



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

June 15, 2026

Board of Trustees

Julie Duarte, President

Kevin Grizzle, Clerk

Larry Iten, Member

Jared Garewal, Member

Ben Abatti Jr., Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT

Monday, June 15, 2026

CLOSED SESSION 5:00 P.M, OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East 6th Street., Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Julie Duarte, President

Kevin Grizzle, Clerk

Larry Iten, Member

Jared Garewal, Member

Ben Abatti Jr., Member

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

*A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency
Negotiator: Superintendent; Employee Organization: Holtville Teachers Association*

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – June 15, 2026
AGENDA PAGE 2**

6. RECOGNITIONS

Perfect Attendance students for 2025/26 SY – Maria Lopez

7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*

8. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent*

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) *Adoption of Minutes: May 18 & May 28, 2026* Pgs. 3-7
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) *Warrant Orders week beginning 5/21/26 to week ending 6/11/26* Pgs. 9-18
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) *Certificated Employment* Pg. 20
2) *Summer School Employment* Pg. 21-23
3) *Classified Resignation* Pg. 24
4) *Coaching Resignation* Pg. 25

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) *Agreement for Legal Services with Currier & Hudson* Pgs. 27-28
2) *Grant Award Notification for 2025 Kitchen Infrastructure & Training (KIT) \$63,125.72* Pgs. 29-30
3) *2026-2027 School Board Meeting Calendar* Pg. 31
4) *National University Paid Internship Credential Program MOU* Pgs. 32-40

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – June 15, 2026
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GENERAL BUSINESS continued

- 5) National University Unpaid Student Teaching & Practicum Agreement Pgs. 41-47
- 6) Overnight and/or Out of State trips for HHS sports& FFA Pg. 48
- 7) Grant Award Notification for 2025-26 Mental Health Average Daily Attendance (MHADA) in the amount of \$18,891 Pgs. 49-51

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

10. INFORMATION ITEMS

A) Information on Rural Grant Funding HHS Track facility – Coach Devron Gray

11. PUBLIC HEARING At this time are there any questions or comments regarding:

- A) A Public Hearing regarding the 2026-27 Local Control & Accountability Plan (LCAP) Pgs. 54-55
- B) A Public Hearing regarding the Holtville Unified School District's 2025/26 Estimated Actuals 2026-27 July 1 Budget Report Pg. 56

12. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) Approve Board Resolution 2025/26-009 to Authorize Temporary Borrowing Between Funds of the School District for Fiscal Year 2026-27 (Mr. Wells) Pg. 58

Motion: _____ Second: _____
Roll Call Vote: Duarte: ____ Grizzle: ____ Iten: ____ Garewal: ____ Abatti: ____
Ayes: ____ Nays: ____ Vote: ____ - ____

- B) Approve Board Resolution 2025/26-010 Approval of Participation in Bids/Contracts of other Public Agencies, Authority to Award Piggyback Contracts (Mr. Wells) Pgs. 59-60

Motion: _____ Second: _____
Roll Call Vote: Duarte: ____ Grizzle: ____ Iten: ____ Garewal: ____ Abatti: ____
Ayes: ____ Nays: ____ Vote: ____ - ____

- C) Approve Board Resolution 2025/26-011 a Resolution to Designate Authorized representative to the San Diego County Schools Fringe Benefits Consortium for Fringe Benefits Programs (Mr. Wells) Pg. 61-62

Motion: _____ Second: _____
Roll Call Vote: Duarte: ____ Grizzle: ____ Iten: ____ Garewal: ____ Abatti: ____
Ayes: ____ Nays: ____ Vote: ____ - ____

- D) Approve the Side Letter of Agreement between Holtville Unified School District and the California School Employees Association (CSEA) and its Chapter 338, 50% Pay Extended Accident and Illness Leave for Classified Employees (Mr. Ruiz) Pgs. 63-65

Motion: _____ Second: _____
Ayes: ____ Nays: ____ Vote: ____ - ____

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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ACTION/DISCUSSION continued

- E) Approval for Kaylin Mamer to provide Speech Therapist Services in grades PK-12 for the District under Ed Code 44332.6 for the 2026/27 school year**

(Mr. Ruiz)

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- F) Approval for Yvonne Flores to provide Speech Therapist Services in grades PK-12 for the District on a Variable Term Waiver under Ed Code 44265.3 for the 2026/27 school year**

(Mr. Ruiz)

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- G) Approval for Marelly Garcia to teach Physical Education in grades 9-12 at Holtville High School on a Variable Term Waiver under Ed Code 44265.3 for the 2026/27 school year**

(Mr. Ruiz)

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

13. FUTURE BOARD MEETING DATE

Wednesday, June 17, 2026, is the next Regular Board Meeting

Monday, June 22, 2026, is the next Special Board Meeting (if needed)

14. ADJOURNMENT

15. CLOSED SESSION if needed

- A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association*

16. REPORTABLE CLOSED SESSION ACTIONS:

17. ADJOURNMENT

****** A copy is available at the District Office and/or online www.husd.net**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – May 18, 2026**

{Page 1 of 3}

The Board of Trustees of the Holtville Unified School District met in a Regular Session on May 18, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:05 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Julie Duarte, President; Kevin Grizzle, Clerk; Larry Iten, Member; Jared Garewal, Member; Sydney Trevino, Student Rep.; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Ben Abatti Jr., Member

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

- A) Conference with Labor Negotiator Pursuant to Government Code section 54957.6: Agency Negotiator: Superintendent; regarding salary/benefits for unrepresented employees, Certificated Management and Classified Management/Confidential
- B) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.
- C) Student Discipline Pursuant to California Education Code Section 48900 #2526503054

REPORT OF CLOSED SESSION In: 5:07 p.m. **Out:** 6:09 p.m.
The Board will return to Closed Session after the meeting.

RECOGNITIONS

Mr. Garcia & Mr. Bojorquez introduced the MESA team that competed in the regionals. They met after school on Wednesday and Fridays.

Mrs. Williams & Mrs. Lehman introduced a few students from her class that spent the year writing a book. Each student read an excerpt from the book, and a PowerPoint showed pictures from it.

Ms. Pizano introduced the Migrant Speech & debate students that participated.

Mr. Arevalo, Ms. Soto & Mr. McClure introduced the IVL League Champs girls swim team.

ORAL COMMUNICATION FROM THE PUBLIC ON NON-AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

COMMUNICATION FROM THE SCHOOL DISTRICT

HTA – thanked the admin and board for the lunches provided.

CSEA – the year is almost over, enjoy the last moments, preparing for graduation

Student Rep – senior finals, AP testing and Senior spirit week

Iten – congratulations to Mrs. Lehman on her retirement, the HHS swim team and the Migrant speech & debate participants

Grizzle – echoed Iten’s comment

Wells – handed out the monthly business briefing

Ruiz- congratulations to the students recognized and congratulated Lucy Chaboilla on the recent State audit, there was only one minor finding

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Grizzle, Seconded by Trustee Iten to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: April 20, 2026. FINANCE

AND BUSINESS – Warrant orders week beginning 4/23/26 to week ending 5/14/26.

PERSONNEL SERVICES – Classified Employment of Norberto Irungaray, HHS School Proctor; Julian Jimenez, Pine SpEd Paraprofessional; Miguel Marquez, Sub Cafeteria Worker II. Certificated Leave of Reyna Burgos, Finley Teacher, 4/20/26-7/5/26; Viviana Nevarez-Sanchez, HMS Teacher, 5/18/26-6/5/26. Certificated Employment of Rogelio Ruvalcaba, Teacher (HHS), 8/11/26; Yvonne Flores, Speech Therapist, 8/11/26. GENERAL BUSINESS – California Adult Ed. Program (CAEP) Imperial County Adult Ed Consortium. HHS Sports Out of State/Overnight trips. Quarterly Report on Williams Uniform Complaints April 2026. MOU between the HUSD and the School Librarian Sarah Garcia regarding services for the 2026-27 SY. Agreement between ECESD & HUSD for the provision of Special Ed Services. IID Public Green Space Grants Award Notification for the trees at all sites. College & Career Access Pathways a Dual Enrollment Partnership Agreement HUSD. MOU between ICOE and the HUSD Regarding the ERP System used for payroll & accounting. GoTo Communications, Inc. order form for new phone system provider for HUSD. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

ACTION/DISCUSSION ITEMS

Moved by Trustee Garewal, Seconded by Trustee Grizzle to approve Change Orders 50951-02 (no cost), 50951-03 (credit of -\$2,097.36), and 50951-04 (\$4,576.00) to Class Leasing LLC Project# 24087 contract for the TK/Kinder project. Mr. Wells explained that there are a couple of changes including the addition of a rear door and an increase for engineering analysis.

Preferential Student Vote, Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Iten, Seconded by Trustee Garewal to approve Board Resolution 2025/26-008 Authorizing the Use of California Multiple Award Schedule (CMAS) contract# 4-22-12-10105. Mr. Wells explained that this resolution is similar to the piggyback contract that we have in place for Statewide bidding program. Roll Call Vote: Duarte: Aye; Grizzle: Aye; Iten: Aye; Garewal: Aye. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee

**Holtville Unified School District
Regular Board Meeting
Minutes – May 18, 2026**

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Item to approve Dave Bang Associates Estimate# CA269908 for the purchase of TK/Kinder Playground Equipment for the Finley Elementary TK/Kinder Expansion Project, in the amount of \$80,338.95. Preferential Student Vote, Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Grizzle to approve Change Order# 1 to A&N Quality Builders Project# 24087 in the amount of \$45,500 for installation of TK/Kinder project playground equipment. Mr. Wells explained that the installation of the playground was not included in the original estimate. Preferential Student Vote, Aye. Passed by unanimous votes Ayes: 5, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, June 15, 2026

Regular Board Meeting: Wednesday, June 17, 2026

Special Board Meeting if needed: Monday, June 22, 2026

ADJOURNMENT

The meeting adjourned at 6:51 p.m.

CLOSED SESSION

A) Conference with Labor Negotiator Pursuant to Government Code section 54957.6: Agency Negotiator: Superintendent; regarding salary/benefits for unrepresented employees, Certificated Management and Classified Management/Confidential

B) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.

C) Student Discipline Pursuant to California Education Code Section 48900 #2526503054

REPORT OF CLOSED SESSION In: 7:00 p.m. Out: 8:13 p.m.

The Governing Board in closed session by unanimous vote took action to expel the following student 252650354 from Holtville Unified School District Pursuant Educational Code section 48900.

ADJOURNMENT

The meeting adjourned at 8:13 p.m.

**Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees**

**Holtville Unified School District
Special Board Meeting
Minutes – May 28, 2026**

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The Board of Trustees of the Holtville Unified School District met in a Special Session on May 28, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 12:00 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Julie Duarte, President; Kevin Grizzle, Clerk; Larry Iten, Member; Jared Garewal, Member; Ben Abatti Jr., Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

A) Superintendent's Evaluation – Government Code Section 54957

REPORT OF CLOSED SESSION In: 12:02 p.m. **Out:** 2:50 p.m.
The Board gave direction to the Superintendent.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

ACTION/DISCUSSION ITEMS

Moved by Trustee Grizzle Seconded by Trustee Abatti to approve CIC (DIR Registration# 1000003153) bid for HHS Multipurpose Building Tenant Improvements and miscellaneous Sitework bid package, FA Project# 22077. Mr. Wells explained that this was the only bid received. The bid includes all site work and costs for the gym, kitchen, dining room, restrooms, and culinary arts classroom. There will be a drop-off area included and lighting for the outside basketball courts. Passed by unanimous votes Ayes: 4, Nays: 0.

**Holtville Unified School District
Special Board Meeting
Minutes – May 28, 2026**

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FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, June 15, 2026

Regular Board Meeting: Wednesday, June 17, 2026

ADJOURNMENT

The meeting was adjourned at 2:53 p.m.

**Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000402 - 05/21/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000402, Dated 05/21/2026					
26373434	811.06	Printed	010		A T & T (000008/2)
26373435	3,492.79	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26373436	250.00	Printed	130		ANEL NAVARRO (001123/2)
26373437	50.00	Printed	010		ANTUNEZ AUTO BODY PARTS (000033/1)
26373438	50.87	Printed	010		AUTO ZONE (000049/1)
26373439	357.22	Printed	010		CALIBER SCREENING (000075/1)
26373440	228.18	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26373441	1,769.62	Printed	010		CARDMEMBER SERVICES (000322/2)
26373442	409.03	Printed	010		COSTCO (000110/1)
26373443	4,386.93	Printed	010		D LUPITAS RESTAURANT (000119/1)
26373444	9.03	Printed	130		DEL SOL MARKET (000125/1)
26373445	140.00	Printed	010		ENRIQUE CAMARENA JUNIOR HIGH S CHOO (001493/2)
26373446	211.80	Printed	010		GARCIA, ANN (000689/1)
26373447	2,429.42	Printed	130		GOLD STAR FOODS, INC (001163/2)
26373448	2,149.41	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26373449	39.15	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26373450	889.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26373451	134.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26373452	137.00	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26373453	723.84	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26373454	6,663.83	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26373455	2,082.50	Printed	010		IV DELTA TECH LLC (001495/1)
26373456	291.01	Printed	010		KC AUTO SERVICE LLC (001368/1)
26373457	859.28	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26373458	1,662.75	Printed	300		LANDMARK CONSULTANTS, INC (000717/1)
26373459	54.69	Printed	010		RAMIREZ, RAQUEL (000779/1)
26373460	218.90	Printed	010		RIGOBERTO PONCE (001249/1)
26373461	240.00	Printed	010		RIVAS, GINA (001226/1)
26373462	5,191.97	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26373463	6,713.80	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

42,647.08

Number of Items

30 Totals for Register 000402

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 05/21/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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Ofg Summary

Holtville Unified School District

Check #	26373434	through	26373463	Total Count	30	\$42,647.08
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Register 000403 - 05/28/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000403, Dated 05/28/2026					
26374576	433.47	Printed	010		A T & T (000008/2)
26374577	611.80	Printed	010		AKTIVATE INC (001503/1)
26374578	1,512.18	Printed	110		AMAZON CAPITAL SERVICES, INC (000822/1)
26374579	1,150.55	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
26374580	522.46	Printed	010		D LUPITAS RESTAURANT (000119/1)
26374581	21.94	Printed	130		DEL SOL MARKET (000125/1)
26374582	49.00	Printed	010		Department of Justice Accounting Office (000130/1)
26374583	591.00	Printed	010		DEVRON GRAY (001333/1)
26374584	61,750.00	Printed	210		ESR Construction (000864/1)
26374585	316,160.00	Printed	210		ESR Construction (000864/1)
26374586	245.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
26374587	86.40	Printed	130		FBC OF HENDERSON LLC (000154/3)
26374588	701.36	Printed	010		GAS COMPANY (000172/1)
26374589	238.13	Printed	010		GEORGES PIZZA (000177/1)
26374590	1,759.47	Printed	130		GOLD STAR FOODS, INC (001163/2)
26374591	100.00	Printed	010		GONZALES, JOSE (001367/1)
26374592	1,280.31	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26374593	641.34	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26374594	38,385.39	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26374595	300.00	Printed	010		IMPERIAL VALLEY COLLEGE WOMEN'S BASKETBALL (000665/4)
26374596	3,058.84	Printed	010		JUNIOR'S CAFE , INC (001171/1)
26374597	639.46	Printed	010		KAZ-BRO'S DESIGN SHOP (001447/1)
26374598	2,734.10	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/4)
26374599	3,575.75	Printed	010		Law Offices Arthur Palkowitz (001116/1)
26374600	853.00	Printed	010		PADILLA JORGE F (000297/1)
26374601	720.00	Printed	010		RIVAS, GINA (001226/1)
26374602	42.02	Printed	010		ROMANS WATER (000331/1)
26374603	312.60	Printed	010		SAN DIEGO CO OFFICE OF EDUCATI (000334/1)
26374604	7,795.40	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26374605	818.65	Printed	010		SOTO, KARLA (001451/1)
26374606	7,991.80	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26374607	549.54	Printed	010		Verizon Wireless Services LLC (000422/1)

455,630.96

Number of Items

32 Totals for Register 000403

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 05/28/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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Org Summary

Holtville Unified School District

Check #	26374576	through	26374607	Total Count	32	\$455,630.96
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Register 000404 - 06/04/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000404, Dated 06/04/2026					
26375669	2,771.41	Printed	010		A T & T (000008/2)
26375670	750.00	Printed	010		ACSA (000016/5)
26375671	950.00	Printed	010		ACSA (000016/5)
26375672	6,336.07	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26375673	1,080.42	Printed	010		APPLE COMPUTER INC (000037/1)
26375674	75.00	Printed	010		Baja Desert Tire Co (000052/2)
26375675	10,663.26	Printed	010		BDJtech (000925/4)
26375676	472.80	Printed	130		Brady Industries of California (001176/1)
26375677	1,879.33	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
26375678	198.09	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26375679	217.45	Printed	010		Cronkright, Carson (000916/4)
26375680	164.36	Printed	010		Cronkright, Carson (000916/4)
26375681	150.48	Printed	010		Cronkright, Carson (000916/4)
26375682	664.55	Printed	010		D LUPITAS RESTAURANT (000119/1)
26375683	3,315.00	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
26375684	60.00	Printed	010		David West (000758/1)
26375685	1,140.00	Printed	010		DAVID WEST INSURANCE (000121/1)
26375686	117.78	Printed	130		DEL SOL MARKET (000125/1)
26375687	23,474.10	Printed	010		DELL MARKETING LP (000126/1)
26375688	754.50	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
26375689	2,916.00	Printed	300		FINNEY ARCHITECTS, INC (001156/1)
26375690	565.70	Printed	010		GEORGES PIZZA (000177/1)
26375691	2,030.62	Printed	130		GOLD STAR FOODS, INC (001163/2)
26375692	3,669.67	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26375693	288.00	Printed	010		HOLTVILLE TRIBUNE (000200/3)
26375694	1,455.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
26375695	910.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
26375696	7,400.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
26375697	626.09	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26375698	111.00	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26375699	788.42	Printed	010		HONORS GRADUATION LLC (000745/1)
26375700	100.00	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
26375701	480.13	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
26375702	51.70	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
26375703	4,530.00	Printed	010		IV DELTA TECH LLC (001495/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/04/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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030 - Holtville Unified School District

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Register 000404 - 06/04/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000404, Dated 06/04/2026 (continued)

26375704	171.66	Printed	010		JOHN DEERE FINANCIAL (000324/1)
26375705	59.80	Printed	010		KC AUTO SERVICE LLC (001368/1)
26375706	1,165.75	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
26375707	3,847.75	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
26375708	178.50	Printed	010		LORI'S SANITATION, LLC (000710/1)
26375709	296.88	Printed	130		LUZ CHABOLLA (000495/1)
26375710	250.00	Printed	010		LYERLY, ANNABEL (000557/1)
26375711	50.95	Printed	010		MODEL 1 COMMERICAL VEHICLES (001254/3)
26375712	477.87	Printed	010		MODEL 1 COMMERICAL VEHICLES (001254/3)
26375713	430.97	Printed	010		NEVCO SCOREBOARD CO (000288/2)
26375714	1,242.71	Printed	130		PAPA JOHNS PIZZA (001318/1)
26375715	2,500.00	Printed	010		Pyro Spectaculars, Inc (000887/1)
26375716	54.28	Printed	010		R S D (000320/1)
26375717	902.48	Printed	010		R.L PEEKS PUMP SALES, LLC (001440/1)
26375718	2,880.00	Printed	300		RICHARD MEDINA INSPECTIONS (001470/2)
26375719	845.32	Printed	010		RIGOBERTO PONCE (001249/1)
26375720	94.50	Printed	010		ROMANS WATER (000331/1)
26375721	424.04	Printed	010		RUIZ, CELSO (000576/1)
26375722	7,858.04	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26375723	1,582.60	Printed	010		SISC II Life Ins (000474/1)
26375724	227,793.20	Printed	010		SISC III- INS (000361/1)
26375725	6,182.44	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26375726	1,760.10	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
26375727	651.99	Printed	010		US AWARDS (000412/1)
26375728	2,496.98	Printed	010		Velazquez, Gerardo (000795/1)
26375729	4,048.80	Printed	010		VISION SERVICE PLAN (000424/1)
26375730	723.00	Printed	010		VISION SERVICE PLAN (000424/2)
26375731	12,040.84	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)

362,168.38

Number of Items

63 Totals for Register 000404

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/04/2026, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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030 - Holtville Unified School District

Generated for Susana Martinez (SMARTINEZ), Jun 3 2026 2:32PM

Org Summary

Holtville Unified School District

Check #	26375669	through	26375731	Total Count	63	\$362,168.38
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Register 000405 - 06/11/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000405, Dated 06/11/2026					
26376714	532.63	Printed	010		AUTO ZONE (000049/1)
26376715	73.41	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26376716	6,353.88	Printed	010		CITY OF HOLTVILLE (000102/1)
26376717	16.16	Printed	010		Combs, Sarah (001204/1)
26376718	1,079.30	Printed	010		COX.LINDSAY (000522/1)
26376719	631.61	Printed	010		Cronkright, Carson (000916/4)
26376720	137.08	Printed	010		Cronkright, Carson (000916/4)
26376721	195.35	Printed	010		Cronkright, Carson (000916/4)
26376722	136.86	Printed	010		Cronkright, Carson (000916/4)
26376723	141.81	Printed	010		Cronkright, Carson (000916/4)
26376724	349.92	Printed	010		Cronkright, Carson (000916/4)
26376725	81.62	Printed	010		Cronkright, Carson (000916/4)
26376726	236.23	Printed	010		Cronkright, Carson (000916/4)
26376727	133.24	Printed	010		Cronkright, Carson (000916/4)
26376728	422.29	Printed	010		DRYE, MITCHELL (000516/2)
26376729	468.13	Printed	010		DRYE, MITCHELL (000516/2)
26376730	632.85	Printed	010		FORENSIC DRUG TESTING (000162/1)
26376731	328.99	Printed	010		GEORGES PIZZA (000177/1)
26376732	25,612.80	Printed	010		Imperial County Sheriff (000938/1)
26376733	723.13	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
26376734	113.10	Printed	010		Irma Marquez (001332/1)
26376735	3,356.15	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
26376736	467.05	Printed	010		LANSMAN,AMY (000545/1)
26376737	3,380.75	Printed	010		Law Offices Arthur Palkowitz (001116/1)
26376738	35.31	Printed	010		MAMER, KAYLIAN (001283/1)
26376739	225.48	Printed	010		MANCILLAS-RIVERA NAYELI (001427/1)
26376740	94.40	Printed	010		MANGE,MARCI (000553/1)
26376741	915.00	Printed	010		MEDIC FIRST (000700/4)
26376742	250.00	Printed	010		PALACIOS, MELISSA (001066/2)
26376743	2,968.41	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26376744	259.75	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26376745	4,359.36	Printed	010		Teacher Created Material, Inc (000918/2)
26376746	499.01	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
26376747	194.85	Printed	130		Tommys Screen Printing (000395/1)
26376748	2,551.74	Printed	010		Verizon Wireless Services LLC (000422/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/11/2026, Filtered by (Source = A, Pay To = N,
Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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Register 000405 - 06/11/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000405, Dated 06/11/2026 (continued)

26376749	586.38	Printed	010		VILLEGAS, BRENDA (000596/1)
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58,544.03

Number of Items

36 Totals for Register 000405

Org Summary

Holtville Unified School District

Check #	26376714	through	26376749	Total Count	36	\$58,544.03
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT
DATE: JUNE 15, 2026

The Board is requested to approve the following Certificated Employment for the 2026/27 SY:

1. Elisa Strahm	Teacher (Pine)	8/11/26
2. Carolina Rodriguez	Teacher (SpEd)	8/11/26
3. Tasha Denton	Teacher (Pine)	8/11/26

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: SUMMER SCHOOL EMPLOYMENT
DATE: JUNE 16, 2025

The Board is requested to accept the following Summer School Employment for the 2024/25 school year:

1. Noemi Gallegos	Attendance Secretary	HHS
2. Anthony Arevalo	Principal	HHS
3. Arturo Bojorquez	Teacher	HHS
4. Brianne Brambila	Teacher	HHS
5. Jesus Gonzalez	Teacher	HHS
6. Aylinn Luna	Teacher	HHS
7. Ethan Ming	Teacher	HHS
8. Manuel Nunez	Teacher	HHS
9. Pompeyo Tabarez Jr.	Teacher	HHS
10. Julian Heraz	Paraprofessional	HHS
11. Jessilyn Osuna	Paraprofessional	HHS
12. Karla Larios	Computer Lab Tech	HHS
13. Andrea Acuna	ELOP/ASES Tutor	
14. Hailie Buscaglia	ELOP/ASES Tutor	
15. Esperanza Duenas	ELOP/ASES Tutor	
16. Arianna Ruiz	ELOP/ASES Tutor	
17. Emmanuel Ferraes	ELOP/ASES Tutor	
18. Jesus Enriquez	ELOP/ASES Tutor	
19. Maria Lemus Solorio	ELOP/ASES Tutor	
20. Angela Loya	ELOP/ASES Tutor	
21. Zuhey Luna	ELOP/ASES Tutor	
22. Gabriela Medina	ELOP/ASES Teacher	
23. Santiago Diaz	ELOP/ASES Teacher	
24. Samantha Osuna	ELOP/ASES Tutor	
25. Jacqueline Rendon	ELOP/ASES Tutor	
26. Betzabeth Saldana	ELOP/ASES Tutor	
27. Noah Saucedo	ELOP/ASES Tutor	
28. Ana Tafoya	ELOP/ASES Tutor	
29. Fernanda Torres Garcia	ELOP/ASES Tutor	
30. Irene Trujillo	ELOP/ASES Tutor	
31. Amanda Valenzuela	ELOP/ASES Health Clerk	
32. Bryan Villagomez	ELOP/ASES Tutor	

