School Emergency Drills
Online Documentation Form

Type of Drill

- ☐ Fire (5 required)
- ☑ Tornado (2 required)
- ☐ Lock Down/Shelter in Place (3 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Lunch

Name of Reporting School: Coloma Intermediate School

Date of Drill: 9/29/17 Time drill was held: 9:30 (pm / (am))

Exact time required to evacuate / shelter / secure: 3:23

Total Participants: ~130

Remarks: _____

This report is for emergency drill # 2 of 10 for the school year 2016-17.

Name of person conducting the drill: Peter Olsen

Title of person conducting the drill: State + Federal Programs Director (Acting Principal)

Signature of person conducting the drill: P~ Ol

Outside agency assisted with the drill or was coordinated with (*select all that apply*):

- ☑ Not Applicable
- ☐ Emergency Management Coordinator
  Name & Title _____
- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title _____
- ☐ Fire (fire chief or designee)
  Name & Title _____