Coloma Schools Emergency Drills
Documentation Form
2015-2016

Type of Drill
- ☒ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (3 required)

Time of Drill
- Standard
- Class Change
- Recess
- Other Events

2015-16 Dates

Fire - 9/29, 10/19, 11/23, 4/28, 5/17 **Tornado** - 3/30, 5/26 **Lockdown** - 10/29, 2/29, 4/14

Name of Reporting School: Intermediate

Date of Drill: 9/29/15 Time drill was held: 10:00 (pm/~~am~~)

Exact time required to evacuate/shelter/secure: 4 mins.

Total Participants: 100

Remarks: _____

This report is for emergency drill # 1 for school year 2015/16.

Name of person conducting drill: Rita Moore

Title of person conducting drill: Principal

Signature of person conducting drill: Rita Moore

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☐ Fire (fire chief or designee)
Name & Title _____