and matters of Association concern on designated teacher bulletin boards, one of which shall be provided in each faculty room; provided, that such notices are labeled as Association materials and contain the name of the authorizing Association official.

2.4 Availability of Information

The District agrees to furnish to the Association, in response to reasonable requests, all information which is of public record within ten (10) working days. The Association agrees to pay for the materials.

2.5 Association Leave

2.5.1 In order to provide proper representation of members of the bargaining unit and/or to confer with the District or its representative(s), leave shall be granted to the Association. Up to 75 days of absence each year will be allotted for professional meetings and business of the National, State, Regional and Local

Education Association. The allotted days may be used by any officer, the bargaining committee, and other members designated by the Association president. Whenever possible, the Association will give three (3) days advance notice to the District.

2.5.2 In any bargaining year, the Association will be allowed a reasonable amount of absences for the purpose of preparing to bargain, attending bargaining training and participating in bargaining sessions with the District. Association leave not related directly to bargaining will be subject to the limits outlined above.

2.5.3 Upon written application, the District will grant a leave for length of term for any employee who can show evidence that he or she has been duly elected or appointed to any office in the Association or its affiliate organizations which requires release time, up to fulltime release.

While on leave, the employee will be entitled to the same wages and benefits as if he/she were working in the District. The Association will reimburse the dollar amount equal to the salary and benefits paid to the employee while on leave.

Upon return from Association leave, the employee will be returned to the same position he/she held prior to the leave, provided such position is still available and the leave did not exceed three (3) school years, subject to any applicable District policies or collective bargaining agreement provisions, including those pertaining to reductions in programs, services and personnel. If the position is no longer available or the leave exceeds three (3) school years, the employee will be placed in similar position.
Leave under this provision may be extended upon official notification from the employee and the organization or association involved.

2.5.4 The Association will reimburse the District at the substitute teacher pay rate if a substitute is required. Billing for the leave shall be made to the Association by the District in accordance with current practices, as well as the following:

2.5.4.1 District scheduled meetings such as labor management and grievance processing shall not be billed.

2.5.4.2 Political activities such as lobbying shall be billed to provide full reimbursement to the District for salaries and employer costs paid.

2.6 Payroll Reduction

The District will make a payroll deduction for Association dues and assessments upon receipt of a written authorization executed by an individual employee. Any deductions for political contributions subject to RCW 42.17A.495 shall be separately authorized in writing by the employee on forms that comply with WAC 390-17-100, and be revocable by the employee at any time. The District shall provide all employees annual notice of their rights regarding payroll deductions for political contributions under WAC 390-17-110.

Prior to the beginning of each school year, the Association will give written notice to the District of the dollar amount of dues and assessments required of an Association member. The amount for deductions shall not be subject to change during the school year. The deductions authorized by the above provisions will be made in twelve (12) equal amounts from each paycheck beginning the pay period of September through the pay period in August of each year.

Employees who commence employment after September or terminate employment before June shall

have their deductions prorated. Each month during the school year, the District will send the Association all money deducted for dues accompanied by a list of names of those employees for whom payroll deductions were made. The Association will refund any amounts paid to it in error.

The Association and its affiliates will defend, indemnify, and hold the District harmless against all liability, including allegations, claims, actions, suits, demands, damages, obligations, losses, settlements, judgments, costs and expenses (including attorneys' fees) that arise out of any action taken or not taken by the District in implementation of this section.

ARTICLE III – EMPLOYEE RIGHTS AND RESPONSIBILITIES

3.1 Non-Discrimination and Equity

The parties to this Agreement shall not discriminate against any employee with regard to domicile, race, creed, religion, color, age, sex, gender expression or identity, sexual orientation, national origin/language, or ancestry, the presence of any sensory, mental or physical disability, or the use of a trained guide dog or service animal by a person with a disability, familial or marital status, honorably discharged veteran or military status, and HIV/Hepatitis C status, except in accordance with this Agreement, or as otherwise provided by law.

The District and Association commit to enhancing and improving our collective efforts to provide equitable and inclusive working and learning environments for all students, families, staff and communities. The parties share an intent to promote successful practices, policies and procedures in support of these commitments and goals.

3.2 Individual Teacher Contract

3.2.1 The District shall provide each teacher a contract in conformity with Washington State Law, State Board of Education regulations, and this Agreement.

3.2.2 Individual contracts for employees of the District, if issued prior to the completion of negotiations, shall contain a rider allowing adjustments as per the negotiated agreement.

3.3 Classroom Visitation

3.3.1 All visitors to a school and/or classroom shall obtain the approval of the principal, and if the visit is to a classroom, the time will be arranged after the principal has conferred with the teacher. The District will attempt to afford an opportunity for the teacher to confer with the classroom visitor before and/or after the visitation. All unannounced visitors shall be reported to the principal's office. The intent of this provision is to encourage rather than discourage parent participation.

3.3.2 No electronic listening or electronic viewing of employees shall occur without prior notification.

3.4 Controversial Topics

3.4.1 The District and the Association believe that controversial issues are a part of the District's instructional

program when related to subject matter in a given grade level or specific curricular field. Employees will use professional judgment in determining the appropriateness of the issue to the curriculum and the maturity of the students. All instructional activities shall comply with the District Instructional Materials Policy. Clearly questionable matters concerning the appropriateness of the issue to the curriculum and the maturity of the students shall be referred to the principal for consultation and action.

3.4.2 In the presentation of all controversial issues, the employee shall make every effort to present a balance of biases, divergent points of view, and afford an opportunity for exploration by the student into all sides of the issue. The teacher's responsibility shall be to show objectivity in order that various sides of controversial issues are given. To carry out this responsibility, a teacher shall be well informed in the areas being studied. The teacher shall present the issues in a manner in which the objectives of the study are clear.

3.4.3 In discussing controversial issues, the employee shall encourage students to express their own views, assuring that it be done in a manner that gives due respect to one another's rights and opinions. When discussing controversial issues, the employee shall respect positions other than his/her own. Students shall be encouraged, after class discussions and independent inquiry, to reach their own conclusions regarding controversial issues.

3.5 Student Discipline

3.5.1 In compliance with state law and regulations, The School Board will adopt a strong, simple, concise policies on the following:

a. Guns, weapons, and drugs
b. Suspension and expulsion
c. Accepting out-of-district students

3.5.2 The District will provide training in each individual building for employees regarding the content and intent of policies, in addition to general violence, safety issues, and responsibility, consistent with RCW 28A.415.410, RCW 28A.600.200 and WAC 392-400-110. Consistent with the district initiatives, training will also include training on implicit bias and explicit equity practices, especially as it relates to student discipline.

3.5.3 In the maintenance of a sound learning environment, the District shall expect acceptable behavior on the part of all students who attend school in the District. Discipline shall be enforced fairly and consistently. Implementation of student discipline should promote a safe and productive learning environment and be implemented in a just, equitable and nondiscriminatory manner. The Board and the Superintendent shall support and uphold employees in their efforts to maintain discipline in the district and shall give expeditious responses to all employee requests regarding discipline problems, provided the employee has followed established District policy. Copies of District policies and procedures shall be available to employees through the District website. Copies of student handbooks shall be available on the District website.

3.5.4 In emergency situations regarding the exercise of authority by an employee to control and maintain order and discipline, the employee shall use reasonable and professional judgment concerning matters not provided for by specific policies adopted by the Board and not inconsistent with Federal and State laws and regulations. Copies of State and Federal rules and regulations can be accessed through the Superintendent's office.

3.5.5 Employees shall maintain good order and discipline in their classrooms and common areas of the building. Any neglect of this requirement shall constitute sufficient cause for disciplinary action. Each employee shall be entitled to appropriate assistance, support, and enforcement from building or program administrators in connection with discipline problems relating to students. The building or program administrator and staff will be responsible for the monitoring and follow-through of disciplinary actions.

3.5.5.1 The District will take reasonable efforts to ensure that there is appropriate flow of information regarding necessary information to support the social, emotional and learning needs of each student. Employees assigned to work directly with a student with a safety support plan will be provided appropriate information regarding such plan. Employees shall have access to students' disciplinary records when educationally appropriate

3.5.5.2 In accordance with WAC 392-400-330 and RCW 28A.600.020, a teacher may, in appropriate circumstances, exclude a student from the teacher's classroom for behavioral violations that disrupt the educational process while the student is under the teacher's immediate supervision. In no event without the consent of the teacher may an excluded student return to the class during the balance of that class or activity period or up to the following two days, or until the principal or his or her designee and the teacher have conferred. Such exclusion must be consistent with all legal requirements.

The "conferring" between the principal or designee and staff member should include an opportunity, if requested by the staff member, for a genuine dialogue at an educationally-appropriate time about the student's unexpected behavior and the steps already taken, and those necessary to be taken, to successfully restore positive educational relationships within the classroom. Restoring relationships may, in appropriate circumstances, require the inclusion of the student and/or other facilitators in the dialogue. Restorative practices will also include, where appropriate, responsive measures aimed at reinforcing district and building expectations for student behavior consistent with the district continuum of discipline responses. In all cases, the parties have a joint goal to minimize the loss of instructional activity and content due to the classroom exclusion.

3.5.5.3 The District shall ensure that appropriate behavioral supports and Social Emotional Learning (SEL) instruction are provided for students who exhibit behaviors that interfere with their learning or the learning of other students. Instructional support for SEL and restorative practices may be provided to the student in a supportive learning space that will not impact the classroom setting.

3.5.6 The principal shall be responsible for ensuring each school has documented plans for responding to unanticipated and reasonably-anticipated situations in which a student needs to be deescalated and other students are removed from the classroom or instructional area in order to protect them and facilitate de-escalation of the student. Such plans shall be responsive to the possibly evolving needs and patterns of particular students; accommodating to the physical and emotional needs of staff members involved in such incidents; and thoughtful about the potential need to communicate with staff and the families of students witnessing such incidents. All staff members shall respect the legal confidentiality of student records and information related to the behavior.

3.5.7 Each employee shall be promptly advised on any complaint made to the principal, program, or other

School District administrators regarding the employee's discipline of students. The employee shall be given the opportunity to present his or her version of the incident.

3.5.8 In the case of misconduct when the employee deems it necessary, he or she may recommend to the principal a student's suspension or expulsion from school.

3.5.9 Possession or use of dangerous weapons or facsimile, explosives, firecrackers, or other items capable of inflicting bodily harm is prohibited. Students in possession of, or using, any weapons or dangerous devices specified as a deadly weapon RCW 9A.04.110 or local ordinances may be placed on emergency expulsion, according to State law and regulations. The parties recognize that schools are gun free zones and agree that firearm possession will result in emergency expulsion (RCW 9.41.280).

3.5.10 Employees may use reasonable physical force as necessary to maintain order or prevent a student from harming themselves, other students, school personnel or property (WAC 392-400- 825). A staff member may and should request available assistance if circumstances necessitate the bodily removal of a disruptive student in order to safeguard the health and safety of others.

3.5.11 The District will promptly initiate an investigation of reports and rumors regarding weapons, explosives, and firecrackers and take prompt and reasonable action to protect all students and employees and their property.

3.5.12 No student who has been suspended as a result of a physical or explicit threat to a staff person, and is found to have committed the offense shall be reinstated to the classroom of the threatened or attacked staff person.

3.6 Employee Responsibilities

3.6.1 The employee shall care for instructional materials and equipment and shall promptly report damage, loss, theft of equipment, furniture or fixtures to his/her supervisor.

3.6.2 It shall be the responsibility of the teacher to follow the prescribed courses of study and to enforce the rules and regulations of the school district, the State Superintendent of Public Instruction, and the State Board of Education, maintaining and rendering the appropriate records and reports.

3.6.3 Teachers shall have the right, and it shall be their duty, to direct and control within reasonable limits the studies of their students, taking into consideration individual differences among students, provided, that all students shall receive instruction in such prescribed courses of study as are required by law and regulations.

3.6.4 Teachers shall be responsible for the evaluation of each student's educational growth and development and for making periodic reports to parents or guardians and to the designated school administrator.

3.7 Personnel Files

3.7.1 Employees shall have the right to review the contents of their personnel file and will be provided, upon request, copies of the material in their personnel file. Employees shall review the file during regular administration office hours in the presence of a District representative. Anyone, at the employee's request, may be present at the review of the personnel file. Such file shall be the only official file whose contents may be used as evidence in the grievance process or any formal written disciplinary action.

3.7.2 An employee shall have the right to provide written comment on any material placed in the personnel file and then to have such written comments attached to the material in question.

3.7.3 Derogatory information will be entered into an employee's file under the following conditions:

a. The employee will be notified in writing, within ten (10) working days, after such information has been placed in the file.
b. The employee will be provided a copy of the derogatory information.
c. The employee will be given an opportunity to challenge the accuracy or appropriateness of such information.
d. The employee will be provided an opportunity to enter a written statement of clarification or explanation of such information.

3.7.4 Any derogatory material will be expunged after three (3) years, upon written request of the employee, except that evaluations shall not be removed from the file. In accordance with WAC 181-88 and RCW 28A.400.301, no information related to substantiated verbal or physical abuse or sexual misconduct shall be removed from any employee personnel file.

3.8 Instructional Materials

The District shall determine the need and provide to each employee instructional materials including technology and consumables appropriate for the number of students for each course the employee teaches. No employee shall be charged with the duty of providing their own curriculum. Each employee shall be responsible for getting prior approval for such purchases from the building principal or program director and will follow District approved purchasing procedures.

3.8.1 Facilities and Usage

Students will have access to the school library. The library will be staffed to check out books to students, reshelve books, and order books each year.

3.9 Employee Protection

3.9.1 The District shall provide employees insurance protection while engaged in the maintenance of order and discipline and the protection of school personnel and students and the property thereof. Such insurance protection must include, as a minimum, liability insurance covering injury to person and property and insurance protecting employees from loss or damage of their personal property incurred while so engaged.

3.9.2 Any case of assault upon an employee shall be promptly reported to their immediate supervisor and in the case of an emergency, the District will contact first responders for support. The employee and administrator will immediately report the incident to the Puget Sound Workers Compensation Trust.

Incidental expenses for broken or damaged personal property (glasses, torn clothing, etc.) shall be covered by the District on a reimbursement basis up to a maximum of $500 per incident.

3.9.3 The District shall provide a safe and healthy work environment for all employees.

3.9.4 The District and Association recognize that poor indoor environmental quality can be a hazard to the health and safety of students, teachers, and other school employees. All worksites shall be built and

maintained in a way that meets environmental, health and safety standards as required by the Washington State Departments of Health, Labor and Industries, Pierce County Department of Health, and in accordance with applicable state and local building codes. The District will follow best practices recommended in The School Indoor Air Quality Best Management Practices K-12 Manual whenever feasible.

The District shall take appropriate steps to respond to environmental health and safety concerns. Association members who have concerns regarding indoor environmental conditions shall report their concerns to their building administrator. This section does not limit the employee's right to discuss a concern with the Association. The Association has the right to advocate for the employee and to collaborate with the District on resolutions to indoor environmental quality concerns.

3.9.5 The District will comply with federal and state requirements regarding lactation breaks and the provision appropriate space for employee nursing needs.

3.10 Due Process

3.10.1 No employee shall be disciplined (including verbal and written reprimands, suspensions, reductions in rank or professional advantage, discharge, non-renewals, terminations or other actions that would adversely affect the teacher) without just cause.

3.10.2 The specific grounds forming the basis for disciplinary action to be added to an employees' personnel file will be sent to the certificated employee in writing within ten (10) working days.

3.10.3 An employee shall be entitled to have a representative of the Association present during any disciplinary action. The District will notify employees of their right to Association representation.

3.10.4 When a request for such Association representation is made, no action shall be taken with respect to the employee until such representative of the Association is present or until two (2) working days have passed after such a request. In cases where the health, safety, and well- being of students, other employees, or district patrons necessitate immediate disciplinary action, the District will notify the Association as soon as reasonably possible that action has been taken.

3.11 Assignments, Transfers, and Vacancies

3.11.1 Responsibility
The assignment and transfer of teachers in accordance with adopted District policies and in accordance with the terms and conditions of this Agreement shall be the responsibility of the Superintendent's office.

3.11.2 Intent
The intent of this section is to facilitate requests for changes in teaching positions within the District.

3.11.3 Definition of Terms

a. Assignment - An assignment shall mean the placement of an employee to a position within the bargaining unit. A position shall include the grade level and/or subject taught, or specialty (i.e., special education or librarian) and the building in which the employee is stationed.
b. Vacant Position - A position requiring the addition of a staff member from outside that building.
c. Transfer - A change from an employee's current building to a different building.

1. Voluntary Transfer - initiated by the employee for a change between buildings.
2. Involuntary Transfer - Administratively initiated change between buildings.

d. Seniority - Years of completed service in the District.
e. Qualifications - Valid Washington State Certification for the subjects/grade levels to be taught and the appropriateness of training and experience related to the assignment, except temporary assignments made for good cause, and in accordance with WAC 181-82-110.
f. Interview Team - shall include, at a minimum: grade level/department member(s), and a building administrator/program director. An Association member of the Diversity Committee will be invited to participate on each interview team.
g. Long Term Substitute – substitute teacher who holds a position longer than twenty (20) consecutive work days in the same assignment. After the 20th day, the Long Term Substitute shall be placed on the SEA salary schedule, retroactive to the first day of the position.
h. Leave Replacement – a substitute for an employee who is on an approved, contractual leave of more than thirty (30) consecutive work days. A leave replacement employee shall receive full salary, retroactive to the first day of the position, and benefits beginning the thirtieth (30th) work day.
i. Emergency Certification – a teacher/substitute with an emergency certificate who fills a position when no other qualified individual is available. The District will use the hiring process to find a qualified replacement. An emergency certificate is only good for one (1) year. Washington certified substitutes do not need an endorsement.

3.11.4 Assignments

a. To assure that students are taught by employees working within their areas of competence, employees shall be assigned in accordance with the regulations of the Professional Educator Standards Board, to subjects, grades, and/or other classes under their teaching certificates and/or their major fields of study or qualification in special areas, except temporarily and for good cause, and in accordance with WAC 181-82-110.
b. Any changes in assignment shall consider all staff input, student enrollment, and program needs. Building administration shall meet with staff during the spring to receive input regarding the master schedule. The preliminary master schedule shall be made available to staff by June 1st of each school year. If changing enrollment or programs will necessitate reassignment within a building the principal will ask for volunteers prior to reassigning staff and staff will be considered for reassignment.
c. After making assignments for the subsequent school year, the building administrator shall make staff aware of any remaining building openings by sending an email to all certificated staff. If two or more employees from within a building request a reassignment to a remaining open position within that same building, the criteria listed in 3.11.5.b shall apply.
d. Written notification of school assignment, grade level and /or subject, shall be submitted to all employees by the last day of school. In the event it becomes necessary to reassign employees following said notification, the District shall inform the affected employee.

