

June 2026 Attachments

I-C	Resolution Authorizing Closed Session	Complete
V-A	May 20, 2026 Board Meeting Minutes	Complete
V-B	May 20, 2026 Closed Board Meeting Minutes	Complete
VI-A-1	Monthly Wellness Report	Complete
A-1	HIB Report	Complete
A-3	Independent Evaluation Rates 2026-2027	Complete
A-4	School Support Services Diagnostic Consultants 2026-2027	Complete
A-5	Standing Orders 2026-2027	Complete
A-6	Special Education Grade Level/Building Configuration 2026-2027	Complete
A-7	NJQSAC Evaluation for 2023-2024	Complete
A-8-a	Policy #5561	Complete
A-8-b	Policy #5111.13	Complete
A-8-c	Policy #2260	Complete
A-8-d	Policy #2411	Complete
A-8-e	Policy #2200	Complete
A-10-a	Regulation #5111.13	Complete
A-10-b	Regulation #2200	Complete
A-10-c	Regulation #2411	Complete
A-10-d	Regulation #2460.30	Complete
B-8	Non-Union Affiliated Staff Contracts for 2026-2027	Complete
B-9-a	Policy #1230	Complete
C-1	Board Secretary's Certification for April 2026	Complete
C-3	Financial Reports for April 2026	Complete
C-4	Bills Lists	Complete
C-6	Memorandum of Agreement w/Lindenwold Public Schools/ ESEA-ESSA FY 2027 Title III Consortium	Complete
C-9	Ed-Data Vendors	Complete
C-10-a-1	Policy #6311	Complete
C-10-a-2	Policy #8561	Complete

C-10-a-3	Policy #0112	Complete
C-10-a-4	Policy #6115.02	Complete
C-10-c-1	Regulation #6115.01	Complete
D-1-a	Policy# 0162	Complete
D-1-b	Policy #0162.01	Complete

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING – May 20, 2026
WATERFORD ELEMENTARY SCHOOL**

V-A**I. MEETING CALLED TO ORDER 6:30 P.M.**

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post, filed with the clerk of the Township of Waterford, and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Jason Galante, Rosemarie Hunter, Barbara Libak Fanz, Thomas Leach, Ehren O'Donnell, Stephen Umosella

Members absent: Benjamin De Vuyst, Michael McClintock

Others present: Dr. Michael A. Nolan, Superintendent, Christopher Eberly, Business Administrator, Howard Long, Solicitor

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous voice consent to approve business not anticipated at the time of the agenda.

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. Galante, seconded by Mr. Leach, and carried by unanimous voice consent to approve the resolution authorizing closed session at 6:31 p.m.

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by, Mr. O'Donnell, seconded by Ms. Libak Fanz and carried by unanimous voice consent to return to open session at 7:07 p.m.

E. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

F. MISSION STATEMENT

Mr. De Vuyst read the Mission Statement.

G. STATEMENT TO THE PUBLIC

Mr. DeNafo read the Statement to the Public.

II. COMMITTEE REPORTS

A. EDUCATION – Mr. O'Donnell gave an oral report.

B. PERSONNEL– No report.

C. BUSINESS– Mr. Leach gave an oral report.

III. PRESENTATIONS- Ms. Manna – Empowered Schools Program**IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY**

A. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell and carried by unanimous voice consent to open the meeting to the public.

- Alex LoBosco – Atco Ave: Is the Hammonton tuition increase set in stone or is there going to be negotiation on the amounts? Is there an alternative if Waterford ends the contract with Hammonton? Is the Hammonton and Waterford tuition completely finalized?
- Jay Ewing – White Horse Pike: Do we owe Hammonton \$1.5 million? Is the district losing an elementary school?

B. A motion was made by Mr. Leach, seconded by Mr. Hunter, and carried by unanimous voice consent to close the meeting to the public.

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

V. MINUTES

A motion was made by Mr. O'Donnell, seconded by Mr. Hunter, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Business Administrator/Board Secretary. (Mr. Galante abstained.)

- A. Board Meeting April 29, 2026
- B. Closed Session April 29, 2026

VI. SUPERINTENDENT'S REPORT

Upon the recommendations of the Superintendent, a motion was made by Mr. Galante, seconded by Ms. Hunter, and carried by a unanimous roll call vote to approve the following items:

- A. **Monthly District Reports-**
 - 1. Monthly Wellness Report
 - 2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
Atco	4/24/26	3:08 PM	75 Degrees, Sunny	Fire Drill	228	37
Atco	4/20/26	3:05 PM	51 degrees, sunny	Shelter-in-Place	226	40
TR	4/8/26	10:01 AM	38 degrees, sunny	Fire Drill	242	58
TR	4/17/26	10:01 AM	74 degrees, sunny	Non Fire Evacuation	249	56
WES	4/8/26	9:35 AM	38 degrees, sunny	Fire Drill	416	72
WES	4/22/26	2:26 PM	N/A	Active Intruder	430	72

B. Enrollment:

Grade	2025-2026 # of Students	2026-2027 Projected # of Students
PK (3 yr. old)	73	65
PK (4 yr. old)	102	96
PK (5 yr. old)	2	2
Sub Total:	177	163
K	85	119
1 st	120	85
2 nd	122	120
3 rd	115	122
4 th	103	114
5 th	112	103
6 th	129	112
Sub Total:	786	775
Total:	963	938

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	2
Out of School Suspension	0	1.5	5

VII. REORGANIZATION

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. Galante, and carried by a unanimous roll call vote to approve items A through P. (Ms. Libak Fanz and Mr. O'Donnell abstained from item M.)

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

A. Professional Appointments for 2026/2027:

Name	Specialization	Cost	Basis	Attachment
Garrison Architects	Architect	\$35 - \$150	Hourly	RFP
South Jersey School Doctors LLC	Physician	\$10,100	Yearly	RFP
PKF O'Connor Davies	Auditor	\$49,300 plus \$2,750 for each additional Federal/State major program	Yearly	RFP
Wade, Long, Wood & Long, LLC.	Solicitor	\$170	Hourly	RFP
CCESC	General Services Contract	NA	NA	VII-A-1
GCSSSD	General Services Contract	NA	NA	VII-A-2

B. Petty Cash Funds:

Approve the following petty cash funds for the 2026-2027 school year:

Name	Authorized Amount	Maximum Expenditure
Christopher Eberly	\$1,500.00	\$500.00
Michael A. Nolan (Superintendent)	\$1,000.00	500.00
Christine Manna	700.00	450.00
Heather Kondas	500.00	250.00
Patrick Davidson	500.00	250.00
Amanda Magenta	500.00	250.00
Ed Leypoldt	\$1,000.00	\$500.00

C. Authorized Depositories:

Approve the following as authorized depositories for the 2026-2027 school year:

1. TD Bank
2. NJ Cash Management Fund
3. Other banks as needed for CDs to be given to the highest bidder

D. Bid and Quote Threshold:

Resolve to establish the bid and quote threshold as attached. (VII-D).

E. Authorize the superintendent to approve the payment of the bills between board meetings:

Any bills paid in this manner shall be presented to the board for ratification at its next regular board meeting.

F. Tax Requisition:

Approve the Tax Requisition pursuant to R.S. 54:4-75.

WATERFORD TOWNSHIP SCHOOL DISTRICT
TAX REQUISITION
FOR THE 2026-2027 SCHOOL YEAR

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

<u>Due Date</u>	<u>General</u>	<u>Debt Service</u>	<u>Total</u>
July 10, 2026	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
August 10, 2026	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
September 10, 2026	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
October 10, 2026	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
November 10, 2026	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
December 10, 2026	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
January 10, 2027	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
February 10, 2027	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
March 10, 2027	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
April 10, 2027	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
May 10, 2027	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
June 10, 2027	\$ 1,359,568.00	\$ -	\$ 1,359,568.00
TOTAL	\$ 16,314,816.00	\$ -	\$ 16,314,816.00

G. Annual Tuition Rates for 2026-2027 School Year:

Approve the annual tuition rates for the 2026-2027 school year as follows:

Preschool	\$15,062
Kindergarten	15,062
Grades 1-5	17,352
Grade 6	17,522
LLD	37,855
Emotionally Impaired	27,850
Preschool Disabilities	21,605
Multiple Disabilities	22,675

H. Substitutes Rates for 2026-2027:

Approve the substitute rates for the 2026-2027 school year as listed:

Certified Positions:

Number of Consecutive Days	Substitute Gr. 1-6 County Certification	Substitute Gr. PreK-Kdg County Certification	Substitute Gr. 1-6 CA/CEAS/Standard Certificate	Substitute Gr. PreK-Kdg CA/CEAS/Standard Certificate	Substitute Nurse	Substitute Requiring TOSD Certificate
1-20	\$134.06	\$147.48	\$143.44	\$157.79	\$303.42	n/a
21-40	143.44	157.79	\$159.99	175.99	331.01	\$193.09
41-60	n/a	n/a	193.09	212.40	346.47	220.67

Non-certified Positions:

Type	Substitute Gr. 1-6	Substitute Gr. PreK=KDG
Non-Instructional Aides (Cafeteria)	\$17.76	\$19.42
Instructional Paraprofessionals	18.75	20.63
Mechanics	20.96	20.96
Secretarial	18.75	18.75
Custodians	19.86	19.86

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

- I. Official Newspapers for the Waterford Township School District:**
 Approve the Courier Post and Hammonton Gazette as the official newspapers for the district.

J. Professional Roles for the 2026-2027 School Year:

Approve professional roles as listed below:

Position	Name
Board Secretary	Christopher Eberly
Investment Officer	Christopher Eberly
Public Agency Compliance Officer	Christopher Eberly
Purchasing Agent	Christopher Eberly
Custodian of Records	Christopher Eberly
Homeless Liaison	Michael A. Nolan
Educational Stability Coordinator	Michael A. Nolan
Integrated Pest Management Coordinator – District	Michael A. Nolan
Integrated Pest Management Coordinator Atco	Heather Kondas
Integrated Pest Management Coordinator TR	Patrick Davidson
Integrated Pest Management Coordinator - WES	Christine Manna
PEOSHA Officer/ Coordinator	Michael A. Nolan
Indoor Air Quality Designee	Michael A. Nolan
Right-to-Know Officer	Michael A. Nolan
Asbestos Designated Person	Michael A. Nolan
Affirmative Action Officer	Christopher Eberly
Americans with Disabilities Act Coordinator	Christopher Eberly
School Safety Specialist	Michael A. Nolan
Anti-Bullying Specialist	Ryan Ciavaglia
Anti-Bullying Coordinator	Heather Kondas
504 Coordinator	Amanda Magenta
District Wellness Sustainability Administrator	Heather Kondas
Chief Privacy Officer	Ed Leypoldt
Southern Coastal Fund Commissioner	Christopher Eberly
Southern Coastal Alternate Commissioner	Nancy Gibbins
Chief Information Security Officer	Ed Leypoldt

- K.** Authorize private schools for the disabled not to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the N.J. Department of Agriculture's Child Nutrition Program Regulations. This shall be in effect from July 1, 2026 through June 30, 2027.

- L.** Approve the following Board of Education meeting dates for the 2026-2027 school year:

2026 Meeting Dates	2027 Meeting Dates
July 15, 2026**	January 4, 2027***
August 19, 2026	January 20, 2027
September 16, 2026	February 17, 2027
October 21, 2026	March 17, 2027
November 18, 2026	April 28, 2027*
December 16, 2026	May 19, 2027
	June 23, 2027

(* Public Hearing on Budget)

(** If necessary)

(***Reorganization)

- M.** Pursuant to PL 2015, Chapter 47, the Waterford Township Board of Education intends to renew, award

WATERFORD TOWNSHIP BOARD OF EDUCATION**May 20, 2026**

or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et...seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. (See Attachment VII-M).

N. Approve the charges for the Use of Facilities for the 2026/2027 school year:

Room Type	Rate
Gymnasium - WES	\$75 per hour
Cafeteria - WES	\$50 per hour
Kitchen	\$25.00 per hour
Media Center	\$50 per hour
Classroom	\$10 per hour
Custodial /Food Service Worker Time	\$150 up to 4 hours
Custodial /Food Service Worker Time	\$37.50 per hour

O. Approve the following cooperative purchasing agreements:

1. Camden County Educational Services Commission
2. Hunterdon County Educational Services Commission
3. Educational Services Commission of NJ
4. Educational Services Commission of Morris County (Educational Data Services)

P. Approve the Organizational Chart for the 2026-2027 School Year. (VII-P).

VIII.**SUPERINTENDENT'S RECOMMENDATIONS****A. EDUCATION**

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by a roll call vote to approve the items 1 through 6.

1. Harassment, Intimidation and Bullying (HIB) Report:
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. College Clinical Practice I Placement for Fall, 2026 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carolina, Sherrell	Rowan	District	PreK	Oleson	9/1/26-12/9/26	2 days a week / 10 weeks
Nixon, Samantha	Rowan	District	3	Romsteadt	9/1/26-12/9/26	2 days a week / 15 weeks

3. College Clinical Practice II Placement for Spring, 2027 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carolina, Sherrell	Rowan	District	PreK	Oleson	1/19/27-5/7/27	5 days a week / 16 weeks
Nixon, Samantha	Rowan	District	3	Romsteadt	1/19/27-5/7/27	5 days a week / 16 weeks

4. Approve the following policy for the first reading:
n/a

5. Approve the following policy for the second reading:

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

- n/a
6. **Acknowledge receipt of the following regulations:**
n/a

B. PERSONNEL

Upon the recommendations of the Superintendent, a motion was made by Ms. Hunter, seconded by Mr. Galante, and carried by a roll call vote to approve items 1 through 8, and addendum items 9 through 19. (Ms. Libak Fanz abstained from item #9 and 11.)

