Special Education Local Plan Area (SELPA) Local Plan

SELPA | San Mateo County | Fiscal Year | 2026-27

LOCAL PLAN

Section E: Annual Service Plan

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

Local Plan Annual Submission

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Local Plan Section E: Annual Service Plan

California *Education Code* (*EC*) sections 56205(b)(2) and (d); 56001, and 56195.9

The Local Plan Section E. Annual Service Plan must be adopted at a public hearing held by the SELPA Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing Local Plan Section E. Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations* (34 *CFR*) Section 300 156(b), Title 5 of the *California Code of Regulations* (5 *CCR*) 3001(r) and the applicable portions 3051 et seq , and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**

Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.

☑ 330–Specialized Academic Instruction/ Specially Designed Instruction

Provide a detailed description of the services to be provided under this code

Adapting, as appropriate, to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. (34 CFR 300 39(b)(3))

☐ *Service is Not Currently Provided*

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☐ 210–Family Training, Counseling, Home Visits (Ages 0-2 only) ■ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities

There are currently no students in the SELPA with an IEP or IFSP requiring this service.

☐ 220–Medical (Ages 0-2 only) ■ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no students in the SELPA with an IEP or IFSP requiring this service.

☐ 230–Nutrition (Ages 0-2 only) ■ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

There are currently no students in the SELPA with an IEP or IFSP requiring this service

■ 240–Service Coordination (Ages 0-2 only) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes the coordination of special education and related services

■ 250–Special Instruction (Ages 0-2 only) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction, curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's Individual Family Service Plan (IFSP), providing families with information, skills, and support related to enhancing the skill development of the child, and working with the child to enhance the child's development

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☑ 260–Special Education Aide (Ages 0-2 only) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

"Paraprofessionals that provide instructional support, which may include the following special education services'(l) provide one-on-one tutoring if such tutoring is scheduled at a time when a student would not otherwise receive instruction from a teacher (2) assist with classroom management, such as organizing instructional and other matenals(3) provide instructional assistance in a computer laboratory(4) conduct parental involvement activities(5) provide support in a library or media center(6) act as a translator*) provide instructional support services under the direct supervision of a teacher "

☑ 270–Respite Care (Ages 0-2 only) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability

☑ 340–Intensive Individual Service

Provide a detailed description of the services to be provided under this code

Individualized Education Program (IEP) Team determination that student requires additional support for all or part of the day to meet his or her IEP goals

☐ *Service is Not Currently Provided*

☑ 415–Speech and Language ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

"Services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability), abnormal voice quality, pitch, or loudness, fluency; hearing loss, or the acquisition, comprehension, or expression of spoken language Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic, or cultural factors are not included. Services include- specialized instruction and services, monitoring, reviewing, and consultation

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Services may be direct or indirect including the use of a speech consultant"

Is the SELPA's average SLP caseload >55? ☐ Yes ■ No

The average caseload for speech, language, and hearing specialists in the SELPA shall not exceed 55 cases, unless the SELPA Local Plan specifies a higher average caseload and the reasons for the greater average caseload. *EC* 56363 3

SELPA Average SLP Caseload 53

Reasons for greater than 55 average caseload

■ 425–Adapted Physical Education ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program (CCR Title 5 §3051 5).

■ 435–Health and Nursing· Specialized Physical Health Care ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Health care services means those health services prescribed by the child's licensed physician and/or surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (CCR §3051 12(b)(1)(A)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing (EC 49423 5 (d))

■ 436–Health and Nursing Other ☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers These services do not include any physician-supervised or specialized health care service. IEP-required health and nursing services are expected to supplement the regular health services program (34 CFR 300 34, OCR Title 5 §3051 12 (a))

☑ 445–Assistive Technology ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices, training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers (34 CFR Part 300 6)

☑ 450–Occupational Therapy ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities Both direct and indirect services may be provided within the classroom, other educational settings or the home; in a group or on an individual basis, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents Services are provided, pursuant to an Individualized Education Program (IEP), by a qualified occupational therapist registered with the American Occupational Therapy Certification Board (CCR Title 5 § 3051 6, EC Part 30 §56363)

☑ 460–Physical Therapy ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

These services are provided, pursuant to an Individualized Education Program (IEP), by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices Services may be provided within the classroom, other educational settings or in the home; and may occur in groups or individually These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents (B&PC Ch 5 7, CCR Title 5 §3051 6, EC Part 30 §56363, GC-Interagency Agreements Ch 26 5 §7575(a)(2))

☑ 510–Individual Counseling

Provide a detailed description of the services to be provided under this code

One-to-one counseling, provided by a qualified individual pursuant to an IEP Counseling may focus on aspects, such as educational, career, personal, or be with parents or staff members on learning problems or guidance programs for students Individual counseling is expected to supplement the regular guidance and counseling program (34 CFR § 300 24(b)(2), (CCR Title 5 §3051 9)

☐ *Service is Not Currently Provided*

☑ 515–Counseling and Guidance ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP Counseling may focus on aspects, such as educational, career, personal, or be with parents or staff members on learning problems or guidance programs for students Individual counseling is expected to supplement the regular guidance and counseling program (34 CFR § 300 24(b)(2), (CCR Title 5 §3051.9)

☑ 520–Parent Counseling ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Individual or group counseling provided by a qualified individual pursuant to an Individualized

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Education Program (IEP) to assist the parent(s) of special education students in better understanding and meeting their child's needs, may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program (34 CFR §300 31 (b)(7), CCR Title 5 §3051 11)