3.11.5 Voluntary Transfer

a. After all changes in assignment have taken place, remaining vacancies are determined and posted by the District, with in-district employee applicants making up a pool to be considered first. In-district and out-of-district applications for a posted vacancy may be received by the district at the same time. Out-of-district applications will not be considered or reviewed until the in-district transfer process has been completed. If no in-district applicants for the open position have been selected, out-of-district applicants for that position can be considered.
b. In-district voluntary transfers shall be determined by the building principal, in conjunction with the program manager, based on staff input, student enrollment, and program needs, and the criteria for

transfer shall be as follows:

1. Qualifications
2. Seniority
3. Successful completion of the interview process
4. The program needs for the open position

c. In-district employees who are not selected for their requested transfer shall receive, in writing, reasonable and demonstrable reasons for the denial within the five (5) days of the interview.
d. The District and Association agree to promote the Affirmative Action Plan.

3.11.6 Vacant Positions

a. Vacant Positions, which exist after buildings have provided written notification of the school assignment year to all employees, will be filled by the voluntary transfer process first.
b. Vacant Positions - Notice of vacancies and new positions within the bargaining unit shall be posted electronically for not less than five (5) working days during the school year, and 5 weekdays during summer break. The District shall email all Association members notice of the vacancy. Association members will be responsible for checking the district website for openings. Such postings must include the qualifications required for the position as determined by the District. In-district and out-of-district applications for a vacant position may be received by the district at the same time.
c. Employees who wish to apply for a transfer to a posted vacancy shall respond to the district office prior to the posted deadline.
d. Current employees who desire a transfer to a vacant position shall be eligible for selection on the basis of the District's job description.
e. Any vacancy created by an employee on a Board approved leave shall be filled by an employee with a leave replacement contract. Other vacancies shall be filled by a substitute while the District undertakes the regular and normal hiring process to fill the vacancy.

3.11.7 Involuntary Transfer

a. The District shall seek a pool of volunteers for voluntary transfers and provide a list of vacant positions before making an involuntary transfer. If there are no volunteers, the process shall move to the involuntary transfer process.
b. Notice of an involuntary transfer shall be given to the affected employee as soon as such decision to transfer is determined. The employee with the least seniority in the District will be selected, as long as academic program requirements can be met.
c. An involuntary transfer shall be made after the affected employee has been personally contacted by the building principal(s), or the superintendent, stating the specific reason(s) for the employee being selected for such a transfer. The transferred employee is entitled to discuss his/her professional interests at that time.
d. When requested, an employee chosen to be transferred during the school year shall be released from teaching for three (3) days, at the employee's option, to prepare for the new assignment. The preparation time must be scheduled within one (1) week of the transfer date.
e. The affected employee who is required to transfer during the school year may request the assistance of the maintenance department to help move the transferee's instructional materials.
f. A notation of involuntary transfer shall be placed on the employee's evaluation form.

3.11.8 Moving

Employees who are involuntarily transferred to another building or who are required to move classrooms will be paid the equivalent of a day at the substitute rate for packing their instructional materials, if done during non- instructional hours. The District shall provide boxes for packing and will have materials

delivered to the new classroom.

ARTICLE IV - GRIEVANCE PROCEDURE

4.1 Definition

4.1.1 A grievance is an alleged misinterpretation of, misapplication of, or violation of terms and/or provisions of this Agreement. A grievant shall mean an individual, a group of individuals, and/or the Association.

4.1.2 Nothing contained herein shall be construed as limiting the right of any employee having a complaint to discuss the matter informally with any appropriate member of the administration. Every effort must be made to resolve the grievance at the lowest level possible.

4.2 Procedure for Processing Grievances

4.2.1 Step One – Informal Process
The employee may first discuss the grievance with his/her immediate supervisor. If the employee wishes, he/she may be accompanied by an Association representative at such discussion.

4.2.2 Step Two – Immediate Supervisor
If the grievance is not settled informally, a written statement of grievance shall be presented to the immediate supervisor within thirty (30) working days after the occurrence of the grievance.

4.2.2.1 The "Statement of Grievance" shall name the grievant(s) involved, the facts giving rise to the grievance, and provision(s) of the Agreement alleged to be violated, and the remedy (specific relief) requested.

4.2.2.2 The immediate supervisor, upon receipt of the written grievance, shall sign and date the grievance form (Attachment #2) and forward copies to the grievant(s), Association representative, and the Superintendent.

4.2.2.3 The immediate supervisor shall answer the grievance in writing within seven (7) working days of receiving the grievance and shall concurrently send a copy of the grievance, with his or her decision to the grievant(s), Association representative, and the Superintendent. The immediate supervisor's answer shall include the reasons upon which the decision was based.

4.2.3 Step Three – Superintendent
If no satisfactory settlement is reached at Step Two, the grievance may be appealed to Step Three, Superintendent, or designated representative, within seven (7) working days of the receipt of the decision rendered in Step Two.

4.2.3.1 The Superintendent or designated representative shall arrange for a grievance meeting with the grievant(s) and/or Association representative, and such meeting shall be scheduled within seven (7) working days of the receipt of the Step Three appeal. The purpose of this meeting shall be to affect a resolution of the grievance.

4.2.3.2 The Superintendent or designated representative shall provide a written decision, incorporating the reasons upon which the decision was based to the grievant(s), Association representative, and immediate supervisor within seven (7) working days from the conclusion of the meeting.

4.2.4 Step Four – Grievance Mediation

The District and the Association must mutually agree to submit a grievance to mediation. The Association must notify the District in writing within ten (10) working days of the conclusion of Step Three of the Association's interest to refer the grievance to mediation. The District shall respond to the Association no later than five (5) working days after receipt of the Association's written request.

4.2.4.1 Within ten (10) working days following the agreement of the District and the Association to mediate the grievance, the Association shall so notify Mediation Research and Education Project, Inc. (MERP), the Dispute Resolution Center of Pierce County, The American Arbitration Association (AAA), or any other outside neutral agency. The selected agency shall schedule a mediation conference at the earliest possible date. Mediation conferences will take place at a mutually convenient location and time.

4.2.4.2 There shall be one (1) person from each party designated as their spokesperson at the mediation conference.

4.2.4.3 The mediator will have the authority to meet separately with either party, but will not have authority to compel the resolution of a grievance.

4.2.4.4 The presentation of facts and considerations shall not be limited to those presented at Step Three of the grievance procedure. Proceedings before the mediator shall be informal. There shall be no formal rules of evidence. No transcript or recording of the mediation conference shall be made. The mediator shall attempt to assure that all necessary facts and considerations are revealed to him/her.

4.2.4.5 Written material presented to the mediator shall be returned to the party presenting that material at the termination of the mediation conference, except that the mediator may retain one (1) copy of the written grievance solely for the purpose of statistical analysis.

4.2.4.6 The fees and expenses of the mediator shall be shared equally by the parties.

4.2.5 Step Five – Arbitration

If no satisfactory settlement is reached at Step Three or Four, the Association, within fifteen (15) working days of the receipt of the Step Three or Four decision, may appeal the final decision of the District to the American Arbitration Association for arbitration under the voluntary rules, or to the Federal Mediation and Conciliation Service. The arbitrator shall be selected from a list provided by either of the agencies listed above. The parties shall separately rank and strike the names of arbitrators on the list, and return their list to the appropriate agency for final selection. Hearings shall be conducted in accordance with the rules of the agency that has been selected. Any grievance arising out of, or relating to the interpretation or application of the terms and/or provisions of this Agreement, may be submitted to arbitration unless specifically and expressly excluded within this Article.

4.2.5.1 The Arbitrator's decision will be in writing and will set forth his/her findings of fact, reasoning, and conclusions on the issue submitted to him/her. The decision of the Arbitrator shall be final and binding upon the District, the Association, and the grievant(s).

4.2.5.2 Costs: The fees and expenses of the Arbitrator shall be shared equally by the parties. All other expenses shall be borne by the party incurring them.

4.2.6 Jurisdiction of Arbitrator

The Arbitrator shall be without power or authority to add to, subtract from, or alter any of the terms of this Agreement or award damages. (Make whole remedies, including interest, shall not be considered damages.) The Arbitrator shall be without power or authority to make any decision which requires the commission of an act prohibited by law. The Arbitrator shall have no power or authority to rule on any of

the following:

a. Failure to re-employ any provisional employee.
b. The termination of services or failure to re-employ an employee to a position on a supplemental contract.
c. Any matter involving employee evaluation, provided the re-evaluation procedure shall be subject to the Arbitrator's review.

4.3 Time Limits

Time limits provided in this procedure may be extended by mutual agreement when signed by the parties.

4.3.1 Failure on the part of the District at any step of this procedure to communicate the decision on a grievance within the specific time limit shall permit the Association to lodge an appeal at the next step of this procedure.

4.3.2 Any grievance not initiated and/or advanced by the grievant from one step to the next within the time limits of that step shall be deemed moot and/or resolved by the District answer at the previous step.

4.4 Accelerated Grievance Filing

In order to expedite grievance adjudication, the parties agree that any Association grievances or class action grievances may be lodged at Step Three of this procedure. In any case, the grievance must be filed within thirty (30) working days after the occurrence of the grievance. Any grievance that has been filed prior to the termination date of this contract will be processed to conclusion even if the contract has expired.

4.5 Reprisals

No reprisal of any kind will be taken by any party against any party because of participation in any grievance.

ARTICLE V - EVALUATION AND PROBATION

5.1 General Provisions

The purposes of evaluation are to promote professional growth and to promote effective teaching practices. Observations shall be conducted openly and with the knowledge of the employee. Consistent with the following evaluation procedures, employees shall be placed in one of five tracks: Summative, Formative, Comprehensive, Focused, or Probation.

5.1.1 Each employee shall be evaluated in accordance with the state designated criteria appropriate to the employee's position and track in the evaluation cycle. The criteria are set forth in this Agreement. Observations required or permitted hereunder shall be documented on the observation and evaluation report appropriate to the employee's position. Evaluation report forms for Certificated Support Personnel are found in Attachments 3 and 4 of this Agreement.

5.1.2 Teachers and support personnel assigned to special education shall be evaluated cooperatively by the supervisor of special education or designee and the building principal or designated administrator.

5.1.3 An employee may request a different evaluator to be assigned. The request will be made to the site supervisor and to the Director of Human Resources. If denied, the employee may make the request to the

superintendent. All requests shall be made and responded to prior to September 15th of each year. Teachers and support personnel assigned to more than one building shall be evaluated cooperatively by the principal or designated administrator of each building where they are assigned.

5.1.4 If, during the school year, an employee is transferred to another position not under the supervisors' jurisdiction, a summary evaluation, if observations are complete, shall be made at the time of such transfer.

5.2 Definitions

5.2.1 Provisional Employee - An employee having no more than three years of experience in the education profession, or an experienced employee in his/her first year of employment in the District.

5.2.2 Evaluator - a principal or his/her designee. No employee within the bargaining unit shall evaluate any other employee.

5.3 Summative Evaluation

Summative observations and documentation assure minimum criteria for effective teaching are met.

5.3.1 All continuing employees shall be evaluated annually. They shall be observed twice annually. Such observations are to be completed on or before January 15 and June 1 of the year in which the evaluation takes place.

5.3.2 Total observation time for each employee for each school year shall be not less than sixty (60) minutes, including a minimum of one observation of at least thirty (30) minutes.

5.3.3 Prior to the first observation in a given year, a pre-observation conference shall be held between the employee and the observing administrator in which the employee will be provided with a copy of the evaluation criteria to be used and a review of objectives, methods, and materials which relate directly to the evaluation criteria.

5.3.4 Following each observation, or series of observations, the employee shall be provided with a copy of the observation summary within three (3) working days.

5.3.5 Within ten (10) working days following the observation, or series of observations, the administrator shall hold a post observation conference with the employee. A copy of the completed draft post-observation report shall be provided to the employee prior to the post- observation conference. A final copy of the post observation report shall be provided to employee three days after the post-observation conference.

5.3.6 If the administrator finds that the employee has not met the levels of expectation, he or she shall set forth the specific areas of performance deficiencies. An identification of the specific ways in which the employee is to improve and the types of assistance that may be given by the administrator and other staff members shall also be specified.

5.3.7 The employee found to have deficiencies shall have at least ninety (90) days to improve prior to a final decision regarding future employment.

5.3.8 The final evaluation will be completed and a copy made available to the employee on or before June 1.

5.3.9 Within fifteen (15) working days following the conference or receipt of the final evaluation, the employee may submit signed comments concerning his or her observation or evaluation report which shall be attached to the report in his or her personnel file.

5.4 Formative Evaluation

Employees selecting the formative track must have successfully completed the summative track for three years and have the approval of the building administrator. Employees may remain in the formative track for a maximum of two (2) years before returning to evaluation under the summative track.

5.4.1 Fall Collaborative Meeting

During September and October of any year, employees on the formative track will meet with the evaluator and develop annual goals. This collaboration in determining areas of investigation, resources needed, colleagues to be involved, methods for collecting data, and the methods for evaluating growth toward the goals will contribute to the professional growth of the individual(s) and improve instruction. The supervisor shall act as an advisor in developing data collection methods and ways to evaluate. He/she shall discuss resources needed and allocate such resources.

Depending on the complexity of the goal, employees will choose three to four goals from the following categories:

1. Employee goals: these are directly related to the teaching act and have the longest lasting effects.
2. Program goals: these relate to curriculum development and committee involvement to improve program.
3. Professional goals: these relate to growth in professional areas.

5.4.2 Mid-year Collaborative Meeting

During January or February, a second meeting will occur in order to discuss the progress on goal attainment and to refine and update any need for resources.

5.4.3 Final Collaborative Meeting

Prior to June 1, a final meeting will be held to analyze data and to evaluate the success of the goals. At this meeting, a report on early goal investigation shall be compiled collaboratively. At this meeting, the supervisor will confirm that the employee has met State statute requirements by completing the Short Form and forwarding it for placement in the personnel file.

5.4.4 Outcomes

Although some goal setting in the formative cycle may be based on information gathered in the summative cycle, information may not pass from the formative to the summative in order to ensure that employees take risks and try new things. It is conceivable that all stated goals may also be a learning experience. Some goal attainment may take more than one year.

5.4.5 Itinerant Involvement

Itinerant personnel may be involved in the formative cycle and set goals to encourage professional growth. During the formative cycle itinerant staff will consult with their primary supervisor. Itinerant personnel will informally make their goals known to any other supervisor with whom they have contact. The purpose of this contact will be to facilitate any resource or assistance a supervisor may wish to provide.

5.4.6 An employee in the formative cycle who transfers shall take his/her goals to the new building if the goals

are appropriate to the new position. New goals shall be written if, as a result of transfer, the goals are no longer appropriate.

5.5 TPEP Provisions

5.5.1 The evaluation procedures set forth herein shall be to improve the educational program by improving the quality of instruction. The evaluation process shall recognize strengths, identify areas needing improvement, and provide support for professional growth. The evaluation system will encourage respect in the evaluation process by the persons conducting the evaluations and the persons subject to the evaluation by recognizing the importance of objective standards and minimizing subjectivity. Within the selected instructional framework teachers will be allowed to exercise their professional judgment and will be evaluated on their own practice, skills, and knowledge.

The parties agree that the following evaluation system is to be implemented in a manner consistent with good faith and mutual respect, and as defined in RCW 28A.405.110 "(1) An evaluation system must be meaningful, helpful, and objective; (2) an evaluation system must encourage improvements in teaching skills, techniques, and abilities by identifying areas needing improvement; (3) an evaluation system must provide a mechanism to make meaningful distinctions among teachers and to acknowledge, recognize, and encourage superior teaching performance; and (4) an evaluation system must encourage respect in the evaluation process by the persons conducting the evaluations and the persons subject to the evaluations through recognizing the importance of objective standards and minimizing subjectivity."

Additionally, the parties agree that the evaluation process is one which will be implemented with collaboration between the evaluator and the bargaining unit member, as described in WAC 392-191-025: "To identify in consultation with classroom teachers and certificated support personnel observed, particular areas in which their professional performance is satisfactory or outstanding, and particular areas in which the classroom teacher or support person needs to improve his or her performance."

5.5.2 The purposes of evaluation are: to promote professional growth; and to promote effective teaching practices. Observations shall be conducted openly and with the knowledge of the employee. Consistent with the following evaluation procedures, employees shall be placed in one of two tracks: Comprehensive or Focused.

5.5.3 Each employee shall be evaluated in accordance with the state designated criteria appropriate to the employee's position and track in the evaluation cycle. The criteria are set forth in this Agreement. Observations required or permitted hereunder shall be documented on the observation and evaluation report appropriate to the employee's position.

5.5.4 Classroom teachers assigned to special education shall be evaluated cooperatively by the supervisor, the building principal or designated administrator.

5.5.5 Classroom teachers assigned to more than one building shall be evaluated by the principal or designated administrator of the building where they are assigned for the majority of their position.

5.5.6 If during the school year an employee is transferred to another position not under the evaluator's jurisdiction, a summative evaluation, if observations are complete, shall be made at the time of such transfer.

5.6 Definitions

5.6.1 Provisional Employee - An employee having no more than three years of experience in the education profession, or an experienced employee in his/her first year of employment in the District, or an employee who has been judged Level 1 (Unsatisfactory) in his/her third year will remain in provisional status.

5.6.2 New employees must be observed at least once during their first 90 calendar days of employment for a total observation time of at least 30minutes.

5.6.3 An employee in their third year of provisional status must be observed at least three times for a total of not less than 90minutes.

5.6.4 Evaluator – An administrator. No employee within the bargaining unit shall evaluate any other employee.

5.6.5 Comprehensive Evaluation – All Washington state eight (8) criteria must contribute to the overall summative evaluation and must be completed at least once every six (6) years. The evaluation must include an assessment of the criteria using the instructional framework rubrics and student growth.

5.6.6 Focused Evaluation – One of the Washington state eight (8) criteria must be assessed in every year that a comprehensive evaluation is not required. The selected criteria must use the approved instructional framework. If criterion 3, 6 or 8 is selected, those student growth rubrics will be used. If criterion 1, 2, 4, 5 or 7 is selected, student growth rubrics from criteria 3 or 6 will be used.

