MINNETONKA SCHOOL BOARD
STUDY SESSION AND SPECIAL MEETING
June 18, 2026
6:00 p.m.

AGENDA

STUDY SESSION

6:05 1. Review of New and Updated Curricular Resources

6:25 2. Recruitment and Retention Annual Update

SPECIAL MEETING

6:45 I. Call to Order

II. Pledge to the Flag

III. Adoption of the Agenda

6:45 IV. Approval of Collective Bargaining Agreement with Paraprofessionals

6:50 V. Approval of Collective Bargaining Agreement with Office Assistants

6:55 VI. Consent Agenda
a. Minutes of Regular Meeting of May 28, Closed Session of May 28, Closed Session of June 1, and Closed Session of June 11
b. Study Session Summary of May 21, 2026
c. Personnel Changes
d. Resolution for Membership in the MSHSL
e. Approval of MDE Format Long-Term Facilities Maintenance and Health and Safety Plan and Statement of Assurance
f. Non Renewal

6:55 VII. Adjournment

CITIZEN INPUT

6:00 p.m. Citizen Input is an opportunity for the public to address the School Board on any topic in accordance with the guidelines printed on the reverse.

GUIDELINES FOR *CITIZEN INPUT*

Welcome to the Minnetonka School Board's Study Session! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every Study Session during *Citizen Input.*

1. Anyone indicating a desire to speak to any item about educational services—except for information that personally identifies or violates the privacy rights of an individual—during *Citizen Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, connection to the district, and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson who can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Citizen Input* the Board and administration listen to comments. Board members or the Superintendent may ask clarifying questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any response or follow-up to your comment or suggestion, you will be contacted via email or phone by a member of the Board or administration in a timely manner.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal or executive director of the department, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

REVIEW

SCHOOL BOARD
Minnetonka I.S.D 276
5621 County Road 101
Minnetonka, Minnesota

Study Session Agenda Item #1

Title: Review of New and Updated Curricular Resources **Date: June 18, 2026**

OVERVIEW

Pursuant to School Board Policies #603 and #606, Minnetonka Public Schools engages in a comprehensive curriculum review process to ensure instructional programming, resources, and assessments remain aligned with Minnesota standards, district priorities, and current research-based instructional practices.

This report provides an overview of several curricular resource actions currently underway across the district. First, it includes updated or revised editions of existing instructional resources currently utilized in grades 6–12. These updates provide students and staff with more current content, enhanced digital functionality, and improved instructional support while maintaining continuity of instruction within established courses.

Second, as part of the District's ongoing K–12 Immersion Language Arts curriculum review process, immersion teachers, instructional leaders, department chairs, expanded grade-level chairs, and district administrators have spent the past two years reviewing standards, instructional practices, assessment systems, and instructional resources connected to literacy development in Spanish immersion programming. This work has included examination of evidence-based literacy practices, biliteracy development, structured literacy approaches, and alignment to the Minnesota READ Act and updated Minnesota English Language Arts standards.

During a March 2026 Study Session, the School Board was provided a comprehensive overview of the immersion review process, curriculum work, professional learning, instructional design, and implementation planning completed to date. This report summarized the instructional resource review process, shared the findings of the K–5 Spanish Immersion Language Arts Review Team, and provided an update on implementation planning for the 2026–27 school year.

Additionally, the District continues its annual review of curricular resources required for Advanced Placement (AP) and International Baccalaureate (IB) courses. Both the College Board and International Baccalaureate Organization periodically update course frameworks, assessments, and approved instructional materials. Throughout the summer, Minnetonka teachers will participate in professional learning and review newly approved resources to ensure continued alignment with program requirements and best

instructional practices. Final recommendations related to AP and IB resource adoptions will be presented to the School Board for consideration as a part of the approval process in August.

As part of Minnetonka Public Schools' commitment to supporting the whole child, Minnetonka Public Schools regularly reviews instructional tools that support student belonging, social and emotional learning, character development, and positive school culture. As part of this process, district staff reviewed both the Social Thinking Methodology and PurposeFull People to ensure alignment with district priorities, Multi-Tiered System of Supports (MTSS) practices, and the social, emotional, and behavioral needs of students. These resources provide a common language and consistent framework to support relationship-building, self-awareness, responsible decision-making, and positive school communities across elementary schools.

REVIEW AND IMPROVEMENT PROCESS

Minnetonka Public Schools is committed to continuous improvement. As described in School Board Policy #603, “the goal of the curriculum review process is to advance the quality of curriculum and instruction and to promote excellence in student performance using the best possible instructional practices and resources.” This multi-phase process also ensures District goals and state mandates are met.

CURRICULAR RESOURCE TOOLS: UPDATED OR REVISED EDITIONS

During the curriculum review process there are instances when currently used resources are updated or revised. In addition to updated print materials, the revised digital platforms offer expanded accessibility and interactive learning features, including text-to-audio supports, embedded vocabulary tools, and improved integration within the District’s learning management system, Schoology. These enhancements support increased student engagement, accessibility, and differentiated learning opportunities across classrooms.

The following instructional resources are currently in use within Minnetonka Public Schools and have been updated to newer editions by the publisher. These revisions provide teachers and students with more current content, enhanced instructional supports, and improved digital learning tools while maintaining continuity within existing courses and programs.

- MN Historical Society: Northern Lights - Grade 6 Social Studies (*shifting from the 2011 version to the 2021 version)*
- Teacher’s Curriculum Institute (TCI): History Alive! US Through Modern Times - Grade 7 Social Studies *(shifting from the 2014 version to the 2021 version)*
- Pearson: Contemporary Human Geography *(shifting from the 2014 version to the 2024 version)*

IMMERSION LANGUAGE ARTS RESOURCE REVIEW

As part of the elementary Spanish immersion language arts review process, the curriculum review committee evaluated multiple Spanish literacy instructional resources. Prior to piloting, the review team looked closely at a variety of curricular resource reports: Minnesota READ Act Review Series by CAREI and MDE, EdReports and the Reading League's Curriculum Navigation Reports to identify materials with Spanish language options that received high ratings for their English resources. After more closely reviewing three highly rated resources, the review team identified Benchmark Adelante as the best fit resource to pilot. Following an extensive review and pilot process, the committee is recommending adoption of the following resources:

Adelante (Publisher: Benchmark)

Adelante is a comprehensive Spanish literacy instructional resource designed to support evidence-based literacy instruction and biliteracy development for elementary immersion learners. This curricular resource includes:

- Explicit foundational literacy instruction
- Reading comprehension and vocabulary development
- Writing instruction
- Opportunities for oral language development and discourse
- Instructional supports for differentiated learning
- Alignment to structured literacy practices and the Science of Reading

Pilot teachers reported strong alignment between Adelante and Minnetonka's immersion programming goals, particularly in supporting systematic literacy development in Spanish while maintaining rigorous and engaging learning experiences for students. The resource also supports consistency across immersion sites and strengthens alignment to updated Minnesota standards and district literacy priorities.

Implementation of this new resource will begin during the 2026–27 school year as part of the broader immersion language arts curriculum implementation process.

ADVANCED PLACEMENT (AP) and INTERNATIONAL BACCALAUREATE (IB)

Teachers that facilitate AP or IB courses will participate in summer professional learning to review updates to their courses and required resource materials. Where one resource is listed, that is the required text; where several resources are listed, teachers will determine the best fit and make a recommendation from the list based on their training. These selections will be made over the summer with final recommendations being shared for the August approval.

Course	Title	ISBN/Author
IB Visual Arts	Oxford Resources for IB: DP Visual Arts Course Book	978-1382060660; Katz, Paterson, Popply
AP African American History	From Slavery to Freedom: A History of African Americans. 10th ed. McGraw-Hill, 2022	Brooks-Higginbotham, Evelyn, and John Hope Franklin
	The African-American Odyssey, Combined Volume. 7th ed. Pearson, 2019.	Hine, Darlene Clark, William C. Hine, and Stanley C. Harrold
	Creating Black Americans: African-American History and Its Meanings, 1619 to the Present	Painter, Nell Irvin. Oxford University Press, 2006.
	Freedom on My Mind, A History of African Americans, with Documents. 3rd ed. Macmillan Learning, 2021.	White, Deborah Gray, Mia Bay, and Waldo E. Martin Jr.
IB History	The French Revolution and Napoleon	Philip Dwyer
	The French Revolution and Napoleon: Crucible of the Modern World	Lynn Hunt
	Access to History for the IB Diploma: Independence and identity: The Haitian revolution (1780-1811) and Kenyan independence (1945-1978)	9781036014711/Hachette
	Pearson History for the IB Diploma Programme Paper 1 Independence and Identity	9781292758466/Pearson Baccalaureate
	IB DP History: Conflict Course Companion	9781382070553/Oxford University Press

	Pearson History for the IB Diploma Programme Paper 2 Conflict from 750 CE	9781292490687/Pearson Baccalaureate
	Pearson History for the IB Diploma Programme Higher Level Paper 3 Europe 20th Century bundle (Book + eBook) (NYP Due June 2026)	9781292758480/Pearson
	The Age of Dictators	582505801/David G Williamson
AP Business	Business with Personal Finance for the AP Course	9781319608903/BFW

SOCIAL AND EMOTIONAL LEARNING CURRICULUM

Social Thinking Methodology

Supporting students' social, emotional, and behavioral development is an important component of creating conditions for learning. The following resources provide universal Tier 1, Tier 2 and Tier 3 supports within Minnetonka's Multi-Tiered System of Supports (MTSS), helping students develop self-awareness, relationship skills, emotional regulation, and a sense of belonging while establishing consistent practices and expectations across schools.

Social Thinking® (Publisher: Think Social Publishing, Inc.)

Social Thinking is a foundational, metacognitive social-emotional learning framework designed to build core social competencies and common language for elementary learners during the first six weeks of the school year. Rather than focusing solely on surface-level behaviors, this curriculum teaches assumption-free social observation, interpretation, and situational problem-solving. The framework includes:

- **Metacognitive Skill Foundations:** Explicit instruction that helps students think about their own thinking and understand the perspectives of others.
- **Concrete Visual Supports:** Frameworks and structural tools designed to turn abstract social concepts into predictable, actionable student strategies.
- **Common Social Vocabulary:** Universal terminology used across classrooms to create systematic clarity and predictability for students.

Staff feedback highlights that launching the school year with Social Thinking sets a cohesive foundation for social observation, giving all educators a shared language to foster an immediate sense of belonging. The curriculum serves as the initial diagnostic

baseline within our Multi-Tiered System of Supports (MTSS), proactively establishing behavioral predictability before secondary interventions are considered.

PurposeFull People (Publisher: CharacterStrong)

PurposeFull People is a comprehensive Tier 1 social-emotional learning and character development curriculum designed to foster student well-being, connection, and academic readiness. Centered around monthly character traits, the program integrates research-backed relationship building with actionable life skills. The program includes:

- **Three Core Identity Outcomes:** Focused weekly instruction targeting *Be Kind* (social skills), *Be Strong* (executive functioning), and *Be Well* (emotion regulation).
- **Embedded Bullying Prevention:** A proactive, two-pronged prevention framework that explicitly teaches students the common language and behavioral actions of *"Stop, Support, Report"*.
- **Instructional Flexibility Pathways:** Modular lesson design allowing staff to deliver content as a comprehensive weekly block or chunked into daily 10-to-20-minute components (*Start, Connect, Grow, Respond, Exit*).
- **Dual-Language Immersion Integration:** Fully translated tracks in Spanish and Chinese, structurally tailored to support grade-level immersion language acquisition targets.
- **Home-School Connection Tools:** "Family Focus" frameworks and monthly newsletters to align school-wide character values with home cultures.

Implementation data and teacher feedback emphasize that PurposeFull People provides high operational clarity, making it easy for educators to weave character development into tight master schedules. By providing a predictable, preventative environment, this curriculum ensures that Tier 1 core practices are universally accessible to all students across all sites.

Continued implementation of PurposeFull People will extend through the 2026–27 school year, paired alongside the introduction of standardized district behavior response protocols to align classroom character benchmarks with objective, predictable staff accountability systems.

The resources highlighted in this report represent the district's continued commitment to creating exceptional learning experiences for all students. Through ongoing curriculum review, resource evaluation, and implementation support, Minnetonka Public Schools strives to provide students with engaging, relevant, and research-based learning opportunities that support academic growth, social-emotional development, and future readiness. This work reflects our dedication to continuous improvement and ensuring that every student has access to the tools and experiences needed to thrive.

RECOMMENDATION/FUTURE DIRECTION:

The purpose of this report is to provide an update regarding curricular resource recommendations for School Board consideration.

Submitted by: Elida L. Kane

Elida Kane, Director of K-12 Academic Programs

Amy LaDue

Amy LaDue, Associate Superintendent

Concurrence:

David Law, Superintendent

UPDATE

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Road 101
Community Room

Study Session Agenda Item #2

TITLE: Annual Update on Recruitment and Retention **DATE:** June 18, 2026

Board Goal:

Excellence in Leadership and Organizational Support

Recruit and Retain the Highest Quality Staff: Continue to focus on recruitment and retention of exceptional teachers and staff. Identify strategies to create a representative workforce of staff capable of meeting the cultural and academic needs of our diverse student body and who will create a learning environment for all students to be successful.

UPDATE:

Presentation of District's recruitment and retention efforts including a summary of staffing related to teaching and operational positions.

Submitted by:

AM Flowers

Anjie Flowers, General Counsel & Exec. Dir. of HR

Concurrence:

David Law

David Law, Superintendent

APPROVAL

SCHOOL BOARD
MINNETONKA I.S.D. 276
5621 County Road 101
Minnetonka, MN

Board Agenda Item IV.

TITLE: Approval of Agreement with Paraprofessionals **Date: June 18, 2026**

CONTEXT/BACKGROUND:
District representatives and the Minnesota School Employees Association (paraprofessionals) met and negotiated on the terms and conditions of employment for the 2026-2028 collective bargaining agreement. Paraprofessionals approved the parameters of the contract via vote.

Attached to this cover page is a copy of the items that were tentatively agreed upon on May 27, 2026. The financial settlement includes step movement each year and an additional 3.42% increase in year one and 3.00% increase in year two, added to the salary schedule. Additionally, the Class D1 Steps 1-3 were increased by $1.19, $0.55, and $0.55 respectively. Insurance contributions will increase by 6% for single employees and 3% for family and plus one employees in year 1; insurance will not increase in year 2. Longevity payment amounts will increase by $75 in year 1 and $25 in year two. The total package is 8.00%.

We would like to acknowledge the work of both teams: Christine Breen, Executive Director of Student Support, Andrea Hoffmann, Assistant Principal, Anjie Flowers, General Counsel & Executive Director of Human Resources, Robyn Klinker, Director of Human Resources, Peyton Zivkovich, Coordinator of Accounting and Audit, and Lisa Holgate (administrative support); the members of the Paraprofessional negotiation team included Minnesota School Employees Association (MSEA) Field Representative, Joe McMahon, Minnetonka Paraprofessionals, Molly Keogh, Maggie Parkhurst, Paula Meyer Vatsveen, and Kisa Sims.

RECOMMENDATION/FUTURE ACTION:

School Board approve the Agreement between the Minnesota School Employees Association and the Minnetonka Public Schools for July 1, 2026, through June 30, 2028.

Submitted by:

AM Flowers

Anjie Flowers, General Counsel & Exec. Dir. of HR

Concurrence:

David Law

David Law, Superintendent

TENTATIVE AGREEMENT

MINNESOTA SCHOOL EMPLOYEES ASSOCIATION (MSEA)
and
MINNETONKA PUBLIC SCHOOLS
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
COVER July 1, 2024~~25~~26 through June 30, 2026~~27~~28	TA – 5/13/26
I RECOGNITION	
II DEFINITIONS	
III SCHOOL BOARD RIGHTS	
IV EMPLOYEE RIGHTS	
V WORKING CONDITIONS SECTION C - Vacation Subd. 8 - Any employee newly hired to the unit on a full-time basis may be credited ~~up to three (3)~~for years of prior District credit at the District's discretion, providing this time is on a full-time basis ~~in another bargaining unit~~ in the employment of the District.	TA – 5/13/26
VI SENIORITY SECTION B - Seniority List On October 1 of each year, the updated seniority list will be ~~posted on employee bulletin boards and~~ sent via email to the all paras email group and to the Association showing the seniority of all employees covered by this Agreement through the preceding June 30. Said updated seniority list shall state the seniority date of each employee as of the preceding June 30. Unless a written and dated statement challenging the seniority standing of any employee is filed by October 15, the seniority standing of the employees as shown on such list shall be deemed to be correct.	TA – 5/13/26
VII DISCHARGE AND DISCIPLINE	
VIII LEAVES OF ABSENCE SECTION A - Basic Leave Allowance and Uses ~~Subd. 2 - Probationary employees may use basic leave only as sick leave and personal leave described in Sections B and C of this Article. Once their probationary period is complete, employees may use basic leave as described in Section A, Subdivision 3 of this Article.~~ Subd. ~~3~~ 2- Employees ~~who have completed their probationary period~~ may use basic leave as sick leave, personal leave, death leave, serious illness leave, family illness	TA – 5/13/26, 5/27/26

ARTICLE	RESULT

leave and religious leave described in Sections B, C, D, E, F and G of this Article.

Subd 43 - A day's salary for an employee whose normal work week is forty (40) hours shall be eight (8) hours straight-time pay. Employees assigned to less than the normal forty (40) hour work week shall have a pro-rata day's pay determined by totaling the hours worked during the previous four (4) weeks to the leave and multiplying by five percent (5%).

SECTION B - Sick Leave

~~Subd. 1 - Sick leave with pay shall be allowed by the Employer whenever an employee's absence is due to an illness or physical disability of the employee which prevented employee's attendance at the employee's place of work and the performance of duties on that day or days.~~

~~Subd. 2 - In the event that illness or physical disability is one that can be predicted before its commencement, such as by way of example, but not limitation, elective surgery or pregnancy, the employee shall inform the Employer in writing no later than three (3) months prior to the contemplated start date of the illness or physical disability, or as soon as the contemplated illness or disability is known, whichever occurs first.~~

~~Subd. 3 - In the event an employee fails to adhere to the requirements of Section B, Subd. 2 above, the District may at its option deny the use of sick leave to such employee during any absence for which the District did not receive proper notice from the employee.~~

Subd. 1

a. Use and Notification Requirements

(1) Please see addendum for eligibility and use pursuant to Minn. Stat. 181.9445 – 181.9448. The addendum is a reference resource and is not a part of the Collective Bargaining Agreement.

(2) If there are any amendments/revisions to Minn. Stat. 181.9445 – 181.9448 that reduce benefits (eligibility and usage) for employees, employees will be entitled to the benefits provided by the amended law or the terms in Article VIII, section B, of the 2024-2026 Collective Bargaining Agreement, whichever provides greater benefit. The parties agree that disability under the previous language is not limited to physical disabilities.

Subd. 4-2 - Employees who are employed on a full-time, twelve (12) month

ARTICLE	RESULT

basis shall be granted forty-five (45) days of leave which shall be reserved for use only when accrued sick leave has been exhausted and in case of long term illness only, and which shall remain as "reserved leave" during employment. Employees other than full-time, twelve (12) month, and are regularly scheduled to work at least 12.25 hours per week shall be granted "reserved leave" proportional to the number of months they are scheduled to work during the year and the average number of daily hours worked each month. "Long term" shall be defined as an illness or disability extending for more than fifteen (15) consecutive working days.

Upon entering the third (3rd) year of employment the long term (reserved) sick leave shall become available as "accrued sick leave" and may be used as the need arises.

~~Subd. 5~~

~~a. The Employer may require an employee to furnish a medical certificate from a qualified physician as evidence of illness during an extended absence or as the result of an unusual or abnormal pattern of absences in order to qualify for sick leave pay. In the event a medical certificate is required, the employee will be so advised.~~

~~b. In individual cases, the Employer shall have the right to require that the employee be examined by a physician of the Employer's choice at the Employer's expense. In such cases, the medical conclusion of this doctor as to the beginning and ending of actual illness or physical disability shall be binding on the parties and conclusive as to the commencement and return dates of the employee and the employee's entitlement to sick pay under this Section, unless the employee shall inform the Employer that the physician's statement is unacceptable within three (3) days of receipt of the physician's statement.~~

~~c. In the event the employee has submitted to such an examination, and the employee has properly informed the Employer that the physician's statement is unacceptable to the employee, the employee shall select a physician competent in the field related to the employee's illness or physical disability from a list of three provided by the Employer. The examination shall be at a time and place designated by the Employer. The employee shall be responsible for the physician's expense unless the physician's medical conclusions are essentially different from those of the Employer's physician, in which case the examination shall be at the expense of the Employer. Upon request, a copy of the report of the physician shall be furnished the employee and the medical conclusions of this physician as to the beginning and ending of actual illness or physical disability shall be binding upon the parties and conclusive as to the commencement and return dates and any~~

ARTICLE	RESULT

~~entitlement to sick pay under this Section.~~

Subd. 3 Family Illness Leave

a. Please see addendum for eligibility and use pursuant to Minn. Stat. 181.9445 – 181.9448. The addendum is a reference resource and is not a part of the Collective Bargaining Agreement.

b. If there are any amendments/revisions to Minn. Stat. 181.9445 – 181.9448 that reduce benefits (eligibility and usage) for employees, paraprofessionals will be entitled to the benefits provided by the amended law or the terms in Article VIII, sections F, subd. 1 of the 2024-2026 Collective Bargaining Agreement, whichever provides greater benefit. The parties agree that disability under the previous language is not limited to physical disabilities.

Subd. ~~6~~ 4 -. Sick leave pay shall be approved only upon submission of an electronic request upon the authorized approval from the employee's supervisor.

Subd. ~~7~~ 5 - During any one period of absence, employees shall be permitted to use their total accrued sick leave for the long-term disability (LTD) elimination period of 90 calendar days or up to 65 days of the employee's total accrued sick leave, whichever comes first

Subd. ~~8~~ 6 - Sick leave pay may be allowed beyond an employee's accrual at the sole discretion of the School Board. In the event that the School Board should allow sick leave pay beyond the employee's accrual, any days allowed in excess shall be deducted from the employee's future accrual of sick leave.

Subd. ~~9~~ 7 - An employee who returns to the District from an absence due to illness or physical disability for which the employee did not receive pay directly from the District shall retain all previous experience credit and any unused leave time accumulated under the provisions of this Agreement at the beginning of the period of disability. The employee shall not accrue additional experience credit or leave time during the period of absence due to illness or physical disability for which the employee did not receive pay directly from the District.

Subd. ~~10~~ 8 - Accrued sick leave for each employee shall be computed by the Employer and such information shall be made available by the Employer.

Subd. ~~11~~ 9 - Accrued sick leave can be used by an employee to compensate for the difference between Workers' Compensation payments to an employee who has received a work related injury.

ARTICLE	RESULT

~~Subd. 12 - Sick Child Care Leave~~
~~An employee otherwise qualifying for sick leave may use personal sick leave benefits for absences due to an illness of the employee's child for such reasonable periods as the employee's attendance with the child may be necessary.~~

~~The Employer may require an employee to furnish evidence of the child's illness during an absence covered under this section. In such event, the employee will be notified and advised of the steps necessary to meet the requirement. For the purpose of this section, "child" means an individual under eighteen (18) years of age or an individual under age twenty (20) who is still attending secondary school, or as otherwise defined by state or federal statute.~~

SECTION D - ~~Death~~ Bereavement Leave
Subd. 1 - Leaves of absence without salary deduction and without deduction from accrued basic leave will be granted to employees who have completed their probationary period and are regularly scheduled to work at least 12.25 hours per week in the event of a death in the employee's family pursuant to the rules of this Article. Electronic requests must be made to the employee's supervisor for leave under this provision. Said electronic request must set forth the basis for the requested leave.