33. Jasmine Castro	ELOP/ASES Tutor	
34. Vielka Jabalera	ELOP/ASES Tutor	
35. Lyndzie Godfrey	ELOP/ASES Health Clerk	
36. Maria Avelar	Program Accounts	
37. Sonia Macias	Cafeteria Worker	
38. Roxana Matus	Cafeteria Worker	
39. Jessica Romero	Cafeteria Worker	
40. Emilia Garay Rosales	Cafeteria Worker	
41. Alexander Martinez	Cafeteria Worker	
42. Jessica Rodriguez	Cafeteria Worker	
43. Karinna Rosales	Cafeteria Worker	
44. Angela Nieblas	Teacher	Finley
45. Gabriela Medina	Teacher	Finley
46. Megan Aguilar	Teacher	Finley
47. Nicole Tumbaga	Teacher	Finley
48. Katherine Knapp	Teacher	Finley
49. Maria Irungaray	Teacher	Finley
50. Joanna Ruiz	Teacher	Finley
51. Crystal Arias	Teacher	Finley
52. Nayeli Garcia	Teacher	Finley
53. Linda Serrano	Teacher	Finley
54. Belem Valtierra	Teacher	Finley
55. Faviola Morales Avila	Teacher	Finley
56. Erika Morquecho	Teacher	Finley
57. Selenia Herrera	Teacher	Finley
58. Blanca Mendez	Secretary	Finley
59. Fausto Ramirez	Technology	Finley
60. Brenda Villegas	Principal	Finley
61. Melanie Vera	Paraprofessional	Finley
62. Nancy Franco	Paraprofessional	Finley
63. Josue Lara	Paraprofessional	Finley
64. Diana Palacios	Paraprofessional	Finley
65. Ana Munoz	Paraprofessional	Finley
66. Mariana Yee	Paraprofessional	Finley
67. Jazmin Camacho	Paraprofessional	Finley
68. Rhonda Childers	Paraprofessional	Finley
69. Amalia Gil	Paraprofessional	Finley
70. Kassandra Gonzalez	Paraprofessional	Finley
71. Yadira Hernandez	Paraprofessional	Finley
72. Brianna Delgadillo	Paraprofessional	Finley
73. Daniela Vasquez	Paraprofessional	Finley
74. Erika Fregoso	Paraprofessional	Finley
75. Magaly Navarette	Paraprofessional	Finley
76. Alejandra Quezada Pasillas	Paraprofessional	Finley
77. Bibian Saldana	Paraprofessional	Finley
78. Samantha Williams	Principal	Migrant

79. Annabel Lyerly	Teacher	Migrant
80. Yvette Claverie	Teacher	Migrant
81. Lee Quarcelino	Teacher	Migrant
82. Nayeli Garcia	Teacher	Migrant
83. Timotea Bojorquez	Teacher	Migrant
84. Iza Garduno	Work Study	Migrant
85. Kimberly Urias	Work Study	Migrant
86. Yvette Urias	Work Study	Migrant
87. Melissa Palacios	Counselor	Migrant
88. Janeth Nunez Cota	Custodian Temp	
89. Diana Mendez	Custodian Temp	

MEMORANDUM

TO: BARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATIONS
DATE: JUNE 15, 2026

The Board is requested to accept the following Classified Resignations:

- | | | |
|--------------------|-----------------------------|--------|
| 1. Jimmy Rodriguez | SpEd Paraprofessional (HMS) | 6/4/26 |
|--------------------|-----------------------------|--------|

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY RESIGNATIONS
DATE: MARCH 16, 2026

The Board is requested to accept the following Coaching/Extra Duty Resignation:

- | | | |
|----------------|----------------------|--------|
| 1. Yvette Rios | HHS Head Cheer Coach | 6/5/26 |
|----------------|----------------------|--------|

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

CURRIER & HUDSON

AGREEMENT FOR LEGAL SERVICES

This AGREEMENT is entered into by and between HOLTVILLE UNIFIED SCHOOL DISTRICT (hereinafter "DISTRICT") and the law firm of CURRIER & HUDSON, a Professional Corporation (hereinafter "ATTORNEYS"), a law corporation registered with the State Bar of California and the California Secretary of State.

ATTORNEYS agree to provide legal services to and legal representation for the DISTRICT in regard to various matters and litigation in the area of employer/employee relations, labor relations, personnel administration, pupil rights and responsibilities, general operations, and educational and related issues, when requested by the DISTRICT and agreed to by ATTORNEYS. Nothing herein is to be construed as an exclusive agreement preventing or otherwise discouraging DISTRICT from employing other attorneys when desired and for whatever purposes. The statutory authority for this AGREEMENT is contained in Government Code section 53060 and various provisions contained in the Education Code.

The DISTRICT agrees to compensate ATTORNEYS for legal services at the following hourly rates: \$300 for Partners/Senior Counsel and \$275 for Associates.

ATTORNEYS will bill legal work performed in increments of 1/10th of an hour unless some alternative arrangement, such as a single fee, is agreed to between the parties in writing. The DISTRICT agrees to compensate ATTORNEYS for ordinary reasonable costs and expenses to include, but not limited to, travel time, mileage at the current Internal Revenue Code reimbursable rate, postage in excess of that for routine correspondence, and fees for court filing and service of process. Such expenses shall be charged at the rates actually charged to ATTORNEYS.

AGREEMENT FOR LEGAL SERVICES
CURRIER & HUDSON, APC

In the event there is a continuing dispute regarding fees or costs billed by the ATTORNEYS, either party may resolve such dispute by submitting it to binding arbitration conducted by the American Arbitration Association.

ATTORNEYS agree that they are independent contractors and not employees of the DISTRICT, and that ATTORNEYS are licensed by and in good standing with the State Bar of California. ATTORNEYS maintain Lawyers Professional Liability insurance coverage in the amount of \$2,000,000/\$4,000,000 aggregate and other coverages required by law, including Workers Compensation in the amounts required by law.

The term of this AGREEMENT shall commence on July 1, 2026, and continue through June 30, 2027, and from month to month thereafter until terminated by either party. Either party may terminate this AGREEMENT at any time upon ten (10) days prior written notice from the party seeking termination to the other party, without cause and at any time during the term herein or any extension of such term.

Holtville Unified School District

Currier & Hudson, APC

By: _____

By: ANaested

Name: _____

Name: Andrea Naested

Title: _____

Title: President/Managing Partner

Date: _____

Date: May 13, 2026

Grant Award Notification

GRANTEE NAME AND ADDRESS Celso Ruiz, Superintendent Holtville Unified School District 621 East Sixth St. Holtville, CA 92250-1450				CDE GRANT NUMBER					
				FY	PCA	Service Location	Suffix		
				25	25789	C1062	00		
Attention Lucy Chabolla				INDEX		County Code			
Email celso@husd.net				0190		13			
Telephone 760-356-2974				STANDARDIZED ACCOUNT CODE STRUCTURE					
Grantee Unique Entity ID (UEI)				Resource Code		Revenue Object Code			
Program Office				7041		8520			
Name of Grant Program 2025 Kitchen Infrastructure and Training (KIT) Grant									
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date			
	\$63,125.72		\$63,125.72		7-1-25	6-30-28			
ALN	Federal Award ID Number	Federal Grant Name			Federal Agency				

I am pleased to inform you that you have been funded for the 2025 Kitchen Infrastructure and Training Grant (KIT).

This award is made contingent upon the availability of funds. If the legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please read the terms of this Grant Award Notification and submit your e-signature to accept this award within 10 business days via Adobe Sign. Upon completion, an automated email with a final PDF copy will be sent to all parties, including food service directors/managers who are cc'd on the award email with view only access.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the analyst listed below to discuss other signing options.

California Department of Education Contact Danielle Rice			Job Title Analyst II			
E-mail Address kit2025@cde.ca.gov			Telephone 916-323-2538			
Authorized by the State Superintendent of Public Instruction or Designee 			Date May 12, 2026			
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.</i>						
Printed Name of Authorized Agent Celso Ruiz			Title Superintendent			
E-mail Address celso@husd.net			Telephone 7603562974			
Signature  Celso Ruiz (May 19, 2026 14:12:50 PDT)			Date 08/29/25			

2025 Kitchen Infrastructure and Training (KIT) Grant Supplemental Agreement between the California Department of Education and Holtville Unified School District

Congratulations on your success in competing for these grant funds. We applaud your commitment to providing nutritious meals to California's children. This grant is authorized by Assembly Bill 121 (Committee on Budget, Education finance: education omnibus budget trailer bill). Section 79 of this law appropriated \$145 million from the State of California's General Fund to the CDE to competitively award KIT Grants.

The 2025 KIT Grant supports improving the quality of meals served through the National School Lunch Program (NSLP) and School Breakfast Program (SBP), which may include procurement of California-grown, whole or minimally processed food, food service staff training and salaries, and kitchen infrastructure upgrades. For more information on this grant, please refer to the 2025 KIT Grant web page at <https://www.cde.ca.gov/ls/nu/sn/klt2025.asp>.

This Grant Award Notification (GAN) must be signed and submitted to the Nutrition Services Division before any grant funds can be disbursed to your district or agency. Please keep a copy for your records.

Upon receipt of a signed copy of this GAN, the CDE will disburse the initial 50 percent of the awarded grant funding. All grantees will be required to complete both a progress report and final report. Once the progress report has been submitted, school food authorities (SFA) will be eligible to receive an additional 25 percent of their remaining grant award total. The CDE will distribute the remaining 25 percent upon receipt of the SFA's final report. If your district or agency does not submit a progress report or a final report, then your total award may be rescinded. Incomplete or missing progress reports or final reports may result in the described loss of funding. The text within this paragraph constitutes all required notice.

GRANTEES AGREE TO:

- Be an approved NSLP and SBP sponsor prior to receiving grant funding.
- Encumber funds for the approved program activities in accordance with the grant regulations and all applicable regulatory requirements regarding the administration and expenditure of these funds by the end date indicated on the first page of this grant.
- Submit a progress report by January 30, 2027.
- Submit a final report by June 30, 2029.
- Return unused funds within 30 days of receiving a CDE billing notice.



621 E. Sixth Street, Holtville, Ca. 92250

(760) 356-2974 (760) 356-4936 fax

www.husd.net

**Holtville Unified School District
Regular Board Meeting Schedule for 2026/27**

621 E. Sixth Street (Board Room)

Holtville, Ca. 92250

Closed Session 5:00 p.m.

Open Session 6:00 p.m.

Monday, July 20, 2026

Monday, August 17, 2026

*** Monday, September 14, 2026**

Monday, October 19, 2026

Monday, November 16, 2026

Monday, December 14, 2026

Tuesday, January 19, 2027

Tuesday, February 16, 2027

Monday, March 15, 2027

Monday, April 19, 2027

Monday, May 17, 2027

*** Monday, June 14, 2027**

*** Thursday, June 17, 2027**

Monday, June 21, 2027 (Special Board Meeting if needed)

*** Denotes change from normal third Monday of the month for budget submission purposes.**



PAID INTERNSHIP CREDENTIAL PROGRAM MEMORANDUM OF UNDERSTANDING

This Agreement, effective as of the date of last signature, made by and between National University, a California non-profit public benefit corporation (the "University") and Holtville Unified School District, which is located at 621 E. 6th St., Holtville, CA 92250, USA, who have partnered for the purpose of providing contractual services for students, or state-supported TK-12 educational service unit, ("Institution"), with reference to the following facts:

RECITALS

- A. University is accredited by WASC Senior College and University Commission (WSCUC). University has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (the "CTC") to offer the following internship credential programs (each, a "Program"): Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential – School Counseling, Pupil Personnel Services Internship Credential – School Psychology;
- B. California Education Code Sections 44452 and 44321 authorize a public school institution, charter school or county office of education in cooperation with an approved college or University to establish an internship program meeting the provisions of applicable California statutes and CTC regulations. Institution is either a public school institution (or state-supported TK-12 educational service unit), charter school, or county office of education and University is an approved University within the meaning of Ed Code Section 44452; and
- C. Institution and University wish to partner to deliver services in support of the Programs that meet the regulations and standards of CTC and University policy. Attached as "Exhibit A" to this Agreement and incorporated herein by this reference is a list of the Programs that Institution and University will be supporting through this partnership.

