Tenafly PUBLIC SCHOOLS

Maugham Title I Tutor - Fall 2025

Qualifications:

- NJ Instructional Certification required

Primary Function:

- Provide individualized instruction in reading or math in groups of 2-4 students
- 10 positions; 1 Reading & 1 Math per grades 1-5
- 8 weeks (October 13th - December 19th), 3 sessions/week, 24 sessions total
- One Session = 30 minutes of instruction and 15 minutes of planning/preparation

Direct Report:

Specific Duties and Responsibilities:

- Analyze student data to create and implement individualized intervention plans in reading or math for each student
- Provide 30 minutes of direct, in-person instruction per session
- Monitor and assess student progress
- Communicate with parents/guardians and/or classroom teachers
- Collaborate with the Title 1 Teacher/Coordinator
- Maintain record of student attendance
- Prepare student progress reports at conclusion of program
- Attend a tutor meeting prior to program start

Terms of Employment:

Evaluation:

Board Approved:

Revised: