# OCEAN VIEW SCHOOL DISTRICT

CLASSIFIED CONFIDENTIAL
Salary Range Placement
2024-2025

| | SALARY RANGE |
|---|---|
| Executive Assistant (R10) | C48 |
| Human Resources Specialist (R20) | C46 |
| Administrative Assistant (R20) | C44 |

| RANGE | STEP 1 Monthly | STEP 2 Monthly | STEP 3 Monthly | STEP 4 Monthly | STEP 5 Monthly |
|---|---|---|---|---|---|
| C35 | 5,104.56 | 5,347.74 | 5,600.36 | 5,865.98 | 6,145.77 |
| C36 | 5,224.96 | 5,472.87 | 5,729.04 | 6,004.11 | 6,290.97 |
| C37 | 5,347.74 | 5,600.36 | 5,865.98 | 6,145.77 | 6,438.54 |
| C38 | 5,472.87 | 5,729.04 | 6,004.11 | 6,290.97 | 6,589.64 |
| C39 | 5,600.36 | 5,865.98 | 6,145.77 | 6,438.54 | 6,744.28 |
| C40 | 5,729.04 | 6,004.11 | 6,290.97 | 6,589.64 | 6,902.48 |
| C41 | 5,865.98 | 6,145.77 | 6,438.54 | 6,744.28 | 7,064.22 |
| C42 | 6,004.11 | 6,290.97 | 6,589.64 | 6,902.48 | 7,235.39 |
| C43 | 6,145.77 | 6,438.54 | 6,744.28 | 7,064.22 | 7,406.56 |
| C44 | 6,290.97 | 6,589.64 | 6,902.48 | 7,235.39 | 7,582.46 |
| C45 | 6,438.54 | 6,744.28 | 7,064.22 | 7,406.56 | 7,759.52 |
| C46 | 6,589.64 | 6,902.48 | 7,235.39 | 7,582.46 | 7,949.60 |
| C47 | 6,744.28 | 7,064.22 | 7,406.56 | 7,759.52 | 8,136.12 |
| C48 | 6,902.48 | 7,235.39 | 7,582.46 | 7,949.60 | 8,333.26 |
| C49 | 7,064.22 | 7,406.56 | 7,759.52 | 8,136.12 | 8,530.41 |
| C50 | 7,235.39 | 7,582.45 | 7,949.60 | 8,333.26 | 8,733.45 |
| C51 | 7,406.56 | 7,759.52 | 8,136.12 | 8,530.41 | 8,944.77 |

Vacation Schedule
(12 Month Employees)
22 days per year

Salaries effective 2/1/24. Salary approved by Board of Trustees 5/14/2024. Salary schedule updated 5/25/24.

Monthly and hourly rates shown represent compensation earnable for services rendered in assigned classifications.

Initial Hire Step Placement: New employees shall normally be placed at Step 1 of the assigned salary range unless advanced step placement is approved in accordance with applicable Merit Rules, CSEA Agreement provisions, and District hiring procedures based on qualifications and prior related experience.

Salary Step Increases: Salary step increases shall be granted annually on the employee's anniversary date until reaching Step 5.

Promotion Step Placement: An employee receiving a promotion shall be placed on the salary step of the higher salary range that provides, if possible, at least a 5% increase over the employee's current salary.

Longevity: Beginning of Year 10: 3%; Beginning of Year 15: additional 3%; Beginning of Year 18: additional 3%; Beginning of Year 21: additional 3%; Beginning of Year 25: additional 3%; maximum longevity compensation 15%.

Longevity compensation is added to regular salary schedule placement, paid monthly, and uniformly available to all eligible employees within the bargaining unit.