TERMS AND CONDITIONS

1. Term. The term of this Agreement shall commence as of the Effective Date above and shall continue until terminated in accordance with the terms and conditions in this Agreement. Either party may terminate this Agreement for any reason or no reason at all upon thirty (30) days written notice. All Interns placed with Institution and who are in good standing with Institution and University as of the date of termination of this Agreement shall be permitted to complete their internship experience with Institution.
2. Interns and Placement. University interns are students that are certified as qualified and competent by University to provide intern services to Institution and may, at Institution's discretion, be accepted and assigned to Institution's schools to provide services as interns (each, an "Intern"). University and Institution shall coordinate the process of selection and placement of Interns. The University reserves the right to make the final determination of any Intern's acceptance into the Program, and approval of potential placement, while Institution reserves the right to make the final determination on any Intern's employment. Neither University nor Institution shall discriminate in the selection or acceptance of, or participation by, any Intern pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran's status, medical condition, marital status, or citizenship, within the limits imposed by law. Intern(s) must remain at the Institution addressed herein for the duration of their Program, except when: (a) University terminates an Intern's assignment at Institution; (b) agreed upon in writing between University and Institution; or (c) when an Intern is terminated by Institution for cause (e.g., an Intern's misconduct, layoff).
3. Program Requirements. Each Intern accepted into the Program must have met all of the following qualifying minimum criteria:
 - a. Recommendation to a Program by an Institution designee.
 - b. Interview and screening by Institution staff, including a background check, Institution administrator interview and paper screening, Department of Justice/FBI fingerprint clearance, and a baccalaureate degree from an accredited Institution.
 - c. Interview and screening by University staff, and verification of coursework and prior experience with TK-12 students in a multicultural, multilingual setting.
 - d. Orientation meeting with a Credential Program Specialist, the University Support Provider/Supervisor faculty member for the Program.



- e. Evidence of basic skills met by Bachelor's Degree and verification of subject matter competence by completion of an approved program or passage of the CSET.
 - f. University Catalog requirements met including Special Education and Teacher Education programs virtual classroom/school placements will not be approved. Placement policies by program provided below.
 - g. All service preconditions required by the CTC shall have been met.
4. Institution Reimbursement. University shall reimburse the Institution for supervision of an eligible Program at the completion of each semester or quarter. Institution shall submit an invoice based on generated report received from the University Honorarium Specialist. Honorarium eligibility and the honorarium amounts provided for supervision of University Intern(s) in an eligible Program are as set forth in "Exhibit A" attached hereto and incorporated herein by this reference. Notwithstanding, in no event shall the total honorarium amount for supervision per Intern exceed six hundred (\$600.00). Upon receipt of invoice correlating to the University's Honorarium Specialist report, University shall pay the Institution within thirty (30) days following the date the Institution's invoice is received.
 5. Insurance. The Institution and the University will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least \$1,000,000 (one million dollars) for each occurrence and \$2,000,000 (two million dollars) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers' compensation insurance coverage for their own employees.
 6. Intern Employment Status. Interns shall be Institution employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation contributions, vacation pay, sick leave, retirement benefits or any other payments or benefits for or on behalf of Interns.
 7. Reservation of Right to Payment. Pursuant to Education Code Section 44462, Institution reserves the right to request an adjustment of any Intern's salary to cover supervision services pursuant to this Agreement.
 8. Non-Displacement of Certificated Employees. Pursuant to CTC requirements, upon request Institution shall provide written certification to University that each Intern placed with Institution has not displaced a certificated Institution employee, which shall enable University to verify to CTC that all statutory and CTC requirements have been met.
 9. Teacher and Special Education Intern Support.
 - a. To support Education Credential Interns, Institution and University will each provide a qualified supervisor to assist each Intern in a Program. Institution supervisors are called Site Support Providers ("SSP"). University supervisors are called University Support Providers ("USP"). Institution SSP will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by observing lessons with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction. A minimum of two hours of support / mentoring and supervision must be provided to an intern every five instructional days.
 - b. SSP shall hold a valid Clear or Life Credential in the content area for which they are providing supervision, three years of successful teaching experience, hold a valid English Learner Authorization or CLAD Certificate issued pursuant to section 80015 or valid bilingual authorization issued pursuant to section 80015.1, and must have demonstrated exemplary teaching practices.
 - c. SSP must complete an orientation to the program's expectations to be knowledgeable regarding program curriculum and assessments. For Teacher Education and Special Education support, SSP orientation may include a minimum of 10 hours of initial orientation provided through the University, with waivers possible for documented prior professional development. The program curriculum provides effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, program curriculum and assessments, including the Teaching Performance Expectations (TPEs) and the California Teaching Performance Assessment (Cal TPA) or Educational Specialist California Teaching Performance Assessment (EdSp CalTPA). The orientation will include specific Literacy requirements for all candidates, pursuant to SB488, including the CA Dyslexia Guidelines: <https://www.cde.ca.gov/sp/se/ac/documents/cadyslexiaguidelines.PDF>
 - d. SSP and USP will together meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
 - e. SSP and USP will meet without the Intern to discuss the Intern's progress, as needed.



- f. Concurrent with an Intern's experience at Institution, University will hold program orientation seminars for Interns and stated-approved training seminars for SSP. University representatives will review supervising techniques, establish procedures for conducting observations and provide assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to SSP.
 - g. Institution will include Interns in appropriate Institution support programs and regularly scheduled staff development activities.
 - h. Institution will designate a liaison, to ensure supervision and support assistance is provided to Interns at a minimum of 2 hours a week while employed as the teacher of record.
 - i. Institution and University will share supervision and ongoing support requirements totaling a minimum of 144 hours per school year. Interns without English Language Authorization must receive 45 hours of focused English Language instruction support per school year; (b)(5)(B) requires the employer to identify and individual with EL authorization who will be immediately available to assist an intern teacher who does not yet hold EL authorization. USP will monitor the completion of employer-provided support via an Intern Support Verification Form to verify the clockwork hours provided by SSP and/or employer support personnel. Forms must be submitted as part of the intern's clinical practice course assignments. Program faculty, program supervisors, and Institution-employed supervisors monitor and support Interns during their progress towards mastering the TPEs.
 - j. Employers who hire/place or wish to backdate interns outside National University clinical practice state offerings are required to provide 100% of the state mandated support (4 hours per week of general support, and 1.25 hours of EL specific support if the intern does not hold EL authorization) until the next available start date at which point the USP will provide University support services as noted in article (8.h.).
 - k. National University provides Institution-employed supervisors with a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The program ensures that Institution employed supervisors remain current in the knowledge and skills for Intern supervision and program expectations. The training/orientation will include specific Literacy requirements for all candidates, pursuant to SB488 including CA Dyslexia Guidelines: <https://www.cde.ca.gov/sp/se/ac/documents/cadyslexiaguidelines.PDF>.
 - l. Institution with interns must have an active fully qualified Credentialed administrator onsite.
 - m. University may request use of video capture for Intern reflection and CalTPA, EdSp CalTP, or CalAPA (California Administrator Performance Assessment) completion to reflect to the extent possible Intern's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. Institution shall inform Special Education Credential Interns of video recording policies in place for the CalTPA, EdSp CalTPA, or CalAPA task video capture requirement.
 - n. Intern teaching schedule must reflect no less than 80% of each day in the content area of the intended credential, in a traditional, face-to-face classroom. Virtual classroom/school placements will not be approved except in emergency situations subject to University's sole discretion. Transitional Kindergarten (TK) placements are highly discouraged at this time and will require additional faculty approvals.
 - o. Interns in Special Education, Teacher Education/Inspired Teaching and Learning (ITL) programs are guided by the current California Teacher Performance Expectations (TPE).
 - p. The TPE include, but are not limited to, the teaching of literacy skills as described in TPE 7; specifically, 7.6. Meaning Making, 7.7. Language Development, and 7.8. Effective Expression, as in accordance with PSA 24-01.
10. School Counseling Intern Support
- a. To support Services Credential Interns, Institution and University will each provide a qualified supervisor to assist each Intern in a Pupil Personnel Services Credential: School of Counseling.
 - b. SSP shall refer to an employee of the Institution holding a valid Pupil Personnel Services or other credential issued by the CTC or equivalent certification recognized by the Institution typically with two (2) or more years' experience as a school counselor.
 - c. Clinical practice shall refer to the participation by an Intern in the duties and functions of a school counselor and may include school attendance worker under the direct supervision and instruction of one (1) or more Clinical Practice Supervisors holding a PPS School Counseling Credential.
 - d. As required by the CTC, the School Counseling Paid Internship requires a minimum of 800 clock hours field experience. Interns must obtain hours in two (2) out of the three (3) levels (e.g., elementary, middle, and high school) over the 800 clock hours. Interns must have opportunity to gain supervised experience in comprehensive student support systems that provides prevention and intervention services on behalf of students around crisis and trauma, including but not limited to: suicide and homicide risk and assessment and school shootings. Interns must have the opportunity to work with students of diverse backgrounds (150 hours) as part of the 800 clock hours, including socioeconomic disadvantages, English



learners, homeless youth, foster youth; students with disabilities (including Section 504 plans), students experiencing suspension and expulsion from school, sexual minority youth (LGBTQ+), racial and ethnic minorities. See CTC (May 2020) Pupil Personnel Services: School Counseling Preconditions, Program Standards, and Performance Expectations, Page 6 – Fieldwork at https://www.ctc.ca.gov/docs/default-source/educator-prep/standards/pps-school-counseling-pdf.pdf?sfvrsn=28e552b1_4.

- e. Institution and University shall independently determine the qualifications of their respective supervisors. Interns must meet with their SSP for one (1) hour of individual or one-and-one half (1.5) hours of small group SSP supervision per week. Small groups shall not exceed eight (8) Interns per group.
 - f. SSP and USP will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
 - g. SSP and USP will meet without the Intern to discuss the Intern's progress, as needed.
 - h. Concurrent with an Intern's experience at Institution, Institution may hold Program orientation seminars for Interns. An initial meeting is held with the SSP' training, University representatives to review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, and communicate intern schedules.
 - i. Institution will include Interns in appropriate Institution support programs and regularly scheduled staff development activities.
 - j. Institution will designate a liaison to ensure supervisory and support assistance to Interns at Institution.
 - k. USP will maintain contact with Interns remotely on a regularly scheduled basis to monitor each Intern's progress.
 - l. School Counseling Fieldwork Intern Duties (may include, but are not limited to):
 - i. Attend regular supervision sessions with PPS credentialed site supervisor.
 - ii. In collaboration with site supervisor, provide individual counseling to students with social, emotional, and behavioral issues.
 - iii. Be an advocate to all students.
 - iv. Assist with Special Education consultation.
 - v. Collaborate and consult with parents and teachers to provide appropriate referrals.
 - vi. Collaboration with special education teachers and general education teachers in implementing RTI.
 - vii. Review of Special Education/Cumulative Records.
 - viii. Conduct classroom observations in General Ed./Special Ed. classrooms.
 - ix. Attend Individual Educational Plan (IEP) meetings.
 - x. Facilitate Group Counseling sessions.
 - xi. Provide teacher/parent consultation.
 - xii. Design and implement behavioral Interventions.
 - xiii. Participate in Student Study Teams (SST's).
 - xiv. Help provide school-wide positive behavioral intervention support.
 - xv. Provide intervention and consultation activities with students and families from culturally and linguistically diverse backgrounds.
 - xvi. Provide comprehensive school counseling services as required by the American School counseling Association's (ASCA) National Model.
11. School Psychology Intern Support
- a. To support Services Credential Interns, Institution and University will each provide a qualified supervisor to assist each Intern in a Pupil Personnel Services School Counseling, Pupil Personnel Services School Psychology, and Administrative Services Programs.
 - b. SSP shall refer to an employee of the Institution holding a valid Pupil Personnel Services or other credential issued by the CTC or equivalent certification recognized by the Institution typically with two (2) or more years' experience as a psychologist.
 - c. USP shall refer to an employee of the University holding a valid Pupil Personnel Services or other credential issued by the CTC or equivalent certification recognized by the Institution typically with two (2) or more years' experience as a psychologist.
 - d. Clinical Practice Assignment shall typically refer to a full day of Clinical Practice consisting of five (5) days a week for twelve (12) to eighteen (18) weeks, dependent upon the program. Clinical Practice Assignment shall satisfy all requirements set by the commission.
 - e. The School Psychology Internship totals a minimum of 1,200 clock hours field experience. Interns must obtain hours in two (2) out of the three (3) levels (e.g., elementary, middle, and high school) over the 1,200 clock hours.