~~**SECTION F - Family Illness Leave**~~
~~Subd. 1 -~~

~~a. An employee may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, as defined in Section 181.940, Subdivision 4, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This section applies only to personal sick leave benefits payable to the employee from the employer's general assets.~~

~~b. An employee may use sick leave as allowed under this section for safety leave, whether or not the employee's employer allows use of sick leave for that purpose for such reasonable periods of time as may be necessary. Safety leave may be used for assistance to the employee or assistance to the relatives described in paragraph (a). For the purpose of this section, "safety leave" is leave for the purpose of providing or receiving assistance because of sexual assault, domestic abuse, or stalking. For the purpose of this paragraph:~~

~~i. "domestic abuse" has the meaning given in Section 518B.01;~~

~~ii. "sexual assault" means an act that constitutes a violation~~

ARTICLE	RESULT

~~under Section 609.342 to 609.3453 or 609.352; and~~

~~iii. "stalking" has the meaning given in Section 609.749.~~

~~c. An employer may limit the use of safety leave as described in paragraph (b) or personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent to no less than one hundred sixty (160) hours in any 12-month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Section 181.940, Subdivision 4.~~

~~d. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits.~~

~~e. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.~~

~~f. For the purpose of this section, "grandchild" includes a step-grandchild, and a biological, adopted, and foster grandchild.~~

~~g. This section does not prevent an employer from providing greater sick leave benefits than are provided for under this section.~~

~~h. An employer shall not retaliate against an employee for requesting or obtaining a leave of absence under this section.~~

SECTION I - Reimbursement for Unused Basic Leave

Subd. 1 - As of April 30th of each year, a paraprofessional will be reimbursed for unused basic leave days. Such a one-time payment shall~~The reimbursement will~~ be paid as salary or a deposit into a 403b account ~~directly to the employee via payroll~~ before July 1. The decision to deposit into a 403b account must be made by the eligible employee prior to the deadline provided by the employer each year.

Subd. 2 - To qualify for reimbursement, the employee's accrued basic leave on April 30 must total at least 390 hours. ~~with less than 60 hours of basic leave being used during the previous twelve (12) month period between May 1-April 30.~~

Subd. 3 - ~~If the paraprofessional used between 0-35 hours of basic leave during the previous twelve (12) month period between May 1-April 30, the~~ The paraprofessional will be reimbursed for accrued hours over 390 and up to 425 hours with a maximum of 35 hours of reimbursement.~~up to 35 hours of basic leave.~~

~~Subd. 4 - If the paraprofessional used between 36-59 hours of basic leave during the previous twelve (12) month period between May 1-April 30, the paraprofessional will be reimbursed for up to 20 hours of basic leave.~~

TENTATIVE AGREEMENT

MINNESOTA SCHOOL EMPLOYEES ASSOCIATION (MSEA)
and
MINNETONKA PUBLIC SCHOOLS
July 1, 2026 to June 30, 2028

<table>
<tr><th>ARTICLE</th><th>RESULT</th></tr>
<tr><td></td><td></td></tr>
<tr><td>IX WAGES AND JOB CLASSIFICATIONS</td><td></td></tr>
<tr><td>X FRINGE BENEFITS

SECTION A - Hospital/Medical Insurance

Subd.3 - Insurance Benefit Allocation

<table>
<tr><th>Type of Health Insurance Coverage</th><th>Monthly District Contribution ~~2024-2025~~09/01/2026-08/31/2027</th><th>Monthly District Contribution ~~2025-2026~~09/01/2027-08/31/2028</th></tr>
<tr><td>Single</td><td>$~~749~~810</td><td>$~~764~~810</td></tr>
<tr><td>Employee +1</td><td>$~~766~~805</td><td>$~~782~~805</td></tr>
<tr><td>Family</td><td>$~~918~~964</td><td>$~~936~~964</td></tr>
</table>
</td><td>TA – 5/13/26</td></tr>
<tr><td>XI RETIREMENT (XIA AND XIB)</td><td></td></tr>
<tr><td>XII GRIEVANCE PROCEDURE

SECTION H - Investigation of Grievances
The Association representative shall be allowed to investigate grievances on working time when it is not possible to perform the investigation outside of working time. When it is necessary to investigate a grievance on working time, the Association representative shall first obtain permission from the District's ~~Personnel~~ Human Resources Officer, which permission will not be unreasonably withheld. Otherwise, investigation of grievances shall be performed during non- work time.</td><td>TA – 5/13/26</td></tr>
<tr><td>XIII DURATION

This Agreement shall remain in full force and effect for a period commencing on July 1, 20~~24~~26, through June 30, 20~~26~~28, and thereafter from year to year unless either party serves written notice of its desire to change or modify this Agreement pursuant to P.E.L.R.A. Unless otherwise mutually agreed, the parties shall not commence negotiations more than ninety (90) days prior to the expiration of this Agreement.</td><td>TA – 5/13/26</td></tr>
</table>

TENTATIVE AGREEMENT

MINNESOTA SCHOOL EMPLOYEES ASSOCIATION (MSEA)
and
MINNETONKA PUBLIC SCHOOLS
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
APPENDIX A: WAGE SCHEDULES See Attached	TA – 5/27/26
APPENDIX B: PARAPROFESSIONAL POSITIONS BY CLASS CLASS C American Sign Language Paraprofessional Academic Student Support Paraprofessional Behavior Planning Paraprofessional Chinese Immersion Paraprofessional Classroom Paraprofessional Executive Functioning Paraprofessional ~~High potential~~Advanced Learning/Independent Investigations Paraprofessional ~~(hp)~~ Kindergarten Paraprofessional Math Support Paraprofessional Minnetonka Research Paraprofessional Navigator Paraprofessional ~~Project play child associate paraprofessional~~ Advanced Learning/Project Think Paraprofessional Science Paraprofessional (High School) School Entrance Control and Support Paraprofessional (Middle School) Spanish Immersion Paraprofessional Student Behavior Resource Room Paraprofessional (Middle School) Study Lunch Paraprofessional (Middle School) Teaching and Learning Paraprofessional (DSC) Testing Room Para (MHS) CLASS D2 English Language Learners Paraprofessional (ELL) Media Paraprofessional Swimming Paraprofessional (Middle Schools) ~~Wilson~~ Reading Support Paraprofessional	TA – 5/13/26
MOU: FRINGE BENEFIT CONTRIBUTION Effective January 1, ~~2025~~2027, in the event that the portion of the insurance allocation set out in Article X, Section A, which is used to pay for health insurance, exceeds by more than five percent (5%) the sum of the monthly premium above what is already going to be applied, the District will pay such increase not to exceed $50 per month. This language will sunset on June 30, ~~2026~~2028	TA – 5/27/26
ADDENDUM (all language in full statute will be posted at end of contract) https://www.revisor.mn.gov/statutes/cite/181.9445 https://www.revisor.mn.gov/statutes/cite/181.9446 https://www.revisor.mn.gov/statutes/cite/181.9447	TA – 5/27/26

TENTATIVE AGREEMENT

MINNESOTA SCHOOL EMPLOYEES ASSOCIATION (MSEA)

and

MINNETONKA PUBLIC SCHOOLS

July 1, 2026 to June 30, 2028

ARTICLE	RESULT
https://www.revisor.mn.gov/statutes/cite/181.9448	

APPENDIX A: ~~2024-2026~~2026-2028 WAGE SCHEDULES

~~2024-2025 WAGE SCHEDULE~~								
~~CLASS~~	~~STEP 1~~	~~STEP 2~~	~~STEP 3~~	~~STEP 4~~	~~LONG 1~~	~~LONG 2~~	~~LONG 3~~	~~LONG 4~~
~~A~~	~~18.97~~	~~20.00~~	~~20.66~~	~~21.37~~	~~22.05~~	~~22.26~~	~~22.53~~	~~22.81~~
~~B~~	~~20.04~~	~~21.05~~	~~21.82~~	~~22.54~~	~~23.21~~	~~23.43~~	~~23.68~~	~~23.97~~
~~C~~	~~21.15~~	~~22.27~~	~~23.09~~	~~23.83~~	~~24.52~~	~~24.73~~	~~25.01~~	~~25.31~~
~~D1~~	~~21.63~~	~~22.75~~	~~23.57~~	~~24.31~~	~~25.00~~	~~25.21~~	~~25.49~~	~~25.80~~
~~D2~~	~~21.43~~	~~22.55~~	~~23.37~~	~~24.11~~	~~24.80~~	~~25.01~~	~~25.29~~	~~25.60~~
~~E~~	~~21.98~~	~~23.11~~	~~23.91~~	~~24.64~~	~~25.30~~	~~25.50~~	~~25.78~~	~~26.10~~
~~F~~	~~25.02~~	~~26.38~~	~~27.81~~	~~29.81~~	~~30.64~~	~~30.88~~	~~31.23~~	~~31.62~~

~~2025-2026 WAGE SCHEDULE~~								
~~CLASS~~	~~STEP 1~~	~~STEP 2~~	~~STEP 3~~	~~STEP 4~~	~~LONG 1~~	~~LONG 2~~	~~LONG 3~~	~~LONG 4~~
~~A~~	~~19.61~~	~~20.67~~	~~21.36~~	~~22.09~~	~~22.79~~	~~23.00~~	~~23.28~~	~~23.57~~
~~B~~	~~20.71~~	~~21.75~~	~~22.55~~	~~23.29~~	~~23.99~~	~~24.22~~	~~24.47~~	~~24.78~~
~~C~~	~~21.86~~	~~23.01~~	~~23.86~~	~~24.62~~	~~25.34~~	~~25.56~~	~~25.85~~	~~26.16~~
~~D1~~	~~22.36~~	~~23.51~~	~~24.36~~	~~25.12~~	~~25.84~~	~~26.06~~	~~26.35~~	~~26.67~~
~~D2~~	~~22.15~~	~~23.30~~	~~24.15~~	~~24.91~~	~~25.63~~	~~25.85~~	~~26.14~~	~~26.46~~
~~E~~	~~22.71~~	~~23.88~~	~~24.71~~	~~25.46~~	~~26.15~~	~~26.36~~	~~26.65~~	~~26.98~~
~~F~~	~~25.86~~	~~27.27~~	~~28.74~~	~~30.80~~	~~31.66~~	~~31.91~~	~~32.28~~	~~32.68~~

2026-2027 WAGE SCHEDULE								
CLASS	STEP 1	STEP 2	STEP 3	STEP 4	LONG 1	LONG 2	LONG 3	LONG 4
A	20.28	21.38	22.09	22.85	23.57	23.79	24.08	24.38
B	21.42	22.49	23.32	24.09	24.81	25.05	25.31	25.63
C	22.61	23.80	24.68	25.46	26.21	26.43	26.73	27.05
D1	24.31	24.87	25.75	25.98	26.72	26.95	27.25	27.58
D2	22.91	24.10	24.98	25.76	26.51	26.73	27.03	27.36
E	23.49	24.70	25.56	26.33	27.04	27.26	27.56	27.90
F	26.74	28.20	29.72	31.85	32.74	33.00	33.38	33.80

2027-2028 WAGE SCHEDULE								
CLASS	STEP 1	STEP 2	STEP 3	STEP 4	LONG 1	LONG 2	LONG 3	LONG 4
A	20.89	22.02	22.75	23.53	24.28	24.50	24.80	25.11
B	22.06	23.17	24.02	24.81	25.55	25.80	26.07	26.40
C	23.29	24.51	25.42	26.23	26.99	27.23	27.54	27.87
D1	25.04	25.61	26.52	26.76	27.53	27.76	28.07	28.41
D2	23.59	24.82	25.73	26.53	27.30	27.54	27.85	28.19
E	24.19	25.44	26.32	27.12	27.86	28.08	28.39	28.74
F	27.55	29.05	30.61	32.81	33.73	33.99	34.39	34.81

The wages reflected above represent a 43.42% raise in the base in Year 1 of this contract, 3~~.35~~% in Year 2.

Longevity Increments will be added to the hourly rate of employees who have completed the required number of years of service, which is defined as total seniority credit as described in Article VI, Section A of this Agreement.

LONG 1: Employees are eligible for Longevity 1 after accruing 6 years of seniority.
LONG 2: Employees are eligible for Longevity 2 after accruing 9 years of seniority.
LONG 3: Employees are eligible for Longevity 3 after accruing 12 years of seniority.
LONG 4: Employees are eligible for Longevity 4 after accruing 15 years of seniority.

Employees who have not reached the top step shall be eligible for a step advancement on July 1 of each year provided they have been continually employed in the bargaining unit for six (6) months.

Employees who have been at the top longevity step for a minimum of one (1) year will be eligible for a one-time payment each contract year. For employees with twenty (20) or more years of seniority, the one-time payment will include ~~an additional $100~~$75 in Year 1 and $25 in Year 2.

	~~2024-2025~~2026-2027 **One-Time Payment**	~~2025-2026~~2027-2028 **One-Time Payment**
Top of longevity step for a minimum of one (1) year	$~~800~~875	$~~800~~900
Twenty (20) or more years of seniority	$~~900~~975	$~~900~~1,000

Such one-time payment shall be paid as salary or a deposit into a 403b account. The payment will be made prior to October 1. The decision to deposit into a 403b account must be made by the eligible employee prior ~~to Labor Day~~ the deadline provided by the Employer each year. If no deposit decision is made by the eligible employee, then the one-time payment will be paid out via payroll.

APPROVAL

SCHOOL BOARD
MINNETONKA I.S.D. 276
5621 County Road 101
Minnetonka, MN

Board Agenda Item V.

TITLE: Approval of Agreement with Office Assistants **Date: June 18, 2026**

CONTEXT/BACKGROUND:
District representatives and the Office Assistants bargaining unit met and negotiated on the terms and conditions of employment for the 2026-2028 collective bargaining agreement. Office Assistants approved the parameters of the contract via vote.

Attached to this cover page is a copy of the items that were tentatively agreed upon on June 1, 2026. The financial settlement includes step movement each year and an additional 3% increase in year one and 3% increase in year two, added to the salary schedule. Insurance contributions will increase by $90 for single employees, $195 for family, and $125 for plus one employees in year 1; insurance will not increase in year 2. The total package is 8.00%.

We would like to acknowledge the work of both teams: Clinton Fenner, Assistant Principal, Anjie Flowers, General Counsel & Executive Director of Human Resources, Robyn Klinker, Director of Human Resources, Peyton Zivkovich, Coordinator of Accounting and Audit, and Lisa Holgate (administrative support); the members of the Office Assistants negotiation team included Minnetonka Office Assistants Jennifer Harrington, Monika Salden, and Tyler Barthelemy.

RECOMMENDATION/FUTURE ACTION:

School Board approve the Agreement between the Minnetonka Office Assistants and the Minnetonka Public Schools for July 1, 2026, through June 30, 2028.

Submitted by:

AM Flowers

Anjie Flowers, General Counsel & Exec. Dir. of HR

Concurrence:

David Law

David Law, Superintendent

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
COVER July 1, 2024~~2~~26 through June 30, 2026~~2~~8	TA – 5/14/26
I PURPOSE	
II DEFINITIONS	
III RECOGNITION OF EXCLUSIVE REPRESENTATIVE	
IV NON-DISCRIMINATION	
V SCHOOL BOARD RIGHTS	
VI HOURS OF WORK	
VII GRIEVANCE PROCEDURE Section 8, Investigation of Grievances The Bargaining Unit Steward shall be allowed to investigate grievances on working time when it is not possible to perform the investigation outside of working time. When it is necessary to investigate a grievance on working time, the Bargaining Unit Steward shall first obtain permission from the District's ~~Personnel~~ Human Resources Officer, which permission will not be unreasonably withheld. Otherwise, investigation of grievances shall be performed during non-working time.	TA – 5/14/26
VIII PAID HOLIDAYS AND EMERGENCY CLOSINGS Section 2, Subd. 3 All employees must work the last regularly scheduled workday before, and the first regularly scheduled workday after a holiday, or be on authorized leave, in order to be eligible for holiday pay under this Article. For employees not scheduled to work during ~~Christmas~~ Winter and/or Spring breaks, they shall be entitled to holiday pay pursuant to this Section for holidays occurring during these break(s) providing they work their last regularly scheduled workday before and their first regularly scheduled workday after the break, unless on authorized leave.	TA – 5/14/26

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
Section 5, Inclement Weather/Building Closing In the event it becomes necessary to delay the opening, close early or close completely a school facility due to inclement weather, the following shall prevail: Employees retained after a facility is closed and students have safely departed the school shall be entitled to 1 ½ times their normal rate of pay in lieu of their regular rate of pay for the period they are retained. Subd. 1 Opening is delayed prior to the employee's scheduled start time: a) Delayed openings will be communicated via the official radio station or in some cases directly to the employee by phone. b) The employee will work the normal daily hours once the employee reports to work. The employee will not be penalized for any lost time. c) ~~An employee whose work schedule is not impacted by the delay will report to work at the normal scheduled time.~~When delayed start is declared and an Office Assistant bargaining unit employee is required to report to work prior to the delayed start time, the employee shall be compensated at one and one-half (1 ½) times their regular rate of pay for the time worked from their normal start time until the delayed start time. This provision shall apply consistently to all bargaining unit employees, regardless of building assignment. d) If an employee chooses to request to be absent the entire day, the employee will need to use a full day of personal leave or vacation.	
IX HEALTH REQUIREMENTS	
X VACATIONS Section 9 ~~After July 1, 1994, a~~Any employee newly hired to the unit on a full-time basis may be credited ~~up to three~~ years of prior District credit at the District's	TA – 5/14/26

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
discretion, providing this time is on a full-time basis ~~in another bargaining unit~~ in the employment of the District.	
XI PROBATIONARY EMPLOYMENT	
XII LEAVES Except where an employee is on leave pursuant to the Family and Medical Leave Act ("FMLA"), and the provisions of the FMLA provide otherwise, the following provisions of Article XII shall apply. Nothing in this article is intended nor shall provide a lesser benefit than is afforded in Employee Sick and Safe Time (ESST), Minn. Stat. 181.9445 – 181.9448. Section 1, Basic Leave Allowance and Uses ~~Probationary employees may use basic leave only as sick leave and personal leave described in Sections 2 and 3 of this Article.~~ Employees ~~who have completed their probationary period~~ may use basic leave as sick leave, personal leave, religious leave, and serious illness leave described in Sections 2, 3, 4, 5 of this Article. Subd. 1 Employees regularly scheduled to work forty (40) hours per week shall accrue 8 hours of basic leave per month of active employment. Employees who are regularly scheduled to work at least fourteen (14) hours per week but less than forty (40) hours per week shall accrue basic leave equal to the average number of hours worked per day for each month of active employment. As a supplement to the monthly allocation, employees regularly scheduled to work forty (40) hours per week shall accrue eight (8) additional hours of basic leave per year. Employees who are regularly scheduled to work at least fourteen (14) hours per week but less than forty (40) per week shall accrue an annual supplemental basic leave equal to the average number of hours worked per day during the year. Basic leave shall not accrue during unpaid approved leaves unless specifically so provided by the Employer in writing. Basic leave shall accrue monthly as it is earned,	TA – 5/14/26, 6/1/26

ARTICLE	RESULT
and shall be termed accrued basic leave. However, the supplement to the monthly allocation shall be awarded at the end of each work year on June 30. Subd. 2 A day's salary for a full-time, twelve (12) month service employee shall be equal to eight (8) hour straight time pay. Employees who are assigned to less than full-time, twelve (12) month service shall be eligible for basic leave only during their regularly scheduled work period. In addition, employees who are assigned to less than full-time, twelve (12) month service shall have a pro-rata day's pay which is calculated by taking the employee's average weekly scheduled number of hours and dividing by 5 weekdays. ~~Section 2, Sick Leave~~ ~~Subd. 1~~ ~~Sick leave with pay shall be allowed by the Employer whenever an employee's absence is due to an illness or physical disability of the employee which prevented employee's attendance at the employee's place of work and the performance of duties on that day or days.~~ ~~Subd. 2~~ ~~In the event that illness or physical disability is one that can be predicted before its commencement, such as by way of example, but not limitation, elective surgery or pregnancy, the employee shall inform the Employer in writing no later than three (3) months prior to the contemplated start date of the illness or physical disability, or as soon as the contemplated illness or disability is known, whichever occurs first.~~ ~~Subd. 3~~ ~~In the event an employee fails to adhere to the requirements of Section 2, Subd. 2 above, the District may at its option deny the use of sick leave to such employee during any absence for which the District did not receive proper notice from the employee.~~ **Section 2,** Sick Leave Subd. 1 a. Use and Notification Requirements (1) Please see addendum for eligibility and use pursuant	

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
to Minn. Stat. 181.9445 – 181.9448. The addendum is a reference resource and is not a part of the Collective Bargaining Agreement. (2) If there are any amendments/revisions to Minn. Stat. 181.9445 – 181.9448 that reduce benefits (eligibility and usage) for employees, employees will be entitled to the benefits provided by the amended law or the terms in Article XII of the 2024-2026 Collective Bargaining Agreement, whichever provides greater benefit. The parties agree that disability under the previous language is not limited to physical disabilities. Subd. 42 Employees who are employed on a full-time, twelve (12) month basis shall be granted forty-five (45) days of leave which shall be reserved for use only when accrued sick leave has been exhausted and in case of long term illness only, and which shall remain as "reserved leave" during employment. Employees other than full-time, twelve (12) month, and are regularly scheduled to work at least twenty (20) hours per week shall be granted "reserved leave" proportional to the number of months they are scheduled to work during the year and the average number of daily hours worked each month. "Long term" shall be defined as an illness or disability extending for more than fifteen (15) consecutive working days. Upon entering the third year of employment the long term (reserved) sick leave shall become available as "accrued sick leave" and may be used as the need arises. During any one period of absence, employees shall be permitted to use their total accrued sick leave for the long-term disability (LTD) elimination period of 90 calendar days or up to 65 days of the employee's total accrued sick leave, whichever comes first. ~~Subd. 5~~ ~~a) The Employer may require an employee to furnish a medical certificate from the School Health Officer or from a qualified physician as evidence of illness during an extended absence or as the result of an unusual or abnormal pattern of absences in order to~~	

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
qualify for sick leave pay. In the event a medical certificate is required, the employee will be so advised. b) In individual cases, the Employer shall have the right to require that the employee be examined by a physician of the Employer's choice at the Employer's expense. In such cases, the medical conclusion of this doctor as to the beginning and ending of actual illness or physical disability shall be binding on the parties and conclusive as to the commencement and return dates of the employee and the employee's entitlement to sick pay under this Section, unless the employee shall inform the Employer that the physician's statement is unacceptable within three (3) days of receipt of the physician's statement. c) In the event the employee has submitted to such an examination, and the employee has properly informed the Employer that the physician's statement is unacceptable to the employee, the employee shall select a physician competent in the field related to the employee's illness or physical disability from a list of three provided by the Employer. The examination shall be at a time and place designated by the Employer. The employee shall be responsible for the physician's expense unless the physician's medical conclusions are essentially different from those of the Employer's physician, in which case the examination shall be at the expense of the Employer. Upon request, a copy of the report of the physician shall be furnished the employee and the medical conclusions of this physician as to the beginning and ending of actual illness or physical disability shall be binding upon the parties and conclusive as to the commencement and return dates and any entitlement to sick pay under this Section. Subd. 63	

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT

Sick leave pay shall be approved only upon submission of an electronic request upon the authorized approval from the employee's supervisor.

Subd. ~~7~~4
During any one period of absence, employees shall be permitted to use their total accrued sick leave for the long-term disability (LTD) elimination period of 90 calendar days or up to 65 days of the employee's total accrued sick leave, whichever comes first.

Subd. ~~8~~5
Sick leave pay may be allowed beyond an employee's accrual at the sole discretion of the School Board. In the event that the School Board should allow sick leave pay beyond the employee's accrual, any days allowed in excess shall be deducted from the employee's future accrual of sick leave.

