

Non-Affiliated Staff Recommendations for the 2026-2027 School Year

Last Name	First Name	Assignment	Salary
Cicchino	Diane	Secretary to the Superintendent	\$ 59,982
DiRenzo	Lisa	Title I / Basic Skills Coordinator	65,653
Gibbins	Nancy	Human Resources Coordinator	67,918
Leypoldt	Edward	Technology Coordinator	122,772
Niedoba	Denise	Accountant	77,667

POLICY GUIDE

ADMINISTRATION

1230/page 1 of 5

Superintendent's Duties

Apr 26

M

[See POLICY ALERT Nos. 192 and 237]

1230 SUPERINTENDENT'S DUTIES

Function

The Superintendent shall serve as Chief Executive and Administrative Officer of the **school** district by implementing policies established by the Board of Education and by discharging the duties imposed on **their** ~~his/her~~ office by law.

Authority

The Superintendent shall be the Chief School Administrator of the school district and **principal** ~~principle~~ advisor to the Board. **The Superintendent** ~~He/She~~ may delegate to an appropriate school official any duty not reserved to the Superintendent by law, ~~but may not delegate the responsibility for duties mandated by law.~~

Work Relationships

The Superintendent shall report directly to the Board and shall directly or indirectly supervise all persons employed by the Board.

Duties and Responsibilities

- A. In the discharge of **their** ~~his/her~~ responsibility as **principal** ~~principle~~ advisor to the Board, the Superintendent shall:
 1. Ensure all aspects of **school** district operations comply with Board policy **and regulation**, **Federal and State law**, and **school** district contracts;
 2. Report to the Board on the needs of the **school** district;
 3. Advise the Board of any **revisions** ~~changes~~ or additions that should be made to its policies **and regulations**;
 4. Provide the Board with ~~such~~ information as may be needed to ensure ~~the making of~~ informed decisions **are made by the Board**; and
 5. Perform other duties as may be assigned by the Board.



POLICY GUIDE

ADMINISTRATION
1230/page 2 of 5
Superintendent's Duties

B. In the discharge of **their** ~~his/her~~ responsibility for the implementation of the operational action plan of the **school** district, the Superintendent shall:

1. Prepare, promulgate, and maintain a manual of **Board policies and administrative** regulations;
2. Evaluate the future needs of the **school** district and recommend a **school** district action plan including goals, objectives, and priorities to the Board; **and**
3. ~~Maintain written objectives to implement the district action plan adopted by the Board;~~
4. ~~Evaluate progress toward the attainment of the district action plan and report thereon to the Board; and~~
35. Report to the **United States Department of Education and the New Jersey Department of Education, the New Jersey Commissioner of Education, and the Executive County Superintendent as required on or before August 1 of each year matters relating to the schools in the manner and form prescribed by the Commissioner.**

C. In the discharge of **their** ~~his/her~~ responsibility as the administrator of the instructional program, the Superintendent shall:

1. Establish and maintain a written instructional plan for the schools of the **school** district consistent with the educational goals adopted by the Board;
2. Coordinate the proper implementation of the instructional plan as it applies to each school in the **school** district;
3. Evaluate at least annually the effectiveness of the program of studies and recommend ~~such~~ changes and additions ~~as may be required~~ to improve its effectiveness;
4. Evaluate the performance of students in relation to other public school districts, as well as in relation to State and national standards;



POLICY GUIDE

ADMINISTRATION 1230/page 3 of 5 Superintendent's Duties

5. Report periodically to the Board, as directed by the Board, on the condition of the educational program and facilities in the **school** district; and
 6. Keep informed regarding current research in the field of education and inform the Board as appropriate.
- D. In the discharge of **their** ~~his/her~~ responsibility for the direction and welfare of students, the Superintendent shall:
1. Strive to motivate students to achieve their individual best;
 2. Create a climate of respect for authority and discipline in each of the schools of the **school** district; **and**
 3. ~~Report to the Board at its next meeting the suspension of a student;~~
~~and~~
 34. Recommend any changes in the program of student management and support ~~as necessary~~ to respond to **school** district needs.
- E. In the discharge of **their** ~~his/her~~ responsibility for the supervision of **school** district employees, the Superintendent shall:
1. Recommend to the Board all properly certified candidates for employment, assignment, or transfer;
 2. Assign staff ~~so as~~ to achieve maximum effectiveness in the attainment of educational goals;
 3. Train staff ~~as necessary~~ to implement approved changes in the curriculum or instructional methods of the **school** district;
 4. Evaluate the effectiveness of staff ~~members~~ in the performance of their assigned tasks;
 5. Recommend changes in staffing patterns based on the evaluation of staff and program effectiveness; and
 6. Discipline staff ~~as required~~ and report to the Board ~~forthwith~~ any suspension of a ~~teaching~~ staff member.



POLICY GUIDE

ADMINISTRATION
1230/page 4 of 5
Superintendent's Duties

- F. In the discharge of **their** ~~his/her~~ responsibility for the maintenance of the **school buildings and grounds** ~~physical plant~~, the Superintendent shall:
1. Strive to make efficient use of **school** district resources in the daily operations of the schools;
 2. Assign support staff ~~so as~~ to achieve maximum effectiveness from the **school buildings and grounds** ~~facilities~~ of the **school** district;
 3. Train support staff ~~as necessary~~ to maintain the **school buildings and grounds** ~~facilities~~ and to avoid safety and environmental hazards; and
 4. Evaluate the effectiveness of the **school** district's **school buildings and grounds** ~~facilities~~ in housing the instructional program and recommend to the Board ~~such~~ changes and improvements ~~as may be required~~.
- G. In the discharge of **their** ~~his/her~~ responsibility for the management of the **school** district business affairs, the Superintendent shall:
1. Supervise the preparation of the annual budget and recommend its adoption to the Board;
 2. Implement the budget adopted by the Board;
 3. Establish sufficient fiscal controls to ensure that **school** district funds are expended wisely and efficiently; and
 4. Report to the Board at its next meeting any expenditure in excess of a budgeted line item.
- H. In the discharge of **their** ~~his/her~~ responsibility as liaison officer to the public, the Superintendent shall:
1. Strive to interpret the needs of the **school district** to the public and the concerns of the public to the Board;
 2. As appropriate, involve members of the public in the review of **school district** needs, community needs, and the operation of the **school district's** programs;



POLICY GUIDE

ADMINISTRATION
1230/page 5 of 5
Superintendent's Duties

3. Keep the public informed about the accomplishments and challenges of the school district;
4. Cooperate with the news media; and
5. Work effectively with municipal government officials and public agencies concerned with the welfare of students.

Evaluation Criteria

The Superintendent will be evaluated in accordance with Policy No. 1240 and the **Board-approved** this job description.

N.J.S.A. 18A:7A-11.; 18A:17-17.; 18A:17-18.; 18A:17-20.; 18A:17-21.;
18A:22-8.1.; 18A:27-4.1.; 18A:37-4.
N.J.A.C. 6A:8-3.1; 6A:32-4.1; ~~6A:32-12.2~~

Adopted:



BOARD SECRETARY'S CERTIFICATIONS
FOR THE MONTH OF APRIL 2026

In accordance with 18A:17-9 for the month of April, 2026, the Cash Reconciliation report and the Board Secretary's report are in agreement.

In accordance with 18A:17-9 for the month of April, 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10c.3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10.2 certifies that the following changes in anticipated revenue amounts and revenue sources:

Code	Source	Amount
1320	Tuition – In State	\$103,931
1420	Transportation Fees	\$7,835
1510	Interest on Investment	
	Interest on Capital reserve	\$16,779
	Interest on Maintenance Reserve	\$14,518
3131	Extraordinary Aid	\$47,338
3121	Transportation Aid	
3xxx	Other State Aids	\$751
4200	Medicaid Reimbursement	\$18,774
1990	Unrestricted Misc. revenue	
Total		\$209,926

 Christopher Eberly, Board Secretary

**CASH RECEIPTS AND DISBURSEMENTS REPORT
WATERFORD TOWNSHIP BOARD OF EDUCATION
ALL FUNDS
April 2026**

FUNDS	BEGINNING CASH	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING CASH
GOVERNMENT FUNDS				
1 General Fund [Fund 10]	\$ 3,121,193.82	\$ 2,931,394.44	\$ 2,118,467.11	\$ 3,934,121.15
1b Capital Reserve [10-116]	\$ 1,306,746.77	\$ 3,898.88		\$ 1,310,645.65
1b Maintenance Reserve [10-117]	\$ 610,484.15	\$ 1,821.48		\$ 612,305.63
2 Special Revenue [Fund 20]	\$ 568,546.77	\$ 243,311.10	\$ 314,867.48	\$ 496,990.39
1b Internal Services [Fund 71]	\$ -			\$ -
Total Government Funds [General]	\$ 5,606,971.51	\$ 3,180,425.90	\$ 2,433,334.59	\$ 6,354,062.82
5 Cafeteria Account [Fund 61]	\$ 14,303.72	\$ 54,377.86	\$ 68,305.60	\$ 375.98
Total Enterprise Funds [61-64]	\$ 14,303.72	\$ 54,377.86	\$ 68,305.60	\$ 375.98
TOTAL GOVERNMENT & ENTERPRISE	\$ 5,621,275.23	\$ 3,234,803.76	\$ 2,501,640.19	\$ 6,354,438.80
TRUST & AGENCY FUNDS				
6a Agency [Fund 90]	\$ 376,900.43	\$ 726,882.47	\$ 1,092,035.51	\$ 11,747.39
7 Payroll [Fund 91]	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
8 Unemployment Trust [Fund 92]	\$ 44,005.22	\$ 9,704.15		\$ 53,709.37
6b Flexible Spending Acct [Fund 93]	\$ 3,904.44	\$ 1,865.00	\$ 912.51	\$ 4,856.93
9 Student Activity Fund [Fund 95]	\$ 2,525.55	\$ -	\$ -	\$ 2,525.55
Total Trust & Agency Funds	\$ 428,335.64	\$ 738,451.62	\$ 1,092,948.02	\$ 73,839.24
TOTAL ALL FUNDS	\$ 6,049,610.87	\$ 3,973,255.38	\$ 3,594,588.21	\$ 6,428,278.04

Denise Niedoba

Denise Niedoba, Accountant

6-2-26

Date

Fund 10 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 08:30

10-101 CASH IN BANK

Total Starting-balance \$968,963.34

Total Prior periods \$2,152,230.48

Total Journal entries (\$5,720.36)

J3 PO/RO Balance Sheet

04/07/26	6RO001 57495	comt TPAF FICA	10-141	\$28,539.42
04/17/26	6RO001 57496	comt TPAF FICA	10-141	\$28,623.13
04/28/26	6RO002 57171	comt To Pay Interfunds	10-402	(\$29,996.28)
04/28/26	6RO002 57189	comt To Pay Interfunds	10-132	\$128.56
04/30/26	6RO002 57211	comt Mentor ~ 4.2026	10-132	(\$110.00)
04/30/26	6RO002 57212	comt Admin Dis ~ 4.2026	10-132	(\$73.56)
04/30/26	6RO002 57527	comt due to Cafe	10-402	\$36,723.16

Total PO/RO Balance Sheet \$63,834.43

Total G.L. Check (\$57,149.88)

Total Cash receipt \$2,867,560.01

Total A.P. Check (\$2,055,596.87)

Ending balance 10-101 CASH IN BANK \$3,934,121.15

Fund 20 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 08:30

20-101 SPECIAL/CASH IN BANK

Total	Starting-balance	\$373,375.98
-------	------------------	--------------

Total	Prior periods	\$195,170.79
-------	---------------	--------------

Total	Cash receipt	\$243,311.10
-------	--------------	--------------

Total	A.P. Check	(\$314,867.48)
-------	------------	----------------

Ending balance	20-101 SPECIAL/CASH IN BANK	\$496,990.39
----------------	-----------------------------	--------------

Fund 61 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 08:30

61-101 CASH IN BANK

Total Starting-balance	\$27,446.03
------------------------	-------------

Total Prior periods	(\$13,142.31)
---------------------	---------------

J3 PO/RO Balance Sheet

04/28/26 6RO002 57172 comt To Pay Interfunds	61-132	\$29,996.28
--	--------	-------------

04/30/26 6RO002 57183 comt due from GF	61-132	(\$36,723.16)
--	--------	---------------

Total PO/RO Balance Sheet	(\$6,726.88)
---------------------------	--------------

Total Cash receipt	\$54,377.86
--------------------	-------------

Total A.P. Check	(\$61,578.72)
------------------	---------------

Ending balance 61-101 CASH IN BANK	\$375.98
------------------------------------	----------

Fund 90 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 08:30

90-101 Cash In Bank

Total Starting-balance

\$179,568.67

Total Prior periods

\$197,331.76

J2 Fixed asset

04/15/26	PO# 6*AXA AXA AXA Equitable 403B	90-823	\$10,590.00
04/15/26	PO# 6*DCRP DC DCRP Prudential	90-803	\$3,547.48
04/15/26	PO# 6*FED Fed Federal Income Tax	90-890	\$41,457.20
04/15/26	PO# 6*FICA FIC FICA Tax	90-891	\$32,116.94
04/15/26	PO# 6*FRIA Fed Federated Roth	90-836	\$200.00
04/15/26	PO# 6*FSA Flex Flex Spending Acct	90-840	\$932.50
04/15/26	PO# 6*LINC Linc Lincoln Investment 403B	90-823	\$778.00
04/15/26	PO# 6*MED Mec Medicare Tax	90-891	\$7,511.11
04/15/26	PO# 6*NJST NJ NJ Income Tax	90-893	\$17,671.64
04/15/26	PO# 6*P735 Gar Garnishment	90-813	\$96.52
04/15/26	PO# 6*RTH RTH RTH	90-838	\$250.00
04/30/26	PO# 6*6B01 PEF PERS Back Pension	90-802	\$457.74
04/30/26	PO# 6*6B02 TPA TPAF Back Pension	90-801	\$803.06
04/30/26	PO# 6*6C01 PEF PERS Contributory Insurance	90-802	\$574.50
04/30/26	PO# 6*6C02 TPA TPAF Contributory Insurance	90-801	\$3,075.32
04/30/26	PO# 6*6K01 PEF PERS Back Insurance	90-802	\$183.10
04/30/26	PO# 6*6K02 TPA TPAF Back Insurance	90-801	\$31.14
04/30/26	PO# 6*6L01 PEF PERS Loan	90-802	\$391.30
04/30/26	PO# 6*6L02 TPA TPAF Loan	90-801	\$14,788.80
04/30/26	PO# 6*6P01 PEF PERS Pension	90-802	\$8,860.20
04/30/26	PO# 6*6P02 TPA TPAF Pension	90-801	\$59,020.94
04/30/26	PO# 6*ADDI ADI ADDI	90-869	\$73.56
04/30/26	PO# 6*AFL1 AFL AFLAC Disability	90-821	\$67.38
04/30/26	PO# 6*AFL2 AFL AFLAC Disability	90-821	\$363.48
04/30/26	PO# 6*AXA AXA AXA Equitable 403B	90-823	\$10,590.00
04/30/26	PO# 6*C44 Cha Chapter 44 Health Benefits	90-833	\$26,442.20
04/30/26	PO# 6*C78D De Dental	90-833	\$4,486.62
04/30/26	PO# 6*C78V Visi Vision	90-833	\$448.42
04/30/26	PO# 6*COL Colo Colonial Life	90-824	\$184.36
04/30/26	PO# 6*COLD Co Colonial Disability	90-824	\$1,158.96
04/30/26	PO# 6*DCRP DC DCRP Prudential	90-803	\$3,556.19
04/30/26	PO# 6*EBC Heal Health Care EBC	90-833	\$17,299.44
04/30/26	PO# 6*FED Fed Federal Income Tax	90-890	\$41,365.89
04/30/26	PO# 6*FICA FIC FICA Tax	90-891	\$31,459.10
04/30/26	PO# 6*FLI NJ Fa NJ Family Leave Tax	90-826	\$2,464.86
04/30/26	PO# 6*FRIA Fed Federated Roth	90-836	\$200.00
04/30/26	PO# 6*FSA Flex Flex Spending Acct	90-840	\$932.50
04/30/26	PO# 6*G44	90-833	\$208.53
04/30/26	PO# 6*HBX Extr Extra Health Benefits	90-833	\$184.74
04/30/26	PO# 6*LINC Linc Lincoln Investment 403B	90-823	\$778.00
04/30/26	PO# 6*MED Mec Medicare Tax	90-891	\$7,357.31
04/30/26	PO# 6*MTEE Me Mentee	90-810	\$110.00
04/30/26	PO# 6*NJEA NJI NJEA Dues	90-804	\$14,471.20
04/30/26	PO# 6*NJST NJ NJ Income Tax	90-893	\$17,649.00
04/30/26	PO# 6*P735 Gar Garnishment	90-813	\$88.84
04/30/26	PO# 6*PRUD Pr Prudential Disability Insuranc	90-814	\$1,827.42
04/30/26	PO# 6*RTH RTH RTH	90-838	\$250.00
04/30/26	PO# 6*SUI NJ U NJ Unemployment Tax	90-826	\$4,479.71

