

- CALL TO ORDER** At 7:04 p.m., the May 4, 2026, meeting of the Susquehanna Township Board of School Directors was called to order by Board President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise LeMelle, Mrs. Jackie Hill, Mr. Jayonn Folks, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Dr. Anita Mareno
- DISTRICT OFFICE PRESENT** Dr. Tamara Willis, Dr. Andrae Martin, Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Dr. Erika Willis, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- SOLICITOR** Eckert Seamans Cherin & Mellott, LLC
- EXECUTIVE SESSION** The Board President announced that executive session was held immediately prior to the meeting for the purpose of personnel and real estate matters.
- APPOINTMENT OF NEW BOARD MEMBER** 1.E. Moved by Ms. Hatcher, seconded by Mrs. Hill to approve item 1.E.
- ROLL CALL VOTE:**
- Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. K. Johnson, Mr. Hedenberg, Mr. Rawls
- Nay: None
- Abstain: None
- Absent: None
- Motion passed 8-0, 0 abstentions, 0 absent, 1 vacancy**
- 1.E. Appoint Warren Enoch, to fill the vacant position for the term expiring December 2027.
- OATH OF OFFICE** 1.G. Judge Royce L. Morris administered the Oath of Office virtually to Mr. Warren Enoch.
- "I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of the Commonwealth, and that I will discharge the duties of my office with fidelity."*
- INTRODUCTIONS/ GUEST PRESENTATIONS** 1.F. Celebrating Families High School – Dr. Archer, Principal, recognized the Swanson Family for their contributions to fostering a positive and supportive learning environment in our school community. The family was presented with a certificate and a token of appreciation from Dr. Willis.

**REPORTS/
ANNOUNCEMENTS**

Superintendent's Report: Dr. Tamara Willis reported that last week marked Principal Appreciation Day and recognized the principals for their leadership, dedication, and service to the district. She also noted that this week is National Teacher Appreciation Week, with Teacher Appreciation Day observed on May 5, 2026. Dr. Willis thanked the Human Resources Department for its efforts in recognizing staff throughout the week and expressed appreciation to the district's teachers for their continued commitment to students. She encouraged everyone to visit the district's social media pages to view videos of students thanking the teaching staff.

II. APPROVAL OF AGENDA ITEMS FOR MAY 4, 2026

**MOTION TO AMEND
AGENDA**

2.A. Moved by Ms. Hatcher, seconded by Mr. Johnson to amend the May 4, 2026, agenda to reflect Judge Royce L. Morris administering the Oath of Office to Mr. Warren Enoch.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

MOTION TO APPROVE

2.A. Moved by Mr. Johnson, seconded by Mr. Folks to approve the meeting agenda as amended for May 4, 2026.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

III. A. HEARING OF THE PUBLIC

None

III. B. BOARD MEMBER COMMENTS

SPEAKER **Mrs. Hill** shared that a blood drive for students and staff will be held at the high school tomorrow. She noted that the drive provides a meaningful opportunity to support the Sickle Cell community. Mrs. Hill also extended sincere appreciation to Mrs. Halfond, Mrs. Martin, Mrs. Peters, and Ms. Jackson for their support in bringing this initiative to the district.

SPEAKER **Mr. Johnson** shared that the district (Krise Transportation) held a job fair at Greater Zion Baptist Missionary Church. He reported that it was well attended and hopes we will continue to do job fairs in the community.

SPEAKER **Mr. Rawls** welcomed Mr. Enoch to the board.

SPEAKER **Mr. Enoch** appreciates the opportunity and will do the best he can to serve the district.

IV. PRESENTATIONS AND DISCUSSIONS

None

V. MINUTES

MOTION TO APPROVE **5.A.** Moved by Mr. Johnson, seconded by Mr Folks, to approve Item 5.A.

ROLL CALL VOTE:

Aye:	Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	None

Motion passed 9-0, 0 abstentions, 0 absent

5.A. Approve the Minutes of the April 20, 2026, Board Meeting.

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE **7.A.B.C.D.** Moved by Mr. Hedenberg, seconded by Mrs. Hill to approve Items 7.A.B.C.D.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

7.A. Employee Separations

Name	Position	Location	Reason	Agreement	Effective Date
Melanie Weaver	Paraprofessional	SLAC	Retirement	STESPA	July 1, 2026

7.B. Employment

Name	Position	Location	Reason	Salary/Rate	Agreement	Effective Date
Willow Gracki	Food Service Student Worker	SLAC	Student Worker	\$12.00 per hour	N/A	April 13, 2026
Aiden Johnson	Food Service Student Worker	STHS	Student Worker	\$12.00 per hour	N/A	April 27, 2026