Subd. ~~9~~6
An employee who returns to the District from an absence due to illness or physical disability for which the employee did not receive pay directly from the District shall retain all previous experience credit and any unused leave time accumulated under the provisions of this Agreement at the beginning of the period of disability. The employee shall not accrue additional experience credit or leave time during the period of absence due to illness or physical disability for which the employee did not receive pay directly from the District.

Subd. ~~10~~7
Accrued sick leave for each employee shall be computed by the Employer and such information shall be ~~provided by the Employer~~ online to each employee ~~annually~~.

Subd. ~~11~~8
Accrued sick leave ~~can~~ will be used by an employee to compensate for the difference between Workers' Compensation payments to an employee who has received a work related injury.

Section 3. Personal Leave

Subd. 1
Upon request, employees may be granted personal leave at the employer's discretion without salary deduction.

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT

Twelve (12) month employees who are eligible to accrue vacation may use ~~one (1)~~two (2) basic leave days each year for personal leave. ~~If the personal leave day is not used prior to June 30, the day shall be added to the employee's earned vacation.~~

Twelve (12) month employees not eligible to accrue vacation may use three (3) basic leave days each year for personal leave.

Ten (10) month employees may use three (3) basic leave days each year for personal leave.

Except in an emergency, there shall be three (3) days notice to the supervisor of the request for leave under this Section.

Subd. 2
Personal days will only be approved if adequate coverage is available on the day of the personal day request.

Subd. 3
Leave pursuant to this Section shall not be used when other sections of this agreement make provision for the absence.

Section 4, Religious Leave

Subd. 1
An employee may utilize up to two (2) days without loss of pay or deduction of basic or personal leave to observe recognized religious holidays of his/her faith if such observance reasonably requires such leave. Notice of intention to utilize religious leave, which must identify the religious holiday, shall be given via the school's online absence management system at least three (3) calendar days in advance.

~~Section 5, Family Illness Leave~~
~~Employees who have completed their probationary period may use up to three (3) days of basic leave each year to care for the medical needs of the employee's parent, sister, brother, spouse, child (age 20 or older), or grandchild.~~

~~In conjunction with the above listed Family Illness Leave, employees may use basic leave each year in compliance with Minnesota Statute 181.9413 Sick Leave Benefits; Care of~~

ARTICLE	RESULT
Relatives. a. An employee may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, as defined in Section 181.940, Subd. 4, adult child, spouse, sibling, parent, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This section applies only to personal sick leave benefits payable to the employee from the employer's general assets. b. An employer may limit the use of personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's adult child, spouse, sibling, parent, grandparent, or stepparent to no less than 160 hours in any 12-month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Section 181.940, Subd. 4. c. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits. d. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child. e. This section does not prevent an employer from providing greater sick leave benefits than are provided for under this section. Section 6, Family Illness Leave Employees may use basic leave each year in compliance with Minnesota Statute 181.9413 Sick Leave Benefits: Care of Relatives. a. An employee may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, as defined in Section 181.940, Subd. 4, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or	

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This section applies only to personal sick leave benefits payable to the employee from the employer's general assets. b. An employee may use sick leave as allowed under this section for safety leave, whether or not the employee's employer allows use of sick leave for that purpose for such reasonable periods of time as may be necessary. Safety leave may be used for assistance to the employee or assistance to the relatives described in paragraph (a). For the purpose of this section, "safety leave" is leave for the purpose of providing or receiving assistance because of sexual assault, domestic abuse, or stalking. For the purpose of this paragraph: i. "domestic abuse" has the meaning given in Section 518B.01; ii. "sexual assault" means an act that constitutes a violation under Sections 609.342 to 609.3453 or 609.352; and iii. "stalking" has the meaning given in Section 609.749. c. An employer may limit the use of safety leave as described in paragraph (b) or personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent to no less than 160 hours in any 12-month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in Section 181.940, Subd. 4. d. For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits. e. For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child. f. For the purpose of this section, "grandchild" includes a	-

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT

~~step-grandchild, and a biological, adopted, and foster grandchild.~~

~~g. This section does not prevent an employer from providing greater sick leave benefits than are provided for under this section.~~

~~h.~~a. ~~An employer shall not retaliate against an employee for requesting or obtaining a leave of absence under this section.~~

Section 5 Family Illness Leave

a. Please see addendum for eligibility and use pursuant to Minn. Stat. 181.9445 – 181.9448. The addendum is a reference resource and is not a part of the Collective Bargaining Agreement.

b. If there are any amendments/revisions to Minn. Stat. 181.9445 – 181.9448 that reduce benefits (eligibility and usage) for employees, office assistants will be entitled to the benefits provided by the amended law or the terms in Article XII of the 2024- 2026 Collective Bargaining Agreement, whichever provides greater benefit. The parties agree that disability under the previous language is not limited to physical disabilities.

Section ~~7~~6. Death Leave

Subd. 1
Leaves of absence without salary deduction and without deduction from accrued basic leave will be granted to employees who have completed their probationary period and are regularly scheduled to work at least fourteen (14) hours per week in the event of a death in the employee's family pursuant to the rules of this Article. Death leave for employees still in their probationary period will be deducted from basic leave. Requests must be made to the employee's supervisor in writing for leave under this provision. Said written request must set forth the basis for the requested leave.

Subd. 2
Up to five (5) days per occurrence will be allowed in the case of the death of the employee's parents, sister, brother, spouse, child, grandchild, or blood relation residing in the same household.

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT

Subd. 3
Up to three (3) days per occurrence will be allowed in the case of the death of the employee's spouse's father, mother, sister, brother, grandparent and of the employee's grandparent.

Subd. 4
Up to one (1) day per occurrence will be allowed in the case of death of other relative or close friend.

Subd. 5
Additional leave may be requested and deducted from accrued basic leave under this Section at the discretion of the Employer, and if so authorized in writing.

Section ~~8~~7. Reimbursement for Unused Basic Leave

Subd. 1
As of the end of each fiscal year, the clerical unit member will be reimbursed for unused basic leave days. The reimbursement will be paid directly to the employee via payroll before July 1.

Subd. 2
To qualify for 60 hours of basic leave reimbursement, the employee's accrued basic leave on April 30 must total at least 520 hours or 90 days, whichever comes sooner. ~~with less than 55 hours of basic leave being used during the previous twelve (12) month period between May 1-April 30.~~ The total accrued leave balance cannot be below 520 hours or 90 days after the reimbursement

~~Subd. 3~~
~~If the clerical unit member used between 0-32 hours of basic leave during the previous twelve (12) month period between May 1-April 30, the clerical unit employee will be reimbursed for 60 hours of basic leave.~~

~~Subd. 4~~
~~If the clerical unit member used between 33-55 hours of basic leave during the previous twelve (12) month period between May 1-April 30, the clerical unit member will be reimbursed for 40 hours of basic leave.~~

Subd. ~~5~~3
Clerical unit members with at least 15 years of seniority on the seniority list published on the

ARTICLE	RESULT

preceding July 15 will be reimbursed for 40 hours of basic leave. To qualify for this reimbursement, the clerical unit member must have at least 520 hours or 90 days of sick leave as of April 30. The total accrued basic leave balance cannot be below 520 hours or 90 days after reimbursement. If the clerical unit member qualifies for reimbursement under Subd. 3 or Subd. 4, then these 40 hours will be in addition to the hours for which they are eligible to be reimbursed.

Section ~~98~~, Jury Duty Leave

When an employee serves on jury duty, the employee will be granted the day or days necessary as stipulated by the court to discharge this civic responsibility. The employee shall immediately notify the Employer upon receipt of jury service notice. When the employee is released for a day or part of a day during any period of jury service, the employee shall report for work. The employee will receive pay for the hours the employee would have been regularly scheduled to work had the employee not been serving on jury duty.

Section ~~109~~, Child Care Leave

Child rearing leave of absences shall be available to employees for a period of time, not to exceed one calendar year, for the purpose of caring for a newborn infant for which the applicant has the legal responsibility for the care and/or support. Such leave is to be subsequent to the birth of the child or in the case of adoption, when the child is physically released to employee-parent.

Subd. 1

At least two (2) calendar months prior to the estimated delivery date of the child, the employee shall be required to notify the Employer in writing whether or not the employee intends to take child-rearing leave. This election may be changed at any time before the employee is no longer disabled from working due to childbirth or pregnancy related disability or before the fifteenth (15th) day after the birth of the child, whichever is sooner. The estimated commencement date shall be the physician's projected date the employee will no longer be disabled from working due to childbirth or pregnancy related disability.

Subd. 2

Upon filing an application for adoption of a child, the employee shall be required to notify the Employer in writing of the

ARTICLE	RESULT
intention to take a child-rearing leave. Such notice is to include the estimated date when such leave shall become effective. The actual commencement date of child-rearing leave shall be the date following the birth of the child on which the employee is no longer disabled due to childbirth and pregnancy related disability; or, in the case of adoption, the date when the child is physically released to the employee-parent. The return date shall be one (1) year following the actual commencement of the leave, except as may be provided for in Section ~~5~~ 3 Personal Leave. If an employee complies with all the provisions of this section a child-rearing leave will be granted by the Employer. The Employer will notify the employee in writing of its action. By mutual agreement, the length of a child-rearing leave may be altered. An employee returning from child-rearing leave will be reemployed in the employee's former position or in a position of comparable level and hours, at the employer's discretion. Employees on child-rearing leave shall notify the Employer in writing at least thirty (30) calendar days prior to the specified return date of said leave of their intention to either: (1) return to employment as scheduled in accordance with the return date of the leave or, (2) resign. The employee shall lose all re-employment rights if the employee fails or refuses to comply with Section ~~7~~ 11 Other Long and Short Term Leaves. An employee who returns from child-rearing leave within the provisions of this Article, shall retain all previous experience credit and any unused leave time accumulated under the provisions of this agreement at the beginning of the leave. The employee shall not accrue additional experience credit for leave time during the period of absence for child-rearing leave. A child-rearing leave of absence granted under this article shall be a leave without pay or benefits except if required by the Family and Medical Leave Act. Section ~~11~~10. Other Long and Short Term Leaves An employee may apply for a leave of absence for any reason not covered under other Articles of this Agreement.	

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
An application for a leave of absence under this Section shall be made in writing to the Employer, setting forth the reason for the requested leave. No such leave shall be granted unless expressly authorized by the Employer in writing. In considering such leave requests, the Employer will give consideration to the reason for the request, the effect on the system, the availability of a substitute and other factors as may be deemed relevant by the Employer. The granting or denying of such leave requests rests in the discretion of the Employer. All leaves will be limited to two years. If an employee on authorized medical leave exceeds the two-year limitation, the employee shall continue to be eligible for hospitalization, medical and major medical insurance benefits in accordance with Article XIV, Section 2, even though the employee will have been deemed to have terminated employment. Leaves of absence required by law will be granted according to the provisions of the law. If an employee is granted a leave under this Section, the employee shall not be eligible for any of the fringe benefits provided for in this Agreement, nor for pay during said leave except as may be agreed upon in writing by the School Board at the time the leave is granted. Employees granted leaves under this Section shall be permitted to purchase at their own expense hospital/medical insurance fringe benefits to the extent permitted by the carriers involved. An exception to this for employees on medical leave who are also on Income Protection Insurance is described in Article XIV, Section 2. In the event that a leave is granted under this Section, the employee shall retain such amount of sick leave days and other accrued benefits, including seniority, as had accrued prior to the leave for use upon the employee's return. No accrual of leave or accrual for any other purpose shall take place during the time that the employee is on such leave, unless the Employer has expressly provided for such in writing at the time of granting the leave. Employees on leave shall notify the Employer of their intention to return as may be required by the Employer. Failure of an employee to return from any leave of absence granted under this Section at the specified date for return will result in termination of employment and loss of seniority and all accrued benefits.	

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
Section ~~1~~211. Adoption Leave Upon request to the Employer and approval from the supervisor, an employee who adopts a dependent child may use up to 10 days of basic leave for responsibilities associated with the adoption. To qualify for this leave, the employee shall provide the School District with documentation of the adoption. The number of approved days will be determined by the supervisor.	
XIII DISCIPLINE AND DISCHARGE	
XIV HOSPITAL/MEDICAL INSURANCE See Attached	TA – 5/14/26, 6/1/26
XV LIFE INSURANCE	
XVI LONG-TERM DISABILTIY (LTD)/INCOME PROTECTION INSURANCE	
XVII DENTAL INSURANCE	
XVIII. DEFINED CONTRIBUTION VOLUNTARY EMPLOYEE BENEFICIARY ASSOCIATION (VEBA) PLAN	
XIX SENIORITY LAYOFF AND EMPLOYMENT Section 3. Loss of Seniority An employee's continuous service shall be broken and all accrued seniority lost by any of the following: 1. Discharge for just cause. 2. Voluntary quit. 3. Failure to return to work in accordance with the terms of a leave of absence. 4. In the case of layoff: a. Failure to request receipt of any or all future notices of position openings to which the employee is eligible to return (as outlined in	TA – 5/14/26

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
Sections ~~5 and~~ 7 of this Article). Such request shall be made on a form provided by the Employer to be completed prior to layoff and updated thereafter by the employee. b. Failure to respond within fourteen (14) calendar days after receiving a request, in writing, from the Employer for the employee to specify the employee's intentions regarding future employment with the District. "Receiving a request in writing" is interpreted to mean that the Employer shall send a certified letter (return receipt from employee only required) to the employee's last known address. The letter shall contain a description of the available position(s) and a listing of the employee's options as outlined in Sections ~~5 and~~ 7 of this Article.	
XX GENERAL PROVISIONS	
XXI WAGES AND CLASSIFICATIONS Section 6 Any employee newly hired into the unit on a full-time basis may be credited ~~up to three~~ for years of prior District credit at the District's discretion, providing this time is on a full-time basis ~~in another bargaining unit~~ in the employment of the District.	TA – 5/14/26
XXII DURATION This Agreement shall remain in full force and effect for a period commencing on July 1, 2024~~26~~ through June 30, 2026~~28~~, and as provided by P.E.L.R.A., provided there shall be no step or longevity advancement by any clerical employee pursuant to Article ~~XXII~~ XXI Wages and Classifications and Appendix A, after June 30, 2026, until a successor Collective Bargaining Agreement has been negotiated and ratified by both parties. If either party desires to modify or amend this Agreement at its expiration, it shall give written notice of such intent no later than 120 calendar days prior to said expiration of this Agreement. Unless otherwise mutually agreed, the parties shall not commence negotiations more than ninety (90) calendar days prior to the expiration of this Agreement.	TA – 5/14/26

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
APPENDIX A: WAGE SCHEDULE See Attached	TA – 6/1/26
MEMORANDUMS OF UNDERSTANDING **FRINGE BENEFIT CONTRIBUTION** Effective January 1, ~~2025~~2027, in the event that the portion of the insurance allocation set out in Article XIV, Section 3 which is used to pay for health insurance, exceeds by more than 5% the sum of the monthly premium above what is already going to be applied, the District will pay such increase not to exceed $50 per month. This language will sunset on June 30, ~~2026~~2028.	TA – 5/14/26
MOU Longevity Stipend and **MOU Continuing Education** are renewed for the 2026-2028 Agreement.	MOU Longevity & MOU Continuing Education are renewed for the 2026-2028 Agreement. TA - 5/14/26
FLEX HOURS The purpose of this Memorandum of Understanding ("MOU") is to establish an agreement providing 10-month Minnetonka School Office Assistants with the option to accrue flex hours prior to the start of the contracted school year assignment. 10-month Minnetonka School Office Assistants may work up to sixteen (16) hours between July 1 and the start date of their regular school year assignment. Eligible employees may apply these hours toward the following contracted work days: • Minnesota Education Academy (MEA) • Eid al-Fitr • Yom Kippur Hours worked under this agreement shall: 1. Be recorded manually by the employee on a form provided by the Employer; 2. Require approval from the employee's direct supervisor; and 3. Be submitted to Payroll/Benefits prior to September 1 for entry into Skyward.	TA – 6/1/26

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS & MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
Employees will have the opportunity to apply approved hours through the District payroll system to the specific dates identified above. Any flex hours not used for paid time off will be paid out prior to the end of the fiscal year. This Memorandum of Understanding shall remain in effect unless modified or terminated by mutual agreement between the District and the Minnetonka School Office Assistants.	
POSITIONS BY LEVEL LEVEL I Attendance Office Assistant, MHS Department Support Assistant, MHS LEVEL II Receptionist, MHS Student Resource Office Assistant, MHS LEVEL III Admin/Prevention Services Office Assistant, MHS Aquatics Office Assistant, MME College and Career Counseling Office Assistant, MHS Early Childhood Screening Office Assistant, MCEC ECFE Program Office Assistant, MCEC Explorers Billing Clerk, MCEC Explorers Office Assistant, MCEC Guidance Office Assistant, MME and MMW ~~Health Services Office Assistant, MCEC~~ Human Resources Assistant, DSC Minnetonka Community Education Office Assistant, MCEC School Office Assistant, Elementary and Middle Schools Office Assistant to Executive Director of Minnetonka Community Education, MCEC Student Support Services Office Assistant, MHS and DSC Special Education Office Assistant, All School Buildings Youth Programs Office Assistant, MCEC LEVEL IV Accounting Clerk, DSC Accounts Payable Clerk, DSC Communications Office Assistant, DSC ECSE Program Office Assistant, MCEC Facilities Scheduler and Elections Support, DSC Office Assistant for Administration and Student Support, MHS Office Assistant for Testing, MHS Office Assistant for Assistant Principal, MHS Student Activities Office Assistant, MHS Student Support Services Office Assistant, SAIL Teaching and Learning Office Assistant, DSC Third Party Billing and Health Office Assistant, DSC Tour de Tonka Office Assistant, MCEC VANTAGE Program Office Assistant	TA – 5/14/26

TENTATIVE AGREEMENT

MINNETONKA SCHOOL OFFICE ASSISTANTS
& MINNETONKA PUBLIC SCHOOLS #276
July 1, 2026 to June 30, 2028

ARTICLE	RESULT
LEVEL V Assessment Office Assistant, DSC Head Office Assistant, Elementary and Middle Schools Student Accounting ~~Enrollment~~ Assistant, DSC	
ADDENDUM ADD Addendum in back of CBA (all language in full statute will be posted at end of contract) https://www.revisor.mn.gov/statutes/cite/181.9445 https://www.revisor.mn.gov/statutes/cite/181.9446 https://www.revisor.mn.gov/statutes/cite/181.9447 https://www.revisor.mn.gov/statutes/cite/181.9448	TA – 5/14/26

XIV HOSPITAL/MEDICAL INSURANCE

Section 3
District Contributions for Health Insurance 2024-20262026-2028:

~~Type of Health Insurance Coverage~~	~~Monthly District Contribution 2024-2025~~	~~Monthly District Contribution 2025-2026~~
Single	~~$850~~	~~$850~~
Employee +1	~~$979~~	~~$979~~
Family	~~$1,227~~	~~$1,227~~

Type of Health Insurance Coverage	10 Month Employees Monthly District Contribution 09/01/2026-08/31/2027	12 Month Employees Monthly District Contribution 07/01/2026-06/30/2027	10 Month Employees Monthly District Contribution 09/01/2027-08/31/2028	12 Month Employees Monthly District Contribution 07/01/2027-06/30/2028
Single	~~$850~~$942	~~$850~~$942	$942	$942
Employee +1	~~$979~~$1108	~~$979~~$1108	$1108	$1108
Family	~~$1227~~$1428	~~$1227~~$1428	$1428	$1428

The Employer shall pay ~~$850 each month effective July 1, 2024, and $850 each month effective July 1, 2025, for individual coverage,~~ the above amounts towards the monthly premium for ~~individual~~ coverage for all employees who are eligible for, and are enrolled in, the School District Group Hospitalization, Medical, and Major Medical Plan, and who elect to receive ~~individual~~ coverage ~~only~~. For employees who have not reached the age of sixty-five (65) such plan shall not be modified during the term of this Agreement to reduce the aggregate value of benefits except as may be mutually agreed in writing between the parties; employees over the age of sixty-five (65) shall be covered only by such provisions of a plan, if any, as the insurance carrier is willing to provide to the District for such employees. The additional cost of any premiums shall be borne by the employee and paid by payroll deduction while the employee is receiving pay from the District. The coverages and benefits provided shall be, in all cases, governed by the terms and condition of the insurance policy and policies and procedures of the insurance carrier. The Employer will select the insurance carrier and the insurance policy.

~~Section 4~~
~~The Employer shall pay up to $979 each month effective July 1, 2024 and $979 each month effective July 1, 2025, toward the monthly premium for employee + 1 coverage, and up to $1,227 each month effective July 1, 2024 and $1,227 each month effective July 1, 2025 toward the monthly premium for family coverage, for all employees who are eligible for, and are enrolled in, the School District Group Hospitalization, Medical and Major Medical Plan, and who elect to receive either, employee + 1, or family coverage. For employees under the age of sixty-five (65) such plan shall not be modified during the term of this Agreement to reduce the aggregate value of benefits except as may be mutually agreed in writing between the parties; employees over the age of sixty-five (65) shall be covered only by such provisions of a plan, if any, as the insurance carrier is willing to provide to the District for such employees. The additional cost of the premium~~

~~shall be borne by the employee and paid by payroll deduction while the employee is receiving pay from the District. The coverages and benefits provided shall be, in all cases, governed by the terms and conditions of the insurance policy and the policies and procedures of the insurance carrier. The Employer will select the insurance carrier and the insurance policy. To qualify for family coverage, the employee must have eligible dependents as defined by the insurance carrier and must make a request for such coverage on a form provided by the Employer.~~

APPENDIX A

2024-20262026-2028 WAGE SCHEDULES

2024-25 WAGE SCHEDULE										
LEVEL	Steps			Longevity						
	1	2	3	4 & 5	6 & 7	8 & 9	10 & 11	12 & 13	14 & 15	16
I	$21.18	$21.64	$22.07	$22.97	$23.33	$23.69	$23.97	$24.22	$24.61	$25.52
II	$21.96	$22.50	$23.05	$23.98	$24.33	$24.69	$24.94	$25.21	$25.62	$26.49
III	$23.97	$24.54	$25.08	$26.06	$26.43	$26.79	$27.03	$27.26	$27.71	$28.66
IV	$25.48	$26.09	$26.65	$27.66	$28.04	$28.40	$28.65	$28.89	$29.36	$30.30
V	$26.15	$26.85	$27.45	$28.45	$28.81	$29.17	$29.45	$29.66	$30.13	$31.10
VI	$27.70	$28.33	$28.94	$29.96	$30.32	$30.69	$30.95	$31.20	$31.68	$32.66
VII	$28.45	$29.04	$29.65	$30.70	$31.05	$31.46	$31.70	$31.97	$32.45	$33.43

2025-26 WAGE SCHEDULE										
LEVEL	Steps			Longevity						
	1	2	3	4 & 5	6 & 7	8 & 9	10 & 11	12 & 13	14 & 15	16
I	$21.79	$22.27	$22.71	$23.64	$24.01	$24.38	$24.67	$24.92	$25.32	$26.26
II	$22.60	$23.15	$23.72	$24.68	$25.04	$25.41	$25.66	$25.94	$26.36	$27.26
III	$24.67	$25.25	$25.81	$26.82	$27.20	$27.57	$27.81	$28.05	$28.51	$29.49
IV	$26.22	$26.85	$27.42	$28.46	$28.85	$29.22	$29.48	$29.73	$30.21	$31.18
V	$26.91	$27.63	$28.25	$29.28	$29.65	$30.02	$30.30	$30.52	$31.00	$32.00
VI	$28.50	$29.15	$29.78	$30.83	$31.20	$31.58	$31.85	$32.10	$32.60	$33.61
VII	$29.28	$29.88	$30.51	$31.59	$31.95	$32.37	$32.62	$32.90	$33.39	$34.40

2026-2027 WAGE SCHEDULE										
LEVEL	Steps			Longevity						
	1	2	3	4 & 5	6 & 7	8 & 9	10 & 11	12 & 13	14 & 15	16
I	$22.44	$22.94	$23.39	$24.35	$24.73	$25.11	$25.41	$25.67	$26.08	$27.05
II	$23.28	$23.84	$24.43	$25.42	$25.79	$26.17	$26.43	$26.72	$27.05	$28.08
III	$25.41	$26.01	$26.58	$27.62	$28.02	$28.40	$28.64	$28.89	$29.37	$30.37
IV	$27.01	$27.66	$28.24	$29.31	$29.72	$30.10	$30.36	$30.62	$31.12	$32.12
V	$27.72	$28.46	$29.10	$30.16	$30.54	$30.92	$31.21	$31.44	$31.93	$32.96
VI	$29.36	$30.02	$30.67	$31.75	$32.14	$32.53	$32.81	$33.06	$33.58	$34.62
VII	$30.16	$30.78	$31.43	$32.54	$32.91	$33.34	$33.60	$33.89	$34.39	$35.43

2027-2028 WAGE SCHEDULE										
LEVEL	Steps			Longevity						
	1	2	3	4 & 5	6 & 7	8 & 9	10 & 11	12 & 13	14 & 15	16
I	$23.11	$23.63	$24.09	$25.08	$25.47	$25.86	$26.17	$26.44	$26.86	$27.86
II	$23.98	$24.56	$25.16	$26.18	$26.56	$26.96	$27.22	$27.52	$27.86	$28.92
III	$26.17	$26.79	$27.38	$28.45	$28.86	$29.25	$29.50	$29.76	$30.25	$31.28
IV	$27.82	$28.49	$29.09	$30.19	$30.61	$31.00	$31.27	$31.54	$32.05	$33.08
V	$28.55	$29.31	$29.97	$31.06	$31.46	$31.85	$32.15	$32.38	$32.89	$33.95
VI	$30.24	$30.92	$31.59	$32.70	$33.10	$33.51	$33.79	$34.05	$34.59	$35.66
VII	$31.06	$31.70	$32.37	$33.52	$33.90	$34.34	$34.61	$34.91	$35.42	$36.49

CONSENT

SCHOOL BOARD
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI.

