Port Neches-Groves Independent School District

Title I, Part A and High-Quality Pre-K Parent and Family Engagement Policy

2026-2027

PURPOSE

Port Neches-Groves Independent School District is committed to a tradition of excellence in education. The combined efforts of the students, staff, parents, and community will provide a safe learning environment that empowers all students to pursue lifelong learning and become responsible, productive citizens. Therefore, Port Neches-Groves ISD will maximize its resources to enable each child to become a successful learner. School and home must work together to realize higher student achievement. On-going, two-way, meaningful communication will occur to facilitate mutual understanding and to stimulate student success. Port Neches-Groves ISD is committed to the success of students and will make every effort to include parents in the development, evaluation, and revision of the Title I program and Parent and Family Engagement Policy to provide excellence in education.

PART I: GENERAL EXPECTATIONS

The Port Neches-Groves ISD agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1116 of the Every Student Succeeds Act (ESSA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1116, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of section 1116(b) of the ESSA, and each include, as a component, a school-parent compact consistent with section 1116(d) of the ESSA.
- The school district will incorporate this district-wide parent and family engagement policy into its LEA plan developed under section 1112 of the ESSA.
- In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1116 of the ESSA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESSA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is

spent and will ensure that not less than 95% percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(a) That parents play an integral role in assisting their children's learning.
(b) That parents are encouraged to be actively involved in their children's education at school
(c) That parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children
(d) That other activities, such as those described in section 1116 of the ESSA, are carried out.

- The school district will inform parents and parent organizations of the purpose and existence of the Center for Parent Information and Resource (CPIR) in Texas (https://www.parentcenterhub.org/find-your-center/)

PART II: DISTRICT WIDE PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

1. The Port Neches-Groves ISD will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under section 1116 of the ESSA:

    - The District Parent and Family Engagement Policy will be revised yearly under the direction of the Director of District Programs. This policy will be presented for approval at a Public Hearing during a scheduled board meeting open to all district parents.

2. The Port Neches-Groves ISD will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESSA:

    - Parents on Title I campuses will be trained on the purpose of Title I, Part A.
    - Parents will participate on Campus Improvement Committees and the District Improvement Committee.
    - Campuses receiving Title funds will involve parents in a campus Title I committee.
    - Campuses will promote active PTA organizations.

3. The Port Neches-Groves ISD will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.

- Coordination, technical assistance and other Title I, Part A, support will be provided by the Office of the Deputy Superintendent along with the Director of District Programs.
- The District will provide a Parent and Family Engagement district website that provides pertinent District Parent and Family Engagement Information, provides hyperlinks to campus Parent and Family Engagement web pages, and provides for parental input via e-mail to the Director of District Programs.
- Title I campuses will maintain a campus Title I Parent and Family Engagement website.

4. The Port Neches-Groves ISD will coordinate and integrate parent and family engagement strategies in Title I, Part A with parent and family engagement strategies under the following other programs: PreK, PPCD, private preschool programs.
   - The Director of District Programs, and Title I campus principals will coordinate and support all district and campus parent and family engagement activities.
   - District and campus parent and family engagement activities are encouraged to be posted on the district and campus web pages accessible to parents.
   - District Kindergarten Pre-registration will be coordinated with the district's PreK and PPCD programs as well as advertised via the district's social media outlets.
5. The Port Neches-Groves ISD will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.

Activity/Task (What will be done)	**Staff Responsible (Who will be doing it)**	**Timeline (When it will be done)**	**Parental Role**	**Accountability/Evaluations (How success will be measured)**
Campus-developed Parent and Family Engagement Surveys provided in English and Spanish	Campus Principals	Yearly	Complete parental surveys	Campus results will be compiled and shared with administration for the purpose of program evaluation.