Total Fixed asset

\$391,835.20

J3 PO/RO Balance Sheet

04/15/26	6RO001 56587 comt BD SH FICA 4.15	90-891	\$11,004.91
04/15/26	6RO001 56588 comt ST SH FICA 4.15	90-891	\$28,623.13
04/15/26	6RO001 56589 comt BD SH DCRP 4.15	90-803	\$2,612.34
04/28/26	6RO002 57188 comt To Pay Interfunds	90-402	(\$128.56)
04/30/26	6RO001 57160 comt BD SH FICA 4.30	90-891	\$10,289.51
04/30/26	6RO001 57161 comt ST SH FICA 4.30	90-891	\$28,526.75
04/30/26	6RO001 57162 comt BD SH DCRP 4.30	90-803	\$2,618.75
04/30/26	6RO001 57185 comt 05.2026	90-833	\$244,391.09

Fund 90 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 08:30

90-101 Cash In Bank

J3 PO/RO Balance Sheet

04/30/26 6RO001 57186 comt 05.2026

90-833

\$1,161.37

04/30/26 6RO001 57187 comt 05.2026

90-833

\$5,837.98

04/30/26 6RO002 57210 comt Mentor ~ 4.2026

90-402

\$110.00

Total PO/RO Balance Sheet

\$335,047.27

Total G.L. Check

(\$1,092,035.51)

Ending balance 90-101 Cash In Bank

\$11,747.39

Fund 92 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 08:30

92-101 UC TRUST CASH IN BANK

Total Starting-balance	\$23,790.33
------------------------	-------------

Total Prior periods	\$20,214.89
---------------------	-------------

J3 PO/RO Balance Sheet

04/01/26 6RO001 57169 comt 1st Qtr UI Contribut	92-760	\$9,704.15
---	--------	------------

Total PO/RO Balance Sheet	\$9,704.15
---------------------------	------------

Ending balance 92-101 UC TRUST CASH IN BANK	\$53,709.37
---	-------------

93-101 FLEXIBLE SPENDING PLAN

Total	Starting-balance	\$7,215.11
-------	------------------	------------

Total	Prior periods	(\$3,310.67)
-------	---------------	--------------

Total	Journal entries	\$1,865.00
-------	-----------------	------------

Total	G.L. Check	(\$912.51)
-------	------------	------------

Ending balance	93-101 FLEXIBLE SPENDING PLAN	\$4,856.93
----------------	-------------------------------	------------

Total	Starting-balance	\$2,264.85
Total	Prior periods	(\$1,264.85)
Ending balance	91-101 PAYROLL CASH IN BANK	\$1,000.00

95-101 CASH - STUDENT ACTIVITY ACCT

Total Starting-balance	\$2,918.55
------------------------	------------

Total Prior periods	(\$393.00)
---------------------	------------

Ending balance 95-101 CASH - STUDENT ACTIVITY ACCT	\$2,525.55
--	------------

STUDENT ACTIVITY REPORT

April 2026

Account #	Account Description	Advisor Name	Opening Balance 7/1/2025	Deposits	Withdrawals	Ending Balance 4/30/2026
95-499-BA	Book Fines ~ Atco	Liz Seth	\$469.06	\$0.00	\$0.00	\$469.06
95-499-BT	Book Fines ~ TR	Liz Seth	\$141.65	\$0.00	\$0.00	\$141.65
95-499-SC	WES Student Council	Meaghan Knoll	\$21.74	\$0.00	\$0.00	\$21.74
95-499-WE	Field Day ~ WES	Meaghan Knoll	\$11.60	\$0.00	\$0.00	\$11.60
95-499-BW	Book Fines ~ WES	Liz Seth	\$271.25	\$44.00	\$2.00	\$313.25
95-499-C	Community Relief Fund	Erica Ravenkamp	\$1,508.46	\$0.00	\$0.00	\$1,508.46
95-499-FW	School Fund Raisers ~ WES	Ryan Ciavaglia	\$30.82	\$0.00	\$0.00	\$30.82
95-499-WM	Wildcat Mentor Program	Ryan Ciavaglia	\$28.97	\$0.00	\$0.00	\$28.97
95-499-HS	Home & School	Brandi Sylvia	\$0.00	\$128.30	\$128.30	\$0.00
95-101	Cash ~ Student Activity Account		\$2,918.55	\$172.30	\$565.30	\$2,525.55

CE

Fund 95 Starting date 7/1/2025 Starting period 4/1/2026 Ending date 4/30/2026

06/02/26 09:03

95-101 CASH - STUDENT ACTIVITY ACCT

Total Starting-balance	\$2,918.55
------------------------	------------

Total Prior periods	(\$393.00)
---------------------	------------

Ending balance 95-101 CASH - STUDENT ACTIVITY ACCT	\$2,525.55
--	------------

Total	Starting-balance	\$0.00
Total	Prior periods	\$0.00
Ending balance	95-132 INTERFUND A/R - GENERAL FUND	\$0.00

Total	Starting-balance	\$0.00
Total	Prior periods	\$0.00
Ending balance	95-402 Interfund Accounts Payable	\$0.00

Total	Starting-balance	\$2,918.55
Total	Prior periods	(\$393.00)
Ending balance	95-499 Student Activities Payable	\$2,525.55

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$3,934,121.15
102-106	Cash Equivalents		\$1,950.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$1,310,645.65
117	Maintenance Reserve Account		\$612,305.63
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,638,305.50

Accounts Receivable:

132	Interfund	\$183.56	
141	Intergovernmental - State	\$3,416,832.54	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$65,380.80	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,077.69	\$3,483,474.59

Loans Receivable:

131	Interfund	\$4,387.73	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$4,387.73
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$31,573,913.00	
302	Less Revenues	(\$31,638,638.00)	(\$64,725.00)

Total assets and resources			<u>\$11,920,465.25</u>
-----------------------------------	--	--	-------------------------------

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$8,948,060.84

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$874,373.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$874,373.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$545,287.66	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$545,287.66
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$33,812,820.64	
602	Less: Expenditures (\$23,962,814.58)		
	Less: Encumbrances (\$8,948,060.84)	(\$32,910,875.42)	\$901,945.22
	Total appropriated		\$11,269,666.72

Unappropriated:

770	Fund balance, July 1	\$957,048.08
771	Designated fund balance	\$1,887,101.40
303	Budgeted fund balance	(\$2,238,907.64)

Total fund balance	\$11,874,908.56
Total liabilities and fund equity	<u>\$11,920,465.25</u>

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	16,080,661	0	16,080,661	16,078,523	Under	2,138
00520	SUBTOTAL – Revenues from State Sources	15,484,337	0	15,484,337	15,532,426		(48,089)
00570	SUBTOTAL – Revenues from Federal Sources	8,915	0	8,915	27,689		(18,774)
Total		31,573,913	0	31,573,913	31,638,638		(64,725)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	4,609,504	(21,450)	4,588,054	3,572,361	896,227	119,466
10300	Total Special Education - Instruction	1,845,816	35,883	1,881,699	1,380,455	442,854	58,390
11160	Total Basic Skills/Remedial – Instruct.	19,075	(1,400)	17,675	9,496	0	8,179
17100	Total School-Sponsored Co/Extra Curricul	11,096	0	11,096	3,300	7,796	0
20620	Total Summer School	132,351	1,235	133,586	122,067	2,268	9,251
29180	Total Undistributed Expenditures - Instr	13,665,598	(187,638)	13,477,960	8,423,775	5,014,531	39,654
29680	Total Undistributed Expenditures – Atten	124,698	(1,279)	123,419	93,267	19,290	10,861
30620	Total Undistributed Expenditures – Healt	200,744	1,671	202,415	161,150	37,012	4,253
40580	Total Undistributed Expend – Speech, OT,	375,211	(1,350)	373,861	262,510	103,448	7,903
41080	Total Undist. Expend. – Other Supp. Serv	550,675	155,620	706,295	502,890	163,273	40,132
41660	Total Undist. Expend. – Guidance	180,645	(1,850)	178,795	138,499	33,855	6,441
42200	Total Undist. Expend. – Child Study Team	419,321	23,155	442,476	354,609	82,498	5,369
43200	Total Undist. Expend. – Improvement of I	80,432	96,864	177,296	134,378	23,508	19,410
43620	Total Undist. Expend. – Edu. Media Serv.	451,973	2,036	454,009	377,533	49,390	27,086
44180	Total Undist. Expend. – Instructional St	46,296	(3,304)	42,992	23,373	5,300	14,319
45300	Support Serv. - General Admin	480,703	0	480,703	403,650	54,821	22,232
46160	Support Serv. - School Admin	529,133	0	529,133	398,276	79,651	51,206
47200	Total Undist. Expend. – Central Services	492,450	0	492,450	408,390	61,036	23,024
51120	Total Undist. Expend. – Oper. & Maint. O	1,887,219	(36,912)	1,850,307	1,332,041	356,044	162,222
52480	Total Undist. Expend. – Student Transpor	3,268,502	(10,010)	3,258,492	2,242,382	882,228	133,882
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,931,462	(44,355)	3,887,107	3,187,700	376,316	323,091
75880	TOTAL EQUIPMENT	33,000	0	33,000	24,270	0	8,730
76260	Total Facilities Acquisition and Constr	258,954	211,048	470,002	406,442	34,616	28,943
Total		33,594,858	217,963	33,812,821	23,962,815	8,725,961	1,124,045

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08500	11-216-100-101	Salaries of Teachers	70,027	1,200	71,227	56,603	14,245	378
08520	11-216-100-106	Other Salaries for Instruction	100	0	100	0	0	100
08600	11-216-100-6__	General Supplies	1,980	370	2,350	1,219	45	1,087
09300	11-219-100-320	Purchased Professional-Educational Servi	13,750	0	13,750	10,648	0	3,102
11000	11-230-100-101	Salaries of Teachers	2,525	3,700	6,225	4,238	0	1,987
11040	11-230-100-320	Purchased Professional-Education Service	10,500	(5,100)	5,400	0	0	5,400
11060	11-230-100-340	Purchased Technical Services	4,500	0	4,500	4,485	0	15
11100	11-230-100-610	General Supplies	1,550	0	1,550	773	0	777
17000	11-401-100-1__	Salaries	11,096	0	11,096	3,300	7,796	0
20000	11-422-100-101	Salaries of Teachers	33,243	(500)	32,743	31,933	0	810
20020	11-422-100-106	Other Salaries of Instruction	17,064	1,093	18,157	18,157	0	0
20500	11-422-200-1__	Salaries	36,699	(10,093)	26,606	22,103	2,268	2,236
20520	11-422-200-3__	Purchased Professional and Technical Ser	4,100	1,725	5,825	5,625	0	200
20540	11-422-200-[4-5]	Purchased Services (400-500 series)	41,245	9,010	50,255	44,250	0	6,005
29000	11-000-100-561	Tuition to Other LEAs within the State -	10,794,279	10,323	10,804,602	6,473,370	4,309,725	21,506
29020	11-000-100-562	Tuition to Other LEAs within the State -	479,491	(47,600)	431,891	148,685	273,824	9,382
29040	11-000-100-563	Tuition to County Voc. School District-R	77,702	(1,165)	76,537	52,232	16,202	8,103
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	103,320	10,000	113,320	95,202	18,061	57
29100	11-000-100-566	Tuition to Priv. School for the Disabled	2,210,806	(159,196)	2,051,610	1,654,286	396,719	605
29500	11-000-211-1__	Salaries	78,298	(2,000)	76,298	54,138	15,059	7,101
29600	11-000-211-3__	Purchased Professional and Technical Ser	45,800	721	46,521	38,791	4,079	3,651
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	500	0	500	293	102	105
29640	11-000-211-6__	Supplies and Materials	100	0	100	45	50	5
30500	11-000-213-1__	Salaries	184,489	2,433	186,922	150,240	35,256	1,425
30540	11-000-213-3__	Purchased Professional and Technical Ser	11,450	(690)	10,760	8,540	1,670	550
30580	11-000-213-6__	Supplies and Materials	4,655	3	4,658	2,369	86	2,203
30600	11-000-213-8__	Other Objects	150	(75)	75	0	0	75
40500	11-000-216-1__	Salaries	230,211	(1,450)	228,761	180,851	44,942	2,968
40520	11-000-216-320	Purchased Professional – Educational Ser	141,900	0	141,900	80,292	58,306	3,302
40540	11-000-216-6__	Supplies and Materials	2,500	100	2,600	1,367	0	1,233
40560	11-000-216-8__	Other Objects	600	0	600	0	200	400
41000	11-000-217-1__	Salaries	525,475	64,895	590,370	441,629	120,918	27,823
41020	11-000-217-320	Purchased Professional – Educational Ser	20,000	90,725	110,725	60,996	42,355	7,375
41040	11-000-217-6__	Supplies and Materials	5,200	0	5,200	265	0	4,935
41500	11-000-218-104	Salaries of Other Professional Staff	171,370	250	171,620	135,109	33,855	2,656
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	750	0	750	0	0	750
41580	11-000-218-390	Other Purchased Professional & Technical	8,150	(1,900)	6,250	3,390	0	2,860
41620	11-000-218-6__	Supplies and Materials	375	(200)	175	0	0	175
42000	11-000-219-104	Salaries of Other Professional Staff	337,829	3,212	341,041	276,936	60,485	3,620
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	50,722	0	50,722	42,268	8,454	0
42080	11-000-219-390	Other Purchased Professional & Technical	20,000	14,506	34,506	22,549	11,908	50

