



SUFFOLK PUBLIC SCHOOLS

Notice of Intent to Provide Home Instruction

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by §22.1-254.1 of the Code of Virginia, in lieu of having them attend school for the school

year 20__ - 20__.

Name of Child(ren)	Age of Student by September 30	Date of Birth (optional)	Zoned School (optional)

I request to be recognized as eligible to provide home instruction by selecting the option indicated below. (Check one below.)

____ **1. I have a high school diploma and/or a higher credential.** (Attach a copy of the diploma and list of ALL subjects home instructed.) **A high school equivalency diploma such as a GED does not meet this requirement.**

____ **SPS homeschool has a copy of my diploma or transcript on file**

____ **2. I have the qualifications prescribed by the Board of Education for a teacher.** (Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education.)

____ **3. I have provided the child with a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.** (Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school and a list of subjects to be studied for the coming school year if the child is enrolled in a correspondence course or distance learning program. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, a list of the subjects to be studied for the coming school year must be submitted to the school division.)

____ **4. I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren). (Include a list of subjects for each student)**

As prescribed in § 22.1-254.1 of the Code of Virginia, I have included:

____ Evidence of having met one of the above criteria along with this Notice by August 15 of each year.

**If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.*

____ A description of the curriculum or a list of subjects to be studied during the coming school year.

____ Evidence of educational achievement as prescribed in § 22.1-254.1 of the Code of Virginia, which defines the requirements for home I instruction (by August 1 following this school year).

____ By providing my email address, I consent to receiving documents electronically.

____ I hereby certify that I am the parent or guardian of the child(ren) listed above.

Print Name: _____

Address: _____

City, State, Zip: _____ Email Address: _____

Signature: _____ Date: _____

RETURN TO: Suffolk Public Schools, Teaching and Learning Department, 100 North Main Street, Suffolk, VA 23434

Phone: 757-925-6760

Fax: 757-942-4326

E-mail: homeschool@spsk12.net

Revised 3/26