

SUFFIELD PARKS & RECREATION COMMISSION
MONTHLY MEETING
June 10, 2026

RECEIVED

By Erica Boucher at 10:53 am, Jun 15, 2026

The Suffield Parks & Recreation Commission held its regular meeting on Wednesday, June 10, 2026, in the first-floor meeting room, Town Hall, 83 Mountain Rd., Suffield, CT. Zoom was also available for those who are unable to attend in person.

ATTENDANCE: Brian Casinghino, Chairman
.....Bill Boucher, Vice Chairman
.....Stephen Marchillo (Zoom)
.....David Rusnock
.....Chad Lemmens (Zoom)

ABSENT: Sam Lombardo
.....Jackie Guzie
.....Andrew Joly
.....Christopher Parker

ALSO IN ATTENDANCE: Peter Leclerc, Director

Brian called the meeting to order at 7:04 p.m.

Brian asked Peter to read the agenda into the minutes:

- A. Call to Order
- B. Public Input
- C. Review of Minutes
- D. Correspondence
- E. Program Reports
- F. Old Business
 - a. Bandstand Replacement Update
 - b. Summer Fair Partnership
 - c. Summer Programs
 - d. Commission Volunteers
 - e. New Final 5k Road Race Route
- G. New Business
 - a. Election of Officers
 - b. FY27 Budget Items
 - c. Other
- H. Adjournment

PUBLIC INPUT: None.

MINUTES: Dave made a motion to accept the minutes. Bill seconded the motion. The vote was unanimous to accept the minutes.

CORRESPONDENCE: Last month we celebrated Donna's 25 years of service at the Bowling Buddies group. We received a note from the Segool family who made a donation to the program in honor of Donna's service. The last line of the note sums it up – she is truly remarkable.

PROGRAM REPORTS: Donna's report highlights the Pre-School Dance program held at the Senior Center/Community Center. It was great fun and very successful.

On the other end with adult fitness, we partner with other fitness instructors and businesses in different locations. XGT Fitness is one that we like to partner with. They have a state-of-the-art facility.

In regard to the road race, we had a zoom meeting with someone that wants to partner up and be a sponsor. They also want to get involved with other programs we have.

Dan's report contains information on the Waterfront/Lifeguard certification program. A big thank you to Wayne Patterson and Suffield Academy for allowing us to use their pool for the program.

The commission discussed lifeguards and work schedules.

Peter thanked Steve Marchillo and the volunteers who made up the Flag Football board.

A problem occurred at one of the flag football games with a coach from another town. The coach was talked with and Peter said that the coach's town Park & Rec has been contacted and made aware of the situation. We also made it clear that we do not tolerate that kind of behavior. That coach is no longer involved with the program. Steve commented on the event.

OLD BUSINESS:

Bandstand replacement update: The base has been poured, and the structure has been placed on it. Electrical work is being done and when that is finished the landscaping will be done. We are currently on schedule for the Wednesday, July 8 concert.

Chad said he was contacted by Robin and asked to take drone photos. This was to help with construction of the sidewalk.

The sidewalk and details of the bandstand were discussed.

Summer Fair partnership: We have a new sponsor, Windsor Federal Bank. We are very excited to have them on board. We have other sponsors and some people have made donations.

Summer Programs: The programs/camps are listed on the website.

Commission Volunteers: A thank you to those who responded to the volunteer email request. Peter said he would resend it just in case people did not receive it.

New Final 5k Road Race Course: Bill said he has been in contact with Kim in regard to the 555 races and we are all set. Peter said he will do some promotion for them.

Peter drove the course on Remington Road. There are some blind spots, and the shoulder is not very wide. We tried another route that was suggested. Starting at the back of the school and going to Mountain Road, High Street, North Main Street to the edge of Russell and then turning back the way you came along the sidewalk. We will have a water station and people at the turnaround location. This will keep people on the sidewalk. The 5K will start ½ hour after the 10K race starts. This route was discussed in regard to how the turnaround will work. This will be the new 5k race route.

NEW BUSINESS:

Election of Officers: Dave made a motion to keep it the way it is if no one objects to it. Chad seconded.

Brian and Bill said they would be happy to continue with their positions. Since Sam is not at the meeting, Peter contacted him and he said he was willing to continue.

All voted yes to Dave's motion.

The officers for 2026/2027 are:

Brian Cashinghino – Chairman

Bill Boucher – Vice Chairman

Sam Lombardo - Secretary

FY27 Budget Items: One of the budget items was a 10-year purchase such as nets and sandbags, things that are out of the normal budget cycle. Peter would like to know if there are any other items that need to be purchased.

Bill said that he would like to have a quarterly budget update as to what we budgeted and what has been spent. He would like to see the progress of what is spent.

Peter said that the budget is a combined budget for the four departments. He can extrapolate some line items, but others are shared. Bill asked if Peter has to show how much goes to each department when he meets with the selectmen. Peter said no they are just interested in the totals. Peter has a spreadsheet that he uses so he can see where we are on a daily basis. The town records take a few weeks to reconcile. Peter discussed how this helps him to know exactly what is available or used for a specific line item.

Bill said that he would like to see if we are on budget and if he is asked by citizens, he can have the information. Bill asked about income revenue. Peter said we have income from registrations, fees, donations and third parties. We have the company that runs the race collect the road race registration fees which means we do not have to pay the credit card company fees. This also is used to compile information and set up for the event.

Peter said that he would look into putting something together.

We will rent space at the Senior Center for private events (for a fee) such as showers, parties, etc. That is why we purchased tables and chairs. We also have a washer and dryer so we can wash linens.

Other: Peter thanked Bill for setting up a meeting with Police Chief Cannon to talk about the road race and changing the route. The chief was very receptive.

Chad said he could show Peter a spreadsheet he uses as treasurer for the PTO. Peter said he would like to take a look.

ADJOURNMENT: Bill made a motion to adjourn the meeting. Dave seconded the motion. The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Carol Scheitlin, recording secretary for
Sam Lombardo, Clerk

These minutes are not official until accepted at subsequent meeting.