7.C. Extensions and Supplementals

Name	Position	Location	Salary/Rate	Effective Date
Morgan Barksdale	Rescind as Sponsor for Aaron Burke	STMS	\$500.00 (pro-rated)	April 20, 2026
Judy Hodgson	ESY Elementary Teacher	DW	\$40.00 per hour	2025-2026 School Year
Elma Jusic	EL ESY Teacher	DW	\$40.00 per hour	2025-2026 School Year
Kathleen Blum	ELD ESY Teacher	DW	\$40.00 per hour	2025-2026 School Year
Adrianna Flores	ESY Paraprofessional	DW	at their current hourly rate	2025-2026 School Year

7.D. Updates

Name	From	To	Location	Original Date	Effective Date
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Denise Nassip	Professional Employee	Temporary Professional Employee	TWH	August 4, 2025	May 4, 2026
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VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F.G.H. Moved by Mr. Folks, seconded by Mrs. Hill, to approve Items 8.A.B.C.D.E.F.G.H

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$10,841.08.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$3,801,637.98.

8.C. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$1,420.73.

8.D. Approve the payment of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$1,074,259.14.

8.E. Approve the 2026-27 Fiscal Year Proposed Final General Fund Budget inclusive of a 4.4% real estate increase with expenditures totaling \$ 78,659,553, revenues totaling \$ 76,780,403 and \$ 1,879,150 use of fund balance. Additionally, the board authorizes the business office to display and advertise the 2026-27 Final Budget Notice in accordance with Act 1 of 2006.

8.F. Approve the Real Estate Tax Installment Payment Plan Resolution as presented.

8.G. Approve the Direct Tax Collection Resolution appointing Keystone Collection Group as the district’s tax collector for real estate, per capita, and occupation taxes.

8.H. Approve the DCTS 26-27 FY Budget in the amount of \$ 23,658,163 representing an increase over the 2025-26 FY adopted budget equivalent to \$ 1,445,039 or 6.5% as attached. The budget approval is necessary due to a motion passed by the JOC to allow consortium districts to conduct roll votes for this budget's approval in the absence of JOC joint board meetings. The roll call vote form must be completed and returned to DCTS.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D.E.F.G. Moved by Mr. Hedenberg, seconded by Mrs. Hill to approve Items 9.A.B.C.D.E.F.G.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

9.A. Approve the 26-27 fiscal year broker agreement with AJG Risk Management Service, Inc. inclusive of both insurance carrier premiums, as well as brokerage commission costs as disclosed in Exhibit B of the attachment.

9.B. Approve the attached supplemental alternative student transportation services agreement with the company EverDriven, LLC.

9.C. Approve the PSBA, Better Unemployment Compensation System Comprehensive Program participation agreement between the PSBA Insurance Trust and Susquehanna Township School District. The program provides school districts with services related to managing district unemployment compensation risks, claims, and related services.

9.D. Approve the agreement with Cartwheel Health Services P.C. to provide mental health services for all Susquehanna Township School Buildings for the remainder of the 2025-2026 school year and the 2026-2027 school year.

9.E. Motion to terminate the agreement with Substitute Teacher Services (STS) effective June 30, 2026.

9.F. Approve the agreement with Kelly Education to provide substitute coverage services effective July 1, 2026. (agreement and exhibit attached)

9.G. Approve the proposal from Terracon for building enclosure consulting services, in the amount of \$4,800.00, to be funded from the Capital Improvement Fund.

X. POLICY

MOTION TO APPROVE

10.A.B.C. Moved by Mr. Johnson, seconded by Mr. Folks to approve Items 10.A.B.C.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

10.A. Approve Policy 141: Virtual/Remote Learning

10.B. Approve revised Policy 217: Graduate Requirement Credits

10.C. Approve revised Policy 339: Uncompensated Leave

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Ms. Hatcher, seconded by Mr. Johnson to approve Item 11.A.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

11.A. Approve travel to London, England, from June 16 through June 22, 2026, for seven (7) middle school students and five (5) chaperones. All required background checks and clearances will be obtained for parents and chaperones. There is no cost to the District.

MOTION TO APPROVE

11.B. Moved by Mr. Hedenberg, seconded by Mr. Folks to approve Item 11.B.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill,
Mr. K. Johnson, Mr. Hedenberg, Mr. Enoch, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 9-0, 0 abstentions, 0 absent

11.B. Approve the attached Resolution calling for Increased State Funding for Public Schools.

MOTION TO APPROVE

11.C. Moved by Mr. Hedenberg, seconded by Mrs. Hill to approve Item 11.C.

ROLL CALL VOTE:

Aye: Dr. Mareno, Mr. Folks, Ms. Hatcher, Mrs. Hill, Mr.
Hedenberg, Mr. Enoch, Mr. Rawls
Nay: Ms. LeMelle
Abstain: Mr. K. Johnson
Absent: None

Motion passed 7-1 (Ms. LeMelle), 1 abstention (K. Johnson), 0 absent

11.C. Approve the attached Resolution supporting House Bill 41 Pennsylvania Interscholastic Athletics, which calls for establishing a mechanism for the Pennsylvania Interscholastic Athletic Association to create separate postseason playoffs for boundary and non-boundary schools.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Folks, seconded by Mr. Hedenberg to adjourn the meeting.
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned 7:43 p.m.