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
47000	11-000-251-1__	Salaries	409,531	(2,076)	407,455	330,391	60,152	16,911
47005	11-000-251-199	Unused Vac Pay to Term/Retired Staff	16,350	2,076	18,426	18,425	1	0
47040	11-000-251-340	Purchased Technical Services	47,900	(500)	47,400	45,800	288	1,312
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	4,005	(615)	3,390	2,545	423	422
47100	11-000-251-6__	Supplies and Materials	11,035	(154)	10,881	6,785	172	3,924
47140	11-000-251-832	Interest on Lease Purchase Agreements	2,229	0	2,229	2,229	0	0
47180	11-000-251-890	Other Objects	1,400	1,269	2,669	2,214	0	455
48500	11-000-261-1__	Salaries	87,445	86	87,531	56,774	14,588	16,169
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	250,720	12,715	263,435	190,025	64,772	8,638
48540	11-000-261-610	General Supplies	2,600	(2,600)	0	0	0	0
49000	11-000-262-1__	Salaries	388,683	(48,913)	339,770	251,285	54,364	34,120
49020	11-000-262-107	Salaries of Non-Instructional Aides	213,953	0	213,953	140,726	39,446	33,781
49040	11-000-262-3__	Purchased Professional and Technical Ser	5,783	5,250	11,033	2,723	25	8,286
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	70,733	7,000	77,733	65,345	6,629	5,759
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	13,277	(2,602)	10,675	8,999	0	1,676
49120	11-000-262-490	Other Purchased Property Services	22,048	0	22,048	17,277	4,771	0
49140	11-000-262-520	Insurance	110,875	(8,000)	102,875	102,388	0	487
49160	11-000-262-590	Miscellaneous Purchased Services	4,264	(3,690)	574	50	153	371
49180	11-000-262-610	General Supplies	100,520	(3,620)	96,900	62,045	33,794	1,062
49200	11-000-262-621	Energy (Natural Gas)	80,799	18,041	98,840	79,673	9,817	9,350
49220	11-000-262-622	Energy (Electricity)	358,103	(17,132)	340,971	238,792	99,339	2,840
49260	11-000-262-626	Energy (Gasoline)	3,120	74	3,194	1,065	2,051	78
49280	11-000-262-8__	Other Objects	900	3	903	700	0	203
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	18,350	6,550	24,900	16,650	0	8,250
50060	11-000-263-610	General Supplies	120	0	120	0	0	120
51020	11-000-266-3__	Purchased Professional and Technical Ser	126,847	0	126,847	80,506	24,723	21,618
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	1,609	0	1,609	0	0	1,609
51060	11-000-266-610	General Supplies	26,470	(74)	26,396	17,018	1,573	7,805
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	71,820	10	71,830	44,962	9,086	17,782
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	0	20,160	20,160	14,400	5,760	0
52100	11-000-270-350	Management Fee – ESC & CTSA Trans. Prog	60,000	0	60,000	34,283	16,448	9,269
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	7,500	0	7,500	5,500	0	2,000
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	2,000	0	2,000	282	1,718	0
52160	11-000-270-442	Rental Payments – School Buses	15,000	560	15,560	15,560	0	0
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	92,000	2,160	94,160	37,664	56,496	0
52240	11-000-270-505	Contract Serv–Aid in Lieu Pymts–Choice S	10,750	(2,160)	8,590	2,354	1,196	5,040
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	1,770,691	(33,158)	1,737,533	1,203,105	502,880	31,548
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	35,000	0	35,000	24,645	9,479	876
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	45,700	(3,582)	42,118	446	0	41,672
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	318,345	28	318,373	231,705	86,668	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	1,094	88,869	89,963	89,963	0	0

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		\$496,990.39
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$419,529.20	
142	Intergovernmental - Federal	\$130,732.98	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,998.25	\$552,260.43

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$3,953,010.26	
302	Less Revenues	(\$3,175,293.00)	\$777,717.26

Total assets and resources

\$1,826,968.08

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$661,707.64
---------	--------------------------	--------------

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$3,955,816.84
602	Less: Expenditures (\$2,774,564.41)	
	Less: Encumbrances (\$661,707.64)	(\$3,436,272.05)
	Total appropriated	\$1,181,252.43

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$2,806.58)

Total fund balance

\$1,178,445.85

Total liabilities and fund equity

\$1,826,968.08

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	26,386	0	26,386	6,976	Under	19,410
00770	Total Revenues from State Sources	2,932,871	0	2,932,871	2,438,135	Under	494,736
00830	Total Revenues from Federal Sources	698,035	0	698,035	509,332	Under	188,703
0083A	Other	299,725	0	299,725	220,850	Under	78,875
Total		3,957,017	0	3,957,017	3,175,293		781,724
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
00745	Total Revenues from Local Sources	2,400	0	2,400	0	0	2,400
84100	Local Projects	23,986	0	23,986	5,890	12,352	5,744
85120	Total Instruction	1,318,584	16,674	1,335,258	992,960	254,859	87,439
86380	Total Support Services	1,753,664	5,945	1,759,609	1,236,655	359,524	163,430
87040	Total Facilities Acquisition and Constr	138,304	(22,619)	115,685	0	0	115,685
88136	SDA Emergent Needs & Capital Maint.	22,044	0	22,044	22,044	0	0
88740	Total Federal Projects	698,035	(0)	698,035	517,015	34,973	146,047
Total		3,957,017	(0)	3,957,017	2,774,564	661,708	520,745

Starting date 7/1/2025 Ending date 4/30/2026 Fund: 20 Special Revenue Fund

Expenditures:

			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88620	20-__-__-__	I.D.E.A. Part B (Handicapped)	268,189	0	268,189	264,774	3,404	11
Total			3,957,017	(0)	3,957,017	2,774,564	661,708	520,745

INVESTMENT REPORT

April 2026

INVESTMENTS PRESENTLY IN EFFECT - N.J.S.A. 40A-5.2

General Account	\$4,575,357.00
NJ Cash Management Fund ~ Current ACC.....	\$812,316.89
NJ Cash Management Fund ~ Capital Reserve.....	\$1,310,645.65
NJ Cash Management Fund ~ Maintenance	\$612,305.63
Payroll.....	\$2,579.68
Agency	\$419,050.16
Flexible Spending Account.....	\$5,006.93
UCC Trust.....	\$53,709.37
TOTAL	<u>\$7,790,971.31</u>

INTEREST EARNED FROM INVESTMENTS

AVERAGE INTEREST RATE

General Account	\$3,710.17	0.99%
NJ Cash Management Fund ~ Current ACC.....	\$2,416.48	3.62%
NJ Cash Management Fund ~ Capital Reserve.....	\$3,898.88	3.62%
NJ Cash Management Fund ~ Maintenance	\$1,821.48	3.62%
Payroll.....	\$0.00	0.00%
Agency.....	\$0.00	0.00%
Flexible Spending Account.....	\$0.00	0.00%
UCC Trust.....	\$0.00	0.00%
TOTAL INTEREST FOR April 2026	\$105,332.82	
Amount Previously Reported	\$94,467.39	
TOTAL JULY 1ST TO DATE	<u>\$199,800.21</u>	

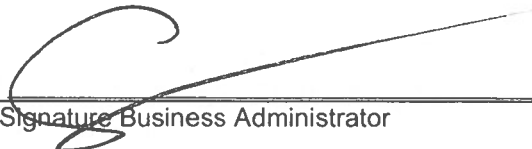
DETAILED BREAKDOWN NJSA 40A:5-15.2

Certificates of Deposit:

<u>Date Invested</u>	<u>Bank</u>	<u>Term</u>	<u>Number</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>
----------------------	-------------	-------------	---------------	---------------	-------------	----------------

CERTIFICATION

I, Christopher S. Eberly, Investment Officer of the Waterford Township Board of Education, hereby certify that the above is a true and correct report of the status of investments of the monies held by the Waterford Township Board of Education.



 Signature Business Administrator

6/8/2026

 Date

TR#	Transfer Description	Amount	To Account	From Account
3189	04/30/26 :PRINWES >2026-05-04..	1,022.00	11-000-222-105-01-06-100 MEDIA CLRK EXTR TIME WES	11-000-218-390-00-06-100 GUIDANCE SERVICES - WES
		2,638.00	11-150-100-101-01-06-100 HOMEBOUND WES	11-000-218-390-00-06-100 GUIDANCE SERVICES - WES
3200	04/30/26 :subs coverage	4,000.00	11-000-219-104-21-03-000 ROVING SUBS SPECIAL	11-000-262-110-00-00-040 CUSTODIAL SALARIES ATCO
		7,660.00	Report Total	

