School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (6 required)
- [ ] Tornado Drill (2 required)
- [ ] Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: Coloma Intermediate

Date of Drill: 11/13/2018 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 15 sec.

Total Participants: 200

Remarks: _____

This report is for emergency drill # 5 for school year 18/19.

Name of person conducting drill: Karra Hafer

Title of person conducting drill: Principal

Signature of person conducting drill: Kara Hafer

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator
  Name & Title _____

AND

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title _____

OR

- [ ] Fire (fire chief or designee)
  Name & Title _____