COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Coffee Creek Elementary School Play Group Room ..... Thursday, May 9, 2024
Coffee Creek Road ..... Business Meeting 3:30 PM
Coffee Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact Brian Burns at 530-266-3344

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mail boxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second Thursday of each month at Coffee Creek Elementary School; Special meetings to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 4470 Coffee Creek Road, Coffee Creek.

The Public's health and well-being are the top priority for the Coffee Creek Elementary School Board; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

Telephone:
Call In Number: 530-266-3344

Brian Burns is inviting you to a scheduled Zoom meeting.

Topic: May Board Regular Meeting
Time: May 9, 2024 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/84528371265?pwd=4fy6RLbBGVbuCrFz0uZ80xyUuPaeOr.1

Meeting ID: 845 2837 1265
Passcode: 345840

Coffee Creek Elementary School District Governing Board:

Peter Kleinsmith, Board Clerk
Suzanne Conrad
Cindy Braman

1.0 Formal Opening

1.1 Call to Order **3:37pm**
1.2 Flag Salute
1.3 Additions or Changes in Agenda

2.0 Comments from the Public on Open Session Agenda-

Persons wishing to address the Board on any item except personnel on the agenda or on items that are within the jurisdiction of the Board and are not on the agenda are invited to do so at the time.. In the interest of time and order, presentations from the public are limited to three minutes per person. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1.) Acknowledge receipt of the information: 2.) refer to staff for further study: 3.0 refer that matter to a future agenda.

No comments from the public.

3.0 Accept Open session Agenda

(Action) Motion by Cindy; Second by Suzanne, Roll Call Vote: 3 ayes

4.0 Consent Agenda

On motion by Suzanne, Second by Cindy, the Coffee Creek School District Governing Board approves consent ACTION items:

(Consent) 4.1 Approval of Governing Board Regular Meeting Minutes of April 18, 2024
(Consent) 4.2 Approval of Resolution 2324-14 Payroll and General Fund Warrants for April 2024

5.0 BUSINESS AND FINANCIAL

(Info) 5.1 Business Services Report

Courtney will attend the Governor's seminar for the 24-25 budget. She will share the information in our June board meeting. Our current budget is in good standings. We are spending more money on food and substitute services.

(Info) 5.2 Students Enrichment Fund Report

No statement available at this time. Last month we moved the 3year-CD to checking account. This will allow the school board more control over this money.

Action) 5.3 Resolution 2324-21 to Close Child Development (Fund 12) Fund

On motion by Suzanne, Second by Cindy, the Coffee Creek School District Governing Board approves Resolution 2324-21 to close the Child Development Fund. Vote: 3 ayes

The money in the fund will be transferred to the district's general funds. The funds are restricted but the district will benefit from the interest earned.

6.0 INSTRUCTIONAL FUNCTION

(Info) 6.1 Teacher's Report

We are preparing the students for the CAASP. Lots of practice and review. The students elected to have an extra week of review before testing. Our test week will start on the 20th of May.

(Action) 6.2 Approve purchasing family annual passes from Turtle Bay for each set of parents at our School

Providing this opportunity allows more freedom for fieldtrips and other learning activities for our families.

On motion by Cindy, Second by Suzanne, the Coffee Creek School District Governing Board approves the purchasing of family annual passes from Turtle Bay for each set of parents at our School.

7.0 BOARD AND ADMINISTRATIVE

(Info) 7.1 Superintendent Report –

Very busy working on many items (ELOP, ELOG, Local Indicators, computers for students) for end of year. Writing LCAP review and next year's LCAP. Brian asked for input from the board for 24-25 LCAP ideas. The board discussed more arts in our STEM activities.

(Action) 7.2 Select date and time for public hearing and adoption of 2024-25 LCAP Budget and Budget Overview for Parents and Community Members. (Thursday, June 13)

The public meeting for the 2024-25 LCAP Budget and Budget Overview for Parents and Community Members will be held at 9:00am on Thursday, June 13.

The adoption meeting for the 2024-25 LCAP Budget and Budget Overview for Parents and Community Members will be held at 9:00am on Friday, June 14.

On motion by Suzanne, Second by Cindy, the Coffee Creek School District Governing Board approves the date and time for public hearing and adoption of 2024-25 LCAP Budget and Budget Overview for Parents and Community Members. Vote: 3ayes

(Action) 7.3 Approve hiring of new certificated employee for the 2024-2025 school year.

On motion by Cindy, Second by Suzanne, the Coffee Creek School District Governing Board approves hiring of Luan Fox as the new certificated employee for the 2024-2025 school year. Vote: 3 ayes

(Action) 7.4 Approve hiring of new classified employee for the 2024-2025 school year.

On motion by Suzanne, Second by Cindy, the Coffee Creek School District Governing Board approves hiring of Melody Pole as the new classified employee for the 2024-2025 school year. Vote: 3 ayes

(Action) 7.5 Approve Resolution #2324-20 Order of Elections

On motion by Cindy, Second by Suzanne, the Coffee Creek School District Governing Board approves. Vote: 3 ayes

8.0 COMMENTS FROM THE BOARD

9.0 ITEMS FOR NEXT AGENDA

Next meeting June 13

LCAP 23-24 year-end review
LCAP Budget Review for parents
LCAP 24-25 presentation for parents and community
2024 NCSIG Risk Control Inspection Report - completed May 16

10.0 ADJOURNMENT