Tenafly PUBLIC SCHOOLS

MAINTENANCE MECHANIC (LEVEL D)

Qualifications:

- Possess a high school diploma or equivalent.
- Have three years of experience in work involving the maintenance and repair of heating, ventilating, and air conditioning equipment.
- shall possess physical strength, stamina, and endurance being able to lift 50 pounds.
- shall be knowledge of mechanical operations, refrigeration, construction of buildings, heating and ventilating systems, plumbing, electrical systems, carpentry, roofing, hardware and machinery.
- shall submit the necessary documentation and fingerprints for compliance with New Jersey Criminal History Record Check procedures.

Primary Function:

The Maintenance Mechanic/Energy Manager (Level D) is responsible to the Supervisor of Buildings and Grounds for keeping the buildings and grounds and the mechanical equipment in operative condition.

Direct Report:

Supervisor of Buildings and Grounds

Specific Duties and Responsibilities:

- Maintain, repair, assemble, and install condensers, compressors, motors, heat exchangers, heat pumps, stationary boilers, cooling towers, and other units of heating, ventilating, and air conditioning equipment.
- Assemble and connect pipes and ducts used in piping refrigerants, steam, hot water, and warm or conditioned air.
- Overhaul and repair pumps, compressors, controls, piping, ducts, and other equipment used in heating, ventilating, and air conditioning systems.
- Calibrate thermostats.
- Use standard tools, materials, methods, and practices involved in the repair and maintenance of heating, ventilating, and air conditioning equipment.
- Conduct other duties as may be assigned by the Supervisor of Buildings and Grounds or designee

Terms of Employment:

12-Month Tenafly Education Association Position

Evaluation:

Will be evaluated by the K Supervisor of Buildings and Grounds in accordance with New Jersey laws and regulations Tenafly Board of Education policy.

Board Approved:

December 15, 2008

Revised:

xx/xx/18