# Coloma Schools Emergency Drills
## Documentation Form
## 2015-2016

**Type of Drill**
- ☒ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (3 required)

**Time of Drill**
- Standard
- Class Change
- Recess
- Other Events

**2015-16 Dates**

**Fire** - 9/29, 10/19, 11/23, 4/28, 5/17 **Tornado** - 3/30, 5/26 **Lockdown** - 10/29, 2/29, 4/14

Name of Reporting School: Intermediate

Date of Drill: 11/30/15 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 4 mins

Total Participants: 200

Remarks: _____

This report is for emergency drill # 3 for school year 2015/16

Name of person conducting drill: Rita Moore

Title of person conducting drill: Principal

Signature of person conducting drill: Rita Moore

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

**AND**

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

**OR**

☐ Fire (fire chief or designee)
Name & Title _____