COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Coffee Creek Elementary School Intermediate Room .....Wednesday, January 11, 2024
Coffee Creek Road ..... Business Meeting 3:30 PM
Coffee Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact Brian Burns at 530-266-3344

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mail boxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second Thursday of each month at the Coffee Creek Elementary School; Special meetings to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 261 Coffee Creek Road, Coffee Creek.

The Public's health and well-being are the top priority for the Coffee Creek Elementary School Board; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

Telephone: 530-260-3344

Brian Burns is inviting you to a scheduled Zoom meeting.

Topic: January Board Meeting
Time: Jan 9, 2024 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/88569052363?pwd=FLqKba4BbQk0QeGqxyPAkK27TOqHaD.1

Meeting ID: 885 6905 2363
Passcode: 841657

Coffee Creek Elementary School District Governing Board:

Peter Kleinsmith, Board Clerk
Suzanne Conrad
Cindy Braman

1.0 Formal Opening
- 1.1 Call to Order 3:30 pm
- 1.2 Flag Salute
- 1.3 Additions or Changes in Agenda

2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA - Under this item the public is invited to address the Board regarding items that are on the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda

3.0 ACCEPT OPEN SESSION AGENDA

(action) On motion by Suzanne, Second by Cindy, the Coffee Creek School District Governing Board accepts the open session agenda. Vote: 3 Ayes

4.0 CONSENT AGENDA - The following consent agenda items are considered to be routine by the Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Board members so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

On motion by Cindy, Second by Suzanne, the Coffee Creek School District Governing Board approves consent ACTION items: Vote 3 Ayes

(consent) 4.1 Approval of Governing Board Regular Meeting Minutes of December 14, 2023
(consent) 4.2 Approval of Resolution 2223-08 Payroll and General Fund Warrants for December
(consent) 4.3 Approval of Quarterly Report on Williams Uniform Complaints – Quarter 2, 2023

5.0 BUSINESS AND FINANCIAL

(info) 5.1 Business Services Report

Governor proposed budget had original 68 billion deficit now only 30 billion. We will see how this affects the school budgets. The COLA was lowered. This will reduce higher pay for school staff members. This will make it more difficult to get new people up here in CCES. Courtney will provide a detailed outcome of the budget in May. At this time there are no cuts to school funding.

(info) 5.2 Student Funds Report

Our Student Funds are the same. We have a 3 year CD that will mature in April. We need to determine what we need to do with this CD. A 5yr CD provides a higher interest rate.

6.0 INSTRUCTIONAL FUNCTION

(info) 6.1 Teacher's Report

The students are doing great. It has been a challenging start of the new year. One or both teachers have been out for the first two weeks of school. At least one students has been absent for the last two weeks.

7.0 BOARD AND ADMINISTRATIVE

(info) 7.1 Superintendent's Report 700 Forms

All board members completed their 700 forms. Brian will take them down to TCOE on Tuesday. TCOE will take them to the County Clerk.

(info) 7.2 School Accountability Report Card (SARC)

Most of the SARC report is not useful for our school. Our population is too small to populate most academic scores. Brian will contact CDOE to find out why our student population is not correct.

(info) 7.3 Determine Fee/reimbursement for getting food for school lunch.

At the next meeting we will have this as an action item. We are looking at three options for this.

1. District pays mileage rate and hourly rate for picking up the food.
2. Trinity Center supplies the meals and our students complete the Free and Reduced lunch forms for Trinity Center School District.

3. Students will bring their lunch from home.

(info) 7.4 Discuss new teacher and para professional positions and salaries.

Courtney provided information to pay for a teacher and para without using money out of our emergency fund. Brian will look to see if TCOE can pay for an administrator for the school. This saves the district a lot of money. Next meeting we will look at the job descriptions for the teacher and para**.**

8.0 BOARD COMMENTS

Bonnie has showed interest in the para position here at CCES. Ellie made honor roll and had the best grades in Reading. We are very proud of our former student and thank the teachers for the hard work.

There was a request to move the March meeting from the 7th to the 14th. Everyone agreed that this would work with their schedules.

9.0 ITEMS FOR NEXT BOARD MEETING

Discuss Coast Central Certificate $16k
Brown Act Item to discuss
Lin will have information on time and costs for picking up the food for the first half of the school year.

10.0 ADJOURNMENT 4:55pm