

SENIOR PARKING RULES AND REGULATIONS

Each driver **MUST** adhere to all of the rules and regulations in order to maintain their right to park in school grounds. They are as follows:

- Students must submit a completed application with photocopies of their valid driver's license and car registration(s) in order to be considered for a parking permit. No more than two cars may be registered per student. No student will be permitted to park on school grounds without an approved parking permit. Vehicles will be checked and any unregistered vehicles will be ticketed and/or towed at owner's expense. All parents are required to view the **Defensive Driving video** located on the **RHS website** and complete the **Defensive Driving Survey**. Students who did not attend the in-person presentation in March of 2026, must also view the video and complete the survey located on our website.
- All students receiving a parking permit will be assigned a designated parking spot and **MUST** park their car in that location within the yellow lines. **NEVER** park in the faculty spaces, along the curbs, on grass surfaces, or on walking paths designated for pedestrian use. If you arrive at school and find someone parked in your spot you should park in an unnumbered parking spot and then come into the main office to make us aware.
 - Only cars that are registered to you are permitted to park in your spot unless you have been given administrative approval to do so.
 - Parking permits are **NOT** to be transferred from individual to individual or from car to car.
 - If for some reason you drive a vehicle to school which is not a vehicle originally registered, it is the student's responsibility to notify the office prior to the beginning of the school day.
- Priority will be given to the following students: those who participate in co-op or senior option and have a schedule which requires them to arrive late and/or leave early; students who choose to share a spot with a classmate and carpool to school; student activity officers whose responsibilities often require them to stay late at night. Remaining spots will be randomly assigned. A waiting list will be established for students who are not assigned a spot in September. **We will assign additional spots at the start of the third marking period. Students who are awarded spots at that time will be required to pay \$25 before they are given their parking tag.**
- Students who illegally parked on campus during their junior years and students who have outstanding obligations will be put on the waiting list. Students who, during their junior year, violated school policy and were assigned in-school or out-of-school suspension will automatically be placed at the bottom of the waiting list.
- Drivers and passengers are to exit vehicles promptly after parking and proceed into the school building. No loitering is permitted in the parking lot.
- Do not pick up or discharge passengers anywhere other than your assigned spot. You should not use the front entrance as a loading or unloading zone. There is no parking in front of the building at any time. Do not pull out between buses. Do not drive through crosswalks. All buses must depart before you exit your parking spot. No driver is allowed to pass a moving school bus. All passengers must be inside moving vehicles. No one is to be transported on hoods, trunks, bumpers, etc. **Speed limit is 15 mph.** As indicated below, unsafe use of a vehicle in the parking lot is grounds for loss of parking privileges.
- **Student parking is a privilege and entails responsibility on the part of the student. Parking permits can be revoked for the following reasons:**
 - **Operating your vehicle in an unsafe manner**
 - **Leaving school without permission**
 - **Excessive tardiness and absences**
 - **Any infraction which results in Out of School Suspension**
 - **Any other violation of regulations regarding parking privileges at Roxbury High School (i.e., not obeying school speed limit, caught smoking in a car or on school grounds, etc.)**

Please note: The registration fee will not be refunded to students who have their parking privileges revoked.

ROXBURY HIGH SCHOOL IS NOT RESPONSIBLE FOR DAMAGE THAT MAY OCCUR IN THE PARKING LOT. YOU PARK AT YOUR OWN RISK!

Senior Parking Rules Continued

- All pickups and large cars/trucks will automatically be reserved a space on Bryant Drive. Please check the box on the line of the application where you enter the license plate, make, model, etc. of the car you are registering if you have a pickup or large car/truck. Even if you do not have a pickup or large car at the time you fill out the application but are planning to purchase one, please check the box.
- When making a copy of your license and/or registration, please do not cut around the copy. Leave it as a complete sheet of paper.
- The Defensive Driving Program (or Alive@25 as it was formerly known) is good for 4 years. In other words, if a parent viewed the webinar within 4 years of graduation date, then it does not have to be completed again. For example, if the student's graduation date is 2027, subtract 4 years. That leaves 2023. If you have viewed the webinar anytime between 2023 and 2026, you do not have to view it again. If you completed the webinar in 2022, then it is past the 4 year window and you must view the webinar. Please inform the main office if you viewed the webinar for a sibling within the 4 year window. Include the name of the sibling and the graduation date. **The Defensive Driving Program at RHS is not a NJ state approved course and will not result in a discount on your auto insurance. It is for educational purposes only.**
- Please do not include payment for permit when submitting the application. Payment is due upon permit pick up beginning in August.
- The student must have a valid license when picking up his/her parking permit. In other words, the student must have passed their road test and have an Interim license in their possession before picking up the parking permit beginning in August.
- Please do not attach the directions to the application. The only paperwork required is the application and copies of license and registration of car(s).