Title: Resolution Pertaining to Consent Agenda **Date: June 18, 2026**

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, they should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for June 18, 2026:

a. Minutes of May 28 regular meeting, May 28 closed session, June 1 closed session, and June 11 closed session
b. Study Session Summary of May 21, 2026
c. Personnel Changes
d. Resolution for Membership in the MSHSL
e. MDE Format Long-Term Facilities Maintenance and Health and Safety Plan and Statement of Assurance

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RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by: David Law

David Law, Superintendent

CONSENT

SCHOOL BOARD
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI. a

Title: Meeting Minutes **Date: June 18, 2026**

OVERVIEW:

The minutes of the proceedings of the Minnetonka School Board's following meeting are attached:

- May 28 regular meeting
- May 28 closed session
- June 1 closed session
- June 11 closed session

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve these minutes, as presented.

Submitted by: Carrie Voeltz

Carrie Voeltz, Executive Assistant
to the Superintendent and School Board

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of May 28, 2026 School Board Meeting

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, May 28, 2026 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Kemerie Foss presided. Other Board members present were: Sally Browne, Karen Jordan, Taunya Kolbinger, Dan Olson, Michael Remucal, Meghan Selinger and Superintendent David Law, ex officio. Student School Board representative Delilah Wolter was also in attendance. The meeting was also livestreamed on the District's YouTube channel.

Prior to the meeting, Board members recognized, via a video, the following groups and individuals: Adapted Bowling State Qualifiers, Archery State/National Qualifiers, Robotics State/Worlds Qualifiers, "Stock Market Game" State Honorees, Minnesota Department of Health "Escape the Vape" Video Contest Honoree, Minnesota Aspirations in Computing Honorees, Borlaug-Ruan Intern (World Food Prize), Scripps National Spelling Bee Qualifier, Le Grand Concours French Exam Medal Winners, High School Art Award Honorees, All-State Orchestra Members, and All-State Choir Members (Elementary and Middle Level).

Chairperson Foss then called the meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the Flag.

1. **AGENDA**

   Selinger moved, Olson seconded, that the School Board approve the agenda, as presented. Upon vote being taken thereon, the motion carried unanimously.

2. **SCHOOL REPORTS FROM MINNEWASHTA AND SCENIC HEIGHTS**

   Minnewashta Elementary Principal Cindy Andress and members of her team shared reflections on the 2025–2026 school year through the lens of the district's Belonging Goal. Students, staff and families highlighted bilingual learning, inclusive practices through Best Buddies and community partnerships that strengthen connection, belonging and support for all students and families within the Minnewashta community.

   Scenic Heights Elementary Principal Nicole Snedden and the Scenic Heights team shared the success of the district's long-running Chinese Immersion Program. The team shared how the program builds strong literacy skills and gives students real-world confidence. By showcasing examples of everyday classroom learning and practical applications, they demonstrated how our students are preparing for a connected world. School Board Chair Kemerie Foss thanked all of the presenters.

3. **COMMUNITY COMMENTS**

Chairperson Foss noted that this opportunity for comment was available to community members who wished to address the Board on any item on that night's agenda. She also read the guidelines for Community Comments, for the benefit of those who wished to speak.

The following individuals spoke regarding the use of technology in the District and their desire for a recalibration, especially at the elementary level, of technology use:

- Evan Romanoff
- Paul Riedner
- Shining Zhang
- Debby Clark
- Rebekah Cohen Israel
- Paul Andersen
- Colleen Lockovitch
- Ana Marice
- Risa Andersen
- Adam Johnson
- Andrew Twito
- Andrea Gaalswyk
- Arthur Barnum

4. **APPROVAL OF WAIVERS OF PHYSICAL EDUCATION REQUIREMENTS**

In December of 2007, the School Board approved a Physical Education Waiver, provided students met certain requirements. Superintendent Law presented the list of students to the Board. He noted that MHS Principal Jeff Erickson had certified that the list of students have met the requirements in order to be granted a waiver. This plan guarantees that the students completed at least 85 hours of physical activity without being confined to a traditional classroom setting. This allows them to fulfill the physical education requirements for graduation while allowing room in their schedules to participate in other academic offerings.

Kolbinger moved, Jordan seconded, that the Board approve the list of students to be granted a waiver. Upon vote being taken thereon, the motion carried unanimously.

5. **ACCEPTANCE OF MHS CLASS OF 2026 GRADUATES**

Superintendent Law presented the list of 2026 MHS graduates for approval, noting that the Board gives final authorization to all students who have completed the District's requirements for graduation.

Remucal moved, Browne seconded, that the Board approve the list of students as presented. Upon vote being taken thereon, the motion carried unanimously.

6. APPROVAL OF 2026-27 SCHOOL BOARD GOALS

Each year, the Minnetonka School Board meets with the Superintendent to set District goals for the upcoming school year. As Executive Director of Communications JacQui Getty shared, this process includes a review of the goals from the previous school year, a review of student data on standardized assessments and graduation, survey data from students and parents, and input from District administration, staff, parents and students throughout the year.

A School Board goal-setting meeting was held in November 2025, and a first draft of the goals for the 2026-27 school year was presented at the January 2026 School Board meeting for the public. A second School Board planning meeting was held in April 2026, after which the Board made some minor additional edits to the goals. The draft is now being presented at the May 28 School Board meeting for the School Board's approval.

Remucal moved, Selinger seconded, that the Board approve the 2026-27 goals as presented.

In the discussion that followed, Board members Foss and Selinger clarified for the public that the goals are a living document that guide the district's work. They are more comprehensive, rather than something that will happen in a week or a month. They are for the whole year. These are constantly evolving and morphing goals that guide the work, rather than finite goals. Board member Browne said before she was on the Board she thought Board goals should just be ticked off a list, and she now feels the district's vision statement is the why, the goals are the what, and the how is the work that Superintendent Law and all of the staff work together to define.

Student School Board Representative Delilah Wolter said it's been such an interesting opportunity for the students to provide input and learn what goes into being on the School Board. She said it's interesting to see what happens on the inside of the district that people don't typically see, and she thanked the Board for its amazing work in running the district. Board member Olson said that earlier in the day, he, Superintendent Law, Board Chair Foss and Dr. Getty recorded a podcast and talked through the School Board goals and how they have evolved. He said he shares some of the concerns the parents in the room have raised tonight. He feels those concerns can be addressed in the Board goals as they are written and that we need to do a better job of communicating that to families. He said the Board is taking this seriously and the district will take a very thoughtful approach to student technology use.

Board member Selinger said sharing with fellow Board members the comments she hears from other parents is a critical part of being a Board member. She feels there are some misconceptions that the Board and District administration is resistant to change, and she

said that is not the case. She said change won't be hasty, and there will not be a plan where everyone will be happy, and there will be repercussions whichever changes are made, including financial impacts. Changes will be intentional and informed. All perspectives must be heard and considered. She also reminded the public that the Board's role is governance, rather than day-to-day management of district operations and efforts, and that Superintendent Law, his administration team, the teachers and staff are the ones who determine what the goals look like in the classroom.

Upon vote being taken thereon, the motion carried unanimously.

7. **APPROVAL OF 2027-28 CALENDAR**

Minnesota State law requires school boards to adopt a calendar prior to April 1 of the school year preceding the year the calendar will be in effect. As is the practice of the Minnetonka Public School District, a calendar is typically set a full year in advance of its due date. Accordingly, on February 24, a committee of teachers, paraprofessionals, administrators, parents and students worked to develop a draft recommended calendar to the School Board. The committee followed contractual and state law parameters in developing this recommendation. The calendar has been presented as a draft and discussed twice at School Board study sessions. General Counsel and Executive Director of Human Resources Anjie Flowers, who chairs the calendar committee, presented the final proposed calendar for approval.

Remucal moved, Selinger seconded, that the Board approve the 2027-28 calendar as presented.

In the discussion that followed, Board member Jordan thanked Ms. Flowers for her work on the calendar. She said the vote tonight may not be unanimous as the calendar committee vote was not unanimous regarding the addition of Lunar New Year as a non-school day. She said the district currently accommodates families by allowing students an excused absence if they are out on Lunar New Year and that teachers are asked not to give major assessments on that day. She said in the past the district has had federal holidays and religious holidays off, but not cultural holidays. She has a concern that there may not be enough community education programming available for families that day for their children to have somewhere to go if Lunar New Year is approved as a day off. She also talked about the impact about moving instructional days later into June to cover if Lunar New Year is approved as a day off. She asked how the district would respond if other dates are brought forward in the future for consideration and how that process will be equitable.

Superintendent Law said those are good questions for the calendar committee to continue to reflect upon. Board member Olson said the calendar committee is representative of stakeholders across the district who are capable of considering suggestions as they come up in the future. Board member Kolbinger thanked Ms. Flowers and the calendar committee for their time and said she trusts the process. Board member Selinger said that she wanted

to first clarify that the Labor Day weekend for 2027-28 will be a four-day weekend. Ms. Flowers said that is the case. Board member Selinger also said with regard to the community ed programming options available for students that day, there will be financial support available for families that need it for their children to participate.

Superintendent Law said the student representatives on the Board had a good discussion about adding Lunar New Year to the calendar at their recent advisory meeting, and they acknowledged this is a complex decision. He thanked the student Board representative in attendance for participating.

Upon vote being taken thereon, the following Board members voted in favor: Browne, Foss, Kolbinger, Olson, Remucal, and Selinger. The following voted no: Board member Jordan, whereupon the motion carried on a 6-1 vote.

8. **UPDATE ON CITIZENS ACADEMY**

In alignment with the School Board goal of Excellence in Leadership and Organizational Support, and, in particular, with the intention of building strong relationships and exploring new community engagement opportunities, the district is launching a community engagement initiative—the Minnetonka Public Schools Citizens Academy. The Citizens Academy will welcome up to 25 school and/or residential community members for a behind-the-scenes, in-depth look at finance and operations, programs, curriculum and more during the 2026-27 school year.

Participants will meet one day a month from September 2026 through May 2027 to experience various aspects of the District. Throughout the program, participants will engage with district leaders, visit school facilities, explore innovative programs and gain a deeper understanding of the decisions, systems and people that support student success every day. The program will conclude with a certificate ceremony recognizing Citizens Academy graduates as informed ambassadors for Minnetonka Public Schools.

Dr. Getty provided an overview of the program. Board Chair Foss said it's important to build bridges between the district and the community. School Board Student Representative Delilah Wolter said this is a great opportunity for those outside of the school community to learn more about the district and that she would be so excited to explore the opportunity. Board member Jordan thanked Dr. Getty for her work on helping to develop this program and to all involved for the work to come.

9. **APPROVAL OF PERPETUAL ENDOWMENT TRUST FUND**

Executive Director of Finance and Operations Paul Bourgeois explained the concept of a Minnetonka Schools Perpetual Endowment Trust Fund. The district could establish this fund, which is legally allowed for public school districts. Individuals could donate money to it, and that money would go into the corpus. The corpus would never be touched. Once the corpus was large enough, interest earnings from the endowment fund could then be used

as operational dollars for the school district and designated into preserving the exceptional programming Minnetonka Schools is known for, if that's what the School Board determines the endowment would support. The School Board had discussed creating a perpetual endowment fund at two previous study sessions. Mr. Bourgeois explained that it's unlikely the endowment would grow so quickly that interest earnings could be used soon, but he said that in another decade or two, it would be an additional revenue stream for the school district, supporting future generations of students by helping to provide exceptional learning opportunities.

Jordan moved, Olson seconded, that the Board approve the creation of the Perpetual Endowment Trust Fund.

In the discussion that followed, Board member Jordan thanked Mr. Bourgeois for bringing this idea forward and said it is an example to the public of how the Board really does want to do everything it can to help support the district in remaining the amazing place that it is. Board member Browne said thank you, as well, to Mr. Bourgeois. She reminded the public the Board has limited levers to influence the budget, as much is in legislators' hands. She said at the same time, the Board must be prudent and find additional revenue streams, and this is one, and that the Finance Advisory Committee is very enthusiastic about this potential initiative.

Board member Remucal asked about possible impacts if this is approved. Mr. Bourgeois said there would be no impact on our current funding. The law currently states we can create an endowment fund, and that it's a way to do something when the district is currently capped by the State in other revenue-generating areas, such as the operating levy and local optional revenue. Board member Selinger said the law allows this now, but we do not know whether that will always be the case in the future if the Board does not act now. She said this is one way to try to make a positive financial impact for the future. Board member Olson said our current students and staff are benefiting from what district leaders did decades ago, and that if the current Board approves this endowment it may provide an opportunity to set up future generations for success. Board member Kolinger said she's confident the district will communicate well to inform stakeholders about this opportunity.

Upon vote being taken on the foregoing motion, the motion carried unanimously.

10. **APPROVAL OF FY27 ADOPTED BUDGET**

Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board. He explained that the District is required by statute to adopt a budget for each fiscal year prior to July 1 of that fiscal year. District administration has been working with staff on the development of the Fiscal Year 2027 (FY27) Budget.

The General Operating Fund that includes Transportation and Activities is projected to operate at a surplus of $2,422,435 of revenues over ongoing expenditures for FY27. It is important to note that as of the writing of this document, there is one major factor yet to be

resolved that will impact the FY2027 Budget and likely require amendment at a future date. Negotiations are not completed with all bargaining units and meet and confer units that are up for new contracts in FY2027, including units representing principals, paraprofessional staff, clerical staff, maintenance staff and technology staff.

Employee salaries and benefits continue to account for approximately 88% of total General Operating Fund expenditures. While there may be increases in items such as utilities and the costs of supplies, employee compensation remains the main driver of total General Operating Fund expenditures.

After two consecutive years of budget reductions for FY2025 and FY2026 totaling $8,145,849 for the two years, no budget reductions are necessary for F2027. Prior to FY2025, the District was able to construct an 18-year run of no budget reductions inclusive of FY2007 through FY2024. FY2027 is a return to a stable budget with no reductions, so there may be potential for the District to start another run of consecutive years with no budget reductions.

Long range projections published with each annual budget adoption since fall of 2018 in FY2019 have projected deficits for the latter part of the decade of the 2020s if additional Operating Referendum Revenue and sufficient enrollment growth were not available. The District has been lobbying the Legislature since the 2018 session to increase the Operating Referendum cap and give Local Optional Revenue an annual inflation increases. While no budget reductions are needed for FY2027, those efforts need to continue, as additional Operating Referendum Revenue and catching up Local Optional Revenue for purchasing power lost to inflation will be needed to enable the District to again construct an extended string of years with no budget reductions.

The Minnesota Legislature increased the Basic Revenue Formula by 2.69% or $202 per Adjusted Pupil Unit for FY2027. The Basic Revenue Formula is the largest single revenue component for the General Operating Fund, accounting for 52% of all revenues. Targeted enrollment for October 2026 is projected at 11,507 K-12 students, inclusive of in-person students and e-learning students plus 45 Early Childhood Handicapped Students. Total FY2027 Revenues in the General Operating Fund are estimated at $185,245,337 which is an increase of $6,859,526 or 3.9% over FY2026 Amended Budget Revenues of $178,385,811. Total FY2027 Expenditures in the General Operating Fund are estimated at $182,822,902 which is an increase of $8,354,690 or 4.8% over FY2026 Amended Budget Expenditures of $174,468,212. The General Operating Fund Unassigned Balance at the end of FY2027 is projected to be $24,338,268. This amounts to 13.3% of budgeted expenditures and is above the School Board Policy 703 minimum-allowed Unassigned Balance of 6.0% of budgeted expenditures.

At this point in time, the FY2028 General Operating Fund estimates indicate that an additional $467,449 in budget reductions will be needed to balance revenues to expenditures for FY28. Again, it is important to note that this is before the impact of any

final settlement with bargaining units and meet and confer units for FY2027 and FY2028 mentioned above, and also before the impact of actual October 2026 enrollment is known.

At this time, the District does not have the Statutory Authority to ask voters of the District for an additional amount of funding per pupil from the Operating Referendum, as the District is at the State-mandated Operating Referendum cap of $2,340.76 per student for FY2027 that was set as part of the 25 Pay 26 Levy for FY2027. It will require action by the Legislature to increase the State-mandated Operating Referendum cap in order for the District to be able to run an election for additional Operating Referendum revenue per pupil.

At this time, the only revenue lever that School Board has at its control to increase revenue in any way would be to continue to add additional students up to the District's practical building capacity of 11,608 K-12 in-person as identified in the 2020 Facilities Capacity Study that was developed by ATSR Architects for the District at that time. The School Board has approved a plan to modestly increase K-12 in-person enrollment by 50 students for each of the five years FY2027 through FY2031. Additional students in Tonka On Line, particularly at the secondary level, would also add more incremental revenue each year.

Finally, it is important to make note of one significant factor for the FY28-FY29 Biennium that is taken into account in the General Operating Fund Long Range Projection. For the 2025 Legislative Session, the Governor's Budget Recommendations included reductions of $250 million in Special Education Revenue for the FY28-FY29 Biennium. The 2025 Legislature enacted them into law. The Minnetonka ISD 276 share of those reductions are estimated at $1.625 million in FY28 and $1.625 million in FY29. Those Special Education Revenue reductions are included in the General Operating Fund Projection for FY28 and FY29, and in fact are the reason that FY28 is showing a deficit. Absent those Special Education Revenue Reductions, the FY28 General Operating Fund would otherwise be showing a projected surplus of approximately $1.2 million and the FY29 General Operating Fund woud be showing a much smaller deficit of approximately ($800,000).

The February 26 State Budget Forecast showed that if the $250 million in Special Education Revenue Reductions were rescinded, the FY28-FY29 State Biennial Budget would still end up with a positive Fund Balance in the State General Fund. Bills to rescind the Special Education Revenue Reductions were introduced in the 2026 Legislative Session. They did not get enacted into Statute as during final budget bill deliberations the Governor actually recommended increasing those reductions by $50 million to a total of $300 million for the FY28-FY29 Biennium.

The next official State Forecast for the FY28-FY29 Biennium will be calculated in November 2026 and released in the first week of December 2026. It is important to also note that all other funds of the District continue to operate in a fiscally sustainable manner.

Jordan moved, Remucal seconded, that the Board approve the following motion:

BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby adopt the Fiscal Year 2027 Budget as presented in the Summary of Budgets – All Governmental Fund Types in accordance with Governmental Accounting Standards Board standards, including projected revenues and other sources of $320,373,236 for all funds, projected expenditures and other uses of $330,237,810 for all funds and a projected fund balance for all Governmental Fund Types at the end of Fiscal Year 2027 of $107,471,961.

Upon vote being taken thereon, the motion carried unanimously.

11. **AUTHORIZATION OF SALE OF 2026G COP BONDS FOR MHS EAST SIDE PARKING ADDITION**

Mr. Bourgeois presented this item to the Board. He noted that at the May 21 School Board Study Session, the School Board had reviewed a proposed parking lot addition to the East Parking Lot at Minnetonka High School. The project would add 111 parking spots to MHS, which would be an increase of approximately 9.25% in the parking available at there.The project will be constructed to the east of the East Parking Lot on land acquired by the District in 2016 and 2025 which was annexed to and combined with the main MHS parcel. The estimated cost of the parking lot for design, permitting and construction is $1,995,000.

The parking lot would be paid for with bond proceeds from the 2026G Certificate of Participation Bonds. Authorization is being requested to sell $1,995,000 in bonds at this time. Once authorized, the bonds will be sold in late July, with approval of the sale at the August 6, 2026, School Board Meeting. The estimated interest rate is 4.86%. The authorizing resolution for the 2026G Certificates of Participation Bonds was written by the District's bond counsel Dorsey & Whitney.

Browne moved, Jordan seconded, that the Board approve the resolution as presented. Upon vote being taken thereon, the motion carried unanimously.

12. **AUTHORIZATION OF SALE OF 2026H COP BONDS FOR SCENIC HEIGHTS SECOND DRIVEWAY**

Mr. Bourgeois presented this item to the Board. He noted that at the May 21 School Board Study Session, the School Board had reviewed a proposed project to add a second driveway at Scenic Heights Elementary School. The second driveway would provide additional car-queueing capacity on site. According to studies performed by the City of Minnetonka's engineers Boltan and Menk, the second driveway for loading and unloading students would eliminate the current daily backup that extends up Scenic Heights Drive and onto Excelsior Boulevard. Elimination of that backup is necessary for the City of Minnetonka to complete construction of a roundabout at the intersection of Excelsior Boulevard and Scenic Heights Drive in summer 2027. The estimated cost of the second driveway for design, permitting and construction is $1,995,000.

The project would be paid for with bond proceeds from the 2026H Certificate of Participation Bonds. Authorization is being requested to sell $1,995,000 in bonds at this time. Once authorized, the bonds will be sold in late July, with approval of the sale at the August 6, 2026, School Board Meeting. The estimated interest rate is 4.86%. The authorizing resolution for the 2026H Certificates of Participation Bonds was written by the District's bond counsel Dorsey & Whitney.

Jordan moved, Selinger seconded, that the Board approve the resolution as presented. Upon vote being taken thereon, the motion carried unanimously.