- f. Clinical practice shall refer to the participation by an Intern in the duties and functions of a psychologist or school attendance worker under the direct supervision and instruction of one or more Commission qualified Clinical Practice Supervisors.
 - g. Institution and University shall independently determine the qualifications of their respective supervisors.
 - h. SSP and USP will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
 - i. SSP and USP will meet without the Intern to discuss the Intern's progress, as needed.
 - j. Concurrent with an Intern's experience at Institution, Institution may hold Program orientation seminars for Interns and training seminars for SSP. Institution representatives will review supervising techniques, established procedures for conducting observations and providing assistance, introduce forms used within the Institution, communicate needs, and/or offer further training and materials to support Interns and Institution needs.
 - k. Institution will include Interns in appropriate Institution support programs and regularly scheduled staff development activities.
 - l. Institution will designate a liaison to ensure supervisory and support assistance to Interns at Institution.
 - m. USP will visit Interns at their sites on a regularly scheduled basis to monitor each Intern's progress.
 - n. School Psychology Internship Intern Duties (may include, but are not limited to):
 - i. Special Education IEP Consultation & Presentation of Psycho-Educational Assessment Results.
 - ii. Writing Psycho-Educational Reports which shall be reviewed by the Institution Supervisor.
 - iii. Collaborate and consult with parents and teachers to provide Referrals to Parents/Teachers.
 - iv. Design and Implement RtI/MTSS Interventions – both academic and behavioral/mental health.
 - v. Review of Special Education/Cumulative Records.
 - vi. Conduct Classroom Observations in General Ed./Special Ed. Classrooms.
 - vii. Conduct Psycho-Educational Assessments-Full.
 - viii. Facilitate Group/Individual Counseling.
 - ix. Teacher/Parent Consultation.
 - x. Design and Implement Behavioral Interventions.
 - xi. Participate in Study Team Consultation.
 - xii. Participate in Mandatory On-going weekly Supervision with Credentialed School Psychologist for a minimum of two hours a week.
 - xiii. Documentation of services (e.g., assessment logs, evaluations) required by Institution and verified by the supervising school psychologist.
 - xiv. School-wide positive behavioral intervention support.
 - xv. Assessment, intervention and consultation activities with students and families from culturally and linguistically diverse backgrounds.
 - xvi. Comprehensive and balanced school psychological services as required by the National Association of school Psychologists (NASP) Domains of Practice and Internship experience.
12. Preliminary Administrative Services Intern Support
- Preliminary Administrative Services Interns must complete a range of activities in educational settings. Settings must:
- a. Support the Intern's ability to complete the CalAPA.
 - b. Demonstrate commitment to collaborative student-centered practices and continuous program improvement.
 - c. Support partnerships with education, social, and community entities that support teaching and learning for all students.
 - d. Create a learning culture to support all students.
 - e. Understand and reflect socioeconomic and cultural diversity.
 - f. Support the Interns to access data, work with other educators, and observe teaching practice.
 - g. Permit video capture for Intern reflection and CalAPA completion to reflect to the extent possible Intern's knowledge skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. Institution shall inform Credential Intern of video recording policies in place for the CalAPA task video capture requirement.
 - h. SSP and USP will meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
13. Academic Responsibility. University shall have exclusive control over all academic issues involving the Programs, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior experience and education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.



14. Duration of Internship. Once an Intern has been accepted as an intern by Institution, and if the Intern remains in good standing in the Program at University and within the Institution's policies and performance standards, the Intern will be permitted to finish their internship at Institution. However, an Intern who performs below acceptable Institution or University standards, after appropriate support and advice efforts have been exhausted, may be removed from the paid internship position by the Institution and/or removed from their Program by the University. All services provided by University and Institution pursuant to this Agreement shall terminate upon an Intern's removal from the Institution or termination of participation in a Program.
15. Assessment. Assessment is a function of Clinical Practice in the Teacher Education Internship program (for the Teacher Education Internship Credential), and the Specialist Education Internship (for the Special Education Internship Credential), Intern Field Experience course (for the Preliminary Administrative Services Internship Credential) the School Counseling and School Psychology (for the Pupil Personnel Services Internship Credential) programs. Interns in those classes will pre-assess their teaching or administrative skills, develop a plan for growth, and assess their growth at the close of the course(s). This pre-assessment, development and post-assessment will occur in collaboration with the SSP and the USP.
16. Video Assessment. Institution and University agree the use of video recording equipment on any Institution property, including but not limited to, Institution classrooms, is solely for the purpose of assessing Interns as part of the credentialing process. The Institution shall provide University Site Support Providers and Interns with any or all applicable rules, regulations, and instructions relating to the assessment. The University and Institution agree no video recording of any Intern will occur without prior written notification of the name of the Intern as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. Principal of the Institution shall provide written approval of said recording; subject to the parent/guardian authorizations set forth in this section. The University and Institution agree no video recording of any Institution student shall be permitted to occur without the express written approval and authorization from the students' parent/guardian.
17. Control, Supervision, Evaluation of Video Recording. The control, supervision, evaluation, and/or direction of all Interns and any other University personnel in connection with the assessment of the Interns, including, but not limited to, all classroom video recording of the Interns, shall be at the University's sole discretion.
18. Indemnity. The Institution shall defend, indemnify and hold the University, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the Institution, its officers, employees, or agents.

The University shall defend, indemnify and hold the Institution, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees, or agents.
19. Relationship of Parties. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership, or agency relationship between the parties.
20. Publicity. Neither University nor Institution shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.
21. Records. It is understood and agreed that all employment records shall remain the property of Institution, and all student records, including Intern assessments, will remain the property of University.
22. Confidentiality of Student Intern Records. For purposes of this Agreement and pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), University designates Institution and its facilities/educational sites as having a legitimate educational interest in the educational records of any student who participates in the Internship Credential Program to the extent that access to the records is required by Institution programs or facilities to which the Intern is assigned to carry out the



relevant educational experience. Institution and its organizational components (i.e., programs) agree to maintain the confidentiality of each Intern's educational record in accordance with the provisions of FERPA.

23. Confidentiality of Institution Pupil Records. No Intern will have access to or have the right to receive any Institution pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Internship program. The discussion, transmission, or narration in any form by Interns of any individually identifiable pupil information, educational, medical, or otherwise, which is obtained in the course of the Internship program, is forbidden except as a necessary part of the practical Internship experience. To the extent an Intern is given access, they are subject to the privacy regulations outlined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"). Otherwise, Interns shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the internship experience with University, its employees, agents or others.
24. Limitation of Liability. Except for obligations to make payment under this Agreement, liability for indemnification, liability for breach of confidentiality, or liability for infringement or misappropriation of intellectual property rights, in no event shall either Party or any of its representatives be liable under this Agreement to the other Party or any third party for consequential, indirect, incidental, special, exemplary, punitive, or enhanced damages, lost profits or revenues or diminution in value arising out of, or relating to, and/or in connection with any breach of this Agreement, regardless of whether such damages were foreseeable, whether or not it was advised of the possibility of such damages and the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.
25. Certificate of Clearance. In accordance with California Education Code Section 44320, each credential Intern prior to assignment to Institution must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The University will ensure that Interns receive a Certificate prior to beginning their assignment in the Institution or hold a valid document issued by the CTC accounting for fingerprint clearance.
26. Tuberculosis Clearance. In accordance with the California Education Code Section 49406, each Intern must obtain, at the Intern's sole expense, an examination by a licensed physician or surgeon within the past sixty (60) days to determine that they are free of active tuberculosis, prior to beginning the Intern's assignment in the Institution.
27. Infectious Diseases. Institution shall inform and advise Interns and any USP regarding the current status of infectious diseases at Institution prior to arriving on site as well as provide appropriate PPE.
28. Non-Discrimination. University and Institution agree not to discriminate against any individual under this Agreement because of race, color, religion, sex, gender, ancestry, age, national origin or disability (as defined in The Americans with Disabilities Act of 1990, 42 USC 12101, et seq. and any regulation promulgated thereunder) or any other unlawful basis.
29. Title IX. University strictly adheres to Title IX of the Education Amendments of 1972, the federal Campus Sexual Violence Elimination Act; United States Department of Education regulations and directives; and the University's sexual harassment policy and procedures (collectively, "Regulations"). Specifically, the Regulations apply to all students, employees, visitors, and other third parties on University-controlled or affiliated property, including institutions and entities with whom University places its employees or students. Further, such Regulations prohibit unequal treatment on the basis of sex/gender as well as sexual harassment, misconduct and violence. As a condition of employment, enrollment, doing business, or being permitted on University-controlled or affiliated property, the above-mentioned individuals, organizations, and entities must agree to: (1) Report any and all allegations of discrimination, harassment, (including sexual harassment, or violence) promptly to the Title IX Coordinator via the reporting form at the following link: <https://www.nu.edu/reportit/>, or by using one of the other methods of communication with the Title IX Coordinator found at the following link: <https://www.nu.edu/title-ix/erp/>; (2) Cooperate with University's investigation; and (3) Cooperate fully with all sanctions that University may impose against those who are found to have violated the Regulations. If the individual, organization, or entity fails to adhere to any of the aforementioned requirements, University reserves the right to take appropriate action, including but not limited to: immediate removal from University-controlled or affiliated property, discipline of employees and students (including termination of employment and/or enrollment); and/or termination of business or contractual relationships.
30. Arbitration. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon



notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules.

31. Entire Agreement and Severability. If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
32. Assignment. Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.
33. Notices. All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.
34. Supersedes Prior Agreements. This Agreement supersedes any prior agreements between the parties with respect to the subject matter hereof, whether written or oral, and any such prior agreements are cancelled as at the date of this Agreement but without prejudice to any rights which have already accrued to either of the parties.
35. Representations. Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.
36. Force Majeure. Neither University nor Institution shall be liable to the other party for any failure to perform any of its obligations (except payment obligations) under this Agreement during any period in which such performance is delayed by circumstances beyond its reasonable control including, but not limited to, fire, flood, pestilence, war, pandemic, embargo, strike, riot or the intervention of any governmental authority (each a "Force Majeure" event). In such Force Majeure event, however, the delayed party must promptly provide the other party with written notice of the Force Majeure event, shall suspend performance only for such period of time as is necessary as a result of the Force Majeure event, and shall use reasonable efforts to resume performance as quickly as possible. If the Force Majeure event lasts longer than thirty (30) days, the other party may immediately terminate this Agreement by giving written notice to the delayed party.
37. General Provisions. The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assigns, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; and (c) will be governed by California law.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date first written above.

University: National University

Institution: Holtville Unified School District

By: _____
John Cicero, Ph.D.
Provost and Chief Academic Officer

By: _____

Name: _____

Dated: _____

Title: _____

University Contact Information:

Contract Coordinator
National University
9388 Lightwave Ave.,
San Diego, CA 92131
Telephone (858) 642-8417
credcontracts@nu.edu

Dated: _____

Telephone: _____

Address: 621 E. 6th St., Holtville, CA 92250, USA



EXHIBIT A

Internship Programs

Institution and University wish to partner to support the following Programs:

Inspired Teaching and Learning Teacher Education Internship Credential
Special Education Internship Credential
Preliminary Administrative Services Internship Credential
Pupil Personnel Services Internship Credential: School of Counseling
Pupil Personnel Services Internship Credential: School of Psychology

Honorariums:

Honorarium amount of \$300.00 per course is paid to the following programs:

Inspired Teaching and Learning Teacher Education Internship Credential
Special Education Internship Credential

Honorarium amount of \$150.00 per course is paid to the following programs:

Pupil Personnel Services Internship Credential: School of Counseling
Pupil Personnel Services Internship Credential: School of Psychology

There is no honorarium provided for the following program:

Preliminary Administrative Services Internship Credential



UNPAID STUDENT TEACHING AND PRACTICUM AGREEMENT

This Unpaid Student Teaching and Practicum Agreement (“Agreement”), effective as of the date of last signature, is made by and between National University, a California non-profit, public benefit corporation (“University”), located at 9388 Lightwave Ave., San Diego, CA 92123, and Holtville Unified School District (“Institution”), which is located at 621 E. 6th St., Holtville, CA 92250, USA , (individually, each a “Party,” and collectively, the “Parties”), who have partnered for the purpose of providing contractual services for students or a state-supported TK-12 educational service unit, with reference to the following facts:

1. RECITALS

1.1 Section 35160 of the California Education Code provides that the governing board of any Institution may initiate and carry on any program or activity or may otherwise act in any manner which is not in conflict with, or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which the Institution is established.

1.2 An agreement by Institution to provide student teaching or practicum to candidates enrolled in an education credential program offered by an institution of higher education approved by the California Commission on Teacher Credentialing (the “CTC”) is not inconsistent with the purposes for which the Institution is established.

1.3 University is accredited by WASC Senior College and University Commission (“WSCUC”). University has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (“CTC”) to offer the following student teaching and practicum credential programs (“Programs”): Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, Pupil Personnel Services Internship Credential - School Counseling, and Pupil Personnel Services Internship Credential - School Psychology.

1.4 The University desires that the Institution provide student teaching and/or practicum to candidates enrolled in the University's Programs. The Institution agrees to provide such student teaching and/or practicum opportunities to candidates enrolled in University's Programs under the terms and conditions specified in this Agreement.

2. DEFINITIONS

2.1 “Institution” shall be inclusive of any District, Charter, or School, as applicable, over which Institution has authority.