(Application Deadline: July 17, 2026)

**ROXBURY HIGH SCHOOL
Application for Senior Parking 2026-2027
Student Registration**

For Office Use Only:

Space Assigned:

Parent -Defensive ☐

Student-Defensive ☐

Last Name: _____ First Name: _____

Address: _____

Car Registration(s)

_____ Large Car/Pickup ☐
License Plate # Year Make Model Color

_____ Large Car/Pickup ☐
License Plate # Year Make Model Color

_____ \$50.00 application fee **(payable when parking tags are distributed)**

The application fee will not be refunded to students who have their parking privileges revoked. _____

_____ Attached photocopies of Driver License & Car Registration(s)

_____ Will get license later in school year. Date of Driver's exam: _____

I would like to carpool with/share a parking spot with: _____ (must be another senior)

Arrival/Dismissal Schedule (circle any that apply to you)

MORRIS COUNTY VO-TECH: AM or PM

SENIOR OPTION/CO-OP WORK PROGRAM: YES or NO

ARE YOU A STUDENT THAT DOES NOT RECEIVE TRANSPORTATION SERVICES: YES or NO

If you are scheduled to leave early or arrive late, please write the time in the appropriate location below.

SCHOOL DISMISSAL TIME: _____

SCHOOL ARRIVAL TIME: _____

Side of Lot desired (depending on availability): GYM or MUSIC

List all athletic and/or co-curricular activities in which you participate: _____

Understand that due to the great demand and limited supply of parking spaces those given the privilege of parking on campus will be held to the highest standards of behavior. Failure to live up to those standards will result in loss of parking privileges. See attached rules and regulations for all relevant information.

Student Signature

Parent Signature

ROXBURY HIGH SCHOOL IS NOT RESPONSIBLE FOR DAMAGE THAT MAY OCCUR IN THE PARKING LOT. YOU PARK AT YOUR OWN RISK!

Guidelines for community service hours:

(These guidelines are signed off by a parent/guardian on the Google Form)

Hours earned through an RHS club require proof of sign-in during the hours earned. Each day of service must be recorded, and **NO BLANKET DATES** will be accepted. Community Service hours must be completed within *one year* of the academic year to be valid.

I understand that volunteer service work hours may **not** be earned through:

- a. Court-mandated community service
- b. Fundraising for a sport/club
- c. An activity for which a student benefited financially or materially for the volunteer service worked
- d. Family-related activities or service to family members/friends (ex. babysitting, completing assigned chores, etc.)
- e. Donations. Such as Locks of Love or giving blood
- f. Service work that earns the student academic credit (except for credit earned through an approved service-learning course).
- g. An activity where there is no responsible adult or supervisor on site to evaluate and confirm student performance
- h. Community service completed during school hours
- i. RHS Administration has the right to deny any form of community service they feel does not meet the requirements.

Community Service Tracking Form

Student Name _____

Total # Hours Assigned 25 hours

For Office Staff Only:

- ☐ Parent Defensive Driving
- ☐ Student Defensive Driving
- ☐ Parent Permission Form
- ☐ Remind App

Please note that if any sections are not filled out completely, this sheet will be returned to you, and hours will not be accepted. Blanket dates will not be accepted. Each individual date must be filled out as per the contract.

DATE	AGENCY	# OF HRS.	SUPERVISOR SIGNATURE	PHONE #
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****By signing above, the supervisor certifies that the hours above were completed for no pay and were performed for a non-profit event. Additionally, the hours were not applied elsewhere (e.g. towards confirmation, scout badges, court ordered, or for a training program) and the supervisor and student are not related.**

Total Number of Hours:

Specific Duties/ Services Performed:

Student Response: In a short response, please answer the following: Personally, what have you learned from this experience and what has it taught you in regards to community service, yourself, and others? (You may attach an additional sheet if necessary):

The parent permission Google form **MUST** also be completed using the parent/guardian's email address listed in Genesis.

Remind App How To:

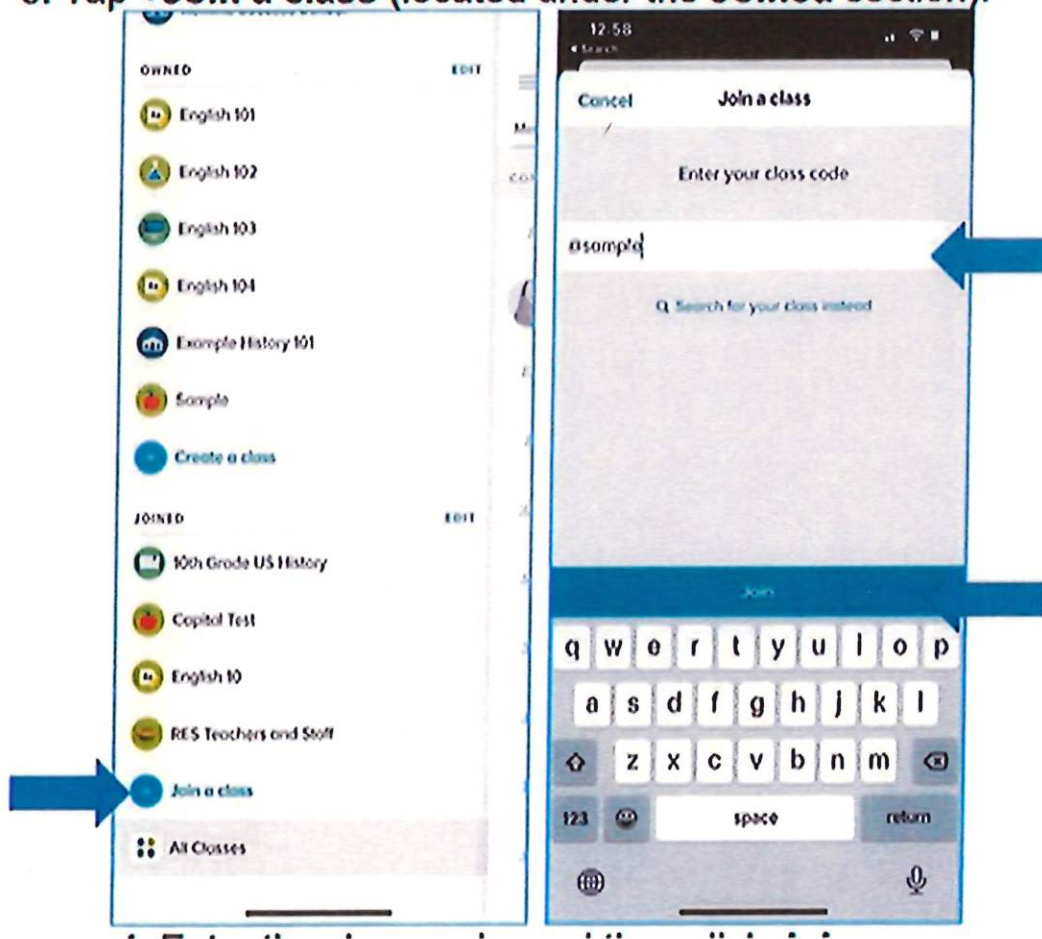
The remind app is for **STUDENTS ONLY**, please make sure you're using your **FULL NAME**.
You will not be accepted if your first and last name are missing. You can change your name under settings.

1. Download the Mobile App for Ios and Android devices.
2. Create a new account or log in if you already have an account
3. Tap +Join a class (located under the joined section)
4. Enter the class code then click 'Join'

RHS open lunch 2026-2027 Code: rhsopen2

Remind App How to

1. **Download the mobile app** for iOS and Android devices.
2. Create a new account (or log in if you already have one).
3. Tap **+Join a class** (located under the **Joined** section).





Roxbury High School

One Bryant Drive
Succasunna, New Jersey 07876-1697
Telephone: 973-584-1200 Fax: 973-584-7584 - <http://www.roxbury.org>



Roxbury High School Senior Parking Spot Painting Fundraiser

Please read all of the following requirements for Senior Parking Spot Painting!
If you are missing any requirements, your spot painting will not be approved.

Requirements for painting your senior parking space:

- You must pay for your parking spot before painting is allowed.
 - A separate check for \$35 made out to Roxbury High School, with the memo line clearly stating **SENIOR PARKING SPOT PAINTING**, must be submitted for approval.
 - Payment will be verified before you are allowed to paint your spot!
- Your design must be sketched out on the design form and approved by Administration **BEFORE** you begin painting. Design Rules are as follows:
 - You MAY NOT change your design once it has been approved or it will be removed.
 - No offensive language or gang symbols.
 - No double meanings.
 - You can not cover the numbers, and must leave a 1 foot border around your painting within the spot.
 - Your design must be school-appropriate.
- You must provide your own materials and clean up after you are finished for the day.
Suggested materials include:
 - Latex Paint-Exterior or interior water based, Garage or cement paint will also work.
 - No oil based paint, spray paint, or reflective paint
 - Brushes, rollers, or sponges to apply paint, masking/painter's tape are encouraged to stay within template outline.
 - Broom to clear asphalt and rocks
 - Chalk for sketching out your design
 - Rags or towels for spills
 - Cooler with water, sunscreen, umbrella, or tent and people to help you on painting day!
 - Talk to your friends about what colors they are using and go in together on the paint.
 - **Simplify your design!** More colors = more money
- NO REFUNDS will be issued if you decide not to paint or fail to complete your spot.