Batch Number 2 Batch 2 \$3,095,877.69 Batch Total

4611 ACCESS TRAINING SERVICES

P.O. # 601744 ✓ Aesbestos Refresher Course

✓ \$25.00 Vend Total

✓ \$25.00 P PO Total

11-000-262-300-00-20-000

MAINTENANCE SERVICES

\$25.00 P

Inv# 5/13/26-balance due

\$25.00 P 06/04/26

4193 ALL IN ONE BALLOONS & PARTY RENTALS

P.O. # 601728 ✓ Chair Rental for Step Up;MrsD

✓ \$1,500.00 Vend Total

✓ \$1,500.00 PO Total

11-190-100-610-00-06-100

REG PRGM - INST SUPPLIES

\$1,500.00

Inv# 60826

\$1,500.00 05/26/26

1153 ARCHWAY PROGRAMS, INC

P.O. # 601206 ✓ 2025/2026 Tuition BC

✓ \$13,403.60 Vend Total

✓ \$3,014.30 P PO Total

11-000-100-566-00-15-000

S.E. TUITIONS - PRIVATE

✓ \$3,014.30 P

Inv# INV-000095811-JUN-BC

\$3,014.30 P 05/27/26

P.O. # 601207 ✓ 2025/2026 Tuition RC

\$3,014.30 P PO Total

11-000-100-566-00-15-000

S.E. TUITIONS - PRIVATE

✓ \$3,014.30 P

Inv# INV-000095807-JUN-RC

\$3,014.30 P 05/27/26

P.O. # 601276 ✓ 2025/26 Tuition QC

\$3,014.30 P PO Total

11-000-100-566-00-15-000

S.E. TUITIONS - PRIVATE

✓ \$3,014.30 P

Inv# INV-000095813-JUN-QC

\$3,014.30 P 05/27/26

P.O. # 601678 ✓ 2025-26 TUITION & AIDE - DK

\$4,360.70 P PO Total

11-000-100-566-00-15-000

S.E. TUITIONS - PRIVATE

✓ \$4,360.70 P

Inv# INV-000095937-JUN-DK

\$4,360.70 P 05/27/26

F703 ATLANTIC COUNTY SPECIAL SERVICES SCHOOL

P.O. # 601273 Out of County Fee

✓ \$4,011.28 Vend Total

✓ \$4,011.28 P PO Total

11-000-100-565-01-15-000

TUITION SSD AIDES ESY

✓ \$4,011.28 P

Inv# 26-00996-MAY/JUNE

\$4,011.28 P 06/10/26

3688 ATLANTIC COUNTY VOCATIONAL SCHOOL DIST

P.O. # 601338 ✓ 2025-26 Tuition

✓ \$1,740.00 Vend Total

✓ \$1,740.00 P PO Total

11-000-100-563-00-15-000

TUITION TO COUNTY VOCATI

✓ \$1,740.00 P

Inv# 26-00201-MAY

\$870.00 P ✓ 05/27/26

Inv# 26-00202-JUN

\$870.00 P ✓ 05/27/26

1152 BANCROFT A NEW JERSEY NON PROFIT CORPORA

P.O. # 601082 ✓ 25/26 TUITION ST

\$30,149.44 Vend Total

✓ \$12,029.76 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$12,029.76 P

Inv# Water0426-ST

\$12,029.76 P 05/26/26

P.O. # 601083 ✓ 25/26 TUITION AG

✓ \$6,089.92 P PO Total

11-000-100-566-00-15-000

S.E. TUITIONS - PRIVATE

\$6,089.92 P

Inv# Water0426-AG

\$6,089.92 P 05/26/26

P.O. # 601210 ✓ 25/26 Tuition HL

✓ \$12,029.76 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$12,029.76 P

Inv# Water0426-HL

\$12,029.76 P 05/26/26

Batch Number 2 Batch 2

\$3,095,877.69 Batch Total

U559 BONNIE BRAE

P.O. # 601677 ✓ 2025-26 TUITION - DM

11-000-100-566-30-15-000

Private School Secondary

Inv# 2026-05-May

\$7,961.00 P

06/09/26

✓ \$7,961.00 Vend Total

✓ \$7,961.00 P PO Total

✓ \$7,961.00 P

B705 BRIAN GRANT

P.O. # 601522 ✓ 2025-2026 Sewer Pump Services

11-000-261-420-00-20-100

REQUIRED MAINTENANCE

Inv# 0007

\$550.00 P

06/04/26

✓ \$550.00 Vend Total

✓ \$550.00 P PO Total

✓ \$550.00 P

2060 BROOKFIELD ACADEMY

P.O. # 601759 ✓ 2025-26 Tuition - PSD

11-000-100-566-30-15-000

Private School Secondary

Inv# INV-32485-JUNE

\$5,195.19 P

06/04/26

✓ \$5,195.19 Vend Total

✓ \$5,195.19 P PO Total

✓ \$5,195.19 P

4269 CAMPBELL LOCK & SAFE, INC.

P.O. # 601166 ✓ Locksmith Services

11-000-261-420-00-20-040

REQUIRED MAINTENANCE

Inv# 34498

\$160.00 P

06/04/26

✓ \$360.00 Vend Total

✓ \$360.00 P PO Total

✓ \$160.00 P

11-000-261-420-00-20-100

REQUIRED MAINTENANCE

Inv# 34497

\$200.00 P

06/04/26

✓ \$200.00 P

2136 CC EDUCATIONAL SERVICES COMMISSION

P.O. # 601084 ✓ RS; Amanda Magenta

11-000-216-320-00-53-000

SPEECH SERVICES

Inv# 6V1468

\$1,890.00 P

05/26/26

✓ \$83,209.67 Vend Total

✓ \$13,230.00 P PO Total

✓ \$1,890.00 P

11-000-216-320-00-83-000

OT SERVICES

Inv# 6V1468

\$5,670.00 P

05/26/26

✓ \$5,670.00 P

11-000-216-320-00-93-000

PHYSICAL THERAPY SERVICE

Inv# 6V1468

\$5,670.00 P

05/26/26

✓ \$5,670.00 P

P.O. # 601114 ✓ Preschool Collaborative

20-218-200-329-00-02-060

PEA SPT EDUCATIONAL SERV

Inv# 6V1467-APR

\$1,260.00 P

05/26/26

✓ \$1,260.00 P PO Total

✓ \$1,260.00 P

P.O. # 601382 ✓ CCESC Transportation

11-000-270-350-00-14-000

ADMIN FEE

Inv# 6V1530-MAY

\$3,889.79 P

06/04/26

✓ \$68,719.67 P PO Total

✓ \$3,889.79 P

11-000-270-517-00-14-000

CONTRACTED SERVI - ESC

Inv# 6V1530-MAY

\$16,617.81 P

06/04/26

✓ \$16,617.81 P

11-000-270-518-00-14-000

CONTRCTD SERV - SP-ESC

Inv# 6V1530-MAY

\$2,774.40 P

06/04/26

✓ \$2,774.40 P

11-000-270-518-30-14-000

Contracted Serve SPED ESC

Inv# 6V1530-MAY

\$45,437.67 P

06/04/26

✓ \$45,437.67 P

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
2989	CC TECHNICAL SCHOOLS			
P.O. #	601269 ✓	2025/2026 Tuition	\$3,615.40	Vend Total
			\$3,615.40 P	PO Total
11-000-100-563-00-15-000		TUITION TO COUNTY VOCATI	\$3,615.40 P	05/26/26
Inv#	APR TUITION			
		\$3,615.40 P		
2450	CM3 BUILDING SOLUTIONS, INC			
P.O. #	601778 ✓	Camera repair and wire run	\$1,216.00	Vend Total
			\$1,216.00	PO Total
12-120-100-730-00-19-000		TECHNOLOGY EQUIPMENT	\$1,216.00	05/26/26
Inv#	12485872			
		\$1,216.00		
1004	COURIER-POST (ACCT 1122393)			
P.O. #	601537 ✓	Legal Ads	\$17.55	Vend Total
			\$17.55 P	PO Total
11-000-230-520-00-23-000		INSURANCE	\$17.55 P	06/04/26
Inv#	0007710652			
		\$17.55 P		
3319	DELAWARE CITY BUS COMPANY, INC.			
P.O. #	601726	VAR-MKV Contract	\$10,786.45	Vend Total
			\$10,786.45 P	PO Total
11-000-270-511-00-14-000		CONTRACTED SERVICES -REG	\$10,786.45 P	
Inv#	2161-MAY			
		\$6,959.00 P		06/04/26
Inv#	2174-JUNE			
		\$3,827.45 P		06/04/26
F938	DELAWARE CITY BUS COMPANY, INC.			
P.O. #	601725 ✓	TJ MKV Quote	\$7,468.50	Vend Total
			\$7,468.50 P	PO Total
11-000-270-511-00-14-000		CONTRACTED SERVICES -REG	\$7,468.50 P	
Inv#	2161-MAY			
		\$4,979.00 P		06/04/26
Inv#	2174-JUNE			
		\$2,489.50 P		06/04/26
B650	EBERLY, CHRISTOPHER - PETTY CASH			
P.O. #	601780 ✓	Maint Petty Cash Reimbursment	\$174.76	Vend Total
			\$97.98 ✓	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES	\$19.98	
Inv#	ADVANCE AUTO-PC			
		\$19.98		05/27/26
11-000-262-626-01-20-000		GASOLINE	\$78.00	
Inv#	DELTA GAS-PC			
		\$78.00		05/27/26
P.O. #	601795 ✓	Home Depot Reimbursement	\$76.78 P	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES	\$76.78	
Inv#	Home Depot			
		\$76.78		06/10/26
Y428	EDUCATIONAL TECHNOLOGY CONSORTIUM OF SOU			
P.O. #	601794 ✓	25-26 Membership dues	\$275.00	Vend Total
			\$275.00	PO Total
11-000-222-592-58-19-000		TECH TRAVEL DIST	\$275.00	
Inv#	10092			
		\$275.00		06/09/26
4506	FANZ; CAITLIN			
P.O. #	601017 ✓	25/26 Tuition	\$2,481.00	Vend Total
			\$2,481.00	PO Total
11-000-291-280-00-10-000		TUITION REIMB NJEA	\$2,481.00	
Inv#	Tuition Reimbursmen			
		\$2,481.00		05/26/26

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
--------------	---	---------	----------------	-------------

3075 FIRST STUDENT, INC**\$495,049.07 Vend Total**

P.O. # 601209 ✓ 2025-2026 Renewal Contract

✓ \$488,517.32 P PO Total

11-000-270-511-00-14-000	CONTRACTED SERVICES -REG	\$368,254.66 P
--------------------------	--------------------------	----------------

Inv# 12123884-APR	\$179,139.75 P ✓	05/27/26
-------------------	------------------	----------

Inv# 12130667-MAY	\$189,114.91 P ✓	06/10/26
-------------------	------------------	----------

11-000-270-512-00-14-000	CONT SER - LATE RUNS	\$7,204.04 P
--------------------------	----------------------	--------------

Inv# 12123884-APR	\$3,412.44 P ✓	05/27/26
-------------------	----------------	----------

Inv# 12130667-MAY	\$3,791.60 P ✓	06/10/26
-------------------	----------------	----------

11-000-270-514-00-14-000	CONTRACTED SERV - SP	\$45,987.24 P
--------------------------	----------------------	---------------

Inv# 12123884-APR	\$22,404.04 P ✓	05/27/26
-------------------	-----------------	----------

Inv# 12130667-MAY	\$23,583.20 P ✓	06/10/26
-------------------	-----------------	----------

11-000-270-514-30-14-000	Contracted Serve SPED Secondar	\$22,993.62 P
--------------------------	--------------------------------	---------------

Inv# 12123884-APR	\$11,202.02 P ✓	05/27/26
-------------------	-----------------	----------

Inv# 12130667-MAY	\$11,791.60 P ✓	06/10/26
-------------------	-----------------	----------

20-218-200-511-00-14-000	PREK TRANSP	\$44,077.76 P
--------------------------	-------------	---------------

Inv# 12123884-APR	\$22,038.88 P ✓	05/27/26
-------------------	-----------------	----------

Inv# 12130667-MAY	\$22,038.88 P ✓	06/10/26
-------------------	-----------------	----------

P.O. # 601416 ✓ Atco Tutoring Late Run

✓ \$2,039.29 P PO Total

20-235-200-500-55-04-040	Transportation Atco	\$2,039.29 P
--------------------------	---------------------	--------------

Inv# 12125552	\$2,039.29 P ✓	05/26/26
---------------	----------------	----------

P.O. # 601417 ✓ WES Tutoring Late Run

✓ \$2,595.46 P PO Total

20-235-200-500-55-04-100	Transportation WES	\$2,595.46 P
--------------------------	--------------------	--------------

Inv# 12125554	\$2,595.46 P	05/26/26
---------------	--------------	----------

P.O. # 601624 ✓ PK Field Trip

✓ \$1,360.00 P PO Total

20-218-200-516-00-02-060	PREK FIEL TRIP TRANSP	\$1,360.00
--------------------------	-----------------------	------------

Inv# 12128640	\$1,360.00	06/04/26
---------------	------------	----------

P.O. # 601664 ✓ Kindergarten Trip

✓ \$537.00 P PO Total

20-003-100-610-00-00-060	H&SA TR	\$537.00
--------------------------	---------	----------

Inv# 12129246	\$537.00	06/10/26
---------------	----------	----------

4461 GALLAGHER, CARLY**\$22.23 Vend Total**

P.O. # 601063 ✓ Mileage; Amanda Magenta

✓ \$22.23 P PO Total

11-000-216-800-58-53-000	SPEECH TRAVEL	\$22.23 P
--------------------------	---------------	-----------

Inv# MAY26	\$22.23 P	06/04/26
------------	-----------	----------

3835 GARRISON; JASON**\$200.00 Vend Total**

P.O. # 601241 ✓ Board Meeting Video

✓ \$200.00 P PO Total

11-000-230-339-00-23-000	OTHER PURC PROF SERV	\$200.00 P
--------------------------	----------------------	------------

Inv# 727-April	\$100.00 P ✓	05/26/26
----------------	--------------	----------

Inv# 728-MAY	\$100.00 P ✓	06/04/26
--------------	--------------	----------

2621 GLOUCESTER COUNTY SPECIAL SERVICES SCHL**\$380.00 Vend Total**

P.O. # 601297 ✓ TOD; Amanda Magenta

✓ \$380.00 P PO Total

11-000-217-320-00-03-000	EXTRAORDNRY	\$380.00 P
--------------------------	-------------	------------

Inv# 6V4097	\$380.00 P	05/26/26
-------------	------------	----------

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
--------------	---	---------	----------------	-------------

4154 GOPHER

P.O. # 601781 ✓ Woman's Grant/PBSIS; Mrs. D

✓ \$162.56 Vend Total

✓ \$162.56 PO Total

11-190-100-610-00-06-100	REG PRGM - INST SUPPLIES	✓ \$12.04	
Inv# IN518370	\$12.04		06/10/26

20-002-100-610-00-06-100	Woman's Club Grant - WES	✓ \$150.52	
Inv# IN518370	\$150.52		06/10/26

1499 HAMMONTON BOARD OF EDUCATION

\$2,287,038.28 Vend Total

P.O. # 601224 ✓ 2025/26 Annual Tuition

\$2,283,060.00 P PO Total

11-000-100-561-00-15-000	TUITION TO OTHER LEAS, R	\$2,152,455.00 P	
Inv# 1-MAY	\$1,076,228.00 P ✓		05/26/26
Inv# 1-JUN	\$1,076,227.00 P ✓		05/27/26

11-000-100-562-00-15-000	TUITION TO OTHER LEAS, S	\$130,605.00 P	
Inv# 1-MAY	\$65,302.00 P ✓		05/26/26
Inv# 1-JUN	\$65,303.00 P ✓		05/27/26

P.O. # 601288 ✓ Tuition 2025-26 - JP

\$3,209.60 P PO Total

11-000-100-561-00-15-000	TUITION TO OTHER LEAS, R	\$3,209.60 P	
Inv# 2026-0005 May JP	\$1,604.80 P ✓		05/26/26
Inv# 2026-005 JUNE JP	\$1,604.80 P ✓		05/27/26

P.O. # 601721 ✓ 6th Grade Team Up Day; Mrs. D

\$768.68 P PO Total

20-023-100-512-00-06-100	HSA - 6th grade trip transport	✓ \$768.68	
Inv# 6/3/26-MIDDLE SC TRI	\$768.68 ✓		06/04/26

4590 HAMPTON ACADEMY

\$7,768.20 Vend Total

P.O. # 601680 ✓ 2025-26 TUITION - AT

✓ \$7,768.20 P PO Total

11-000-100-566-30-15-000	Private School Secondary	✓ \$7,768.20 P	
Inv# INV-001842-MAY-AT	\$7,768.20 P		06/10/26

C651 HARRELL, KAYLA

\$15.23 Vend Total

P.O. # 601459 ✓ Mileage; Amanda Magenta

✓ \$15.23 P PO Total

11-000-211-580-58-13-000	SOCIAL WORK TRAVEL	✓ \$15.23 P	
Inv# May Mileage	\$15.23 P		06/04/26

2186 HERMAN; KELLY

\$65.24 Vend Total

P.O. # 601064 ✓ Mileage; Amanda Magenta

\$65.24 P PO Total

11-000-219-580-58-43-000	PSY TRAVEL	\$65.24 P	
Inv# MILEAGE-APRIL	\$14.76 P ✓		06/04/26
Inv# MILEAGE-MARCH	\$28.62 P ✓		06/04/26
Inv# MILEAGE-MAY	\$21.86 P ✓		06/04/26

2712 INTERACTIVE KIDS EDUCATIONAL SERVICES, L

\$3,185.00 Vend Total

P.O. # 601069 ✓ BCBA; Amanda Magenta

\$130.00 P PO Total

11-000-219-390-00-03-000	CST OUTSIDE EVAL	✓ \$130.00 P	
Inv# 2677	\$130.00 P		06/04/26

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
--------------	---	---------	-----------------------	--------------------

2712 INTERACTIVE KIDS EDUCATIONAL SERVICES, L

P.O. # 601336 ✓ BCBA

\$3,185.00 Vend Total

20-275-200-300-00-04-000

PURCHASED PROF DISTRICT

✓ **\$3,055.00 P PO Total**

Inv# 2676

\$3,055.00 P 06/04/26

\$3,055.00 P

1765 JOHNSON'S CORNER FARM

P.O. # 601611 ✓ Preschool Spring Field Trip

\$3,888.00 Vend Total

20-218-100-500-00-02-060

FIELD TRIPS

✓ **\$3,888.00 PO Total**

Inv# STAWBRY PICK

\$3,888.00 06/04/26

\$3,888.00

1620 LAKESHORE LEARNING MATERIALS

P.O. # 601758 ✓ Preschool supplies

\$2,752.02 Vend Total

11-216-100-610-00-02-060

PSD SUPPLIES

\$467.87 ✓ PO Total

Inv# 93813490

\$34.51 05/26/26

\$34.51 ✓

20-002-100-610-00-02-060

Woman's Club Grant - TR

\$1.48 ✓

Inv# 93813490

\$1.48 05/26/26

20-218-100-600-00-02-060

PEA IN SUPPLS TR

\$431.88 ✓

Inv# 93813490

\$431.88 05/26/26

P.O. # 601760 Preschool Supplies

\$2,284.15 ✓ PO Total

20-218-100-600-00-02-060

PEA IN SUPPLS TR

\$2,284.15

Inv# 93813491

\$2,284.15 05/26/26

E480 LEAF CAPITAL FUNDING, LLC.