5.6.7 Student Growth Data – Shows change in student achievement over two points in time during the same school year, using multiple measures.

5.6.8 Student Growth Goal: A description of the change in student achievement between two points in time within the current school year, as determined by the teacher. Assessments used to demonstrate growth must predominately originate at the classroom level and be initiated by the classroom teacher. Assessments used to demonstrate growth must be appropriate, relevant, and may include both formative and summative measures.

5.6.9 Gathering of Evidence: Evaluators and evaluatees should assume competence and positive intent. If both the teacher and the evaluator agree on the score for a criterion, no evidence other than observation notes is required for that criterion. When there is a disagreement on a scoring criterion, it is the responsibility of the teacher and the evaluator to provide evidence.

5.6.10 Not Satisfactory - Level 1 (Unsatisfactory) for all teachers; or Level 2 (Basic) if the classroom teacher is on a continuing contract with more than five years of teaching experience and if the Level 2 has been received two years in a row or two years within a consecutive three year period.

5.7 Evaluation

5.7.1 Observations and documentation assure minimum criteria for effective teaching are met.

5.7.2 All employees shall be evaluated annually. They shall be observed at least twice annually. Such

observations are to be completed on or before January 15 and May 15 of the year in which the evaluation takes place.

5.7.3 Total observation time for each employee for each school year shall be not less than sixty (60) minutes, including a minimum of one observation of at least thirty (30) minutes.

5.7.4 Prior to the first observation in a given year, a planning conference will be held between the employee and the evaluator. During this conference the employee and evaluator will discuss the employee's self-assessment. The employee and evaluator will review the Washington state 8 criteria for a comprehensive evaluation or discuss the selected criteria if the employee is on the focused evaluation.

5.7.5 Following each observation, or series of observations, the employee shall be provided with a copy of the component aligned observation notes within three (3) working days.

5.7.6 Within ten (10) working days following the observation, or series of observations, the evaluator shall hold a reflective conference with the employee. At the employee's request, this conference will be held in the classroom in order to facilitate accessibility to evidence and artifacts. A draft of the completed observation report shall be provided to the employee prior to the reflective conference. A final copy of the observation report shall be provided to employee three days after the reflective conference.

5.7.7 **Criterion Scoring Rubrics** - The Summative score, including the student growth impact rating, must be determined by an analysis of evidence and artifacts. This analysis will be based on a holistic assessment of the teacher's performance over the course of the year. A preponderance of the evidence will be used to develop the overall criterion scores. No scores will be given to individual components. Employees will be encouraged to use the Evidence Menu as a guide. Criterion scores will be added to reach a Summative score. The OSPI approved Summative scoring band is shown below.

OSPI Approved Summative Scoring Band			
8-14	15-21	22-28	29-32
1 Unsatisfactory	2 Basic	3 Proficient	4 Distinguished

5.7.8 **Student Growth Impact Rating** - Embedded in the State Criteria are five (5) student growth requirements. These requirements are SG 3.1, SG 3.2, SG 6.1, SG 6.2, and SG 8.1. Employees will be placed into summative rating categories based on the OSPI approved student growth impact scoring bands shown below. An employee who receives a 4, Distinguished, preliminary summative score and a Low student growth impact rating score will receive an overall 3, Proficient rating.

OSPI Approved Student Growth Impact Rating Scoring Band		
5-12	13-17	18-20
Low	Average	High

5.7.9 If an employee receives a Low student growth score, the employee and evaluator will mutually select and engage in one of the student growth inquiries required by law.

5.7.10 The Summative evaluation will be completed and a copy made available to the employee on or before June 1.

5.7.11 Within fifteen (15) working days following the conference or receipt of the Summative evaluation, the employee may submit signed comments concerning his or her observation or evaluation report which shall be attached to the report in his or her personnel file. Employee comments become permanently attached to the Summative evaluation. Artifacts, evidence and observation reports are not placed in the employee's personnel file.

5.7.12 If the employee's overall Summative evaluation is not satisfactory, the evaluator shall set forth the specific areas of performance deficiencies. An identification of the specific ways in which the employee is to improve and the types of assistance that may be provided by the evaluator shall be specified.

5.8 Comprehensive Evaluation

5.8.1 All provisional employees and any employee with a Summative evaluation of Level 1 (unsatisfactory) will be evaluated using the comprehensive evaluation. Any employee with more than five years of experience with a Summative score of Level 2 (basic) shall be evaluated the following year on the comprehensive evaluation. Other employees will be transitioned on and off the comprehensive system on a six (6) year rotation. All classroom teachers must be evaluated at least once every six (6) years using the comprehensive evaluation.

5.8.2 The Comprehensive evaluation will include all eight (8) state criteria, including student growth.

5.8.3 Comprehensive Process:

a. Teacher Self-Assessment
b. First Observation Cycle
   - Planning conference
   - Formal Classroom observation
   - Reflective Conference
c. Formative Collaboration Conference
   - Strengths of practices (proficient or distinguished components at this time)
   - Areas for growth or evidence expansion (components that are below proficient at this time, or needed additional evidence with specific guidance for improvement)
   - Student growth (data collected to date)
d. Subsequent Observation Cycle
   - Collaboration conference (optional)
   - Formal Classroom observation(s)
   - Reflective Conference
e. Summative Evaluation - On or before June 1
   - Teacher Self-Assessment and Reflection Preparation
   - Collaborative Assessment Conference(s), during which the employee and evaluator will review evidence and artifacts related to the evaluation
   - Final Summative Sign-Off

5.9 Focused Evaluation

5.9.1 The Focused evaluation will include student growth rubrics of the selected criterion. Selected criterion must be approved by the teacher's evaluator. If criterion 3, 6, or 8 is selected, evaluators will use those student growth rubrics. If criterion 1, 2, 4, 5 or 7 is selected, the evaluation will include student growth criterion 3 or 6. All classroom teachers must be evaluated at least once every ~~four (4)~~ six (6) years using the comprehensive evaluation.

5.9.2 Focused Process:

a. Teacher Self-Assessment
b. Criterion selection meeting
   - Observation Cycles
   - Planning/Reflection Conferences (optional)
   - Classroom observations
c. Formative Collaboration Conference
   - Strengths of practices (proficient or distinguished components at this time)
   - Areas for growth or evidence expansion (components that are below proficient at this time, or needed additional evidence with specific guidance for improvement)
   - Student growth (data collected to date)
d. Summative Evaluation - On or before June 1
   - Teacher Self-Assessment and Reflection Preparation
   - Collaborative Assessment Conference(s), during which the employee and evaluator will review evidence and artifacts related to the evaluation
   - Final Summative Sign-Off

5.10 Probation

5.10.1 Employees who are evaluated "not satisfactory" shall be placed on probation. For teachers on the comprehensive evaluation track "not satisfactory" will mean Level 1 (Unsatisfactory) for all teachers or Level 2 (Basic) if the classroom teacher is on a continuing contract with more than five years of teaching experience and the Level 2 has been received two years in a row or two years within a consecutive three year period.

5.10.2 Probation is a program of remediation assistance, required by State law, for teachers who have not met minimum teaching criteria.

5.10.3 Evaluator's Report: If at any time after October 15 an evaluator determines, on the basis of the evaluation criteria, that the performance of an employee is not judged satisfactory, the evaluator shall report the same in writing to the Superintendent. The report shall include the following:

a. The evaluation report prepared pursuant to the provisions for evaluation provided elsewhere in this Agreement.
b. A recommended specific and reasonable program designed to assist the employee in improving his or her performance.

5.10.4 Probationary Period: If the Superintendent concurs with the evaluator's judgment that the performance of the employee is not judged satisfactory, the Superintendent shall place the employee in a probationary status. The Superintendent shall notify the employee in writing of their probationary status. This notice

shall contain:

a. Specific areas of instructional deficiency
b. A statement of the minimum sixty (60) school day duration of the probationary period
c. A statement indicating that the purpose of the probationary period is to provide the employee with an opportunity to demonstrate improvement in his/her areas of deficiency and to offer the employee assistance and resources as may be utilized in the improvement of performance.
d. A set of expectations delineating specific criteria that would constitute acceptable performance in the areas defined.

5.10.5 Within five (5) school days from the receipt of the probationary letter, the employee may request, and will be given, a hearing with the Superintendent. The hearing will be held within five (5) school days of receipt of the request from the employee.

5.10.6 Evaluation during the Probationary Period: During the probationary period, the evaluator shall meet with the probationary employee at least twice monthly to supervise and make a written evaluation of the progress made by the employee. The evaluation form (attached) shall be used for documentation of evaluation reports during the probationary period.

5.10.6.1 For the TPEP process, the employee will be removed from probation if they have demonstrated improvement that results in a new comprehensive summative evaluation performance rating of "satisfactory". "Satisfactory" will mean Level 2 (Basic), or higher, for employees with less than five years of experience or Level 3 (Proficient), or higher, if the classroom teacher is on a continuing contract with more than five years of teaching experience.

5.10.6.2 For the formative and summative track, the probationary employee may be removed from probation at any time if he/she has demonstrated improvement to the satisfaction of the evaluator in those areas specifically detailed in his/her initial notice of deficiency and subsequently detailed in the specific improvement program.

5.10.7 Evaluator's Post-Probation Report: The evaluator shall submit a written report to the superintendent and the employee at the end of the probationary period. The report shall recommend one of the following to the superintendent:

5.10.7.1 That the employee has demonstrated necessary improvement in the stated areas of deficiency to justify the removal of the probationary status.

5.10.7.2 That the employee has not demonstrated necessary improvement in the stated areas of deficiency, and action should be taken to non-renew the employment contract of the employee.

5.10.8 Action by the Superintendent: Following a review of the Post-Probation Report, the Superintendent shall determine whether the employee is non-renewed.

ARTICLE VI - WORKING CONDITIONS

6.1 Work Year

The employee work year shall be one hundred eighty (180) days plus the number of professional learning days funded by the state. As a result, per Diem pay shall be computed by dividing the employee's base salary by the number of days in the employee work year.

An employee's base contract includes the instructional duties that occur within the student day as well as other duties that are part of the basic program of education which may include:

- preparation for school opening
- work connected with the conclusion of the school year
- conferencing/communicating with students or parents
- supporting school/student activities, providing individual help to students
- self- directed professional development
- improving and maintaining professional skills
- preparation and revision of materials
- planning with other employees in areas of instruction and curriculum
- educational use of technology

6.2 Professional Learning Stipend

The District will provide to employees a supplemental contract to be provided for the duties related to professional learning referred to as the "professional learning stipend (PLS)." For the 2026-2027 school year, the PLS shall equal 10.975% of the base salary on each cell of the salary schedule.

The PLS is provided as an incentive for the fulfillment of responsibilities related to the District's program of professional learning under RCW 28A.415.430. In consideration of this stipend, each employee shall commit to the full and meaningful participation in the District's comprehensive, sustained job- embedded and collaborative approach to improving employee's effectiveness in raising student achievement. This includes a commitment to work collaboratively with others as a member of one or more professional learning communities (PLCs) on an ongoing basis to accomplish this goal.

This is in addition to the two (2) district directed Professional Development days. Attendance is voluntary and employees in attendance will be paid in the following pay period. Leaves may not be used on these district directed Professional Development days not part of the employee's base contract.

6.2.1 Special Education Teachers, OT/PTs, SLPs, Nurses, Developmental Preschool Teachers, School Psychologists and Teacher on Special Assignment with Special Education shall receive the equivalent of six (6) additional paid days, pro rata to the identified assignment herein. These days shall be issued to employees on a supplemental contract.

6.2.2 High School counselors shall receive the equivalent of ten (10) additional paid days, pro rata to the identified assignment herein, and middle school counselors shall receive the equivalent of five (5) additional paid days, pro rata to the identified assignment herein. These days will be worked either before or after the student school year. Counselors will be issued a supplemental contract for these days and will coordinate with their building principal regarding the scheduling of these days.

In addition, all counselors and social workers who are responsible for scheduling and coordinating 504 plans shall receive the equivalent of two (2) additional paid days, pro rata to the identified assignment herein.

6.2.3 All special education and ESA personnel who are asked to work over the summer for the purpose of conducting Birth to Three transition evaluations and IEPs including report writing and who are required members of a student's team should be paid at the per diem rate.

6.3 Work Day

6.3.1 The normal workday shall not exceed seven (7) hours and thirty (30) minutes, including the thirty (30) minutes before and the thirty (30) minutes after the student day and to include a duty-free thirty (30) minute lunch period.

6.3.2 Employees working on Anderson Island, when required to attend an assigned activity beyond the normal work day, shall receive $30 per activity as approved by the building principal.

6.3.3 The thirty (30) minutes before and after school shall be used for student and parent conferences, email communication, team meetings, collaboration or other tasks that are not possible during student contact time. Exceptions are allowed for clubs or before or after school activities as scheduled by the employee.

6.3.4 Employees are not required to perform monitoring duties outside of his/her classroom except in the case of student disputes or other emergencies.

6.4 Class Coverage

The District will make every effort to place substitutes at the elementary level first. If the District is unable to provide a substitute for any employee absence, the District may assign an employee to cover a class. Prior to assigning an employee to cover a class, the administrator will first seek to cover the class with an employee who requests to be assigned class coverage. If no employee volunteers, the administrator may direct an employee to cover, but will do so on a rotational basis within the building.

The classroom teacher directed by the building administrator to cover the class for the absent employee shall be paid for lost planning time at per diem. Non-classroom teachers directed by a building administrator to cover the class of absent employee will be assigned no more than one period per day and will be paid at per diem. Coverage of less than ten (10) minutes in duration shall not be compensated; however, coverage beyond ten (10) minutes in duration shall be compensated retroactive to the start of the coverage, at a minimum of thirty (30) minutes, with additional time paid in increments of fifteen (15) minutes. Employees who cover for a class for more than 20 hours in a school year shall be paid at 1.5 times per diem beginning with the twenty-first hour.

Dividing classes shall be used as an emergency coverage model only when necessary and shall require pre-approval from the Executive Director of Human Resources. If classes are divided to provide coverage the impacted staff shall be paid a prorated portion of the class coverage cost required for such coverage period.

6.5 Staff Development

6.5.1 Purpose

The purpose of the employee-centered district staff development program is to foster continued professional growth. The Association and District believe in providing opportunities to enhance teaching and learning through professional development program(s). The District and Association agree that professional development should be comprehensive, sustained and collaborative.

The District will provide clock hours for time spent working on District-sponsored activities and will notify the Association of this prior to the occurrence of the activities or professional development days.

In recognition of variations in staff experience and training needs, every effort will be made to provide a menu of training choices. To facilitate choices that are relevant at each site or job role, employees are encouraged to propose relevant trainings for administrative approval. The intent of this section is to facilitate specialist employee groups receiving approval to attend training specific to their job role that might not be offered by the District in lieu of on-site training or activities that might not relate to the role of the employee.

The professional development program shall be reviewed and modified yearly for effectiveness, relevance, and its relationship to this section.

6.5.2 Acceptance of University Credit

The District agrees to accept all university credits that comply with O.S.P.I. rules and regulations toward advancement on the salary schedule.

6.5.3 Acceptance of Clock Hours/In-service Credits

The District shall accept all clock hours or in-service credits that meet State Board of Education approval standards for clock hour and in-service credit. The credits shall count toward advancement on the salary schedule. Ten (10) clock hours of in-service shall be equal to one quarter university credit and shall be recognized for salary schedule placement.

6.5.4 Support for General Education/Special Education

General education teachers providing specially designed instruction required by a student's IEP will receive opportunities for professional development. Similarly, all staff will be provided opportunities for professional development in inclusionary practices and de-escalation strategies to assist in the support of student needs. These professional development opportunities will, whenever possible, be offered during the work day and year. Examples include ACE time and professional development days or release time for groups to receive specific training.

All staff who are working with medically fragile students or students requiring substantial SEL support shall receive appropriate training.

Every effort will be made to ensure an even distribution of high impact students in the general education setting. General education teachers who have a concern regarding the workload associated with supporting students with a variety of needs may be eligible for additional support and shall confer with the building principal for potential remedies which may include release time to collaborate with colleagues, redistribution of students and/or resources or other mutually agreed upon solutions.

6.5.4.1 : In order to distribute workload responsibilities for IEP and evaluation meetings, the District annually will provide, near the beginning of the school year, a list of IEP due dates to the grade level teams for students being served by that grade level. When a particular general education teacher within a grade level or subject is required to attend a heavier-than-usual number of meetings, the teacher may request a meeting with the principal to explore options for assistance, including but not limited to the following:

- Redistributing meeting responsibilities equitably to other teachers who have fewer IEP and evaluation meetings;
- Additional paid hours;
- Release time; or
- Any other mutually-agreed remedy.

Such meeting may be requested at any time during the school year. Accommodations for such teachers must be mutually agreed-upon by the teacher and the principal prior to implementation. When teachers are excused from participation in such meetings, the teachers will organize their input and review the outcome of the meetings in order to maximize program quality and fidelity of implementation.

6.5.5 Special Education Support

Each year special education staff will be provided one day of paid time prior to the start of the school year to review special education legal updates, review budgets and caseload, changes in staffing and responsibilities or other necessary information. At this training day, the District will provide the special education staffing for the school year and provide continual updates in labor management regarding modifications to special education staffing, if any.

The District shall provide necessary training and on-boarding for new employees, including specific information concerning special education processes and procedures. This shall occur during paid time.

6.6 Class Size

The District recognizes the value of low class size and will attempt to keep the class numbers as low as possible. Any employee who has class size concerns, but whose numbers are below the class size/load number listed below may meet with the principal at any time to seek resolution.

6.6.1 Overload Levels

	Maximum
Transitional Kindergarten	20 students per class with one paraeducator
Grade K	22 students per class
Grade 1	23 students per class
Grades 2	24 students per class
Grades 3	26 students per class
Grade 4-5	27 students per class
Grades 6-12	32 students in any single per class, day-long average 150, except as listed below. The day long average shall not include advisory or WIN time.

Any split grade level classes will have two less students than the maximum listed above. A K-1 split will have a maximum of 20 students and a 1-2 split will have a maximum of 22 students.

Physical Education will have no more than one hundred seventy (170) students total for the day and no more than 35 students in a single class. Performing music classes will be exempt from these overload levels. If the size of performing music classes becomes a concern the building administration will work with the instructor to establish additional sections or other remedies as determined at the building level.

