

Mansfield Township Board of Education



Wednesday May 6, 2026

7:00 p.m.

Call to Order - Alison Lorentson, President

Roll Call - Gail Libby, Acting Board Secretary

Name	Present	Absent
Sean Breheney	X	
Vincent Weiss	X	
Jonathan Lemp	X	
Alison Lorentson	X	
Jonathan Rood		X
Richard Stewart	X	
Alexis DeLeon	X	
James J. Winand	X	
Vacant		X

Others in Attendance:

Ms. Diana Mai, Superintendent

Ms. Gail M. Libby, Acting Business Administrator/Board Secretary

Ms. Megan A. Oduyela., Board Attorney

Pledge of Allegiance - Alison Lorentson

President's Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof

posted on the District website and in the Mansfield Township Municipal Building, and sent to the following newspapers: *The Express Times* and *Star Ledger*

President's Report - Alison Lorentson

Superintendent's Report - Diana Mai

- Teacher and Staff Appreciation Week
- 2026-2027 School Budget Presentation

Administrators' Reports

- Acting Business Administrator/Board Secretary - Gail Libby

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received. -

Public Comment - Agenda Items Only

Public Comment on Agenda Items Only, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- 1) Mr. Brent Connelly - If student counts are decreasing why are costs increasing? 22% increase in cost per student in two years.
- 2) Constance Quinn - RIF of a MD Teacher - Keeping the teacher is cheaper than an OOD placement.
- 3) Joyce Fera - Asked the BOE when they received the budget. Why is there a Vice Principal and a Principal? Did the BOE speak to the Superintendent about cuts? Average home is more than \$264K.
- 4) Selena Donaldson - Spoke in favor of the tax increase stating it is fair and justified.
- 5) Bill McColl - Lives in the Meadows. The Meadows pays \$3-3.5M to Township. What would the district do without the money from The Meadows? The budget has no admin cost cuts. Healthcare increase of 23.4% seems high.
- 6) Diane Margolin (former BOE Member) - Township has issues too with increases. The Education Foundation used to help teachers. Supported by the gratitude of the community. The fiscal reality is we need to go over 2%
- 7) Joe Yaremczak - Grateful the band program was saved. Asked about the increase in charter school expenses.

Consent Agenda - Recommended Action(s)

Board Member: Richard Stewart

Approval of Minutes and Reports

1. Motion to **Approve the Open and Closed Session Minutes** of the April 16, 2026 Regular meeting.
2. Motion to **Receive/Approve the HIB Report Cases**, as presented, as recommended by the Superintendent.

Month/Year	HIB #	Founded (Y/N)	Remediation (Y/N)	Discipline (Y/N)	Counseling (Y/N)
July 2025	none				
Aug. 2025	none				
Sept. 2025	none				
Oct. 2025	none				
Nov. 2025	none				
Dec. 2025	none				
Jan. 2026	1	Y	Y	Y	Y
Feb. 2026	none				
Mar. 2026	1	Y	Y	Y	Y
Apr. 2026	2	1Y 1N	Y	Y	Y
May 2026					
June 2026					

On a Motion by Vice President Stewart and seconded by President Lorentson, the Approval of the Minutes & Reports Agenda items 1 and 2 were approved by the Mansfield Township Board of Education with a 7-0-0 roll call vote.

Approval Agenda

Chair: Vincent Weiss

Education/Policy Committee - Recommended Action(s):

1. Motion to approve the below **Student Field Trips** for the 2025-2026 school year, as recommended by the Superintendent.

Grade/Group	Location	Dates/Times	Cost Per Student
Fifth Grade	Riverwalk - Musconetcong Watershed Association	5/15/26 and 5/18-5/22	\$24.00

On a Motion by Trustee Weiss and seconded by Trustee Winand, the Approval of the Education/Policy Committee agenda item 1 was approved by the Mansfield Township Board of Education with a 7-0-0 roll call vote.