1. **Renewal of Non-Union Affiliated Staff for the 2026-2027 School Year:**
Approve renewal recommendations for the 2026-2027 school year for Non-Affiliated Contracted Staff Members. (See Attachment B-1).
2. **Substitute List 2026-2027:**
Approve the renewal of substitutes for the 2026-2027 school year. (See Attachment B-2).
3. **Revision of Non-Affiliated Staff Compensation Plan:**
Approve the revision of the Non-Affiliated Staff Compensation Plan. (See Attachment B-3).
4. **Retirement of Certified Staff Member:**
Approve the retirement of Carol Young, Elementary Education Teacher, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC:30-50-G3 / ACG)
5. **Resignation of Staff Members(s) – 2026 Extended School Year (ESY) Program:**
Approve the resignation of the following staff member for the 2025 Extended School Year Program:

Name	Position	Number of Days	Rate / Hour	Hours / Day	Total	Account Number
Komis, Danielle	Teacher	16	\$55.00	3.25	\$2,860.00	11-422-100-101-01-03-000

6. **Approve the following policy for the first reading:**
n/a
7. **Approve the following policy for the second reading:**
n/a
8. **Acknowledge receipt of the following regulations:**
n/a
9. **Renewal of Non-Certified Staff Members for the 2026-2027 School Year:**
Approve Renewal Recommendations for the 2026-2027 school year of non-certified staff members. (See Attachment B-9).
10. **Renewal/Approval of On-Call Staff for the 2026-2027:**
Renew and approve recommendations for the 2026-2027 school year for the On-Call Staff Members. (See Attachment B-10).
11. **District 2026-2027 Curriculum Revisions:**
Approve the following certified staff to write revisions for the curriculum content areas necessary to meet New Jersey Student Learning Standards for the 2026-2027 school year: (See Attachment B-11).
12. **Summer 2026 Attendance-Completion Coordinator:**

WATERFORD TOWNSHIP BOARD OF EDUCATION**May 20, 2026**

Approve Candice Michelini as the Summer Attendance-Completion Coordinator and the stipend amount of \$2,500.00.

13. Appointment of Certified Staff for the 2026-2027 School Year:

Please approve the following staff member for the position listed below pending receipt of the required

Name	Assignment	Loc	From	To	Step	Salary	UPC	FTE
Gayla, Jacqueline	Occup. Therapist	Dist.	8.25.26	6.30.27	7 MA	\$41,071	30-20-RS / BEI	0.6
Griffin, Deanna	Teacher (Kindergarten)	TR	8.25.26	6.30.27	8 MA	69,552	30-45-K1 / ALI	1.0
Kingsland, Emily	Teacher (POR – Gr. 1)	Atco	8.25.26	6.30.27	8 BA	65,725	30-40-PO / BDM	1.0

14. Appointment of Support Staff for the 2026-2027 School Year:

Approve the following Support Staff member(s) for the 2025-2026 school year, pending receipt of the required Documentation:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Franchetti, Julia	Paraprofessional	20-45-EX / AOD	TR	1	\$17.31	6	185	1

15. Renewal of Unaffiliated Support Staff for the 2026-2027 School Year:

Approve the renewal of the following unaffiliated Support Staff member for the 2026-2027 school year:

Name	Assignment	UPC	Location	Rate / Hour	Hours / Day	Days / Year	FTE	From	To
Manna, Timothy	Bus Drive (Part-time)	50-10-TR / BDD	District	\$32.00	5	180	.83	9.01.26	6.30.27

16. Resignation of Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Iocono, Kylie	TR	Teacher / Preschool	30-45-P2 / ALG	6.30.26
Scanzano, Chelsea	Atco	Teacher / Grade 1 (ICR)	30-40-S2 / AQS	6.30.26

17. Resignation of Non-Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
DePasquale, Brittany	TR	Paraprofessional	20-45-EX / BDB	6.30.26
Middleman, Margaret	TR	Paraprofessional	20-45-P2 / ALS	6.30.26

18. Create / Abolish Certified Staff Positions for the 2026-2027 School Year:

Approve the created / abolished Certified Staff positions for the 2026-2027 school year. (See Attachment B-18).

19. Transfer / Assignment Change of Certified Staff Members for the 2026-2027 School Year:

Approve the transfer of Certified Staff Members for the 2026-2027 school year. (See Attachment B-19).

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

C. BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Mr. Galante, seconded by Ms. Hunter, and carried by a roll call vote to approve items 1 through 8 and addendum items 9, 10 and 11. (Mr. O'Donnell will abstain from item 4.)

1. Board Secretary's Certifications for the month of March 2026 (See Attachment C-1):

In accordance with 18A:17-9 for the month of March 2026, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of March 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of March 2026 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month March 2026 (as per attached):

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 2,578,871.17
- Bills List #2- \$ 723.04
- Bills List #3- \$ 46,450.49
- Nutri-Serve- \$ 42,379.90

5. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
Interactive Kids	BCBA	7/1/26	6/30/27	Various	Yes
Camden County Technical Schools	26-27 Tuition & 24-25 Adjustment	9/1/26	6/30/27	\$116,946	No
Brookfield Schools	Homebound Instruction	7/1/26	6/30/27	\$55 per hour as needed	No

6. Approve the rising healthcare cost resolution. (See Attachment C-6).

WATERFORD TOWNSHIP BOARD OF EDUCATION

May 20, 2026

7. Grants:

Grantor	School	Amount	Staff Member	Purpose	Attachment
Esther Raab Holocaust Museum & Goodwin Education Center	WES	\$300	Manna	Holocaust Speaker for Grades 5 & 6	N/A

8. Business-Related Policies:

- a. Approve the following policies for the first reading:
n/a
- b. Approve the following policies for the second reading:
n/a
- c. Acknowledge receipt of the following regulations:
n/a

9. Approval Memorandum of Agreement with Homeland Security and NJCCIC. (See Attachment C-9).

10. On the recommendation of the Superintendent, to approve the food service management contract with Nutri-Serve Food Management, Inc. by Metz at a flat rate of \$44,436.52 for the 2026-2027 school year. Nutri-Serve has no guarantee that the bottom line on the operational financial report for the school year. Total Cost of Contract \$457,864.54 for the 2026-2027 school year. This is year 2 with 3 one-year optional renewals remaining.

11. Tuition Contracts:

SID #	School	From	To	Amount	Send/Receive	Attachment
1460792321	Black Horse Pike Regional	12/14/25	06/2026	\$10,252.25	Receive	NA
1460792321	Bellmawr	12/14/25	06/2026	\$10,252.25	Receive	Rescind from 03.25.26 Meeting

D. BYLAWS

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter and carried by unanimous voice consent to approve the Bylaws.

1. Approve the following policy for the first reading :
n/a
2. Approve the following policy for the second reading :
n/a
3. Acknowledge receipt of the following regulations:
n/a

VIII. REPORTS

- a. Legislation- - Mr. Leach gave an oral report.
- b. Camden County School Boards Association- Mr. O'Donnell - no report.
- c. New Jersey School Boards Association- - Mr. Umosella- no report.
- d. Camden County Educational Services Commission- - Mr. Galante - no report.
- e. Hammonton—Ms. Hunter gave an oral report.
- f. Board President's Report- Mr. DeNafo gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

None

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. A motion was made by Ms. O'Donnell, seconded by Ms. Libak Fanz and carried by unanimous voice consent to open the meeting to the public.

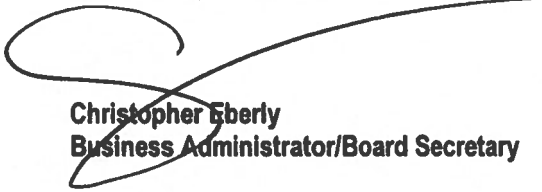
- Alex LoBosco – Atco Ave: If there is a joint meeting with the boards is it open to the public? How will the public be notified.
- Giavanna Newcomb – Condo Ave: Her daughter is being bullied and harassed at the Atco Elementary School. On 03/19 her daughter was physically attacked. Her daughter was getting chest pains from all the events that has happened. Stated she reported it to teacher on class dojo and it has been going on since 11/2025. She did thank the counselor and principal for trying to make the situation better.
- Joe Tighe – staying with Mr. Ewing at White Horse Pike: He was sad for the mother who student is going through the bullying and harassment. Does it take a death to make things change? The school should do as much as possible to avoid any kind of lawsuit.

B. A motion was made by Ms. Hunter, seconded by Mr. Leach and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:41 p.m.

A motion was made by Mr. Hunter, seconded by Mr. Galante and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Christopher Eberly
Business Administrator/Board Secretary

MAY MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
May 8th	Pet Study Celebration			animal crackers, Goldfish crackers, Scooby Doo graham crackers	Curriculum celebration	
May 29th	Garden Study/VIP Picnic	TR	PK - DiPasquale	Strawberries, Blueberries, teddy graham, fish crackers, chips	Curriculum/VIP	
5/18/26	Ball Study Celebration	TR	PK - locono	Donut balls, cheese balls, Pretzel balls	Curriculum Celebration	
5/15/26	Insect study (bees make honey)	TR	PK - Litchko	Honey, breadsticks	Curricular	
5/8/26	VIP Tea Party	TR	PK - Martins	Muffins, cookies, pretzels, goldfish, iced tea, fruit punch	VIP Tea Party/ Gardening Celebration	
5/11/26	VIP Tea Party	TR	PK - McGowan	Strawberries, whipped cream, lemonade, water	Mother's Day/VIP	
5/8/26	VIP Tea Party	TR	PK - Oleson	Pretzels, veggie straws, cookies, iced tea, lemonade	Mothers day/VIP	
5/8/26	VIP Tea Party	TR	PSD - Phillips	Lemonade, fruit tray, cookies, mini donuts.	Mother's Day/VIP	

WATERFORD TOWNSHIP PUBLIC SCHOOLS
STUDENT SUPPORT SERVICES

Approval of Independent Educational Evaluation Rates for the 26 - 27 School Year	
Evaluation component	Rates
Assistive Technology	\$120 per hour to \$2560 per evaluation
Audiological	\$73 - \$650
Comprehensive Psychological Speech Evaluation	\$4000
Comprehensive Psychological Educational Evaluation	\$4000
Dyslexia / Reading Evaluation	\$1200 - \$2300
Dyscalculia / Math Evaluation	\$2300
Functional Behavior Assessment	\$675 - \$1668
Learning / Educational	\$350 - \$3500
Neurological Evaluation	\$830
Neuropsychological Evaluation	\$2000 - \$4392
Occupational Therapy	\$350 - \$2800
Physical Therapy	\$350 - \$525
Psychiatric Evaluation	\$550 - \$700
Psychological Evaluation	\$350 - \$700
Social Assessment	\$350 - \$650
Speech Evaluation	\$350 - \$2300
Translation Services	\$72 - \$1200

WATERFORD TOWNSHIP PUBLIC SCHOOLS STUDENT SUPPORT SERVICES 2026 - 2027 DIAGNOSTIC CONSULTANTS			
Organization	Contact Information	Service	Cost
Camden County Educational Services Commission	225 White Horse Avenue Clementon, NJ 08021 856-784-2100	Provides: Speech, OT, PT, CST Psychoeducational Evaluations, Bilingual Evaluations, AAC Evaluations and Consultations	Varies: See 26 - 27 Fee Schedule
Gloucester County Special Services School District (CRESS)	1340 Tanyard Road Sewell, NJ 08080 856-415-7530	Provides: Educational Consultation Services, FBA, Speech, OT, PT Evaluations, AAC Evaluations and Consultations	Varies: See 26 - 27 Fee Schedule
ENT & Allergy Associates (Formerly Advanced ENT)	200 Bowman Drive Suite D 285 Voorhees, NJ 08043 856-602-4000	Provides: Audiological screenings, comprehensive audiometry threshold evaluation with speech recognition	\$30 - \$175
Audiology Services, Hearing Life (Formerly REM Audiology)	Glendale Executive Campus 1000 White Horse Road #510 Voorhees, NJ 08043 856-627-4400	Provides: Comprehensive diagnostic audiological evaluations, Central Auditory Processing Disorder Evaluations	\$295 - \$595

Bancroft	Bancroft Lebensfeld Center 201 Kings Hwy South Cherry Hill, NJ 800-774-5516	Provides: Autism Assessments, Neuropsychological Evaluations, ADHD Assessments, Psychoeducational Evaluations	\$2200 - \$4392
CNNH / Neurabilities	2050 Voorhees Town Center Voorhees, NJ 08043 856-346-0005	Provides: Neurological Evaluations, Neuropsychologica l evaluations, behavior services, FBA services	\$870 \$3670 - \$4150 \$160 per hour
Cooper Learning Center	4011 Main Street Voorhees, NJ 08043 856-673-4900	Provides: Dyslexia, Reading, and Language Evaluations	\$95 - \$105 per hour \$1200 - \$1500 per evaluation
Empower AAC, LLC	PO Box 8582 Cherry Hill, NJ 08022 856-441-2300	Provides: Assistive Technology Evaluations & Consultations	\$1200 per evaluation \$130 per hour consult fee
Interactive Kids	101 East Gate Drive Cherry Hill, NJ 08034 856-810-7599	Provides: Functional Behavior Assessments	\$130 per hour
Dr. L. Hanes & Associates	6 Mead Place Pompton Plains, NJ 07444 973-831-5618	Provides: CST& Related Services & Home Instruction	Varies: See 26 - 27 fee schedule
Para Plus Translations	2 Coleman Avenue Cherry Hill, NJ 856-547-3695	Provides: Translation services	\$72 - \$131 per hour

Robinowitz Center partnering with TCNJ	Education Building Room 105 2000 Pennington Road Ewing, NJ 08628 609-771-3180	Provides: Dyslexia Screenings, Dyslexia/Reading Diagnostic Evaluation, Dyscalculia/Math Diagnostic Evaluation, Comprehensive Psychological / Speech Evaluations, Comprehensive Psychological / Educational Evaluation, Speech/ Language and OT Evaluations	Varies: See 26 - 27 fee schedule
Speak to Me Kids	851 Route 73 Suite C Marlton, NJ 08053 856-983-3390	Provides: Comprehensive Speech and Language Evaluation, Comprehensive Speech Sound Evaluation	\$550 \$300
Medford Family Psychiatry	520 Stokes Road A7 Medford, NJ 08055 609-257-3157	Provides: Psychiatric Evaluations, APN Evaluations, School District Staff consultation	\$600 \$350 per hour
Dr. Sarah Woldoff	615 Walnut Avenue Laurel Springs, NJ 08021 484-904-7499	Provides: Neuropsychological evaluations	\$3600 w/o school observation \$3700 with school observation

**WATERFORD TOWNSHIP PUBLIC SCHOOLS
DEPARTMENT OF PUPIL PERSONNEL SERVICES
2026-2027 SCHOOL YEAR**

(per School Physician and NJ Department of Health School Exclusion Guidelines)
If a medical diagnosis has been made by a student's healthcare provider, follow treatment and exclusion recommendations of the healthcare provider.