6.6.2 Procedure for Filing an Overload Claim

No overload claims shall be filed during the first two weeks of the semester in order to allow time for the review and balancing of class size(s). Any employee who has class size(s) that exceed the numbers listed shall initiate the following procedure:

Step 1: The teacher shall complete the class size form (Attachment 5) and give it to the building principal.

The building principal and employee will meet within five (5) working days to discuss the class size issue. **Step 2**: The building principal will initiate a mutually agreed to plan of action to resolve the overload within five (5) working days of the conference. This action may involve one or more of the following solutions and will be implemented in a timely manner as defined below.

6.6.3 Overload Options

a. Hire additional certificated staff
b. Create additional sections
c. Provide para-professional time for the classes that are overloaded
d. Provide a substitute to assist teacher or give release time as long as the need exists
e. Any other creative solution agreeable to the affected teacher and principal
f. Provide additional pay at one hour per diem per week per student, starting on the first day the overload began.

Should a-e not be implemented by the thirtieth work day after the form is submitted, option f will be implemented.

6.6.4 Special Ed Caseload:

The District will take into consideration state and national guidelines when assigning caseloads for Psychologists, Counselors, Social Workers, and Nurses. School counselors and other ESA staff implementing the comprehensive school counseling program will spend no less than 80% of their contracted time on direct and indirect supports to students and no more than 20% of their contracted time on program planning and school support activities.

The district will monitor the ratio of staff to students in special education programs, including those staff assigned students who may need additional support to meet education goals identified in the student's IEP or who may require physical assistance. Based on student need, the District may assign additional staffing which may be certificated or classified.

Appropriate student support will be provided for students who require special services in the general education setting. When a student is included in a general education elementary classroom for a portion of the day, that student will be added to the class list and will count toward overload levels on a pro-rata basis. Additional paraeducator support as overload relief shall not include student specific paraeducators that may be part of the student IEP.

The District will set the following caseload goals:

1. Occupational Therapists	35:1
2. Physical Therapists	35:1
3. Resource Room	30:1 at least two paraeducator per building to support program need
4. Developmental Pre-School Program	12: 1 per session or 24 per day, and one paraeducator
5. Self-Contained Programs	12:1 and at least one paraeducator based on program need
6. Speech Language Pathologists	47:1

This section does not refer to 1:1 paraeducators.

Paraeducators assigned to support resource room services are not assigned exclusively to a single resource room classroom or teacher and may provide support across multiple educational settings throughout the school day based on student and program needs, including supervision of students receiving resource room services.

If any of the above, or any other specialist, face challenges in meeting IEP or evaluation responsibilities because of workload, they shall first explore options for assistance from professional colleagues within the district, which may include building teams when appropriate. These challenges could include additional students on the teacher's caseload, unique needs of particular students, travel between multiple buildings, special assignments, or the due dates of IEP or evaluation documents.

If the caseload issue cannot be solved within the group of colleagues, a conference shall be held with building administrator/district administrator within five (5) working days to discuss the issue(s). The parties will initiate a mutually agreed to plan of action to resolve the overload within five (5) working days of the conference.

In cases of overload, this action may involve one or more of the following solutions and will be implemented in a timely manner as mutually agreed, after consideration of the nature of the student needs and overall employee assignment:

Options include, but are not limited to the following:

a. Reallocation of responsibilities for particular students
b. Hire additional certificated staff
c. Additional para educator or COTA/SLPA time
d. Additional release time for planning, IEPs, or evaluations
e. Provide additional paid time at one hour per diem per week per student, starting on the f first day the overload began.

Should a-d not be implemented by the thirtieth work day, option e will be implemented. If the selected option requires adding staff, option e will be implemented if the position is not filled within thirty (30) days.

6.6.4.1 WA-AIM, the Washington Access to Instruction and Measurement may be required by the IEP. Employees shall be provided two days of release for the purpose of development of the WA-AIM assessment. If the employee determines that additional days may be necessary to fulfill this work, the employee will consult with the Student Services Department to discuss available options.

6.6.5 Should the District face a significant financial loss (such as double levy failure) or other catastrophe, this class size provision shall be renegotiated.

6.6.6 The overload remedies in Section 6.6.3 shall be in place only so long as the teacher is in overload status.

6.7 After School Activities

6.7.1 Principals and staff of the building are to meet and determine the list of activities. Assignments are on a voluntary basis by seniority and/or assigned if sufficient numbers do not volunteer; provided, however, that such assignment shall not exceed one (1) activity of no more than three (3) hours in any school year.

Any succeeding assignment shall be paid at per diem in half hour increments.

6.7.2 Voluntary, optional activities shall not be compensated:

6.7.3 Employees required to work beyond the contract day for assigned committees shall be compensated at their per diem rate.

6.8 Planning Time

6.8.1 Planning time shall be provided during the student day as follows:

6.8.2 Secondary teachers shall have one (1) class period per day for planning and conferencing or a portion thereof if less than 1.0FTE. In order to facilitate equitable planning times, secondary periods will be reasonably equal in length and building administrators will attempt to rotate planning periods at reasonable intervals.

6.8.3 Elementary teachers, including special education teachers, shall be provided a minimum of two hundred (280) minutes per week within the student day for planning. Such time may include periods when a specialist has taken over the class, recess time, or any other release time within the student day. No planning time shall be less than fifteen (15) minutes in length. Transitional time to deliver/pick up students from specialists, lunch and recess will be part of the master schedule and will be separate from planning time minutes.

6.8.4 Employees working at Anderson Island shall not count time on the ferry as planning time.

6.9 Calendar

The following formula shall be used to determine the school calendar for each of the years of this agreement:

6.9.1 The Tuesday before Labor Day shall be a District directed Professional Development Day. The Wednesday before Labor Day shall be a District directed morning and a teacher directed afternoon. The Monday before Labor Day, the second Friday in October, and the second Friday in March shall be District directed Professional Development days and will be part of the employee's base contract, if funded by the state. If the days are not funded by the state, the days will become District directed Professional Development days.

6.9.2 The first student day shall be the Thursday before Labor Day.

6.9.3 Labor Day, Veteran's Day, Martin Luther King Day, Presidents Day, and Memorial Day shall be non-student, non-contracted days. If Veteran's Day falls on a Saturday, it shall be observed the Friday before. If Veteran's Day falls on a Sunday, it shall be observed on the Monday after. Beginning in the 2025-26 school year, the Friday before Presidents Day will be a non-student, non-contracted day.

6.9.4 The Wednesday before Thanksgiving shall be a half day for students and staff. Thanksgiving Day and the Friday following shall be non-student, non-contracted days.

6.9.5 The last student day before Winter Break shall be the 3rd Friday in December, unless the 1st of December falls on a Friday, in which case the last student day shall be the 4th Friday of December. Winter break shall

be three (3) weekends and two (2) full weeks.

6.9.6 Spring Break shall be the first full week of April.

6.9.7 The Friday occurring in the week containing the ninetieth (90th) student day shall be a teacher directed half day for the purpose of completing semester grades.

6.9.8 Monday of the third full week of October shall be a teacher half day. Tuesday through Thursday of that week shall be half days for conferences. The Friday of the conference week shall be a half day for students and staff in recognition of staff conducting evening conferences.

6.9.9 The Wednesday and Thursday before spring break shall be student half days for conferences. The Friday before spring break shall be a half day for students and staff in recognition of staff conducting evening conferences.

6.9.10 The fourth Friday in March shall be a scheduled snow day. The Friday before Memorial Day shall be a scheduled snow day. In the event that more than two (2) days are needed to make-up for inclement weather the District and Association shall meet to determine the placement of subsequent days.

6.9.11 The 180th student day shall be the last day of school and a half day for employees. Employees are responsible for complying with all grading deadlines and end of year checkout procedures.

6.9.12 The calendar for the next school year shall be added as Attachments #12a and12b.

6.10 Academic Collaboration Enhancement (ACE) Days

6.10.1 Every Wednesday students will be released one hour early, except for those Wednesdays that are already designated as half days. This time within the normal employee work day shall be known as ACE time. Building or District meeting ACE days shall not exceed one hour.

6.10.2 The first ACE day of any month shall be teacher directed ACE time for classroom/curriculum planning. Required building or District meetings will not be scheduled on these teacher directed days.

In addition, the Wednesdays prior to a half-day conference week and the Wednesday prior to the semester preparation day will also be teacher directed.
Finally, elementary ACE days in June shall be teacher directed to allow sufficient time for end of the year grading and reporting.

6.10.3 The second ACE day in any given month shall be administratively directed and designed to meet building or program needs, including staff meetings.

6.10.4 Subsequent ACE days in any given month shall be building directed for the purpose of collaborative team planning and implementation. Teams may include grade level, department, vertical, special education (including paraeducators) or other student support team structures. PLC or departmental groupings may use this time to meet with peers from other buildings with administrative pre-approval. The District may offer optional professional development opportunities during this time.

6.11 Parent Conferences

6.11.1 Regularly scheduled building-wide or grade-wide parent conferences will be held on half day early student release days per the District calendar.

6.11.1.1 Teachers shall be assured four (4) one-half days in the fall and two (2) one-half days in the spring for conferencing.

6.11.1.2 Each one-half day shall be counted as one (1) full day.

6.12 WaKIDS

The District will work together with staff assigned to implement the WaKIDS assessment. The District will pay for the employee to attend the training required for the assessment. The two (2) Success Conference days and the first student day (3 days total) shall be set aside for WaKIDS testing for Kindergarten classrooms. Additionally, each kindergarten teacher will receive one (1) additional day of pay or for the input of the assessment data prior to October 31st. Additional paid day will be paid in the November pay warrant.

6.13 Grading

The grading window at quarter and semester break shall be no less than (2) weeks, not inclusive of any break period, such as Spring Break.

ARTICLE VII - ECONOMIC PROVISIONS

7.1 Salary

7.1.1 The Salary Schedule for the 2026-2027 and the 2027-2028 school years are shown as Attachments #6 and 7. For the 2026-2027 school year, the base salaries on Attachment 7 shall be increased by state funded inflationary adjustment plus one-half percent .5%

7.1.2 Salary Schedule Provisions

Employee Placement: An employee will move across the salary schedule as his/her education permits in accordance with the following:

7.1.2.1 Increments for experience, Master's and Doctorate degrees will be in accordance with the index shown on the salary schedule.
Credit hours earned toward advanced degrees in education, standard certification, or area of specialization will be allowed and shall be in accordance with appropriate OSPI rules and regulations regarding approval and accumulation of credits (to include, but be not limited to, in-service clock hours) toward placement on the Salary Schedule.

7.1.2.2 Credit for education experience and verification of previous employment shall be given automatically when evidence of such credit is filed with the District Human Resources Department by October 31. Such evidence should be in the form of an official college or OSPI approved agency transcript, letter, or report for credit in-service or clock hours.

7.1.2.3 Credit for SLP, OT/PT, Nurses and School Psychologists placement on the salary schedule shall be based on WAC 392-121-264 and OSPI guidance with the exception that the employee may receive experience credit for up to 16 years on the salary schedule.

7.1.2.4 The District and Association recognize that the JROTC program requires special considerations and agree that the District shall establish salaries for this position pursuant to its normal regulation notwithstanding any other provisions of this Agreement.

7.2 Employee Benefits

All of the provisions of this Section shall be interpreted consistent with the rules and regulations of SEBB and are intended to be a summary of the legal requirements and agreements of the parties

Employer Contribution:
The District shall pay the full portion of the employer contribution as adopted in the School Employees Health Care Coalition agreement for all employees who meet the eligibility requirements as defined by SEBB. For purposes of benefits provided under SEBB, school year shall mean September through August, and shall be referred to as the eligibility year. If the eligibility year is specifically redefined by the HCA, the parties agree to comply with that definition.

The District will provide benefits to employees through SEBB, to include but not be limited to:

- Basic Life and accidental death and dismemberment insurance (AD&D)
- Basic Long-Term Disability
- Vision
- Dental including orthodontia
- Medical Plan

Employees will be able to utilize payroll deduction for any supplemental insurance that they choose to enroll in through SEBB (e.g. increased Life, AD&D, long-term disability, etc.) Employees will also have the option of enrolling in a Health Savings Account (HSA) when a qualifying High Deductible Plan (HDHP) is selected for their medical insurance. In addition, employees will be able to utilize payroll deduction for any supplemental insurance that they choose to enroll in through SEBB (e.g. increase Life, AD&D), Long-term Disability, etc.).

Eligibility:
All employees, including substitute employees, shall be eligible for full insurance coverage under the SEBB program if they work, or are anticipated to work 630 hours or more in an eligibility year, so long as they maintain an employee/employer relationship.

Should an employee who previously was not expected to be eligible for benefits under SEBB work 630 hours in one year, the employee will become eligible for benefits to begin the month after attaining 630 hours.

When an employee is hired into a position that would qualify for benefits if filled for the full eligibility year, there are not enough days remaining in the year to achieve 630 hours and the employee is anticipated to work at least six hundred thirty hours the next school year, that employee will be provided with benefits coverage.

All compensated hours in any position within the district shall count for purposes of establishing eligibility.

Benefit Enrollment and Continuity of Coverage:
In the month of September, benefit coverage for eligible employees begins their first day of work, so long as the employee works on or before the first day of school. For all other eligible employees, benefit coverage will begin the first day of the month which follows the employee's first day of work.

When a new employee was previously employed by a SEBB employer and was eligible for SEBB coverage, that employee will have uninterrupted benefit coverage if the employee is anticipated to work 630 hours

in a school year.

Leaves:
Paid leave hours shall count toward eligibility for benefits under this section. Unpaid leave will be assessed on a case by case basis.

Benefit Termination:
Any employee eligible for benefits who terminates the employee/employer relationship shall continue to receive benefits through their final month of employment.
In cases where separation occurs after completion of the student year, benefit coverage will continue through August 31. Any exception shall be requested by the employee and confirmed by the District.

7.3 Extracurricular Salary Schedule (Attachment #8)

7.3.1 The purpose of extra-curricular stipends is to compensate certificated employees for work with students outside the regular work day. The District and Association agree to review, during Labor/Management meetings, the stipends provided at each building to ensure fairness and equity.

7.3.2 A complete list of all allocated stipends will be given to staff each year by September 1st. Staff will be notified of vacant club positions or stipend availability throughout the school year. Any certificated staff member who is interested in any position should notify the principal of said interest. The principal will make decisions surrounding the filling of stipend positions. Stipends, if allocated, and if offered, must be filled by certificated staff.

7.3.3 Department chair positions are subject to a yearly application and selection process. The principal will make the final decision based upon the specific job criteria, incorporating staff input.

7.3.4 The teaching contract status of a certificated employee shall not be affected by the performance of the extracurricular employment.

7.3.5 Performance in extracurricular assignments will be evaluated at the end of the activity or the school year by the building principal.

7.3.6 The District and Association recognize the additional requirements of CTE classes and programs. CTE instructors shall receive stipends through their program budget that are appropriate to the work and approved by the CTE Director. CTE stipends shall be reviewed at Labor Management each year.

7.4 Travel and Reimbursement

Reimbursement for approved use of a private vehicle is to be at the rate paid by the State of Washington to State employees. Reimbursement is restricted to employees who are required by their assignment to visit more than one school district facility.

7.5 Substitute Pay

Substitutes shall be paid at the rate of two hundred dollars ($200) per day. Substitutes employed by the District for twenty (20) or more consecutive work days shall be placed on the teacher's salary schedule at the appropriate step as if they were a full time employee. The Superintendent or designee and the president(s) of the Association shall meet to agree on any increase in substitute pay that may be necessary for hiring and/or maintaining of a substitute for an unusual staffing situation.

Retired certificated teachers who worked for the District at the time of retirement shall be paid two hundred and ten dollars ($210) per full day.

7.6 Payroll Deductions

7.6.1 All salaries are subject to mandatory state and federal payroll deductions. Additionally, the following deductions shall be made if authorized by the individual:

a. Additional withholding tax
b. Approved medical plans
c. Salary insurance
d. Employee Initiated and Board approved tax-sheltered annuities

7.7 National Teacher Certification

The district shall reimburse the employees for required fees, tuition, and books, not to exceed three thousand dollars ($3000) when they successfully completes the National Board Certification. Employees shall notify the District of their enrollment in a National Board Cohort and intention to collect reimbursement no less than one year prior to the anticipated date of completion.

7.7.1 The District will provide an additional stipend of $2000 for school psychologists who receive national certification and $2000 for those OT, PT, and SLP who earn and maintain state licensure. The district will continue the practice of reimbursing OT, PT, and SLP for fees associated with renewal of state licensure.

ARTICLE VIII – LEAVES

8.1 Sick Leave

8.1.1 The sick leave provision shall apply in the case of absences necessitated by personal illness, temporary disability or injury of the employee or immediate family member, which includes spouse or state registered domestic partner, biological, adopted, or foster child, stepchild, or other dependent relatives, if living in the household or because of quarantine in the immediate family. Disabilities immediately related to childbearing shall be considered temporary disabilities.

8.1.1.1 Each employee shall be furnished an accounting of their sick leave at the beginning of the year. The sick leave provisions are as follows:

a. Every person under contract for a full school year one hundred eighty (180) days in a position requiring certification shall be entitled to twelve (12) days annual sick leave. Such sick leave not taken during the year shall be accumulated from year to year. A certificated employee under contract as a part-time employee for a period less than the full school year shall be entitled to that proportion of twelve (12) days leave as the total number of full days prorated to one hundred eighty (180) days.
b. Pay for any period of absence shall be the same as the pay the employee would have received by contract for regular services.
c. Employees claiming sick leave benefits for more than three (3) consecutive days may be required to submit a written statement from a regularly licensed physician in accordance with the FMLA.

8.1.1.2 Whenever an employee is absent from employment or unable to perform currently contracted duties as a result of assault sustained in the course of employment, such absence will not be charged to accumulated sick leave.

8.1.1.3 Whenever an employee is absent from employment and unable to perform duties as a result of personal injury sustained in the course of employment, the employee may choose between using sick leave benefits or Puget Sound Educational Service District Workers' Compensation Trust. In the event the employee chooses to use the benefits of the Trust, the time absent will not be charged against annual or accumulated sick leave. Employees may use accumulated sick leave to offset the difference between their regular compensation and the benefit provided by the Puget Sound Educational Service District Workers' Compensation Trust.

8.1.2 Annual Sick Leave Cash-Out Program

Employees are allowed to cash in unused sick leave days above an accumulation of sixty (60) days at a ratio of one (1) full day's monetary compensation for four (4) accumulated sick leave days. At the employees' option, they can cash-out their unused sick leave days in January of the school year following any year in which a minimum of sixty (60) days of sick leave is accrued and each January thereafter.

