



REGULAR MEETING OF THE BOARD OF EDUCATION - May 05 2026 Minutes

Tuesday, May 5, 2026 - Adopted

Closed Session: 4:30 PM

Regular Session: 5:30 PM

District Office Board Room 5297 Maureen Lane Moorpark, California 93021

1. MEETING OPENING

A. Call to Order

Board President Van Dam called the closed session to order at 4:38 PM and the regular meeting to order at 5:33 PM.

B. Roll Call

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent, Personnel Services; Juan Pablo Herrera, Assistant Superintendent, Business Services; Dr. Melissa LaBelle, Assistant Superintendent, Instructional Services; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. Guidelines for Public Comments on Closed Session Items

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

A. Conference with Labor Negotiator - Government Code Section 54957.6

District Negotiator: Dr. Kelli Hays

Employee Organizations: Moorpark Educators Association (MEA) and California School Employees Association (CSEA) Chapter No. 498

- B. Public Employee Employment/Appointment – Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release - Government Code Section 54957
- D. Student Discipline - Education Code Section 35146
 - Student Discipline: Case No. 5116067
 - Student Discipline: Case No. 5113732

4. RECONVENE TO OPEN SESSION

- A. Recognition of a Quorum

Board President Van Dam reconvened the meeting to open session at 5:33 PM and recognized the presence of a Board quorum.

- B. Public Announcement of Reportable Action Taken in Closed Session

Board President Van Dam announced that no reportable action was taken in closed session.

- C. Pledge of Allegiance

Nathalie Ospina led the Pledge of Allegiance.

- D. Reordering and Approval of the Agenda - Motion No. 94

On a motion by Robert Perez and second by Amy Adams, the Board approved the agenda as presented.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez, and Amy Adams

Carried 4-0

- E. Approval of Minutes - Motion No. 95

On a motion by Robert Perez and second by Dan Burchfield, the Board approved the minutes of the April 14, 2026 regular meeting.

Moved by: Robert Perez; seconded by: Dan Burchfield

Yes: Ute Van Dam, Dan Burchfield, Robert Perez, and Amy Adams

Carried 4-0

5. REPORT FROM STUDENT REPRESENTATIVES/STUDENT RECOGNITION

- THS@MC: Sophia Lopez reported on the following: recent fundraisers; prom; end of year activities; graduation; and thanked all of the staff for their support and encouragement.

The Board of Education and Superintendent Hays presented a Certificate of Recognition to Sophia Lopez for her time, commitment and dedication in attending all of the meetings and sharing information regarding THS@MC activities.

6. PUBLIC COMMENT

- A. Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

7. REPORT FROM SUPERINTENDENT

- A. Above & Beyond Recognition

- Marlica Navalta, Staff Secretary, The High School @ Moorpark College
- Jessica Martin, Teacher, The High School @ Moorpark College - moved to May 19, 2026 meeting
- Jessica Sandoval, Teacher, The High School @ Moorpark College - moved to May 19, 2026 meeting

The Board of Education and Superintendent Hays recognized and thanked Marlica Navalta for *Going Above and Beyond* for the students, families and staff members at THS@MC.

- B. School Resource Officer Report

Nick Odenath, Moorpark Chief of Police, and Deputy Nathalie Ospina, presented and reviewed all activities, reports and visits conducted by the Moorpark SRO during the 2025-2026 school year.

8. REPORT FROM DISTRICT BOARD MEMBERS

- A. Individual Board Member Reports

Robert Perez reported on the following: middle school band spring concerts; the Rudy Perez Memorial Foundation fundraiser; honor roll day; and the Boys & Girls Club Gala.

Amy Adams reported on the following: boys volleyball playoffs; MHS production of Frozen; VCSBA dinner meeting; and the Rudy Perez Memorial Foundation fundraiser.

Dan Burchfield reported on the following: MHS production of Frozen; Rudy Perez Memorial Foundation fundraiser; and the boys volleyball game against Camarillo.

Ute Van Dam reported on the following: MHS production of Frozen; Peach Hill Terrific Kids assembly; and the VCSBA dinner meeting.

9. BOARD ITEMS FOR ACTION/DISCUSSION

A. VCOE Acceptance Letter - Second Period Interim Report

The Ventura County Office of Education has reviewed and accepted the District's 2025-2026 Second Period Interim Report positive certification. The official letter is referenced and provided as an informational item for review; no Board action is required.

