COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
Minutes

Coffee Creek Elementary School Primary Room ..... Thursday, October 12, 2022
Coffee Creek Road ..... Business Meeting 3:30 PM
Coffee Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact Brian Burns at 530-266-3344

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mail boxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second Wednesday of each month at the Coffee Creek Elementary School; Special meetings to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 261 Coffee Creek Road, Coffee Creek.

Telephone:
Call In Number: 530-266-3344

ZOOM:
Brian Burns is inviting you to a scheduled Zoom meeting.

Topic: October Board
Time: Oct 12, 2023 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/84501059380?pwd=sSXIjmMnFdq6TEk3Ok7plsQbPxAJsj.1

Meeting ID: 845 0105 9380
Passcode: 463703

Coffee Creek Elementary School District Governing Board:

Suzanne Conrad, Board Clerk
Peter Kleinsmith
Cindy Braham

1.0 Formal Opening

1.1 Call to Order 3:30pm
1.2 Flag Salute
1.3 Additions or Changes in Agenda

2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA - Under this item the public is invited to address the Board regarding items that are on the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda

3.0 ACCEPT OPEN SESSION AGENDA

(Action) On motion by Peter, Second by Cindy, the Coffee Creek School District Governing Board accepts the Open Session Agenda. Vote:3 ayes

4.0 CONSENT AGENDA - The following consent agenda items are considered to be routine by the Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Board members so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

On motion by Peter, Second by Cindy, the Coffee Creek School District Governing Board approves consent ACTION items:

(Consent) 4.1 Approval of Governing Board Regular Meeting Minutes of September 14, 2023
(Consent) 4.2 Approval of Resolution 2223-04 Payroll and General Fund Warrants for September
(Consent) 4.3 Approval of Quarterly Report on Williams Uniform Complaints – Quarter 1, 2023

Suzanne asked Courtney to clarify two items on the Fund Balance Summary concerning "Budget", "Actuals", and Balanced. Courtney explained that only a percentage of our money has come in since we are early in the school year. Currently we are waiting for more of our money to be deposited into our accounts.

5.0 BUSINESS AND FINANCIAL

(Info) 5.1 Business Services Report

We are in good standing with our budget. We have money available in several categories that we will need to strategically spend. Both the Block Grant and the Music Grant lost money to budget restructuring. The district has not used this money yet. We have spent all but a couple hundred dollars of our Covid Money. We will have 100% of the money spent before the deadline. We have $2600 for teacher training and development.

(Info) 5.2 Student Special Funds Report

Our bank statements did not arrive. We have not spent any money out of the account this year. We are trying to coordinate everyone's schedule to meet at the bank to sign paperwork for approval to sign checks for the school.

6.0 INSTRUCTIONAL FUNCTION

(Info) 6.1 Teacher's Report

Lin asked for clarification and budget amounts for several items in our budget report that relate to student curriculum. Students have been reading the "I Survived" series. They love these books.

7.0 BOARD AND ADMINISTRATIVE

(Info) 7.1 Superintendent's Report – Student Education Fund, Kitchen

At this time Trinity County is asking that we pay for a permit for the new dishwasher. TCOE is still working on getting this removed. Trinity County inspected our water treatment unit and we passed inspection. Brian is getting more information from CalKids regarding student's investments into their higher education.

(Info) 7.2 Review BP 1312.3 Uniform Complaint Procedures

Our current BP 1312.3 needs to be updated with current language. Brian will update the BP and add the AR and share with the board at our November meeting for a first reading.

(Info) 7.3 Discuss Future Plans for CCES District

The board heard from Fabio Robles (Superintendent for TCOE) on his desire to keep the school open. He has offered all of his support from the county office to keep CCES open net year with teachers and an administrator. The board discussed the options that are on the table for the future of CCES. We will be gathering more information and feedback from our parents to share at the next board meeting. TCOE will create a letter to share with parents and the community that will reflect a desire to keep CCES open. The letter will be reviewed by the school board before it is sent out to parents.

8.0 BOARD COMMENTS

9.0 ITEMS FOR NEXT BOARD MEETING

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD
Board Policy 1312.3 and AR 1312.3
Special Enrichment Fund Future

10.0 ADJOURNMENT 5:00pm