Approval Agenda

Chair: James Winand

Personnel Committee - Recommended Action(s)

1. WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may “reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;”

WHEREAS, for reasons of economy, including the continued reduction of State Aide, the Board finds it advisable to eliminate one and reduce five positions for the 2026-2027 school year through a reduction in force;

IT IS HEREBY RESOLVED by the Mansfield Township School District Board of Education as follows:

1. That upon recommendation of the Superintendent the following positions are eliminated as a result of a reduction in force:
 - a. One (1) Multiple Disabilities Teacher
 2. That upon recommendation of the Superintendent the following existing full-time employee (1.0 FTE) positions are recommended for reduction to part-time employee (.7 FTE) positions as a result of reduction in force:
 - a. One (1) Learning Disabilities Teacher-Consultant (LDTC)
 - b. Four (4) Paraprofessionals
 3. That the affected employees will promptly receive appropriate notification of their employment status; and
 4. That the Superintendent is authorized to provide the necessary notification to the affected employees.
2. Motion to **Approve the appointment of the below Certificated Staff** for the 2026-2027 school year, with annual salaries as per the MEA Agreement, as recommended by the Superintendent.

Position Title/Subject	Employee Name	FTE	Guide Step
CST/LDTC	TBD	.7	
CST/Psychologist	Raiello-Urban, Patti Jo	1	MA +30/20

CST/Social Worker	Smith, Annalee	.7	MA/3
School Nurse	Iseman, Joan	1	MA/14
Teacher/G1	Cucciniello, Catherine	1	BA/1
Teacher/G1	Margolin, Anne	1	BA/20
Teacher/G1	Mele, Karen	1	BA/8
Teacher/G1	Townsend, Heather	1	BA/20
Teacher/Special Ed/G1 ICS	Iaione, Erin	1	BA/4
Teacher/G2	Endrizzi, Kristen	1	BA+30/5
Teacher/G2	Gilmartin, Heather	1	MA+30/20
Teacher/G2	Navas, Monica	1	BA+30/12
Teacher/G2	Summitt, Rebecca	1	MA/18
Teacher/Special Ed/G2 ICS	Shipley, Jessica	1	BA/5
Teacher/G3	Addison, Lisa	1	BA+15/20
Teacher/G3	Codey, Susan	1	BA/20
Teacher/G3	Francisco, Corin	1	MA/11
Teacher/Special Ed/G3 ICS	Micucci, Jennifer	1	MA/10
Teacher/G4	Bennett-Birmingham, Kaylee	1	BA/5
Teacher/G4	Iaione, Robin	1	MA/15
Teacher/G4	Linus, Lauren	1	BA/5
Teacher/G4	Mattison, Kathleen	1	MA+15/20
Teacher/Special Ed/G4 ICS	Putignano, Kristi	1	BA+15/6
Teacher/G5	Hahn, Stephanie	1	BA/14

Teacher/G5	Janowski, Tracey	1	MA/7
Teacher/G5	Morello, Christina	1	BA/16
Teacher/G5	Piccione, Tori	1	BA/7
Teacher/Special Ed/G5 ICS	Cocuzza, Michele	1	BA/12
Teacher/G6 Math	Baker, Kristin	1	MA+45/20
Teacher/G6 ELA	Tironi, Dawn	1	BA/20
Teacher/G6 Sci & SS	Tyson, Marc	1	MA+30/20
Teacher/Special Ed/6 ICS	Miller, Jaelynn	1	BA/2
Teacher/Spc Ed/G4-G6 RR	Connelly, Lauren	1	BA/3
Teacher/KG	Favreau, Lauri	1	MA+15/20
Teacher/KG	Fontana, Marlene	1	MA/14
Teacher/KG	Lynott, Andrea	1	MA/5
Teacher/KG	O'Brien, Laurie	1	MA+60/20
Teacher/Special Ed/KG ICS	Burton, Erin	1	MA+45/15
Teacher/PS	Granitzski, Erin	1	MA/6
Teacher/Special Ed/LLD	Wilkinson, Michele	1	BA/8
Teacher/Special Ed/MD	Maida, Herminia	1	BA/6
Teacher/Special Ed./PSD	Rothrock, Rachel	1	BA/5
Teacher /RTI & Sign Lang.	Jacoby, Kathleen	1	MA+30/12
Teacher /RTI	Scheiner, Beth	1	MA+30/20
Teacher/ESL/6th Gr. World Language	Eresman, Jessica	1	MA/15
Teacher/ESL	Quinones, Lizette	1	BA+15/20