13. **CONSENT AGENDA**

Selinger moved, Kolbinger seconded, that the Board approve the recommendations included within the following Consent Agenda items:

- Minutes of May 7 regular meeting
- Payment of Bills
- Recommended Personnel Items
- Gifts and Donations: $500.00 from Angie Fenske to be placed in the MMW Student Leadership Fund. $60.00 from Julie McClure and $45.90 from Box Tops for Education, both to be placed in the Clear Springs Elementary Principal's Discretionary Fund. $500.00 from the Kopp Family Foundation to be placed in the MMW Rainbow Sails Program Fund. $7.71 from the Blackbaud Giving Fund to be placed in the MMW Principal Discretionary Fund. $36.96 from the Blackbaud Giving Fund to be placed in the MHS Principal's Discretionary Fund. $652.22 from Excelsior Elementary PTO for Orchestra Transportation, $600.00 for Young Author's Conference, and $200.00 for Fundraising Class Prize & Gift Card Grant. $545.00 from Clear Springs Elementary School PTO to be placed in the Clear Springs Elementary School Field Trip Fund. $100.00 from the Blackbaud Giving Fund to be placed in the Deephaven Elementary Principal's Discretionary Fund. $500.00 from Brad Burnham and $500.00 from Mary Beth Wiig, both to be placed in the MHS Mary Beth Wiig Scholarship Fund. $39.00 from Box Tops for Education to be placed in the MME Principal's Discretionary Fund. $102.46 from Natraj Lakshiminarasimhan & Sridevi Srivatsan to be placed in the MHS Debate Team Fund. Total Gifts and Donations thus far for 2025-26: $814,392.58.
- Electronic Fund Transfers
- Action to Place Teacher on Unrequested Leave of Absence
- Q-Comp Annual Report
- Intermediate District 287 Long-Term Facilities Maintenance 10-Year Plan and District Share of Levy
- Designation of Identified Official with Authority (IOWA) for MDE
- Approval of Policies

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

14. **BOARD REPORTS**

None.

15. **SUPERINTENDENT'S REPORT**

Superintendent Law said the month of May has been full of celebrations in the district. Next Thursday, there are 'senior clap-outs' at all of the elementary schools, which is a very fun tradition for students graduating. SAIL Graduation is Wednesday, June 3 at Pique Travel in Excelsior, and MHS Graduation is Thursday, June 4 at US Bank Stadium.

16. **ANNOUNCEMENTS**

Board member Kolbinger reminded the viewing public of the Preschool/ECFE Spring Fair, coming up Friday, May 29 from 5:00 – 7:00 p.m. at MCE.

17. **ADJOURNMENT**

Olson moved, Selinger seconded, adjournment to Closed Session at 9:35 p.m. Upon vote being taken thereon, the motion carried unanimously.



Michael Remucal, Clerk

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of May 28, 2026 Closed Session

The School Board of Minnetonka Independent School District #276 met in closed session at 9:43 p.m. on Thursday, May 28, in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Kemerie Foss presided. Other Board members present were Sally Browne, Karen Jordan, Taunya Kolbinger, Dan Olson, Mike Remucal, Meghan Selinger and Superintendent David Law, ex officio.

Also present in the room were General Counsel and Executive Director of Human Resources Anjie Flowers and Executive Director of Finance and Operations Paul Bourgeois.

Chairperson Foss called the meeting to order and announced that in accordance with Minnesota Statute 13D.03, the meeting would be closed to the public in order to discuss the status of negotiations with various employee groups in the district. Chairperson Foss said that in keeping with District Policy #205: Open and Closed Meetings, the proceedings would be recorded.

At 9:56 p.m., Remucal moved, Olson seconded, that the School Board adjourn the closed session. Upon vote being taken thereon, the motion carried unanimously.



Michael Remucal, Clerk

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of June 1, 2026 Closed Session

The School Board of Minnetonka Independent School District #276 met in closed session at 4:36 p.m. on Monday, June 1 in Room 109 at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Kemerie Foss presided. Other Board members present were Sally Browne, Karen Jordan, Taunya Kolbinger, Dan Olson, Mike Remucal, Meghan Selinger and Superintendent David Law, ex officio.

Chairperson Foss called the meeting to order and announced that in accordance with Minnesota Statute 13D.05, the meeting would be closed to the public in order to conduct the Superintendent's year-end review. Chairperson Foss said that in keeping with District Policy #205: Open and Closed Meetings, the proceedings would be recorded.

At 6:14 p.m., Olson moved, Selinger seconded, that the School Board adjourn the closed session. Upon vote being taken thereon, the motion carried unanimously.



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Michael Remucal, Clerk

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of June 11, 2026 Closed Session

The School Board of Minnetonka Independent School District #276 met in closed session at 5:23 p.m. on Thursday, June 11 in Room 109 at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Kemerie Foss presided. Other Board members present were Sally Browne, Karen Jordan, Taunya Kolbinger, Dan Olson, Mike Remucal and Meghan Selinger. Board member Remucal left the meeting at 6:12 p.m.

Chairperson Foss called the meeting to order and announced that in accordance with Minnesota Statute 13D.05, the meeting would be closed to the public in order to conduct the Superintendent's year-end review. Chairperson Foss said that in keeping with District Policy #205: Open and Closed Meetings, the proceedings would be recorded.

At 7:01 p.m., Olson moved, Kolbinger seconded, that the School Board adjourn the closed session. Upon vote being taken thereon, the motion carried unanimously.



Michael Remucal, Clerk

CONSENT

SCHOOL BOARD
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI. b

Title: Study Session Summary **Date: June 18, 2026**

OVERVIEW:

The summary of the proceedings of the Minnetonka School Board's May 21 Study Session is attached.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve this summary as presented.

Submitted by: Carrie Voeltz

Carrie Voeltz, Executive Assistant
to the Superintendent and School Board

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Summary of May 21, 2026 Study Session

The School Board of Minnetonka Independent School District #276 met in study session at 6:00 p.m. on Thursday, May 21, 2026 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Board Chairperson Kemerie Foss presided. Board members present were Sally Browne, Karen Jordan, Taunya Kolbinger, Dan Olson, Mike Remucal, Meghan Selinger and Superintendent David Law, ex officio. Student School Board representatives Soli Rangel and Delilah Wolter were also present. The Study Session was livestreamed on the District's YouTube channel.

SCHOOL REPORT FROM MHS

Principal Jeff Erickson, members of his staff and several students provided an update on the many wonderful things happening at MHS. They shared an overview of their work around belonging and experiential learning showcased at the recent VANTAGE Fashion Event. VANTAGE Fashion is in its inaugural year. As part of the focus on belonging, they also provided an update on their work with "Developmental Relationships," including trend data, professional learning for all staff, and how teachers personalize the results to guide their own growth. In addition, they highlighted the second Minnetonka Student/School Board Forum, where students took a leading role in organizing and facilitating the event, and shared their perspectives on the experience and outcomes. Finally, they provided an update on the goal to strengthen systems of support for all students, with a focus on meeting the needs of the whole student.

In the discussion that followed, Board member Selinger asked if the enrollment in VANTAGE programs is coming close to mirroring the overall MHS student population. Principal Erickson said they are making gains, and as an example, the overall MHS student population is 7% Black, and the VANTAGE population is 5% Black. Board member Jordan said she had attended the fashion show and was able to talk to some of the parents of the Best Buddies students, who were thrilled that their students were able to participate in such a fun event.

CITIZEN INPUT

Chairperson Foss extended an invitation to members of the audience who wished to address the Board on any topic. She also read the guidelines for Citizen Input, for those who wished to speak.

Minnetonka student Keith Lor spoke on his desire for the district to designate Chinese/Lunar New Year as a non-student day. Minnetonka parents Betsy Hedberg, Jaibei Kaiser, and DeLonn Crosby spoke regarding the use of technology in the District and their desire for a recalibration, especially at the elementary level, of technology use.

FURTHER REVIEW OF 2027-28 CALENDAR

General Counsel and Executive Director of Human Resources Anjie Flowers provided the Board with more information regarding Chinese/Lunar New Year. She shared the following:

What is Chinese/Lunar New Year?

- Likely the most significant holiday in Chinese and specific Asian cultures
- Beginning of New Year on the Lunisolar calendar
- 15-day celebration with traditional and cultural practices
- Focus on family and friends

District Recognition

- School-based celebrations
- Annual community celebration at the high school
- Students engage in cultural learning
- Practices include avoiding major tests/assignments

Chinese Immersion Program – District Staff

- Paraprofessionals – 7 (elementary only – no secondary)
- Teachers – 30 at elementary, 10 at secondary
- Historical staff and student attendance during that week – no material difference
- Most MN districts remain in session – some charter schools close

Feedback from Representative Members of the Calendar Committee

- Chinese/Lunar New Year is a major cultural celebration across multiple Asian communities and likely most significant
- Travel out of state, family gatherings and shared meals, late-night celebrations
- Tension between cultural identity and school expectations
- School-based celebrations differ from personal/family observances

Comparable Cultural Observances

- Diwali, Indigenous Peoples' Day, Juneteenth, Independence Day

- No widespread closures found for Dia de los Muertos, Cinco de Mayo, Hmong New Year

In the discussion that followed, Board member Jordan asked if administration had considered doing a survey on this. She also wondered whether adding a cultural holiday to the calendar would lead to more requests from other groups for the same consideration. Ms. Flowers responded that any suggestions or recommendations that are received regarding the calendar are discussed with the full committee. "We have transparent conversations and these recommendations are not brought forward lightly," she said. Board member Selinger said that she would defer to the Calendar Committee on this. "They spent a lot of time on this, and they got answers to all the questions that we had. Our community is reflected in that committee. We need to trust the committee," she said.

Board member Jordan responded that while she appreciated the work of the committee and recognizes that this is not an easy process, this year the committee's recommendation for the parameters of the calendar had not been a unanimous vote. Board member Olson said that he was not comfortable with the idea that something has to be unanimous for the Board to find value in it. "This is a cutting-edge community, and we lead the way in a lot of areas. I don't think this should be based on numbers. Federal holidays are also cultural holidays, and they've been enshrined in the calendar forever," he said. Board member Browne said her primary concern regarding this is our Chinese Immersion staff. "We need to support our Chinese teachers, respond to their needs and respect them," she said.

Superintendent Law emphasized that Community Education would have childcare options available on this day for families who need that, and there would also be scholarships available for anyone needing assistance in paying the fee. Chairperson Foss thanked Board members for the thoughtful discussion and noted that this item would be brought back to the next regular Board meeting for approval.

IMMERSION DATA PRESENTATION

Associate Superintendent Amy LaDue and Director of Research, Assessment and Systemic Improvement Matt Breen led the discussion. They shared the following information with the Board prior to tonight's meeting:

Annually, the School Board establishes actionable goals for the Administration that align with the vision and direction for the District. This year, as a component of the District Goal: Excellence in Student Learning and Support, an action step was developed with the aim of ensuring all students receive outstanding instruction. The following is the measurement for progress with this goal.

> *The District will present reports to the School Board on the academic progress of students by using available data, disaggregated, as appropriate,*

that include student performance on standardized assessments, participation in rigorous coursework, and student, staff and parent survey data.

Assessments and their Purpose

Each year, students in Immersion programming complete a slate of assessments that are used for a variety of purposes at the District, school, department, and classroom levels. Following is a list of assessments that will be included in the presentation and their purpose related to our Immersion programming.

Assessment	**Description**	**Purpose**
Amira (formerly iStation) *Completed:* *Benchmark* ● *January & May for K* ● *September, January, & May for grades 1 & 2* *Monthly* ● *Non-benchmark months after January for K* ● *Non-benchmark months after September for grades 1 & 2* *Results:* *As Completed*	Spanish Immersion Instructional resource. Assesses students in Phonemic and Phonological Awareness, Vocabulary, Reading Comprehension, Listening Comprehension (K only), Written Communication (1st & 2nd), Text Fluency (2nd only)	Includes instructional resources that are aligned to the assessment. Instructional supports are customized for individual students based on benchmark assessment performance.
STAMP 4Se *Completed:* *March* *Results:* *2-3 weeks after closing of assessment window*	Immersion assessment Nationally normed assessment measuring a student's Reading, Listening, and Speaking skills.	Provides a benchmark measure, aligned to the ACTFL Proficiency Scale, in each subtest area. Provides longitudinal and cohort data for the District to assess and review programming.

STAMP 4S *Completed:* *February* *Results:* *2-3 weeks after closing of assessment window*	Immersion assessment Nationally normed assessment measuring a student's Reading, Listening, Writing, and Speaking skills.	Provides a benchmark measure, aligned to the ACTFL Proficiency Scale, in each subtest area. Provides longitudinal and cohort data for the District to assess and review programming. Supports in high school course registration and preparation for the high school STAMP assessment
Bilingual Seal and Proficiency Certificates *Awarded: Upon Graduation* *Results:* *Throughout High School* ● *STAMP (and/or Extempore) assessments* ● *AP/IB assessments*	Earned by displaying Language proficiency on the STAMP (and/or Extempore), AP, or IB language exams	Created as an official recognition by the state of Minnesota for proficiency in a language in addition to English. School districts add the appropriate seal to the transcript of high school graduates who meet the requirements and are attending one of the MnSCU schools

How Are We Doing: A System View

Amira (iStation) results will include three-year cohort data by subtest as well as fall-to-spring subtest data from the previous two school years. There will also be a review of the fall subtest results for the last five years in both first- and second-grade. Kindergarten students do not complete this assessment in the fall.

The STAMP 4Se results will, again, include cohort data from the District's 2024-2025 and 2025-2026 fifth-grade students. Further, there will be a five-year trend review for each of the three subtests (Reading, Listening, Speaking) from both third- and fifth-grade. Data will be provided from both our Chinese and Spanish Immersion programs.

The STAMP 4S results will follow the same pattern as the 4Se while also providing the national comparable averages for the four respective subtests. The cohort data will cover current eighth-graders scores from sixth- and eighth-grade as well as current sophomores over all three administrations of the STAMP 4S assessment (sixth, eighth, tenth). Further, five-year trends for each of the four subtests (Reading, Writing, Listening, Speaking) will be included.

The data concludes with a review of our Bilingual Seal data for students entering high school in Spanish or Chinese Immersion. This will include the percent who attempt to earn a Seal as well as the actual percentage who earn a Platinum or Gold Bilingual Seal. The data will conclude with a review of the full number of students earning a Bilingual Seal or World Language Proficiency Certificate.

Operationalizing District Data

Utilizing Amira results, staff are able to provide specific instructional resources to support students in receiving the practice needed to improve within identified areas of growth and accelerate in their areas of strength. Further, students are given the opportunity to engage in interactive practice activities that are at their level and aligned to their assessment performance. The instructional resources are aligned to the assessment, and most importantly, these instructional supports are customized for individual students based on their benchmark assessment performance each season. In addition, teachers can administer monthly *On Demand Assessments* to track students' progress as they work through the instructional software.

The District is also examining the correlation between Amira and STAMP results as we continue to learn more about the effectiveness of the tool and its longer-term impact as students move through our Immersion program.

The STAMP 4Se and 4S results provide teachers with the opportunity to get individualized data in the areas of Reading, Writing (4S only), Listening, and Speaking to better understand the respective skills and needs of their students. The summary data also provides for buildings and grade-level teams feedback regarding their instruction in each of the subtest areas. Opportunities to review this data across years within certain grades or cohorts offers broader system feedback for the District. Beyond the data itself, the STAMP 4S also informs future course registration and provides an opportunity for students to experience this assessment in advance of potentially completing it again in high school in an effort to earn a Bilingual Seal upon graduation.

Reviewing Bilingual Seal data provides information around the culmination of a student's efforts throughout their experience in the District's Immersion program. This informs the goal of maintaining a high percentage of Immersion students who are attempting, and ultimately earn, a Seal upon graduation from Minnetonka Public Schools.

Mr. Breen then shared data around the following categories:

- Amira (formerly Istation) K-2 Cohort Data, Fall-to-Spring Data by Subtest, 5-Year Spring Subtest Trend (First and Second)
- STAMP 4Se – Third to Fifth Grade Cohort Comparison, Third and Fifth Grade Subtest Trend (2022-26)
- STAMP 4S – Sixth, Eighth, and Tenth Grade Cohort comparison, Subtest Trend (2022-26)
- Bilingual Seal – incoming HS immersion students earning the seal, Bilingual Seal counts

In the discussion that followed, Board members asked follow-up questions regarding the bilingual seal and how students specifically earn it. Mr. Breen responded that between AP/IB and STAMP assessments, there are different criteria, and there are also different levels of the seal itself (gold, platinum, etc.).

REVIEW OF POLICIES

Anjie Flowers and Director of Health Services Annie Lumbar Bendson presented the recommended changes to the following policies to the Board:

- 516: Student Medication
- 516.1: Overdose Medication
- 517: Recognition and Treatment of Anaphylaxis in the School Setting

Ms. Lumbar Bendson explained that the changes were meant to clarify the policy language. Most of the changes are being driven by the MN Department of Health. Board members were accepting of the changes, with Board member Remucal asking for additional language in Policy 516: Section IV, M. 7 - regarding if a diagnosis were to occur during the school year. Ms. Flowers said the language would be added.

Superintendent Law noted that the policies would be placed on the Consent agenda at the next regular meeting for approval.

REVIEW OF FY27 PROPOSED BUDGET

Executive Director of Finance and Operations Paul Bourgeois led the discussion. He noted that the district is required by statute to adopt a budget for each fiscal year prior to July 1 of that fiscal year. District administration has been working with staff on the development of the Fiscal Year 2027 (FY27) Budget.

The General Operating Fund that includes Transportation and Activities is projected to operate at a surplus of $2,422,435 of revenues over ongoing expenditures for FY27. It is important to note that there is one major factor yet to be resolved that will impact the

FY2027 Budget and likely require amendment at a future date - negotiations are not completed with all bargaining units and meet and confer units that are up for new contracts in FY2027, including units representing principals, paraprofessional staff, clerical staff, maintenance staff and technology staff.

Employee salaries and benefits continue to account for approximately 88% of total General Operating Fund expenditures. While there may be increases in items such as utilities and the costs of supplies, employee compensation remains the main driver of total General Operating Fund expenditures.

After two consecutive years of budget reductions for FY2025 and FY2026 totaling $8,145,849 for the two years, no budget reductions are necessary for F2027. Prior to FY2025, the District was able to construct an 18-year run of no budget reductions inclusive of FY2007 through FY2024. FY2027 is a return to a stable budget with no reductions, so there may be potential for the District to start another run of consecutive years with no budget reductions.

Long range projections published with each annual budget adoption since fall of 2018 in FY2019 have projected deficits for the latter part of the decade of the 2020s if additional Operating Referendum Revenue and sufficient enrollment growth were not available. The District has been lobbying the Legislature since the 2018 session to increase the Operating Referendum cap and give Local Optional Revenue an annual inflation increases. While no budget reductions are needed for FY2027, those efforts need to continue, as additional Operating Referendum Revenue and catching up Local Optional Revenue for purchasing power lost to inflation will be needed to enable the District to again construct and extended string of years with no budget reductions.

The Minnesota Legislature increased the Basic Revenue Formula by 2.69% or $202 per Adjusted Pupil Unit for FY2027. The Basic Revenue Formula is the largest single revenue component for the General Operating Fund, accounting for 52% of all revenues.

Targeted enrollment for October 2026 is projected at 11,507 K-12 students, inclusive of in-person students and e-learning students plus 45 Early Childhood Handicapped Students. Total FY2027 Revenues in the General Operating Fund are estimated at $185,245,337 which is an increase of $6,859,526 or 3.9% over FY2026 Amended Budget Revenues of $178,385,811. Total FY2027 Expenditures in the General Operating Fund are estimated at $182,822,902 which is an increase of $8,354,690 or 4.8% over FY2026 Amended Budget Expenditures of $174,468,212. The General Operating Fund Unassigned Balance at the end of FY2027 is projected to be $24,338,268. This amounts to 13.3% of budgeted expenditures and is above the School Board Policy 703 minimum-allowed Unassigned Balance of 6.0% of budgeted expenditures.

At this point in time, the FY2028 General Operating Fund estimates indicate that an additional $467,449 in budget reductions will be needed to balance revenues to

expenditures for FY28. Again, it is important to note that this is before the impact of any final settlement with bargaining units and meet and confer units for FY2027 and FY2028 mentioned above, and also before the impact of actual October 2026 enrollment is known.

Currently, the District does not have the Statutory Authority to ask voters of the District for an additional amount of funding per pupil from the Operating Referendum, as the District is at the State-mandated Operating Referendum cap of $2,340.76 per student for FY2027 that was set as part of the 25 Pay 26 Levy for FY2027. It will require action by the Legislature to increase the State-mandated Operating Referendum cap in order for the District to be able to run an election for additional Operating Referendum revenue per pupil.

The only revenue lever that School Board has at its control to increase revenue in any way would be to continue to add additional students up to the District's practical building capacity of 11,608 K-12 in-person as identified in the 2020 Facilities Capacity Study that was developed by ATSR Architects for the District at that time. The School Board has approved a plan to modestly increase K-12 in-person enrollment by 50 students for each of the five years FY2027 through FY2031. Additional students in Tonka Online, particularly at the secondary level, would also add more incremental revenue each year.

In the discussion that followed, Board member Selinger noted that the Technology budget does not just include iPads – it also includes software, hardware, infrastructure, etc. Mr. Bourgeois noted that the Technology Fund is actually called the Capital Projects Fund.

REVIEW OF PROPOSED MHS EAST SIDE PARKING ADDITION AND SCENIC HEIGHTS DRIVEWAY LOOP

Mr. Bourgeois provided the following information on these two projects:

Minnetonka High School East Parking Lot Expansion

This project would add 111 parking spots, arranged in a manner where there is significant buffer space between the edges of the actual parking lot and the adjacent neighborhood parcels. This project will require construction of an underground stormwater pond as well as demolition of the house on the former 5264 Michaele Lane parcel, which is currently owned by the district. The estimate for this work is $1,950,000 all in for design, permitting, demolition and construction.

The District has worked with Baird Public Finance to design a payment structure that fits into Operating Capital Revenue. Authorization to issue 2026G COP Bonds for construction of this parking lot at the May 28 Regular Meeting, or worst case at the June 18 Special Meeting, would allow for economies of scale. With the design and permitting taking 5-6 months at a minimum, it is likely this work cannot commence until June 2027. In addition, construction work is scheduled for summer 2027 at MHS in the counseling area and the

new construction of the cafeteria expansion, with the lower loft as an alternate bid. The parking lot project could be combined with the building bond projects in one bid package for economies of scale and simultaneous construction.

Scenic Heights South Loop Drop-Off/Pick-Up Driveway

This project would create a second auto queue by having parents and students drop off and pick up on the south side of the building. Traffic flow into the site would consist of two inbound lanes instead of one.

The left-inbound lane would continue on the same loop to unload and load at the main entrance area of Scenic Heights. The right inbound lane would divert at the northwest corner of the gymnasium to loop around the west and south side of Scenic Heights to a drop off and pick up point on the southeast side of the building. This would give Scenic Heights two separate drop off and pick up points as exist at both Excelsior Elementary School and Groveland Elementary School.

Because of the relatively narrow fire lane and the steep drop off immediately adjacent to it, it would be necessary to widen the lane by approximately 5-6 feet. That would require a 4'-6" retaining wall with a railing on top. This would prevent cars in the winter from driving off the current narrow drive and getting stuck in the snow or even sliding down the hill.

The additional hard surface will require an underground stormwater retention pond of significant size. The logical place – really the only place on the site - for the underground stormwater pond would be under the fields at the lower playfield level. Since we would be digging up a significant portion of the playfield for the underground pond, this would be the occasion to relocate and improve the two baseball fields to the south side of the facility, which would then allow for a separate 95 yards by 60 yards soccer field with dual purpose use as a youth football field and lacrosse field, but only if funding permits.

All-in cost for this work is estimated at $1,950,000. The District has worked with Baird Public Finance to design a COP bond that has a payment structure that fits into our Operating Capital Fund bond payment structure. As with Minnetonka High School, we would combine this work at Scenic Heights with the scheduled small group rooms and restrooms construction that is scheduled for summer 2027. Those rooms will also require additional stormwater runoff storage, so we would be able to make sure that the runoff from those rooms would be channeled into the new underground stormwater facility being constructed for the driveway. The building bond work would be combined with the driveway work into one construction package to get economies of scale.

In the discussion that followed, Board members were enthusiastic about both projects. Superintendent Law noted that these projects would be brought back to the next regular board meeting for approval.

