

Use Of Technology - Chromebook Agreement

Crystal Lake Elementary District 47 (“the District”) parents/guardians of students who receive a District-issued Chromebook must sign the Chromebook Agreement in order to receive the device; parent/guardian acceptance is required. Use of a Chromebook, like any other use of District technology, is governed by the District’s Acceptable Use Policy (6:235), which students and their parents/guardians are responsible for reviewing and understanding. This document also provides additional guidance about taking care of the equipment, using it to complete assignments, and being a good digital citizen.

Students and their parents/guardians are reminded that use of District Technology is a privilege and that all activity on any District-owned computer, network, or electronic communication device may be monitored by school authorities. Inappropriate use of District technology may result in limited or banned computer use and/or disciplinary action.

Ownership of the Chromebook

The District obtains Chromebooks at a reduced rate for all students regardless of qualification for a fee waiver. The District 47 Student Fee Statement includes the fee (\$60 per year) for District-issued Chromebook. Students who qualify for a fee waiver under District policy do not pay a fee for the Chromebook.

Prior to 8th grade promotion from District 47, the Chromebook, management software, and issued peripherals remain the property of the District, although students may take the Chromebooks home with them. Students also may use the Chromebooks during the summer. After three consecutive years of paying student fees, or by paying \$180, resulting in a paid-in-full status, ownership of the Chromebook and issued peripherals transfers to the student at no additional fee.

Upon transfer, management software will be removed, and the Chromebook will be redeployed as a consumer device. If a student leaves the District prior to graduation or prior to paying three consecutive years of student fees, the device will remain the property of the District.

Responsibility for the Chromebook

Students are solely responsible for the Chromebooks issued to them and must adhere to the following:

- Students must comply with the District’s Acceptable Use Policy (6:235) and all other District policies and procedures when using their Chromebooks, regardless of where and when that use occurs (e.g., at home/at school, before/after school, during the school year/summer).
- Students must bring their Chromebooks to school every day and make sure they are fully charged. (Note: A fully charged District Chromebook should last at least 8 hours.)
- Students must treat their devices with care and never leave them in an unsecured location.
- Students must keep their devices in a protective case or backpack when traveling.

- Students must promptly report any problems with their Chromebooks to the LMC.
- Students may not remove or interfere with the serial number and other identification tags on their Chromebooks.
- Students may not attempt to remove or change the physical structure of their Chromebooks, including the keys, screen cover or plastic casing.
- Students may not attempt to install or run any operating system on their Chromebooks other than the ChromeOS operating system supported by the District.
- Students must keep their devices clean and must not touch the screen with anything (e.g., finger, pen, pencil, etc.) other than computer screen cleaners designated for such use.

Responsibility for Electronic Data

Students are solely responsible for any apps or extensions on their Chromebooks that are not installed by a member of the District 47 Technology Services staff. Students are responsible for backing up their data to protect from loss. Until ownership rights transfer to the student as described above, students, like all users of District technology, have no rights, ownership, or expectations of privacy to any data that is or was stored on the Chromebook, and are given no guarantees that the data will be retained or destroyed.

Digital Citizenship

Students must follow the rules for appropriate use and digital citizenship when using their Chromebooks, in line with the school's expectations for positive behaviors and as detailed in the 1:1 Student Expectations document.

Copyright and File Sharing

Students are required to follow all copyright laws around all media, including text, images, programs, music, and video, when using their Chromebooks. Downloading, sharing, and posting online illegally obtained media violates the District's Use of Technology policy.

Temporary Equipment and Lending

If a student's Chromebook is inoperable, the school has a limited number of loaner devices for use while the student's Chromebook is repaired or replaced. This agreement governs the use of such loaner equipment as well as the student's District-issued Chromebook. The student may not opt to keep an inoperable Chromebook to avoid doing class work due to loss or damage. If a student does not bring his/her Chromebook to school, the student may be required to borrow a device from the school based on the direction from his/her teacher. This loaner device must be returned before the end of the day.

Loss, Damage, and Repair

The Chromebook comes with a one-year limited warranty. During the first year that the device is issued to a student, the District will repair or replace damaged equipment resulting from normal use that is covered by the warranty. If any damage or repair is not covered by the warranty or is not repairable by District 47 technicians, including multiple incidents of negligent damage, the student and his/her parent/guardian will be responsible for reimbursing the District for the repair cost.

Loss or theft of the device is also the student and his/her parent/guardian's responsibility and will result in the full replacement cost (\$250) being charged to the student's account, which becomes

an obligation to be paid. A replacement device will be provided to the student once the fee for the lost device has been paid to the Business Office.

Chromebook Agreement (Must Be Signed As Part Of Registration):

By signing this agreement, the student and his or her parent/guardian agree that they have read and understood the Crystal Lake Elementary District 47 ("the District") Use of Technology – Chromebook Agreement, that they agree to follow and be bound by those guidelines, as well as all other applicable District policies and procedures. The student and his or her parent/guardian agree that the District owns the Chromebook, management software and peripherals until the student is promoted from 8th grade or pays three consecutive years of student fees; and that if the student ceases to be enrolled in District 47 for any reason prior to graduation or prior to paying three consecutive years of student fees, the Chromebook and issued peripherals must be returned to the District in good working order or full replacement cost will be charged to the student and his or her parent/guardian. The student and his or her parent/guardian also agree to hold the District harmless and that the District shall not be liable for any claim of damage, negligence, or breach of duty alleged regarding the student's use of the Chromebook, management software, or issued peripherals, except to the extent the claim is related to gross negligence or willful acts or omissions of the District.

Print Student Name: _____

Student ID #: _____

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

For Office Use Only: (Do Not Write Below This Line)

_____	_____
<i>Date</i>	<i>Technology Services / Business Personnel (Signature)</i>
	<i>Technology Services / Business Personnel</i>

Chromebook Serial #