The Board members thanked Juan Pablo Herrera and the entire fiscal team for their work in preparing the Interim Report.

10. CONSENT AGENDA

A. Approval of Consent Agenda - Motion No. 96

On a motion by Robert Perez and second by Amy Adams, the Board removed item 10c from consent and approved the following consent action items by a roll call vote.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez, and Amy Adams

Carried 4-0

B. Personnel: Classified Employment Report No. 5-05-26-12

C. Personnel: Payment of stipends

D. Personnel: Moorpark Unified School District School Year Calendars

- District revised 2026-2027 school year calendar;
- THS@MC revised 2026-2027 school year calendar;
- District proposed 2027-2028 school year calendar; and
- District proposed 2028-2029 school year calendar

E. Instruction: California State Preschool-Self-Evaluation Survey

The District's California State Preschool Program has completed its required Self-Evaluation survey, which will be submitted to the California Department of Education on June 1, 2026. The completed draft Self-Evaluation document is attached for reference and review. It is recommended that the Board approve the District's California State Preschool Program Self-Evaluation Survey for submittal to the CDE on June 1, 2026.

F. Instruction: 2025-2026 CTE Advisory Committee

MUSD's 2025-2026 Career Technical Education Advisory Committee as noted on the referenced report. A CTE Advisory Committee is a required element of a High Quality CTE program and a requirement of grant funding.

[5-5-26 CTE Advisory Committee 2026.pdf](#)

G. Business: Agreements for Services

Star of CA - Addendums to 2025-26: \$48,147.29 (itemized below)

- a. BII & BID Services (3-4-26 - 6-12-26): \$23,830.62
- b. BII & BID Services (3-4-26 - 6-12-26): \$24,316.67
1. ABA Network, Inc - Addendum to 2025-26 (4-20-26 - 6-12-26): \$12,411.47
2. Amergis Healthcare Staffing, Inc. - Addendums to 2025-26: \$19,878.76 (itemized below)
 - a. MUSD Support (4-27-26 - 6-12-26): 10,252.55
 - b. CMS Support - Payan (4-27-26 - 6-12-26): \$9,626.21
3. The HELP Group Project 6 - 2025-26 Agreement: \$125,711.01 (itemized below)
 - a. The HELP Group Project 6 Base Contract: \$75,102.76
 - b. The HELP Group Project 6 Addendum: \$50,608.25
4. The HELP Group Summit View - 2025-26: 8,121.84
5. MOU, Dual Enrollment, VCCCD and Moorpark USD, until June 30, 2029
6. Agreement, College & Career Access Pathways, VCCCD and Moorpark USD, until June 30, 2029
7. Interdistrict Transfer Memorandum of Understanding, 2026-2027 through 2030-2031 school years.
8. MOU, Ventura County Indian Education Consortium, 2026-2027

[Star of CA - Addendums to 2025-26 \(2 Addendums Included\) Redacted.pdf](#)



[ABA Network - Addendum to 2025-26 Redacted.pdf](#) 

[Amergis - Addendums to 2025-26 \(2 Addendums Included\) Redacted.pdf](#)



[The HELP Group Project 6 - 2025-26 Agreement and Addendum](#)

[_Redacted.pdf](#) 

[The HELP Group Summit View - 2025-26 Agreement Redacted.pdf](#) 

[5-5-26 MUSD NonCCAP MOU VCCCD & MUSD.pdf](#) 

[5-5-26 VCCCD & MUSD CCAP Agreement.pdf](#) 

[5-5-26 MOU interdistrict transfer.pdf](#) 

[26-27 VC Indian Education Consortitum Agreement.pdf](#) 

H. Business: Acceptance of Donations

1. Peter Lars, Inc -
 - o \$123.47 - Walnut Canyon - Instructional Supplies
2. Moorpark Foundation for the Arts
 - o \$2,000.00 - Walnut Canyon - CATS Instructional Supplies