STANDING ORDERS:

ABDOMINAL PAIN

A. Other Abdominal Pain

1. If pain is generalized, have child go to bathroom.
2. Obtain history regarding onset, duration, location and quality of pain.
3. Check for elevated temperature, nausea, vomiting, guarding, abdominal rigidity. If present, exclude to parent. If not, offer crackers; rest.

B. Menstrual Cramps

1. Allow to rest for short periods.
2. Encourage exercise during month.
3. Administer medication as ordered.
4. Heating pad/pack to abdomen
5. Call parent if needed.

ANAPHYLACTIC ALLERGIC REACTION (With known diagnosis by healthcare provider)

1. PRN for severe bronchial spasms and allergic reactions.
2. Follow physician orders from student's healthcare provider and IHP
2. Call 911.
3. Notify parents.

DIRECTIONS FOR EPIPEN ADMINISTRATION: Follow manufacturer directions on administration based on which epinephrine is available (EpiPen/AuviQ)
Epinephrine 0.15mg IM to all students under 66 lbs.
Epinephrine 0.3mg IM to all students/adults over 66lbs.

BEE/WASP STING

1. Follow student's doctor's orders/IHP if allergic.
2. Remove stinger.
3. Apply Sting Kill/Relief; ice.
4. Observe for 10 minutes for swelling or difficulty breathing.

BITES - HUMAN OR ANIMAL

1. Wash area with antibacterial soap and water: check for hemostasis.

2. Apply loose sterile dressing.
3. Notify parent to observe and seek medical attention if necessary; also check date of last Tetanus booster.
4. Report animal bite to county health department. *Seek medical attention if animal's owner is not known (Rabies vaccine status).

BITES - BUG - Apply either Caladryl, cold compress, or insect bite stick or wipe. Discourage scratching, as this only increases itching.

BLISTERS

1. If blister has not ruptured, do NOT open the blister, clean area with soap and water and then apply a dry dressing.
2. If blister is open, follow procedure for wound care.

BURNS

1. Sunburn: Prevention is always ideal. Parent is responsible for sunscreen application for their child before outdoor activities like Field Day/Class Trips. Burn Gel may be applied.

2. Burns/hot water scalds: If severe (over all of face and/or chest or most of body), call "911" and contact parent or guardian.

- a. If first or second degree burn:
- b. Apply cool compress gently to affected area
- c. Notify Parent/Guardian
- d. Apply Burn Gel, or Mediquick Spray

3. Chemical Burn

- a. Flush area with water continuously to remove contaminant (10-20 minutes).
- b. Call "911" for severe/widespread burn
- c. Call parent/guardian

4. Electrical Burn

- a. Cover with dry sterile covering (gauze or non-adherent, "Telfa" type dressing)
- b. Ensure others notified and source of electrical malfunction removed from use
- c. Call "911"
- d. Notify parent or guardian

CHOKING

1. If person can talk or cough effectively, observe only.
2. If person cannot talk or ineffective cough, attempt abdominal thrust to remove obstruction (Heimlich maneuver).
3. If person becomes unconscious, lower patient to ground and follow procedure for cessation of breathing.

COUGH

1. Check temperature.

2. Listen to student's lungs. If not clear, contact parent for further medical attention.
3. Offer water. Cough drops can be offered for students in Grades 4-6.
4. If coughing severe or persistent, send student home

DIABETES MELLITUS: Follow Plan of care and doctor's orders of child with known diabetes diagnosis

DIARRHEA: Contact parent/guardian to take the student home. Students must be kept home for 24 hours following the last episode.

DRUG USE (Known or suspected)

1. INTOXICATION

- a. Find out what, when and how much drug or alcohol was taken.
- b. Assess respiration, level of consciousness.
- c. Call 911 if needed.
- d. Follow policy for drug use.

2. OPIOID OVERDOSE

- a. Assess all unresponsive persons for signs of an opioid overdose, including severe respiratory depression, very shallow breaths or gurgling, responsiveness to painful stimuli by sternal rub, cyanosis of either lips or nail beds, pinpoint pupils, and/or diaphoresis.
- b. Activate Code Blue & begin CPR. Have someone call 911.
- c. If person is unresponsive after approximately 30 seconds of rescue breathing or CPR, administer Naloxone (Narcan).
- d. Remain with the person until emergency squad arrives.
- e. Once the person awakes, place in the recovery position.

EARACHE

1. Examine ear, use otoscope to examine internal ear canal
2. Check temperature, if >100.4 F notify parent/guardian
3. Notify parent if child reports pain of 8-10 on 1-10 pain scale, or if redness or fluid is noted, encourage follow up with healthcare provider
4. Apply heating pad/pack for discomfort if parent unable to pick up

EAR: PUNCTURE WOUND OR FOREIGN OBJECT

1. Notify parents to seek further medical attention.
2. Do not attempt to remove any foreign body.

EYE INJURY/LACERATION OF CORNEA SUSPECTED:

1. Notify parents.
2. Cover eye with patch.

3. Refer to healthcare provider.

EYE: FOREIGN BODY

1. Flush with eye wash or water.
2. If no relief, apply eye pad if unable to flush out foreign body.
3. Notify parents to seek further medical attention, if necessary.

EYE REDNESS/INFLAMMATION OF SCLERA

1. Pink/red sclera without discharge or crusting, check temperature, if normal return to class
2. Pink/red sclera with copious pus-like drainage/discharge, and/or crusting, check temperature and notify parent/guardian. Have parent take child for evaluation and treatment/medication, may return to school after 24 hours of treatment and symptoms improving (no discharge) with Dr note if pink eye/conjunctivitis is diagnosed by healthcare physician.
3. Remind student good hand washing is needed to prevent spread of infection

FAINTING

1. Place child on either side, elevate legs, and loosen any restrictive clothing such as belts, ties, or collars around neck.
2. Apply cold compress to forehead.
3. DO NOT ATTEMPT TO GIVE ANY FLUIDS until fully awake.
4. Check vital signs.
5. Fainting may be prevented by lowering head between knees, moving to a cooler area, or just lying down. Use ammonia inhalant only when patient has lost consciousness.
6. After student is stabilized, assess for cause.
7. Contact parent.

FEVER (Suspected or with complaint)

1. Take temperature. If temperature 100.4° F or above, child is to be sent home.
2. Must be fever free for 24 hours without fever-reducing medication before returning to school.

FRACTURES (Suspected or obvious dislocation)

1. Keep quiet, warm, and comfortable.
2. Apply ice packs.
3. Immobilize area involved.
4. Notify parent and refer to physician.
5. If bone protrudes and there is severe bleeding, apply gentle pressure with a sterile dressing. DO NOT PUSH BONE IN.
6. Call 911 and notify parents

FRACTURES/SPRAINS/STRAINS - When diagnosed by healthcare provider

1. All students must have a note from their doctor stating the reason they need to use crutches (should include the diagnosis). All students with cast or using

crutches must have permission from their doctor allowing bus transportation. These students are not permitted to participate in physical education class or teacher physical education or games at recess. The student should be encouraged to cooperate with this rule for their own safety. If the child is unsafe using crutches in school they will use a wheelchair to prevent any further injury to themselves or others. A written note will be needed from the doctor to allow a student to return to full activity.

FROSTBITE (suspected)

1. Wrap affected areas warmly.
2. Notify parents.
3. Refer to their healthcare provider.

HEADACHE

1. Obtain history, such as blow to head, allergies, etc.
2. Check to see if student has eaten.
3. Take temperature. If temperature is above 100.4 degrees, send home.
4. Offer ice pack and/or rest.
5. Encourage hydration
6. If no improvement, call parent

HEAD INJURY

MILD

1. Assess the student. Find out details of incident.
2. Check vital signs and complete neuro assessment
3. If vomiting, headache, dizziness, or blackout, notify parent. Apply ice pack.
4. Refer to physician. Give head injury precaution sheet to parent.

SEVERE

1. Keep student calm, quiet, lying down, immobilize if needed
2. If unconscious, maintain open airway without moving neck and call 911 immediately
3. Call parent/guardian and Principal
4. Observe for any associated signs or symptoms

HEAD LICE

1. If live lice are present, notify parents and exclude child until treated.
2. If only nits (lice eggs) are present, notify parents and encourage removal of all nits (lice eggs). Students may remain in school with nits (lice eggs).
3. Assess student when they return to school to ensure no live lice are present.
4. Blackboard is sent to notify parents

HEAT EXHAUSTION/HEAT STROKE

1. Check temperature, pulse, respirations
2. Allow to rest in shade or get out of hot environment, move into Nurse's Office as soon as possible

3. Sponge with cool cloth
4. Provide fluids orally

HYPOGLYCEMIA/HYPERGLYCEMIA

1. If known Diabetic Follow Individual Diabetes Plan/Protocol
2. If Non-diabetic give 4-6oz juice/crackers/cookies/ glucose and observe for signs of improvement
3. If exhibits signs of losing consciousness/unable to swallow-call 911

MEDICATIONS

1. See Medication Administration Policy
2. Staff may use over the counter medications as directed by Manufacturers information or their family Dr.

MOUTH ULCERS/KANKER SORES

1. Apply Anbesol.
2. If severe, contact parent.

NAUSEA

1. Obtain history. Check to see if student had meal.
2. Check temperature. If above 100.4 degrees, send home.
3. Offer crackers and rest in office.
4. If no improvement, call parent.

NOSEBLEED (NO INJURY)

1. Have child sit upright with upper body leaning forward, and apply direct pressure to nostrils, using tissue or gauze square. Hold firmly for up to five minutes.
2. If bleeding stops, cleanse area and advise student not to blow or pick their nose
3. Apply ice pack to bridge of nose for 15-20 minutes.
4. If unable to stop bleeding, call parent for further medical treatment.

POISONS - Known or suspected

1. Contact Poison Control at 1-800-222-1222 to determine appropriate action.
2. Call parent & 911, if indicated.

RASHES

1. RED/ITCHY

- a. Apply Caladryl Lotion, Benadryl Cream or Hydrocortisone.
- b. If rash is oozing, must be kept covered while student is in school.
- c. If Poison Ivy is on face, parent must obtain medical treatment, and keep student home.

- d. If rash is suspicious, contact parent to take student home.
- e. Student must return to school with a doctor's note.

2. FIFTH DISEASE- When diagnosed by their healthcare provider
Student is contagious prior to rash. May remain in school.

3. RINGWORM- When diagnosed by their healthcare provider
a. Lesions can be covered.
b. Tinea Capitis-must be excluded.

4. IMPETIGO - When a diagnosis has been given by healthcare provider
a. Cleanse area with antiseptic.
b. Apply antibiotic ointment to area & cover with bandage
c. Notify parents to seek further medical treatment and exclude from school.
d. Must have physician's note to return and all lesions must be dry.

5. HAND FOOT AND MOUTH- When diagnosed by their healthcare provider

Hand foot and mouth infections can last a range from 3-10 days depending on severity. Follow healthcare provider guidelines for return to school dates depending on diagnosed severity.

6. VARICELLA/SHINGLES-When diagnosed by healthcare provider
Exclude until all lesions have dried and crusted, usually 6 days after onset of rash

RESPIRATORY DISTRESS

1. SHORTNESS OF BREATHE/DIFFICULTY BREATHING

- a. Observe child's respirations; assess for wheezing.
- b. Follow Asthma Action Plan/Doctor's orders for students with known Asthma diagnosis from a healthcare provider
- c. Observe in Nurse's Office for 10-15 minutes.
- d. If no relief – contact parent/guardian.

