COFFEE CREEK ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
AGENDA

Coffee Creek Elementary School Intermediate Room .....Wednesday, December 14, 2023
Coffee Creek Road ..... Business Meeting 3:30 PM
Coffee Creek, California .....

In compliance with Government Code Section 54954.2(a), the Coffee Creek School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact Brian Burns at 530-266-3344

All CCESD Board of Trustee Meeting Agendas are posted at the following locations: Coffee Creek School, C.C. Fire Station mail boxes, and the Trinity County Office of Education. All regularly scheduled Board of Trustees meetings are scheduled at 3:30 PM on the second Thursday of each month at the Coffee Creek Elementary School; Special meetings to be called as necessary. Board agenda documents are available for inspection 72 hours before each Regular Board meeting and 24 hours before Special Board meetings at the Coffee Creek Elementary School located at 261 Coffee Creek Road, Coffee Creek.

The Public's health and well-being are the top priority for the Coffee Creek Elementary School Board; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

Telephone: 530-260-3344

Topic: December Regular Meeting
Time: Dec 14, 2023 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/87327015058?pwd=GNpaESCtkv5IT5Ha8TYXKXucbGbVRT.1

Meeting ID: 873 2701 5058
Passcode: 031066

Coffee Creek Elementary School District Governing Board:

Suzanne Conrad
Peter Kleinsmith
Cindy Braham

1.0 Formal Opening

1.1 Call to Order
1.2 Flag Salute

2.0 ADDITIONS OR CHANGES IN AGENDA

3.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA – Persons wishing to address the Board on any item except personnel on the agenda, or on items that are within the jurisdiction of the Board and are not on tonight's agenda are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

4.0 ACCEPT OPEN SESSION AGENDA

(Action) On motion by_____, Second by_____, the Coffee Creek School District Governing Board accepts the Open Session Agenda.

5.0 CONSENT AGENDA - The following consent agenda items are considered to be routine by the Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Board members so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

On motion by_____, Second by_____, the Coffee Creek School District Governing Board approves consent ACTION items:

(Consent) 5.1 Approval of Governing Board Regular Meeting Minutes of November 9, 2023

(Consent) 5.2 Approval of Resolution 2324-06 Payroll and General Fund Warrants for November, 2023

6.0 BOARD ORGANIZATION

(action) 6.1 Annual Organizational Meeting of the Board of Trustees Required by the Education Code 35022, 35143 and Board Bylaw 9100, for the Purpose of Electing Officers to Serve for the Term December 2023 through November 2024

A. Election of Board Clerk
B. Appoint a Secretary to the Board
C. Approval of Resolution 2324-07 Authorization to Sign Orders Drawn on CCESD Funds

(action) 6.2 Adoption of Resolution 2324-08 Determination of the Time, Date and Location of Regular Meetings of the Board of Trustees for the 2024 Calendar Year
BE IT RESOLVED to set the time, date and location of the regular meetings of the Board of Trustees of the Coffee Creek Elementary School District for the 2024 calendar year

7.0 BUSINESS AND FINANCIAL

(Info) 7.1 1st Interim Narrative Financial report

(Info) 7.2 5 Year Developer Fee Report

(Info) 7.3 Special Student Funds Report

8.0 INSTRUCTIONAL FUNCTION

(Info) 8.1 Teachers Report

(Action) 8.2 Approve use of the Special Student Fund for the School Spring Field Trip to Great Wolf Lodge in Manteca, CA.

9.0 BOARD AND ADMINISTRATIVE

(Info) 9.1 Superintendent's Report

(Info) 9.2 Brown Act Review

10.0 BOARD COMMENTS

11.0 ITEMS FOR NEXT BOARD MEETING

Advertise for board position

Williams Uniform Complaints

12.0 ADJOURNMENT