Teacher/Art	Byrne, Ruth	1	BA/11
Teacher/GATE & Instrumental Music	Cagnassola, Jennifer	1	MA/8
Teacher/GATE & Library & Media	Donaldson, Selena	1	BA/7
Teacher/Health/PE	Jeppson, Melissa	1	MA/10
Teacher/Health/PE	Morgan, Eric	1	BA/16
Teacher/Health/PE	Wong, Nicole	.7	BA/7
Teacher/Music-Vocal	Slate, Tanya	1	BA/20
Teacher/Speech	Magnuson, Matthew	1	MA/8
Teacher/Speech	Sylvester, Kaeleen	1	MA/4
Guidance/Guidance	Samuels, Danielle	1	MA+30/10
Teacher/OT	Foster, Hannah	1	MA/5
Teacher	Baggerly, Laura	1	BA/18

3. Motion to **Approve the appointment of the below Administrative Staff** for the 2026-2027 school year, as recommended by the Superintendent.

Position Title/Subject	Employee Name	FTE
Supervisor of B&G	Kady, Joseph	1
Principal	Matias, Noreen	1
Asst. Principal (10 mos.)	Wilson, Gregory	1

4. Motion to **Approve the appointment of the below Non-Affiliated Staff** for the 2026-2027 school year, as recommended by the Superintendent.

Position Title	Employee Name	FTE
Confidential Assistant to the Superintendent and Business Administrator	Sliker, Megan	1

Personnel and Tech Coordinator	Teets, Jennifer	1
Confidential Secretary	Cosme, Mercedes	1
Certified Occupational Therapy Assistant	Dombroski, Aliana	0.6
Part Time Office Assistant	Melvin, Abby	.5
CST Confidential Secretary	Moran, Ginny	.7
Lunch Aide	Buczek, Therese	.3
Lunch Aide	LaRue, Kimberly	.3

5. Motion to **Approve the appointment of the below Custodial Staff** for the 2026-2027 school year, as recommended by the Superintendent.

Position	Employee Name
Custodian	Allen, Joshua
Custodian	Allen, Julie
Custodian	Andrews, Daniel

6. Motion to approve the appointment of the below **Summer Custodial Staff** at an hourly rate of \$16.50 per hour, not to exceed 1,700 hours in aggregate, effective June 15, 2026 to August 28, 2025, as recommended by the Superintendent.

Position	Employee Name
Summer Custodian	Dimitriou, Chris
Summer Custodian	LaCorte, Aiden
Summer Custodian	Iaione, Erin

7. Motion to **Approve the appointment of the below Summer/Substitute Custodial Staff** at an hourly rate of \$16.50 per hour, as recommended by the Superintendent.

Employee	Effective Date
Nicholas Staada	Pending completion of paperwork

8. Motion to **Approve the appointment of the below Paraprofessional Staff** for the 2026-2027 school year, as recommended by the Superintendent.

Position Title	Employee Name	FTE	Guide Step
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Paraprofessional	Alicea, Julian	1	Assoc./3
Paraprofessional	Burns, Maureen	.7	No Degree/6
Paraprofessional	Burrows, Claudia	1	Assoc./4
Paraprofessional	Cicala, Jennifer	1	No Degree/5
Paraprofessional	Creedon, Donna	1	Assoc./4
Paraprofessional	Cummins, Terri	.7	No Degree/5
Paraprofessional	Dobbins, Victoria	.7	No Degree/3
Paraprofessional	Heymann, Denise	1	No Degree/6
Paraprofessional	Maze, Barbara	1	Assoc./4
Paraprofessional	Profita, Michelle L	1	Bachelors/3
Paraprofessional	Seyfarth, Kerri	1	Bachelors/3
Paraprofessional	Sylvester, Thomas	1	Bachelors/3
Paraprofessional	Valli, Giovanna M	.7	Bachelors/5
Paraprofessional	Vitale, Yamir	1	Assoc./6

9. Motion to **Approve the appointment of the below PLC Team Leaders** for the 2026-2027 school year at an annual stipend of \$2,500, as recommended by the Superintendent.