3. See's Candy Shop, Inc. -
 - o \$332.00 - Mesa Verde Middle School - School Activities
4. Peach Hill Academy PTA -
 - a. \$390.00 - Peach Hill Academy - TK Field Trip
5. Peach Hill Academy PTA -
 - a. \$600.00 - Peach Hill Academy - Kindergarten Field Trip
6. Peach Hill Academy PTA -
 - o \$300.00 - Peach Hill Academy - 1st Grade Field Trip
7. Peach Hill Academy PTA -
 - o \$600.00 - Peach Hill Academy - 4th Grade Field Trip
8. Kroger -
 - o \$48.45 - Flory Academy - Falcon Account
9. Zumalu LLC (dba Kona Ice of Thousand Oaks)
 - o \$88.00 - Flory Academy - FAST Account

I. Business: Warrants issued through April 30, 2026

[April 2026 Warrant Report.pdf](#) 

J. Business: Ratification of Purchase Orders

2025-2026: B Series: B26-00008, B26-00246 - B26-00256; CO Series: CO26-00284 - CO26-00317; F Series: F26-00039 - F26-00045; P Series: P26-00307, P26-01070, P26-01269 - P26-01450; TP: Series: TP26-00093.

[Board Report 04 01 2026 - 04 30 2026.pdf](#) 

11. PERSONNEL-GENERAL ACTION/DISCUSSION ITEMS

A. AB 1200 Disclosure

In accordance with AB 1200, school districts are required to disclose the provisions of collective bargaining unit agreements, including increases in compensation and future costs, prior to ratification by the Board of Education. The referenced Disclosure of Collective Bargaining Agreement outlines the costs of the on-schedule salary increase for Moorpark Educators Association (MEA), California School Employees Association (CSEA), Chapter No. 498; confidential employees, management employees and the Assistant Superintendents and Superintendent along with the sources of funding for the proposed payments. The Disclosure of Collective Bargaining Unit Agreement has been submitted to the Ventura County Office of Education for the required ten-day review and has been accepted.

[5-5-26 AB 1200 VCOE approval.pdf](#) 

[5-5-26 MUSD AB 1200 Disclosure.pdf](#) 

B. Certificated Employment Report – Motion No. 97

On a motion by Robert Perez and second by Amy Adams, the Board approved the Certificated Employment Report No. 5-05-26-10. Dr. Hays introduced Ms. Merly Soni, the District's new Director of Instruction and Curriculum, effective July 1, 2026.

[5-5-26 Certificated Employment Report.pdf](#) 

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez, and Amy Adams

Carried 4-0

C. Tentative Agreement between the District and the California School Employees Association - Motion No. 98

On a motion by Robert Perez and second by Dan Burchfield, the Board approved the referenced Tentative Agreement between the District and the California School Employees Association, Chapter No. 498 for the 2025-2026 school year as follows:

- On-schedule increase of 3% to the classified salary schedule, retroactive to January 1, 2026;
- Classified Salary Schedule Adjustments, effective July 1, 2026:
 - Accounting Specialist from range 32 to 34
 - Child Development Associate from range 28 to 30
 - Child Development Specialist from range 31 to 36 (see attachment below)
 - Child Development Site Supervisor from range 34 to 42
- Additionally, modifications to the following Articles:
 - Article I - Preamble
 - Article X - Hours and Overtime
 - Article XIII - Discipline
 - Article XXV - Term

[5-9-26 CSEA 2025-2026 Tentative Agreement.pdf](#)  [5-5-26 CSEA Range 36.pdf](#) 

Moved by: Robert Perez; seconded by: Dan Burchfield

Yes: Ute Van Dam, Dan Burchfield, Robert Perez, and Amy Adams

Carried 4-0

D. Tentative Agreement between the District and the Moorpark Educators Association – Motion No. 99

On a motion by Amy Adams and second by Robert Perez, the Board approved the referenced Tentative Agreement between the District and the Moorpark Educators Association as follows:

It is recommended that the Board approve the referenced Tentative Agreement between the District and the Moorpark Educators Association, including the following:

- Retroactive to March 1, 2026:
 - On-schedule increase of 3.5% to the certificated, CTE and counselor salary schedules, including anniversary increments;

- Eliminate Column II on the certificated salary schedule. Change the heading on Class III from "BA + 30" to "BA."
- Beginning with the 2026-2027 School Year:
 - The teacher, elementary counselor, and certificated nurse work year shall increase from 185 to 186 days. The additional day shall be an inservice day before the first day of school. The day shall be used to allow time for the completion of any required annual trainings.
- Beginning September 1, 2026:
 - Increase the Instructional hourly rate from \$35/hour to \$40/hour.
 - Increase the Non-Instructional hourly rate from \$30/hour to \$35/hour.
- Additionally, modifications to the following Articles in the Master Agreement:
 1. Article V (5): Working Hours & Calendars
 2. Article VIII (8): Safety
 3. Article X (10): Evaluations
 4. Article XIII (13): Leaves