6. The Port Neches-Groves ISD will build the schools' and parents' capacity for strong parent and family engagement to ensure effective involvement of parents and families and to support a

partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding such topics as the following, by undertaking the actions described in this paragraph--
- Texas's academic content standards
- Texas's student academic achievement standards
- Texas's and local academic assessments including alternate assessments
- The requirements of Title I, Part A
- How to monitor their children's progress
- How to work with educators:

List activities such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.

Activity/Task (What will be done)	**Staff Responsible (Who will be doing it)**	**Timeline (When it will be done)**	**Parental Role**	**Accountability/Evaluations (How success will be measured)**
The district will support campus initiatives/ activities that promote parent and family engagement. Examples: Parent Nights; Business Partner/Adopt-a-Month; Backpack Buddies; School Marquees, etc.	Superintendent, Deputy Superintendent, Director of District Programs, Principals, Counselors, Teachers	Ongoing	Actively participate in campus activities	Parent participation at events
The district will encourage and support communication between principals and teachers with parents using Remind and other communication outlets	Principals, Teachers	Ongoing	Join pertinent Remind text groups. Mass emails	Texts and emails to parents.
Newsletters	Principals, Counselors	Ongoing	Read information provided	Printed and Online newsletters
State Assessment Information/Explanations Published on District Website	Deputy Superintendent	Ongoing as new information is released by TEA	Read information provided	Online information published on district website

Include elementary parent/teacher conference days	DEIC Calendar Committee & District Administration	October 2026 and February 2027	Attend meetings	Published district calendar with dates determined
Distribute School-Parent Compacts to parents at Title campuses during parent/teacher conference days.	Teachers	October 2026	Attend meetings and participate in review of Compact with the teacher.	School-Parent Compact
Translate School-Parent Compacts into Spanish.	Campus Principals	September 2026	Attend meetings and participate in review of Compact with the teacher.	Distribution of Spanish versions of School-Parent Compact.
Teachers and staff will receive annual training in the value and utility of the contributions of parents at the campus.	Campus Principals	Fall 2026	N/A	Sign in Sheet Agenda

- The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:
    - Provide online learning resources for all K-5 students in reading/math
    - Providing Skyward Family Access to online gradebooks
    - Providing teacher e-mail for parent communication purposes
    - Providing parent component for online resources as appropriate.
    - Parent newsletters
- The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

    - Encourage and support parental engagement in Parent/Teacher conferences.
    - Encourage administrator participation in parent and family engagement sessions at professional conferences.
    - Encourage administrator participation in Region 5 workshops/conferences specific to parent and family engagement.

- Provide a library of professional literature/resources for administrators and teachers.
- Support campus-based staff development parent and family engagement training.

- The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language that parents can understand:

Activity/Task (What will be done)	**Staff Responsible (Who will be doing it)**	**Timeline (When it will be done)**	**Parental Role**	**Accountability/Evaluations (How success will be measured)**
TEA-provided parent documents for understanding test results will be provided in Spanish, as provided by TEA.	Deputy Superintendent	As made available by TEA	Access to district website	District website contains active links to supporting documents.
District website that can be translated into approximately 100 languages, other than English.	Director of Technology	Ongoing	Access to languages on the district/ campus website for language conversion.	District website contains active links to approximately 100 languages, other than English, on its website.
Provide Family Access online registration in languages other than English.	Director of Technology	Summer 2026	Choose "Language Translator" option in Family Access	Successfully completed online registrations
Provide translators at registration events to assist parents.	Director of District Programs	August 2026	Attendance at Registration Events	Successful enrollment of their child(ren).
Where appropriate, acquire services of translator to assist with parent meetings.	Coordination by Appropriate Campus Personnel	Ongoing	Participation in meetings.	Successful communication
Campus Parent and Family Engagement Surveys provided in English and Spanish	Campus Principals	Yearly	Complete parental surveys	Results will be compiled and shared with administration for the purpose of program evaluation.