Erin Burton	Grade KG
Karen Mele	Grade 1
Becky Summitt	Grade 2
Jen Micucci	Grade 3
Robin Iaione	Grade 4
Michele Cocuzza	Grade 5
Kristin Baker	Grade 6
Tanya Slate	Special Areas

10. Motion to **Approve the appointment of the below Curriculum Writers** for the 2026-2027 school year at Ten (10) hours at MEA contract rate per each curricula grade or grade span plus four (4) compensated hours of training, as recommended by the Superintendent.

Kathy Jacoby	ASL
Tanya Slate	Music
Selena Donaldson	Library/Media

Ruth Byrne	Visual Arts
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11. Motion to **Approve the below Extended School Year (ESY) Staff** for Summer 2026, to be paid in accordance with the MEA Collective Bargaining Agreement, as recommended by the Superintendent.

ESY Teachers:	
Rachel Rothrock	Herminia Maida
Erin Burton	Michelle Wilkinson
ESY Paraprofessionals:	
Kerri Seyfarth	Barbara Maze
Laurie Favreau	Michelle Profita
Claudia Burrows	Thomas Sylvester
Julian Alicea	Donna Creedon
Yamir Vitale	Jen Cicala

12. Motion to **Approve the below Staff Members** to provide services during the Extended School Year program for 2026, to be paid as per the MEA Agreement, as recommended by the Superintendent.

Joan Isemann Sam Ortiz Elin Delghiaccio Laurie Prussack Maidahweh Williams	Nurse
Claudia Burrows Yamir Vitale	Interpreters
Matthew Magnuson Kaeleen Sylvester	Speech Teachers
Hannah Foster or Aliana Dombroski	Occupational Therapist COTA

All Certified Staff	Attendance at IEP meetings as necessary
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13. Motion to **Approve the below Substitute Teachers and Paraprofessionals** for Extended School Year for 2026, as recommended by the Superintendent.

Valerie O'Connell	Kaylee Birmingham
Karen Staada	Erin Iaione
Jen Cagnassola	

14. Motion to **Approve Child Study Team 2026 Summer Hours** as presented below, as recommended by the Superintendent.

Patti-Jo Raiello	ESY Coordinator	\$6,500 Stipend (non-pensionable)	Per MEA Agreement
Patti-Jo Raiello	Psychologist	\$60/hr - student contact \$50/hr - non-student contact	Not to exceed 50 hours
Patti-Jo Raiello	CST Coordinator (summer hours)	\$50/hr	Not to exceed 70 hours
Kaeleen Sylvester or Matthew Magnuson	Speech Teacher	\$60/hr - student contact \$50/hr - non-student contact	Not to exceed 31 hours
Annie Smith	Social Worker	\$60/hr - student contact \$50/hr - non-student contact	Not to exceed 34 hours
Contracted through WCSSD or Hunterdon ESC	LDTC Evaluations	WCSSD Evaluation \$445 ESC Evaluation \$440 plus cost of protocols if needed	Not to exceed 2 evaluations
Hannah Foster	Occupational Therapist	\$60/hr - student contact \$50/hr - non-student contact	Not to exceed 22 hours.
Claudia Burrows or Yamir Vitale	Interpreters	\$30/hr.	Not to exceed 10 hours
Special Ed Teachers TBD	IEP Meetings	\$50/hr. - non-student contact	Not to exceed 10 hours
Regular Ed Teachers TBD	IEP Meetings	\$50/hr. - non-student contact	Not to exceed 10 hours

Kim Fojut	Behaviorist	\$125/hr - student contact	Not to exceed 15 hours
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15. Motion to approve the appointment of the below **Substitute Teachers**, as recommended by the Superintendent.

Employee	Effective Date
Michelle Harrison	Pending completion of paperwork
Andrea Licciardi	Pending completion of paperwork

16. Motion to approve the below placements of **Student Teachers** for the 2026-2027 school year, as presented, as recommended by the Superintendent.

Student	School/Experience	Date(s)	Cooperating Teacher
Bridget Bray	Student Teaching Centenary University	Fall 2026	Michele Cocuzza
Jamie McDermid	Occupational Therapy Assistant Pediatric Fieldwork Raritan Valley Community College	Fall 2026	Hannah Foster

17. Motion to **Approve the appointment of Joseph Schneider** to the position of Treasurer, effective July 1, 2026 to June 30, 2027, with an annual salary of \$5,500 beginning July 1, 2026, as recommended by the Superintendent.

