Coloma Schools Emergency Drills
Documentation Form
2025-2026

Type of Drill
- ☑ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (3 required)

Time of Drill
- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☑ Other Events

Name of Reporting School: Coloma Elementary School

Date of Drill: 10/21/25 Time drill was held: 9:37 (pm/am)

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 380

Remarks: extra fire drill supported by North Berrien Fire Rescue in conjunction w/ fire safety month assembly

This report is for emergency drill # 5 for school year 2025-2026

Name of person conducting drill: KJ Severin

Title of person conducting drill: principal

Signature of person conducting drill: Kelly JoSeverin

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☑ Fire (fire chief or designee)
Name & Title _____