PAINTING DAYS WILL BE DETERMINED BASED ON YOUR PARKING PACKET SUBMISSION!
PAYMENT AND PAPERWORK MUST BE SUBMITTED TO THE MAIN OFFICE FOR APPROVAL!

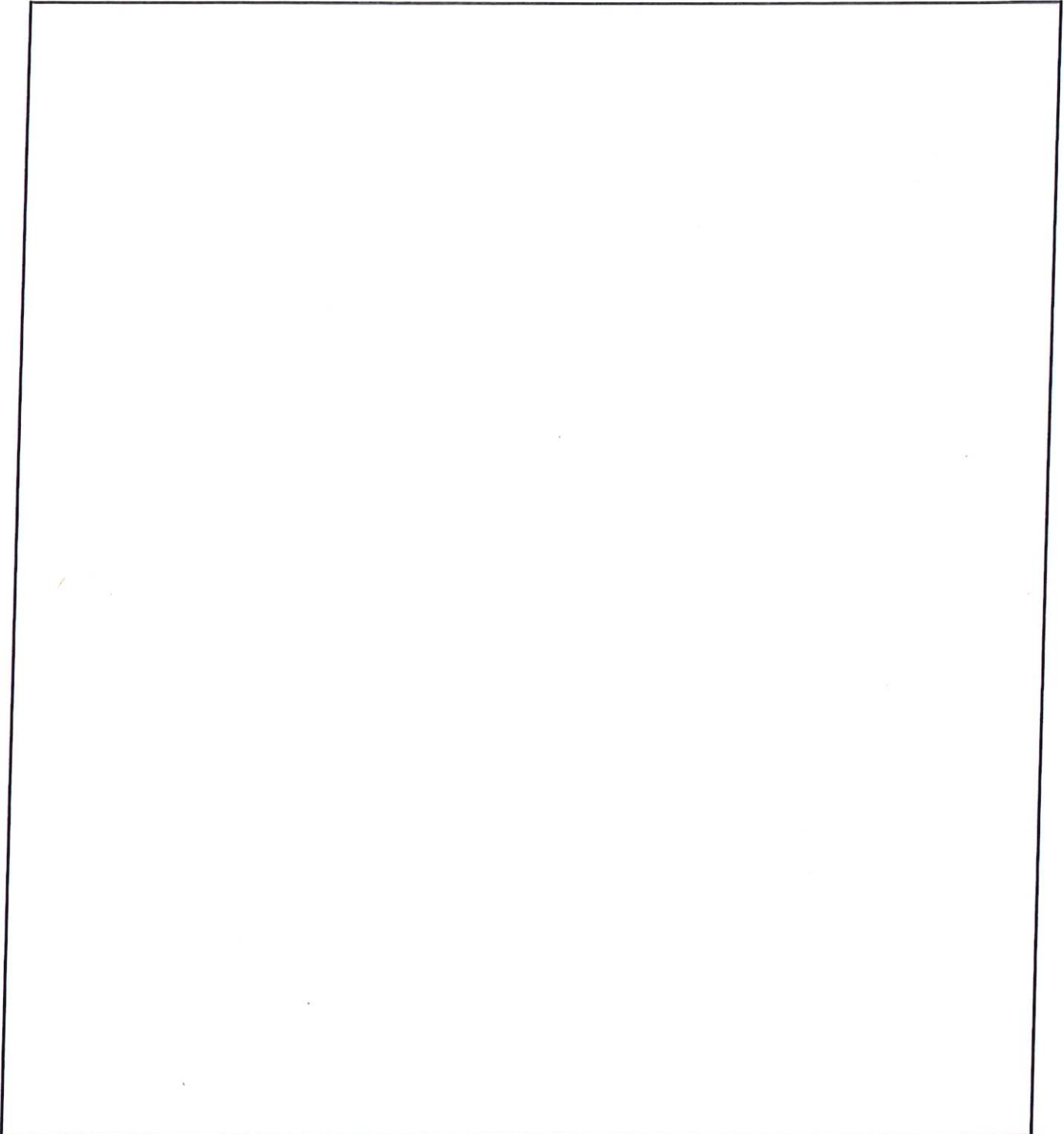
Student and parent signatures are required to paint your parking space. Signing below indicates understanding and agreement to parking spot painting rules. Any violation of the requirements will result in your design being painted over and possible loss of parking privileges.

Student Signature: _____ Date: _____

Guardian Signature: _____ Date: _____

Roxbury High School Senior Parking Spot Painting Fundraiser

Design Space: Please sketch or include an image of your design plan in the space provided. Plan to have your design fill a 6x12 foot space. You **MUST** leave at least a one foot border around the edge so as to not cover the lines or number.

A large, empty rectangular box with a thin black border, intended for a student to sketch or draw their design plan for a parking spot painting. The box is oriented vertically and occupies most of the lower half of the page.