DISCUSSION ON ENDOWMENT FUND CONCEPT

Mr. Bourgeois led the discussion. He noted that over the past two decades, the district has been able to build an educational program that has benefited all students and helped them to rise to their full potential while maintaining a strong financial position during that time. The District was able to access additional Operating Referendum amounts of $436 per pupil for Fiscal Year 2009, $340 per pupil for Fiscal Year 2017 and 4340 per pupil for Fiscal Year 2020. That revenue, coupled with incremental enrollment growth, enabled the District to maintain a wide array of programmatic offerings while maintaining financial stability, even in the face of State Aid Funding that was often less than the rate of inflation during those years.

The State of Minnesota has provided General Fund State Aid per pupil for General Fund Operations to Minnetonka ISD 276 in amounts less than the State Aid provided to the Average Minnesota School District, with that shortfall getting larger each year. In Fiscal Year 2026, State Aid was $13,068 or 22% higher for the average Minnesota school district versus $10,725 for Minnetonka ISD 276 which is a shortfall of $2,343 per pupil per the latest Minnesota Department of Education School District Profiles for Fiscal Year 2025.

The District is prohibited by Minnesota Statutes and Minnesota Department of Education regulations from asking local voters for additional Operating Referendum Revenue because of Statutory caps imposed on the amount of Operating Referendum Revenue a school district may ask its voters for. Repeated entreaties by the District to local legislators and the State Legislature since 2017 to increase the Operating Referendum cap to merely give the District a chance to ask local voters for additional operating funds has so far been met with inaction.

In spite of all these financial impediments, the School Board of Minnetonka Independent School District 276 has developed a school district that enables all students to thrive even within the constraints imposed by Statute through the use of additional Programs of Significance that are over and above the minimum educational requirements and offerings required by the State of Minnesota.

The Minnesota Department of Education 2026 Uniform Financial Accounting and Reporting System authorizes school districts to utilize Trust Fund 08 to record the revenues and expenditures for trust agreements where the School Board has accepted the responsibility to serve as the Trustee for gifts and donations.

Minnesota Statute 118A.04 provides for school districts to invest any public funds not presently needed for other purposes or restricted for other purposes in the manner and subject to the conditions provided for in Minnesota Statute 118A.04, which is inclusive of an array of Federal, State and Local government securities and other highly rated investment instruments.

With very limited options for aid from the State of Minnesota, and limitations by the State of Minnesota on how much the District can ask its voters for additional operating funds, it is fiscally prudent and the duty of the School Board to use all available financial tools available within the constraints of Minnesota Statutes and Minnesota Department of Regulations to generate financial resources to ensure that all programmatic offerings can be maintained into the future so that all students both now and in the future can continue to thrive and reach their new potential.

One of the few tools left to the School Board is to establish a Perpetual Endowment Trust Fund to accept donations for the purpose of providing investment revenue to assist in maintaining programmatic offerings. The trust would be established by The School District with the intention that it qualify as a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Code and the Regulations issued thereunder and as a trust under the Minnesota Department of Education Uniform Financial Accounting and Reporting Standards (UFARS) and

Minnesota Statutes 118A.04 governs the allowable investments that the corpus of the Perpetual Endowment Trust would be invested in. The current District Policy 705 Investment of Funds is focused on the temporary investment of operational funds, and so is a subset of the total investment options allowed in MS 118A.04. Conversely, funds in the Perpetual Endowment Trust would have a long-term focus to be held for investment, to permanently generate income, so the full array of investment options listed in MS 118A.04 would be available for use by the Perpetual Endowment Trust.

It is anticipated that the majority of investments of the Perpetual Endowment Trust would consist of US Treasury Bonds, general obligation bonds of state and local governments with taxing authority with ratings of A or better, and bonds of US Government-Sponsored Entities (GSEs such as Federal National Mortgage Association (Fannie Mae), Federal Home Loan Mortgage Corporation (Freddie Mac) Federal Home Loan Banks, Federal Agricultural Mortgage Corporation (Farmer Mac), Farm Credit Systems, and the Government National Mortgage Association (Ginnie Mae).

The next step would be for the School Board to pass a resolution at the May 28, 2026 School Board Meeting establishing the Perpetual Endowment Trust Fund and authorizing administration to undertake the necessary steps to make the Perpetual Endowment Trust Fund operational. This would be the same sequence of steps that the School Board took in Calendar Year 2008 to establish the Other Post Employment Benefits Revocable Trust Fund.

Significant steps involved in establishing the Perpetual Investment Trust include:

- Establish a Perpetual Endowment Trust Advisory Committee (similar to OPEB Advisory Committee)

- Select a professional wealth management firm to help us manage the investments (this is not necessary but advisable because a professional firm can help us get larger returns)
- Adopt a Policy 735 for Perpetual Endowment Fund Gifts and Donations where we identify the allowable investments as those listed in Minnesota Statutes 501C and 118A.04.
- Adopt a Policy 736 for the acceptance of gifts and donations including assets such as stock or real estate or other assets that also states that gifts of "other than cash" will be immediately sold and the proceeds of the sale become part of the corpus of the trust – never to be disbursed, but to earn investment interest to be disbursed (note – the ICA Food Shelf has this same policy which is a good model for this Perpetual Endowment Trust)
- Adopt a Policy 737 for disbursements from the Perpetual Endowment Trust where the amount of annual disbursement of a percentage of the annual earnings is determined and also where the Board list the Programs of Significance (note – those percentages and those programs are always at the School Board's discretion and the only thing not in their discretion is the Trust promise to never touch the corpus of any donations so that the corpus works in perpetuity for the students of the District
- Developing communications methods and strategies to educate persons and other potential donors who may be interested in donating to the Perpetual Endowment Trust about the ability to donate to the Perpetual Endowment Trust, including communications on the tax-deductibility of contributions

The School Board will be the approvers on all individual steps to establish the Perpetual Endowment Trust, including but not limited to establishing and approving members of a Perpetual Endowment Trust Advisory Committee, a professional wealth management firm, any necessary policies and any other matters that may arise in the establishment of the Perpetual Endowment Trust that require the approval of the School Board.

Upon passage, additional activities besides the items mentioned above that would be undertaken to make the Perpetual Endowment Trust Fund Operational would also include:

- Work with the Trust Department of Dorsey & Whitney to finalize the Trust Document
- Recruit members to serve on a Perpetual Endowment Trust Advisory Committee
  - Note – OPEB Advisory Committee has three community members, a School Board Member, and the Executive Director of Finance & Operations and meets quarterly
- Interview professional wealth management firms to select a firm to manage the investments of the Perpetual Endowment Trust under the direction of the Perpetual Endowment Trust Advisory Committee
- Develop more specific information about the Perpetual Endowment Trust related to the commitment to protection of the corpus of donations and use of interest

earnings thereon for sustaining educational offerings above the Minnesota-require minimums for students going forward
- Organize the initial timing and methods of dissemination of information to various groups for whom legacy-giving may be of interest

In the discussion that followed, Board members were very enthusiastic about establishing this fund. Superintendent Law noted that this item would be brought back to the next regular Board meeting for approval.

ADJOURNMENT

The Board adjourned the study session at 9:10 p.m.

CONSENT

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room

Board Agenda Item VI. c.

TITLE: Recommended Personnel Items **DATE:** June 18, 2026

BACKGROUND: Under the authorization of district policy, the General Counsel and Executive Director of Human Resources makes recommendations for employment, leaves, employee status changes, and resignations and/or release from contracts.

These recommendations are attached. This section includes routine changes affecting an employee's terms and conditions and new hires.

FUTURE ACTION/RECOMMENDATION:
The administration recommends approval of all attached personnel changes.

Submitted by:

AM Flowers

Anjie Flowers
General Counsel
and
Executive Director of Human Resources

Concurrence by:

David Law

David Law
Superintendent

Human Resources Personnel Recommendations

Licensed Employment

Last Name	First Name	Position	Building	Salary	FTE	Start Date	End Date (if applicable)
CHAPMAN	JILLIAN	ADVANCED LEARNING TEACHER	CLEAR SPRINGS	$91,775.00	1.00	08/17/2026	
COLLAZO	CRISTIAN	SPANISH IMMERSION TEACHER	MMW	$23,180.00	0.40	08/17/2026	
COLLAZO	CRISTIAN	SPANISH IMMERSION TEACHER	MMW	$34,770.00	0.60	08/17/2026	06/09/2027
CRUIKSHANK	HAYLEY	GRADE 3 LTS TEACHER	CLEAR SPRINGS	$71,561.00	1.00	08/17/2026	06/09/2027
EDMISTON	DANA	FACS TEACHER	MME	$65,587.00	1.00	08/17/2026	
HEUSCHELE	EMILY	ORCHESTRA TEACHER	MMW/MHS	$108,005.00	1.00	08/17/2026	
HIBBS	KATHERINE	SPECIAL EDUCATION TEACHER	MMW	$83,518.00	1.00	08/17/2026	
HILL	SHANYN	MINNETONKA PRESCHOOL TEACHER	MCEC	$18,144.30	0.2479	08/17/2026	
MAULE	JESSICA	KINDERGARTEN LTS TEACHER	SCENIC HEIGHTS	$71,663.00	1.00	08/17/2026	06/09/2027
NELSON	EVA	SCIENCE LTS TEACHER	MHS	$84,644.80	0.90	08/17/2026	06/09/2026
TOLZIN	OLIVIA	ELEMENTARY PRINCIPAL	CLEAR SPRINGS	$178,782.00	1.00	07/01/2026	

Non-Licensed Employment

Last Name	First Name	Position	Building	Salary	FTE	Start Date	End Date (if applicable)
BILLS	GRETA	EXPLORERS PROGRAM ASSISTANT	GROVELAND	$19.08	0.44	05/26/2026	
GREGERSON	PETER	TENNIS COACHING ASSISTANT	MCEC	$14.42	0.40	06/01/2026	08/28/2026
IVANOV	ALISA	TENNIS COACHING	MCEC	$22.00	0.40	06/01/2026	08/28/2026
JILLO	BIFTU	EXPLORERS BEHAVIOR ASSISTANT	SCENIC HEIGHTS	$21.94	0.50	05/26/2026	
MALEC	EVELYN	TONKA TRACK & FIELD ASSISANT COACH	MCEC	$20.00	0.10	05/15/2026	06/07/2026
RECKER	EMMA	REC TEAM COACH	AQUATICS	$15.00	0.10	05/10/2026	
RIENDEAU	KAYLENA	TUTOR	DISTRICT	$32.82	0.01	05/26/2026	
RIVERA	PRISCILLA	CUSTODIAN	CLEAR SPRINGS CAMPUS	$21.34	1.00	06/01/2026	
THOMPSON	KATE	MARKETING INTERN	MCEC	$16.00	0.60	05/26/2026	08/30/2026
ZURN	HANNAH	ASSISTANT SWIM CLUB COACH	AQUATICS	$18.00	0.10	05/21/2026	

Assignment Changes

Last Name	First Name	Modification	Building	FTE	Effective Date	End Date (if applicable)
BARRY	MOLLY	READING TEACHER (ENGLISH/SPANISH)	GROVELAND	1.00	08/24/2026	
BAUER	ANDREW	GRADE 4 TEACHER	EXCELSIOR	1.00	08/24/2026	
CROONQUIST	ELLEN	GRADE 5 TEACHER	CLEAR SPRINGS	1.00	08/24/2026	
DAHL	EMMA	SPECIAL ED TEACHER	MHS	1.00	08/24/2026	
DURKEE	RUSSELL	SCIENCE TEACHER	MHS	0.60	08/24/2026	
FIROUZI	ASHLEY	ASSISTANT PRINCIPAL, 12 MONTHS	MHS	1.00	07/01/2026	
FRANSEN	SAMUEL	SPECIAL ED CENTER BASED PROGRAM TEACHER	CLEAR SPRINGS	1.00	08/24/2026	
FRANSEN	LAURA	SPECIAL ED TEACHER	MHS	0.90	08/24/2026	
GRAFF	KRISTA	GRADE 2 TEACHER	GROVELAND	1.00	08/24/2026	
HILL	TROY	HEAD CUSTODIAN	MMW	1.00	05/28/2026	
JACOBSON	ANGELA	GRADE 3 LTS (JOB SHARE) TEACHER	GROVELAND	0.50	08/24/2026	06/09/2027
KALPIN	ELIZABETH	LANGUAGE ARTS TEACHER	MMW	0.70	08/24/2026	
KILMER	DIANE	HRIS CONSULTANT	DSC	UP TO 60 TOTAL HOURS	07/01/2026	12/31/2026
KIMBALL	LAURA	GR 6 EARTH SCIENCE TEACHER	MMW	1.00	08/24/2026	
KOHNEN	KATIE	BILINGUAL (ENGLISH/SPANISH) FLOAT LTS TEACHER	MINNEWASHTA	1.00	08/25/2025	06/11/2026
KVITRUD	ZIYING	SPECIAL ED TEACHER	GROVELAND	1.00	08/17/2026	
LANDT	SARAH	GRADE 5 TEACHER	GROVELAND	1.00	08/24/2026	
LAUGHLIN	EMMA	KINDERGARTEN TEACHER	DEEPHAVEN	1.00	08/24/2026	
LEE	MEI-YING	GRADE 1 CHINESE IMMERSION TEACHER	EXCELSIOR	1.00	08/24/2026	
LEIGHTON	CHRISTOPHER	CUSTODIAN	MHS	1.00	05/26/2026	
LUETH	SARA	ENGLISH LITERACY TEACHER (ELT)	SCENIC HEIGHTS	0.846	08/24/2026	
MACDOUGAL	REBECCAH	GRADE 6 SOCIAL STUDIES TEACHER	MME	0.85	08/24/2026	
MCAULEY	BETH	ADD: NURSE LONG TERM SUB	CLEAR SPRINGS	0.075	08/10/2026	06/09/2026
MCFADDEN	PATRICK	SOCIAL STUDIES LTS TEACHER	MHS	1.00	04/20/2026	06/11/2026
MENGIS	MORGAN	GRADE 5 TEACHER	DEEPHAVEN	1.00	08/24/2026	
MEYER	MOLLY	GRADE 4 TEACHER	EXCELSIOR	1.00	08/24/2026	
MULLEN	MEGHAN	GRADE 6 MATH TEACHER	MMW	0.85	08/24/2026	
NORDGREN-LOPES	GRETTA	LANGUAGE ARTS LTS TEACHER	MHS	1.00	08/17/2026	06/09/2027
O'KANE	KATHERINE	SPECIAL ED TEACHER	DEEPHAVEN	0.50	08/17/2026	
PARCHEM	STEPHANIE	REHIRE: 2026-27 SOCIAL STUDIES TEACHER	MMW	1.00	08/17/2026	
QUINONEZ	MARIEL	ELEM BILINGUAL ENG/SPAN TEMPORARY FLOAT TEACHER	GROVELAND	1.00	08/27/2026	06/08/2027

RYAN	EMILY	LANGUAGE ARTS TEACHER	MME	1.00	08/17/2026	
SCHULZ	KAITLIN	LANGUAGE ARTS TEACHER	MME	0.75	08/24/2026	
SHATAVA	AMY	READING TEACHER	MINNEWASHTA	0.80	08/24/2026	
SOUKUP	ASHLEY	GRADE 1 TEACHER	EXCELSIOR	1.00	08/24/2026	
STROT	LINDSAY	GRADE 4 TEACHER	CLEAR SPRINGS	1.00	08/24/2026	
VAN NEST	ROBIN	READING TEACHER	MME	0.80	08/24/2026	
VIGSTOL	DANIELLE	SPECIAL ED LTS TEACHER	SAIL	1.00	04/27/2026	06/11/2026

Individual Contracts, Letters of Assignment

Last Name	First Name	Position	Salary	Effective Date
ADLER	AUSTIN	ARTS CENTER THEATRE TECHNICAL DIRECTOR	$69,010	07/01/2026
AHLQUIST	SARA	EMR INSTRUCTOR	$45.90	07/01/2026
BAGLEY	MIKAELA	MINNETONKA SWIM CLUB HEAD JUNIOR COACH	$63,111	07/01/2026
BOYUM	TRENT	ARTS CENTER ARTISTIC DIRECTOR	$80,322	07/01/2026
BRADLEY	JOHN	AQUATICS DIRECTOR	$104,419	07/01/2026
BREEN	CHRISTINE	ASSISTANT SUPERINTENDENT OF STUDENT SERVICES	$204,000	07/01/2026
CAMPBELL	DANIEL	CREATIVE DIRECTOR	$92,773	07/01/2026
CARLSON	KIMBERLY	EXECUTIVE DIRECTOR OF COMMUNITY EDUCATION	$192,525	07/01/2026
CASTILLO	SHANIA	ACHIEVEMENT SPECIALIST & COMMUNITY OUTREACH LIAISON	$57,317	07/01/2026
CIANNI	ALLISON	LEAD GROUP COACH, SWIM CLUB	$48,194	07/01/2026
CORNELIUS	MARY	COMMUNICATIONS SPECIALIST	$86,863	07/01/2026
DADASHEV	DENNIS	MINNETONKA SWIM CLUB HEAD SENIOR COACH	$63,111	07/01/2026
DEHNEL	TAYLOR	STAFFING SPECIALIST	$65,000	07/01/2026
FLOWERS	ANJIE	GENERAL COUNSEL & EXEC. DIRECTOR OF HUMAN RESOURCES	$250,000	07/01/2026
FUNK	ELLERY	AQUATICS RECREATION ACTIVITIES COORDINATOR	$58,350	07/01/2026
GRIMSBO	MADISON	TECHNICAL SPECIALIST/EVENTS MANAGER FOR ARTS CENTER	$57,680	07/01/2026
GURLEY	CAREINO	LEAD ACADEMIC ACHIEVEMENT SPECIALIST	$59,267	07/01/2026
GUTIERREZ SHANESY	NORMA	POST-SECONDARY COUNSELOR	$127,987	07/01/2026
HAZUKA	MATTHEW	EMR INSTRUCTOR	$45.90	07/01/2026
JOHNSON	SARAH	COMMUNITY SERVICE SPECIALIST	$32.02	07/01/2026
JORE	AMY	ARTS CENTER ASSOCIATE DIRECTOR	$60,770	07/01/2026
KETCHUM	MICHELLE	TONKA ONLINE SUPPORT ADMINISTRATOR	$80.55	07/01/2026

LAM-BURESH	WENDY	ARTS CENTER ACCOUNTANT AND SCHEDULER	$45,576	07/01/2026
LEOPOLD	CANDACE	NURSING INSTRUCTOR	$45.90	07/01/2026
LIVORSI	AMY	STUDENT LIFE COORDINATOR	$45,555	07/01/2026
MAHANKALI	SUCHETA	SENIOR HUMAN RESOURCES SPECIALIST	$78,000	07/01/2026
MANGELSEN	TODD	ACCOUNTING SPECIALIST/BURSAR	$73,923	07/01/2026
NAINGGOLAN	SARI	ASSISTANT COORDINATOR OF PAYROLL	$77,234	07/01/2026
NELSON	DAVID	TONKA DOME COORDINATOR	$56,799	07/01/2026
PHILLIPS	EMILY	ASSISTANT COORDINATOR OF BENEFITS AND PAYROLL	$69,680	07/01/2026
SMITH	ANDY	AUDIO VISUAL PRODUCTION SPECIALIST	$91,568	07/01/2026
WARD	ANGELA	AMERICAN INDIAN EDUCATION PROGRAM COORDINATOR	$38.11	07/01/2026
WARMUTH	SONIA	STUDENT INCLUSION SPECIALIST	$11,853	07/01/2026
WEFRING	DANIELLE	LEAD GROUP COACH WITH MINNETONKA AQUATICS	$48,194	07/01/2026
WEIR	LOUISE	COMMUNITY ED MARKETING SPECIALIST	$80,340	07/01/2026
WELCH	CHERYL	BOX OFFICE/FRONT OF HOUSE MANAGER FOR ARTS CENTER	$54,590	07/01/2026
WENMARK	WILLIAM	EVENING/WEEKEND BUILDING MONITOR	$29.73	07/01/2026

Leave of Absence

Last Name	First Name	Position	Building	FTE	Leave Start	Leave End
BOLANOS	JAIME	GRADE 3 TEACHER SPANISH	CLEAR SPRINGS	1.00	05/11/2026	06/11/2026
COLBECK	AMY	NURSE	CLEAR SPRINGS	0.075	08/10/2026	06/09/2027
CRETZMEYER	NICOLE	SPECIAL EDUCATION TEACHER	EXCELSIOR	0.20	08/24/2026	06/09/2027
DURKEE	RUSSELL	SCIENCE TEACHER	MHS	0.40	08/24/2026	06/09/2027
FRANSEN	LAURA	SPECIAL EDUCATION TEACHER	MHS	0.10	08/24/2026	06/09/2027
GONZALEZ	OSIEL	SOCIAL STUDIES SPANISH IMM TEA, SPANISH IMM TEACHER	MME, MME	0.10	08/24/2026	06/09/2027
GUTIERREZ	SARAH	GRADE 6 TEACHER	MMW	0.15	08/24/2026	06/09/2027
HUPP	TESSA	SPECIAL EDUCATION TEACHER	MME	1.00	10/14/2026	03/05/2027
KAN	ELIZABETH	GRADE 6 TEACHER	MME	0.40	08/24/2026	06/09/2027
KOHRS	AARON	MUSIC TEACHER	MHS	1.00	09/28/2026	11/24/2026
LEE	MEI-YING	ELEMENTARY CHINESE IMMERSION TEACHER, RESCIND	EXCELSIOR	1.00	08/24/2026	06/09/2027
LIU	HSIN-YI	GRADE 1 TEACHER CHINESE	EXCELSIOR	1.00	08/24/2026	06/09/2027
MACDOUGAL	REBECCAH	GRADE 6 TEACHER	MME	0.15	08/24/2026	06/09/2027
MORSMAN	JEFFREY	EXPLORERS ASST SITE SUPERVISOR	DEEPHAVEN	0.75	06/11/2026	08/21/2026

MULLEN	MEGHAN	GRADE 6 TEACHER	MMW	0.15	08/24/2026	06/09/2027
PAUTZ	JILL	GRADE 6 TEACHER	MME	1.00	05/12/2026	06/11/2026
PETERSON	ELIZABETH	LANGUAGE ARTS TEACHER	MHS	1.00	08/24/2026	11/05/2026
ROSENTHAL	ABBY	GRADE 6 HEALTH TEACHER	MME	1.00	08/24/2026	06/09/2027
SAKR	SARA	EXPLORERS PROGRAM ASSISTANT	GROVELAND	0.40	05/25/2026	07/30/2026
SCHULTZ	GINNA	SOCIAL STUDIES TEACHER	MME	1.00	08/24/2026	06/09/2027
SCHULZ	KAITLIN	LANGUAGE ARTS TEACHER	MME	0.25	08/24/2026	06/09/2027
STORLIE	SCOTT	GRADE 6 SPANISH IMM & WORLD LANGUAGE-SPANISH TEACHER	MME	0.11	08/24/2026	06/09/2027
SUNDBOOM	MELISSA	HEALTH TEACHER	MME	0.25	08/24/2026	06/09/2027
SWANSON	CHARLES	SCIENCE TEACHER	MHS	0.40	08/24/2026	06/09/2027
VAN NEST	ROBIN	READING TEACHER	MME	0.20	08/24/2026	06/09/2027
VOLKART	HEIDI	GRADE 3 TEACHER	SCENIC HEIGHTS	1.00	04/29/2026	06/11/2026
WEAR	ERIN	SCHOOL COUNSELOR	MHS	1.00	09/14/2026	12/22/2026

