

**Members
2025-2026**

Administration
Heather Clayton

Administration
Shawn Clark

Allen Creek
TBD

Allendale Columbia
Kristen McKenzie

Barker Road
Kristin O'Dell

Board of Education
Emily Kay

Business Representative
Vince Blasio

Calkins Road
Toni Baller

Jefferson Road
Jeannine Galusha

Mendon Center
Danielle de Manincor

Mendon High
Shari Ebert

Park Road
Jason Ford

PDAA
Laura Hefner

PDTA
Jessica Sabbour

PTSA
TBD

St. John Fisher
Angela Taylor Clark

St. Louis School
TBD

Sutherland High
Nicole Hastings

Thornell Road
Radhika Ramesh

Teacher Center Director
Nicole Barry

**Pittsford Teacher Center Policy Board
Meeting Minutes
October 1, 2025**

<p>Welcome and Attendance</p>	<p><u>Members Present:</u> Nicole Barry, Heather Clayton, Shawn Clark, Kristin McKenzie, Kristin O'Dell, Emily Kay, Vince Blasio, Jeannine Galusha, Danielle de Manincor, Jason Ford, Laura Hefner, Nicole Hastings, and Radhika Rameesh</p> <p><u>Members Not Present:</u> Jessica Sabbour, Angela Clark-Taylor, Toni Baller, Shari Ebert</p> <p>Nicole welcomed new member Jason Ford, representing Park Road, and everyone introduced themselves. Nicole reviewed the Policy Board committee norms and expectations.</p>
<p>Approval of Minutes</p>	<p>The minutes from the May 19th, 2025 meeting were reviewed. Shawn Clark made a motion to approve the minutes, and Kristen Odell seconded the motion; the May 19th, 2025 minutes were approved unanimously.</p>
<p>Open Meeting Law</p>	<p>Nicole reviewed the open meeting law (OML) which governs Policy Board meetings, pointing out that our practices and bylaws comply with OML. She reminded the group that a majority is needed for a quorum (51%) and minutes must reflect all votes taken.</p>
<p>Budget Status Report</p>	<p>Nicole reviewed the monthly budget status report, highlighting that summer spending was on target. The summer workshop expenditures (including paying her summer salary) have put the Teacher Center in a good financial position for the rest of the year, and she doesn't expect any issues to prevent us from staying on budget. Supply money will be used primarily for books purchases, and we are also on track with the money allocated for Nicole's planned conferences.</p>
<p>Fall Catalog</p>	<p>The fall catalog was just released earlier this week, and teachers are quickly enrolling. Approximately 40 professional learning workshops are being offered, in addition to a variety of electives. There are currently 16 collegial circles underway (2 took place over the summer and have already been completed). Nicole reminded the committee to keep her informed of any requests that they hear about for workshops.</p>
<p>Summer Professional Learning Update</p>	<p>Nicole presented a summary of major trends from the summer workshop offerings, with a variety of charts that showed the data was broken down by various areas (average enrollment, type of activity, waitlists, topics, popularity). People were given time to review the data. It was pointed out that attendance was excellent this summer and 60% of teachers have already met the contractual requirement. A question was answered about mental health workshops becoming more</p>

	popular in the last few years, especially in light of Covid and social media.
Goals for the Year	<p>Nicole reviewed her goals for the committee this year:</p> <ul style="list-style-type: none"> • To grow the mentor program – we need more mentors, especially based on the number of new hires this year. A question was asked if it might be possible to hold the mentor training on a Saturday since it is a total of 12 hours. Nicole will look into this question and follow up. • To gather more useful feedback on our workshops, focusing on how the professional learning impacts our students and how the teachers are applying it in their classrooms. <p>A discussion took place on new Amplify math program for all elementary grades. There is a learning curve and some teachers are finding it stressful, but Heather pointed out that there are a lot of supports and trainings in place; everyone is very happy with the program, and it will take a little time to settle in to the new curriculum.</p>
Next Meeting Agenda	<p>The next meeting Nov. 5th – please let Nicole know if you have any topics need covering.</p> <p>There being no further questions or comments, the meeting adjourned at 4:20</p>
<i>Minutes prepared by Cindy Craig</i>	

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