COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
Minutes

Coffee Creek Elementary School Primary Room ..... Friday, August 11, 2023
Coffee Creek Road ..... Business Meeting 3:30 PM
Coffee Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact Brian Burns at 530-266-3344

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mail boxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second Thursday of each month at the Coffee Creek Elementary School; Special meetings to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 261 Coffee Creek Road, Coffee Creek.

Brian Burns is inviting you to a scheduled Zoom meeting.

Topic: August Board Meeting
Time: Aug 11, 2023 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/84058113541?pwd=ZmpyZVlVeW5CaGNYU3hRcUJBQURTZz09

Meeting ID: 840 5811 3541
Passcode: 6X1vmp

Coffee Creek Elementary School District Governing Board:

Suzanne Conrad– Board Clerk
Peter Kleinsmith
Cindy Braham

1.0 Formal Opening

1.1 Call to Order 3:35pm
1.2 Flag Salute
1.3 Additions or Changes in Agenda

Added action item 5.3 Application for Funding for Title I and Title V for the 2023-2024 school year

2.0 Comments from the Public on Open Session Agenda-

Persons wishing to address the Board on any item except personnel on the agenda or on items that are within the jurisdiction of the Board and are not on the agenda are invited to do so at the time.. In the interest of time and order, presentations from the public are limited to three minutes per person. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1.) Acknowledge receipt of the information: 2.) refer to staff for further study: 3.0 refer that matter to a future agenda.

3.0 Accept Open Session Agenda

(Action) On motion by Pete, Second by Suzanne, the Coffee Creek School District Governing Board accepts the Open Session Agenda. Roll Call Vote: Ayes

4.0 Consent Agenda

On motion by Peter, Second by Suzanne, the Coffee Creek School District Governing Board approves consent ACTION items:

(Consent) 4.1 Approval of Governing Board Meeting Minutes of June 19, 2023
(Consent) 4.2 Approval of Governing Board Meeting Minutes of June 20, 2023
(Consent) 4.3 Approval of Resolution 2223-21 Payroll and General Fund Warrants for June 2023
(Consent) 4.4 Approval of Resolution 2324-02 Payroll and General Fund Warrants for July 2023
(Consent) 4.5 Approval of Quarterly Report on Williams Uniform Complaints-Quarter 4, 2022-23

No complaints for Quarter 4 2022-2023. Suzanne requested that the addition of "education" be added to the proposed student investment account in the minutes from June 20, 2023. The board agreed with this request.

5.0 BUSINESS AND FINANCIAL

(Info) 5.1 Business Services Report

Courtney was absent for the meeting. Brian presented the budget. Very few changes in the budget over the summer. We are waiting for the California Legislature to vote on specific bills that will effect school budgets.

(Info) 5.2 Student Enrichment Fund Report

Our school Audit has changed which items can be deposited into this account. Linda has made the corrections based on the auditor's recommendations. We will be using the funds for school based field trips that occur during the regular school day.

(Action) 5.3 Application for Funding for Title I and Title V for the 2023-2024 school year

Each year will fill out the application for Title II and Tite V funding. These are the only categories in which we qualify for funding. The county office requests that we have board approval for these item.
On motion by Peter, Second by Cindy, the Coffee Creek School District Governing Board approves Item 5.3 Application for Funding for Title I and Title V for the 2023-2024 school year.

Cindy joined our meeting.

6.0 INSTRUCTIONAL FUNCTION

(Info) 6.1 Teacher's Report

We are focusing our ELOP money to provide targeted instruction for each of our students. We will balance this with fun activities to broaden their knowledge. We are purchasing the remainder of our instructional materials.

7.0 BOARD AND ADMINISTRATIVE

(Info) 7.1 Superintendent's Report – tennis court, kitchen,

Brian needs to take pictures of the tennis court and send to the concrete repair company. Brian's goal for this year is to send in a monthly article to the North 40. We are waiting for TCOE to provide new Gmail accounts for all of our board members. We are working through TCOE to solve a kitchen issue with our new dishwasher and Environmental services. Brian will provide updates each month until the issue is solved.

8.0 ITEMS FOR NEXT AGENDA

Next Board Meeting: September 8, 3:30pm

9.0 BOARD MEMBER COMMENTS

Peter will be asking Tammy if she can help the school with fresh vegetables. Suzanne will be asking a friend to deliver her vegetables to the school while she is on vacation. Peter and Suzanne will be heading down to Coast Central Credit Union to create new signatures to deal with school business.

10.0 ADJOURNMENT 4:38pm