School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Coloma Intermediate

Date of Drill: 10-29-15 Time drill was held: 0915 (pm/(am))

Exact time required to evacuate/shelter/secure: Less Than 30 sec.

Total Participants: 205

Remarks: _____

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Peta Moore

Title of person conducting drill: Principal

Signature of person conducting drill: Peta Moore

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
  Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title Chief Rae, Officer Bell CTPD, Deputy Puffer BCSO Chief SUTHERLAND WPD

OR

- ☐ Fire (fire chief or designee)
  Name & Title _____