Elise LeMelle
Board Secretary

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT
Harrisburg, Pennsylvania 17110

May 4, 2026
Monday Evening

**SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

Meeting Date: Thursday, April 30, 2026

Meeting Time: 5:00 pm – 6:00 pm

Location: DO Board Room

Committee Members: Mrs. Hill (Chair), Mr. Folks, Dr. Mareno

Absent: Ms. Hatcher

Administrative Liaison: Mrs. Kathy Ciaciulli, CFO

AGENDA:

- I. Call to order: Mrs. Hill called the meeting to order at 5:00 pm.
- II. Public Comment: No public comment
- III. Approval of Meeting Minutes – February 5, 2026. Mrs. Hill motioned to approve the meeting minutes of the February 5, 2006 Finance Committee Meeting. Mr. Folks seconded the motion. The meeting minutes were approved.
- IV. **Administrative Reports:**
 - a. **Insurance Presentation**

Mrs. Ciaciulli reviewed the district’s PSHIC medical plan structure and noted a 19.9% increase in the 2026–27 renewal rate due to higher medical and pharmacy claims. The district hired a third-party consultant to analyze Highmark’s raw claims data and identify cost-containment strategies to help reduce the increase.

Presentation was made AIA Alera—the district’s third-party benefits consultant—to oversee the medical benefits costs and reduce costs, outlined its services and strategy and identified three cost-savings opportunities totaling \$554,000. **Recommendation was made to pay as we go vs level funding, with potential savings of \$186,000. Effective July 1, 2026 baring Union involvement.**
 - b. **2026-27 Proposed Final General Budget**

Summary of Discussion: 2026-27 Proposed Final General Fund Budget. Mrs. Ciaciulli presented the 2026-27 Proposed Final Budget. The committee reviewed the Act 1 timeline, district challenges, and the enrollment history and projections. The 2026-27 Proposed Final Budget includes revenues at \$76.78M, expenditures of \$78.66M and a **planned deficit of \$1.88M. It is crucial for the Board to assist the District in meeting all deadlines in accordance with Act 1 of 2006**

Revenues:

Local revenues account for approximately 69% of total revenue and include a **4.4% real estate tax increase**, consistent with the adjusted Act 1 index. The millage rate increases from 22.8037 to 23.8070 mills, resulting in an estimated

annual increase of \$115.78 (or \$9.65 per month) for the average homesteaded property.

State revenues reflect the Governor's proposed budget and include increases in Basic Education Funding, Special Education Funding, and Adequacy Supplement funding, totaling approximately \$2.1 million in additional state support. Federal revenues are budgeted level with current-year allocations.

Expenditure:

Total expenditures increase by \$5.3 million (7%), driven primarily by salary, benefit, transportation, and debt service costs.

- ✓ Salaries and benefits represent approximately 60% of total expenditure.
- ✓ Salaries increase by 8%, or \$2.1 million.
- ✓ Medical insurance premiums increase by 19.9%, contributing to an overall 17% increase in benefits.
- ✓ Transportation costs increased by \$1.9 million, reflecting enrollment growth, contract costs, and expanded services.
- ✓ Debt service represents 8% of the budget, including funding for the new Stanley Drive Elementary School and bus lot.
- ✓ A \$300,000 contingency reserve is included for unforeseen expenditure.

Fund Balance and Long-Term Outlook

The District maintains a strong fund balance, with unassigned fund balance remaining at approximately 8% of expenditures, consistent with best practices. Long-term financial projections show increasing structural pressure beginning later in the forecast period, emphasizing the importance of careful expenditure control, revenue planning, and advocacy for adequate state funding.

- c. May 4, 2026 Finance Agenda Items
 - i. 2026-27 Proposed Final General Fund Budget (PDE 2028 and Resolution)
 - ii. 2026-27 DCTS Budget
 - iii. Real Estate Tax Installment Resolution
 - iv. Tax Collector Appointment
 - v. PSBA BUCS Program Renewal
 - vi. Commercial Insurance Renewal
 - vii. Everson Bus/Van Contract Renewal
 - viii. Kelly Education Agreement

Finance Chair Hill requests that the presentations to the Board be simplified, that the Long Term Budget Forecast to reflect Previous Year, Current Year and Future Year, with more detail reflecting Fund Balance detail.

V. Adjournment: Mrs. Hill adjourned the meeting at 6:30pm.

VI. Next meeting: **Thursday, June 16, 2026, 5:00pm**