2.2 “Candidate” shall refer to a student enrolled in a program at the University which is approved by the CTC, and which leads to an education credential. Candidates actively participate in the duties and functions of a teacher, school administrator, school counselor, or school psychologist under the direct supervision and instruction of one (1) or more Site Support Provider(s).

2.3 “Site Support Provider” (“SSP”) shall refer to an employee of the Institution holding a valid, clear teaching credential issued by the CTC and of whom has three (3) or more years’ teaching experience. SSP will under no circumstances be recognized or treated as an employee of the University.

2.4 “University Support Provider” (“USP”) shall refer to an employee of the University holding a valid credential issued by the CTC, a Pupil Personnel Services credential, or equivalent certification and experience as a teacher, school administrator, school counselor, school psychologist, or other education specialist.

2.5 “Quarter Unit” shall refer to the amount of academic credit earned by a Candidate through the successful completion, as determined by the University, of approximately twenty-five (25) hours of Student Teaching or between twenty (20)-to-forty (40) hours of Practicum.

2.6 “Student Teaching” shall refer to the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of one (1) or more SSP holding the same credential as is being sought by the Candidate they support.

2.7 “Student Teaching Assignment” shall refer to the total assigned full days of Student Teaching which shall be comprised of five (5) days of Student Teaching a week for twelve (12)-to-eighteen (18) weeks, dependent upon the Candidate’s program.



Student Teaching Assignments shall satisfy all requirements established by the CTC.

2.8 “Practicum” shall refer to the participation by a Candidate in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one (1) or more SSP in order to develop the Candidate’s abilities in various aspects of their respective program.

2.9 “Practicum Assignment” shall consist of between ninety (90) and six hundred (600) hours of Practicum depending upon the Candidate’s specific program requirements.

2.10 “Field Experience” and “Fieldwork” shall refer to the participation by a Candidate in the duties and functions of a school administrator under the direct supervision and instruction of a credentialed SSP. Under the supervision of one (1) or more SSP, Candidates shall be provided with the opportunity to demonstrate the full range of skills acquired during Practicum, develop additional knowledge and skills, and provide direct and indirect services to pupils, parents, and Institution staff in all areas of training. Field Experience/Fieldwork hours, location of participation, and qualifications vary depending upon the specific program requirements.

2.11 “Internship” shall refer to the participation by a Candidate in the duties and functions of a teacher, school administrator, school counselor, or school psychologist under the direct supervision and instruction of a credentialed SSP in the area listed on their credential. An “Intern” is a Candidate who is an employee of Institution or, as applicable, the Institution’s district and is paid as per their salary schedule. Notwithstanding, Interns who are participating in a School Psychologist Internship may be unpaid, depending on the placement and as approved by University in writing prior to placement.

2.12 “School Psychology Internship” shall refer to the participation by an Intern in the duties and functions of a school psychologist under the direct supervision and instruction of a credentialed SSP with a minimum of three (3) years of experience. Under the supervision of one (1) or more SSP, School Psychology Internship Interns shall be provided with the opportunity to demonstrate the full range of skills acquired during practicum or early field experiences, develop additional knowledge and skills, and provide direct and indirect services to pupils, families, and school staff in all areas of training as specified by the CTC and the National Association of School Psychologists (“NASP”). The hours, location of participation, and qualifications applicable to a Candidate’s School Psychology Internship will vary depending upon the specific requirements of the Candidate’s program.

3. TERMS AND CONDITIONS

3.1 Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. Institution shall provide University Candidates with Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum, as applicable, in schools and classes of the Institution under the direct supervision and instruction of a qualified SSP. University and Institution from time to time shall agree as to the number of Candidates assigned to the Institution for Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. Institution SSP will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by observing lessons with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction.

3.2 Institution Determination. Institution at its sole discretion may refuse to accept, or may terminate, any Candidate assigned to the Institution for Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum based upon its good faith determination that the Candidate is not performing to the standards of the Institution. Upon written notification by Institution, University shall promptly terminate the Candidate’s assignment to Institution.

3.3 University Determination. University shall determine the number of units of Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum each Candidate shall receive. Candidates shall be able to be eligible, subject to University and Institution’s mutual determination, for more than one (1) Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum assignment at Institution.

3.4 Institution Honorarium. As set forth within Exhibit A, attached hereto and incorporated herein by this reference, University shall provide the Institution with an honorarium for supervision of Candidates in specific Student Teaching, Field Experience/Fieldwork, and/or Practicum assignments at the completion of each semester or quarter, based on the number of units earned by the Candidate or by an otherwise predetermined amount set by University. Supervision of Candidates in



Internship assignments is not eligible for honorarium. Institution shall submit an invoice based on the generated report received from the University Honorarium Specialist at the end of each semester or quarter, as applicable. Notwithstanding, in no event shall the total honorarium amount for supervision per Candidate exceed six hundred dollars (\$600.00). Institution acknowledges that honorariums issued are dependent upon the length of supervision provided for each Candidate, and incomplete assignments are assessed on a pro-rated basis to the nearest completed quarter or semester unit, as reflected in Exhibit A. University shall pay Institution within thirty (30) days from the date on which the Institution's invoice is received.

3.5 Insurance. Institution and University will each obtain and maintain a broad form commercial general liability insurance policy with coverage of at least one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers' compensation insurance coverage for their own employees, and Candidates are not employees of the Institution.

3.6 Representations. University represents that all Candidates assigned to Institution for Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum are validly enrolled in a University credential program approved by the CTC. University makes no other representation, express or implied, about, or assumes any responsibility for, the Candidate's fitness or qualification to participate in the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. Nothing in this Agreement shall be construed as a delegation by Institution to University of any of Institution's duties and responsibilities for operation or supervision of the schools or classes of Institution.

3.7 Certificate of Clearance. In accordance with California Education Code Section 44320, each credential Candidate prior to assignment to Institution must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. University will ensure that Candidates receive a Certificate of Clearance prior to beginning their assignment at Institution or hold a valid document issued by the CTC accounting for fingerprint clearance.

3.8 Tuberculosis Clearance. In accordance with California Education Code Section 49406, each credential Candidate prior to assignment to Institution must obtain at the Candidate's sole expense an examination by a licensed physician or surgeon within the past sixty (60) days to determine that they are free of active tuberculosis.

3.9 Video Assessment. Institution and University agree that the use of video recording equipment on any Institution property, including but not limited to, Institution classrooms, is solely for the purpose of assessing Candidates as part of the credentialing process. As applicable to a particular program, University requires use of video recording for Candidate reflection and as required by the California Teaching Performance Assessment ("CalTPA"), the Educational Specialist California Teaching Performance Assessment ("EdSp CalTPA"), and/or the California Administrator Performance Association ("CalAPA") to reflect, to the extent possible, a Candidate's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards for their program. Institution shall inform Candidates of video recording policies in place for the CalTPA, EdSp CalTPA, and CalAPA task video capture requirement. Institution shall also provide SSPs with any and all applicable rules, regulations, and instructions relating to the assessment of Candidates. University and Institution agree no video recording of any Candidate will occur without prior written notification of the name of the Candidate as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. The principal of the school within the Institution where video recording is desired to take place shall provide written approval of said video recording, subject to the receipt of all necessary authorizations from the parents and/or guardians of Institution students who may be recorded as a result of the same. University and Institution agree no video recording of any Institution student shall be permitted to occur without the express written approval and authorization from the student's parent and/or guardian or as is otherwise consistent with Institution's policy.

3.10 Control, Supervision, and Evaluation of Assessment. The control, supervision, evaluation, and/or direction of all Candidates and any other University personnel in connection with the assessment of the Candidate will be at the University's sole and exclusive discretion.

3.11 Confidentiality of Student Records. For purposes of this Agreement, and pursuant to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"), University designates Institution as having a legitimate educational interest in the educational records of any Candidate who participates in the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum experience at Institution to the extent that access to the records is required by Institution to carry out the relevant educational experience. Institution agrees to maintain the confidentiality of each Candidate's educational record in accordance with the provisions of FERPA.



3.12 Confidentiality of Institution Pupil Records. No Candidate will have access to or have the right to receive any Institution pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Candidate's Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. The discussion, transmission, or narration in any form by Candidates of any individually identifiable pupil information, educational, medical, or otherwise, which is obtained in the course of the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum experience, is forbidden except as a necessary part of the practical experience. To the extent a Candidate is given access, they are subject to the privacy regulations outlined in FERPA. Otherwise, Candidates shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum experience with University, its employees, agents or others.

3.13 Publicity. Neither University nor Institution shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.

3.14 Unpaid Student Teaching, Field Experience/Fieldwork, Internship, and Practicum Parameters. University and Institution agree and understand that Student Teaching, Field Experience/Fieldwork, Internship, and Practicum Candidates are not employees of University or Institution and are not entitled to benefits of any kind or nature normally provided employees of University or Institution and/or to which employees are normally entitled, including but not limited to, State Unemployment Compensation or Workers' Compensation. A Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum Candidate's primary coverage for Candidate injuries shall be Candidate's personal medical insurance. Institution further understands and agrees to the following pursuant to the Fair Labor and Standards Act ("FLSA"):

- a. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum Candidates and Institution understand that there is no expectation of compensation;
- b. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum experiences are similar to that which would be given in an educational environment;
- c. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum experiences are tied to a Candidate's formal education program by integrated coursework or the receipt of academic credit;
- d. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum experiences' timeframes with the Candidate and Institution correspond to the program in which the Candidate is enrolled;
- e. The duration of the Student Teaching, Field Experience/Fieldwork, Internship, or Practicum experience for each Candidate is limited to the duration of time required to either complete the Candidate's program's required hours or to complete the Candidate's course;
- f. The Candidate's Student Teaching, Field Experience/Fieldwork, Internship, or Practicum compliments, rather than displaces, the work of Institution's paid employees while providing significant educational benefits to the Candidate; and
- g. Institution understands that Candidate is participating in the Student Teaching, Field Experience/Fieldwork, Internship, or Practicum experience for experience and is not entitled to a job at the conclusion of the same.
- h. Student Teachers in Special Education, Teacher Education/Inspired Teaching and Learning (ITL) programs are guided by the current California Teacher Performance Expectations (TPE).
- i. The TPE include, but are not limited to, the teaching of literacy skills as described in TPE 7; specifically, 7.6. Meaning Making, 7.7. Language Development, and 7.8. Effective Expression, as in accordance with PSA 24-01.

3.15 Orientation. Each SSP must complete an orientation provided by University regarding the University program curriculum and assessments applicable to the program in which the Candidate the SSP is supervising is enrolled. For SSP supervision of Candidates enrolled in Teacher Education and Special Education Support programs, SSP orientation includes a minimum of ten (10) hours of initial orientation provided through University on the program curriculum, effective supervision approaches, including, but not limited to, cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, and program curriculum and assessments, including, but not limited to, the Teaching Performance Expectations ("TPEs"), the California Teaching Performance Assessment ("CalTPA"), and the Educational Specialist California Teaching Performance Assessment ("EdSp CalTPA"). The orientation will include specific Literacy requirements for all candidates, pursuant to SB488, including the CA Dyslexia Guidelines:

<https://www.cde.ca.gov/sp/se/ac/documents/cadyslexiaguidelines.PDF>; The SSP will work with the University Support Provider to ensure opportunities for observing and practicing all aspects of TPE 7 are provided to candidates. Planning of assessed lessons



must include detailed TPE 7 experiences.

3.16 Institution Administrator. Any Institution with Candidates in Student Teaching, Field Experience/Fieldwork, Internship, or Practicum programs must have a fully qualified administrator holding an administrative services credential or equivalent.

3.17 Infectious Diseases. Institution shall inform and advise Candidates and USP regarding the current status of infectious diseases at Institution prior to arriving on site. Institution shall also provide appropriate PPE to Candidates and USP while on site.

3.18 Term. The term of this Agreement shall commence as of the Effective Date above and shall continue until terminated in accordance with the terms and conditions in this Agreement (the "Term"). Either Party may terminate this Agreement upon thirty (30) days' prior written notice to the other Party. Provided, however, all Candidates completing Student Teaching, Field Experience/Field Work, Practicum, or Internship assignment(s) at Institution as of the date of such notice shall be permitted to complete their assignment(s) so long as said Candidate is not the cause of the termination of the Agreement.

3.19 Attorney's Fees. In the event any Party hereto commences litigation for the interpretation, specific performance, or damages for the breach of this Agreement, the prevailing Party shall be entitled to a judgment or award against the other Party in an amount equal to reasonable attorney's fees and expenses incurred, together with all other appropriate legal or equitable relief.

3.20 Notices. All notices, demands, or other communications given under this Agreement shall be in writing and shall be deemed to have been duly given as of the second business day after mailing by United States mail, postage pre-paid, addressed to the addresses set forth below, or to such other address or to such other person as any Party hereto shall designate to the other Party for such purposes in the manner hereinabove set forth. Personal delivery of such notice, demand, or communication may also be made to the above-described addressees and shall be deemed given as of the date of such delivery.

