

**POSITION**

Instructional Coach (Mathematics)

MAEF Public Charter Schools (MPCS)

Mobile, Alabama

Reports Directly to: Director of Curriculum and Instruction / Principal / Superintendent Designee

Salary: \$65,000-\$80,000 a year

- Performance Incentives based upon network academic performance

Position Overview

ACCEL Academy, recognized throughout for its forward-thinking and progressive culture, is seeking a Math Instructional Coach. The Math Instructional Coach serves as an instructional leader responsible for improving mathematics teaching and learning across MAEF Public Charter Schools. The Math Instructional Coach works collaboratively with teachers, school leaders, and district personnel to strengthen instructional practices, increase student achievement, and support the implementation of high-quality mathematics curriculum, assessment, and intervention programs. The Math Instructional Coach provides professional development, coaching, modeling, and data analysis support to ensure that all students achieve at high levels in mathematics.

Essential Functions:**Instructional Leadership**

- Support the implementation of MAEF's mathematics curriculum, instructional framework, and academic standards.
- Collaborate with administrators and teachers to improve mathematics instruction and student outcomes.
- Model research-based instructional strategies and best practices in mathematics classrooms.
- Facilitate the implementation of rigorous, standards-aligned lessons and assessments.
- Support vertical alignment of mathematics instruction across grade levels.

Coaching and Teacher Support

- Conduct classroom observations and provide timely, constructive feedback to teachers.
- Develop individualized coaching plans for teachers based on instructional needs and student performance data.
- Model lessons, co-teach, and provide model teaching as needed.
- Support new and struggling teachers through mentoring and instructional coaching.
- Assist teachers in differentiating instruction to meet the needs of diverse learners.

Data Analysis and Student Achievement

- Analyze student assessment data to identify trends, strengths, and areas for improvement.
- Facilitate data meetings with teachers and administrators.



- Assist in developing intervention plans for students who are not meeting proficiency expectations.
- Monitor the effectiveness of interventions and instructional strategies.
- Support school improvement goals related to mathematics achievement.

Professional Development

- Design and deliver professional learning opportunities focused on mathematics instruction.
- Facilitate professional learning communities (PLCs) and collaborative planning sessions.
- Provide training on instructional strategies, curriculum implementation, assessment practices, and data analysis.
- Maintain current knowledge of mathematics education research and best practices.

Curriculum and Assessment Support

- Assist in curriculum review, development, and alignment efforts.
- Support the development and implementation of formative and summative assessments.
- Ensure instructional materials and resources align with state standards and MAEF expectations.
- Assist teachers in lesson planning and curriculum mapping.

Collaboration and Communication

- Work collaboratively with principals, instructional leaders, interventionists, and teachers.
- Participate in leadership meetings, curriculum meetings, and school improvement planning.
- Communicate effectively with stakeholders regarding instructional initiatives and student achievement goals.
- Foster a culture of continuous improvement and high expectations.

Additional Responsibilities

- Maintain accurate coaching logs and documentation.
- Attend district and school professional development activities.
- Perform other duties as assigned by the Superintendent, Director of Curriculum and Instruction, or Principal.

Required Qualifications:

Education

- Bachelor's Degree required.
- Master's Degree in Education, Curriculum and Instruction, Mathematics Education, Educational Leadership, or related field preferred.

Certification

- Valid Alabama Professional Educator Certificate.
- Mathematics certification preferred.
- Instructional leadership certification preferred.



Experience

- Minimum of three (3) years of successful classroom teaching experience.
- Demonstrated success in improving student achievement in mathematics.
- Experience facilitating professional development and coaching teachers preferred.
- Experience with curriculum development, assessment, and data analysis preferred.

Terms:

- Twelve (12) month position (as assigned)

Salary: \$65,000-80,000 a year

- Performance incentives based upon network academic performance.

Benefits: Full-time employees receive health benefits through the Alabama Public Education Employees' Health Insurance Program (PEEHIP) and retirement benefits through the Alabama Teacher Retirement System.

The board members seek a transformational educator who will lead the personalized learning environment. All interested candidates should apply and adhere to the following steps:

1. Email your resume and cover letter to: jobs@accelacademymobile.com.

Note: Your cover letter must include a response to the following essay question: In 100-400 words, please explain why you are an excellent candidate to lead the students of ACCEL Academy, including any experience and specific data/accomplishments that will demonstrate your ability to meet and/or surpass the goals and mission of ACCEL Academy.

2. All correspondence regarding your application will be sent via email to the email address you place on your resume. Please make sure you enter your address correctly and check your email regularly. If your email account utilizes a SPAM filter, it is your responsibility to identify "@accelacademymobile.com" addresses as "safe" so that you are able to receive email messages from these addresses or save this email address as a contact.
3. All inquiries regarding this position should be emailed to jobs@accelacademymobile.com.
4. All applicants must apply through Hire True. If you do not have a Hire True account, please click the link to register in Hire True. [Candidate Registration for Hire True-PC](#) or [Candidate Registration for Hire True-Phone](#)



5. If you have a Hire True account, [Apply Here](#). Be sure the school system is listed as ACCEL Day and Evening Academy.

Candidates will be evaluated in accordance with their qualifications as well as professional accomplishments with an emphasis on adherence to the application process.

The community and students we serve are diverse, and we are committed to reflecting that diversity in our staff. We strive to have the most diverse applicant pool possible. Thus, we encourage individuals of all backgrounds to apply for any position at ACCEL Day and Evening Academy. By fostering a diverse and inclusive environment, we provide the best educational experience to prepare our students for a future reflective of the world in which we live.

ACCEL does not discriminate on the basis of age, race, color, sex, sexual orientation, religious preference, marital status, disability, national origin, or any other reason prohibited by state or federal law. Employees of the network are required to comply with the provisions of Title VII of the Civil Rights Act and Title IX of the 1972 Educational Amendments.

Alabama school boards are required by state law to verify the employment eligibility of newly hired employees by using the federal E-Verify program. New employees are required to provide a Social Security number, an unexpired identity document that contains a photograph, and other acceptable documents that establish employment eligibility. In addition to determining whether a new hire is authorized to work in the United States, E-Verify will confirm that the employee's name and Social Security number match.

All applicants must pass a background check through the Alabama State Department of Education to be eligible for employment.

I have read and understand this job description. My signature acknowledges that I can perform the essential functions of this position with or without reasonable accommodations.

*Employee Signature: _____ Date: _____

Employee Printed Name: _____