2. RSV- When Diagnosed by their healthcare provider, follow provider recommendations

- a. RSV infections are usually contagious for 3-7 days depending on severity
- b. For mild cases- student may return to school within 3 days
- c. For more severe cases- student may return to school within 7 days

SEIZURES

- 1. Follow seizure protocol, and IHP if student has a known diagnosis.
- 2. Protect person during seizure. If standing or sitting, ease down to the floor.
- 3. Do not force object between teeth.
- 4. Loosen restrictive clothing.

5. Protect from hitting head on sharp objects.
6. Turn head to side, do not restrain movement.
7. If respiratory distress develops, extend neck and gently pull on jaw. If breathing does not resume, start CPR and call 911.
8. Notify parent or guardian

SKIN, DRY - Apply lotion as directed by manufacturer (Aveeno/Aquaphor)

SORE THROAT

1. Check temperature. If above 100.4 degrees, send student home.
2. Assess throat with a flashlight. If tonsils are swollen, and/or throat has white patches/appears abnormal, contact parent to obtain medical treatment.
3. Offer water, Chloraseptic Spray or salt water gargle
4. If diagnosed with Strep throat by healthcare provider, may return to school at minimum 24 hours after treatment initiated, fever free for 24 hours and feeling well enough to participate in school activities

SPLINTERS

1. If near surface and protruding, cleanse area with soap and water and gently remove with tweezers. Apply antibiotic ointment & bandaid.
2. If deeply embedded and/or large, do not attempt to remove. Notify parent.

STITCHES- Exclude student from Gym and Teacher P.E. until stitches are removed.

TICK REMOVAL

1. Grasp tick's head as close to the skin as possible (with fine tipped tweezers or tick remover). Slowly pull with firm pressure, straight out. Attempt to remove all of the tick.
2. Cleanse area with antiseptic/alcohol.
3. Notify parent/guardian.

TOOTHACHE OR GUM SORES

1. Apply Anbesol/Oragel
2. If visible cavity or sign of infection notify parent and refer to dentist.

TOOTH/DENTAL INJURIES

1. Notify parents to seek further dental attention.
2. If permanent tooth avulsed, gently wash dirt and debris from tooth.
3. Keep tooth moist; place in milk or tooth saver

PERMANENT-If permanent tooth is knocked out, do not touch root. Place tooth back in socket if patient is calm. If unable to do this, place tooth in container of

cool milk, tooth saver or water and cover. Call parent and advise dental treatment.

PRIMARY-If baby tooth is knocked out, the tooth may not be implanted. Save tooth. Do not touch root. Place tooth in container of cool milk, tooth saver or water. Notify parents; advise dental treatment.

UNCONSCIOUSNESS, ABSENT PULSE, NO SPONTANEOUS BREATHING

1. Assess for breathing and pulse.
2. Activate EMS & Code Blue Team
3. Initiate CPR based on assessment.
4. Place AED near head of victim.
5. Bare and prepare chest.
6. Wipe moisture off chest with towel if needed.
7. Remove any transdermal medication patches.
8. Check chest for pacemaker or implanted cardioverter-defibrillator.
9. Make sure you place the AED electrode pad at least one inch to the side of any implanted device.
10. Power on AED.
11. Stop CPR.
12. Attach AED pads to victim's chest positioning pads as shown on package.
13. Attach electrode cables to AED.
14. Allow AED to analyze victim's heart rhythm. Voice prompt will give instructions.
15. May administer oxygen at 4-6 liters for signs of respiratory distress.

VOMITING - Call parent to take the student home. Students must be kept home for 24 hours following the last episode.

WOUND CARE/ABRASION/CUT/LACERATION

1. Cleanse area with antiseptic wash or soap and water
2. May apply triple antibiotic ointment and bandage as appropriate
3. Check cause of wound and determine if tetanus booster needed
4. Evaluate the need for sutures and contact parent/guardian if they are needed
5. If severe wound/laceration call 911

PUNCTURE WOUND:

1. If foreign matter is embedded in wound, do not remove. Notify parent, refer to physician.
2. If foreign matter is not present, thoroughly clean wound with antiseptic solution and cover with sterile dressing.
3. Notify parents, refer to physician.
4. Check records for Tetanus shot.

DATE: Mem 5/13/26

SERVICES

[Signature] 5/18/26

DATE:

DATE: _____

2026-27 Special Education Programs

Grade/Program	Building
PSD/K MD	TR
K POR	TR
K ICR	TR
1 POR	Atco
2 POR	Atco
1 ICR	Atco
2 ICR	Atco
1-4 MD	WES
3-6 ERI	WES
3-6 LLD	WES
3 POR	WES
4 POR	WES
5 POR	WES
6 POR	WES
3 ICR	WES
4 ICR	WES
5 ICR	WES
6 ICR	WES



A-7

MIKIE SHERRILL
Governor

DR. DALE G. CALDWELL
Lt. Governor

State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

DR. LILY LAUX
Commissioner

June 1, 2026

Michael Nolan, Superintendent
Waterford Township School District
1106 Old White Horse Pike
Waterford, New Jersey 08089

Dear Dr. Nolan:

On October 17, 2024 the Department issued a placement letter to the Waterford Township School District on the results of the New Jersey Quality Single Accountability Continuum (NJQSAC) evaluation. At that time, the district was placed on the continuum in each of the five performance evaluation areas in the district performance review (DPR): Instruction and Program, Fiscal Management, Governance, Operations and Personnel.

Following the initial evaluation, the district developed a district improvement plan (DIP) to address all noncompliant areas identified as less than 80% in the table below. The DIP was approved on April 15, 2025. Staff from the Camden County Office of Education conducted an interim review of the district's progress in the areas identified in the DIP. Below are the initial review placement and interim review placement scores for the district:

NJQSAC Areas	Initial Placement October 2024	Interim Placement May 2026
Instruction and Program	51%	60%
Fiscal Management	92%	92%
Governance	100%	100%
Operations	78%	100%
Personnel	87%	87%

These placement results will be presented to the State Board of Education at an upcoming meeting. Please be advised that NJQSAC regulations require the district's Board of Education to report these placement results at the next regularly scheduled board meeting.

Since the district has still not satisfied at least 80% of the weighted indicators, the district must continue to implement the DIP. The Executive County Superintendent will conduct the next interim review in six months.

Pursuant to N.J.A.C. 6A:30-4.1, if it is believed that any indicators were scored incorrectly, the district has seven days from the receipt of this letter to submit a written reconsideration request. Email your request to qsac@doe.nj.gov. The County Office of Education looks forward to working with the district in your improvement efforts.

Sincerely,

A. Robert Gregory
Executive Director
Division of Field Support and Services

ARG: CE: Waterford Township/interim review
C: Carmen Rodriguez, Executive County Superintendent

POLICY GUIDE

STUDENTS

5561/page 1 of 3

Use of Physical Restraint and Seclusion Techniques
for Students with Disabilities

Apr 26

M

[See POLICY ALERT Nos. 192, 215, 216, and 237]

5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES

[Select Only One Option Below]

☐ The Board of Education does not allow for the use of restraint and seclusion for students with disabilities.

☒ The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student with a disability in accordance with N.J.S.A. 18A:46-13.4. through 13.7.]

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. A student is not restrained in the prone position, unless the student's primary care physician authorizes, in writing, the use of this restraint technique;
3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board of Education to be qualified to provide such training, and that the training is updated at least annually;
4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A post-incident written notification report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident;



POLICY GUIDE

STUDENTS

5561/page 2 of 3

Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in **this Policy and Regulation 5561 — Use of Physical Restraint and Seclusion Techniques for Students with Disabilities**, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan (IEP) meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;
2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in **this Policy and Regulation 5561 — Use of Physical Restraint and Seclusion Techniques for Students with Disabilities**, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and
3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable the staff to use this information to develop or improve the behavior intervention plan at the next IEP meeting.



POLICY GUIDE

STUDENTS

5561/page 3 of 3

Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

The New Jersey Department of Education shall establish guidelines for school districts, educational services commissions, and APSSDs to ensure a review process is in place to examine the use of physical restraints or seclusion techniques in emergency situations, and for the repeated use of these methods for an individual child, within the same classroom, or by a single individual. The review process shall include educational, clinical, and administrative personnel. Pursuant to the review process the student's IEP team may, as deemed appropriate, determine to revise the behavior intervention plan or classroom supports, and a school district, educational services commission, or APSSD may determine to revise a staff member's professional development plan pursuant to N.J.S.A. 18A:46-13.7.

The Superintendent or designee may gather input from school staff members and parents of students with disabilities on this Policy and Regulation **5561**. All students with disabilities and their parents shall be afforded the procedural safeguards provided by the Individuals with Disabilities Education Act (IDEA).

The Superintendent or designee shall report all incidents of restraint and seclusion through the Student Safety Data System (SSDS). The Superintendent or designee shall annually inform parents of students with disabilities about ~~this the Board's~~ **Policy and Regulation 5561** regarding restraint and seclusion.

N.J.S.A. 18A:46-13.4.; 18A:46-13.5.; 18A:46-13.6.; 18A:46-13.7.

New Jersey Department of Education Restraint and Seclusion Guidance for Students with Disabilities – July 10, 2018

Adopted:



POLICY GUIDE

STUDENTS

5111.13/page 1 of 5

Eligibility of Resident/Nonresident Students –

Choice School District

Apr 26

M

[See POLICY ALERT No. 237]

5111.13 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School – N.J.A.C. 6A:22-3.1, 3.2, and 3.3

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1 and Regulation 5111.13 – Section B.

The Board shall also admit any student that is kept in the home of a person other than the student's parent and the person is domiciled in the district and is supporting the student without remuneration as if the student were their own child in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111.13 – Section C.

Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use their residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of their child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in the district free of charge pursuant to N.J.S.A. 18A:38-1.d. if the student's parent temporarily resides within the district and elects to have the student attend the district of temporary residence, notwithstanding the existence of a domicile elsewhere pursuant to N.J.A.C. 6A:22-3.1(a)4. and Regulation 5111.13 – Section B.

A student is eligible to attend the district free of charge in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111.13 – Section C.

Notwithstanding the provisions of N.J.S.A. 18A:38-1. or any other law, rule, or regulation to the contrary, a student who moves out of the district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the district for the remainder of the school year pursuant to N.J.S.A. 18A:38-1.1. and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h) and Regulation 5111.13 – Section C.



POLICY GUIDE

STUDENTS

5111.13/page 2 of 5

Eligibility of Resident/Nonresident Students – Choice School District

Except as set forth in N.J.A.C. 6A:22-3.3(b), immigration/visa status shall not affect eligibility to attend school. Any student who is domiciled in the district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.13 – Section D.

Proof of Eligibility – N.J.A.C. 6A:22-3.4

The Board shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the district in accordance with the provisions of N.J.A.C. 6A:22-3.4 and Regulation 5111.13 – Section E.

In the case of a dispute between the district and the parent of a student in regard to the student's eligibility to enroll in the district or to remain enrolled in the district pursuant to the provisions of N.J.S.A. 18A:38-1., the district may request from the New Jersey Motor Vehicle Commission the parent's name and address for use in verifying a student's eligibility for enrollment in the district in accordance with the provisions of N.J.S.A. 18A:38-1.3.

Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

Registration and procedures for initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1 and Regulation 5111.13 – Section F.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and Regulation 5111.13 – Section F.

When a student appears ineligible based on the information provided in the initial application, the district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education in accordance with N.J.A.C. 6A:22-4.1(c)2. and Regulation 5111.13 – Section F.



POLICY GUIDE

STUDENTS

5111.13/page 3 of 5

Eligibility of Resident/Nonresident Students – Choice School District

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws in accordance with N.J.A.C. 6A:22-4.1(d) and Regulation 5111.13 – Section F.

Enrollment or attendance at the school shall not be conditioned or denied pursuant to N.J.A.C. 6A:22-4.1(e) through (i) and Regulation 5111.13 – Section F.

Notices of Ineligibility – N.J.A.C. 6A:22-4.2

When a student is found ineligible to attend the district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4.2 and Regulation 5111.13 – Section G.

Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

Nothing in N.J.A.C. 6A:22-4, this Policy, and Regulation 5111.13 shall preclude the Board from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information pursuant to N.J.A.C. 6A:22-4.3 and Regulation 5111.13 – Section H.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3 and Regulation 5111.13 – Section H.

Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

An applicant may appeal to the Commissioner of Education the district's determination that a student is ineligible to attend its schools in accordance with N.J.A.C. 6A:22-5.1 and Regulation 5111.13 – Section I.



POLICY GUIDE

STUDENTS

5111.13/page 4 of 5

Eligibility of Resident/Nonresident Students – Choice School District

Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

If no appeal to the Commissioner is filed by the parent, adult student, or district resident keeping an affidavit student following notice of an ineligibility determination, the Board may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1. for appeal to the Commissioner in accordance with N.J.A.C. 6A:22-6.1 and Regulation 5111.13 – Section J. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 and Regulation 5111.13 – Section J.

If an appeal to the Commissioner is filed by the parent, adult student, or district resident keeping an affidavit student and the petitioner does not sustain the burden of demonstrating the student's right to attend the district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a) and Regulation 5111.13 – Section J. Upon the Commissioner's finding that an appeal has been abandoned, the Board may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2(a)1. and Regulation 5111.13 – Section J.

