School Emergency Drills
Documentation Form

Type of Drill

- [x] Fire Drill (6 required)
- [ ] Tornado Drill (2 required)
- [ ] Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- [x] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: INTERMEDIATE

Date of Drill: 9/27/2022 Time drill was held: 10:00 (pm/~~am~~)

Exact time required to evacuate/shelter/secure: 1 MIN 50 Seconds

Total Participants: 164

Remarks: _____

This report is for emergency drill # 1 for school year 2022/23

Name of person conducting drill: Winifred Staffen

Title of person conducting drill: Principal

Signature of person conducting drill: Winifred Staffen

Drill Was Coordinated With:

- [ ] Emergency Management Coordinator
  Name & Title _____

AND

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title _____

OR

- [ ] Fire (fire chief or designee)
  Name & Title _____