18. Motion to approve the below staff requests for **Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Noreen Matias	Centenary University GED-7740-OL-Innovation	7/6//26 to 8/17/26	\$1,674.00
Diana Mai	Centenary University GED-793- OL -Assess & Eval Spec Ed Programs	5/12/26 to 6/29/26	\$1674.00

On a Motion by Trustee Winand and seconded by President Lorentson, the Approval of the Personnel Committee Agenda items 1 through 18 were approved by the Mansfield Township

Board of Education as follows: Trustee Lemp - Nay to #1 Yea to the rest; Trustee DeLeon - Nay to #1 and Yea to the rest. Trustees Breheney, Weiss, Stewart, Winand and President Lorenston yea to all.

Township Liaison Agenda

Township Chair: Jonathan Lemp

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Sean Breheney

Facilities/Finance Committee - Recommended Action(s)

1. Motion to **Approve the Payment of Bills** for the period of April 17, 2026 through May 6, 2026, as presented, in the amount of \$756,701.46, as recommended by the Superintendent.
2. Motion to **Approve line item transfers** totaling \$126,521.64 for April 2026.
3. Motion to **Acknowledge receipt of the monthly certification of the Board Secretary for April 2026, and after review of the Board Secretary's and April 2026 Treasurer's Reports**, certify that no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (c) 3 and 4, and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year, and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
4. Motion to **Approve an Extension of the Not to Exceed Amount** from \$403,095.96 to \$441,800.46 for Snyder Bus Services, Inc, for ESY and special education route expenses not previously approved, as recommended by the Superintendent.
5. Motion to **Approve an Extension of the Not to Exceed Amount** from \$36,000 to \$41,000.00 for Avalon Therapy, LLC, for the remainder of FY 26 services, as recommended by the Superintendent.
6. Motion to approve the **2026/2027 Renewal Premium Rates** for the Mansfield Township School District employee benefits program as follows:

Annual Premiums				
2026-27	Family	2 Adults	Parent/Child	Single
Horizon Medical	\$47,095.20	\$34,850.28	\$27,001.32	\$16,060.44
Horizon Rx	\$13,297.68	\$9,840.00	\$8,689.80	\$5,133.48
Horizon Total	\$60,392.88	\$44,690.28	\$35,691.12	\$21,193.92
EHP Medical	\$42,621.60	\$31,539.60	\$24,436.44	\$14,534.52

Annual Premiums				
2026-27	Family	2 Adults	Parent/Child	Single
Horizon Medical	\$47,095.20	\$34,850.28	\$27,001.32	\$16,060.44
Horizon Rx	\$13,297.68	\$9,840.00	\$8,689.80	\$5,133.48
Horizon Total	\$60,392.88	\$44,690.28	\$35,691.12	\$21,193.92
EHP Rx	\$13,297.68	\$9,840.00	\$8,689.80	\$5,133.48
EHP Total	\$55,919.28	\$41,379.60	\$33,126.24	\$19,668.00
GSP Medical	\$40,831.32	\$30,214.92	\$23,410.08	\$13,924.32
GSP Rx	\$13,297.68	\$9,840.00	\$8,689.80	\$5,133.48
GSP Total	\$54,129.00	\$40,054.92	\$32,099.88	\$19,057.80
Delta Dental	\$1,979.64	\$1,233.36	\$1,233.36	\$724.80
VSP	\$251.40	\$152.76	\$155.88	\$95.52

7. Motion to **Approve a Shared Services Agreement with Hunterdon County Educational Services Commission** for the provision of **Professional Educational Services** for the 2026-2027 school year, as needed, as recommended by the Superintendent.

8. Motion to approve the **2026/2027 Budget** as follows:
WHEREAS, the 2026/2027 school budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A.18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards; and

WHEREAS, the 2026/2027 school budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE BE IT RESOLVED the Mansfield Township School District Board of Education approves the 2026/2027 school budget in the amount of \$13,303,850 as follows:

General Fund.....	\$ 12,558,555
Special Revenue Fund	\$ 271,465
Debt Service	\$ 473,830
Total Budget	\$13,303,850
General Fund Taxes To Be Raised	\$ 6,778,818
Debt Service Taxes To Be Raised	\$ 296,588

BE IT FURTHER RESOLVED, the Mansfield Township School District Board of Education has exhausted all eligible statutory spending authority for 2026-2027; and WHEREAS, N.J.A.C. 6A:23A-10.1(b) permits the use of "banked cap"; and WHEREAS, the Board requires \$181,114 for ELA, Math, Science and Spanish curriculum and materials needed in the district in 2026-2027.