All rules and procedures regarding the district's participation in the Interdistrict Public School Choice program are addressed in Policy and Regulation 5117.

F-1 Visa Students

[Option – Select One Option]

☐ F-1 Visa students will not be admitted to the district.

☒ The district is not required to, but may permit the attendance of F-1 Visa students into the district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving district exhibiting the receiving district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving district for the academic year. The host family must be domiciled in the district and shall submit a request to the Superintendent



POLICY GUIDE

STUDENTS

5111.13/page 5 of 5

Eligibility of Resident/Nonresident Students – Choice School District

of Schools with supporting documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the district. The student's continued attendance in the district shall be conditioned on a satisfactory attendance and disciplinary record.]

J-1 Visa Students

[Option – Select One Option

☐ J-1 Visa students will not be admitted to the district.



The district is not required to, but may permit the attendance of J-1 Visa students into the district. The host family must be domiciled in the district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the district and shall not pay tuition. The student's continued attendance in the district shall be conditioned on a satisfactory attendance and disciplinary record.]

N.J.S.A. 18A:7B-12.; 18A:38-1.; 18A:38-1.1.; 18A:38-1.3.;
18A:38-3.; 18A:38-3.1.;
N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.
8 CFR 214.3

Adopted:



POLICY GUIDE

A-8-c

PROGRAM

2260/page 1 of 3

Equity in School and Classroom Practices

Apr 26

M

[See POLICY ALERT Nos. 191, 209, 232, and 237]

2260 EQUITY IN SCHOOL AND CLASSROOM PRACTICES

In accordance with N.J.A.C. 6A:7-1.7(a), tThe Board of Education shall provide all students with equitable and bias-free access to all school facilities, courses, programs, activities, and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a), by:

1. Ensuring barrier-free access to all school and classroom facilities;
2. Attaining, within each school, minority representation, that approximates the district's overall minority representation. Exact apportionment is not required;; the ultimate goal is a reasonable plan achieving the greatest degree of a representative balance that is feasible and consistent with sound educational values and procedures;
3. Utilizing, on an annual basis, a State-approved English language proficiency assessment that evaluates a student's English language proficiency on the four domains of listening, speaking, writing, and reading for determining the eligibility and placement of students who may be identified as multilingual learners, pursuant to N.J.A.C. 6A:15-1.3(a)3.;
4. Utilizing bias-free multiple measures for determining the special needs of students with disabilities, pursuant to N.J.A.C. 6A:14-3.4;
5. Ensuring support services, including intervention and referral services and school health services, pursuant to N.J.A.C. 6A:16, are available to all students; and
6. Ensuring a student is not discriminated against because of a medical condition. A student shall not be excluded from any education program or activity because of a long-term medical condition unless a physician certifies such exclusion is necessary.
 - a. If excluded, the student shall be provided with equivalent and timely instruction that may include home instruction, without prejudice or penalty.



POLICY GUIDE

PROGRAM

2260/page 2 of 3

Equity in School and Classroom Practices

Pursuant to N.J.A.C. 6A:7-1.7(b), the Board shall ensure the district's curriculum and instruction are aligned to the New Jersey Student Learning Standards (NJSLS). The Board also shall ensure its curriculum and instruction address the elimination of discrimination by narrowing the achievement and opportunity gaps, by providing equity in educational activities and programs, and by providing opportunities for students to interact positively with others regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a), by:

1. Ensuring there are no differential requirements for completion of course offerings or programs of study solely on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a);
2. Ensuring courses shall not be offered separately on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a);
 - a. Portions of classes that deal exclusively with human sexuality may be conducted in separate developmentally appropriate sessions based on gender identity, provided that the course content for such separately conducted sessions is the same;-
3. Increasing and promoting equitable representation of all students in all classes and programs;
4. Ensuring schools demonstrate the inclusion of a multicultural curriculum in its instructional content, materials and methods, and ensuring students understand the basic tenet of multiculturalism;
5. Ensuring the Amistad Commission Curriculum is infused into the curriculum and is taught;
6. Ensuring the Commission on Holocaust Education curriculum is included in the curriculum of all elementary and secondary schools, as developmentally appropriate, pursuant to N.J.S.A. 18A:35-28.; and
7. Ensuring all curricular requirements pursuant to N.J.A.C. 6A:8 and the NJSLS are taught, including any curriculum developed concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) or curriculum developed by any commissions constituted for the development of curriculum concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).



POLICY GUIDE

PROGRAM

2260/page 3 of 3

Equity in School and Classroom Practices

Pursuant to N.J.A.C. 6A:7-1.7(c), the Board shall ensure all students have access to adequate and appropriate counseling services.

1. When informing students about possible careers or professional or vocational opportunities, the Board shall not restrict or limit the options presented to students on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).
2. The Board shall not use tests or guidance or counseling materials that are biased or stereotyped on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

Pursuant to N.J.A.C. 6A:7-1.7(d), tThe Board shall ensure the district's physical education is in a co-educational setting that is developmentally appropriate and does not discriminate on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a), as follows:

1. The district shall provide separate restroom, locker room, and shower facilities on the basis of gender, but such facilities provided for students of each gender shall be comparable;
2. The district may choose to operate separate teams based on sex in one or more sports or single teams open competitively to members of all sexes, as long as the athletic program as a whole provides equal opportunities for students of all sexes to participate in sports at comparable levels of difficulty and competency; and
3. The activities comprising such athletic programs shall receive equitable treatment, including, but not limited to, staff salaries, purchase and maintenance of equipment, quality and availability of facilities, scheduling of practice and game time, length of season, and all other related areas or matters.

N.J.S.A. 18A:35-28.; 18A:36-20.

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7

Adopted:



POLICY GUIDE

A-8-d

PROGRAM
2411/page 1 of 6
Career Education and Academic Guidance
Counseling
Apr 26
M

[See POLICY ALERT Nos. 209, 232, and 237]

2411 CAREER EDUCATION AND ACADEMIC GUIDANCE COUNSELING

The Board of Education shall develop and implement a comprehensive system for the delivery, to all students, of guidance and academic counseling that facilitates career awareness, exploration, and preparation pursuant to N.J.A.C. 6A:8-6.1.

The words and terms used in this Policy shall have the meanings as defined in N.J.A.C. 6A:8-1.3.

A. Comprehensive System of Guidance and Academic Counseling

1. The system for the delivery, to all students, of guidance and academic counseling that facilitates career awareness, exploration, and preparation shall:
 - a. Be consistent with the New Jersey Student Learning Standards (NJSLS);
 - b. Take into consideration the 2019 American School Counselor Association's National Standards for School Counseling Programs, incorporated herein by reference, as amended and supplemented;
 - c. Be infused throughout the curriculum as appropriate for all students;
 - d. Be supported by professional learning programs;
 - e. Provide developmental career guidance and academic counseling, aligned with the NJSLS, designed to:
 - (1) Assist students in making and implementing informed educational and career choices, including opportunities to change career focus;



POLICY GUIDE

PROGRAM
2411/page 2 of 6
Career Education and Academic Guidance
Counseling

- (2) Support students' academic attainment, career development, and personal/social development; and
- (3) Develop students' understanding of the relationships among academic attainment, career development, and personal/social development; and

f. Specify the delivery format, which may include:

- (1) An integrated curriculum that is based on the NJSLS and provides students with the opportunity to engage in contextual learning, service learning, and/or work-based learning to acquire information about their career interests and/or take advanced coursework linked to their career interests; and/or
- (2) Specialized programs that reflect the needs of students and the community.

B. Students With Disabilities

For students with disabilities beginning at age fourteen or younger, if determined appropriate by the IEP team, the Board shall ensure that career guidance and academic counseling are coordinated with transition services provided in accordance with N.J.A.C. 6A:14-3.7.

C. Fulfillment of the NJSLS

- 1. In fulfillment of the NJSLS, the Board shall develop and implement the following for all students:
 - a. Curriculum and instructional methods that:
 - (1) Include the integration of technological literacy, consistent with the NJSLS;



POLICY GUIDE

PROGRAM

2411/page 3 of 6

Career Education and Academic Guidance Counseling

- (2) Include the integration of information literacy, consistent with the NJSLs and delivered in partnership by school library media specialists and classroom educators, pursuant to N.J.S.A. 18A:7F-4.4. through 18A:7F-4.7.;
 - (3) Provide an understanding of the career applications of knowledge and skills learned in the classroom; and
 - (4) Provide opportunities to apply knowledge and skills learned in the classroom to real or simulated career challenges.
- b. A system of career development activities that:
- (1) Offers the opportunity to more fully explore career interests that are linked to the NJSLs, pursuant to N.J.A.C. 6A:19 – Career and Technical Education Programs and Standards;
 - (2) Provides the appropriate format for offering career-development activities based on school district resources, community needs, and student interest;
 - (3) Identifies the delivery format, which may include:
 - (a) An integrated curriculum that is based on the NJSLs and provides students the opportunity to acquire information about their career interests and/or take advanced coursework linked to their career interests; or
 - (b) Specialized programs that reflect the needs of students and the community; and
 - (4) Instills the concept of the need for continuous learning throughout life.



POLICY GUIDE

PROGRAM
2411/page 4 of 6
Career Education and Academic Guidance
Counseling

[For Districts with High Schools Only]

D. Work-Based Learning Experiences

1. The Board shall offer high school students the opportunity to more actively explore career interests by participating in work-based learning experiences aligned to the NJSLS.
 - a. Work-based learning experiences shall give students opportunities to demonstrate and apply academic knowledge in authentic settings and to develop career and personal/social goals.
 - b. Students may voluntarily select work-based learning experiences that:
 - (1) Are co-curricular or extra-curricular activities; and
 - (2) Take place within the district, at a work site, or in the community, in accordance with N.J.A.C. 6A:19-6.4.
 - c. The Board shall ensure students participating in school-sponsored external work-based learning experiences, either paid or unpaid:
 - (1) Are supervised by school personnel, in accordance with N.J.A.C. 6A:9B-14.19 and 14.20; and
 - (2) Are in approved programs compliant with Federal and State law.

E. Enrollment in College Courses

1. The Board shall develop, implement, and regularly evaluate strategies that identify, support, and encourage students from diverse backgrounds to enroll in and succeed in college courses pursuant to N.J.A.C. 6A:8-6.2.



POLICY GUIDE

PROGRAM
2411/page 5 of 6

Career Education and Academic Guidance Counseling

2. The Board may enter into a dual enrollment agreement with one or more public institutions of higher education, in accordance with N.J.S.A. 18A:61C-10., to increase the availability of college-level instruction for high school students.
3. Credits earned by students shall be accepted at all New Jersey public higher education institutions, pursuant to N.J.S.A. 18A:61C-11.
4. The Board may participate in the Twelfth Grade Postsecondary Transition Year Pilot Program, pursuant to P.L. 2023, c.272, through a competitive grant award contingent upon available funds held within the Innovation Dual Enrollment II Fund.]

F. Guidance and Academic Counseling

The Board's comprehensive system for the delivery, to all students, of guidance and academic counseling that facilitates career awareness, exploration, and preparation shall

Choose only one of the following alternatives:

- ☐ be conducted entirely by teaching staff members certified as school counselors.
- ☐ include the services of teaching staff members certified as school counselors and other designated teaching staff members.
- ☒ be the responsibility of the classroom teacher, who may draw upon the services of other, more specialized staff members as required.
- ☐ involve the coordinated efforts of all teaching staff members under the leadership of certified school counselor(s).

G. Evaluation

1. The program of career education and academic counseling will be reviewed annually to determine its strengths and weaknesses. The following information to be reviewed may include, but is not limited to:



POLICY GUIDE

PROGRAM
2411/page 6 of 6
**Career Education and Academic Guidance
Counseling**

- a. An annual record of graduate placements in post-secondary situations;
- b. Assessments of past graduates as to the effectiveness of guidance services received in the high school;
- c. Results of surveys of parents and staff evaluations of guidance services;
- d. Analysis of the effectiveness of outside referrals;
- e. Assessments by persons not employed in the school district and experts in the field of career education and academic counseling;
- f. Personal evaluations of the career education and academic counseling staff members to identify weaknesses in the administration of the program; and
- g. Any additional information that assists in determining the strengths and weaknesses of the career education and academic counseling program in the district.

N.J.S.A. 18A:7F-4.4. through 18A:7F-4.7.;
18A:61C-10.; 18A:61C-11.

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7; 6A:8-6.1; 6A:8-6.2;
6A:19-1.1 et seq.

Adopted:



POLICY GUIDE

PROGRAM
2200/page 1 of 5
Curriculum Content
Apr 26
M

[See POLICY ALERT Nos. 209, 233, and 237]

2200 CURRICULUM CONTENT

In accordance with N.J.A.C. 6A:8-3.1, the Board of Education shall ensure curriculum and instruction are designed and delivered in such a way that all students are able to demonstrate the knowledge and skills specified by the New Jersey Student Learning Standards (NJSLS). The Board also shall ensure that appropriate instructional adaptations are designed and delivered for students with disabilities, for multilingual learners (ML), for students enrolled in alternative education programs, and for students identified as gifted and talented.

The words and terms used in this Policy shall have the meanings as defined in N.J.A.C. 6A:8-1.3.

The Board shall encourage the active involvement of representatives from the community, including representatives from the local workforce and higher education, in the development of educational programs aligned with the NJSLS. The Board shall make all approved curriculum pacing guides and citations for core instructional materials publicly available pursuant to N.J.A.C. 6A:8-3.1(a)3.

