A N D R E W S

INDEPENDENT SCHOOL DISTRICT

Terms of Notebook/iPad License

Terms:
In order to issue the notebook/iPads, Andrews ISD charges a $30 non-refundable annual usage fee and a $30 non-refundable annual insurance fee before the student takes possession of the property. Parents and students must comply at all times with the Andrews ISD Parent-Student Notebook/iPad Guidelines and the Andrews ISD Student Handbook and Code of Conduct, including the Student Guidelines for Acceptable Use of Technology Resources. Any failure to comply may cause the termination of the student's rights of possession immediately, and Andrews ISD may repossess the notebook/iPad.

ANDREWS ISD PROVIDES THE NOTEBOOK/IPAD "AS-IS". ANDREWS ISD MAKES NO WARRANTIES, EXPRESS OR IMPLIED, OF MERCHANTABILITY, MARKETABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE, EXCEPT AS SET FORTH HEREIN. ANY IMPLIED WARRANTIES ARE EXPRESSLY DISCLAIMED AND EXCLUDED.

Title:
At all times, the legal title to the notebook/iPad belongs to Andrews ISD. Your license to possess and use the notebook/iPad is limited to and conditioned upon your full and complete compliance with the Parent-Student Notebook/iPad Guidelines, the Andrews ISD Parent- Student Notebook/iPad Payment Authorization (which is sent home on the first day of school) and the Andrews ISD Student Handbook and Code of Conduct, including the Student Guidelines for Acceptable Use of Technology Resources (which is available on the district's website).

Electronic resources owned by the District should not be released to anyone including, but not limited to, law enforcement agencies. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of e-mail and network communications are governed by the Texas Public Information Act; therefore, proper authorities will be given access to their content.

Loss or Damage:
If the notebook/iPad is damaged, lost, or stolen, you are responsible for the reasonable cost of repair or its fair market value on the date of loss. Loss by theft of the property must be reported to School Resource Officers (SRO) within 48 hours. If the incident occurs on the weekend or school holiday, a report must be filed within 48 hours of returning to school. Failure to report the theft or loss will result in the parent or guardian, or a student 18 years or older, being responsible for the replacement of the notebook/iPad at fair market value. A table of estimated pricing for a variety of repairs is included later in this document, the Parent-Student Notebook/iPad Guidelines. High school seniors must clear all records and pay all fees before participating in graduation ceremonies. If a notebook/iPad is reported stolen and then recovered, the School Resource Officer (SRO) or reporting agency must be notified immediately to close the police report.

Repossession:
If you do not fully comply in a timely manner with all terms defined in these Guidelines and/or the Student-Parent Notebook/iPad Payment Authorization, including the timely return of the property, Andrews ISD shall be entitled to declare you in default, revoke your license to use and possess the notebook/iPad, and take steps to regain the notebook/iPad.

Duration of Agreement:
Your license to use and possess the notebook/iPad terminates no later than the last day of the school year, unless earlier terminated by Andrews ISD, or upon withdrawal from the district.

Appropriation:
Your failure to return the notebook/iPad in a timely manner will be considered unlawful appropriation of Andrews ISD property.

Usage and Maintenance Fee:

- Students will pay a non-refundable annual usage and maintenance fee of $30.00 online credit card payment or $30.00 cash/check/MO payment.
- Students will pay the fee before, or when, taking possession of the notebook/iPad.
- Students will pay a non-refundable annual insurance coverage fee of $30.
- Total annual fees with usage and insurance is $60.00.

· Students will be charged the Fair Market Value of the notebook/iPad if lost, damaged, or vandalized. (See Fair Market Value Chart below.)
· Seniors must clear all records and pay all fees before participating in graduation.
· Students/Parents are responsible for reasonable cost of repair for damaged notebook/iPads.

Insurance Coverage Chart

Premium: $30 Included w/user fee
Deductible: $50*
Coverage Period: 10 months
One Notebook Against: • Accidental Damage • Theft • Fire • Flood • Natural Disasters • Vandalism

* Deductible applies to each claim filed. If repair is less than the deductible, the parent, guardian, or student over the age of 18 will pay the lesser charge.

Fair Market Value Chart

Age of Notebook/iPad	*Value*
1 year or less	$800
2 years	$600
3 years	$300
4 years	$200

At the time of theft or loss, the fair market value will be determined based on the age of the notebook/iPad.

Financial Hardships

Based on TEC 11.158, the school district may require payment of a reasonable fee, not to exceed the actual annual maintenance cost for the use of musical instruments, technology, and uniforms owned or rented by the district.

If this fee creates a financial hardship on the student or parent in obtaining a notebook/iPad, please contact the campus administrator or counselor about payment options. Upon proof of financial hardship, the administration may elect to:

· Create a payment plan for the student to pay out fees over time; or
· Waive the fee if the student qualifies for free or reduced lunch.

Financial hardships do not apply to insurance premiums. Insurance premiums must be paid in full at time of possession of the notebook/iPad.

Use of Computer and Notebook/iPads on Network

Andrews ISD is committed to the availability of technology resources for student work. If a student is experiencing problems with his or her notebook/iPad, the student should be able to continue with class work. To assist in these situations, Andrews ISD is providing the following:

Network Student Drives

The students will have a network drive set up from their login. Students can save important items on this network drive, keeping a backup that they can access from anywhere on the network.

Internet Safety

There are many sites on the Internet that can be potentially dangerous to minors. Andrews ISD makes every effort to block these sites while the students are on the district and other networks by using security software loaded onto the student notebook/iPad. Students are in violation of district policy if they access these sites through proxies or deactivate or bypass the security software. Parents may want to further restrict their home access. For more information about Internet safety, you may go to www.isafe.org.

General Notebook/iPad Rules

Inappropriate Content

- Inappropriate content will not be allowed on notebook/iPads. (See Student Guidelines for Acceptable Use of Technology Resources, www.andrews.esc18.net)
- Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, and/or gang related symbols or pictures will result in disciplinary actions.
- A $15 reimaging charge to remove the above items from a Andrews ISD notebook/iPad may apply.

Sound

- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes.

Deleting Files

- Students should not delete any folders or files that they did not create or that they do not recognize. Deletion of certain files will result in a computer failure and will interfere with the students' ability to complete class work.
- A $15 reimaging charge to correct system files may apply.

Music, Games, or Programs

- Music and games may not be downloaded or streamed over the Internet. This may be a violation of copyright laws.
- All software loaded on the system must be district approved.
- A $15 reimaging charge to remove any unapproved software or files may apply.

No Loaning or Borrowing Notebook/iPads

- Do NOT loan notebook/iPads or other equipment to other students.
- Do NOT borrow a notebook/iPad from another student.
- Do NOT share passwords or usernames with others.

Notebook/iPads are required each day in class

- Students are required to bring fully charged notebook/iPads to class.
- Students may swap out a battery at the technology office if it does not hold a charge.

Acceptable Use
[Board Policy CQ (LOCAL)]

- Access to the District's technology resources is a privilege, not a right. Noncompliance may result in suspension of access or termination of privileges and other disciplinary action inconsistent with District policies. Violations of law may result in criminal prosecution as well as disciplinary action by the District.