

DECA High Personal Device Policy

2026-2027

Rationale: We continue to stay focused on preparing students to be college-ready. This includes being a responsible user of technology, especially during class, to reduce distractions for students. The electronics policy will be implemented at DECA High in order to help students focus on classwork and learn to be responsible users of their own devices. Additionally, Ohio legislation requires schools to have policies prohibiting the use of personal devices that can connect to wifi during school hours. The policy described below fulfills such requirements. We all must work together to protect learning space and time in order to help students engage with rigorous content, reduce stress levels, and improve overall well-being to prepare for college and beyond.

Note: This policy refers to a “personal device” as any non-school-issued device. This includes, but is not limited to: cellular phones, headphones, iPads, MacBook laptops, laptops, smart glasses, or smart watches. Students will be issued a pair of headphones that are non-bluetooth compatible at the start of the school year to use with their school-issued Chromebook. **The school issued chromebook, school issued headphones, and a school calculator are the only approved electronic devices for class.**

Personal Device Policy

During the school day all devices must be **powered off, never seen**. If a personal device or electronic device is seen, even if not in use, at any point between 8:45 am - 3:35 pm, the staff member will request to keep the device for the remainder of the day. This includes class, Advisory, and class transitions. If a device is seen, heard, or being worn, the device will be confiscated and securely stored until it is returned to the student.

All students are issued a locker at the beginning of the school year in their Advisory. Students are permitted to bring a lock in order to lock belongings away and reduce distractions.

Per State Law, students are **not** permitted to use their devices at lunch.

If a student has a device (phone, headphones, watch, etc) *visible* at any time during the instructional day:

- **Strike 1:** Staff member collects the device, documents the incident, keeps the device until 3:35 pm. The student reports to that staff member after 3:35 pm to collect the device. A notification is sent home via Parent Square notifying a parent the student's device was confiscated that day.
- **Strike 2:** Staff member collects the device, documents the incident, keeps the device until 3:35 pm. An administrator will contact a guardian to notify the parent of the second incident.
- **Strike 3:** Same process as #2 + the student will serve a Thursday Night School.

If a student refuses to turn in their device to the staff member, an office referral will be submitted. At this time, an administrator will collect the device. This typically results in a Thursday Night School.

Dayton Early College Academy, Inc.
Parent/Guardian Personal Device Contract
2026-2027 School Year

Date: ____ / ____ / ____

I, _____ of
Parent/guardian name

Student name

have reviewed the Dayton Early College Academy, Inc. ***Personal Device Policy*** with my child and mutually agree to abide by the listed expectations.

Student Signature

Parent/Guardian Signature

Please return this form to the front office immediately.