School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Coloma Intermediate

Date of Drill: 10-24-16 Time drill was held: 1425 (pm/am)

Exact time required to evacuate/shelter/secure: Less than 1 minute

Total Participants: 225

Remarks: Good Job

This report is for emergency drill # 4 for school year 2016-2017

Name of person conducting drill: Dr. Darla England

Title of person conducting drill: Principal

Signature of person conducting drill: Dr. Darla England

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title CTPD, BCSO, LWPD

OR

☐ Fire (fire chief or designee)
Name & Title _____