3.21 Entire Agreement. This Agreement contains the entire agreement between the Parties relating to the transactions contemplated hereby and supersedes any prior agreements between the Parties with respect to the subject matter hereof, whether written or oral, and any such prior agreements are cancelled as at the date of this Agreement but without prejudice to any rights which have already accrued to either of the Parties. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid unless the same is in writing and signed by the Party against which the enforcement of such modification, waiver, amendment, discharge, or change is or may be sought.

3.22 Miscellaneous Provisions. This Agreement (i) shall be binding upon and inure to the benefit and be enforceable only by the Parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in any number of counterparts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (iii) shall be construed and enforced in accordance with the laws of the State of California.

3.23 Mutual Indemnification. University shall defend, indemnify and hold Institution, its Board, officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of University, its Board, officers, agents, or Candidates. Institution shall defend, indemnify and hold University, its Board, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Institution, its Board, officers, agents, employees or volunteers.

3.24 Dispute Resolution. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof, the Parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be communicated to the other Party in writing in advance of any filed litigation to provide the Parties a further opportunity to reach a resolution by means of formal mediation.



3.25 **Limitation of Liability.** Except for obligations to make payment under this Agreement, liability for indemnification, liability for breach of confidentiality, or liability for infringement or misappropriation of intellectual property rights, in no event shall either Party or any of its representatives be liable under this Agreement to the other party or any third party for consequential, indirect, incidental, special, exemplary, punitive, or enhanced damages, lost profits or revenues or diminution in value arising out of, or relating to, and/or in connection with any breach of this Agreement, regardless of whether such damages were foreseeable, whether or not it was advised of the possibility of such damages and the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

3.26 **Non-Discrimination.** The Parties agree not to discriminate against any individual under this Agreement because of race, color, religion, sex, gender, ancestry, age, national origin or disability (as defined in The Americans with Disabilities Act of 1990, 42 USC 12101, et seq. and any regulation promulgated thereunder) or any other unlawful basis.

3.27 **Title IX.** University strictly adheres to Title IX of the Education Amendments of 1972, the federal Campus Sexual Violence Elimination Act; United States Department of Education regulations and directives; and the University's sexual harassment policy and procedures (collectively, "Regulations"). Specifically, the Regulations apply to all students, employees, visitors, and other third parties on University-controlled or affiliated property, including institutions and entities with whom University places its employees or students. Further, such Regulations prohibit unequal treatment on the basis of sex/gender as well as sexual harassment, misconduct and violence. As a condition of employment, enrollment, doing business, or being permitted on University-controlled or affiliated property, the above-mentioned individuals, organizations, and entities must agree to: (1) Report any and all allegations of discrimination, harassment, (including sexual harassment, or violence) promptly to the Title IX Coordinator via the reporting form at the following link: <https://www.nu.edu/reportit/>, or by using one of the other methods of communication with the Title IX Coordinator found at the following link: <https://www.nu.edu/title-ix/erp/>; (2) Cooperate with University's investigation; and (3) Cooperate fully with all sanctions that University may impose against those who are found to have violated the Regulations. If the individual, organization, or entity fails to adhere to any of the aforementioned requirements, University reserves the right to take appropriate action, including but not limited to: immediate removal from University-controlled or affiliated property, discipline of employees and students (including termination of employment and/or enrollment); and/or termination of business or contractual relationships.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date first written above.

National University

By: _____
John Cicero
Provost and Chief Academic Officer

Dated: _____

University Contact Information

Contract Coordinator
National University
9388 Lightwave Ave.
San Diego, CA 92123
(858) 642-8417
credcontracts@nu.edu

Holtville Unified School District

By: _____

Name: _____

Title: _____

Dated: _____

Telephone: _____

Address: 621 E. 6th St., Holtville, CA 92250, USA



EXHIBIT A

Honorariums

A maximum honorarium of \$300.00 per course per Candidate is awarded for supervision of Candidates enrolled in the following University programs: **Inspired Teaching and Learning Teacher Education Credential; Special Education Credential; and Preliminary Administrative Services Credential**. The below table sets forth the honorarium amounts to be awarded based on the duration of supervision provided:

Traditional Setting			Block Setting		
One Period	25%	$\$300 \times .25 = \75	One Period	33%	$\$300 \times .33 = \99 rounded to \$100
Two Periods	50%	$\$300 \times .50 = \150	Two Periods	66%	$\$300 \times .66 = \198 rounded to \$200
Three Periods	75%	$\$300 \times .75 = \225	Three Periods	100%	3 periods = \$300
Four or More Periods	100%	4 periods or more = \$300	*****	*****	*****

A maximum honorarium of \$150.00 per course per Candidate is awarded for supervision of Candidates enrolled in the following University programs: **Pupil Personnel Services Credential: School of Counseling and Pupil Personnel Services Credential: School of Psychology**. The below table sets forth the honorarium amounts to be awarded based on the duration of supervision provided:

Traditional Setting			Block Setting		
One Period	25%	\$37.50	One period	33%	\$50.00
Two Periods	50%	\$75.00	Two Periods	66%	\$100.00
Three Periods	75%	\$112.50	Three Periods	100%	\$150.00
Four Periods	100%	\$150.00	*****	*****	*****

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: JUNE 15, 2026

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. HHS Boys Basketball 7/10/26-7/12/26 at Destined to be Stars tournament in San Diego, CA
2. FFA Officer Retreat 7/5/26-7/8/26 in Big Bear, CA
3. FFA California Youth Expo 7/30/26-8/1/26 in Tulare, CA
4. FFA Section Officer Retreat 8/7/26-8/8/26 in Pomona, CA

Grant Award Notification

GRANTEE NAME AND ADDRESS Celso Ruiz, Superintendent Holtville Unified 621 East Sixth Street Holtville, CA 92250-1450			CDE GRANT NUMBER			
			FY	PCA	Service Location	Suffix
			25	15197	63149	4A
Attention Celso Ruiz, Superintendent			INDEX		County Code	
Email celso@husd.net			0663		13	
Telephone (760) 356-2974			STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) RBMKFMFKH9H5			Resource Code		Revenue Object Code	
Program Office Mental Health ADA Region Group: 4A.09			3327		8182	
Name of Grant Program 2025–26 Mental Health Average Daily Attendance (MHADA)						
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$18,891		\$18,891		07/01/2025	09/30/2027
ALN	Federal Award ID Number	Federal Grant Name			Federal Agency	
84.027A	H027A250116	Individuals with Disabilities Education Act Part B, Section 611			United States Department of Education	

I am pleased to inform you that you have been funded for the MHADA Grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the MHADA Team at the email address below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to the Team at MHADA@cde.ca.gov.

California Department of Education Contact Emily Bunnell			Job Title Education Programs Consultant				
E-mail Address MHADA@cde.ca.gov				Telephone 916-327-3536			
Authorized by the State Superintendent of Public Instruction or Designee 				Date April 17, 2026			
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.</i>							
Printed Name of Authorized Agent			Title				
E-mail Address				Telephone			
Signature ▶				Date			

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to the *Code of Federal Regulations (CFR)*, Title 2, sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than \$500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at <https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp>. Contact cashmanagement@cde.ca.gov if you have any questions.

Conditions of the Grant Award

1. This grant was awarded to the CDE by the U.S. Department of Education (ED). This program is authorized under the Individuals with Disabilities Education Act (IDEA), Part B, Section 611, as amended on December 3, 2004, and codified under Public Law (PL) 108–446, 20 *United States Code* 1400 et seq. Implementing regulations for this program are in 34 *CFR* Part 300. This grant shall be administered in accordance with the provisions of the IDEA.
2. IDEA Part B funds are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards codified in 2 *CFR* Part 200 and commonly referred to as the Uniform Guidance. The Uniform Guidance provisions in 2 *CFR* Part 200 replace provisions previously found in the Education Department General Administrative Regulations, or EDGAR, in 34 *CFR* Parts 74 and 80 and prior Office of Management and Budget Circulars A-87 and A-133.
3. General assurances and certifications are required for grants supported by federal funds and are hereby incorporated by reference. The CDE has agreed to accept the assurances your agency currently provides in the Consolidated Application. Information about the general assurances and certifications are available on the CDE 2025–26 General Assurances web page at <https://www.cde.ca.gov/fg/fo/fm/generalassurances2025-26.asp>.
4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the AO-400 form, which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE.
5. Acceptance of IDEA funds requires the grantee to complete and submit the following IDEA fiscal reports: Maintenance of Effort, per 34 *CFR* 300.203 (b–d), and Excess Cost, per 34 *CFR* 300.16. References listed above are available on the ED IDEA web pages at <https://sites.ed.gov/idea/regs/b/c/300.203> and <https://sites.ed.gov/idea/regs/b/a/300.16>.
6. Note that payments are made on a reimbursement basis. In order to request reimbursement, the grantee must complete and return the Special Education Federal Grant: Expenditure Report MHADA Allocation. For more information on expenditure documentation, please refer to the detailed resources and forms on the CDE MHADA web page at <https://cde.ca.gov/sp/se/as/mhada.asp>. Note that grantees must maintain and have available documentation with sufficient detail to enable the CDE to establish a link between the services claimed and each student's Individualized Education Program. This backup documentation must be provided upon request.

The Funding Profile for the MHADA Allocation Grant is available on the CDE MHADA Projected Funding Profile (ID 7469) web page at <https://www.cde.ca.gov/fg/fo/profile.asp?id=7469&recID=7469>.

Ensure these funds are appropriately reported by using the Standardized Account Code Structure (SACS) indicated on this award. The PCA/Resource Detail is available on the CDE SACS Query

web page at <https://www2.cde.ca.gov/sacsquery/pcadetail.asp?pca=15197&resourcecode=3327>. All approved project funds must be expended within the designated award period.

Note: The Federal Cash Management Improvement Act of 1990 was enacted by PL 101–453 and codified at 31 *United States Code* sections 3335, 6501, and 6503. The implementing regulations are provided in 31 *CFR* Part 205. In accordance with 31 *CFR* Part 205.10, the CDE grant allocations must be limited to the actual, immediate cash requirements of the grantee.

7. Upon completion of grant conditions 3 through 6, the initial payment will be processed up to the actual expenditures reported and approved by the CDE.
8. For the Final Expenditure Report, the grantee must report any indirect costs for the grant award period. Total indirect costs must not exceed the negotiated, approved, federally recognized indirect cost rate (ICR) for agency-wide and general management costs according to *CFR* Part 200.331(a)(4). The CDE-approved rates for LEAs are available on the CDE ICR web page at <https://www.cde.ca.gov/fq/ac/ic/>.
9. The grantee must complete and submit the Final Expenditure Report to MHADA@cde.ca.gov no later than **October 10, 2027**, in order to meet end-of-year federal reporting and payment deadlines. If October 10 falls on a weekend, the Final Expenditure Report will be due on the following Monday. Upon receipt of these documents, up to 100 percent of the grant will be reimbursed.
10. Under the False Claims Act, each recipient awarded funds under the IDEA shall promptly refer to the ED Office of Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, subcontractor, sub-recipient, or other person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds. Information is available on the OIG Hotline Fraud Prevention web page at <https://oig.ed.gov/oig-hotline>.
11. Under authority of the CDE, if your agency is identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.

If you have any questions regarding this grant, please contact the MHADA Team at MHADA@cde.ca.gov. Please include the Fiscal Year, Region Group number (RG#, found in the Program Office line of this Grant Award Notification), Grantee Name, and Document name in the subject line of emails sent to the MHADA Team (example: FY-RG# LEA Unified–Grant Award Notification).

If you have questions regarding payment status, please contact the Special Education Division's Fiscal Payments I Unit at SEDgrants@cde.ca.gov. Please include the CDE Grant Number (found at the top of this Grant Award Notification), LEA name, and subject in the subject line (example: FY-PCA-Service Location-Suffix LEA Name–Subject).

cc: Business Fiscal Officer
Special Education Director

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

INFORMATION ITEMS

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

PUBLIC HEARING



621 E. Sixth Street, Holtville, Ca. 92250
(760) 356-2974 (760) 356-4936 fax
<https://www.husd.net/>

NOTICE OF PUBLIC HEARING

Holtville Unified School District will have a regular board meeting on Monday, June 15, 2026, to hold the 2026-27 Local Control and Accountability Plan (LCAP) Public Hearing. On Monday, June 15, 2026, there will be a regular board meeting to hold the 2026-27 Budget Public Hearing. Revisions to the 2026-27 LCAP and/or Budget may then be made in consideration of any feedback from the public hearings. The LCAP and Budget adoption will then take place at the scheduled board meeting on Wednesday, June 17, 2026.

The 2026-27 DRAFT LCAP can be viewed at the following website,

<https://husd.net/about/lcap/>.