Moved by: Amy Adams; seconded by: Robert Perez

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

[5-5-26 Signed TA with MEA.pdf](#) 

E. Salary Increase for Confidential Employees – Motion No. 100

On a motion by Robert Perez and second by Amy Adams, the Board approve the proposed on schedule salary increase for Confidential employees as noted below:

- An on schedule increase of 3% to the confidential salary schedule, retroactive to January 1, 2026.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

F. Salary Increase for All Classified and Certificated Management Employee Motion No. 101

On a motion by Dan Burchfield and second by Amy Adams, the Board approved the proposed salary increase for all classified and certificated management employees as noted below:

- An on-schedule increase of 3% to the classified and certificated management salary schedule, retroactive to March 1, 2026

Moved by: Dan Burchfield; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

G. Salary increase for Assistant Superintendents – Motion No. 102

On a motion by Amy Adams and second by Robert Perez, the Board approved the proposed salary increase for the Assistant Superintendents as follows:

- An increase of 2.5% to the base salary earnings, in alignment with the proposed increases for all management employees, retroactive to March 1, 2026.

Moved by: Amy Adams; seconded by: Robert Perez

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

H. Salary Increase for District Superintendent – Motion No. 103

On a motion by Dan Burchfield and second by Robert Perez, the Board approved the proposed salary increase for the District Superintendent as follows:

- An on-schedule salary increase of 2.5%, in alignment with the proposed increases for all management employees, retroactive to March 1, 2026

Moved by: Dan Burchfield; seconded by: Robert Perez

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

I. Proposed Revisions: Classified Management Salary Schedule – Motion No. 104

On a motion by Robert Perez and second by Dan Burchfield, the Board approved the proposed modifications to the Classified Management Salary Schedule as follows:

Occupational Therapist: shift two (2) columns to the right as follows*:

Occupational Therapist CalPERS	A	B	C	D	E
Monthly	9,121.27	9,394.91	9,676.76	9,967.06	10,266.07
Annual	100,333.95	103,343.99	106,444.33	109,637.69	112,926.79

Director of Child Nutrition - shift one (1) column to the right as follows:

Director of Child Nutrition	A	B	C	D	E
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Monthly	9,671.71	9,961.87	10,260.73	10,568.53	10,885.59
Annual	116,060.52	119,542.44	123,128.76	126,822.36	130,627.08

*Employees may only move one column to the right of currently salary per year.

Moved by: Robert Perez; seconded by: Dan Burchfield

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

J. Proposed Revisions: Certificated Management Salary Schedule – Motion No. 105

On a motion by Robert Perez and second by Dan Burchfield the Board approved the following proposed modifications to the Certificated Management Salary Schedule:

Occupational Therapist - shift two (2) columns to the right as follows*:

Occupational Therapist CalSTRS	A	B	C	D	E
Daily	542.35	558.62	575.38	592.64	610.42
Annual	100,334.10	103,344.79	106,445.04	109,638.66	112,927.55

Program Specialist - create a new Salary Range 21 which shifts two (2) columns to the right as follows*:

Program Specialist	A	B	C	D	E
Daily	629.95	648.84	668.31	688.36	709.01
Annual	129,139.34	133,011.83	137,002.57	141,113.66	145,347.21

Assistant Principal High School - shift one (1) column to the right as follows:

Asst. Principal HS	A	B	C	D	E
Daily	634.08	653.10	672.69	692.87	713.66
Annual	133,156.44	137,151.10	141,265.53	145,502.85	149,867.78

*Employees may only move one column to the right of currently salary per year.

Moved by: Robert Perez; seconded by: Dan Burchfield

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

- K. Resolution, Classified School Employees Week – Motion No. 106

On a motion by Robert Perez and second by Amy Adams the Board approved Resolution No. 2025-2026-11, Classified School Employees Week, May 17-23, 2026

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

[5-5-26 Classified Employees Week 2026.pdf](#) 

- L. Resolution Implementing Classified Layoff (Terminating Services of Classified Employees), Rescinding in Part Previous Reductions and Discontinuance of Particular Kinds of Services, and Providing Direction to Issue Notifications to Employees Whose Services are Terminated – Motion No. 107

On a motion by Amy Adams and second by Dan Burchfield, the Board approved Resolution No. 2025-2026-12, Implementing Classified Layoff (Terminating Services of Classified Employees), Rescinding in Part Previous Reductions and Discontinuance of Particular Kinds of Services, and Providing Direction to Issue Notifications to Employees Whose Services are Terminated.

