MEDICATION PROCEDURES

Medication may be administered by designated Andrews ISD personnel in compliance with the procedures outlined below.
All medication dispensed in the clinic must have a signed physician/health care provider order, including over-the-counter medication. The Nursing Practice Act dictates which licensed medical professionals a registered nurse may carry out medication orders from. At this time, licensed chiropractors are not included, therefore, their orders will not be accepted.

1. **Prescription medication** must be unexpired and in a prescription bottle/box accompanied by a pharmacy label that states the student's name, medication name and directions for dispensing the medication.
    - a. Prescription order must be written/signed by a physician licensed to practice in Texas.
    - b. A new order is required for any dosage or medication change on prescription medication.
    - c. Controlled substances will be counted and quantity verified by parent/guardian and designated Andrews ISD personnel upon delivery and pickup.
2. **Over-the-counter medication** must be unexpired and in the unopened bottle or box.
    - Order must be written/signed by a physician licensed to practice in Texas.
    - A new order is required for any dosage or medication change on over-the-counter medication.
3. Narcotic pain medications prescribed for temporary medical conditions will not be administered or kept on campus.
4. All medications needed during the school day must be provided and delivered by parent/guardian.
5. Medication(s) will not be accepted without the appropriate completed form(s), including all required signatures.
6. A separate form must be completed for each medication provided for a student.
7. All clinic forms must be signed on or after June 1 to be valid for the upcoming school year and will apply to that school year only.
8. Initial/first dose of any medication will not be administered in the clinic.
9. Medication must be kept in the school clinic and administered by designated Andrews ISD personnel.
10. No medication will be sent home with a student. Parents/Guardians must pick up all medications whether prescription or over the-counter.
11. Scheduled medications that can be administered at home will not be administered at school unless a specific time of administration during school hours is prescribed by a physician.
12. A student may be allowed to self-carry and self-administer emergency medication as long as the appropriate self-carry form is received by the clinic. The form must be completed and include all required signatures.
13. Andrews ISD personnel will not administer any medications that are not FDA approved. This includes but is not limited to herbal substances, anabolic steroids and dietary supplements. Exceptions may be granted if prescribed by a physician and required by the IEP or Section 504 plan of a student with a disability. Reliable information must be provided in writing and signed by the prescribing physician regarding the safe use of the product including side effects, toxicity, drug interactions and adverse effects.

In accordance with the Nurse Practice Act; Texas Administrative Code, Section 217.11, the Registered Nurse and the Licensed Vocational Nurse have the responsibility and authority to refuse to administer medications that, in the nurse's judgment, are contraindicated for administration to the student.