NOW, THEREFORE, BE IT RESOLVED that the Mansfield Township School District Board of Education approves the use of \$181,114 in banked cap for the 2026-2027 school

BE IT FURTHER RESOLVED that the maximum general fund travel allowance for the 2026/2027 school year shall be established at \$13,000, and the maximum regular business travel amount shall not exceed \$2,000 per employee; and BE IT FURTHER RESOLVED that the schedule of tax levy payments will be as follows for the 2026-2027 fiscal year:

Date	Monthly Payment General Fund	Monthly Payment Debt Service	Total Due Monthly
July 15, 2026	\$564,901.50	\$264,808.06	\$829,709.56
August 15, 2026	\$564,901.50		\$564,901.50
September 15, 2026	\$564,901.50		\$564,901.50
October 15, 2026	\$564,901.50		\$564,901.50
November 15, 2026	\$564,901.50		\$564,901.50
December 15, 2025	\$564,901.50		\$564,901.50
January 15, 2027	\$564,901.50	\$31,779.94	\$596,681.44
February 15, 2027	\$564,901.50		\$564,901.50
March 15, 2027	\$564,901.50		\$564,901.50
April 15, 2027	\$564,901.50		\$564,901.50
May 15, 2027	\$564,901.50		\$564,901.50
June 15, 2027	\$564,901.50		\$564,901.50
	\$6,778,818.000	\$296,588.00	7,075,406.00

9. Motion to **Approve the following Tuition rates for the 2026-2027 school year**, as recommended by the Superintendent.

PreK/Full Day Kindergarten	\$19,254
PreK Disabilities	\$21,092
Grades 1-5	\$18,486
Grades 6-8	\$17,903

LLD	37,154
MD	\$59,535

10. Motion to **Approve the below requests for Facilities Usage** as presented, as recommended by the Superintendent.

Requesting Party	Event/Location Requested	Dates	Cost to Use
Laura Baggerly	May Day : Big Toy - If weather does not permit, the event will be in the gym.	5/1/26	0
Gerry Mattessich Mansfield Meadows HOA	APR - Homeowner's Meeting 6:30	6/9/26	\$35
Marlene Fontana	Mrs. Dove Habitats & Litter -Computer Room	5/19/26 & 5/20/26	0

11. **WHEREAS, the Mansfield Township Board of Education requires the services of a Continuing Disclosure Agent and Municipal Advisor; and**

WHEREAS, the Public Schools Contracts Law (N.J.S.A. 18A:18A-1 et seq.) requires the awarding of a contract for professional services by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Board of Education that:

1) Phoenix Advisors, LLC of Bordentown, NJ be hired as Continuing Disclosure Agent and Municipal Advisor for the Mansfield Township Board of Education for the period July 2026 through June 2027, as recommended by the Superintendent.

2) The above appointment is made without competitive bidding because it is a recognized profession, licensed and regulated by law that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed, as recommended by the Superintendent.

3) Fees for such services shall be paid in accordance with the proposal received March 25, 2026, as recommended by the Superintendent.

12. Motion to **Approve the following appointments for Professional Services** effective July 1, 2026 through June 30, 2027, through the acquisition of goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A 20.4 or 20.5, as applicable; Whereas the anticipated term of this contract is one year(s); and be it further resolved that the secretary shall publish such notice, if any, as required under the law, as recommended by the Superintendent.