P.O. # 601087 Water Equipment Atco Elementar

\$95.79 Vend Total

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

\$95.79 P ✓ PO Total

Inv# 20228490

\$95.79 P 05/26/26

\$95.79 P

4087 MANNA; CHRISTINE

P.O. # 601790 ✓ WES Beautification

✓ **\$221.39 Vend Total**

11-000-240-610-00-06-100

SCHOOL ADMIN SUPPLIES

\$71.00 P PO Total

Inv# FLOWERS/LOWES

\$71.00 06/04/26

\$71.00 ✓

P.O. # 601791 ✓ Field Day Student Treats

\$150.39 P PO Total

11-190-100-610-00-06-100

REG PRGM - INST SUPPLIES

\$150.39 ✓

Inv# FIELD DAY

\$150.39 06/04/26

O598 MEDFORD FAMILY PSYCHIATRY, LLC

P.O. # 601494 ✓ Evals; Amanda Magenta

✓ **\$575.00 Vend Total**

11-000-219-390-00-03-000

CST OUTSIDE EVAL

\$575.00 P PO Total

Inv# 2026-05-27-1 QS

\$575.00 P 06/04/26

\$575.00 P ✓

N782 MEDFORD TOWNSHIP PUBLIC SCHOOLS

P.O. # 601718 ✓ Vehicle Maintenance

✓ **\$62.50 Vend Total**

11-000-270-420-00-14-000

Maintenance

\$62.50 P PO Total

Inv# WO6107

\$62.50 P 06/10/26

\$62.50 P ✓

Batch Number	2	Batch 2		\$3,095,877.69	Batch Total
3969	MICHELINI, CANDICE			\$69.37	Vend Total
P.O. #	601789	Mileage March and April		\$69.37	PO Total
11-190-100-580-58-00-000	MILEAGE			\$69.37	
Inv# MILEAGE-APR 2026		\$38.54 P	06/04/26		
Inv# MILEAGE-MARC 2026		\$30.83 P	06/04/26		
4088	NJ SCHOOL JOBS			\$450.00	Vend Total
P.O. #	601293	Job Postings for 2025-2026		\$450.00 P	PO Total
11-000-230-530-00-23-000	COMMUNICATIONS/POSTAGE			\$450.00 P	
Inv# 20937		\$450.00 P	06/10/26		
4093	NJAHPERD			\$400.00	Vend Total
P.O. #	601314	Knoll PD Request		\$400.00	PO Total
11-000-223-580-58-06-100	PD TRAVEL WES			\$400.00	
Inv# 5/4 & 5/5 REGISTRATI		\$400.00	05/27/26		
A932	NOLAN; MICHAEL A.			\$395.80	Vend Total
P.O. #	601777	Home Depot Reimbursement		\$395.80	PO Total
11-000-262-610-00-20-000	MAINTENANCE SUPPLIES			\$395.80	
Inv# Home Depot		\$395.80	05/26/26		
3841	NORTHEAST PLUMBING SERVICES, LLC			\$21,760.62	Vend Total
P.O. #	601099	Maintenance Repairs Atco		\$9,605.21 P	PO Total
11-000-261-420-00-20-040	REQUIRED MAINTENANCE			\$9,605.21 P	
Inv# 75442		\$4,549.63 P	06/04/26		
Inv# 75463		\$3,283.26 P	06/04/26		
Inv# 75483		\$652.32 P	06/04/26		
Inv# 75566		\$896.00 P	06/04/26		
Inv# 75614		\$224.00 P	06/10/26		
P.O. #	601100	Maintenance Thomas Richards		\$5,773.45 P	PO Total
11-000-261-420-00-20-060	REQUIRED MAINTENANCE			\$5,773.45 P	
Inv# 75329		\$336.00 P	05/26/26		
Inv# 75441		\$3,747.91 P	06/04/26		
Inv# 75499		\$112.00 P	06/04/26		
Inv# 75503		\$224.00 P	06/04/26		
Inv# 75532		\$575.54 P	06/04/26		
Inv# 75543		\$778.00 P	06/04/26		
P.O. #	601101	Maintenance Repairs Waterford		\$6,381.96 P	PO Total
11-000-261-420-00-20-100	REQUIRED MAINTENANCE			\$6,381.96 P	
Inv# 75443		\$639.25 P	06/04/26		
Inv# 75504		\$5,742.71 P	06/04/26		
1775	OTC BRANDS, INC.			\$1,706.26	Vend Total
P.O. #	601740	Grade 2 Orientation;Mrs.D		\$1,101.90 P	PO Total
11-190-100-610-00-06-100	REG PRGM - INST SUPPLIES			\$1,101.90	
Inv# 74228448801		\$341.95 P	06/04/26		
Inv# 74228448802		\$759.95 P	06/04/26		

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
--------------	---	---------	----------------	-------------

1775 OTC BRANDS, INC.

P.O. # 601757 ✓ PBSIS WES; L. DiRenzo

✓ \$1,706.26 Vend Total

20-235-100-600-01-04-000

TITLE I - DISTRICT PGM SUPPLIE

✓ \$604.36 P PO Total

Inv# 74213366101

\$604.36

05/26/26

\$604.36

P857 PROFESSIONAL HEALTHCARE STAFFING

P.O. # 601274 ✓ Nurse; Amanda Magenta

✓ \$4,951.05 Vend Total

11-000-217-320-00-03-000

EXTRAORDNRY

\$4,951.05 P PO Total

Inv# 3713-WE-5/3

\$2,123.55 P ✓ 06/04/26

\$4,951.05 P

Inv# 3760-WE-5/17

\$2,827.50 P ✓ 06/04/26

4191 SONITROL SECURITY OF DELAWARE VALLEY

P.O. # 601137 ✓ Monitoring Services District

✓ \$3,952.80 Vend Total

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

\$3,952.80 P PO Total

Inv# 336786-WES

\$1,805.76 P ✓ 06/10/26

\$3,952.80 P

Inv# 336787-TR

\$1,163.55 P ✓ 06/10/26

Inv# 336788-ATCO

\$983.49 P ✓ 06/10/26

2302 SOUTH JERSEY PAPER

P.O. # 601541 ✓ WES Maintenance Order; Danielle

✓ \$27,903.05 Vend Total

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

✓ \$10,919.92 PO Total

Inv# 566802

\$10,780.32 P ✓ 06/10/26

\$10,919.92

Inv# 5750639

\$139.60 P ✓ 06/10/26

P.O. # 601545 ✓ TR Maintenance Order; Jeff

✓ \$14,926.31 PO Total

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$14,926.31

Inv# 566753

\$14,926.31 ✓ 05/27/26

P.O. # 601743 ✓ Can Liners, Vacuum and Bags

✓ \$2,056.82 P PO Total

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$2,056.82

Inv# 580744

\$1,359.25 P ✓ 06/04/26

Inv# 580744-01

\$582.49 P ✓ 06/04/26

Inv# 580744-02

\$115.08 P ✓ 06/04/26

D316 SOUTH JERSEY SCHOOL DOCTORS, LLC

P.O. # 601123 ✓ Phy Serv; Amanda Magenta

✓ \$837.00 Vend Total

11-000-213-330-00-03-000

HEALTH PROF SERV

✓ \$837.00 P PO Total

Inv# JUN FINAL PYMNT

\$837.00 P 05/27/26

\$837.00 P

T985 T-MOBILE

P.O. # 601103 ✓ Cell Phone Service

✓ \$60.86 Vend Total

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

✓ \$60.86 P PO Total

Inv# 992461888-May

\$60.86 P 06/04/26

\$60.86 P

2545 TOWNSHIP OF WATERFORD~UTILITIES

P.O. # 601102 ✓ Water and Sewer Atco Waterford

✓ \$35.50 Vend Total

11-000-262-490-00-20-040

WATER-SEWER ATCO

\$35.50 P PO Total

Inv# 17900-0

\$21.97 P ✓ 05/26/26

\$21.97 P

Batch Number	2	Batch	2	\$3,095,877.69	Batch Total
--------------	---	-------	---	-----------------------	-------------

2545 TOWNSHIP OF WATERFORD~UTILITIES✓ **\$35.50 Vend Total**

P.O. # 601102 Water and Sewer Atco Waterford

✓ **\$35.50 P PO Total**

11-000-262-490-00-20-100

OTHER PURCHASED PROPERTY

\$13.53 P

Inv# 9680-0

\$13.53 P ✓ 05/26/26

V982 UGI ENERGY SERVICES, LLC✓ **\$1,796.57 Vend Total**

P.O. # 601104 ✓ Energy Services Atco

✓ **\$313.68 P PO Total**

11-000-262-621-00-20-040

NATURAL GAS ATCO

\$313.68 P

Inv# G7036597

\$313.68 P 06/04/26 ✓

P.O. # 601105 Energy Services Thomas Richard

✓ **\$284.71 P PO Total**

11-000-262-621-00-20-060

NATURAL GAS TR

\$284.71 P

Inv# G7032480

\$284.71 P 06/04/26 ✓

P.O. # 601106 Energy Services for Waterford

✓ **\$1,198.18 P PO Total**

11-000-262-621-00-20-100

NATURAL GAS WES

✓ **\$1,198.18 P**

Inv# G7012894

\$804.52 P ✓ 05/26/26

Inv# G7036607

\$393.66 P ✓ 06/04/26

3705 V.J.D. LANDSCAPING AND PROPERTY MAINT✓ **\$9,250.00 Vend Total**

P.O. # 601779 ✓ Snow Removal & Salt Management

✓ **\$2,700.00 PO Total**

11-000-263-420-00-20-000

GROUNDS - MAINTENANCE

\$2,700.00

Inv# 11220

\$1,200.00 P ✓ 05/26/26

Inv# 11221

\$1,500.00 P ✓ 05/26/26

P.O. # 601793 ✓ Snow Removal and Lawn Services

✓ **\$6,550.00 PO Total**

11-000-263-420-00-20-000

GROUNDS - MAINTENANCE

✓ **\$6,550.00**

Inv# 11296

\$750.00 P 06/10/26

Inv# 11306

\$5,400.00 P 06/10/26

Inv# 11315

\$400.00 P 06/10/26

4391 VERTICAL PRINT AND DESIGN✓ **\$1,387.00 Vend Total**

P.O. # 601648 ✓ Staff Uniforms Custodians Mnt

✓ **\$1,387.00 PO Total**

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$1,387.00

Inv# 8157

\$1,387.00 06/04/26

F303 VIKING PEST CONTROL✓ **\$165.28 Vend Total**

P.O. # 601081 ✓ Pest Control Service

✓ **\$165.28 P PO Total**

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

\$165.28 P

Inv# 903913074-MAY-ATCO

\$82.64 P ✓ 06/04/26

Inv# 903913075-MAY-WES

\$82.64 P ✓ 06/04/26

2015 WADE, LONG & WOOD, LLC✓ **\$6,394.66 Vend Total**

P.O. # 601282 ✓ Solicitor Cost

✓ **\$6,394.66 P PO Total**

11-000-230-331-00-23-000

LEGAL SERVICES

\$6,394.66 P

Inv# 33127-APRIL

\$688.00 P ✓ 06/10/26

Inv# 33128-APRIL

\$5,706.66 P ✓ 06/10/26

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
--------------	---	---------	----------------	-------------

2485 WATERFORD TWP. B.O.E. CAFETERIA**\$205.68 Vend Total**

P.O. # 601612 ✓ Supplies for Slime Event

✓ \$18.00 PO Total

11-190-100-610-00-02-060	REG PRGM - INST SUPPLIES	\$6.00	05/26/26
Inv# 11-3-01/13/2026-1			

20-218-100-600-00-02-060	PEA IN SUPPLS TR	\$12.00	05/26/26
Inv# 11-3-01/13/2026-1			

P.O. # 601615 ✓ February Books and PJs event

✓ \$187.68 PO Total

11-190-100-610-00-02-060	REG PRGM - INST SUPPLIES	\$62.56	05/26/26
Inv# 11-3-01/13/2026-2			

20-218-100-600-00-02-060	PEA IN SUPPLS TR	\$125.12	05/26/26
Inv# 11-3-01/13/2026-2			

4347 XEROX CORPORATION

✓ \$393.95 Vend Total

P.O. # 601008 ✓ COPIER COSTS BG2-484006

\$393.95 P PO Total

11-190-100-420-44-23-040	COPIER MAINT ATCO INSTR	\$37.07 P	06/10/26
Inv# 025763381-MAY			

11-190-100-440-44-23-040	COPIER RENTAL INSTR ATCO	\$356.88 P	06/10/26
Inv# 025763381-MAY			

3524 XTEL COMMUNICATIONS

✓ \$3,580.16 Vend Total

P.O. # 601038 ✓ Monthly telephone renewal

\$3,580.16 P PO Total

11-000-230-530-00-19-000	TELEPHONE	\$3,580.16 P	06/04/26
Inv# 89874			

1158 Y.A.L.E. SCHOOL INC. (CHERRY HILL)**\$13,735.88 Vend Total**

P.O. # 601418 ✓ 2025-26 Tuition HJ

✓ \$6,440.64 P PO Total

11-000-100-566-30-15-000	Private School Secondary	\$6,440.64 P	05/26/26
Inv# #CH/JUNE26 80-HJ			

P.O. # 601477 ✓ Tuition Contract 2025-26 - DR

✓ \$2,415.24 P PO Total

11-000-100-566-30-15-000	Private School Secondary	\$2,415.24 P	05/26/26
Inv# #CCC/JUNE26 31 DR			

P.O. # 601479 ✓ 1:1 Aide - HJ

✓ \$4,880.00 P PO Total

11-000-100-566-30-15-000	Private School Secondary	\$4,880.00 P	05/26/26
Inv# #CH/JUNE26 80 HJ			

4566 Y.A.L.E. SCHOOL WEST, INC.**\$20,825.85 Vend Total**

P.O. # 601195 ✓ 25/26 TUITION AE

✓ \$6,941.95 P PO Total

11-000-100-566-30-15-000	Private School Secondary	\$6,941.95 P	05/26/26
Inv# #WEST2/JUNE26 19			

P.O. # 601196 ✓ 25/26 TUITION DY

✓ \$6,941.95 P PO Total

11-000-100-566-30-15-000	Private School Secondary	\$6,941.95 P	05/26/26
Inv# #WEST2/JUNE26 19			

Batch Number	2	Batch 2	\$3,095,877.69	Batch Total
--------------	---	---------	----------------	-------------