8.1.3 Sick Leave Cash-Out at Retirement or Death

At the time of separation from school district employment due to retirement or death, an eligible employee or the employee's estate shall receive remuneration at a rate equal to one (1) days current monetary compensation of the employee for each four (4) full days accrued sick leave.

8.2 Personal Leave

Employees shall be granted up to three (3) days personal leave annually, and may accumulate up to five (5) days. Employees are encouraged, when foreseeable, to schedule personal leave in a manner that avoids critical usage periods, including days immediately preceding or following school breaks. Employees may opt to cashout up to three (3) unused personal leave days per year at the daily substitute rate of pay. Cashout may only be in full day increments and the employee must work their contractual obligation. The request to cashout must be received by the payroll office by June 30. Such payment shall be included in the employee's July paycheck.

8.3 Bereavement Leave

Absence owing to death in the immediate family shall be granted with full pay for up to five (5) days to be used within 30 days. Requests to use one or more of the five days outside of the 30 day timeline may be submitted to HR for approval. Immediate family shall be defined as the following family relationships to either the employee or their spouse/domestic partner: father and mother, parent surrogate, spouse/domestic partner, children, siblings, grandparents, grandchildren, aunts and uncles, nephews and nieces, and any relative or significant other residing in the employee's household. One (1) day of bereavement leave will be allowed for a close friend. At the discretion of the superintendent, two (2) additional days of bereavement leave may be granted for close friends for the purposes of extended travel and/or extenuating circumstances.

8.4 Leave of Absence

Discretionary leave of absence (for example: furthering educational objective, child care or child rearing, sabbatical, foreign teaching, exchange teacher, or other such leaves) will be evaluated on its own merit

and not detrimental to the District's instructional program. Requests for leaves will be subject to the Superintendent's recommendation and Board approval. Upon completion of the leave, the returning employee shall return to the same position whenever possible or employment at nearly equal to their former position, as determined by the administration. Employees on leave of absence shall notify the District of their intent to return no later than March 1.

8.5 Parenting Leave (Attachment #9)

8.5.1 The request for Parenting Leave is to be made on Parenting Leave Form appended to this agreement and submitted to the Superintendent or designee. Such request, when possible, will be made at least thirty (30) calendar days in advance of the proposed starting date of the leave and will clearly state the intended purpose and duration of the leave.

8.5.1.1 Maternity Leave: At the time the leave is requested, the duration of the leave shall be established, subject to mutually agreed upon modification for unforeseen circumstances and subject to the rules of law.

8.5.1.2 Parenting Leave: The employee shall be allowed use of sick leave to attend to the birth of their child. The employee, if qualified, shall be allowed leave as regulated under the Family and Medical Leave Act. The leave may be extended by the superintendent or his/her designee.

8.5.1.3 Any employee who used up accumulated sick leave under this subsection may apply for leave of absence without pay provided elsewhere in this Agreement.

8.5.2 Adoption Leave
An employee shall be granted his or her request for leave of up to six (6) weeks for adoption for parent/child bonding. The leave may, at the employee's option, be taken from:

a. Leave for illness or emergencies provided under RCW 28A.58.100,or
b. Unpaid leave of absence provided in this Agreement, or
c. Leave provided under the qualifications of the Family and Medical Leave Act, as well as all other rules of law.

8.6 Leave Sharing

8.6.1 Employees are granted the right to donate sick leave to come to the aid of another employee who is suffering from an extraordinary or serious health condition, which has caused, or is likely to cause, the employee to take leave without pay or terminate his or her employment.

8.6.2 An employee who has an accrued sick leave balance or more than twenty two (22) days is allowed to transfer sick leave to another employee.

8.6.3 An employee cannot donate sick leave days that would result in his/her sick leave account going below twenty two (22) days.

8.6.4 While an employee is on leave, he/she shall be classified as an employee and receive the same treatment in respect to salary, wages, and employee benefits as the employee would normally receive if using accrued personal leave or sick leave.

8.7 Jury Duty Leave

In the event an employee is summoned to serve as a juror, or is subpoenaed to appear as a witness in court, or is named as a co-defendant with the District, such employee shall receive a normal day's pay for each day or required presence in court. Upon receipt of a jury summons or subpoena, the employee shall immediately notify the immediate supervisor and the superintendent/designee. The employee shall be required to furnish a signed statement from a responsible office of the court as proof of jury service or as a witness. If an employee is a party to a case, the employee may use personal leave or request leave without pay.

8.8 Military Leave

A member of the Washington National Guard, the Army, Navy, Air Force, Coast Guard, or Marine Reserve of the United States shall be granted military leave of absence from his/her teaching assignment for a period no less than the amount guaranteed by state or federal law. The employee shall receive his/her normal District pay, and there shall be no loss of efficiency rating, privileges, or illness, injury, and emergency leave to which s/he might otherwise be entitled (RCW 38.40. See also Uniformed Services Employment and Reemployment Rights Act).

8.9 Family and Medical Leave Act

Employees may qualify for up to twelve (12) weeks of job-protected leave for certain family and medical reasons. Employees will be required to substitute accrued paid leave as part of family medical leave. To be eligible for consideration, an employee must have worked within the district for at least one (1) year and for 1,250 hours over the previous twelve (12) months. Leave, as called for by FMLA, may be taken for any of the following reasons:

a. For a serious health condition that renders the employee unable to perform the essential function of their job.
b. To care for a child after birth or placement for adoption or foster care.
c. To care for a spouse, son, daughter, or parent who has a serious health condition.

FMLA will be governed in accordance with the Federal Family Medical Leave Act. For coverage, process, and procedures contact Human Resources. See Attachment #10, Family and Medical Leave Act.

8.10 Family Care Leave

The employee shall be allowed to use all available sick leave or other paid time off to care for the employee's spouse, parent, parent-in-law, or grandparent, in addition to a sick child.

8.11 Domestic Violence Leave for Victims and Family Members

Employees shall be allowed to use accrued sick leave or reasonable unpaid leave for legal or law enforcement needs, medical treatment, social services assistance, or mental-health counseling as provided by law in relation to cases of domestic violence.

8.12 Washington State Paid Family and Medical Leave (PFML)

Employees shall be eligible to receive Paid Family and Medical Leave (PFML) under the Washington State Family and Medical Leave and Insurance Act. To be eligible for this leave, employees must have worked a minimum of 820 hours in accordance with state law. Employees may initiate the use of this leave prior to exhausting all accumulated leave. Employees may elect to use other leaves consecutively or concurrently

with PFML. If paid leave is used concurrently with PFML, it will be considered a supplemental benefit. The District shall maintain employee benefits while employees are on approved PFML leave subject to the rules of regulations of SEBB. The employer shall pay the employer portion of the premium and the employee shall pay the employee's portion.

ARTICLE IX – REDUCTION IN FORCE

9.1 Staff Reduction

In the event the District adopts a reduced educational program by reason of financial necessity, including but not limited to, levy failure and/or decreased State or Federal support, certificated employees who will be retained to implement the District's reduced or modified program and those certificated employees who will be non-renewed from employment or adversely affected in contract status shall be identified by the provisions contained in this Article. If the District is only reducing provisional employees, the following procedures do not need to be implemented.

9.2 Procedures

9.2.1 Determination of Vacant Positions

The District will determine, as accurately as possible, the total number of certificated staff known as of May 1 to be leaving the District for reasons of retirement, family transfer, normal resignations, leaves, discharge, nonrenewal or other reasons. All reasonable efforts shall be made to fill the resulting vacancies with returning certificated employees.

9.2.2 Certification

Determination shall be made of an employee's possession of a valid Washington State certificate for the position(s) to be filled. This certificate shall be a prerequisite for employee retention.

9.2.3 Employment Categories

Employees shall be placed in all categories for which they qualify. The following categories and specialties are established to ensure the qualifications of personnel assigned to retain positions:

9.2.3.1 Elementary teachers:

a. Grades K through five
b. Elementary Music
c. Elementary Physical Education
d. Special Education

9.2.3.2 Secondary teachers (6-12) will be considered for retention by teaching specialties such as:

a. Science
b. Mathematics
c. Social studies
d. English/Language Arts
e. Visual Arts
f. Physical Education and Health
g. Specific Foreign Languages
h. Career and Technical, by field of specialty

i. Special Education
j. Performing Arts

9.2.3.3 Certificated employees who hold only special certificates which restrict them to placement in special assignments only.

9.3 Preparation and Experience

9.3.1 Length of Service: When more than one person qualifies for a particular position under the criteria listed above, the employee who has the greatest length of teaching service in the State of Washington shall be given the position. Length of teaching service is defined as years of teaching service and/or fractions of said years. If candidates for the position have equal experience in the State of Washington, total years of teaching service shall be the deciding factor.

9.3.2 When more than one person still qualifies for a particular position under the foregoing criteria, the position shall be given to the person who has the greater number of college credits. Beyond that, the flip of a coin shall be used.

9.3.3 Action by the District: The provisions of this Article shall be implemented on or before May 15 of the school year prior to the school year in which staff reductions may be necessary. The District shall take such action as may be required by statute to non- renew or adversely affect the employment contracts of affected employees.

9.4 Employment Pool

9.4.1 All certificated employees who are not recommended for retention in accordance with these procedures shall be terminated from employment and placed in an employment pool for a period of up to two (2) years. Employment pool personnel shall be given the opportunity to fill open positions for which they are qualified under Section 9.3.1. If more than one such employee is qualified for an open position, the criteria set forth in Section 9.3.1 shall be applied in inverse order to determine who shall be offered such position.

9.4.2 A certificated employee placed in the employment pool shall notify the Superintendent or his/her designee in writing between March 1 and March 15 of each year if the employee wishes to remain in the pool and eligible for re-employment. If the Superintendent is not so notified, the person shall be dropped from the employment pool.

9.4.3 When a vacancy occurs for which an individual in the employment pool qualifies, the District shall so notify the person by certified mail at the employee's last known address or by personal delivery. The teacher shall have ten (10) working days from the receipt of notice of such vacancy to accept the position. If the individual fails to accept the position offered, he/she shall be dropped from the employment pool, except that an employee enrolled in graduate work at the time of notification may refuse one offer without being dropped from the employment pool.

9.4.4 While in the employment pool, a person may continue in the District fringe benefit programs for which legally qualified. Such continuance shall require reimbursement to the District of the District's cost of the program(s) in advance by the first day of each month.

9.4.5 During the period the employee is in the employment pool, any credits completed shall be used in

determining the employee's position on the salary schedule.

9.4.6 Employees whose names are in the employment pool shall be given, upon request, preferred consideration in the District's day-to-day employment of substitutes.

ARTICLE X- DURATION

10.1 This Agreement is effective September 1, 2026 through August 31, 2028.

10.2 The collective bargaining agreement may not be altered, added to, or deleted from, except through the voluntary, mutual consent of the employer and the Association.

10.3 The Association or District may reopen the salary schedules in Attachment 7a and 7b prior to any school year if (1) the legislature changes the District's qualification for regionalization funding below 2%; (2) the legislature revises the salary base for funded certificated instructional units and/or the inflationary factor applied to such base; (3) the legislature changes the District's levy authority, or changes how levy funds may be used; or (4) the District fails to pass an enrichment levy. Nothing bargained may violate compensation limitations imposed by state law or subject the District to a state funding penalty.

ATTEST

Stephanie Mateus
Stephanie Mateus (Jun 12, 2026 08:17:48 PDT)

06/12/2026

Stephanie Mateus, SEA President Date

Dr. Kathi Weight, Superintendent Date

Sam Scott, School Board Chair Date

Attachment #1 Preliminary Staffing

Preliminary Staffing Projections

Form will be sent and submitted electronically

_____

Full Name

_____

Building

For the 20xx – 20xx School Year:

_____I plan to return

_____I will not be returning

_____I am undecided at this time

Are you anticipating meeting the credit qualifications and moving on the salary schedule?

_____Yes

_____No

_____Maybe

Anticipated Salary Placement

If you are planning on earning credit to move on the salary schedule, please indicate your anticipated placement below. Evidence should be filed with the District's HR Department no later than October 31st. Evidence should be in the form of an official college or OSPI approved agency transcript, letter, or report for credit in-service or clock hours.

Anticipated New Salary Placement:

_____BA+0 _____MA +0

_____BA +15 _____MA +45

_____BA +30 _____MA +90/PhD

_____BA+90

Attachment #2 – Grievance Form

This form is to be used by a certificated employee when filing a grievance review according to ARTICLE IV of the current Collective Bargaining Agreement. This same form must be used at each step and submitted in duplicate.

TO_____
Name Title

FROM _____
Grievant Name Position

PLACE _____
School Building Department

1. State the specific grievance. (Include Article and Section of the Collective Bargaining Agreement.)

2. State the grievance. (Include time, place, parties involved, and witnesses.)

3. The relief sought.

Grievant signature_____Date_____

Supervisor signature_____Date_____

Supportive documents may be attached.

Attachment #3- Evaluation of Certificated Support Personnel

Name:
Assignment/Location:
Pre-Observation Conference Date:
Observation Dates:
Evaluator:

INSTRUCTIONS: Any rating other than satisfactory will require written justification. All criteria will be rated in any one school year.

Categories: O = Outstanding; S = Satisfactory; N = Needs Improvement; U = Unsatisfactory	O	S	N	U
CRITERION I. Knowledge and Scholarship in Special Field Each certificated support person demonstrates a depth and breadth of knowledge theory and content in their special field. He/she demonstrates an understanding of and knowledge about common school education and the education milieu grades K-12 and demonstrates the ability to integrate their area of specialty into total school milieu. COMMENTS:				
CRITERION II. Specialized Skills Each certificated support person demonstrates in his/her performance a competent level of skill and knowledge in designing and conducting specialized programs of prevention, instruction, remediation and evaluation. COMMENTS:				
CRITERION III. Management of Special and Technical Environment Each certificated support person demonstrates an acceptable level of performance in managing and organizing the special materials, equipment and environment essential to the specialized programs. COMMENTS:				
CRITERION IV. The Support Person as a Professional Each certificated support person demonstrates awareness of his/her limitations and strengths and demonstrates continues professional growth. COMMENTS:				
CRITERION V: Involvement in Assisting Students, Parents and Educational Personnel. Each certificated support person demonstrates an acceptable level of performance in offering specialized assistance in identifying those needing specialized programs. COMMENTS:				

Evaluation of Support Personnel

EVALUATION:

It is my judgment that this employee's overall performance has been (Satisfactory/Unsatisfactory) during the evaluation period.

Evaluator's Signature Date

My signature below indicates my receipt of this evaluation report at my evaluation conference. My signature does not, however, imply that I agree with the contents of this evaluation report.

Employee's Signature Date

Attachment #4 – Short Form Evaluation

SHORT FORM EVALUATION
Certificated Support Personnel
Steilacoom Historical School District No. 1

Name_____**School Year**_____

Building/Location _____

Grade/Level_____

Supervisor_____

Through routine observation_____ meets or exceeds minimum competency as defined by state statute.

_____

Evaluator's Signature Date

_____

Employee's Signature Date

Attachment #5 - Class/Caseload Size Form

Employee Name:_____ Grade Level/Position: _____

Building: _____

As of_____I am_____over my maximum class/caseload level of _____.

A meeting was held with the Principal on_____. We mutually agreed on the following overload option:

- ☐ Hire additional certificated staff
- ☐ Create additional sections
- ☐ Provide para-professional time for the classes that are overloaded
- ☐ Provide a substitute to assist teacher or give release time as long as the need exists
- ☐ Any other creative solution agreeable to the affected teacher and principal
- ☐ Provide additional pay at one hour per diem per week, per student, starting on the first day the overload began (complete section below)

CLAIM FOR EXTRA PAY

Claims for extra pay should be submitted to Payroll by the first Monday of a month for the preceding month

Week of:	Total # Of Students	# of Students over Max

_____ _____

Employee Signature Date

_____ _____

Principal/Supervisor Signature Date

Copy to Payroll & HR
Copy to SEA President

Attachment #6 2026-2027 Salary Schedule

Step	BA	BA15	BA30	BA45	BA90	MA	MA45	MA90
0	$ 64,592	$ 66,336	$ 68,142	$ 69,956	$ 75,768	$ 77,439	$ 83,253	$ 87,000
1	$ 65,461	$ 67,230	$ 69,061	$ 70,951	$ 76,824	$ 78,300	$ 84,173	$ 87,894
2	$ 66,289	$ 68,075	$ 69,927	$ 71,962	$ 77,820	$ 79,165	$ 85,022	$ 88,786
3	$ 67,142	$ 68,946	$ 70,816	$ 72,917	$ 78,763	$ 79,989	$ 85,829	$ 89,685
4	$ 67,980	$ 69,863	$ 71,743	$ 73,919	$ 79,798	$ 80,850	$ 86,730	$ 90,613
5	$ 68,846	$ 70,736	$ 72,637	$ 74,930	$ 80,787	$ 81,725	$ 87,586	$ 91,544
6	$ 69,733	$ 71,581	$ 73,547	$ 75,959	$ 81,787	$ 82,623	$ 88,455	$ 92,431
7	$ 71,297	$ 73,173	$ 75,161	$ 77,703	$ 83,619	$ 84,303	$ 90,217	$ 94,309
8	$ 73,580	$ 75,563	$ 77,600	$ 80,349	$ 86,347	$ 86,947	$ 92,945	$ 97,183
9		$ 78,034	$ 80,175	$ 83,023	$ 89,161	$ 89,619	$ 95,758	$ 100,144
10			$ 82,780	$ 85,837	$ 92,053	$ 92,433	$ 98,654	$ 103,180
11				$ 88,729	$ 95,083	$ 95,325	$ 101,680	$ 106,300
12				$ 91,532	$ 98,192	$ 98,335	$ 104,789	$ 109,552
13					$ 101,380	$ 101,447	$ 107,978	$ 112,877
14					$ 104,582	$ 104,653	$ 111,388	$ 116,333
15					$ 107,304	$ 107,372	$ 114,284	$ 119,357
16					$ 109,449	$ 109,520	$ 116,568	$ 121,745

Professional Learning Stipend (PLS)

Step	BA	BA15	BA30	BA45	BA90	MA	MA45	MA90
0	$ 7,089	$ 7,280	$ 7,479	$ 7,677	$ 8,316	$ 8,499	$ 9,137	$ 9,549
1	$ 7,184	$ 7,378	$ 7,579	$ 7,787	$ 8,432	$ 8,593	$ 9,239	$ 9,647
2	$ 7,275	$ 7,471	$ 7,674	$ 7,898	$ 8,541	$ 8,688	$ 9,332	$ 9,745
3	$ 7,369	$ 7,568	$ 7,773	$ 8,003	$ 8,645	$ 8,779	$ 9,420	$ 9,844
4	$ 7,461	$ 7,668	$ 7,874	$ 8,113	$ 8,758	$ 8,873	$ 9,519	$ 9,945
5	$ 7,556	$ 7,763	$ 7,972	$ 8,224	$ 8,867	$ 8,970	$ 9,612	$ 10,047
6	$ 7,654	$ 7,856	$ 8,072	$ 8,337	$ 8,976	$ 9,068	$ 9,707	$ 10,145
7	$ 7,824	$ 8,030	$ 8,250	$ 8,527	$ 9,177	$ 9,251	$ 9,901	$ 10,350
8	$ 8,077	$ 8,292	$ 8,516	$ 8,818	$ 9,477	$ 9,542	$ 10,201	$ 10,666
9		$ 8,563	$ 8,800	$ 9,111	$ 9,785	$ 9,836	$ 10,509	$ 10,990
10			$ 9,085	$ 9,421	$ 10,103	$ 10,145	$ 10,828	$ 11,325
11				$ 9,738	$ 10,436	$ 10,462	$ 11,160	$ 11,666
12				$ 10,046	$ 10,776	$ 10,794	$ 11,500	$ 12,024
13					$ 11,127	$ 11,134	$ 11,850	$ 12,387
14					$ 11,478	$ 11,486	$ 12,225	$ 12,768
15					$ 11,777	$ 11,784	$ 12,542	$ 13,099
16					$ 12,012	$ 12,019	$ 12,794	$ 13,362

Attachment #7 2027-2028_Salary Schedule

(Published in spring 2027)

Attachment #8 – Extra-Curricular Stipends

The purpose of extra-curricular stipends is to compensate certificated employees for work with students outside the regular work day. The District and Association agree to review, during Labor/Management meetings, the stipends provided at each building to ensure fairness and equity.