The district will encourage and support communication between principals and teachers with parents using Remind and other communication outlets	Principals, Teachers	Ongoing	Join pertinent Remind text groups. Mass emails	Texts and emails to parents.
Required ESSA communications will be provided in Spanish.	Director of District Programs	Ongoing	Reads correspondence	Translated documents
Translate School-Parent Compacts into Spanish.	Campus Principals	September 2026	Attend meetings and participate in review of Compact with the teacher.	Distribution of School-Parent Compact.
Contract with RTT Mobile for translation services.	Director of District Programs	Yearly Renewal	Participation, as needed	Survey district staff on usefulness.
Expand opportunities for documents and social media translated to Spanish.	All administrators and campus principals	Ongoing	Receives correspondences	Improved communication between Spanish-speaking parents and the schools.

PART III: DISCRETIONARY DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Parental Role	Accountability/Evaluations (How success will be measured)
Encourage campuses to arrange school meetings at a variety of times to accommodate parents	Deputy Superintendent, Campus Principals	Ongoing	Communicate with campus personnel	Variety of opportunities for parents at campuses published on district and campus websites.
Meet-the-Teacher scheduled per campus levels.	Campus Principals		Attendance at Meet-the-Teacher Night	Parent attendance
Provide Title committee parents with copy of Campus Parent and Family Engagement Policy	Campus Principals	First Six Weeks	Active participation in development of campus parent and family engagement policy	Sign in sheets Agenda
Offer expanded meeting opportunities to parents (Title I & III)	Director of District Programs, ESL Specialists, Principals	Ongoing	Participation	Sign in Sheets and parent input

PART IV: HIGH-QUALITY PRE-K

Port Neches-Groves ISD, in accordance with the House Bill 3 High-Quality Prekindergarten guidelines, continues to promote partnership between our school, families, and community to ensure the successful outcomes for our youngest learners in prekindergarten programs.

In addition to the parent and family engagement initiatives listed above the following activities are provided at the Pre-K level to ensure success…

Transition Activities:

- Strategic positioning of classrooms aims to provide a comfortable and familiar environment for students transitioning from Pre-Kindergarten to Kindergarten.
- There is an aligned curriculum that makes the teaching and learning process from Pre-K to Kindergarten a smooth transition.
- We provide a Kindergarten Roundup event for both parents and students to acquaint them with the staff, building, procedures etc. toward the end of students' Pre-K year. At this time, parents are encouraged to provide feedback and suggestions on how we can improve our programs.
- A series of parent learning sessions are provided throughout the school year. The sessions provide information on various topics followed by question-and-answer time with district personnel. Take home items for continued support are also given to those who attend.
- We have Early Learning Coordinators on each of our primary campuses to ensure that all curriculum, instruction, intervention, and communication needs are being met.

Conclusion: The positive relationships between staff and families that Port Neches-Groves ISD promotes through the HQPK Family Engagement Plan, help build a shared understanding of how we can work together to ensure every child will reach their full potential, from birth to kindergarten and beyond.

The district is fortunate to have a wealth of community partners and resources to help support our students beyond the school environment in the areas of academics, counseling services, mental health, overall health, etc. For more information the primary point of contact is Staci Gary. Campus contacts are also provided.

Staci Gary
Port Neches – Groves ISD
Director of District Programs
sgary@pngisd.org
(409) 729-7644 x 107

Sarah Walker
Groves Primary School
Early Learning Support Coordinator
swalker@pngisd.org
(409) 962-6511

Maisie Benoit
Port Neches Primary School
Early Learning Support Coordinator
mbenoit@pngisd.org
(409) 722-7641

PART V: ADOPTION

This District-wide Parent and Family Engagement Policy has been developed/revised jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidence by meeting minutes.

This Parent and Family Engagement Policy/Plan was developed/revised by Port Neches-Groves Independent School District on the 5th day of May 2026, as a replacement for the current district parent and family engagement policy previously approved and will be in effect for the upcoming school year.

The district will distribute this Policy to all parents of participating Title I, Part A children by posting it on the district website in a timely manner after it is approved.

Signature of Title I Authorized Representative
(Director of District Programs)

5/5/2026
Date