4566	Y.A.L.E. SCHOOL WEST, INC.
------	----------------------------

\$20,825.85	Vend Total
-------------	------------

P.O. #	601419	2025-26 Tuition CL
--------	--------	--------------------

✓	\$6,941.95	P	PO Total
---	------------	---	----------

11-000-100-566-30-15-000

Private School Secondary

\$6,941.95	P
------------	---

Inv# #WEST2/JUNE26 19-CL

\$6,941.95	P	05/26/26
------------	---	----------

Total for Report =

\$3,095,877.69

Batch Count = 1

Bill list 2 -

06/10/26 10:26

Batch Number 3

Batch 3

\$421.54

Batch Total

2221 HOUGHTON MIFFLIN HARCOURT

\$421.54 Vend Total

P.O. # 601769 Oriente Replacement from Flood

\$421.54 PO Total

11-190-100-610-05-05-100

ELA SUPPLIES WES

\$421.54

Inv# 956482383

\$421.54

06/10/26

Total for Report =

\$421.54

Batch Number 4

Batch 4

✓ \$41,629.14 Batch Total

4411 ATLANTIC CITY ELECTRIC 5500 2154 379

✓ \$409.81 Vend Total

P.O. # 601128 ✓ Electric TR Street Lights

\$409.81 P PO Total

20-218-262-622-00-20-060

Electric TR

✓ \$409.81 P

Inv# 55002154379-May

\$409.81 P 06/04/26

4409 ATLANTIC CITY ELECTRIC 5500 3210 584

✓ \$5,498.31 Vend Total

P.O. # 601139 ✓ Electricity WES

\$5,498.31 P PO Total

11-000-262-622-00-20-100

ELECTRICITY WES

✓ \$5,498.31 P

Inv# 55003210584-May

\$5,498.31 P 06/04/26

4410 ATLANTIC CITY ELECTRIC 5500 4710 475

✓ \$3,280.14 Vend Total

P.O. # 601140 ✓ Electricity Thomas Richards

\$3,280.14 P PO Total

20-218-262-622-00-20-060

Electric TR

✓ \$3,280.14 P

Inv# 55004710475-May

\$3,280.14 P 06/04/26

4407 ATLANTIC CITY ELECTRIC 5500 9762 406

✓ \$28.69 Vend Total

P.O. # 601095 ✓ Electric Atco Street Light

\$28.69 P PO Total

11-000-262-622-02-20-040

ELECTRIC - STREET LIGHTS

✓ \$28.69 P

Inv# 55009762406-May

\$28.69 P 06/04/26

4413 ATLANTIC CITY ELECTRIC 5500 9762 737

✓ \$2,102.35 Vend Total

P.O. # 601121 ✓ Electric Atco Elementary

\$2,102.35 P PO Total

11-000-262-622-00-20-040

ELECTRICITY ATCO

✓ \$2,102.35 P

Inv# 55009762737-May

\$2,102.35 P 06/04/26

4296 COMCAST

✓ \$3,280.97 Vend Total

P.O. # 601037 ✓ Internet/WAN renewal

\$3,280.97 P PO Total

11-000-222-340-01-19-000

TECHNICAL SERVICES -DIST

✓ \$3,280.97 P

Inv# 274283903-6/1-6/30

\$3,280.97 P 06/04/26

A385 Direct Energy Business LLC

✓ \$15,366.72 Vend Total

P.O. # 601348 ✓ Direct Energy - Atco Bldg

✓ \$2,298.69 P PO Total

11-000-262-622-00-20-040

ELECTRICITY ATCO

✓ \$2,298.69 P

Inv# 261410059486978

\$2,298.69 P 06/04/26

P.O. # 601349 ✓ Direct Energy - WES

✓ \$8,186.91 P PO Total

11-000-262-622-00-20-100

ELECTRICITY WES

✓ \$8,186.91 P

Inv# 261420059494178

\$8,186.91 P 06/04/26

P.O. # 601350 ✓ Direct Energy - TR Bldg

✓ \$4,821.58 P PO Total

20-218-262-622-00-20-060

Electric TR

✓ \$4,821.58 P

Inv# 261400059476111

\$4,821.58 P 06/04/26

P.O. # 601351 ✓ Direct Energy - TR Garage

✓ \$59.54 P PO Total

11-000-262-622-02-20-060

ELECTRIC - GARAGE

\$59.54 P

Inv# 261400059476112

\$59.54 P 06/04/26

Batch Number 4 Batch 4

\$41,629.14 Batch Total

4084 READYREFRESH BY NESTLE

P.O. # 601080 Bottle Water Delivery

\$1,031.74 Vend Total

\$1,031.74 P PO Total

11-000-262-610-00-20-000 MAINTENANCE SUPPLIES
 Inv# 16E0439300559-WES \$510.65 P 05/26/26 \$510.65 P

20-218-262-610-00-20-000 Custodial Supplies
 Inv# 06E6703424199-TR \$521.09 P 05/26/26 \$521.09 P

1121 SOUTH JERSEY GAS CO.

P.O. # 601129 Gas Services for Atco Elem

\$3,137.57 Vend Total

\$996.36 P PO Total

11-000-262-621-00-20-040 NATURAL GAS ATCO
 Inv# 9559720000-4/20-5/18 \$996.36 P 05/26/26 \$996.36 P

P.O. # 601130 Gas Services TR

\$893.96 P PO Total

20-218-262-621-00-20-060 Gas - TR
 Inv# 944408910-4/17-5/15 \$893.96 P 05/26/26 \$893.96 P

P.O. # 601131 Gas Service for Waterford Elem

\$1,247.25 P PO Total

11-000-262-621-00-20-100 NATURAL GAS WES
 Inv# 4487620000-4/21-5/19 \$1,247.25 P 05/26/26 \$1,247.25 P

1928 WASTE MANAGEMENT CAMDEN

P.O. # 601110 Trash Removal Services

\$4,184.86 Vend Total

\$4,184.86 P PO Total

11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN
 Inv# 3502890-2498-5-June \$4,184.86 P 05/26/26 \$4,184.86 P

4347 XEROX CORPORATION

P.O. # 601001 COPIER COSTS EDQ-727067

\$3,307.98 Vend Total

\$459.40 P PO Total

11-190-100-420-44-23-100 COPIER MAINT WES INSTR
 Inv# 025673498-May \$194.92 P 06/04/26 \$194.92 P

11-190-100-440-44-23-100 COPIER RENTAL WES
 Inv# 025673498-May \$264.48 P 06/04/26 \$264.48 P

P.O. # 601002 COPIER COSTS EFQ-274576

\$473.28 P PO Total

11-000-240-420-44-23-100 COPIER MAINT WES OFFICE
 Inv# 025673499-May \$329.53 P 06/04/26 \$329.53 P

11-000-240-440-44-23-100 COPIER RENTAL WES OFFICE
 Inv# 025673499-May \$143.75 P 06/04/26 \$143.75 P

P.O. # 601003 COPIER COSTS EHQ-4097

\$182.32 P PO Total

11-000-251-420-44-23-000 COPIER MAINT BUS OFFICE
 Inv# 025673500-May \$54.87 P 06/04/26 \$54.87 P

11-000-251-440-44-23-000 COPIER RENTAL BUSINESS OFFICE
 Inv# 025673500-May \$127.45 P 06/04/26 \$127.45 P

P.O. # 601004 COPIER COSTS EHQ-390175

\$239.34 P PO Total

11-000-219-420-44-23-000 COPIER MAINTENANCE SPS
 Inv# 025673501-May \$116.89 P 06/04/26 \$116.89 P

11-000-219-440-44-23-000 COPIER RENTAL SPS
 Inv# 025673501-May \$122.45 P 06/04/26 \$122.45 P

Batch Number 4

Batch 4

\$41,629.14

Batch Total

4347 XEROX CORPORATION

P.O. # 601005 COPIER COSTS EFQ-274891

\$3,307.98 Vend Total

11-000-240-420-44-23-040

COPIER MAINTENANCE ATCO

Inv# 025673504-May

\$484.86 P 06/04/26

✓ \$484.86 P

11-000-240-440-44-23-040

COPIER RENTAL ATCO OFFICE

Inv# 025673504-May

\$143.75 P 06/04/26

✓ \$143.75 P

P.O. # 601006 COPIER COSTS EDQ-727083

\$315.94 P PO Total

11-190-100-420-44-23-060

COPIER MAINT TR INSTR

Inv# 025673502-May

\$51.46 P 06/04/26

✓ \$51.46 P

11-190-100-440-44-23-060

COPIER RENTAL tr

Inv# 025673502-May

\$264.48 P 06/04/26

✓ \$264.48 P

P.O. # 601007 COPIER COSTS EHQ-389418

\$525.09 P PO Total

11-000-240-420-44-23-060

COPIER MAINT TR OFFICE

Inv# 025673503-May

\$397.64 P 06/04/26

✓ \$397.64 P

11-000-240-440-44-23-060

COPIER RENTAL TR OFFICE

Inv# 025673503-May

\$127.45 P 06/04/26

✓ \$127.45 P

P.O. # 601009 COPIER COSTS EDQ-727052

\$484.00 P PO Total

11-190-100-420-44-23-100

COPIER MAINT WES INSTR

Inv# 025673497-May

\$219.52 P 06/04/26

✓ \$219.52 P

11-190-100-440-44-23-100

COPIER RENTAL WES

Inv# 025673497-May

\$264.48 P 06/04/26

✓ \$264.48 P

Total for Report =

\$41,629.14

Batch Number	5	Batch 5	\$56,960.87	Batch Total
--------------	---	---------	-------------	-------------

3506 NUTRI-SERVE FOOD MANAGEMENT, INC**\$56,960.87 Vend Total**

P.O. # 601318 2025-26 Food Service

\$56,960.87 P PO Total

61-910-310-100-00-61-000	CAFETERIA SALARIES		\$30,446.77 P
Inv# SIN003552	\$30,446.77 P	06/11/26	
61-910-310-300-02-61-999	MANAGEMENT FEE		\$5,375.00 P
Inv# SIN003552	\$5,375.00 P	06/11/26	
61-910-310-590-00-61-999	OTHER DIRECT EXPENSES		\$1,951.24 P
Inv# SIN003552	\$1,951.24 P	06/11/26	
61-910-310-600-00-61-999	SUPPLIES & CLEANING		\$508.01 P
Inv# SIN003552	\$508.01 P	06/11/26	
61-910-310-870-00-61-999	COST OF SALES		\$18,679.85 P
Inv# SIN003552	\$18,679.85 P	06/11/26	

Total for Report =**\$56,960.87 ✓**

NEW JERSEY DEPARTMENT OF EDUCATION

ESEA-ESSA FY 2027 CONSORTIUM DESIGNATION FORM

This form must be completed prior to the electronic submission of the FY 2027 ESEA-ESSA application.

Consortium Applicant: Lindenwold

County: Camden

LEA Code: 2670

The Consortium Applicant contributes all Titles to the Consortium.

Consortium Participant: Waterford Township School District

County: Camden **LEA Code:** 5560

The LEA identified above as the Consortium Applicant has been designated as the applicant agency for this project. As a participating agency, I agree to the implementation of activities, utilization of funds, sharing of costs, and final disposition of equipment purchased with the funds as set forth in the EWEG application.

Chief School Administrator Signature: _____

Date: _____

Check all Titles being contributed to the consortium:

Title III ☒

Riverview Executive Plaza, Building 100
P.O. Box 500
Trenton, New Jersey 08625-0500
Attention: Grants/ESEA-ESSA

LINDENWOLD PUBLIC SCHOOL DISTRICT

Memorandum of Agreement

Title III Consortium Fiscal Lead Agent: Lindenwold Public School District

Title III Consortium Member FY 27: Waterford Township School District

Overview

Districts receive funds in Title III to improve the English proficiency and academic achievement of Multilingual Learners (MLs). LEAs must spend their Title III allocations to support, at minimum, the following three required activities:

1. Enhance effective language instruction educational programs (LIEP).
2. Provide effective professional development (PD) to classroom teachers who work with MLs¹ including:
 - a. general education teacher
 - b. principals
 - c. school leaders
 - d. administrators and
 - e. other school or community-based organizational personnel
3. Provide and implement other effective activities and strategies that enhance or supplement Language Instruction Educational Programs (LIEPs) for MLs.

Funds may also be used for staff and to upgrade curricula; instruction materials; educational software; assessment procedures; to provide community participation programs, family literacy services, parent outreach and training activities; and translators. Supplemental allowable examples related to curricula upgrade, instruction materials, and education software could be:

- Curriculum upgrades for extended day or summer language assistance programs
- Computer program for accelerating student performance in reading, math, English language acquisition
- iPads, subscription to online programs students can use at home to practice skills.

As the fiscal agent for the Title III Consortium, the Lindenwold Public School District will oversee the purchases and activities of consortium participants.

The Title III Consortium funds will be shared and spent in accordance with the goals in the FY 27 ESEA application that benefit all consortium members equally.

All ESEA budget amendments and maintenance of the written agreement regarding consortium members' participation will be the responsibility of the Lindenwold Public School District.

¹ Must include activities that apply to a long-term, comprehensive PD plan

Signatures

Title III Consortium Member Participant

Title III Consortium Participant District Name: Waterford Township School District

Business Administrator Name: Christopher Eberly

Business Administrator Signature:

Date:

Title III Consortium Lead

Title III Consortium Participant District Name: Lindenwold Public School District

Business Administrator Name – Title III Consortium Lead: Kathleen Huder

Business Administrator Signature – Title III Consortium Lead:

Date:

Ed-Data Vendors

<u>Subject</u>	<u>Vendor</u>	<u>Amount Awarded</u>
General Classroom Supplies	School Specialty, LLC	\$35,624.10
Athletic Supplies	School Specialty, LLC	\$1.92
Cafeteria Products	United Supply of NJ Corp	\$339.80
	Staples Inc dbs Staples Contract & Commercial LLC	\$177.61
Cafeteria Supplies	Staples Inc dbs Staples Contract & Commercial LLC	\$61.36
Paper/Copy Supplies	W.B. Mason co, Inc.	\$1,418.52
Custodial Supplies	Staples Inc dba Staples Contract & Commercial LLC	\$94.88
	John A. Earl Inc.	\$0.98
	W.W. Grainger, Inc. dba Grainger	\$207.58
	United Sales USA Corp.	\$459.13
Elementary Science Supplies	School Specialty, LLC	\$30.31
Fine Art Supplies	Cascade School Supplies, Inc.	\$78.64
	Blick Art Materials LLC	\$23.12
	School Specialty, LLC	\$491.90
	SSL Acquisition LLC dba Nasco Education LLC	\$877.40
	United Supply of NJ Corp	\$94.48
	W.B. Mason Co., Inc.	\$362.43
Health and Trainer Supplies	Henry Schein, Inc.	\$497.74
	School Health Corporation	\$1,848.23
	Performance Health Holdings, Inc. dba Medco Supply	\$62.56
	United Supply of NJ Corp	\$177.86
Library Supplies	Cascade School Supplies, Inc.	\$257.26
	Demco, Inc.	\$586.65
	The Library Store, Inc.	\$129.96

Math Supplies	SSL Acquisition LLC dba Nasco Education LLC	\$80.59
	United Supply of NJ Corp	\$58.40
	Eric Armin Inc. dba Discount School Supply	\$61.95
Music Supplies	Shar Products Company dba Shar Music	\$7.04
	Music In Motion Inc.	\$393.90
	United Supply of NJ Corp	\$94.06
	Catalano Musical Products	\$174.25
Office and Toner Supplies	Staples Inc dba Staples Contract & Commercial LLC	\$5,553.48
Physical Education Supplies	School Specialty, LLC	\$151.53
	Varsity Brands, Inc. dba BSN Sports LLC	\$277.35
	School Health Corporation	\$396.60
	Unites Supply of NJ Corp	\$28.78
	S&S Worldwide, Inc.	\$151.70
Special Needs	School Specialty, LLC	\$176.74
	School Health Corporation	\$17.12
	United Supply of NJ Corp	\$96.73
	Super Duper, Inc dba Super Duper Publications	\$80.75
	Fun and Function LLC	\$22.12
	Charles J Becker & Bro Inc/Beckers School Supplies	\$28.68
	S&S Worldwide, Inc.	\$57.86
Teaching Aids	Cascade School Supplies, Inc.	\$117.72
	School Specialty, LLC	\$361.57
	Kurtz Bros., Inc.	\$65.31
	Lakeshore Learning Materials, LLC	\$540.13
	Really Good Stuff, LLC	\$1,784.40
	Eric Armin Inc. dba EAI Education	\$13.63
	Earlychildhood LLC dba Discount School Supply	\$53.16
	American Eagle Co Inc. dba Teacher's Discovery	\$12.09
	S&S Worldwide, Inc.	\$37.98
	Kaplan Early Learning Company	\$25.42
Technology Supplies	A.O.M. Inc dba Creative Kids	\$3.21
	United Supply of NJ Corp	\$31.61
	Pitsco Education, LLC	\$7.52
	Midwest Technology Products	\$8.15
World Languages	Triangle Communications, LLC	\$9.63
	American Eagle Co Inc. dba Teacher's Discovery	\$70.35

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6311/Page 2 of 2

CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR 200.214 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM), accessible at www.sam.gov maintained by the United States government – the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR 200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR 200.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR 3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR 180.210 and the amount of the contract is expected to equal or exceed \$25,000, unless the Board chooses a lower threshold.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6311/Page 2 of 2

CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Compliance with the provisions of 2 CFR 200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

2 CFR 200

2 CFR 3485.220

2 CFR 180.210

Adopted: 25 June 2014

Revised: 19 January 2020

Revised: 21 June 2023

Revised: 17 July 2026



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Operations

8561/Page 10 of 15

PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)
8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS
(M)

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASSP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board is ultimately responsible for ensuring all procurement procedures for any purchases by the Board and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board procurement policies; and any other applicable State and local laws.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.

