

Food Service Management Services Bid

ADDENDUM #4

Edgemont Union Free School District

300 White Oak Lane
Scarsdale, New York 10583

Bid: Food Service Management Services

Addendum Number: 4

Date Issued: May 29, 2026

The following questions were received by the District regarding the Food Service Management Services Bid. Responses are provided below for the benefit of all prospective bidders. This addendum shall be considered part of the official bid documents.

Question No.	Question	Response
3	Will there be an on-site walk-through?	No
4	Is there a required security or performance bond? Page 15 is blank.	Yes. The District requires performance security pursuant to Section 13 (Performance Security) of the Contract's Bidding Requirements/Specifications Section. The District has selected the Performance Bond option. Bidders must submit with their bid an assurance from a surety authorized to conduct business in New York State that, if selected as the successful bidder and awarded the contract, a performance bond in the amount of \$100,000 will be issued. The successful bidder must provide the executed performance bond simultaneously with execution of the contract. Form #9 (Performance Security) on page 15 is for the NYSED-requested copy of the performance security documentation.
5	On Schedule F, no paid sick/personal days are listed for the driver. Are you able to confirm the amount to which the employee is entitled?	Yes. The omission was inadvertent. The driver position includes ten (10) paid sick/personal days annually. Accordingly, the position should be considered a 185 paid-day position for purposes of preparing bids. Schedule F is hereby amended accordingly.
6	The bid document lists vending. Please provide the total vending revenue or commission.	The District does not currently receive a vending commission.

7	The number of breakfast and lunch meals on the bid form (page 42) seems quite high based on enrollment and service day at 31,434 for breakfast and 207,720 for lunch. Are you able to confirm that these are correct?	Yes. The projected meal counts represent the District's best estimates for the 2026-2027 school year. The projections were developed using limited historical data, as the elementary schools have not previously operated food service programs, and the District is transitioning to participation in the National School Lunch Program with universal free meals. Accordingly, the estimates are based on assumptions regarding student participation rates, operating days, and anticipated program utilization. In developing these estimates, the District also considered student survey data regarding meal purchasing preferences and anticipated participation under the expanded program. The district sold 113,695 converted meals at the Jr./Sr. High School alone (no food service in the elementary schools) in the 2024-2025 school year, and is on pace to sell approximately 103,000 converted meals at the Jr./Sr. High School alone (no food service in the elementary schools) in the current 2025-2026 school year. These figures are provided solely for bidding purposes and are not guarantees of actual meal participation.
8	Will electronic signatures be accepted?	Yes. Electronic signatures are permitted.

All other terms and conditions of the bid documents remain unchanged.

Notice to Bidders

All submitted questions and provided answers become part of the official bid record and will be shared with all prospective bidders. Bidders are responsible for reviewing all issued addenda prior to submission of their bid. Bidders must submit a complete and submit the Addendum Acknowledgment Form with their sealed bid. Failure to acknowledge receipt of issued addenda may result in the bid being deemed non-responsive.