Resignations, Retirements, Terminations, Non-Renewals

Last Name	First Name	Position	Building	Effective Date
AHMADI	AMEL	EXPLORERS PROGRAM LEADER	MINNEWASHTA	06/02/2026
BARNISKIS	CHARLES	LANGUAGE ARTS TEACHER	MHS	06/11/2026
BURKES	EMMA	EXPLORERS PROGRAM ASSISTANT	SCENIC HEIGHTS	06/09/2026
CHRISTIANSEN	EVA	EXPLORERS PROGRAM ASSISTANT	CLEAR SPRINGS	06/05/2026
FRANCO HOURMAT	SARA	KINDERGARTEN TEACHER SPANISH	GROVELAND	06/11/2026
MCCARTER	MAURICE	BUILDING SUPERVISOR EXPLORERS	SCENIC HEIGHTS	05/21/2026
MORENO	BRITTANY	MUSIC PRIVATE LESSON INSTRUCTOR	MCEC	05/26/2026
MOUA	JUDY	EXPLORERS PROGRAM ASSISTANT	SCENIC HEIGHTS	06/05/2026
NELSON	GINA	ADVANCED LEARNING TEACHER	MME	06/11/2026
OLSEN	DEREK	EXPLORERS PROGRAM ASSISTANT	EXCELSIOR	06/01/2026
ROBINSON	CHARLAYA	EXPLORERS PROGRAM ASSISTANT	EXCELSIOR	05/26/2026
TORMANEN	CARMEN	SPECIAL EDUCATION PARA	SAIL	06/10/2026
WESTON-BUTLER	HEAVENLEY	EXPLORERS ASST SITE SUPERVISOR	EXCELSIOR	06/12/2026
WOOLSON	THERESA	COOK MANAGER-KITCHEN MANAGER	MHS	05/28/2026

In-District Appointments

Last Name	First Name	Position	Building	Start Date	End Date (if applicable)
BHOJWANI	COLLIN	BOYS LACROSSE ASSISTANT COACH	MHS	05/22/2026	06/15/2026
BORN	QUINN	ARTSCENTER WORKSHOP LEADER-STUDENT	MHS	05/15/2026	05/17/2026
BRENNAN	GRIFFIN	UNIFIED INTERIM CO-HEAD/CO-ASST ADVISOR	MHS	04/27/2026	05/29/2026
CONLEY	GRANT	ARTSCENTER WORKSHOP LEADER-STUDENT	MHS	05/15/2026	05/17/2026
CORKERY	MEGAN	SUMMER STRENGTH & CONDITIONING INTERN ASSISTANT	MHS	05/20/2026	08/28/2026
DANIEL	JEFFREY	BASEBALL ASSISTANT COACH	MHS	03/16/2026	06/15/2026
DIEDERICH	NATALIA	ARTSCENTER WORKSHOP LEADER-STUDENT	MHS	05/15/2026	05/17/2026
FORBES	CLAIRE	BEST BUDDIES ELEM COORD	MINNEWASHTA	09/02/2025	06/10/2026
GALVAN	RUTH	SPRING CONCESSIONS COORDINATOR	MHS	03/16/2026	06/03/2026
GENDREAU	JOSEPH	SUMMER STRENGTH & CONDITIONING INTERN ASST (WEIGHT RM ASST)	MHS	05/20/2026	08/28/2026
GOLDSWORTHY	WILLIAM	COMMUNITY ED HOCKEY COACH	MCEC	04/06/2026	06/08/2026
GWINN	MEGAN	SUMMER STRENGTH & CONDITIONING INTERN ASSISTANT	MHS	05/20/2026	08/28/2026
KATZENBERGER	KARL	BOYS VOLLEYBALL HEAD COACH	MHS	03/16/2026	06/11/2026
KOEPPEN	WILLIAM	SUMMER STRENGTH & CONDITIONING INTERN ASST (WEIGHT RM ASST)	MHS	05/18/2026	08/28/2026
LEBLANC	KATE	SUMMER STRENGTH & CONDITIONING INTERN ASST (WEIGHT RM ASST)	MHS	05/20/2026	08/28/2026
MORGAN	EMERSON	ARTSCENTER WORKSHOP LEADER-STUDENT	MHS	05/15/2026	05/17/2026
ROMAN	KRISTYN	RELICENSURE BUILDING REPRESENTATIVE	MHS	09/02/2025	06/11/2026
SPEHAR	EASTON	ARTSCENTER WORKSHOP LEADER-STUDENT	MHS	05/15/2026	05/17/2026
SWENSON	RUBY	SUMMER STRENGTH & CONDITIONING INTERN ASST (WEIGHT RM ASST)	MHS	05/18/2026	08/28/2026

Human Resources Personnel Recommendations - End of document

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI. d

Title: Approval of 2026-27 Resolution for Membership in the Minnesota State High School League **Date: June 18, 2026**

OVERVIEW:

Minnesota Statutes 1993, Section 128C.01 requires individual school boards each year to authorize membership in the Minnesota State High School League. The Resolution affirms:

- That the School Board for each school delegate the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; and
- That the School Board adopts the Constitution, Bylaws and Rules and Regulations of the League; and
- That the administration of and the responsibility for supervising the activities are assigned to the official school representative.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board adopt the attached Resolution for Membership in the Minnesota State High School League for the 2026-27 school year.

Submitted by: _____

David Law, Superintendent

2026-2027 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2026. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of MINNETONKA HIGH SCHOOL (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

MINNETONKA HIGH SCHOOL

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

DAN OLSON

(Designated School Board Member – please print)

TED SCHULTZ

(Designated School Representative – please print)

dan.olson@minnetonkaschools.org

Email Address

ted.schultz@minnetonkaschools.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

MARK ESCH

(Boys Sports – please print)

SARA MARTINSON

(Girls Sports – please print)

TYLER BARTELEMY

(Speech – please print)

KEVIN KLEINDL

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

DAN OLSON

(Board Member—please print)

MAX ARONSON

(Student—please print)

MATT BURTON

(Parent—please print)

TAYLOR MOON

(Faculty Member—please print)

TED SCHULTZ

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: MICHAEL REMUCAL

(Clerk/Secretary - Local Governing Board)

Print Name: DAVID LAW

(Superintendent or Head of School)

Signed: Signature required

(Clerk/Secretary - Local Governing Board)

electronically through DocuSign

Date:

Signed: Signature required

(Superintendent or Head of School)

electronically through DocuSign

Date:

CONSENT

SCHOOL BOARD
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI. e

Title: Approval of MDE Format Long-Term Facilities Maintenance and Health & Safety Plan and Statement of Assurance **June 18, 2026**

EXECUTIVE SUMMARY:

At the Board Meeting of May 7, 2026, the School Board approved the annual update for the 10-Year Long Term Facilities Maintenance Plan for Fiscal Year 2027 through 2036.

The approval of that plan on May 7, 2026 included the detail related to all of the projects in the 10-Year Plan.

The State of Minnesota requires that School Boards also approve summary documents of the 10-Year Plan Projected Revenues and Expenditures and a Statement of Assurances that all the projects qualify for Long Term Facility Maintenance funding.

These state forms normally are released to school districts in late May or early June each year.

The deadline for submitting the forms to the State of Minnesota is July 31, 2026. As there are no School Board Meetings scheduled in July, it is necessary to approve the State forms at this time. The forms were received from MDE in early June. District Administration has completed the MDE forms for the June 18, 2026, Special Meeting of the School Board.

ATTACHMENTS:

FY26 Long-Term Facility Maintenance Ten-Year Expenditure Application
FY26 Long-Term Facility Maintenance Ten-Year Revenue Projection
FY26 Long-Term Facilities Maintenance Projects
Estimated Bonding Schedule to Fund FY26 Projects
Statement of Assurances

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the MDE-required documents for the update of the Ten-Year Long-Term Facilities Maintenance Plan for FY2027 through FY2036 for submission to the Minnesota Department of Education prior to July 31, 2026. The resolution is written in the MDE-recommended format.

Submitted by: Paul Bourgeois

Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:

David Law, Superintendent

MINNETONKA ISD 276
SPECIAL MEETING
JUNE 18, 2026
CERTIFICATION OF MINUTES

MOTION TO APPROVE LONG TERM FACILITIES MAINTENANCE PLAN UPDATE

WHEREAS, TO QUALIFY FOR Long-Term Facilities Maintenance revenue, Minnesota Statutes require that a school district must annually adopt and approve a ten-year facilities plan and submit it to the Commissioner of Education for approval no later than July 31 of each year, and,

WHEREAS, the School Board approved an annual Ten-Year Long-Term Facilities Maintenance Plan inclusive of all projects and funding on May 7, 2026, in accordance with Minnesota Statutes,

BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby approve the Long-Term Facilities Maintenance Ten Year Plan for Fiscal Years 2027 through 2036 documents as required by the Minnesota Department of Education for submission to the Minnesota Department of Education for Commissioner approval and funding of the Fiscal Year 202 projects, inclusive of:

FY28 Long-Term Facility Maintenance Ten-Year Expenditure Application
FY28 Long-Term Facility Maintenance Ten-Year Revenue Projection
FY28 Long-Term Facilities Maintenance Projects
Estimated Bonding Schedule to Fund FY28 Projects
Statement of Assurances

Board Members Present:

Board Members Absent:

Board Member ____ moved the motion which was seconded by Board Member ____.

Those voting in favor:

Those voting against:

WITNESS my hand officially as such recording officer and duly appointed School Board Deputy Clerk on June 18, 2026.

_____
Paul Bourgeois, School Board Deputy Clerk

DEPARTMENT OF EDUCATION

Division of School Finance
400 NE Stinson Blvd
Minneapolis, MN 55413

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - *Fund 01 and Fund 06 Projects Only*

ED - 02478-12

Instructions: Enter estimated, allowable LTFM expenditures *(Fund 01 and/or Fund 06 only)* under Minnesota Statutes 2025, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	(REQUIRED) Enter Information	District Info.	(REQUIRED) Enter Information
District Name:	Minnetonka	Date:	6/18/2026
District Number:	276	Email:	paul.bourgeois@minnetonkaschoo
District Contact Name:	Paul Bourgeois		
Contact Phone #	612-240-5997		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2026 (base year)	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Health and Safety - this section excludes project costs in Category 2 of $100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	**Category (1)**											
347	Physical Hazards	$10,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000
349	Other Hazardous Materials	$150,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000
352	Environmental Health and Safety Management	$150,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000
358	Asbestos Removal and Encapsulation	$150,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000
363	Fire Safety	$150,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000	$170,000
366	Indoor Air Quality	$140,000	$160,000	$160,000	$160,000	$160,000	$160,000	$160,000	$160,000	$160,000	$160,000	$160,000
	Total Health and Safety Capital Projects - Category (1)	$750,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000
Health and Safety - Projects Costing $100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code	**Category (2)**											
358	Asbestos Removal and Encapsulation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
363	Fire Safety	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
366	Indoor Air Quality	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Health and Safety Capital Projects $100,000 or More - Category (2)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	**Category 3 (a)**											
355	Remodeling for prekindergarten (Pre-K) Instruction approved by the commissioner.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Approved Voluntary Pre-K Projects - Category 3(a)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes	***Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025 and Beyond***											
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Gender-Neutral Single User Projects - Category 3(b)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Accessibility												
Finance Code	**Category (4)**											
367	Accessibility	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Accessibility Projects - Category (4)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	**Category (5)**											
368	Building Envelope	$3,635,935	$3,110,000	$4,170,000	$1,200,000	$345,000	$1,990,000	$345,000	$445,000	$345,000	$0	$0
369	Building Hardware and Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
370	Electrical	$0	$0	$1,000,000	$0	$0	$0	$0	$0	$0	$0	$0
379	Interior Surfaces	$2,417,237	$3,025,000	$975,000	$215,000	$214,000	$215,000	$215,000	$215,000	$220,000	$805,000	$805,000
380	Mechanical Systems	$4,569,293	$3,025,000	$1,400,000	$800,000	$0	$0	$1,600,000	$0	$0	$0	$0
381	Plumbing	$18,750	$420,000	$1,500,000	$550,000	$400,000	$0	$400,000	$0	$0	$0	$0
382	Professional Services and Salary	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
383	**Roof Systems (normally below $100,000 unless the school chooses not to receive additional revenue for $100K or more roofing project/site/year - pending 2025 Legislation)**	$1,649,438	$3,190,000	$2,100,000	$1,900,000	$3,086,000	$1,340,000	$1,640,000	$2,500,000	$2,230,000	$2,530,000	$3,030,000
384	Site Projects	$1,311,949	$1,515,000	$2,390,000	$1,900,000	$1,000,000	$700,000	$1,300,000	$1,000,000	$1,350,000	$800,000	$200,000
	Total Deferred Capital Expenditures and Maintenance Projects - Category (5)	$13,602,602	$14,285,000	$13,535,000	$6,565,000	$5,045,000	$4,245,000	$5,500,000	$4,160,000	$4,145,000	$4,135,000	$4,035,000
Deferred Capital Expenditures for Roofing Projects - Additional Revenue for $100,000 or more project/site/year			**EFFECTIVE FY 2027**									
Finance Code	**Category (6)**											
383	Roofing Systems - Additional Revenue			$0	$0	$0	$0	$0	$0	$0	$0	$0
		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Annual 10-Year Plan Expenditures	$14,352,602	$15,155,000	$14,405,000	$7,435,000	$5,915,000	$5,115,000	$6,370,000	$5,030,000	$5,015,000	$5,005,000	$4,905,000
Fund Balance Section												
	Fund 01	**FY 26 and 27 Revenue Projection Model Revenue**		**FY 28 Revenue Projection Ten-Year Spreadsheet**								
	Beginning Fund Balance 01-467-XX	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue - Levy	$750,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000
	LTFM Fiscal Year Revenue - AID if Applicable	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
LEVY Page 10, Line 422	***LTFM Deduction for applicable Cooperative/Intermediate Member District Levy***	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT if applicable - Special Legislation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$750,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000	$870,000
	Ending Fiscal Year Fund Balance 01-467-XX	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Fund 06											
	Beginning Fund Balance 06-467-XX	$10,648,480	$11,330,878	$10,580,878	$3,610,878	$2,090,878	$1,690,878	$2,545,878	$1,205,878	$1,190,878	$1,180,878	$1,080,878
	LTFM Fiscal Year Bonded Revenue	$14,285,000	$13,535,000	$6,565,000	$5,045,000	$4,645,000	$5,500,000	$4,160,000	$4,145,000	$4,135,000	$4,035,000	$4,000,000
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Other Transfers	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$13,602,602	$14,285,000	$13,535,000	$6,565,000	$5,045,000	$4,645,000	$5,500,000	$4,160,000	$4,145,000	$4,135,000	$4,035,000
	Ending Fiscal Year Fund Balance 06-467-XX	$11,330,878	$10,580,878	$3,610,878	$2,090,878	$1,690,878	$2,545,878	$1,205,878	$1,190,878	$1,180,878	$1,080,878	$1,045,878

End of worksheet

FY 28 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection

5/20/2026

276 <= Type in School District Number

MINNETONKA

	Calculations for Ten Year Projection	Pay 26 LLC #	Change only if requiring levy adjustments FY 2026	Payable 2026 LLC Certification FY 2027	Current Estimate FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036
1	**Type your district number in cell A2 (Minneapolis = 1.2)**													
2	**Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b, 16s, 18, 18r, 20b, 21, 26, 27 and 50b**													
3	**Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33**													
4	**Look-up data from following tabs**													
5	**Initial Formula Revenue**													
6	Current year APU	57		12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60
6a	Additional Pre-K Pupil Units (see line 16 of Pre-K application for details)				-	-	-	-	-	-	-	-	-	-
6b	Total Adjusted Pupil Units = (6) + (6a)				12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60	12,610.60
7	District average building age (uncapped)	401		50.58	50.58	51.58	52.58	53.58	54.58	55.58	56.58	57.58	58.58	59.58
8	Formula allowance			$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00	$ 380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)	402			1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	Initial revenue = (6) * (8) * (9)	403		4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028
11	**Added Revenue for Eligible H&S Proj and/or Roofing > $100,000 / site**													
12	Debt Service for Existing Alt Facilities H&S Bonds (1B) - Gross before Debt Excess - Projects > $500,000 per site	701			-	-	-	-	-	-	-	-	-	-
13	Debt Excess related to Debt Service for Existing Alt Facilities H&S Bonds (1B)	755			-	-	-	-	-	-	-	-	-	-
14	Debt Service for Portion of Existing Alt Facilities Bonds from line (22) attributable to Eligible H&S Projects > $100,000 per site (1A)				-	-	-	-	-	-	-	-	-	-
15	Debt Excess related to Debt Service for Portion of Existing Alt Facilities Bonds attributable to Eligible H&S Projects > $100,000 per site (1A)				-	-	-	-	-	-	-	-	-	-
16a	Existing Net Debt Service for LTFM Bonds for Eligible New H&S Projects > $100,000 / site = (principal + interest)*1.05 - Portion of Bond Paid by Initial Revenue from "IAQFAA Bonds" tab				-	-	-	-	-	-	-	-	-	-
16b	New Debt Service for LTFM Bonds for Eligible New H&S Projects > $100,000 / site = (principal + interest)*1.05 - Portion of Bond Paid by Initial Revenue				-	-	-	-	-	-	-	-	-	-
16r	Existing Debt Service for LTFM Bonds for Eligible New Roofing Projects > $100,000 / site = (principal + interest)*1.05		beginning FY27		-	-	-	-	-	-	-	-	-	-
16s	New Debt Service for LTFM Bonds for Eligible New Roofing Projects > $100,000 / site = (principal + interest)*1.05				-	-	-	-	-	-	-	-	-	-
17	Net Debt Service for LTFM Bonds for Eligible New H&S Projects & Roofing Projects > $100,000 / site = (principal + interest)*1.05 - Portion of Bond Paid by Initial Revenue = (16a) + (16b) + (16r) + (16s)				-	-	-	-	-	-	-	-	-	-
18	Pay as you Go Revenue for Eligible New H&S Projects > $100,000 / site (corresponds to Category 2 on the expenditures spreadsheet)	405	-		-	-	-	-	-	-	-	-	-	-
18r	Pay as you Go Revenue for Eligible New Roofing Projects > $100,000 / site (corresponds to Category 6 on the expenditures spreadsheet)	406	beginning FY27		-	-	-	-	-	-	-	-	-	-
19	Total Additional Revenue for Eligible Projects >$100,000 / site (12) - (13) + (14) -(15) + (16a) + (16b) + (16r) + (16s) + (18) +(18r)	407		-	-	-	-	-	-	-	-	-	-	-
	Added Revenue for Pre-K Remodeling (for VPK approvals only)													
20a	Net Debt Service for Bonds Approved for Pre-K Remodeling	768			-	-	-	-	-	-	-	-	-	-
20b	Pay as you Go for Projects Approved for Pre-K Remodeling	408			-	-	-	-	-	-	-	-	-	-
20c	Total Pre-K Revenue				-	-	-	-	-	-	-	-	-	-
20d	**Total New Law Revenue (10) + (19) + (20c)**	409			4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028

FY 28 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection

5/20/2026

276 <= Type in School District Number

MINNETONKA

	Calculations for Ten Year Projection	Pay 26 LLC #	Change only if requiring levy adjustments FY 2026	Payable 2026 LLC Certification FY 2027	Current Estimate FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036
	Old Formula Revenue													
21	Old Formula Health & Safety Revenue (should match amounts entered into the Health & Safety Data Submission System through FY 2028) (corresponds to Category 1 on the expenditures spreadsheet)	410		870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
22	Old Formula Alt Facilities Debt Revenue (1A) - gross before Debt Excess	700			5,434,022	5,330,269	5,320,548	5,303,822	5,052,299	5,043,369	5,048,475	5,036,983	4,416,351	2,311,847
23	Debt Excess allocated to Alt Facilities Debt Service (1A) on line 22	754			-	-	-	-	-	-	-	-	-	-
24	Old Formula Alt Facilities Debt Revenue (1A) less Debt Excess	765			5,434,022	5,330,269	5,320,548	5,303,822	5,052,299	5,043,369	5,048,475	5,036,983	4,416,351	2,311,847
25	Old Formula Alt Facilities Net Debt Revenue (1B) = (12) - (13)	766			-	-	-	-	-	-	-	-	-	-
26	Old Formula Alt Facilities Pay as you Go Revenue (1A)	411			-	-	-	-	-	-	-	-	-	-
26b	Pay as you Go Revenue for Projects > $100,000 per site				-	-	-	-	-	-	-	-	-	-
27	Old Formula Alt Facilities Pay as you Go Revenue (1B) > $500,000 (should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2028)	412			-	-	-	-	-	-	-	-	-	-
27a	LTFM ">100K per site" Bonds				-	-	-	-	-	-	-	-	-	-
27b	LTFM "Other" Bonds for 1A Hold Harmless	414			7,133,866	7,031,849	7,047,872	7,430,431	8,156,473	8,563,491	8,868,575	9,179,692	9,627,536	9,556,227
28	Old Formula Deferred Maintenance Revenue = (if (22) + (26) = 0, (10) * ($64 / formula allowance))	417			-	-	-	-	-	-	-	-	-	-
29	Total Old Formula Revenue = (21)+(24)+(25)+(26)+(26b)+(27)+(27a)+(27b)+(28)	418		13,455,013	13,437,888	13,232,117	13,238,420	13,604,253	14,078,772	14,476,860	14,787,050	15,086,675	14,913,887	12,738,073
30	**Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]**	419		13,455,013	13,437,888	13,232,117	13,238,420	13,604,253	14,078,772	14,476,860	14,787,050	15,086,675	14,913,887	12,738,073
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as Positive Number	420		-	-	-	-	-	-	-	-	-	-	-
32	**District LTFM Revenue (30) - (31)**	421		13,455,013	13,437,888	13,232,117	13,238,420	13,604,253	14,078,772	14,476,860	14,787,050	15,086,675	14,913,887	12,738,073
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	422		78,391	78,391	-	-	-	-	-	-	-	-	-
34	**Grand Total LTFM Revenue (32) + (33)**	423		13,533,404	13,516,279	13,232,117	13,238,420	13,604,253	14,078,772	14,476,860	14,787,050	15,086,675	14,913,887	12,738,073
	Aid and Levy Shares of Total Revenue													
35	For ANTC & APU - Three Year Prior Date			2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
36	Three Year Prior Ag Modified ANTC	35		172,585,342	172,585,342	183,421,748	190,758,617	198,388,962	206,324,521	214,577,501	223,160,602	232,087,026	241,370,507	251,025,327
37	Three Year Prior Adjusted Pupil Units (APU)	54		12,352.10	12,352.09	12,343.98	12,581.04	12,610.84	12,565.31	12,565.31	12,565.31	12,565.31	12,565.31	12,565.31
38	ANTC / APU = (36) / (37)	425		13,972.15	13,972.15	14,859.20	15,162.39	15,731.62	16,420.17	17,076.97	17,760.05	18,470.46	19,209.27	19,977.64
39	State Average ANTC / APU with Ag Value Adjustment	426		13,658.30	13,658.30	14,248.69	14,899.31	15,697.71	16,326.00	16,979.00	17,658.00	18,364.00	19,099.00	19,863.00
40	Equalizing Factor = 125.5% of (39) or 127% of (39) starting FY 28 and later	427		17,141.17	17,141.17	18,095.84	18,922.12	19,936.09	20,734.02	21,563.33	22,425.66	23,322.28	24,255.73	25,226.01
41	Local (Levy) Share of Equalized Revenue (lesser of 1 or (38) / (40))	428		81.51%	81.51%	82.11%	80.13%	78.91%	79.19%	79.19%	79.20%	79.20%	79.19%	79.19%
42	State (Aid) Share of Equalized Revenue (1 - (41))	429		18.49%	18.49%	17.89%	19.87%	21.09%	20.81%	20.81%	20.80%	20.80%	20.81%	20.81%
43	Equalized Revenue (lesser of (34) or (6) * (8))	424		4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028
44	Initial LTFM State Aid (42) * (43)	430		885,919	885,939	857,107	952,152	1,010,626	997,013	997,006	996,971	996,903	996,992	997,000
45	Old Formula Grandfathered Alternative Facilities Aid	432		-	-	-	-	-	-	-	-	-	-	-
46	Total LTFM State Aid (greater of (44) or (45))	433		885,919	885,939	857,107	952,152	1,010,626	997,013	997,006	996,971	996,903	996,992	997,000
47	Total LTFM Levy (34) - (46) (including coop/intermediate)	436		12,647,486	12,630,340	12,375,010	12,286,268	12,593,627	13,081,759	13,479,855	13,790,079	14,089,771	13,916,895	11,741,073
48	**Debt Service Portion of Revenue (non-grandfather districts *)**													
49	Subtotal Debt Service Revenue from Above = (12) - (13) + (17) + (20a) + (24)	765+766+767+768+770			5,434,022	5,330,269	5,320,548	5,303,822	5,052,299	5,043,369	5,048,475	5,036,983	4,416,351	2,311,847
50	Existing LTFM Bonds excluding Bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab				7,133,866	5,764,066	5,759,892	5,777,277	5,739,421	5,747,012	5,747,394	5,752,497	5,748,455	5,738,434
50b	New LTFM Bonds excluding Bonds on line 17 (principal + interest)*1.05				-	1,267,783	1,287,980	1,653,154	2,417,052	2,816,479	3,121,181	3,427,195	3,879,081	3,817,793
51	Total Debt Service Revenue = (49) + (50) + (50b)	771			12,567,888	12,362,117	12,368,420	12,734,253	13,208,772	13,606,860	13,917,050	14,216,675	14,043,887	11,868,073
52	Equalized Debt Service Revenue (lesser of (43) or (51))	437			4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028
53	Debt Service Aid = (52) * (42)	438			885,939	857,107	952,152	1,010,626	997,013	997,006	996,971	996,903	996,992	997,000
54	Equalized Debt Service Levy = (52) - (53)	440			3,906,089	3,934,921	3,839,876	3,781,402	3,795,015	3,795,022	3,795,057	3,795,125	3,795,036	3,795,028
55	Unequalized Debt Service Revenue and Levy = (greater of zero or (51) - (52))	441			7,775,860	7,570,089	7,576,392	7,942,225	8,416,744	8,814,832	9,125,022	9,424,647	9,251,859	7,076,045