A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:

1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358. Formal procurement procedures will be used as required by 2 CFR 200.318 through .326 and any State and local procurement code and regulations. Informal



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.

2. The following threshold amounts apply for all purchases:

Board Micro-Purchase Threshold: \$52,999 (QPA limits)
 \$38,999 (Without QPA)

Board Small Purchase Threshold: \$7,949 (QPA limits)
 \$5,849 (Without QPA)

The Board will follow formal procurement procedures for all purchases over the Small Purchase Threshold amount.

The Board will perform a cost or price analysis to determine the estimated dollar amounts for purchases and thus the required procurement method.

B. Micro-Purchase Procedures

1. Public/Charter Schools

Purchases of supplies or services, as defined by 2 CFR 200.67, will be awarded without soliciting competitive price quotations if the price is reasonable in accordance with N.J.S.A. 18A:18A-37.a. and below thresholds established by the State Treasurer for informal receipt of quotations. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

2. Non-Public Schools

Purchases of supplies or services, within the Federal micro-purchase threshold as defined by 2 CFR 200.67 will be awarded without soliciting competitive price quotations if the price is reasonable. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

C. Small Purchase Procedures



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

If the amount of purchases for items is less than the Board's small purchase threshold, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors must be contacted.
3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.
5. Quotes will be awarded by the School Business Administrator/Board Secretary. Quotes will be awarded based on the lowest price.
6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, names of all vendors contacted, price quotes from each vendor, and written specifications.
7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.
9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.

D. Formal Procurement

When a formal procurement method is required, Invitation for Bid (IFB) or Request for Proposal (RFP) procedures will apply:



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board to purchase needed items.
 - a. The advertisement of the IFB or legal notice will run for one day a minimum of ten calendar days prior to the bid opening.
 - b. The advertisement of the RFP or legal notice will run for one day a minimum of twenty calendar days prior to the proposal due date.
2. An advertisement is required for all purchases over the school district's small purchase threshold. The announcement (advertisement or legal notice) will contain:
 - a. A general description of items to be purchased;
 - b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;
 - c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;
 - d. The deadline for submission of sealed bids or proposals; and
 - e. The address of the location where complete specifications and bid forms may be obtained.
3. In an IFB or RFP, each vendor will be given an opportunity to bid or propose on the same specifications.
4. The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.
5. The IFB or RFP must clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:
 - a. Contract period for the base year and renewals as permitted;



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

- b. The Board is responsible for all contracts awarded (statement);
- c. Date, time, and location of IFB/RFP opening;
- d. How the vendor is to be informed of bid acceptance or rejection;
- e. Delivery schedule;
- f. IFB requirements (terms and conditions) that bidder must fulfill in order for bid to be awarded;
- g. RFP requirements (terms and conditions) that proposer must fulfill in order for proposal to be evaluated and awarded;
- h. Benefits to which the Board will be entitled if the contractor cannot or will not perform as required;
- i. Statement assuring positive efforts will be made to involve small and minority businesses, women's business enterprises, and labor surplus area firms;
- j. Statement regarding the return of purchase incentives, discounts, rebates, and credits under a cost reimbursement FSMC contract to the Board's nonprofit school food service account;
- k. Contract provisions as required in Appendix II to 2 CFR 200:
 - (1) Termination for cause and convenience – contracts in excess of \$10,000;
 - (2) Equal Opportunity Employment – “Federally assisted construction contracts”;
 - (3) Davis-Bacon Act – construction contracts in excess of \$2,000;
 - (4) Contract work Hours and Safety Standards – contracts in excess of \$100,000;



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

- (5) Right to inventions made under a contract or agreement – if the contract meets the definition of a “funding agreement” under 37 CFR 401.2(a);
 - (6) Clean Air Act – contracts in excess of \$150,000;
 - (7) Debarment and Suspension – all Federal awarded contracts;
 - (8) Byrd Anti-Lobbying Amendment – contracts in excess of \$100,000; and
 - (9) Contracts must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- l. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;
 - m. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;
 - n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-2. – Definitions. The “index rate” means the annual percentage increase rounded to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;
 - o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous proposer with price as the primary factor among other factors considered);
 - p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

- q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;
- r. Provision requiring access by duly authorized representatives of the Board, New Jersey Department of Agriculture (NJDA), USDA, or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;
- s. Method of shipment or delivery upon contract award;
- t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;
- u. Description of process for enabling vendors to receive or pick up orders upon contract award;
- v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);
- w. Signed statement of non-collusion;
- x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);
- y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) and 7 CFR Part 220.16(d) and USDA Guidance Memo SP 23-2024;
- z. Specifications and estimated quantities of products and services prepared by the Board and provided to potential contractors desiring to submit bids/proposals for the products or services requested; and
- aa. The Board's Electronic Signature Policy (see New Jersey Uniform Electronic Signature Transaction Act, N.J.S.A. 12A:12-1 et seq.).



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, questions may be sent to the representatives listed below. The Board's response will be provided in writing to all potential bidders or proposers within 10 days.
 - a. The School Business Administrator/Board Secretary will be responsible for providing responses to questions and securing all bids or proposals.
 - b. The School Business Administrator/Board Secretary will be responsible to ensure all Board procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each proposer in the initial RFP document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluations, a firm fixed price or cost reimbursable contract is awarded.
 - a. The contracts will be awarded to the responsible proposer whose proposal is responsive to the request and is most advantageous to the Board, price as the primary, and other factors considered. Any and all proposals may be rejected in accordance with the law.
 - b. The School Business Administrator/Board Secretary or designee is required to sign on the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.
 - c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.
 - d. The School Business Administrator/Board Secretary or designee will be responsible for the documentation that the actual product specified was received.
 - e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate.



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the "Buy American" provision.

- f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.
 - g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.
8. In awarding an IFB, price is the only consideration.
- a. The contract will be awarded to the responsible bidder whose bid is responsive to the invitation and is the lowest price. Any and all bids may be rejected in accordance with the law.
 - b. The School Business Administrator/Board Secretary is required to sign on the bid tabulations of competitive sealed bids.
 - c. The School Business Administrator/Board Secretary reviews the procurement system to ensure compliance with applicable laws.
 - d. The School Business Administrator/Board Secretary is responsible for documentation that the actual product specified is received.
 - e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the "Buy American" provision.



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

- f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.
- g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

E. Noncompetitive Proposal Procedures

If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

- 1. Written specifications will be prepared and provided to the vendor.
- 2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.
- 3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.
- 4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.
- 5. A member or representative of the Board will approve, in advance, all procurements that result from noncompetitive negotiations.

F. Miscellaneous Provisions

- 1. The Board agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

2. Payment will be made to the vendor when the contract has been met and verified and has met the Board's procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)
3. Specifications will be updated as needed.
4. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.

G. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The following emergency procedures shall be followed.

All emergency procurements shall be approved by the School Business Administrator/Board Secretary.

At a minimum, the following emergency procurement procedures shall be documented:

- a. Item name;
- b. Dollar amount;
- c. Vendor; and
- d. Reason for emergency.

H. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)

1. When participating in intergovernmental and inter-agency agreements the Board will ensure that competitive procurements are conducted in accordance with 2 CFR Part 200.318 through .326 and applicable program regulations and guidance.



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

2. When utilizing the services of a co-op, agent, or third party the Board will ensure that the following conditions have been met and considered as one source of pricing in addition to other prices:
 - a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;
 - b. The existing contract allows for the inclusion of additional Boards of Education that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;
 - c. The specifications in the existing contract meet their needs and that the items being ordered are in the contract;
 - d. The awarded contract requires all the Federally required certifications; e.g. "Buy American," debarment, restrictions on lobbying, etc.;
 - e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the need to re-procure the contract;
 - f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;
 - g. The "Buy American" provisions are included in the procurement of food and agricultural products; and
 - h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will be returned to each participating agency when utilizing a cost-reimbursable contract.

I. The "Buy American" Act

1. The "Buy American" provision requires the Board to purchase, to the maximum amount practicable, domestic commodities or products. This provision supports the mission of the Child Nutrition Programs, which is



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

to serve children nutritious meals and support American agriculture. Program regulations that govern this provision apply to a Board that operates the NSLP and SBP and are found at 7 CFR 210.21(d) and 7 CFR 220.16(d). The Board complies by:

- a. Purchasing domestic commercial food products for the school meals programs;
- b. Including "Buy American" provision language in procurement procedures, solicitations, and contracts; and
- c. Tracking non-domestic commercial food purchases.

J. Records Retention

- 1. The Board shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. Specifically, the Board shall maintain, at a minimum, the following documents:
 - a. Written rationale for the method of procurement;
 - b. A copy of the original solicitation;
 - c. The selection of contract type;
 - d. The bidding and negotiation history and working papers;
 - e. The basis for contractor selection;
 - f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;
 - g. The basis for award cost or price;
 - h. The terms and conditions of the contract;
 - i. Any changes to the contract and negotiation history;



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

- j. Billing and payment records;
- k. A history of any contractor claims; and
- l. A history of any contractor breaches.

K. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board seeks to conduct all procurement procedures in compliance with stated regulations and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.
2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if they have a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of their immediate family, their partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.
4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.
5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.



PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

L. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.
2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.
3. In accordance with N.J.S.A. 18A:18A-5.a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A-1 et seq.

New Jersey Department of Agriculture "Procurement Procedures
for School Food Authorities" Model Policy – October 2025

Adopted: 17 October 2018

Revised: 20 January 2021

Revised: 23 March 2022

Revised: 17 July 2026



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6112/Page 2 of 2

REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M) 6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the NJDOE Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the Strengthening Career and Technical Education for the 21st Century Act, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.



REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.

The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

New Jersey Department of Education Policies and Procedures for
Reimbursement of Federal and Other Grant Expenditures – January 2023

Adopted: 25 June 2014

Revised: 19 Feb 2020

Revised: 21 June 2023

Revised: 17 July 2026



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6115.02/Page 4 of 4

FEDERAL AWARDS/FUNDS INTERNAL CONTROLS - MANDATORY DISCLOSURES 6115.02 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS - MANDATORY DISCLOSURES

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR 200.113 – Mandatory disclosures requires a non-Federal entity or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or to the New Jersey Department of Education (NJDOE) all violations of Federal criminal law involving fraud, conflict of interests, bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR 200 – Appendix XII – Award Term and Condition for Recipient Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338 – Remedies for noncompliance, including suspension or debarment. (See also 2 CFR 180, 31 USC 3321, and 41 USC 2313)

A. General Reporting Requirement

1. If the total value of all Board currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.
2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).
3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.
4. The Superintendent or designee must disclose, in writing, any potential conflict of interest to the Federal agency or pass-through entity in accordance with the established Federal agency policies.



FEDERAL AWARDS/FUNDS INTERNAL CONTROLS - MANDATORY DISCLOSURES

B. Proceedings About Which the Board Must Report

1. The Superintendent or designee must disclose, in writing, to the Federal awarding agency or to the NJDOE information required about each proceeding that:
 - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal government;
 - b. Reached its final disposition during the most recent five-year period; and
 - c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in E. below;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;
 - (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and
 - (c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.



FEDERAL AWARDS/FUNDS INTERNAL CONTROLS - MANDATORY DISCLOSURES

C. Reporting Procedures

1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.
2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board received if the Superintendent or designee already provided the information through the SAM because the Board was required to do so under Federal procurement contracts the Board was awarded.

D. Reporting Frequency

1. During any period of time when the Board is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five-year period, either to report new information about any proceeding(s) the Board has not reported previously or affirm that there is no new information to report.
2. If the Board has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Board must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

1. For the purpose of this Policy:
 - a. “Administrative proceeding” for the purpose of 2 CFR 200 – Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
 - b. “Conviction” for the purpose of 2 CFR 200 – Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a



FEDERAL AWARDS/FUNDS INTERNAL CONTROLS - MANDATORY DISCLOSURES

verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes:
 - (1) Only the Federal share of the funding under any Federal award with a Board cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

2 CFR 200.113; 200.212

Adopted: 19 January 2022

Revised: 17 July 2026



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6115.01/Page 9 of 9

FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

R 6115.01 FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

Expenditures must be aligned with approved budgeted items. Any changes or variations from the State-approved budget and grant application need prior approval from the State.

A. Delegation of Responsibility

When determining how the school district will spend its grant funds, the School Business Administrator/Board Secretary, will review the proposed cost to determine whether it is an allowable use of Federal grant funds before obligating and spending those funds on the proposed good or service.

B. Allowability Determinations

1. All costs supported by Federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E, which are listed below. The School Business Administrator/Board Secretary, must consider these factors when making an allowability determination. A section entitled, Helpful Questions for Determining Whether Costs are Allowable, is located at the end of this Regulation.

2 CFR Part 200 sets forth general cost guidelines that must be considered, as well as rules for specific types of items, both of which must be considered when determining whether a cost is an allowable expenditure of Federal funds. The expenditure must also be allowable under the applicable program statute (e.g., Title I of the Elementary and Secondary Education Act (ESEA), or the Carl D. Perkins Career and Technical Education Act (Perkins)), along with accompanying program regulations, nonregulatory guidance and grant award notifications.

Restrictions in State and local rules or policy also must be considered. For example, travel and other job-related expenses incurred by employees are not allowable unless they also are in compliance with Policy and Regulation 6471 and related administrative regulations.

Whichever allowability requirements are stricter will govern whether a cost is allowable. General allowability determination factors include the following:



FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF
COSTS (M)

- a. Be Necessary and Reasonable for the performance of the Federal award. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, "reasonable" means that sound business practices were followed, and purchases were comparable to market prices.