The 2026-27 DRAFT Budget can be requested to be viewed 72 hours in advance of the public hearing by contacting the Business Office at (760) 356-2974.

Posted: June 09, 2026

Board of Trustees

Julie Duarte Kevin Grizzle Larry Iten Jared Garewal Ben Abatti, Jr.

This institution is an equal opportunity employer and provider.



621 E. Sixth Street, Holtville, Ca. 92250
(760) 356-2974 (760) 356-4936 fax
<https://www.husd.net/>

Aviso de Audiencia Pública

El Distrito Escolar Unificado de Holtville tendrá una reunión regular de la junta el lunes, 15 de junio de 2026 sobre la Audiencia Pública del Plan de Responsabilidad y Control Local (LCAP) 2026-27. El lunes, 15 de junio de 2026, habrá una reunión regular de la junta para llevar a cabo la Audiencia Pública del Presupuesto 2026-27. Se le pueden hacer revisiones al 2026-27 LCAP y/o al Presupuesto en consideración de cualquier comentario de las audiencias públicas. La adopción del LCAP y el Presupuesto se llevará a cabo en la reunión de la junta programada para el miércoles 17 de junio de 2026.

El borrador del LCAP 2026-27 se puede ver en el siguiente sitio web,

<https://husd.net/about/lcap/>.

Se puede solicitar que el borrador del Presupuesto 2026-27 se vea 72 horas antes de la audiencia pública comunicándose con la Oficina del Distrito al (760) 356-2974.

Publicado: 09 de junio de 2026

Board of Trustees

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PUBLIC NOTICE

NOTICE OF PUBLIC HEARING ON THE BUDGET OF

Holtville Unified School District/ROP of Imperial County

The governing board of Holtville Unified School District/ROP will hold a public hearing on the LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) and BUDGET OF THE DISTRICT FOR THE YEAR ENDING JUNE 30, 2027, prior to final adoption as required by Education Code Section 42103.

The public hearing will be held at:

Address: 621 E. 6th Street
Holtville, CA 92250

Date: June 15, 2026

Time: 6:00 p.m.

The public is cordially invited to attend this meeting.

The proposed budget will be on file and available for public inspection at the following location(s) and dates should members of the public wish to review the Local Control Accountability Plan (LCAP) and Budget prior to the public hearing.

Location: HUSD Office - 621 E. 6th Street, Holtville, CA 92250

Dates available for inspection: June 10, 2026

During the hours of 8:00 a.m. to 4:00 p.m.

Members of the public, as well as the Parent Advisory Committee and the English Learner Advisory Committee, may submit written comments regarding the LCAP actions and expenditures to the following email lcap@husd.net. Upon receipt of the comments, the superintendent or designee will respond in writing prior to the adoption of the LCAP.

J. Todd Finnell, Ed.D.

County Superintendent of Schools

Legal

Publish: May 28, 2026

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION

HOLTVILLE UNIFIED SCHOOL DISTRICT
RESOLUTION NO.2025/26-009

**RESOLUTION TO AUTHORIZE TEMPORARY BORROWING BETWEEN FUNDS
OF THE SCHOOL DISTRICT**

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the Imperial County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that:

1. The Governing Board of the Holtville Unified School District hereby authorizes, for fiscal year 2026-27, temporary transfers between the following funds and authorizes the Imperial County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all those funds is positive:

- | | | |
|-----------------------------|--------------------------------|-----------------------------|
| - General Fund# 010 | - Building Fund# 210 | - Special Reserve Fund# 400 |
| - ASB Fund# 080 | - COP Fund# 215 | - Debt Service Fund# 560 |
| - Adult Education Fund# 110 | - Capital Facilities Fund# 250 | |
| - Cafeteria Fund# 130 | - State School Bldg. Fund# 300 | |

2. The Governing Board of the Holtville Unified School District hereby authorizes the Superintendent or his designee to approve any actual interfund transfers processed between the above-mentioned funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.

PASSED AND ADOPTED by the Governing Board on _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA
COUNTY OF IMPERIAL

I, Celso Ruiz, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____, 2026

Clerk/Secretary of the Governing Board

HOLTVILLE UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 2025/26-010

APPROVAL OF PARTICIPATION IN BIDS/CONTRACTS OF OTHER PUBLIC AGENCIES (PIGGYBACK CONTRACTS); AUTHORITY TO AWARD PIGGYBACK CONTRACTS

BE IT RESOLVED by the Governing Board of Trustees of the Holtville Unified School District:

WHEREAS, applicable law generally requires the District to engage in a competitive process to procure goods, materials, supplies, services, equipment and other property.

WHEREAS, notwithstanding such requirements, applicable law also authorizes the District to procure goods, materials, supplies, services, equipment and other property without a competitive process upon terms and conditions of contracts bid and awarded by other public agencies; these alternative procurement procedures are typically referred to as “piggyback” contracting.

WHEREAS, the District is authorized to engage in piggyback contracting under Public Contract Code Section 10298 and 10299 for “information technology, goods and services” from “contracts, master agreements, multiple award schedules, cooperative agreements” procured by the California State Department of General Services (“DGS”).

WHEREAS, DGS authorized piggyback contracts may include contracts “with entities outside the state” and cooperative buying organizations such as, but not limited to, Sourcewell and U.S. Communities.

WHEREAS, although applicable law generally requires the Board of Trustees action to award contracts, authority to contract may be delegated to the Superintendent pursuant to Education Code 17604; with such authorization subject to limitations of “time, money or subject matter.”

WHEREAS, contracts awarded by authority conferred by the Board of Trustees under Education Code 17604 are not valid or enforceable against the District until ratified by the Board of Education.

THEREFORE, BE IT RESOLVED that the Board of Trustees determines that the piggyback procurement process is in the best interests of the District.

FURTHER RESOLVED, that the District participate for the **2026-27** school year, beginning **July 1, 2026**, in piggyback bids and contracts issued by other public agencies to the fullest extent permitted by applicable law.

FURTHER RESOLVED, that pursuant to Education Code 17604, the Superintendent, or such District employee the Superintendent may designate, are authorized to award piggyback contracts procured pursuant to these Resolutions, provided that (i) any such piggyback contract is not valid or enforceable against the District until ratified by subsequent action of the Board of Trustees; and (ii) the authority conferred hereunder is effective upon Board action adopting these Resolutions and shall continue for twelve (12) months after the date of Board action adopting these Resolutions.

Holtville Unified School District
Resolution No. _____

PASSED AND ADOPTED by the Board of Trustees of the Holtville Unified School District at the meeting on **June 15, 2026**, by the following vote:

Ayes: _____ Nays: _____ Absent: _____ Abstain: _____

Julie Duarte
President of the Board of Trustees

Kevin Grizzle
Clerk to the Board of Trustees

RESOLUTION #2025/26-011

**RESOLUTION TO DESIGNATE AUTHORIZED REPRESENTATIVE
TO THE
SAN DIEGO COUNTY SCHOOLS FRINGE BENEFITS CONSORTIUM
FOR FRINGE BENEFITS PROGRAMS**

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, school districts in the State of California have determined there is a continuing need for insured and self-insurance plans for fringe benefits and desire to combine their respective efforts to establish and maintain Fringe Benefit Programs as authorized by law; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorizes joint exercise of two or more public agencies of any power common to them; and

WHEREAS, Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish a plan for health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long term care, prepaid legal, long term disability, deferred compensation, voluntary benefits, or any other fringe benefits plan as authorized by law;

WHEREAS, the Holtville Unified School District is a member of and has executed an Articles of Agreement to the San Diego County Schools Fringe Benefits Consortium requires that the Board of member districts designate and appoint an FBC representative.

NOW THEREFORE BE IT RESOLVED that Assistant Superintendent John Paul Wells is designated as the authorized representative(s) of the Board of Trustees of Holtville Unified School District, and Accounting/HR Supervisor Diana Perez Estrada as alternate representative(s), and are hereby authorized and directed to perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of the San Diego County Schools Risk Management Fringe Benefits agreement.

PASSED AND ADOPTED by the Governing Board of the Holtville Unified School District at Holtville, California, on the 15th Day of June, 2026, by the following vote:

AYES:_____ NOES:_____ ABSENT:_____ ABSTENTIONS:_____

STATE OF CALIFORNIA)
) SS.
COUNTY OF SAN DIEGO)

I, Kevin Grizzle Secretary of the Governing Board of the Holtville Unified School District of Holtville, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regularly scheduled and conducted meeting held at the time and place stated, which resolution is on file and of record in the office of said board.

Secretary

SIDE LETTER OF AGREEMENT

**Between the
HOLTIVILLE UNIFIED SCHOOL DISTRICT
and the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
and its
CHAPTER 338**

50% Pay Extended Accident and Illness Leave for Classified Employees

May 20, 2026

This Side Letter of Agreement ("Agreement") is entered into by and between the California School Employees Association and its Chapter 338 ("CSEA") and the Holtville Unified School District ("District").

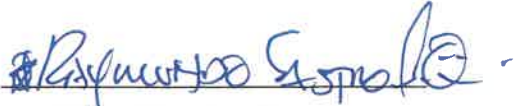
The parties enter into this Side Letter of Agreement regarding 50% pay extended accident or illness leave as set forth in Education Code section 45196. This Agreement shall be incorporated into any final collective bargaining agreement between the parties as follows:

1. A classified employee in the bargaining unit shall once a year be credited with a total of 100 working days of paid sick leave. The 100 days of extended leave shall include fully paid sick leave. After the exhaustion of all accumulated fully paid sick leave, the employee shall be compensated at fifty percent (50%) of the employee's regular salary. This fifty percent (50%) paid sick leave shall be exclusive of any other paid leave, holidays, vacation or earned compensatory time.
2. For purposes of this Agreement, working days shall not include weekends, holidays, recess periods, vacation days or any other days on which the employee is not otherwise scheduled to work and shall not be charged against such leave balances.
3. The extended leave provisions pertain to each illness or accident of the employee and shall commence on the first day of absence from his/her duties.
4. The parties agree that the provisions of this Agreement shall apply regardless of whether the illness or injury is work-related or non-work-related, except that where an employee is entitled to industrial accident or illness leave, such leave shall be applied first in accordance with applicable law and the Collective Bargaining Agreement.

5. An extended leave shall not be considered a break in service, and shall not apply unless the unit member has completed their probationary period. An extended leave shall not adversely affect the employee's seniority or employment status.
6. At the conclusion of the 100 day period, an employee who continues to be absent because of accident or illness and is unable to resume his/her duties may request additional leave, paid or unpaid, not to exceed six (6) months. At the conclusion of the 100 day period, the employee shall be notified, in writing, that available paid leave has been exhausted, and shall be offered the opportunity to request additional leave, paid or unpaid. The Board may renew the leave of absence, with or without pay, for two additional six month periods or lesser, but not to exceed a total of 18 months. Granting additional leaves under this section is within the sole discretion of the Governing Board.
7. When all available leaves of absence, paid or unpaid, have been exhausted, and if the employee is not medically able to assume the duties of the employee's position, the employee shall, if not placed in another vacant position, be placed on a reemployment list for a period of 39 months. When available during the 39-month period, the employee shall be employed in the first vacancy in the classification of the employee's previous assignment over all other available candidates except for a reemployment list established because of lack of work or lack of funds, in which case, the employee shall be listed in accordance with appropriate seniority regulations. An employee who has been placed on a reemployment list who has been medically released for return to duty and who fails to accept the first appropriate assignment offered, shall be dismissed.
8. Nothing in this Agreement shall be construed as a waiver of any rights afforded to employees under the California Education Code, the Educational Employment Relations Act (EERA), or any other applicable federal or state law. Further, this Agreement shall not waive or diminish any rights, benefits, or protections provided under the Collective Bargaining Agreement.
9. The parties agree that this Side Letter of Agreement shall apply to all classified employees within the bargaining unit who meet the eligibility requirements set forth herein and shall be applied consistently and without arbitrary limitation.

10. The parties agree that this Side Letter of Agreement shall fully and finally resolve all issues regarding the application of extended 50% paid accident and illness leave as described above, and shall not be used by either party against the other as evidence in any administrative or judicial proceeding, except to enforce the terms of this Agreement.
11. The parties agree that the contents of this Agreement represent the sole agreement between the parties as to the matters contained herein and that neither party has relied upon any representation not set forth in this Agreement.
12. This Agreement is effective on July 1, 2025, and shall remain in full force and effect until it is incorporated into the successor Collective Bargaining Agreement or modified by mutual written agreement of the parties.
13. This Agreement is subject to ratification by CSEA and the District's Governing Board.

Dated: 5/29/26

By: 
CSEA Chapter President

Dated: 5/29/26

By:  Abel Beltran
CSEA Labor Relations
Representative

Dated: 5/29/26.

By: 
District Superintendent

Date Ratified by the Holtville Unified School District Governing Board: _____