



Student and Parent Participation Agreement

Year: _____ Academy: _____

IN ORDER FOR STUDENTS TO PARTICIPATE IN THE NKC SCHOOLS MENTORSHIP PROGRAM, ALL STUDENTS AND PARENTS MUST AGREE TO THE GUIDELINES OUTLINED BELOW. PLEASE READ THIS CONTRACT CAREFULLY BEFORE INITIALING NEXT TO EACH LINE ITEM. AT THE BOTTOM, PLEASE SIGN AND DATE.

Student Mentee Name: _____

Parent or Guardian Name: _____

Section 1. Student Agreement - Student, please read and initial this section.

_____ I agree to attend every scheduled mentor-student meeting for this school year. I understand that if I have to be absent on the day of a scheduled mentor meeting, I will notify my mentor and my teacher ahead of time. I further agree not to meet with my mentor at any time or place that has not been approved by NKC Schools and my parent.

_____ I agree to be respectful at all times while meeting and corresponding with my mentor. I agree to use suitable language (free of profanity and slang), dress professionally (in accordance with the school's dress code policy), and refrain from discussing topics that are not school-appropriate.

_____ I agree to respond in an appropriate and timely manner to all of my mentor's emails and phone calls. This means I will only contact my mentor by using methods they have approved, and I will respond to correspondences within 24 hours of being contacted by him or her. I further agree to use professional language (free of slang or grammatical errors) in my emails to my mentor.

Section 2. Parent Agreement - Parent, please read and initial this section.

_____ I give my student permission to participate in the NKC Schools Mentorship Program for this academic school year. I understand that all mentor meetings (with the exception of the Job Shadow/ Educational Fieldtrip – this will have a separate permission slip) take place on the student's high school campus under the supervision of the NKC Schools staff.

_____ I understand that, as a parent, I have the right to review the profile form of my student's mentor and to contact my student's mentor if I have any questions. I agree to contact the College and Career Facilitator first, should I have any concerns about the mentor program, or the conduct of my student's mentor. I understand that the College and Career Facilitator/ Assistant Director, Work-Based Learning will then set up a conference with me, the mentor and/or necessary school personnel.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____