When determining reasonableness of a cost, consideration must be given to:

- (1) Whether the cost is a type generally recognized as ordinary and necessary for the operation of the district or the proper and efficient performance of the Federal award.
- (2) The restraints or requirements imposed by factors, such as: sound business practices; arm's-length bargaining; Federal, State and other laws and regulations; and terms and conditions of the Federal award.
- (3) Market prices for comparable goods or services for the geographic area.
- (4) Whether the individual incurring the cost acted with prudence in the circumstances considering responsibilities to the district, its employees, its students, the public at large, and the Federal government.
- (5) Whether the district significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award's cost. (2 CFR 200.404)

Whether a cost is "necessary" will be determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the district can demonstrate that the cost addresses an existing need, and can prove it. For example, the school entity may deem a



FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF
COSTS (M)

language skills software program necessary for a limited English proficiency program.

When determining whether a cost is necessary, consideration may be given to:

- (1) Whether the cost is needed for the proper and efficient performance of the Federal award program.
 - (2) Whether the cost is identified in the approved budget or application.
 - (3) Whether there is an educational benefit associated with the cost.
 - (4) Whether the cost aligns with identified needs based on results and findings from a needs assessment.
 - (5) Whether the cost addresses program goals and objectives and is based on program data.
- b. Allocable to the Federal award. A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This means that the Federal grant program derived a benefit in proportion to the funds charged to the program. (2 CFR 200.405) For example, if fifty percent of a teacher's salary is paid with grant funds, then that teacher must spend at least fifty percent of their time on the grant program.
- c. Consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the school entity.
- d. Conform to any limitations or exclusions set forth as cost principles in 2 CFR Part 200 or in the terms and conditions of the Federal award.
- e. Consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same



FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF
COSTS (M)

purpose in like circumstances has been assigned as an indirect cost under another award.

- f. Adequately documented. All expenditures must be properly documented.
- g. Be calculated in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in 2 CFR Part 200.
- h. Not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such. Some Federal program statutes require the non-Federal entity to contribute a certain amount of non-Federal resources to be eligible for the Federal program.
- i. Be the net of all applicable credits. The term “applicable credits” refers to those receipts or reduction of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate. (2 CFR 200.406)

C. Selected Items of Cost

2 CFR 200, Subpart E, sets forth principles to be applied in establishing the allowability of fifty-five specific cost items (commonly referred to as Selected Items of Cost), at 2 CFR 200.420 through 200.475. These specific cost items are listed in the chart below along with the citation to the section of Subpart E addressing the allowability of that item. These principles are in addition to the other general allowability standards, and apply whether or not a particular item of cost is properly treated as direct cost or indirect (Facilities and Administration) cost. Meeting the specific criteria for a listed item does not by itself mean the cost is allowable, as it may be unallowable under other standards or for other reasons, such as restrictions contained in the terms and conditions of a particular grant or restrictions established by the State or in Board policy. If an item is unallowable for any of these reasons, Federal funds cannot be used to purchase it.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6115.01/Page 9 of 9

FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

School district personnel responsible for spending Federal grant funds and for determining allowability must be familiar with and refer to the 2 CFR Part 200 selected items of cost section. These rules must be followed when charging these specific expenditures to a Federal grant. When applicable, employees must check costs against the selected items of cost requirements to ensure the cost is allowable, and also check State, district and program-specific rules.

The selected item of cost addressed in 2 CFR Part 200 includes the following:

Item of Cost	Citation of Allowability Rule
Advertising and public relations costs	2 CFR 200.421
Advisory councils	2 CFR 200.422
Alcoholic beverages	2 CFR 200.423
Alumni/ae activities	2 CFR 200.424
Audit services	2 CFR 200.425
Bad debts	2 CFR 200.426
Bonding costs	2 CFR 200.427
Collection of improper payments	2 CFR 200.428
Commencement and convocation costs	2 CFR 200.429
Compensation – personal services	2 CFR 200.430
Compensation – fringe benefits	2 CFR 200.431
Conferences	2 CFR 200.432
Contingency provisions	2 CFR 200.433
Contributions and donations	2 CFR 200.434
Defense and prosecution of criminal and civil proceedings, claims, appeals, and patent infringements	2 CFR 200.435
Depreciation	2 CFR 200.436
Employee health and welfare costs	2 CFR 200.437
Entertainment costs	2 CFR 200.438
Equipment and other capital	2 CFR 200.439



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6115.01/Page 9 of 9

FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

expenditures	
Exchange rates	2 CFR 200.440
Fines, penalties, damages, and other settlements	2 CFR 200.441
Fund raising and investment management costs	2 CFR 200.442
Gains and losses on disposition of depreciable assets	2 CFR 200.443
General costs of government	2 CFR 200.444
Goods and services for personal use	2 CFR 200.445
Idle facilities and idle capacity	2 CFR 200.446
Insurance and indemnification	2 CFR 200.447
Intellectual property	2 CFR 200.448
Interest	2 CFR 200.449
Lobbying	2 CFR 200.450
Losses on other awards or contracts	2 CFR 200.451
Maintenance and repairs costs	2 CFR 200.452
Materials and supplies costs, including costs of computing devices	2 CFR 200.453
Memberships, subscriptions, and professional activity costs	2 CFR 200.454
Organization costs	2 CFR 200.455
Participant support costs	2 CFR 200.456
Plant and security costs	2 CFR 200.457
Pre-award costs	2 CFR 200.458
Professional services costs	2 CFR 200.459
Proposal costs	2 CFR 200.460
Publication and printing costs	2 CFR 200.461
Rearrangement and reconversion costs	2 CFR 200.462
Recruiting costs	2 CFR 200.463
Relocation costs of employees	2 CFR 200.464
Rental costs of real property and equipment	2 CFR 200.465
Scholarships and student aid costs	2 CFR 200.466



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6115.01/Page 9 of 9

FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

Selling and marketing costs	2 CFR 200.467
Specialized service facilities	2 CFR 200.468
Student activity costs	2 CFR 200.469
Taxes (including Value Added Tax)	2 CFR 200.470
Termination costs	2 CFR 200.471
Training and education costs	2 CFR 200.472
Transportation costs	2 CFR 200.473
Travel costs	2 CFR 200.474
Trustees	2 CFR 200.475

D. Helpful Questions for Determining Whether Costs are Allowable

1. In addition to applying the cost principles and standards described above, district staff involved in expending Federal funds should ask the following questions when assessing the allowability of a particular cost:
 - a. Is the proposed cost allowable under the relevant program?
 - b. Is the proposed cost consistent with an approved program plan and budget?
 - c. Is the proposed cost consistent with program specific fiscal rules? For example, the school entity may be required to use Federal funds only to supplement the amount of funds available from non-Federal (and possibly other Federal) sources, or only as a match for funds from non-Federal sources.
 - d. Is the proposed cost consistent with EDGAR?
 - e. Is the proposed cost consistent with specific conditions imposed on the grant (if applicable)?
 - f. Is the proposed cost consistent with the underlying needs of the program? For example, program funds must benefit the appropriate population of students for which they are allocated. This means that, for instance, funds allocated under Title III of the Elementary and Secondary Education Act (ESEA) governing language instruction programs for Limited English Proficient



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6115.01/Page 9 of 9

FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

(LEP) students must only be spent on LEP students and cannot be used to benefit non-LEP students.

- g. Will the cost be targeted at addressing specific areas of weakness that are the focus of the program, as indicated by available data?

Any questions related to specific costs should be forwarded to the School Business Administrator/Board Secretary, who shall consult with the school solicitor for clarification as appropriate.

- A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:

- 1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.
- 2. The grant administrator shall complete the following responsibilities for a Federal grant submission:
 - a. Complete the grant application for approval by the Superintendent and the Board of Education;
 - b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;
 - c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and
 - d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.
- 3. Upon approval and funding of the Federal grant program, the grant administrator will:



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6115.01/Page 9 of 9

FEDERAL AWARD/FUNDS INTERNAL CONTROLS-ALLOWABILITY OF COSTS (M)

- a. Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development and training to ensure all staff members are providing the services approved and required by the grant;
 - b. Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and
 - c. Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.
4. Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.

Adopted: 24 May 2023
Revised: 17 June 2026



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws

0162/Page 3 of 3

NOTICE OF BOARD MEETINGS

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Adequate Notice

The Board Secretary shall provide adequate notice, which means written advance notice of at least forty-eight hours, giving the time, date, location and, to the extent known, the agenda of any regular, special, or rescheduled meeting, which notice shall accurately state whether formal action may or may not be taken and which shall be prominently posted in at least one public place reserved for such or similar announcements and filed with the clerk of the municipality when the public body's geographic boundaries are coextensive with that of a single municipality, with the clerk of the county when the public body's geographic boundaries are coextensive with that of a single county, and with the Secretary of State if the public body has Statewide jurisdiction. Where annual notice or revisions thereof in compliance with N.J.S.A. 10:4-1 et seq., the Open Public Meetings Act, set forth the location of any meeting, no further notice shall be required for such meeting. The Board Secretary shall publish or advertise the legal notice of the meeting on the Board's official internet website conspicuously placed on the website's homepage in accordance with the provisions of N.J.S.A. 35:3-1 et seq. and Bylaw 0162.01.

In accordance with N.J.S.A. 10:4-9., upon the affirmative vote of three-quarters of the members present, the Board may hold a meeting notwithstanding the failure to provide adequate notice if:

1. Such meeting is required in order to deal with matters of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest; and
2. The meeting is limited to discussion of and acting with respect to such matters of urgency and importance; and
3. Notice of such meeting is provided as soon as possible following the calling of such meeting by posting written notice of the same in the public place described in N.J.S.A. 10:4-8.d., and also by notifying the two newspapers described in N.J.S.A. 10:4-8.d. by telephone, telegram, or by delivering a written notice of same to such newspapers; and
4. Either the public body could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided or



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws

0162/Page 3 of 3

NOTICE OF BOARD MEETINGS

although the public body could reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided, it nevertheless failed to do so.

Personal Notice of Meeting

In accordance with the provisions of N.J.S.A. 10:4-12.b.(8), the Board may exclude the public from that portion of a meeting at which the Board discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the Board, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public meeting.

The Board will provide notice to the affected person that will include the date and time of the closed session meeting, the subject or subjects scheduled for discussion at the closed session meeting, and the right of the affected person to request that the discussions be conducted at a public meeting. Such notice will be given no less than forty-eight hours in advance of the closed session meeting.

A written request for public discussion must be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.

Nothing in this Bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a student.

N.J.S.A. 10:4-1 et seq.

N.J.S.A. 18A:6-11.; 18A:10-6.

N.J.S.A. 35:3-1 et seq.

N.J.A.C. 6A:32-3.1



POLICY

WATERFORD TOWNSHIP
BOARD OF EDUCATION

Bylaws
0162/Page 3 of 3
NOTICE OF BOARD MEETINGS

Adopted: 25 June 2014
Revised: 15 March 2023
Revised: 17 July 2026



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws
0162.01/Page 2 of 3
LEGAL NOTICES (M)

0162.01 LEGAL NOTICES (M)

Whenever the Board of Education is required by law or by order or rule of any court to publish or advertise a legal notice, the Board shall publish or advertise the legal notice on the Board's official internet website in accordance with the provisions of N.J.S.A. 35:3-1 et seq.

For the purpose of this Policy, "legal notice" means any resolution, official proclamation, notice, or advertisement of any sort, kind, or character, including proposals for bids on public work and otherwise, required by law or by the order or rule of any court to be published by the Board.

For the purpose of this Policy, "online news publication" means a news publication in electronic format that contains news on matters of public concern and has published news predominantly in the English language at least once per week for at least one year continuously.

The Board's official internet website shall be accessible and available to the public free of charge. A direct hyperlink to legal notices published on the Board's official internet website shall be conspicuously placed on the Board's website's homepage. The Board shall submit the hyperlink to the New Jersey Secretary of State and provide any updates thereto prior to effectuation in accordance with the provisions of N.J.S.A. 35:3-2.b.

The Board shall maintain an internet archive of legal notices that are no longer displayed, which shall be kept for at least one year. The archive shall not be subject to any records retention schedule adopted by the State Records Committee nor to the "Destruction of Public Records Law (1953)," N.J.S.A. 47:3-15 et seq. The Board shall display a legal notice on its legal notices internet webpage for at least one week from the date of initial posting, or other time period as required by law, before transferring the publication to the Board's internet archive. The Board shall initially publish an internet archive no later than July 1, 2026 and shall maintain the archive thereafter in accordance with N.J.S.A. 35:3-2.c.

The Board may, in addition to the publication on its official internet website, publish or advertise a legal notice separately on an eligible online news publication that meets the criteria of N.J.S.A. 35:3-3.b. The Board shall provide a notice in a prominent location on its official internet website if it publishes or advertises its legal notices in an online news publication and shall publish a hyperlink to the online news publication in accordance with the provisions of N.J.S.A. 35:3-2.d.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws
0162.01/Page 2 of 3
LEGAL NOTICES (M)

The Board, whenever required by law or by the order or rule of any court to publish or advertise a legal notice shall publish or advertise the notice in accordance with the applicable law or court order or rule. The Board shall be deemed to satisfy their legal obligations to provide a legal notice upon publication of the notice as required pursuant to N.J.S.A. 35:3-1 et seq.

Legal notices published on the Board's internet website or the internet website of an online news publication in accordance with N.J.S.A. 35:3-1 et seq. shall not be deemed defective if at least one of the following circumstances exist:

1. There is an error in the content or form of the legal notice published or advertised on the Board's internet website or online news publication due to a clerical, administrative, or any other error outside of the control of the Board whenever required by law or court order or rule to publish the legal notice;
2. There is a temporary outage, technical malfunction, disruption, or service interruption preventing the publishing, posting, or display of a legal notice on the Board's internet website or online news publication;
3. The operator of the Board's internet website or the online news publication imposes standard restrictions that prevent access to the website or online news publication;
4. The Board's internet website or the online news publication is subject to a cyberattack or cybersecurity incident, including, but not limited to, ransomware or a data breach, causing the failure to timely or accurately publish the legal notice; or
5. Any other circumstances preventing the publishing, posting, or display of a legal notice on the Board's internet website or online news publication that are outside of the control of the Board whenever required by law or court order or rule to publish the legal notice.

Starting on January 1, 2026 and at least twice per month through December 31, 2026, the Board whenever required by law or court order to rule to publish the legal notice shall provide an advertisement in an online news publication meeting the eligibility criteria at N.J.S.A. 35:3-3. that:

1. States that the complete text of each legal notice may be obtained or viewed by the public on the official internet website of the Board; and



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws
0162.01/Page 2 of 3
LEGAL NOTICES (M)

2. Provides the hyperlink to the Secretary of State's legal notices hyperlink internet webpage established pursuant to N.J.S.A. 35:3-2.b.

N.J.S.A. 35:3-1 et seq.

Adopted: 17 July 2026