Moved by: Amy Adams; seconded by: Dan Burchfield

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

[5-5-26 Final Classified Layoff Resolution 2025-26.pdf](#) 

- M. Annual Declaration of Need for Fully Qualified Educators – Motion No. 108

On a motion by Robert Perez and second by Amy Adams, the Board approved the referenced Declaration of Need for Fully Qualified Educators.

The California Commission on Teacher Credentialing requires school districts to project the number of teachers who will be hired on emergency permits or Limited Assignment Permits and submit the information to the Commission before the beginning of the school year. Statewide shortages exist for credentialed teachers, specifically in Math, Science, Special Education, and bilingual education which are areas that the District has also experienced shortages of qualified candidates in past years. This will allow for substitute teachers needed to fill long-term positions.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

12. INSTRUCTION-GENERAL ACTION/DISCUSSION ITEMS

A. Student Discipline – Motion No. 109

On a motion by Dan Burchfield and second by Amy Adams, the Board expelled student ID No. 5116067.

Moved by: Dan Burchfield; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4- 0

B. Student Discipline – Motion No. 110

On a motion by Dan Burchfield and second by Robert Perez, the Board expelled student ID No. 5113732.

Moved by: Dan Burchfield; seconded by: Robert Perez

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

C. Indian Education Honorees for 2026

The District is a member of the Ventura County Indian Education Consortium. Moorpark's Indian Education Honorees for 2026 are as follows: Indian student of the year - Arielle Ramirez, Kaleah Ruvalcaba, and Olivia De La Cruz; Indian education graduating class: Jocelyn Little and Olivia De La Cruz. This is an informational item only; no Board action is required.

13. BUSINESS-GENERAL ACTION/DISCUSSION ITEMS

A. Resolution, Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" – Motion No. 111

On a motion by Amy Adams and second by Robert Perez, the Board adopted Resolution No. 2025-2026-13, Ordering a Regular Governing Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 3, 2026.

Moved by: Amy Adams; seconded by: Robert Perez

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

B. Award of Bid: Chaparral Middle School Flooring Project – Motion No. 112

On a motion by Robert Perez and second by Amy Adams, the Board awarded the bid for the Chaparral Middle School Flooring Project to Prospectra Contract Flooring.

Staff reviewed the flooring conditions at Chaparral Middle School and identified spaces that need updated flooring. Flooring at this site is 15 - 20+ years old. Staff is planning to replace aging flooring at various locations on campus, including 30 classrooms and the administration building.

On March 24, 2026, staff advertised a Notice Inviting Bids (NIB) to solicit proposals from qualified contractors. On April 7, 2026, a mandatory job walk was conducted, with four (4) contractors in attendance. On April 21, 2026, a bid opening was held and three (3) bids were received. Qualifications and references have been confirmed and Prospectra Contract Flooring was determined to be the lowest responsive bidder at \$238,000.

The total project cost, inclusive of architect fees, is \$275,000 and will be funded via Redevelopment Agency funds (Fund 21).

It is recommended that the Board award the bid for the Chaparral Middle School flooring project to Prospectra Contract Flooring in the amount of \$238,000.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Dan Burchfield, Robert Perez and Amy Adams

Carried 4-0

14. DISTRICT POLICIES

15. PENDING AGENDA ITEMS FOR FUTURE BOARD MEETINGS

16. DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, May 19, 2026 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

17. ADJOURNMENT – MOTION NO. 113

On a motion by Ute Van Dam and second by Robert Perez the Board adjourned the May 5, 2026 regular meeting.

Moved by: Ute Van Dam; seconded by: Robert Perez

18. ADA NOTICE

- A. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Superintendent's Office at (805) 378-6300 at least 48 hours before the meeting, if possible. Any writing that is a public record relating to an open session agenda item and that is distributed to all or a majority of the Board less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office, located at 5297 Maureen Lane, Moorpark, California.

Board President

Clerk of the Board

Secretary to the Board