High School

Band	$6,600
Choir	$5,500
ASB	$4,950
Dept. Chair/Data Team Leader	$2,750 (7 positions)
Class Advisor	$2,640
Drama	$2,640 per production
Year Book	$2,640
Club Stipend	$660 per quarter
CTSO	$660 per quarter
Chemical Hygiene Officer	$440

Middle School

Band	$2,750
Choir	$2,750
ASB	$2,750
Dept. Chair/Data Team Leader	$2,200 (6 positions)
6th Grade Camp	$660 per session
6th Grade Camp Coordinator	$660
Club Stipend	$660 per quarter
CTSO	$660 per quarter
Chemical Hygiene Officer	$440

Elementary

Intermediate Music Director	$2,750
Primary Music Director	$2,750
Data Team Leader	$2,200 (Up to 5 positions at each site)
Club Stipend	$660 per quarter

It is the understanding of the parties that clubs shall meet one hour per week over the course of one quarter or the equivalent as determined by the advisor and administrator.

Attachment #9 – Parenting Leave

Parenting Leave

NAME: _____ BLDG: _____

ASSIGNMENT: _____ DATE: _____

Leave Requested:
Maternity Leave ☐
Parenting Leave ☐
Adoption Leave ☐

Estimated Date for Start_____

Estimated Return Date_____

Accumulated Sick Leave_____ Amount of Sick Leave Requested _____

Amount of Leave without Pay_____

Total Leave Days Requested _____

_____

Employee's Signature Date

_____

Administrator's Signature Date

_____

Superintendent's Signature Date

Comments:

Attachment #10 – Family and Medical Leave

Employee Eligibility

To be eligible for FMLA leave, an employee ***must***:

1. Have worked for that employer for at least 12 months; and
2. Have worked at least 1,250 hours during the 12 months prior to the start of the FMLA leave

Leave Entitlement

A covered employer must grant an eligible employee up to a total of ***12 workweeks of unpaid leave*** in a 12 month period for one or more of the following reasons:

- for the birth of a son or daughter, and to care for the newborn child;
- for the placement with the employee of a child for adoption or foster care, and to care for the newly placed child;
- to care for an immediate family member (spouse, child, or parent -- but not a parent "in-law") with a serious health condition; and
- when the employee is unable to work because of a serious health condition.

Leave to care for a newborn child or for a newly placed child must conclude within 12 months after the birth or placement. (See CFR Section 825.201)

Spouses employed by the same employer may be limited to a ***combined*** total of 12 workweeks of family leave for the following reasons:

- birth and care of a child;
- for the placement of a child for adoption or foster care, and to care for the newly placed child; and
- to care for an employee's parent who has a serious health condition.

Intermittent/Reduced Schedule Leave - The FMLA permits employees to take leave on an intermittent basis or to work a reduced schedule under certain circumstances. CFR Section 203)

- Intermittent/reduced schedule leave may be taken when medically necessary to care for a seriously ill family member, or because of the employee's serious health condition.
- Intermittent/reduced schedule leave may be taken to care for a newborn or newly placed adopted or foster care child only with the employer's approval.

Employees needing intermittent/reduced schedule leave for foreseeable medical treatment must work with their employers to schedule the leave so as not to unduly disrupt the employer's operations, subject to the approval of the employee's health care provider. In such cases, the employer may transfer the employee temporarily to an alternative job with equivalent pay and benefits that accommodate recurring periods of leave better than the employee's regular job.

Substitution of Paid Leave - Employees must use accrued **paid** leave to cover some or all of the FMLA leave taken.

Serious Health Condition - "Serious health condition" means an illness, injury, impairment, or physical or mental condition that involves either:

- any period of incapacity or treatment connected with inpatient care (i.e., an overnight stay) in a hospital, hospice, or residential medical care facility, and any period of incapacity or subsequent treatment in connection with such inpatient care; or

- Continuing treatment by a health care provider with includes any period of incapacity (i.e., inability to work, attend school or perform other regular daily activities).

This could include, but is not limited to, pregnancy, prenatal care, chronic health conditions such as asthma or diabetes, and permanent or long-term conditions such as Alzheimer's, stroke, or cancer.

Medical Certification - An employer may require that the need for leave for a serious health condition of the employee or the employee's immediate family member be supported by a certification issued by a health care provider. The employer must allow the employee at least **15 calendar days** to obtain the medical certification.

An employer may, at its own expense, require the employee to obtain a second medical certification from a health care provider.

Maintenance of Health Benefits

A covered employer is required to maintain group health insurance coverage, including family coverage, for an employee on FMLA leave on the same terms as if the employee continued to work.

Job Restoration

Upon return from FMLA leave, an employee must be restored to his or her original job, or to an **"equivalent"** job, which means virtually identical to the original job in terms of pay, benefits, and other employment terms and conditions.

Notice

Employee Notice - Eligible employees seeking to use FMLA leave should request leave as soon as possible.

Other Provisions

Teachers may not be able to take intermittent or reduced-scheduled leave for planned medical treatment that may take them out of the classroom for more than 20 % of the time. In such cases, the employee may be required to take continuous leave for the entire treatment period depending on the nature of the medical condition and classroom needs.

Teachers and educational assistants also may not be able to return from leave near the end of the school term. Depending on the timing and the reason for the leave, the district can require the employee to extend their leave and return at the beginning of the next term, rather than in the closing days of the current term.

Nothing contained above shall be construed to deny or restrict to either party such rights as they may have under applicable laws and regulations. FMLA will be governed in accordance with the Federal Family Medical Leave Act. For coverage, process, and procedures contact human resources.

Attachment #11 – Just Cause/Seven Key Tests

The basic elements of just cause, which different arbitrators have emphasized, have been reduced by Arbitrator Carrol R. Daugherty to seven tests. These tests, in the form of questions, represent the most specifically articulated analysis of the just cause standard as well as an extremely practical approach.

A "no" answer to one or more of the questions may mean that just cause either was not satisfied or at least was seriously weakened in that some arbitrary, capricious or discriminatory element was present.

Notice: "Did the employer give to the employee forewarning or foreknowledge of the possible or probable consequences of the employee's disciplinary conduct?"

Reasonable Rule or Order: „Was the employer's rules or managerial order reasonably related to a) the orderly, efficient, and safe operation of the employer's business and b) the performance that the employer might properly expect of the employee?"

Investigation: "Did the employer before administering the discipline to an employee, make an effort to discover whether the employee did in fact violate or disobey a rule or order of management?"

Fair Investigation: "Was the employer's investigation conducted fairly and objectively?"

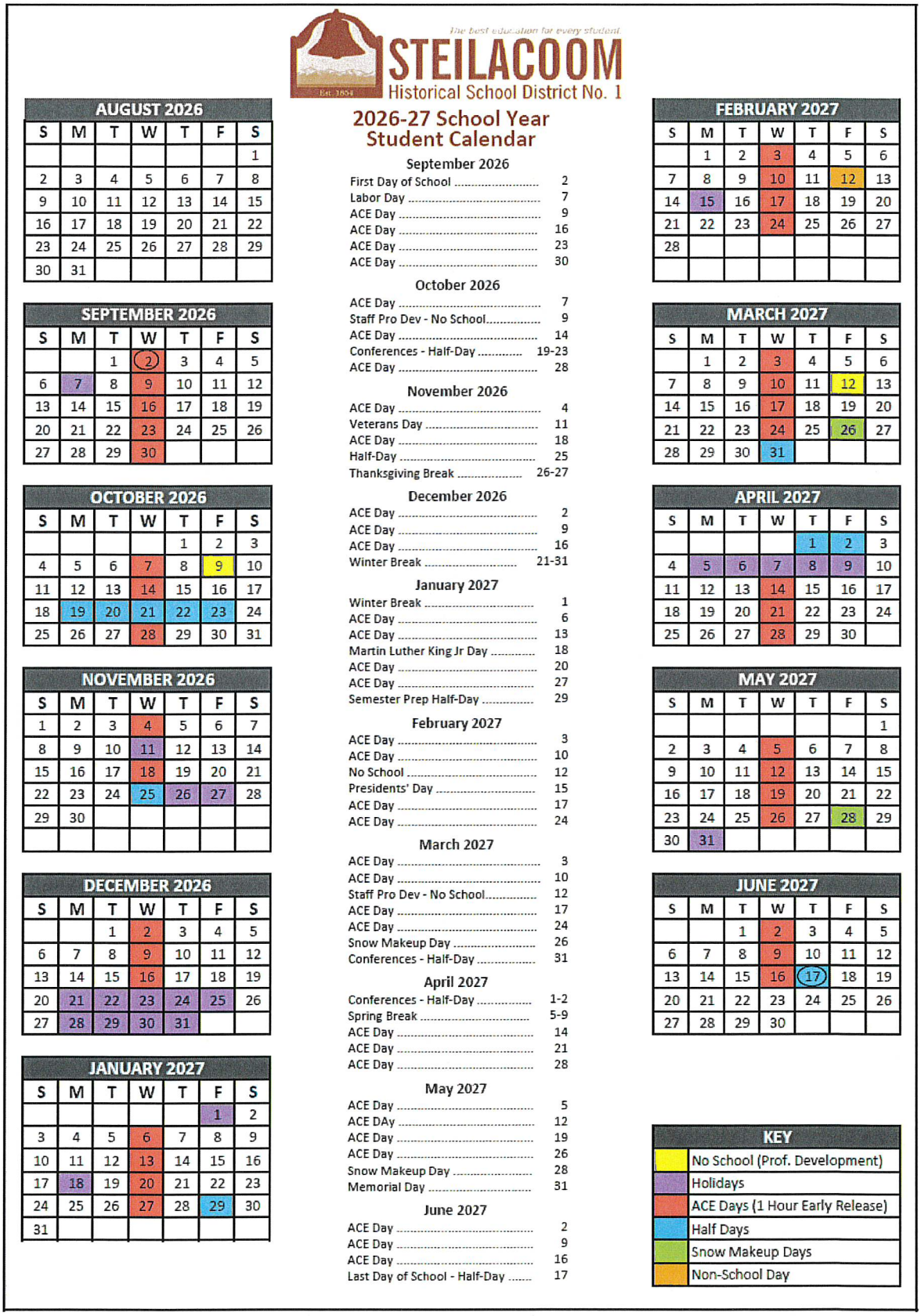
Proof: "At the investigation, did the judge' obtain substantial evidence or proof that the employee was guilty as charged?"

Equal Treatment: "Has the employer applied its rules, orders, and penalties even-handedly and without discrimination to all employees?"

Penalty: "Was the degree of discipline administered by the employer in a particular case reasonably related to the following?

a) the seriousness of the employee's proven offense, and
b) the record of the employee in his service with the Employer?

Attachment # 12a 2026-2027 Calendar



The best education for every student.

STEILACOOM
Historical School District No. 1

2026-27 School Year Student Calendar

AUGUST 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
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30	31					

SEPTEMBER 2026

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OCTOBER 2026

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NOVEMBER 2026

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DECEMBER 2026

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JANUARY 2027

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24	25	26	27	28	29	30
31						

September 2026

First Day of School	2
Labor Day	7
ACE Day	9
ACE Day	16
ACE Day	23
ACE Day	30

October 2026

ACE Day	7
Staff Pro Dev - No School	9
ACE Day	14
Conferences - Half-Day	19-23
ACE Day	28

November 2026

ACE Day	4
Veterans Day	11
ACE Day	18
Half-Day	25
Thanksgiving Break	26-27

December 2026

ACE Day	2
ACE Day	9
ACE Day	16
Winter Break	21-31

January 2027

Winter Break	1
ACE Day	6
ACE Day	13
Martin Luther King Jr Day	18
ACE Day	20
ACE Day	27
Semester Prep Half-Day	29

February 2027

ACE Day	3
ACE Day	10
No School	12
Presidents' Day	15
ACE Day	17
ACE Day	24

March 2027

ACE Day	3
ACE Day	10
Staff Pro Dev - No School	12
ACE Day	17
ACE Day	24
Snow Makeup Day	26
Conferences - Half-Day	31

April 2027

Conferences - Half-Day	1-2
Spring Break	5-9
ACE Day	14
ACE Day	21
ACE Day	28

May 2027

ACE Day	5
ACE DAy	12
ACE Day	19
ACE Day	26
Snow Makeup Day	28
Memorial Day	31

June 2027

ACE Day	2
ACE Day	9
ACE Day	16
Last Day of School - Half-Day	17

FEBRUARY 2027

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MARCH 2027

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APRIL 2027

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MAY 2027

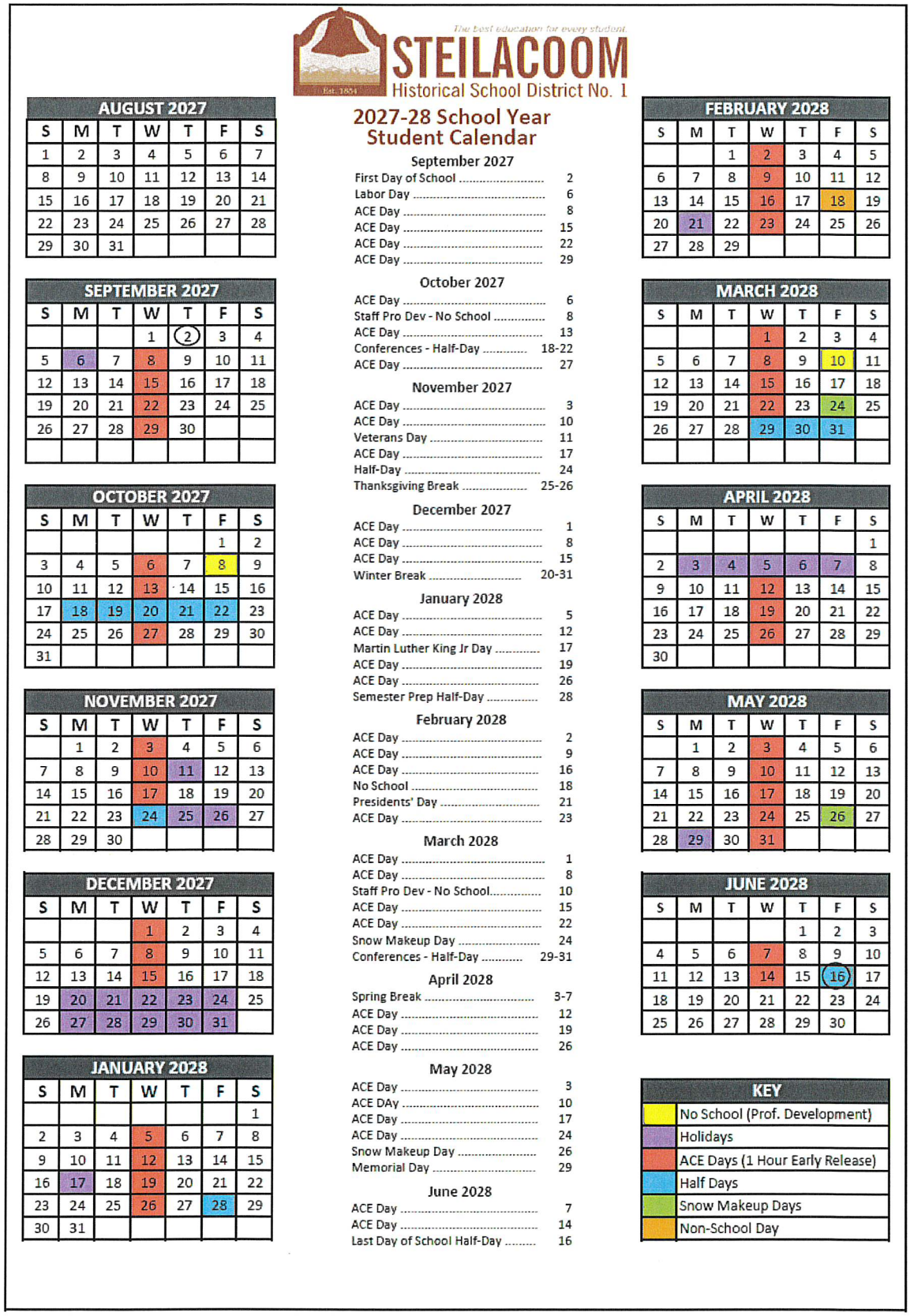
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JUNE 2027

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KEY
No School (Prof. Development)
Holidays
ACE Days (1 Hour Early Release)
Half Days
Snow Makeup Days
Non-School Day

Attachment # 12b 2027-2028 Calendar



The best education for every student.