The Board shall be responsible for the progress of all students in developing the knowledge and skills specified by the NJSLS, including all content areas not currently included in the Statewide assessment program.

The Board shall be responsible for the delivery of educational programs at all grade levels in the district using a coherent sequence of activities to prepare all students for college, careers, and civic life upon their graduation. Examples of such programs include, but are not limited to, academic programs; career and technical education programs; two-way bilingual immersion; heritage language education; and/or magnet programs. The Board shall implement educational programs that prepare all students for success in college, careers, and civic life, including, if applicable, the Kindergarten through grade eight development of academic skills integral to success in high school courses. When applicable, the Board shall provide students with access to advanced coursework. The Board shall develop, implement, and regularly evaluate strategies that identify, support, and encourage all student groups to enroll in and succeed in advanced coursework.



POLICY GUIDE

PROGRAM
2200/page 2 of 5
Curriculum Content

In accordance with N.J.A.C. 6A:8-3.2, the Board shall provide all students enrolled in the district with the opportunity to attain the goals of an NJSLs-based curriculum in an educational environment that is designed to meet their needs. The Board shall create curriculum, customize instructional adaptations, allocate resources to provide equitable access to courses, programs, and experiences, and build student-centered learning environments that meet the NJSLs. The Board shall provide all students with disabilities an educational program aligned with the NJSLs, as well as the required individualized accommodations, instructional adaptations, and/or modifications as specified in a student's IEP or 504 plan. The Board shall be responsible for identifying students as gifted and talented and shall provide them with appropriate instructional adaptations and services as defined at N.J.S.A. 18A:35-35. The Board shall provide language instruction educational programs in accordance with N.J.A.C. 6A:15.

In accordance with N.J.A.C. 6A:8-3.3, the Board shall actively assist and support professional learning for teachers, educational services staff, and school leaders, including the district's plan and additional professional learning requirements at N.J.A.C. 6A:9C-3.

The Board shall provide to teachers, educational services staff, and school leaders professional learning on the following, when applicable:

1. The use of student and school performance data to provide insights into the strengths and areas for growth to improve the quality of instruction that students receive;
2. Evidence-based literacy instruction in accordance with N.J.S.A. 18A:6-142. through 18A:6-150.;
3. The content knowledge, instructional strategies, and collaborative skills needed to meet the needs of students with disabilities required at N.J.A.C. 6A:14;
4. The needs and educational development of students identified as gifted and talented; and
5. All additional statutory and regulatory requirements.



POLICY GUIDE

PROGRAM
2200/page 3 of 5
Curriculum Content

In accordance with N.J.A.C. 6A:8-2, the Board shall be responsible for the review and continuous improvement of curriculum and instruction based upon changes in knowledge, technology, assessment results, and modifications to the NJSLs pursuant to N.J.A.C. 6A:8-3.4(a). The Board shall design curriculum that is comprehensive and meets the developmental needs of students at each grade level through complete alignment with the NJSLs. The curriculum shall be designed to prepare students for success in higher education, careers, and civic life by addressing essential academic subjects, fostering critical thinking, promoting social and emotional growth, and providing opportunities for creativity and contextual learning. The Board shall include interdisciplinary connections throughout the curriculum at every grade level in the district.

The Board shall annually approve a list of all programs and courses that comprise the district's curriculum and shall approve any subsequent changes in the curriculum in accordance with Policy 2220. The Superintendent or designee shall develop a procedure to address and eliminate any possible bias in the curriculum as programs, courses of study, and instructional materials that comprise the district's curriculum shall be designed to eliminate discrimination on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) and promote understanding and mutual respect between children.

In accordance with N.J.A.C. 6A:8-3.4(d), the Board shall provide educators with the time and resources to develop, review, and enhance contextual learning, supportive curricula, and instructional tools for helping students develop required knowledge and skills. The tools shall include, but are not limited to:

1. Curriculum designed and implemented to meet grade or grade-level expectations and graduation requirements;
2. List of core instructional and supplemental materials, including grade level-appropriate texts and decodable texts for emergent readers;
3. Integrated accommodations and modifications for students with disabilities; MLs; students identified as gifted and talented; students not at grade-level proficiency; and students with 504 plans;
4. Assessments, including, formative; summative; benchmark; and alternative assessments;



POLICY GUIDE

PROGRAM
2200/page 4 of 5
Curriculum Content

5. Universal literacy screeners and related instructional materials, as appropriate and as defined at, and required pursuant to, N.J.S.A. 18A:6-142. through 18A:6-150.;
6. Pacing guides; and
7. Opportunities for interdisciplinary connections and contextual learning.

The Superintendent shall establish an in-district team to develop a corrective action plan if the district is found to be in noncompliance with N.J.A.C. 6A:8-3. The in-district team shall consist, at a minimum, of district administrators, curriculum supervisor(s), and educators certified in one or more of the identified areas of noncompliance.

The corrective action plan shall include, but not be limited to, the following:

1. The curricular, policy, or programmatic changes to be implemented, including, but not limited to, changes to curriculum frameworks and other required course revisions;
2. The individual(s) responsible for addressing each change identified at N.J.A.C. 6A:8-3.5(e)1. and 1. above;
3. Specific timelines for the completion of each change identified at N.J.A.C. 6A:8-3.5(e)1. and 1. above; and
4. Alignment with, and incorporation of or references to, the relevant provisions of all applicable State and Federal plans.

Within sixty days of the district's receipt of the Commissioner's written notification pursuant to N.J.A.C. 6A:8-3.5(c), the Superintendent shall present the corrective action plan to the Board for approval.

1. The Board shall review and approve the corrective action plan.
2. The Superintendent shall submit to the Commissioner, or the Commissioner's designee, the corrective action plan approved by the Board.



POLICY GUIDE

PROGRAM
2200/page 5 of 5
Curriculum Content

The Commissioner, or the Commissioner's designee, shall review the corrective action plan and notify the Superintendent if the plan is acceptable. The Superintendent shall implement the corrective action plan within thirty days of the Commissioner's written notification pursuant to N.J.A.C. 6A:8-3.5(g). The Commissioner, or the Commissioner's designee, shall review and verify the district's implementation of the corrective action plan.

When a corrective action plan is not submitted, it is determined by the Commissioner, or the Commissioner's designee, to be unacceptable, or it is not implemented, the Commissioner shall notify the Superintendent of the action(s) that the Commissioner intends to take pursuant to State law, rules, and regulations.

N.J.S.A. 18A:6-142. through 18A:6-150.;
18A:35-35.

N.J.A.C. 6A:8-3.1; 6A:8-3.2; 6A:8-3.3; 6A:8-3.4; 6A:8-3.5

Adopted:



WATERFORD TOWNSHIP
BOARD OF EDUCATION

REGULATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

R 5111.13 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

A. Definitions – N.J.A.C. 6A:22-1.2

1. “Affidavit student” means a student attending, or seeking to attend, school in a district pursuant to N.J.S.A. 18A:38-1.b. and N.J.A.C. 6A:22-3.2(a).
2. “Appeal” means contested case proceedings before the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
3. “Applicant” means a parent, guardian, or a resident supporting an affidavit student who seeks to enroll a student in a school district; or an unaccompanied homeless youth or adult student who seeks to enroll in a school district.
4. “Commissioner” means the Commissioner of Education or their designee.
5. “Guardian” means a person to whom a court of competent jurisdiction has awarded guardianship or custody of a child, provided that a residential custody order shall entitle a child to attend school in the residential custodian’s school district unless it can be proven that the child does not actually live with the custodian. “Guardian” also means the Department of Children and Families for purposes of N.J.S.A. 18A:38-1.e.

B. Students Domiciled in the District – N.J.A.C. 6A:22-3.1

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district if the student is domiciled within the district:
 - a. A student is domiciled in the school district when the student is the child of a parent or guardian whose domicile is located within the school district.
 - (1) When a student’s parents or guardians are domiciled within different school districts and there is no court order or written agreement between the parents designating the school district of attendance, the student’s domicile is the



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

school district of the parent or guardian with whom the student lives for the majority of the school year. N.J.A.C. 6A:22-3.1(a)1. and B.1.a. above shall apply regardless of which parent has legal custody.

- (2) When a student's physical custody is shared on an equal-time, alternating week/month, or other similar basis so the student is not living with one parent or guardian for a majority of the school year and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the present domicile of the parent or guardian with whom the student resided on the last school day prior to October 16 preceding the application date.
 - (a) When a student resided with both parents or guardians, or with neither parent or guardian, on the last school day prior to the preceding October 16, the student's domicile is the domicile of the parent or guardian with whom the parents or guardians indicate the student will be residing on the last school day prior to the ensuing October 16. When the parents or guardians do not designate or cannot agree upon the student's likely residence as of that date, or if on that date the student is not residing with the parent or guardian previously indicated, the student shall attend school in the school district of domicile of the parent or guardian with whom the student actually lives as of the last school day prior to October 16.
 - (b) When the domicile of a student with disabilities as defined in N.J.A.C. 6A:14 cannot be determined pursuant to N.J.A.C. 6A:22-3.1, nothing shall preclude an equitable determination of shared responsibility for the cost of such student's out-of-district placement.
- (3) When a student is living with a person other than a parent or guardian, nothing in N.J.A.C. 6A:22-3.1 is intended to



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

limit the student's right to attend school in the parent or guardian's school district of domicile pursuant to the provisions of N.J.A.C. 6A:22, Policy 5111.13, and this Regulation.

- (4) No school district shall be required to provide transportation for a student residing outside the school district for all or part of the school year unless transportation is based upon the home of the parent or guardian domiciled within the school district or otherwise required by law.
 - b. A student is domiciled in the school district when the student has reached the age of eighteen or is emancipated from the care and custody of a parent or guardian and has established a domicile within the school district.
 - c. A student is domiciled in the school district when the student has come from outside the State and is living with a person domiciled in the school district who will be applying for guardianship of the student upon expiration of the six-month "waiting period" of State residency required pursuant to N.J.S.A. 2A:34-54. ("home state" definition) and 2A:34-65.a.(1). However, a student may later be subject to removal proceedings if application for guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period or if guardianship is applied for and denied.
 - d. A student is domiciled in the school district when the student's parent or guardian resides within the school district on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.
 - e. A student is domiciled in the school district if the Department of Children and Families is acting as the student's guardian and has placed the student in the school district.
2. When a student's dwelling is located within two or more school districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the school district of domicile for school



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

attendance purposes shall be the municipality to which the majority of the dwelling's or unit's property tax is paid.

- a. When property tax is paid in equal amounts to two or more municipalities and there is no established assignment for students residing in the affected dwellings, the school district of domicile for school attendance purposes shall be determined through assessment of individual proofs of eligibility provided pursuant to N.J.A.C. 6A:22-3.4 and E. below.
 - b. N.J.A.C. 6A:22-3.1(b) and B.2. above shall not preclude the attendance of currently enrolled students who were permitted to attend the school district prior to December 17, 2001.
 3. When a student's parent or guardian elects to exercise such entitlement, nothing in N.J.A.C. 6A:22-3.1 shall exclude a student's right to attend the school district of domicile although the student is qualified to attend a different school district pursuant to N.J.S.A. 18A:38-1.b. or the temporary residency (less than one year) provision of N.J.S.A. 18A:38-1.d.
 4. Notwithstanding the provisions of N.J.S.A. 18A:38-1. or any other section of law to the contrary, a child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in any of the armed forces of the United States in a time of war or national emergency, shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. The school district shall not be responsible for providing transportation for the child if the child lives outside of the district. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1. shall cease at the end of the current school year unless the child is domiciled in the school district.
- C. Other Students Eligible to Attend School – N.J.A.C. 6A:22-3.2



REGULATION

WATERFORD TOWNSHIP
BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE
SCHOOL DISTRICT (M)

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if that student is kept in the home of a person other than the student's parent or guardian, and the person is domiciled in the school district and is supporting the student without remuneration as if the student were their own child.
 - a. A student is not eligible to attend this school district pursuant to N.J.A.C. 6A:22-3.2(a) and C.1. above unless:
 - (1) The student's parent or guardian has filed, together with documentation to support its validity, a sworn statement that the parent or guardian is not capable of supporting or providing care for the student due to family or economic hardship and that the student is not residing with the other person solely for the purpose of receiving a free public education; and
 - (2) The person keeping the student has filed, if so required by the Board of Education:
 - (a) A sworn statement that the person is domiciled within the school district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the student pertaining to school requirements; and
 - (b) A copy of their lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner.
 - b. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 because required sworn statement(s) cannot be obtained when evidence is presented that the underlying requirements of the law are being met, notwithstanding the inability of the resident or student to obtain the sworn statement(s).



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

- c. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 when evidence is presented that the student has no home or possibility of school attendance other than with a school district resident who is not the student's parent or guardian, but is acting as the sole caretaker and supporter of the student.
 - d. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 solely because a parent or guardian gives occasional gifts or makes limited contributions, financial or otherwise, toward the student's welfare provided the resident keeping the student receives from the parent or guardian no payment or other remuneration for regular maintenance of the student.
 - e. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use their residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of their child to a person in another school district commits a disorderly persons offense.
2. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency.
- a. Eligibility under N.J.A.C. 6A:22-3.2(b) and C.2. above shall cease at the end of the school year during which the parent or guardian returns from active military duty.
3. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere.

