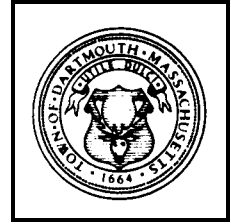


Posting 27-2-27
Posted: June 15, 2026

Dartmouth Public Schools
Dartmouth, Massachusetts



NOTICE OF POSITION VACANCY

ANDREW B. CUSHMAN SCHOOL

- Position Posting:** Long Term Substitute - Special Education Teacher/Team Facilitator
- Approximate Dates:** August 31, 2026 through January 29, 2027
- Salary Pay Range:** Non-certified - \$115 per day; after 21 consecutive days (same position) \$120 per day; after 60 consecutive days (same position) \$130 per day.
Certified \$130 per day; after 21 consecutive days (same position) \$140 per day; after 60 consecutive days (same position) B1 of Salary Schedule.
- Requirement:** MA DESE Special Education certification
- Qualifications:** Preference will be given to candidates who meet the following.
- Applicants must have an active Special Education license issued by the Massachusetts Department of Elementary and Secondary Education.
 - Must have knowledge and experience in the completion of special education paperwork and procedures.
 - Must have demonstrated the ability to communicate effectively with staff, students and parents.
 - Excellent communication, facilitation and interpersonal skills
 - Must have knowledge of the federal and state special education laws.
 - Master's degree preferred
 - Five years of experience in special education preferred
 - Special Education Supervisor or Director Certificate preferred
- Description:** See attached Job Description.

Persons interested in this position should submit a cover letter, resume, certification and 3 current references to:

June Saba-Maguire, Superintendent of Schools
Dartmouth Public Schools
8 Bush Street
Dartmouth, MA 02748

or via email to Kate Genthner at kathleengenthner@dartmouthschools.org

This posting will remain active until the position is filled.

The Dartmouth Public Schools is an affirmative action employer, ensuring that its programs and facilities are accessible to the public. We do not discriminate on the basis of race, creed, color, age, sex, gender identity, national origin, disability, homelessness, sexual orientation, pregnancy or pregnancy related condition.

Special Education Teacher/Team Facilitator Job Description includes but is not limited to the following:

- Coordinates and schedules IEP Team meetings.
- Develop and review IEPs, in conjunction with special education staff, in order to ensure alignment with state and federal regulations.
- Chairs IEP meetings in accordance with state and federal regulations.
- Supports liaisons and special education staff in documentation, timelines and procedural compliance.
- Collaborates throughout the district to ensure service delivery models are effective and align with student needs.
- Acts as a resource for special education Teams for provision of appropriate service delivery and supports available to students.
- Monitors compliance with timelines and procedures for evaluations, the development of IEPs, and progress reports.
- Reviews IEPs following Team meetings and signs IEPs as Local Education Authority (LEA) representative.
- Attends and participates in district-wide professional development activities as directed by the Director of Student Services

Qualifications:

- Applicants must have an active license issued by the Massachusetts Department of Elementary and Secondary Education or have completed requirements for Massachusetts licensure in special education.
- Must have knowledge and experience in the completion of special education paperwork and procedures.
- Must have demonstrated the ability to communicate effectively with staff, students and parents.
- Excellent communication, facilitation and interpersonal skills
- Must have knowledge of the federal and state special education laws.
- Masters degree preferred
- Five years experience in special education preferred
- Special Education Supervisor or Director Certificate preferred