School Emergency Drills
Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☐ Standard
- ☒ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Coloma Intermediate School

Date of Drill: 3-12-20 Time drill was held: 1:10 (pm)/am)

Exact time required to evacuate/shelter/secure: 1:16 (1 min 16 sec)

Total Participants: 180

Remarks: Gym students didn't hear call out, but responded well once made aware.

This report is for emergency drill # 5 for school year 2020.

Name of person conducting drill: Stuglik

Title of person conducting drill: SRO

Signature of person conducting drill: [signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
  Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title Dan Stuglik, School Resource Officer. Coloma Twp PD.

OR

- ☐ Fire (fire chief or designee)
  Name & Title _____