☑ 525–Social Worker Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Services provided pursuant to an Individualized Education Program (IEP) by a qualified individual, includes, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program Social work services are expected to supplement the regular guidance and counseling program (34 CFR §300 24(b)(13), CCR Title 5 §3051 13)

☑ 530–Psychological Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

These services, provided by a credentialed or licensed psychologist pursuant to an Individualized Education Program (IEP), include interpreting assessment results to parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, planning programs of individual and group counseling and guidance services for children and parents These services may include consulting with other staff in planning school programs to me'et the special needs of children as indicated in the IEP (CFR Part 300 §300 24) IEP-required psychological services are expected to supplement the regular guidance and counseling program (34 CFR §300 24, CCR Title 5 §3051 10)

☑ 535–Behavior Intervention Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment (CCR Title 5 §3001(d))

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☐ 540–Day Treatment Services

☑ *Service is Not Currently Provided*

☑ 545–Residential Treatment

Provide a detailed description of the services to be provided under this code

A 24-hour out-of-home placement that provides intensive therapeutic services to support the educational program (Welfare and Institutions Code, Part 2, Chapter 2 5, Art 1, §5671))

☐ *Service is Not Currently Provided*

☑ 610–Specialized Service for Low Incidence Disabilities

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Low incidence services are defined as those provided to the student population of orthopedically impaired (01), visually impaired (VI), deaf, hard of hearing (HH), or deaf-blind (DB) Typically, services are provided in education settings by an itinerant teacher or the itinerant teacher/specialist. Consultation is provided to the teacher, staff and parents as needed These services must be clearly written in the student's Individualized Education Program (IEP), including frequency and duration of the services to the student (CCR Title 5 §3051.16 & 3051 18).

☑ 710–Specialized Deaf and Hard of Hearing Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

These services include speech therapy, speech reading, auditory training and/or instruction in the student's mode of communication Rehabilitative and educational services, adapting curricula, methods, and the learning environment, and special consultation to students, parents, teachers, and other school personnel may also be included (CCR Title 5 §3051 16 and 3051 18).

☑ 715–Interpreter Services

☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals, whose communication is

normally sign language, by a qualified sign language interpreter This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student (CCR Title 5, §3051.16)

☑ 720–Audiological Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

These services include measurements of acuity, monitoring amplification, and frequency modulation system use Consultation services with teachers, parents or speech pathologists must be identified in the Individualized Education Program (IEP) as to reason, frequency and duration of contact, infrequent contact is considered assistance and would not be included (CCR Title 5 §3051 2)

☑ 725–Specialized Vision Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

This is a broad category of services provided to students with visual impairments It includes assessment of functional vision, curriculum modifications necessary to meet the student's educational needs, including Braille, large type, and aural media, instruction in areas of need; concept development and academic skills, communication skills (including alternative modes of reading and writing); social, emotional, career, vocational, and independent living skills It may include coordination of other personnel providing services to the students (such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others) and collaboration with the student's classroom teacher (CAC Title 5 §3030(d), EC 56364 1)

☑ 730–Orientation and Mobility ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move Students are trained to develop skills to enable them to travel safely and independently around the school and in the community It may include consultation services to parents regarding their children requiring such services according to an Individualized Education Program (IEP)

☐ 735–Braille Transcription ☑ *Service is Not Currently Provided*

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Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities

There are currently no students in the SELPA with an IEP or IFSP requiring this service.

☑ 740–Specialized Orthopedic Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment (CAC Title 5, §3030(e) & 3051 16)

☑ 745–Reader Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Any specialized assistance provided for students who are print-impaired, whether the impairment is the result of a visual disability, other physical disability, or reading disability This may include but is not limited to, readers provided for examinations, textbooks, and other course related reading assignments and may also include recorded materials

☑ 750–Note Taking Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently This may include, but is not limited to, copies of notes taken by another student, transcription of tape-recorded information from a class, or aide designated to take notes This does not include instruction in the process of learning how to take notes.

☑ 755–Transcription Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription service to convert materials from print to a mode of communication suitable for the student This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction

☐ 760–Recreation Service, Including Therapeutic Recreation ■ *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities

There are currently no students in the SELPA with an IEP or IFSP requiring this service.

■ 820–College Awareness Preparation ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

The result of acts that promote and increase student learning about higher education opportunities, information and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility and financial aid

■ 830–Vocational Assessment, Counseling, Guidance, and Career Assessment ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment and may include provision for work experience, job coaching, development and/or placement, and situational assessment This includes career counseling to assist student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions (Title 5 §3051 14)

■ 840–Career Awareness ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision in paragraph (1)(c)(vi), self-advocacy, career planning, and career guidance There is a need for coordination between this provision and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds (34 CFR-§300 29)

■ 850–Work Experience Education ☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree. (34 CFR 300 26).

☑ 855–Job Coaching ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

A service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions The service is provided by a job coach who is highly successful, skilled, and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance

☑ 860–Mentoring ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions The service is provided by a job coach who is highly successful, skilled, and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance

☑ 865–Agency Linkages (referral and placement) ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as Title I of the Rehabilitation Act of 1973 (vocational rehabilitation), Title XIX of the Social Security Act (Medicaid), and Title XVI of the Social Security Act (supplemental security income). (34 CFR §613).

☑ 870–Travel and Mobility Training ☐ *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Orientation and mobility services- (i) Means services provided to blind or visually impaired children by qualified personnel to enable those students to attain systematic orientation to and safe movement within their environments in school, home, and community.

☒ 890–Other Transition Services ☐ *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

☐ 900–Other Related Service ☒ *Service is Not Currently Provided*

+ - Description of the "Other Related Service"

Qualifications of the Provider Delivering "Other Related Service"