Accounting and Personnel System	CDK Systems
AHERA, Right to Know Compliance	RK Environmental

Architect of Record	Gianforcaro Architects
Behavioral Consulting Services	Applied Behavioral Consulting
Board Attorney	Busch Law Group
District Auditor	Anthony Ardito, CPA
Employee Benefits Advisor	Integrity Consultants Group
Fee Management / POS System	PaySchools
Integrated Pest Management	Viking Pest Control
Food Service Management Company	Maschio's Food Service
Payroll Services	R&L Data Centers
Physical Therapy Consulting Services	Avalon Therapy
Physician Services	Dr. Mary Desina
Policy Consultant	Strauss Esmay
Retirement Plan Administrator	Plan Connect
Risk Management Consultants	Cedar Risk
Staff Attendance Management	Frontline
Student Information System	Genesis
Transportation Consulting and Routing	Logic 54
Water Testing	Eurofins
Well Water Compliance	McGowan

13. Whereas, the **Public Schools Contracts Law (N.J.S.A. 18A:18A-1 et seq.)** allows certain **contracts to be awarded without public advertising for bids** if such contracts are designated as qualified exceptions; and

Whereas N.J.S.A. 18A:18A-5(2) designates “extraordinary unspecifiable services which cannot be reasonably described by written specifications” as a qualified exception; and
Whereas, the school district has determined that the proprietary software contracts listed below meet this exclusion designation based on the patented, trademarked, or copyrighted claims of the vendors; and

Whereas, such contracts must be awarded by the board of education by resolution at a public meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Mansfield Township Board of Education hereby authorizes the administration to execute the following proprietary software contracts for the 2026-2027 school year on behalf of the Board, as recommended by the Superintendent.

Brain POP	Membeam
Cengage National Geographic	RazKids
Curriculum Associates, LLC (iReady)	St Math
GoMath	Starfall
Heggerty	Teacher's Curriculum Institute
Journey Ed	Waterford Research Institute
Link It	Wilson Language Training
GoGuardian	Discovery Education
I Science	Mystery Science
Mystery Writing	Notable Kami
Schoolwide	

14. Motion to **Authorize, for 2026-2027 school year, the use of State Contracts** for the purchasing of goods, materials, supplies and other items required for the operation of the school district, when use of state contracts is in the best interest of the district, as recommended by the Superintendent.
15. Motion to **Approve cooperative purchasing with the Hunterdon County Educational Services Commission (HCESC)**, for the 2026-2027 school year, as recommended by the Superintendent.
16. Motion to **Approve cooperative purchasing with the Educational Services Commission of NJ** for the 2026-2027 school year, as recommended by the Superintendent.
17. Motion to **Award a contract under Omnia Partners National Cooperative Purchasing to procure goods** as per the below:

Whereas the Mansfield Township Board of Education is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3); and

Whereas the Mansfield Township Board of Education anticipates joining Omnia Partners to contract with OPUS & Amazon Business on July 1, 2026 - June 30, 2027; and

Whereas there are no administrative costs associated with participation with Omnia Partners National Cooperative or OPUS and Amazon Business; and

Whereas the Mansfield Township Board of Education is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3);

Therefore, be it resolved that the Mansfield Township Board of Education may purchase from OPUS and Amazon Business when doing so is financially advantageous to the District.

18. **WHEREAS**, the Mansfield Township Board of Education (the "Board") advertised for bids for Trash Removal/Recycling Services Bid on April 1, 2026; and

WHEREAS, on April 14, 2026, the Board received one (1) bid(s) for the project; and

WHEREAS, the bid specifications explicitly required all bidders to submit a valid New Jersey Public Works Contractor Registration Certificate at the time of the bid, pursuant to [N.J.S.A. 34:11-56.48](#); and

WHEREAS, the lowest bidder, Republic Services failed to include the required Public Works Contractor Registration form or certificate within their bid package; and

WHEREAS, the Board's legal counsel and Acting Business Administrator have reviewed the bid and determined that the failure to provide this mandatory registration is a material defect that cannot be waived; and

WHEREAS, N.J.S.A. 18A:18A-22(e) allows a Board of Education to reject all bids when the purposes or provisions of the Public School Contracts Law are being violated or to substantially revise specifications;

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Board of Education that:

1. Rejection of Bid: The bid submitted by Republic Services is hereby rejected as non-responsive for failure to comply with the mandatory requirements of the bid specifications and the Public Works Contractor Registration Act.
2. Authorization to Re-Bid: The School Business Administrator/Board Secretary is hereby authorized to revise the specifications, if necessary, and re-advertise for bids for [Project Name] in accordance with the Public School Contracts Law.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the unsuccessful bidder within three (3) days of this action.