STEILACOOM Historical School District No. 1

2027-28 School Year Student Calendar

September 2027
- First Day of School 2
- Labor Day 6
- ACE Day 8
- ACE Day 15
- ACE Day 22
- ACE Day 29

October 2027
- ACE Day 6
- Staff Pro Dev - No School 8
- ACE Day 13
- Conferences - Half-Day 18-22
- ACE Day 27

November 2027
- ACE Day 3
- ACE Day 10
- Veterans Day 11
- ACE Day 17
- Half-Day 24
- Thanksgiving Break 25-26

December 2027
- ACE Day 1
- ACE Day 8
- ACE Day 15
- Winter Break 20-31

January 2028
- ACE Day 5
- ACE Day 12
- Martin Luther King Jr Day 17
- ACE Day 19
- ACE Day 26
- Semester Prep Half-Day 28

February 2028
- ACE Day 2
- ACE Day 9
- ACE Day 16
- No School 18
- Presidents' Day 21
- ACE Day 23

March 2028
- ACE Day 1
- ACE Day 8
- Staff Pro Dev - No School 10
- ACE Day 15
- ACE Day 22
- Snow Makeup Day 24
- Conferences - Half-Day 29-31

April 2028
- Spring Break 3-7
- ACE Day 12
- ACE Day 19
- ACE Day 26

May 2028
- ACE Day 3
- ACE DAy 10
- ACE Day 17
- ACE Day 24
- Snow Makeup Day 26
- Memorial Day 29

June 2028
- ACE Day 7
- ACE Day 14
- Last Day of School Half-Day 16

AUGUST 2027

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22	23	24	25	26	27	28
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SEPTEMBER 2027

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OCTOBER 2027

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NOVEMBER 2027

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DECEMBER 2027

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19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2028

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FEBRUARY 2028

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20	21	22	23	24	25	26
27	28	29				

MARCH 2028

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APRIL 2028

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MAY 2028

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JUNE 2028

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KEY	
	No School (Prof. Development)
	Holidays
	ACE Days (1 Hour Early Release)
	Half Days
	Snow Makeup Days
	Non-School Day

SEA_ CBA 2026-2028

Final Audit Report 2026-06-12

Created:	2026-06-12
By:	Pamela Hiles (philes@steilacoom.k12.wa.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHalqnTNgXBxCUH6RmaTjkEfaRv3iuWl8

"SEA_ CBA 2026-2028" History

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2026-06-12 - 3:17:46 PM GMT- IP address: 152.157.135.248

Document e-signed by Stephanie Mateus (smateus@steilacoom.k12.wa.us)
Signature Date: 2026-06-12 - 3:17:48 PM GMT - Time Source: server- IP address: 152.157.135.248 - Signature Appearance Selected: TYPE

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2026-06-12 - 3:17:48 PM GMT

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 06/17/26

Strategic Focus Area

☒ Achieve

☐ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

As part of expanding Career and Technical Education (CTE) opportunities at Steilacoom High School, SHS is introducing a new Advanced Placement (AP) course, **AP Business with Personal Finance**, for the 2026–27 school year. This course is a new offering from the College Board AP program and provides students with an opportunity to earn advanced coursework credit while developing practical business, entrepreneurship, and financial literacy skills aligned to postsecondary success and career readiness.

To support rigorous instruction aligned with the College Board Course and Exam Description (CED), Washington State CTE Business and Marketing standards, and industry expectations, the Instructional Materials Committee is recommending the adoption of **Business with Personal Finance for the AP® Course, 1st Edition (2026)** by David Anderson, Christopher Neck, Emma Murray, and Heidi Neck.

This instructional resource was selected from the list of College Board approved and recommended curricular resources developed specifically for the new AP Business with Personal Finance course framework.

Key Features of the New Textbook:

- **Alignment:** Fully aligned with the new College Board AP Business with Personal Finance framework and supports Washington State CTE Business and Marketing standards, emphasizing entrepreneurship, financial literacy, management, and workplace readiness.
- **College Board Approved Resource:** Specifically designed for the AP Business with Personal Finance course and selected as an approved option through College Board supported instructional resources for the new AP offering.
- **Industry Relevance:** Developed specifically for the new AP course by nationally recognized experts in business education, entrepreneurship, and personal finance. Content reflects current business trends, economic principles, and financial decision making relevant to today's workforce and economy.
- **Real-World Applications:** Includes authentic business case studies, entrepreneurial design challenges, and practical financial literacy applications that help students connect classroom learning to real-world experiences.
- **Career Readiness Focus:** Emphasizes employability skills including collaboration, communication, leadership, ethical decision making, problem solving, and financial responsibility, all of which are key components of Career and Technical Education pathways.

Content Highlights:

- In-depth coverage of entrepreneurship, business ownership, marketing, operations, finance, management, and personal financial planning.
- Dedicated personal finance modules addressing budgeting, credit, saving, investing, insurance, taxes, student loans, homeownership, and retirement planning.
- Integrated support for the AP Business Canvas Project, allowing students to apply business concepts through the creation and presentation of a business plan and entrepreneurial proposal.
- Practice-based activities and assessments designed to prepare students for both the AP assessment and future business and financial decision making.

Student Resources:

Students will have access to both a physical textbook and a digital textbook platform that includes interactive learning tools, multimedia resources, practice assessments, vocabulary support, and additional AP exam preparation materials designed to support diverse learners and increase student engagement.

Community and Committee Review:

- **IMC Review:** The Instructional Materials Committee reviewed and approved the textbook on May 6th, 2026.
- **Diversity Committee Review:** The District's Diversity Committee evaluated the text using OSPI's Bias and Sensitivity Rubric during the week of May 11th, 2026 and confirmed its alignment with district equity and inclusion goals.
- **Community Engagement:** A community curriculum review night was hosted at Steilacoom High School on May 11th, 2026, where families and stakeholders had the opportunity to review the proposed materials and provide feedback.

Funding Source:

This textbook adoption will be funded through Career and Technical Education (CTE) resources in support of the district's Business and Marketing pathway expansion and the implementation of the new AP Business with Personal Finance course.

RECOMMENDED ACTION:

The Instructional Materials Committee recommends that the Board approve the adoption of Business with Personal Finance for the AP® Course, 1st Edition (2026) to support the launch of the new AP Business with Personal Finance CTE course at Steilacoom High School, ensuring alignment with College Board expectations, Washington State CTE standards, and the district's commitment to postsecondary success, career readiness, and financial literacy.

Report prepared by: Laurie Vallieres, Executive Director of Teaching & Learning

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Agenda Item: Draft 2026-2027 Budget and 4-year Budget Forecast

Board Meeting Date: June 17, 2026

Strategic Focus Area

☐ Achieve

☐ Support

☐ Connect

☒ Plan

BACKGROUND INFORMATION

The 2026-2027 budget is presented to the board and the public for review and comment. The budget has been submitted to the ESD for review.

As indicated in the resolution, approval would allow the 2027 collection of our educational programs and operations levy and capital levy approved by voters. The resolution also authorizes an appropriation level for each of the funds managed by the district.

The greatest risk factor for the budget is related to enrollment projections. The district consulted with a demographer for use with our budget estimates, but future enrollment trends are unknown and may have negative or positive impacts to future revenue and spending plans.

Despite this risk, the 2026-2027 budget is responsible and conservative. The superintendent continues to provide close oversight of spending and we will continue to monitor enrollment and spending closely.

RECOMMENDED ACTION:

None, first reading.

Report prepared by:
Sarah Jahn, CFO

Steilacoom Historical School District No. 1
511 Chambers
Steilacoom, WA 98388

Resolution 951-07-15-26

BUDGET ADOPTION 2026-2027 SCHOOL YEAR

A RESOLUTION of the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, fixing and determining fund appropriations; adopting the 2026-2027 budget, the four-year budget plan summary and the four-year enrollment projection; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF STEILACOOM HISTORICAL SCHOOL DISTRICT NO.1, PIERCE COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Steilacoom Historical School District No. 1, Pierce County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2026-27 fiscal year and published electronic notice of the same on its website. The 2026-27 budget includes, among other things, a complete financial plan of the District for the 2026-27 fiscal year, and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2026-27 budget on or before September 1, 2026. Prior to adoption of the 2026-27 budget, the Board met and conducted a public hearing to allow any person to be heard for or against any part of the budget, the four-year budget plan, or any proposed changes to uses of enrichment under RCW 28A.505.240 (educational programs and operation levy).

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on July 15, 2026, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2026-27 budget.

Section 2. Certification of 2027 Excess Property Taxes, Fixing and Determining Fund Appropriations; Adoption of 2026-27 Budget Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board certifies to the Board of County Commissioners of Pierce County, Washington and the Superintendent of Puget Sound ESD, the excess levies for the calendar year 2027, as follows:

Educational Programs and Operation	10,343,800
Capital Projects	7,223,400

(b) The Board hereby fixes and determines the appropriation from each fund contained in the 2026-27 Budget, as follows:

General Fund	59,455,800
Capital Projects Fund	9,092,500
Transportation Vehicle Fund	-0-
Debt Service Fund	-0-
Associated Student Body Fund	1,049,500

(c) The Board hereby adopts the 2026-27 Budget that includes certified General Fund educational programs and operation excess property taxes and Capital Projects Fund excess property taxes, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. Fund Transfers. No transfers between funds are budgeted for fiscal year 2026-2027.

Section 4. General Authorization and Ratification. The Secretary to the Board, the Chair of the Board, the District's Assistant Superintendent and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

Section 5. Certification of General Fund Excess Property Tax Levy; Assessor Authorization. The Assessor of Pierce County, Washington is authorized and directed, without further Board action, to reduce the General Fund excess property tax levy amount to be extended upon the tax rolls and collected in calendar year 2027 to be consistent with the limitations imposed by RCW 84.52.0531.

ADOPTED by the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, at a regular open public meeting thereof, held this 15th day of July, 2026, the following Directors being present and voting in favor of the resolution.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON

_____
Chair

_____
Vice-Chair

_____
Board Member

_____
Board Member

_____
Board Member

_____
Superintendent/Secretary

BUDGET AND EXCESS LEVY SUMMARY

	General Fund	ASB	Debt Service	Capital Projects	Transp. Vehicle	Total
BUDGET						
Total Revenues and Other Financing Sources	60,621,300	1,366,500	50,000	7,293,800	5,000	69,336,600
Total Appropriations (Expenditures)	59,555,800	1,049,500	-	9,092,500	-	69,697,800
Excess of Revenues over/(under) Expenditures	1,065,500	317,000	50,000	(1,798,700)	5,000	(361,200)
Beginning Total Fund Balance	8,628,500	343,400	964,700	4,947,500	237,200	15,121,300
Ending Total Fund Balance	9,694,000	660,400	1,014,700	3,148,800	242,200	14,760,100
EXCESS LEVIES FOR 2027 COLLECTION						
Excess levies approved by voters for 2027 collection	10,343,800			7,223,400		

GENERAL FUND FINANCIAL SUMMARY

	Actual 2425	Budget 2526	Budget 2627
ENROLLMENT AND STAFFING SUMMARY			
Total K-12 FTE Enrollment Counts	2,996.78	3,021.00	3,007.00
FTE Certificated Employees	192.600	199.230	194.800
FTE Classified Employees	97.428	106.542	114.281
FINANCIAL SUMMARY			
Total Revenues	55,715,100	57,780,400	60,621,300
Total Expenditures	52,276,300	56,941,900	59,555,800
Total Beginning Fund Balance	3,950,300	5,183,400	8,628,500
Total Ending Fund Balance	7,389,100	6,021,900	9,694,000
EXPENDITURE SUMMARY BY PROGRAM GROUPS			
Regular Instruction	27,673,400	29,924,200	30,740,200
Special Education Instruction	7,522,400	8,778,300	9,170,200
Vocational Instruction	2,532,400	2,947,600	3,006,100
Compensatory Education	1,752,000	1,578,600	1,639,300
Other Instructional Programs	473,000	1,212,300	1,304,100
Support Services	12,323,100	12,500,900	13,695,900
Total - Program Groups	52,276,300	56,941,900	59,555,800
EXPENDITURE SUMMARY BY ACTIVITY GROUPS			
Teaching Activities	30,252,500	34,717,000	35,170,500
Teaching Support	5,753,000	5,461,200	6,311,300
Other Supportive Activities	10,157,700	10,051,100	11,454,400
Building Administration	4,164,200	3,490,000	4,512,600
Central Administration	1,948,900	3,222,600	2,107,000
Total - Activity Groups	52,276,300	56,941,900	59,555,800
EXPENDITURE SUMMARY BY OBJECTS			
Certificated Salaries	23,716,500	25,258,300	26,093,300
Classified Salaries	7,414,700	8,093,400	8,379,100
Employee Benefits and Payroll Taxes	10,318,900	10,854,500	11,261,600
Supplies and Instructional Resources	1,256,500	2,438,700	2,700,700
Purchased Services	9,549,600	10,269,500	11,061,700
Travel	20,100	27,500	59,500
Total - Objects	52,276,300	56,941,900	59,555,900

F-195F FOUR-YEAR PROJECTION

GENERAL FUND

Enrollment	2627	2728	2829	2930
Kinder	194.00	188.00	182.00	187.00
1st	204.00	193.00	188.00	182.00
2nd	176.00	202.00	193.00	187.00
3rd	201.00	176.00	202.00	193.00
4th	210.00	200.00	170.00	200.00
5th	220.00	215.00	210.00	180.00
6th	250.00	231.00	226.00	221.00
7th	250.00	255.00	235.00	230.00
8th	250.00	250.00	255.00	240.00
9th	257.00	250.00	250.00	255.00
10th	250.00	257.00	250.00	250.00
11th (excluding RS)	200.00	200.00	200.00	200.00
12th (excluding RS)	150.00	150.00	150.00	150.00
Subtotal	2,812.00	2,767.00	2,711.00	2,675.00
Running Start	195.00	190.00	190.00	190.00
Drop Out Reengagement	-	-	-	-
ALE Enrollment	-	-	-	-
Total K-12	3007.00	2957.00	2901.00	2865.00
Staff Counts				
General Fund FTE Certificated Employees	196.800	195.000	195.000	194.000
General Fund FTE Classified Employees	112.281	110.000	110.000	108.000
Revenues				
1000-Local Taxes	10,252,000	10,254,000	10,529,800	10,853,300
2000-Local Non-Tax	1,102,000	1,124,000	1,146,500	1,169,400
3000-State, General Purpose	33,457,100	34,126,200	34,808,700	35,504,900
4000 State, Spec Purpose	12,252,600	12,497,700	12,747,700	13,002,700
5000 - Federal General Purpose	239,000	243,800	248,700	253,700
6000 - Federal, Special Purpose	3,318,600	3,385,000	3,452,700	3,521,800
Total Revenue	60,621,300	61,630,700	62,934,100	64,305,800
Expenditures				
00-Regular Instruction	30,740,200	31,662,400	32,612,300	33,590,700
20 - Spec Ed Instructions	9,170,200	9,445,300	9,728,700	10,020,600
30 - Vocational Instruction	3,006,100	3,096,300	3,189,200	3,284,900
50 & 60 - Compensatory Ed. Inst.	1,639,300	1,688,500	1,739,200	1,791,400
70 - Other Inst. Programs	1,304,100	1,343,200	1,383,500	1,425,000
90 - Support Services	13,695,900	14,106,800	14,530,000	14,965,900
Total Expenditures	59,555,800	61,342,500	63,182,900	65,078,503
Excess of Revenue Over/Under	1,065,500	288,200	(248,800)	(772,703)

General Fund, continued

Beginning Fund Balance	**2627**	**2728**	**2829**	**2930**
821- Rest. For C.O. of Rest. Revenue	100,000	-	-	-
828- Rest. For Carryover Food Service	10,000	10,000	10,000	10,000
840-Nonspendable Inventory & Pre Paid Items	100,000	100,000	100,000	100,000
890- Unassigned Fund Balance	5,281,900	6,010,700	6,298,852	5,942,850
891-Minimum Fund Balance Policy	3,136,600	3,573,300	3,573,348	3,680,550
Total Beginning Fund Balance	8,628,500	9,694,000	9,982,200	9,733,400
Ending Fund Balance				
821- Rest. For C.O. of Rest. Revenue	-	-	-	-
828- Rest. For Carryover Food Service	10,000	10,000	10,000	10,000
840-Nonspendable Inventory & Pre Paid Items	100,000	100,000	100,000	100,000
890- Unassigned Fund Balance	6,010,700	6,298,852	5,942,850	7,295,298
891-Minimum Fund Balance Policy	3,573,300	3,573,348	3,680,550	1,555,402
Total Ending Fund Balance	9,694,000	9,982,200	9,733,400	8,960,700

CAPITAL PROJECTS FUND

	2627	**2728**	**2829**	**2930**
1000 - Local Taxes	$ 7,123,800	$ 7,337,400	$ 7,557,500	$ 3,630,800
2000 - Local Nontax Support	170,000	170,000	170,000	170,000
Total Revenue	7,293,800	7,507,400	7,727,500	3,800,800
10 - Sites	562,500	120,000	50,000	1,000,000
20 - Buildings	7,230,000	6,000,000	7,820,000	1,500,000
30 - Equipment	1,300,000	1,280,000	800,000	1,000,000
Total Expenditures	9,092,500	7,400,000	8,670,000	3,500,000
Excess of Revenue Over/Under	(1,798,700)	107,400	(942,500)	300,800
840-Nonspendable - Prepaid Items	10,000	-	-	-
862-Committed from Levy Proceeds	4,787,500	2,998,800	3,106,200	2,163,700
866-Restricted from Impact Fee Proceeds	150,000	150,000	150,000	150,000
889-Assigned to Fund Purposes	-	-	-	-
890- Unassigned Fund Balance	-	-	-	-
Total Beginning Fund Balance	4,947,500	3,148,800	3,256,200	2,313,700
862-Committed from Levy Proceeds	2,998,800	3,106,200	2,163,700	2,464,500
866-Restricted from Impact Fee Proceeds	150,000	150,000	150,000	150,000
889-Assigned to Fund Purposes	-	-	-	-
890- Unassigned Fund Balance				
Total Ending Fund Balance	$ 3,148,800	$ 3,256,200	$ 2,313,700	$ 2,614,500

ASSOCIATED STUDENT BODY (ASB)

