

Charter School for Applied Technologies

Board Meeting Minutes

May 20, 2026



Public Comments

Minutes

- Minutes from 04.19.2026
 - Motion to Approve – Mr. Cinquino
 - Second – Mr. Carlo
 - Motion approved.

Presentation: Northeast Charter School Network – Anna Hall, this presentation has been delayed and projected to be rescheduled for the next Board meeting on June 9, 2026.

Administrative Reports

- **Administrative Report** – Mr. Lyle began the by announcing that the previously scheduled Northeast Charter School Network presentation by Executive Director, Anna Hall, is projected to be rescheduled for the next Board meeting on June 9, 2026. Additionally, Lyle formally invited all the Board trustees to attend the upcoming 2026 Commencement Ceremony at Kleinhans Music Hall on Friday June 26 from 7-9:30pm.
 - Mr. Verrall distributed a supplemental description of several proposed schoolwide organizational changes to take effect immediately. Verrall provided his rationale of these changes and how he envisioned they would contribute to increased organizational effectiveness. Verrall mentioned an idea of creating a two-house academy system structure at each grade level in the K-5 school to better facilitate the Professional Learning Communities process by decreasing the number of members on each team. Lastly, Verrall touched on his plan to revise the district's Bring-Your-Device (BYO) policy that he viewed as not in compliance with NYS Distraction Free law that limits students' usage of internet-enabled devices during the school day. Verrall indicated that more details regarding the plan would be distributed to parents and stakeholders shortly before the closeout of this school year.
- **Principal's Report** - Mrs. Jurewicz provided a summary regarding the administration of the spring NYS Assessments in ELA, Math and Science (5th) which transpired over the last month without any major technical issues. CSAT K-5 testing participation rates were between 98-99%. Though results will not be known until next school year Jurewicz reported that the tests appeared to be fair in assessing those skills and standards that have come to be expected. Currently, the school is focusing on closing out the school year with a focus on the RALPH character traits. This renewed attention is needed as the year comes to an end and typically there is an increase in minor student misbehaviors. Lastly, the school has just completed its first round of incoming kindergartener screenings of about 40 students.

Permanent Board Committees

- **Quality Assurance** – Ms. Smith provided the QA report which focused on K-5 ELA and math growth as indicated by iReady assessments that have been administered throughout the year. Additionally, Smith indicated that the staff have worked to standardize the reports provided to the Board for consistency's sake and ease of interpretation. Overall, the reading graphs on pages six and seven illustrate an unflatteringly low percentage of students who are proficient in ELA/Reading however last year the school's actual assessment scores outperformed the iReady predictions. Smith indicated that the school has moved to increase literacy interventions by integrating a new phonics program to supplement the advent of the smaller class sizes in grades K-2. The Board discussed the possibility of adding literacy specialists in both reading and math. Verrall indicated that next year the entire school will be cyclically tracking K-12 assessment data.
- **Finance** – None
- **Career Readiness** – Mr. Bigouette provided narrative around the CR report touching on several highlights of the past two months including Senior Signing Day in which 100 Senior students participated. Additionally, Bigouette announced that on June 10th, the middle school will be holding its Expo showcasing career exploration with many invited community partners/resources attending from

5-7pm. Lastly, the high school is projecting to have 90 Seniors participate in an Internship next school year.

- **PTO** – Mr. Campbell reported out that the PTO recently held a skate party and is planning to sponsor an upcoming **Hoppers** movie night on June 5th. Middle school teachers Madeline Hemmer (math) and Jennifer Ness (math) have agreed to join the PTO. High school Business teacher, Amy Gambino has volunteered her time to setup the CSAT PTO Facebook page, with Campbell serving as the page administrator. Campbell has also reached out to our new Regent, Keith Wiley, to determine if he might was to come and tour CSAT.

Ad Hoc Board Committees

- **Appeals** – Mr. Loveria reported out appeals in Mr. Donnelly's absent stating that since the April Board meeting there have been two appeals, both originating from students recently permanently suspended. Mr. Cornacchio denied the appeal of a 7th grade student involved in multiple infractions of E.12. and E.14. Currently, Mr. Donnelly is considering a second appeal as it relates to a 7th grade student who was recently expelled for multiple instances of physical aggression.

Old Business

- None

New Business

- **Enrollment** – Mr. Loveria reported out the current enrollment stands at 2272. Additionally, Loveria reported out on the current 2026-2027 enrollment projections where grades K-3 are still trending low however the Marketing Dept. is aware of this and is continuing to recruit throughout the summer. Typically, the school is able to recruit an additionally 20-30 Kindergarten students during the summer recess period (July & August).
- **Personnel Report** – Mr. Lyle
 - Mr. Lyle discussed the personnel report.
 - Motion to Approve – Mr. Carlo
 - Second – Mr. Cinquino
 - Personnel report approved.

Motion to Adjourn

- Motion – Ms. Smith
 - Second – Mr. Kottakis
- Meeting adjourned at 5:50 pm.

Agenda Setting

Next meeting is **June 9, 2026**.

Attendance in person: Joseph Berti, Lisa Smith, Jason Campbell, Bryan Carlo, Steve Kottakis, John Cinquino,

Others: Andrew Lyle, Garrick Loveria, Tanya Moore, Eon Verrall, Sue Jurewicz, Ann Morgante, Brett Lutterbein, Dara Seeley, Chris Bigouette, Tara Puff, Nicole Killion, Nadine Williamson