FY 28 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection

5/20/2026

276 <= Type in School District Number

MINNETONKA

	Calculations for Ten Year Projection	Pay 26 LLC #	Change only if requiring levy adjustments FY 2026	Payable 2026 LLC Certification FY 2027	Current Estimate FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036
56	**General Fund Portion of Revenue (non-grandfather districts *)**													
57	Total General Fund Revenue = (34) - (51) (includes Coop Levy, if any in line 33)	442			948,391	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
58	General Fund Equalized Revenue = (43) - (52)	443			-	-	-	-	-	-	-	-	-	-
59	Total General Fund Aid = (46) - (53)	444			-	-	-	-	-	-	-	-	-	-
60	General Fund Equalized Levy = (58) * (41)	445			-	-	-	-	-	-	-	-	-	-
61	General Fund Unequalized Levy = (57) - (58)	446			948,391	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
62	Total General Fund Levy = (60) + (61)	447			948,391	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
48	**Debt Service Portion of Revenue (Grandfather Districts *)**													
	*** MPLS, Anoka, Bloomington, Robbinsdale, Rochester, St. Paul, Duluth**	765+766+ 767+768+ 770												
51	Total Debt Service Revenue = (49) + (50) + (50b)	771			12,567,888	12,362,117	12,368,420	12,734,253	13,208,772	13,606,860	13,917,050	14,216,675	14,043,887	11,868,073
52	Equalized Debt Service Revenue (lesser of (43) or (51))	437			4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028	4,792,028
53	Debt Service Aid = (52) * (42)	439			885,939	857,107	952,152	1,010,626	997,013	997,006	996,971	996,903	996,992	997,000
54	Equalized Debt Service Levy = (52) - (53)	440			3,906,089	3,934,921	3,839,876	3,781,402	3,795,015	3,795,022	3,795,057	3,795,125	3,795,036	3,795,028
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	441			7,775,860	7,570,089	7,576,392	7,942,225	8,416,744	8,814,832	9,125,022	9,424,647	9,251,859	7,076,045
56	**General Fund Portion of Revenue (Grandfather Districts *)**													
57	Total General Fund Revenue = (34) - (51) (includes coop levy, if any in line 33)	442			948,391	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
58	General Fund Equalized Revenue = (43) - (52)	443			-	-	-	-	-	-	-	-	-	-
59	Total General Fund Aid = (46) - (53)	444			-	-	-	-	-	-	-	-	-	-
60	General Fund Equalized Levy = (58) * (41)	445			-	-	-	-	-	-	-	-	-	-
61	General Fund Unequalized Levy = (57) - (58)	446			948,391	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000
62	Total General Fund Levy = (60) + (61)	447			948,391	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000	870,000

Notes:

1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.

End of Worksheet

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2027 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	300,000
	903	379	Carpet/VCT replacement	$	100,000
	921	368	1996 window replacement - east wing	$	800,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	750,000
	903	379	Carpet/VCT replacement	$	100,000
	921	368	1996 window replacement - south wing west side	$	850,000
	967	380	1993 hvac replacement	$	410,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	245,000
	903	379	Carpet/VCT replacement	$	100,000
	967	379	1993-1956 HVAC Replacement	$	275,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	100,000
	920	379	1966 classroom cabinet replacement - 12 rooms	$	600,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	1,000,000
	903	379	Carpet/VCT replacement	$	120,000
	921	368	1996 window replacement - east side	$	730,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	300,000
	903	379	Carpet/VCT replacement	$	100,000
	920	379	1967 classroom cabinet replacement - 12 rooms	$	1,000,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	115,000
	907	381	Pool Sand filter replacement	$	250,000
	967	380	R-22 hvac replacement	$	75,000
Minnetonka Middle School West	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	1,000,000
	903	379	Carpet/VCT replacement	$	115,000
	905	380	Replace boiler heat exchanger and original piping	$	750,000
	967	380	R-22 hvac replacement	$	75,000
Minnetonka High School	900	379	Painting per plan	$	11,000
	901	384	Pavement mill and overlay per plan	$	270,000
	902	383	Roofing replacement per plan	$	40,000
	903	379	Carpet/VCT replacement	$	165,000
	921	380	Generator replacement	$	730,000
Community Education Center	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	50,000
	905	380	Replace 1938-area hvac rooftop units	$	250,000
Pagel Activity Center	900	379	Painting per plan	$	38,000
Minnetonka Education Center	900	379	Painting per plan	$	1,000
	967	380	HVAC replacement	$	1,710,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
	901	384	Fence replacement	$	150,000
	903	379	Carpet/VCT replacement	$	30,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 26-27				$	**14,285,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2028 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	70,000
	921	368	1996 window replacement-1958 courtyard	$	800,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	900,000
	903	379	Carpet/VCT replacement	$	70,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	200,000
	903	379	Carpet/VCT replacement	$	70,000
	921	368	1996 window replacement-1958 courtyard	$	800,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	70,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement rebuild per plan	$	300,000
	901	384	North field drainage replacement	$	750,000
	903	379	Carpet/VCT replacement	$	70,000
	921	368	1996 window replacement - 1998 courtyard	$	800,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement rebuild per plan	$	200,000
	902	383	Roofing replacement per plan	$	700,000
	903	379	Carpet/VCT replacement	$	70,000
	921	368	1996 window replacement - east side	$	950,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	903	379	Carpet/VCT/ACT replacement	$	100,000
	905	370	1964 switch gear replacement	$	500,000
	907	381	1964 steam pipepipe replacement	$	750,000
	907	381	1964 galvanized water pipe replacement	$	500,000
Minnetonka Middle School West	900	379	Painting per plan	$	14,000
	903	379	Carpet/VCT/ACT replacement	$	100,000
	905	370	1964 switch gear replacement	$	500,000
	907	381	1964 steam pipe replacement	$	750,000
	907	381	1964 galvanized water pipe replacement	$	500,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	902	383	Roofing replacement per plan	$	820,000
	903	379	Carpet/VCT/ACT replacement	$	250,000
	967	380	Boiler-heat exchanger	$	400,000
	816	384	2013 replace synthetic turf infield	$	500,000
Community Education Center	900	379	Painting per plan	$	7,000
	901	384	Pavement rebuild per plan	$	440,000
Pagel Activity Center	900	379	Painting per plan	$	3,000
Minnetonka Education Center	900	379	Painting per plan	$	1,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
	902	383	Roofing replacement per plan	$	500,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 27-28				**$**	**13,535,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2029 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	901	384	Paving mill and overlay per plan	$	300,000
	903	379	Carpet/VCT replacement	$	10,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	900,000
	903	379	Carpet/VCT replacement	$	10,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	901	384	Pavement mill and overlay per plan	$	300,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	15,000
	902	368	1964 stucco replacement	$	300,000
	921	368	1996 window replacement - east and west sections	$	300,000
	967	380	1964 wood shop hvac replacement	$	400,000
Minnetonka Middle School West	900	379	Painting per plan	$	14,000
	901	384	Pavement mill and overlay per plan	$	300,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	15,000
	902	368	1964 stucco replacement	$	300,000
	921	368	1996 window replacement - east and west sections	$	300,000
	967	380	1964 wood shop hvac replacement	$	400,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	901	384	Pavement mill and overlay per plan	$	300,000
	903	379	Carpet/VCT replacement	$	20,000
	945	381	Replace restroom plumbing - 1998 1500-2500	$	550,000
	816	384	2013 replace synthetic turf Upper North field	$	700,000
Community Education Center	900	379	Painting per plan	$	7,000
Pagel Activity Center	900	379	Painting per plan	$	3,000
Minnetonka Education Center	900	379	Painting per plan	$	1,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 28-29				$	**6,565,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2030 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	907	381	1958 steam pipe and water pipe replacement	$	400,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	100,000
	903	379	Carpet/VCT replacement	$	10,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	939	368	1958 tuckpointing	$	345,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	902	383	Roofing replacement per plan	$	450,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	902	383	Roofing replacement per plan	$	450,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	480,000
	903	379	Carpet/VCT replacement	$	10,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	380,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka Middle School West	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	330,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	816	384	2013 replace synthetic turf Einer Anderson field	$	800,000
	902	383	Roofing replacement per plan	$	995,000
	903	379	Carpet/VCT replacement	$	20,000
Minnetonka Dome	900	379	Painting per plan	$	1,000
Community Education Center	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	100,000
Pagel Activity Center	900	379	Painting per plan	$	2,000
Minnetonka Education Center	900	379	Painting per plan	$	1,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 29-30				$	5,045,000

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2031 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
	939	368	1958 tuckpointing	$ 345,000
Deephaven Elementary	900	379	Painting per plan	$ 7,000
	901	384	Pavement mill and overlay per plan	$ 100,000
	903	379	Carpet/VCT replacement	$ 10,000
	907	381	1956 steam pipe and water pipe replacement	$ 400,000
Excelsior Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
Groveland Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
Minnewashta Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	$ 7,000
	902	383	Roofing replacement per plan	$ 280,000
	903	379	Carpet/VCT replacement	$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	$ 14,000
	902	383	Roofing replacement per plan	$ 380,000
	903	379	Carpet/VCT replacement	$ 15,000
	902	368	Tuckpointing 1964 section	$ 500,000
Minnetonka Middle School West	900	379	Painting per plan	$ 14,000
	902	383	Roofing replacement per plan	$ 330,000
	903	379	Carpet/VCT replacement	$ 15,000
	902	368	Tuckpointing 1964 section	$ 600,000
Minnetonka High School	900	379	Painting per plan	$ 21,000
	901	384	Replace synthetic turf field - Upper South field	$ 600,000
	902	383	Roofing replacement per plan	$ 350,000
	903	379	Carpet/VCT replacement	$ 20,000
	921	380	1962-64-86 window replacement	$ 545,000
Communty Education Center	900	379	Painting per plan	$ 7,000
Pagel Activity Center	900	379	Painting per plan	$ 3,000
Minnetonka Education Center	901	384	Parking lot mill & overlay	$ 1,000
Shorewood Education Center	900	379	Painting per plan	$ 1,000
District Service Center	900	379	Painting per plan	$ 1,000
Warehouse				
Einer Anderson Stadium				
Dome				
Veterans Field				
Total 30-31				**$ 4,645,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan
Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2032 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	100,000
	903	379	Carpet/VCT replacement	$	10,000
	939	368	1956 tuckpointing	$	345,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	907	381	1958 steam pipe and water pipe replacement	$	400,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	280,000
	903	379	Carpet/VCT replacement	$	10,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	380,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka Middle School West	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	330,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	901	384	Pavement mill and overlay per plan	$	100,000
	902	383	Roofing replacement per plan	$	650,000
	903	379	Carpet/VCT replacement	$	20,000
	901	384	Replace synthetic turf field - Upper South field	$	800,000
Community Education Center	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	300,000
Pagel Activity Center	900	379	Painting per plan	$	3,000
	915	380	Ice chiller R-22 replacement	$	1,600,000
Minnetonka Education Center	901	384	Pavement mill and overlay per plan	$	1,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 31-32				**$**	**5,500,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2033 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
Deephaven Elementary	900	379	Painting per plan	$ 7,000
	901	384	Pavement mill and overlay per plan	$ 100,000
	903	379	Carpet/VCT replacement	$ 10,000
Excelsior Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
Groveland Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
	939	368	1958 tuckpointing	$ 245,000
Minnewashta Elementary	900	379	Painting per plan	$ 7,000
	903	379	Carpet/VCT replacement	$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	$ 7,000
	902	383	Roofing replacement per plan	$ 600,000
	903	379	Carpet/VCT replacement	$ 10,000
	921	368	1967 window replacement	$ 200,000
Minnetonka Middle School East	900	379	Painting per plan	$ 14,000
	902	383	Roofing replacement per plan	$ 600,000
	903	379	Carpet/VCT replacement	$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	$ 14,000
	902	383	Roofing replacement per plan	$ 700,000
	903	379	Carpet/VCT replacement	$ 15,000
Minnetonka High School	900	379	Painting per plan	$ 21,000
	901	384	Replace synthetic turf field - Veterans	$ 800,000
	902	383	Roofing replacement per plan	$ 600,000
	903	379	Carpet/VCT replacement	$ 20,000
Community Education Center	900	379	Painting per plan	$ 7,000
	901	384	Pavement rebuild per plan	$ 100,000
Pagel Activity Center	900	379	Painting per plan	$ 3,000
Minnetonka Education Center	900	379	Painting per plan	$ 1,000
Shorewood Education Center	900	379	Painting per plan	$ 1,000
District Service Center	900	379	Painting per plan	$ 1,000
Warehouse	900	379	Painting per plan	$ 1,000
Einer Anderson Stadium				
Dome				
Veterans Field				
Total 32-33				**$ 4,160,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2034 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	300,000
	903	379	Carpet/VCT replacement	$	10,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	939	368	1955-64 tuckpointing	$	345,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	10,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	700,000
	903	379	Carpet/VCT replacement	$	15,000
	902	384	Pavement mill and overlay per plan	$	300,000
Minnetonka Middle School West	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	330,000
	903	379	Carpet/VCT replacement	$	15,000
	902	384	Pavement mill and overlay per plan	$	300,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	901	384	Pavement mill and overlay per plan	$	350,000
	902	383	Roofing replacement per plan	$	700,000
	903	379	Carpet/VCT replacement	$	20,000
Community Education Center	900	379	Painting per plan	$	11,000
	901	384	Pavement rebuild per plan	$	100,000
Pagel Activity Center	900	379	Painting per plan	$	3,000
Minnetonka Education Center	900	379	Painting per plan	$	2,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 33-34				**$**	**4,145,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2035 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	10,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	330,000
	903	379	Carpet/VCT replacement	$	10,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	10,000
	901	384	Pavement mill and overlay per plan	$	100,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	600,000
	903	379	Carpet/VCT replacement	$	10,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka Middle School West	900	379	Painting per plan	$	600,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	901	384	Pavement mill and overlay per plan	$	100,000
	902	383	Roofing replacement per plan	$	600,000
	903	379	Carpet/VCT replacement	$	20,000
Communty Education Center	900	379	Painting per plan	$	11,000
	902	383	Roofing replacement per plan	$	600,000
Pagel Activity Center	900	379	Painting per plan	$	3,000
Minnetonka Education Center	900	379	Painting per plan	$	1,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 34-35				**$**	**4,135,000**

Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan

FY2036 Projects

School	Cost Ctr Course	Fin MDE	Project Description		Project Amount
Clear Springs Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Deephaven Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Excelsior Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
Groveland Elementary	900	379	Painting per plan	$	7,000
	901	384	Pavement mill and overlay per plan	$	100,000
	903	379	Carpet/VCT replacement	$	10,000
Minnewashta Elementary	900	379	Painting per plan	$	7,000
	903	379	Carpet/VCT replacement	$	10,000
	902	383	Roofing replacement per plan	$	330,000
Scenic Heights Elementary	900	379	Painting per plan	$	7,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	10,000
Minnetonka Middle School East	900	379	Painting per plan	$	14,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka Middle School West	902	383	Roofing Replacement per plan	$	600,000
	902	383	Roofing replacement per plan	$	500,000
	903	379	Carpet/VCT replacement	$	15,000
Minnetonka High School	900	379	Painting per plan	$	21,000
	901	384	Pavement mill and overlay per plan	$	100,000
	902	383	Roofing replacement per plan	$	600,000
	903	379	Carpet/VCT replacement	$	20,000
Community Education Center	900	379	Painting per plan	$	11,000
	902	383	Roofing replacement per plan	$	600,000
Pagel Activity Center	900	379	Painting per plan	$	3,000
Minnetonka Education Center	900	379	Painting per plan	$	1,000
Shorewood Education Center	900	379	Painting per plan	$	1,000
District Service Center	900	379	Painting per plan	$	1,000
Warehouse	900	379	Painting per plan	$	1,000
Einer Anderson Stadium					
Dome					
Veterans Field					
Total 35-36				**$**	**4,035,000**

105% LEVY

Independent School District No. 276, (Minnetonka), Minnesota
General Obligation Facilities Maintenance Bonds, Series 2026D
LTFM - $13.535MM Project
Assumes: Callable 2/1/34 or any date thereafter at Par
Assumes: NBQ, Moody's: 'Aaa' / 'Aa1' MNSDCE, Level Debt Service - 20-Year Amortization
Estimated Desk Rates as of 3/27/26
*****PRELIMINARY*****

Date	Principal	Interest	Net Debt Service	105% Levy	Levy Year	Col-lect Year
02/01/2028	240,000.00	851,883.33	1,091,883.33	1,146,477.50	2026	2027
02/01/2029		635,000.00	635,000.00	666,750.00	2027	2028
02/01/2030		635,000.00	635,000.00	666,750.00	2028	2029
02/01/2031	450,000.00	635,000.00	1,085,000.00	1,139,250.00	2029	2030
02/01/2032	475,000.00	612,500.00	1,087,500.00	1,141,875.00	2030	2031
02/01/2033	500,000.00	588,750.00	1,088,750.00	1,143,187.50	2031	2032
02/01/2034	525,000.00	563,750.00	1,088,750.00	1,143,187.50	2032	2033
02/01/2035	550,000.00	537,500.00	1,087,500.00	1,141,875.00	2033	2034
02/01/2036	575,000.00	510,000.00	1,085,000.00	1,139,250.00	2034	2035
02/01/2037	605,000.00	481,250.00	1,086,250.00	1,140,562.50	2035	2036
02/01/2038	635,000.00	451,000.00	1,086,000.00	1,140,300.00	2036	2037
02/01/2039	665,000.00	419,250.00	1,084,250.00	1,138,462.50	2037	2038
02/01/2040	700,000.00	386,000.00	1,086,000.00	1,140,300.00	2038	2039
02/01/2041	735,000.00	351,000.00	1,086,000.00	1,140,300.00	2039	2040
02/01/2042	770,000.00	314,250.00	1,084,250.00	1,138,462.50	2040	2041
02/01/2043	810,000.00	275,750.00	1,085,750.00	1,140,037.50	2041	2042
02/01/2044	850,000.00	235,250.00	1,085,250.00	1,139,512.50	2042	2043
02/01/2045	895,000.00	192,750.00	1,087,750.00	1,142,137.50	2043	2044
02/01/2046	940,000.00	148,000.00	1,088,000.00	1,142,400.00	2044	2045
02/01/2047	985,000.00	101,000.00	1,086,000.00	1,140,300.00	2045	2046
02/01/2048	1,035,000.00	51,750.00	1,086,750.00	1,141,087.50	2046	2047
	12,940,000.00	8,976,633.33	21,916,633.33	23,012,465.00		

DEPARTMENT OF EDUCATION

Division of School Finance
400 NE Stinson Blvd.
Minneapolis, MN 55413

Fiscal Year (FY) 2028 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-012
Due: July 31, 2026

General Information: Minnesota school districts, intermediate school districts, cooperative districts, joint powers applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2025, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2026. Submit to Sarah C. Miller (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District, Intermediate/Cooperative/Joint Powers	District Number and Type:	Date Submitted:
Minnetonka	276-01	06/18/26

Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2025, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes 2025, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2025, section 123B.595, subdivision 11 (***Number one reason may not be energy savings).***
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2025, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2025, section 123B.595, subdivision 11 **(*Number one reason may not be energy savings).***
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2028 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2025, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes 2025, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2025, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2028 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2025, section 123B.595, subdivision 10, paragraph (a), clauses (1), (2) and (4) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2025, section 123B.595, subdivision 11. ***Effective FY 2025 and beyond for a gender-neutral, single-user restroom are included in The LTFM plan (Finance Code 384 must be used with Course Code 684).***
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.41, subd. 3[2025]).
6. The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2025]). ***The district's ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/ American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

Certification of Statement of Assurances

Signature – ***Must be signed*** by Supt./Cooperative/Joint Powers Unit Director:	Name – Supt./Cooperative/Joint Powers Director (Please print)	Date:
	David Law	06/18/26

CONSENT

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Road 101
Minnetonka, MN
Community Room

Board Agenda Item VI. f

TITLE: Non-Renewals **DATE:** June 18, 2026

BACKGROUND

Minnesota Law provides that "During the probationary period any annual contract with any teacher may or may not be renewed provided, however, that the School Board shall give any such teacher whose contract it declines to renew for the following school year written notice to that effect before July 1." This law applies to all teachers and administrators who are required to have a license as a requirement of their position. The reasons for termination of probationary staff are varied.

RECOMMENDATION/FUTURE ACTION:

That the School Board approves the attached resolution.

Submitted by:

AM Flowers

Anjie Flowers
General Counsel and Executive Director of Human Resources

Concurrence:

David Law

David Law
Superintendent

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACT OF PROBATIONARY TEACHER

WHEREAS, the teacher listed below, is a probationary teacher in Independent School District No. 276.

Deborah Goldenberg, Special Education Teacher, Minnetonka High School

BE IT RESOLVED, by the School Board of Independent School District No. 276, that pursuant to Minnesota Stat. §122A.40, that the teacher contract of the probationary teacher named above in Independent School District No. 276, is hereby recommended for termination and non-renewal by school district administration and the School Board has received and approved that recommendation.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding the termination and non-renewal of said contract as provided by law, and that said notice shall be in the form provided on this document.

NOTICE OF TERMINATION AND NON-RENEWAL OF A TEACHING CONTRACT

Name of licensed staff DATE: June 18, 2026
Building of staff

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 276 held on June 18, 2026, a resolution was adopted by a majority vote to terminate and not to renew your contract for the 2026-27 school year. Said action of the Board is taken pursuant to Minnesota Statutes, Section 122A.40.

You may request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 276

_____
Chair of the School Board