	2627	2728	2829	2930
100 - General Student Body	$ 357,500	$ 361,100	$ 364,700	$ 368,300
200 - Athletics	283,500	286,300	289,200	292,100
300 - Classes	140,000	141,400	142,800	144,200
400 - Clubs	547,500	553,000	558,500	564,100
600 - Private Moneys	38,000	38,400	38,800	39,200
Total Revenue	1,366,500	1,380,200	1,394,000	1,407,900
100 - General Student Body	128,500	134,300	140,300	146,600
200 - Athletics	276,500	288,900	301,900	315,500
300 - Classes	90,000	94,100	98,300	102,700
400 - Clubs	521,500	545,000	569,500	595,100
600 - Private Moneys	33,000	34,500	36,100	37,700
Total Expenditures	1,049,500	1,096,800	1,146,100	1,197,600
Excess of Revenue Over/Under	317,000	283,400	247,900	210,300
819-Restrict For Fund Purposes	343,400	660,400	943,800	1,191,700
Total Beginning Fund Balance	343,400	660,400	943,800	1,191,700
819-Restrict For Fund Purposes	660,400	943,800	1,191,700	1,402,000
Total Ending Fund Balance	$ 660,400	$ 943,800	$ 1,191,700	$ 1,402,000

DEBT SERVICE

	2627	2728	2829	2930
1000 - Local Taxes	$ 25,000	$ 25,000	$ 25,000	$ 25,000
2000 - Local Nontax Support	25,000	25,000	25,000	25,000
Total Revenue	50,000	50,000	50,000	50,000
Total Expenditures	-	-	-	-
Excess of Revenue Over/Under	50,000	50,000	50,000	50,000
830-Restrict For Debt Service	964,700	1,014,700	1,064,700	1,114,700
Total Beginning Fund Balance	964,700	1,014,700	1,064,700	1,114,700
830-Restricted for Debt Service	1,014,700	1,064,700	1,114,700	1,164,700
Total Ending Fund Balance	$ 1,014,700	$ 1,064,700	$ 1,114,700	$ 1,164,700

TRANSPORTATION VEHICLE FUND

	2627	2728	2829	2930
2300 - Investment Earnings	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Total Revenue	5,000	5,000	5,000	5,000
Total Expenditures	-	-	-	-
Excess of Revenue Over/Under	5,000	5,000	5,000	5,000
819-Restricted for Fund Purposes	237,200	242,200	247,200	252,200
Total Beginning Fund Balance	237,200	242,200	247,200	252,200
819-Restricted for Fund Purposes	242,200	247,200	252,200	257,200
Total Ending Fund Balance	$ 242,200	$ 247,200	$ 252,200	$ 257,200

ALL FUNDS

	2627	2728	2829	2930
Total Revenue	$ 69,336,600	$ 70,573,300	$ 72,110,600	$ 69,569,500
Total Expenditures	69,697,800	69,839,300	72,999,000	69,776,103
Excess of Revenue Over/(Under)	(361,200)	734,000	(888,400)	(206,603)
Restricted Fund Balance	6,702,800	5,176,100	5,621,900	4,982,300
Unrestricted Fund Balance	8,418,500	9,584,000	9,872,200	9,623,400
Total Beginning Fund Balance	15,121,300	14,760,100	15,494,100	14,605,700
Restricted Fund Balance	5,176,100	5,621,900	4,982,300	5,548,400
Unrestricted Fund Balance	9,584,000	9,872,200	9,623,400	8,850,700
Total Ending Fund Balance	$ 14,760,100	$ 15,494,100	$ 14,605,700	$ 14,399,100

STEILACOOM
Historical School District No. 1
Est. 1854

2026-2027
DRAFT BUDGET
FOUR-YEAR FORECAST

Presented by Sarah Jahn, CFO
June 17, 2026

FUNDS

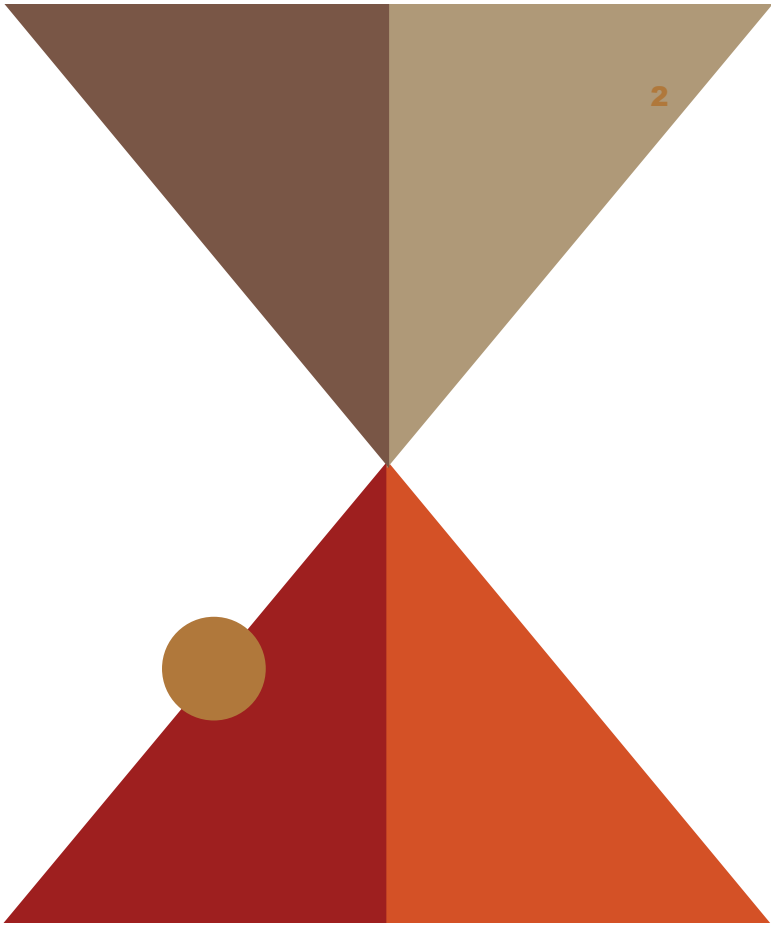
General

Capital Projects

Associated Student Body

Debt Service

Transportation



BUDGET OVERVIEW – ALL FUNDS

	General	Capital	ASB	Other	Total
Revenues	60,621,300	7,293,800	1,366,500	55,000	69,336,600
Expenditures	59,555,800	9,092,500	1,049,500	-0-	69,697,800
Net Revenue over Expend	1,065,500	(1,798,700)	317,000	55,000	(361,200)
Beginning Fund Balances	8,628,500	4,947,500	343,400	1,201,900	15,121,300
Ending Fund Balances	9,694,000	3,148,800	660,400	1,256,900	14,760,100

ENROLLMENT

Class	FTE
K-5	1,205.00
6-8	750.00
9-12	857.00
Subtotal	**2,812.00**
Running Start	195.00
Total	3,007.00

Forecast, without Running Start

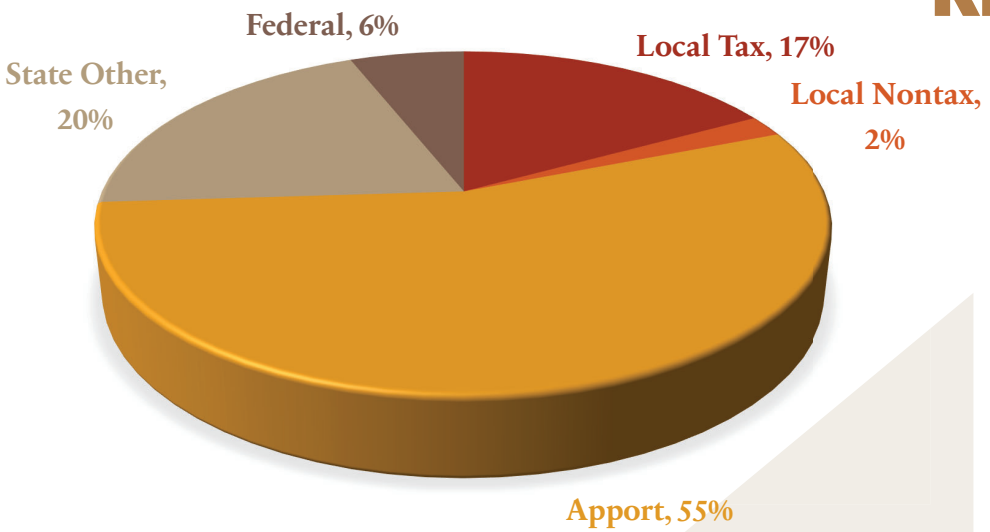
Low	**2,716**
Medium*	**2,875**
Low-Med Mid	**2,796**

*Demographer recommendation

GENERAL FUND

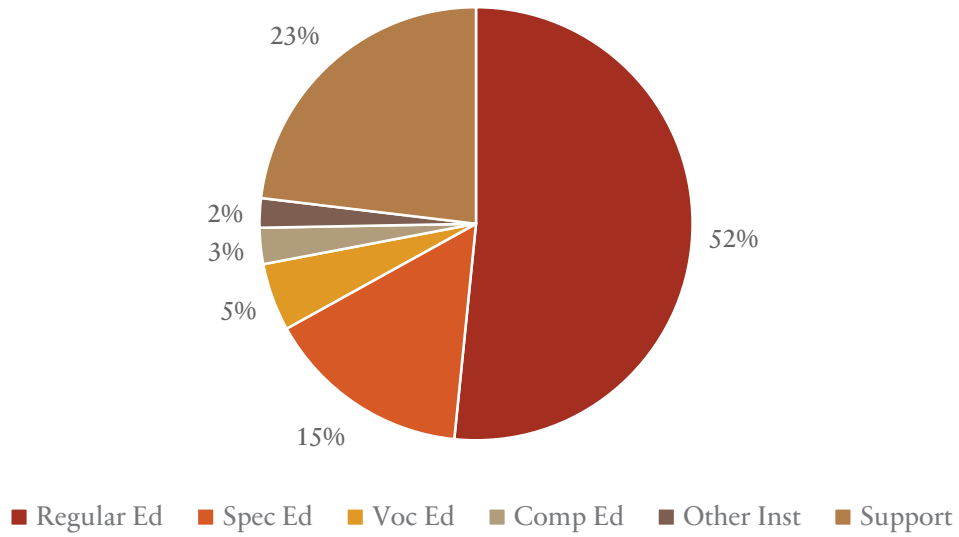
• Revenues	$60,621,300
• Expenditures	59,555,800
• Net Rev/Exp	1,065,500
• Beginning Fund Balance	8,628,500
• Ending Fund Balance	$ 9,694,000

GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES

By Program



MATERIALS, SUPPLIES & OPERATING COSTS (MSOC)

State Allocation	2526	2627	Chg
Per Student	$1,614.28	$1,656.25	$41.97
MSOC	$4,140,600	$4,418,800	$278,200

CAPITAL PROJECTS FUND [9]

Revenues	
Local Taxes	$7,123,800
Local Non-tax	170,000
Total Revenues	7,293,800
Expenditures	
Site improvements	562,500
Building improvements	7,230,000
Equipment	1,300,000
Total Expenditures	9,092,500
Net Revenues/Expenditures	(1,798,700)
Beginning Fund Balance	4,947,500
Ending Fund Balance	3,148,800

ASB

Group	Revenues	Expenses
Gen Student Body	$ 357,500	$ 128,500
Athletics	283,500	276,500
Classes of 202X	140,000	90,000
Clubs	547,500	521,500
Private Moneys	38,000	33,000
Total	1,366,500	1,049,500

TRANS AND DEBT SERVICE

Minimal activity in these funds

Transportation

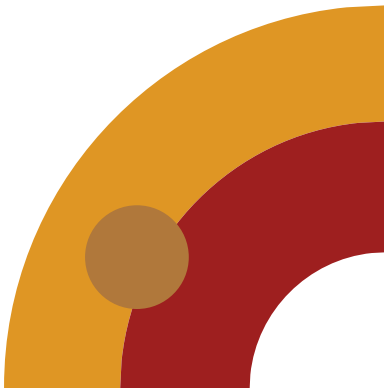
Revenue*	$5,000
Expenses	-0-

*Interest income on residual funds

Debt Service

Revenue*	$50,000
Expenses	-0-

*Interest income on residual funds and taxes in arrears



NEXT STEPS

- Present final budget for Board approval at July meeting.
- Publish budget book.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Agenda Item: 2026-2027 Fee Schedule

Board Meeting Date: June 17, 2026

Strategic Focus Area

☐ Achieve

☐ Support

☐ Connect

☒ Plan

BACKGROUND INFORMATION

The SHSD 2026-2027 School Year Student Fee Schedule is attached for board consideration and approval. Chromebook fees were updated to reflect current replacement costs. Pioneer ASB and Athletic fees increased by $5.00 each

WIAA voted to increase the adult gate fee to $8.00 and the family pass price has been increased $5.00.

Steilacoom High School added Dance (club) and Flag Football (athletics) fees. The activities began in the 2025-2026 school year. Math Team fees increased $5.00 and a fee was added for the cost of replacing lost ASB cards.

RECOMMENDED ACTION:

The Superintendent recommends approval of the 2026-2027 School Year Student Fee Schedule.

Report prepared by:

Sarah Jahn, Chief Finance Officer

STEILACOOM
Historical School District No. 1
Est. 1854

2026-2027 Student Fee Schedule

DISTRICTWIDE				
School Field Trips	Price Varies		Lost or Damaged Equipment	Replacement or repair cost
NSF Check Fees	25.00		Lost or Damaged Library or Textbook	Replacement cost
MEAL PRICES				
Breakfast (K-5)	3.00		Breakfast (6-12)	3.50
Lunch (K-5)	4.25		Lunch (6-12)	4.50

PIONEER MIDDLE SCHOOL				
Yearbook (subject to vendor pricing)	approx. 35.00			
ASB Fees and Extracurricular Participation (Fee Waiver Eligible except Field Trips and Uniforms)				
ASB Card with ASB sticker/logo required for all ASB activities	20.00		Athletic Fee	50.00
ASB Clubs (except Builder's Club - no cost)	20.00		Baseball Uniform (1st Year)	36.00
ASB Sponsored Field Trip	Price Varies		Choir Fee	15.00
Dance Team Uniform (vendor pricing)	Price Varies		Choir Uniform Rental	25.00

STEILACOOM HIGH SCHOOL				
Yearbook (subject to vendor pricing)	Approx. 70.00		Edgenuity Credit Recovery	Varies by class
PSAT exam	Vendor price		AP exams	Varies by subject
Athletic Event Prices				
Non-Playoff Games Free for SHS Students with an ASB Card. Online ticket sales - $1.00 per ticket service charge				
Gate Ticket – Adults and SHS Students w/o ASB card	8.00		Gate Ticket – Seniors (62+)	3.00
Gate Ticket – Visiting student	5.00		Family Pass (limit 4 people)	25.00
ASB Fees and Extracurricular Participation (Fee waiver eligible)				
ASB card with sticker/logo (required for all clubs and sports)	50.00		Replacement ASB card	7.00
Athletic registration fee (if registered but not participating)	5.00			

Club Fees (Fee waiver eligible except Dance uniforms)					
Anime Club	10.00	Dance	50.00	Key Club	15.00
Band	25.00	Dance uniforms	Vendor pricing	Leadership	15.00
Band Uniform Rental	25.00	DECA	25.00	Math Team	15.00
Cheer	50.00	Digital Gaming	5.00	National Honor Society (year 1)	10.00
Choir	25.00	FCCLA	25.00	National Honor Society (year 2+)	5.00
Choir Uniform Rental	25.00	HOSA	25.00		
Athletic Fees (Fee waiver eligible)					
Baseball/Fastpitch	100.00	Flag Football	75.00	Swimming	75.00
Basketball	100.00	Football	150.00	Tennis	75.00
Bowling	75.00	Golf	75.00	Track	75.00
Cross Country	75.00	Soccer	75.00	Volleyball	100.00
				Wrestling	100.00

ASB Fee Waiver Eligibility

Available for any student who qualifies for free or reduced lunch through the National School Lunch Program AND the family consents to share the eligibility with the ASB program.

Waiver available for board-designated fees only.

Waiver eligibility effective the date the consent to share is received by the district and is not retroactive to the date fees are incurred if before the receipt date.

NOTE ON FEES ELIGIBLE FOR WAIVER

Fees established by the board may be waived. E.g. the fees on this schedule notated as Fee Waiver Eligible.

Fees established by vendors or as a result of loss or damage to District property may not be waived. E.g. ASB field trip fees, fines and damages, uniform purchase, District-wide fees.

RCW 28A.325.010, HB 1660, Board Policy 3510

CHROMEBOOK FEES				
Repairs or Theft (Police report required for theft)				
First Incident (unless intentional)	Lesser of $25 or repair cost		Second Incident	Repair Cost or 275.00 to Replace
Repair/Replacement Costs				
Bezel (Screen frame)	40.00		Keyboard	65.00
Camera Lens	50.00		Key (Individual)	25.00
Case (Top or Bottom)	45.00		Power Cord	25.00
Touchpad	20.00		Protective Case	25.00
Hinge	20.00		Screen - Non-touch	65.00
Note: Repairs of Charging Ports and Headphone Jacks are not possible			Screen - Touch	85.00

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: June 17, 2026

Board Governance Goal – 5000 Policy Series

Strategic Focus Area

☐ Achieve

☒ Support

☐ Connect

☒ Plan

BACKGROUND INFORMATION

For the review of the 5000 series, we are providing the following policy for the Board to review this month:

Policy 5630– Volunteers (last review/edit on 7/28/25)

The policy is aligned with current WSSDA model policy. **This concludes our review of the 5000 Policy series for the 2025-26 school year.**

RECOMMENDED ACTION:
No action required.

Report prepared by:
Susanne Beauchaine, Executive Director of Human Resources

VOLUNTEERS

The district recognizes the valuable contribution made to the total school program through the volunteer assistance of parents and other citizens. In working with volunteers, district staff will clearly explain the volunteer's responsibility for supervising students in school, on the playground and on field trips. On field trips, both students and volunteers are to be informed of the rules of student behavior and the means by which they are to be held accountable to those rules.

The superintendent will be responsible for developing and implementing procedures for the utilization of volunteers. The selection and use of volunteers will be consistent with those policies and procedures as specified for unsupervised volunteers as specified in Policy 5005, Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval.

Cross References:	Policy 5005	Employment: Disclosures, Certification Requirements, Assurances and Approval
Legal References:	RCW 43.43.830-840	Washington State Criminal Code
	WAC 446-20-285	Employment — Conviction Records

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Reviewed: 07.28.25