19. **WHEREAS**, the Mansfield Township Board of Education (the "Board") previously awarded a student transportation contract to Snyder Bus Company for Route #S2 for the 2025-2026 school year; and

WHEREAS, it has been determined that an addendum to the contract is necessary due to not enough students for the S3 run (August 29, 2025); and

WHEREAS, the cost adjustment for this change has been calculated in accordance with the [Original Bid Specifications](#) at a rate of \$172.00 per/Day]; and

WHEREAS, this addendum results in an Increase of \$30,960.00 to the original annual contract amount of \$35,074.80, for a final adjusted contract amount of \$66,034.80;

NOW, THEREFORE, BE IT RESOLVED that the Mansfield Township Board of Education hereby approves Addendum #1 to the Snyder Bus Company contract for Route #S2

BE IT FURTHER RESOLVED that the Board President and the Acting School Business Administrator/Board Secretary are authorized to execute the required [NJDOE Addendum Form](#) and submit all necessary documentation to the Executive County Superintendent for review and approval.

20. **BE IT RESOLVED**, That the Mansfield Township Board of Education hereby awards the Lease Purchase financing to Customers Commercial Finance pursuant to the quote dated April 22, 2026, as the proposer presenting the award most advantageous to the Board based on price and other factors; and

BE IT RESOLVED, That in consultation with Counsel and the Financial Advisor, the Board President, the Superintendent and/or the Business Administrator/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a lease purchase agreement, an escrow agreement, as applicable, and all closing documents in connection with the Lease Purchase and are hereby authorized to take any other action necessary therefor or incidental thereto. Any actions taken prior to this authorization are hereby ratified; and

BE IT FURTHER RESOLVED, that the Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease Purchase Financing, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease Purchase Financing and that the Lease Purchase Financing will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

On a Motion by Trustee Breheney and seconded by Trustee Winand, the Approval of the Operations Committee Agenda items 1 through 7 and 9 through 20 were approved by the Mansfield Township Board of Education with a 7-0-0 roll call vote.

On a Motion by Trustee Breheney and seconded by Trustee Winand, the 2026-2027 School Budget Agenda item 8 was approved by the Mansfield Township Board of Education with a 7-0 roll call vote.

Potential Board Member Interview(s) -Ms. DeRosa and Dr. Siano were interviewed by the Board of Education for the open Board position.

Public Comment - NONE

Public Comment, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, June 11, 2026	Regular Business Meeting
Thursday, July 16, 2026 (if needed)	Regular Business Meeting
Thursday, August 20, 2026	Regular Business Meeting
Thursday, September 17, 2026	Regular Business Meeting
Thursday, October 15, 2026	Regular Business Meeting
Thursday, November 19, 2026	Regular Business Meeting
Thursday, December 10, 2026	Regular Business Meeting
Wednesday, January 5, 2027	Annual Reorganization Meeting

Executive Session (if needed)

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- ☐ *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- ☐ *Pending Litigation*
- ☐ *Personnel Matters*
- ☐ *Matters of Attorney/Client Privilege*
- ☐ *Confidential Student Matters*
- ☒ *Potential Board Members Interview*

Approval to go into Executive Session

Motion by Trustee Stewart, seconded by President Lorenston to move to Closed Session at 8:24 pm for approximately 15 minutes. Action **will / will not** be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by Trustee Stewart, seconded by Trustee Lemp to return to Open Session at 8:41pm. Voice Vote.

Appointment of New Board of Education Member

BE IT THEREFORE RESOLVED, by the Mansfield Township District Board of Education, that upon reviewing the qualifications of Colette DeRosa & Dr. Jaclyn Siano, the Board hereby appoints Colette DeRosa as a member of the School Board effective on or before June 11, 2026, with a term ending January 4, 2027, due to their extensive experience in education and commitment to our community.

On a Motion by Vice President Stewart and seconded by Trustee Weiss, the Appointment of the New Board of Education member was approved by the Mansfield Township Board of Education with a 5-1-1 roll call vote.

Adjournment

Recommended Action - Motion to adjourn the meeting.

On a Motion by Trustee Winand and seconded by Vice President Stewart, the meeting was adjourned at 8:44 pm. All yeas..