- a. When required by the Board, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of the student attending the school district of temporary residence;
 - b. When one of a student's parents or guardians temporarily resides in a school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with N.J.A.C. 6A:22-3.1(a)1.i. However, no student shall be eligible to attend school based upon a parent or guardian's temporary residence in a school district unless the parent or guardian demonstrates, if required by the Board, the temporary residence is not solely for purposes of a student's attending the school district.
4. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.f. if the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 – Education of Homeless Children.
 5. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-2. if the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2. As used in this section, "court order" shall not encompass orders of residential custody under which claims of entitlement to attend a school district are governed by provisions of N.J.S.A. 18A:38-1. and the applicable standards set forth in N.J.A.C. 6A:22.
 6. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-3.b. if the student previously resided in the school district and if the parent or guardian is a member of the New Jersey



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district. A school district admitting a student pursuant to N.J.S.A. 18A:38-3.b. shall not be obligated for transportation costs.

7. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend the school district pursuant to N.J.S.A. 18A:38-7.7 et seq. if the student resides on Federal property within the State.
8. In accordance with N.J.S.A. 18A:38-1.1., a student who is not considered homeless under N.J.S.A. 18A:7B-12. and who moves to a new school district during the academic year as a result of a family crisis shall be permitted to remain enrolled in the original school district of residence for the remainder of the school year without the payment of tuition. A student attending an academic program during the summer, who is otherwise eligible except for the timing of the move, shall be permitted to remain in the school district for the remainder of the summer program if it is considered an extension of the preceding academic year.
 - a. For purpose of N.J.A.C. 6A:22-3.2(h), Policy 5111.13, and this Regulation, “family crisis” shall include, but not be limited to:
 - (1) An instance of abuse such as domestic violence or sexual abuse;
 - (2) A disruption to the family unit caused by death of a parent or guardian; or
 - (3) An unplanned displacement from the original residence such as fire, flood, hurricane, or other circumstances that render the residence uninhabitable.
 - b. Upon notification of the move by the parent or guardian, the original school district of residence shall allow the student to continue attendance and shall provide transportation services to and from the student’s new domicile in accordance with N.J.S.A. 18A:39-1. The original school district of residence may request



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

from the parent or guardian and may review supporting documentation about the reason(s) for the move; however, any such review shall not interrupt the student's continued enrollment in the school district and in the current school of attendance with the provision of transportation.

- (1) Examples of documentation include, but are not limited to, newspaper articles, insurance claims, police or fire reports, notes from health professionals, custody agreements, or any other legal document.
- c. If the parent or guardian or the relevant documentation indicates the child is homeless pursuant to N.J.S.A. 18A:7B-12., the school district liaison shall assume the coordination of enrollment procedures pursuant to N.J.A.C. 6A:17-2.5 and the student shall not be eligible for enrollment under N.J.S.A. 18A:38-1.1.
 - d. If the original school district of residence determines the situation does not meet the family crisis criteria outlined in C.8.a. above, the Superintendent or designee shall notify the parent or guardian in writing. The notification shall inform the parent or guardian of their right to appeal the decision within twenty-one calendar days of the parent's or guardian's receipt of the notification, and shall state that if such appeal is denied, the parent or guardian may be assessed the costs for transportation provided to the new residence during the period of ineligible attendance. It shall also state whether the parent or guardian is required to withdraw the student by the end of the twenty-one day appeal period in the absence of an appeal.
 - (1) The parent or guardian may appeal by submitting the request in writing with supporting documentation to the Executive County Superintendent of the county in which the original school district of residence is situated.
 - (2) Within thirty calendar days of receiving the request and documentation, the Executive County Superintendent shall issue a determination whether the situation meets the family crisis criteria at C.8.a. above. The original school district of residence shall continue to enroll the student and



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1. until the determination is issued.

- (3) If the Executive County Superintendent determines the situation does not constitute a family crisis, the school district may submit to the Executive County Superintendent for approval the cost of transportation to the ineligible student's new domicile. The Executive County Superintendent shall certify the transportation costs to be assessed to the parent or guardian for the period of ineligible attendance.
- e. When the original school district of residence determines the situation constitutes a family crisis pursuant to N.J.S.A. 18A:38-1.1., the Superintendent or designee shall immediately notify the parent or guardian in writing.
- (1) When the original school district of residence anticipates the need to apply for reimbursement of transportation costs, it shall send to the Executive County Superintendent a request and documentation of the family crisis for confirmation the situation meets the criteria at C.8.a. above.
 - (2) Within thirty days of receiving the school district's request and documentation, the Executive County Superintendent shall issue a determination of whether the situation meets the criteria for a family crisis. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1. until the determination is issued, and shall not be reimbursed for additional transportation costs unless the Executive County Superintendent determines the situation is a family crisis or as directed by the Commissioner upon appeal.
- f. In providing transportation to students under N.J.S.A. 18A:38-1.1., the Board shall use the most efficient and cost-effective means available and in conformance with all laws governing student transportation.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

- g. At the conclusion of the fiscal year in which the Executive County Superintendent has determined the situation constitutes a family crisis, the original school district of residence may apply to the Executive County Superintendent for a reimbursement of eligible costs for transportation services.
 - (1) Eligible costs shall include transportation for students who are required to be transported pursuant to N.J.S.A. 18A:39-1.
 - (2) The school district shall provide documentation of the transportation costs for the eligible student(s) to the Executive County Superintendent who shall review and forward the information to the New Jersey Department of Education's Office of School Facilities and Finance for reimbursement payment(s) to the school district.
 - (3) Payment to the school district shall be made in the subsequent fiscal year and shall equal the approved cost less the amount of transportation aid received for the student(s).
- h. Nothing in N.J.A.C. 6A:22-3.2 shall prevent a parent or school district from appealing the Executive County Superintendent's decision(s) to the Commissioner in accordance with N.J.A.C. 6A:3-1.3. If the Commissioner of Education determines the situation is not a family crisis, their decision shall state which of the following shall pay the transportation costs incurred during the appeal process: the State, school district, or parent.

D. Housing and Immigration Status – N.J.A.C. 6A:22-3.3

- 1. A student's eligibility to attend school shall not be affected by the physical condition of an applicant's housing or their compliance with local housing ordinances or terms of lease.
- 2. Except as set forth in D.2.a. below, immigration/visa status shall not affect eligibility to attend school. Any student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

is otherwise entitled by law to a free public education, who is domiciled in the school district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 and C. above shall be enrolled without regard to, or inquiry concerning, immigration status.

- a. However, the provisions of N.J.S.A. 18A:38-1. and N.J.A.C. 6A:22 shall not apply to students who have obtained, or are seeking to obtain, a Certificate of Eligibility for Nonimmigrant Student Status (INS Form I-20) from the school district in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school ("F-1" Visa).

3. F-1 Visa Students

[The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.]

4. J-1 Visa Students

[Option – Select One Option]

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

E. Proof of Eligibility – N.J.A.C. 6A:22-3.4

1. The Board of Education shall accept a combination of any of the following or similar forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district:
 - a. Property tax bills; deeds; contracts of sale; leases; mortgages; signed letters from landlords; and other evidence of property ownership, tenancy, or residency;
 - b. Voter registrations; licenses; permits; financial account information; utility bills; delivery receipts; and other evidence of personal attachment to a particular location;
 - c. Court orders; State agency agreements; and other evidence of court or agency placements or directives;
 - d. Receipts; bills; cancelled checks; insurance claims or payments; and other evidence of expenditures demonstrating personal attachment to a particular location, or to support the student;
 - e. Medical reports; counselor or social worker assessments; employment documents; unemployment claims; benefit statements; and other evidence of circumstances demonstrating family or economic hardship, or temporary residency;
 - f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, guardian, person keeping an affidavit student, adult student, person(s) with whom a family is living, or others, as appropriate;
 - g. Documents pertaining to military status and assignment; and



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

- h. Any other business record or document issued by a governmental entity.
2. The Board may accept forms of documentation not listed in N.J.A.C. 6A:22-3.4(a) and E.1. above, and shall not exclude from consideration any documentation or information presented by an applicant.
3. The Board shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.
4. The Board shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school. They include, but are not limited to:
 - a. Income tax returns;
 - b. Documentation or information relating to citizenship or immigration/visa status, except as set forth in N.J.A.C. 6A:22-3.3(b) and D.2. above;
 - c. Documentation or information relating to compliance with local housing ordinances or conditions of tenancy; and
 - d. Social security numbers.
5. The Board may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) and E.4. above, or pertinent parts thereof if voluntarily disclosed by the applicant. However, the Board may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.
6. In the case of a dispute between the school district and the parents of a student in regard to a student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1., the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the



ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE
SCHOOL DISTRICT (M)

school district. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.

- F. Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1
1. The Board of Education shall use Commissioner-provided registration forms pursuant to N.J.A.C. 6A:22-4.1(a), or locally developed forms that:
 - a. Are consistent with the Commissioner-provided forms;
 - b. Do not seek information prohibited by N.J.A.C. 6A:22-4 or any other provision of statute or rule;
 - c. Summarize, for the applicant's reference, the criteria for attendance set forth in N.J.S.A. 18A:38-1., and specify the nature and form of any sworn statement(s) to be filed;
 - d. Clearly state the purpose for which the requested information is being sought in relation to the criteria; and
 - e. Notify applicants that an initial eligibility determination is subject to a more thorough review and evaluation, and that an assessment of tuition is possible if an initially admitted applicant is later found ineligible.
 2. The Board shall make available sufficient numbers of registration forms and trained registration staff to ensure prompt eligibility determinations and enrollment. Enrollment applications may be taken by appointment, but appointments shall be promptly scheduled and shall not unduly defer a student's attendance at school.
 - a. If the school district uses separate forms for affidavit student applications rather than a single application form for all types of enrollment, affidavit student forms shall comply in all respects with N.J.A.C. 6A:22-4.1(a) and G.1. above. When affidavit student forms are used, the school district shall provide them to



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

any person attempting to register a student of whom they are not the parent or guardian, even if not specifically requested.

- (1) The Board or its agents shall not demand or suggest that guardianship or custody must be obtained before enrollment will be considered for a student living with a person other than the parent or guardian since such student may qualify as an affidavit student.
 - (2) The Board or its agents shall not demand or suggest that an applicant seeking to enroll a student of whom the applicant has guardianship or custody produce affidavit student proofs.
- b. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.
3. Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials.
 - a. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and G. below.
 - b. When a student appears ineligible based on information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the school district's determination and intent to appeal to the Commissioner.
 - (1) An applicant whose student is enrolled pursuant to N.J.A.C. 6A:22-4.1(c)2.i. and F.3.b. above shall be notified that the student will be removed without a hearing before the Board



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

if no appeal is filed within the twenty-one day period
established by N.J.S.A. 18A:38-1.

4. When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of the applicant's written statement that the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for purposes of ensuring compliance with compulsory education laws, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.
5. Enrollment or attendance in the school district shall not be conditioned on advance payment of tuition in whole or part when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.
6. The Board shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2 – Education of Homeless Children.
7. Enrollment or attendance in the school district shall not be denied based upon absence of a certified copy of the student's birth certificate or other proof of their identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.
8. Enrollment in the school district shall not be denied based upon the absence of student medical information. However, actual attendance at



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.

9. When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

G. Notices of Ineligibility – N.J.A.C. 6A:22-4.2

1. When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22, Policy 5111.13, and this Regulation or the student's initial application is found to be deficient upon subsequent review or investigation, the school district shall immediately provide notice to the applicant that is consistent with Commissioner-provided sample form(s) and meets the requirements of N.J.A.C. 6A:22-4.2 and F. above and H. below.
 - a. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside.
2. Notices of ineligibility shall include:
 - a. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made:
 - (1) The description shall be sufficient to allow the applicant to understand the basis for the decision and determine whether to appeal; and
 - (2) The description shall identify the specific subsection of N.J.S.A. 18A:38-1. under which the application was decided.
 - b. In cases of provisional eligibility, a clear description of the missing documents or information that still must be provided before a final



ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE
SCHOOL DISTRICT (M)

eligibility status can be attained under the applicable provision of N.J.S.A. 18A:38-1.;

- c. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one days of the notice date, along with an informational document provided by the Commissioner describing how to file an appeal;
- d. A clear statement of the student's right to attend school for the twenty-one day period during which an appeal can be made to the Commissioner. It also shall state the student will not be permitted to attend school beyond the twenty-first day following the notice date if missing information is not provided or an appeal is not filed;
- e. A clear statement of the student's right to continue attending school while an appeal to the Commissioner is pending;
- f. A clear statement that, if an appeal is filed with the Commissioner and the applicant does not sustain the burden of demonstrating the student's right to attend the school district, or the applicant withdraws the appeal, fails to prosecute or abandons the appeal by any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one day period and the period during which the appeal was pending before the Commissioner;
- g. A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, J.2. and J.3. below, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal:
 - (1) If removal is based on the student's move from the school district, the notice of ineligibility shall also provide information as to whether district Policy permits continued attendance, with or without tuition, for students who move from the school district during the school year.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

- h. The name of a contact person in the school district who can assist in explaining the notice's contents; and
- i. When no appeal is filed, notice that the parent or guardian shall still comply with compulsory education laws. In the absence of a written statement from the parent or guardian that the student will be attending school in another school district or non-public school, or receiving instruction elsewhere than at a school, school district staff shall notify the school district of actual domicile/residence, or the Department of Children and Families, of a potential instance of "neglect" pursuant to N.J.S.A. 9:6-1. For purposes of facilitating enforcement of the State compulsory education requirement (N.J.S.A. 18A:38-25.), staff shall provide the student's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere.

H. Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

- 1. Nothing in N.J.A.C. 6A:22-4, Policy 5111.13, and this Regulation shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.
- 2. When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board for the student's removal.
 - a. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2 and G. above. However, the notice shall also provide for a hearing before the Board prior to a final decision on removal.
- 3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an affidavit student, has been informed of their entitlement to a hearing before the Board.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

4. Once the hearing is held, or if the parent, guardian, adult student, or resident keeping an affidavit student, does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2 and G. above.
 5. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board committee, at the discretion of the full Board. If the hearing is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. However, no student shall be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.
- I. Appeal to the Commissioner – N.J.A.C. 6A:22-5.1
1. An applicant may appeal to the Commissioner of Education a school district determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition, which shall be filed in accordance with N.J.S.A. 18A:38-1. and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3.
 - a. Pursuant to N.J.S.A. 18A:38-1.b.(1), appeals of affidavit student ineligibility determinations shall be filed by the resident keeping the student.
- J. Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6
1. If no appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an affidavit student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1. for appeal to the Commissioner.
 - a. If the responsible party does not pay the tuition assessment, the Board may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

N.J.S.A. 2A:58-10. through recording, upon request of the Board pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

2. If an appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an affidavit student and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition for the period during which the hearing and decision on appeal were pending, and for up to one year of a student's ineligible attendance in a school district prior to the appeal's filing and including the twenty-one day period to file an appeal.
 - a. Upon the Commissioner's finding that an appeal has been abandoned, the Board may remove the student from school and seek tuition for up to one year of ineligible attendance pursuant to N.J.A.C. 6A:22-6.1(a) and J.1. above plus the period of ineligible attendance after the appeal was filed. If the record of the appeal includes a calculation reflecting the tuition rate(s) for the year(s) at issue, the per diem tuition rate for the current year and the date on which the student's ineligible attendance began, the Commissioner may order payment of tuition as part of their decision. In doing so, the Commissioner shall consider whether the ineligible attendance was due to the school district's error. If the record does not include such a calculation and the Board has filed a counterclaim for tuition, the counterclaim shall proceed to a hearing notwithstanding that the petition has been abandoned.
 - b. An order of the Commissioner assessing tuition is enforceable through recording, upon request of the Board pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division, in accordance with N.J.S.A. 2A:58-10.
3. Tuition assessed pursuant to the provisions of N.J.A.C. 6A:22-6 shall be calculated on a per-student basis for the period of a student's ineligible enrollment, up to one year, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23A-17.1. The individual student's record of daily attendance shall not affect the calculation.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

STUDENTS

R 5111.13/Page 14 of 23

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

4. Nothing in N.J.A.C. 6A:22, Policy 5111.13, and this Regulation shall preclude an equitable determination by the Board or the Commissioner that tuition shall not be assessed for all or part of any period of a student's ineligible attendance in the school district when the particular circumstances of a matter so warrant. In making the determination, the Board or Commissioner shall consider whether the ineligible attendance was due to the school district's error.

Adopted: 17 June 2026



REGULATION

~~PROGRAM~~
~~R 2200/page 1 of 1~~
~~CURRICULUM CONTENT (M)~~

R 2200 CURRICULUM CONTENT (M)

Courses of study and instructional material and programs shall be designed to eliminate discrimination and promote understanding and respect between children regardless of race, color, creed, age, marital status, affectional or sexual orientation, gender, gender identity or expression, religion, ancestry, national origins, socioeconomic status, and/or disability.

In order to eliminate possible bias in the curriculum, staff shall use the following criteria:

- A. When instructional material contains stereotypes or discriminatory statements, staff should help pupils identify the stereotypes or discriminatory statement(s) and discuss with pupils the consequences of repeated stereotyping and discriminatory statements.
- B. If a particular instructional material is highly objectionable, staff should not use it; such material should be brought to the attention of the Building Principal so that the Affirmative Action Officer can evaluate the objectionable material. Alternatively, the teacher might discuss the questionable material instead of eliminating it, depending on the makeup and maturity of the class and the purposes of the instruction.
- C. Another recommended technique for handling materials that contain biases or stereotypes is to offset it by using unbiased supplementary material.
- D. Community involvement when developing instructional programs and attendance materials shall be encouraged.

Issued: 25 June 2014
Revised: 26 April 2017
Abolished: 17 June 2026



REGULATION

A-10-c

PROGRAM
R-2411/Page 1 of 3
GUIDANCE COUNSELING (M)

R-2411 GUIDANCE COUNSELING (M)

A. Counseling Services

1. The purpose of guidance and counseling services is to assist students in self-examination, self-evaluation, and analysis of alternatives so that each student can benefit most fully from his/her education and life experiences.

2. Counseling services will include:

- a. Career awareness and exploration, and academic planning through consideration of personal interests, past and potential performance, and present opportunities;
- b. Personal/social development including adjustment to situational problems, understanding of the consequences of personal behavior, and referral to assistance where appropriate; and
- c. Crisis counseling to assist students undergoing extreme emotional reactions that disrupt immediate functioning, including post-crisis planning and referral for treatment as necessary.

3. All counseling services shall be free of bias on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation, gender, gender identity or expression, socioeconomic status, or disability.

B. Career Awareness and Exploration

In fulfillment of the New Jersey Core Curriculum Content Standards, the school district shall provide a comprehensive program of guidance and counseling to facilitate career awareness and exploration for all students which shall be designed to:

1. Assist students in making informed educational and occupational choices;
2. Encourage students to maintain portfolios consisting of accomplishments related to the Cross Content Workplace Readiness Standards;



REGULATION

3. Develop student competency in self management, educational and occupational exploration and career planning;
-
4. Make students aware of the relationship among personal qualities, education, training and the world of work; and
-
5. Acquaint students with the relationship between achieving academic standards and the attainment of career goals.

C. Consulting Services

1. The purpose of consulting services is the improvement of the instructional program and the delivery of educational services by the collaboration of those staff members responsible for the instructional program and the development of individual students.

2. Consulting services will include:

- a. Identification of the needs of students;
-
- b. Identification, evaluation, and program implementation of students with special needs;
-
- c. Development and implementation of preventive and supportive programs to address such problems as student attendance, violence, and suicide.
-
- d. Alerting professional staff to the purposes, functions, and availability of guidance and counseling services;
-
- e. Encouragement of cooperation among teaching staff members and parent(s) in resolving individual student problems and addressing student needs;
-
- f. Establishment and maintenance of fruitful relationships with State and local agencies for the purpose of professional referral and the sharing of experiences;
-
- g. Cooperation with business and industry to facilitate student job placement and vocational training, and
-
- h. Maintenance of a library of occupational and educational information.

D. Evaluation



REGULATION

~~PROGRAM~~
~~R 2411/Page 3 of 3~~
~~GUIDANCE COUNSELING (M)~~

~~The program of guidance and counseling will be reviewed annually to determine its strengths and weaknesses. The following information may be gathered and analyzed in that review:~~

- ~~1. Annual record of graduate placements in post-secondary situations;~~
- ~~2. Assessments of past graduates as to the effectiveness of guidance services received in the high school;~~
- ~~3. Results of surveys of parent(s) and staff evaluations of guidance services;~~
- ~~4. Analysis of the efficacy of outside referrals;~~
- ~~5. Assessments by persons not employed in the school district and expert in the field of guidance and counseling; and~~
- ~~6. The personal evaluations of the guidance and counseling staff members to identify weaknesses in the administration of the program.~~

~~Adopted: 25 June 2014~~

~~Revised: 26 April 2017~~

~~Abolish: 17 June 2026~~



REGULATION

PROGRAM

R 2460.30/page 1 of 3

ADDITIONAL/COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (M)

R 2460.30 ADDITIONAL/COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (M)

The Board of Education shall provide additional or compensatory special education and related services to students with disabilities beyond the age of twenty one pursuant to N.J.S.A. 18A:46-6.3.

As used in N.J.A.C. 18A:46-6.3(h) and this Regulation, "parent" means the natural or adoptive parent, the legal guardian, resource family parent when willing to so serve, a surrogate parent, or a person acting in the place of a parent, such as a grandparent or stepparent with whom the student lives, or a person legally responsible for the student's welfare. "Parent" shall also include an adult student who has attained the age of eighteen, who is not under legal guardianship, and who is entitled to receive special education and related services.

A. Additional Special Education and Related Services

1. Notwithstanding the provisions of N.J.S.A. 18A:46-6, N.J.S.A. 18A:46-8, or of any other law, rule, or regulation concerning the age of eligibility for special education and related services to the contrary, the Board shall:

a. In the 2021-2022 school year, provide special education and related services contained in an Individualized Education Program (IEP) to a student with disabilities who attains the age of twenty-one during the 2020-2021 school year, provided the parent of the student and the IEP team determine that the student requires additional or compensatory special education and related services, including transition services, during the 2021-2022 school year.

(1) A student receiving special education and related services pursuant to N.J.S.A. 18A:46-6.3.a. and A.1. shall not be eligible to receive such education and services beyond June 30, 2022, unless otherwise provided in a student's IEP or as ordered by a hearing officer, complaint investigation, or court of competent jurisdiction.

2. Notwithstanding the provisions of N.J.S.A. 18A:46-6, N.J.S.A. 18A:46-8, or of any other law, rule, or regulation concerning the age of eligibility for special education and related services to the contrary, the Board shall:



REGULATION

a. ~~In the 2022-2023 school year, provide special education and related services contained in an IEP to a student with disabilities who attains the age of twenty one during the 2021-2022 school year, provided the parent of the student and the IEP team determine that the student requires additional or compensatory special education and related services, including transition services, during the 2022-2023 school year.~~

(1) ~~A student receiving special education and related services pursuant to N.J.S.A. 18A:46-6.3.b. and A.2. shall not be eligible to receive such education and services beyond June 30, 2023, unless otherwise provided in a student's IEP or as ordered by a hearing officer, complaint investigation, or court of competent jurisdiction.~~

3. ~~Notwithstanding the provisions of N.J.S.A. 18A:46-6, N.J.S.A. 18A:46-8, or of any other law, rule, or regulation concerning the age of eligibility for special education and related services to the contrary, the Board shall:~~

a. ~~In the 2023-2024 school year, provide special education and related services contained in an IEP to a student with disabilities who attains the age of twenty one during the 2022-2023 school year, provided that the parent of the student and the IEP team determine that the student requires additional or compensatory special education and related services, including transition services, during the 2023-2024 school year.~~

(1) ~~A student receiving special education and related services pursuant to N.J.S.A. 18A:46-6.3.c. and A.3. shall not be eligible to receive such education and services beyond June 30, 2024, unless otherwise provided in a student's IEP or as ordered by a hearing officer, complaint investigation, or court of competent jurisdiction.~~

B. ~~Rights, Privileges, and Remedies~~

1. ~~A student receiving special education and related services, including transition services, pursuant to N.J.S.A. 18A:46-6.3 and this Regulation shall be afforded the same rights, privileges, and remedies provided to students with disabilities pursuant to State law, New Jersey State Board of Education regulations concerning special education, and the Federal "Individuals with Disabilities Education Act," (IDEA) 20 USC §1400 et seq.~~



REGULATION

- ~~2. Any disputes that arise with respect to the provision or nature of services provided to a student with disabilities in the additional year as provided in accordance with N.J.S.A. 18A:46-6.3.a., b. and c., and A. above may be addressed as determined by the parent of the student with disabilities, by either:
 - ~~-~~
 - ~~a. Mediation;~~
 - ~~-~~
 - ~~b. A written request for a complaint investigation submitted to the Director of the Office of Special Education Policy and Dispute Resolution in the New Jersey Department of Education; or~~
 - ~~-~~
 - ~~c. A special education due process hearing pursuant to IDEA, N.J.S.A. 18A:46, or administrative code.~~
 - ~~-~~~~

~~C. Funding~~

- ~~1. The special education and related services, including transition services, provided to students with disabilities pursuant to the provisions of N.J.S.A. 18A:46-6.3 and this Regulation, to the extent permitted by Federal law, be paid for from the monies received by the State or a school district under the Federal "Coronavirus Aid, Relief, and Economic Security (CARES) Act," Pub.L.116-136, the Federal "Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, 2021," Pub.L.116-260, the Federal "American Rescue Plan (ARP) Act," Pub.L.117-2, or any other Federal funding provided to address the impact of the coronavirus pandemic on elementary and secondary schools as it becomes available.~~
- ~~2. To the extent the Federal funds described in N.J.S.A. 18A:46-6.3.e.(1) and C.1. above do not cover the costs borne by the school district to provide the special education and related services, including transition services, to students with disabilities pursuant to the provisions of N.J.S.A. 18A:46-6.3 and this Regulation, the State of New Jersey shall appropriate funds as necessary from the Property Tax Relief Fund to reimburse the school district for these costs.~~
- ~~3. The special education and related services funded pursuant to the provisions of N.J.S.A. 18A:46-6.3.e. may include, but are not limited to, the additional staff, programs, and facilities deemed necessary by the school district to provide the special education and related services, including transition services, required under N.J.S.A. 18A:46-6.~~

~~Adopted: 27 April 2022~~

~~Abolish: 17 June 2026~~

