School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Coloma Intermediate

Date of Drill: 2-19-19 Time drill was held: 1300 (pm)/am)

Exact time required to evacuate/shelter/secure: 2min 47 sec.

Total Participants: 201

Remarks: Good Job - room 21

This report is for emergency drill # 3 for school year 2018-2019

Name of person conducting drill: Karra Hafer

Title of person conducting drill: Karra Hafer

Signature of person conducting drill: Kara Hafer

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
  Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title Chief Smigielski, Officer Kennedy Officer Bell

OR

- ☐ Fire (fire chief or designee)
  Name & Title _____